



4/21/2026  
Tim Kirby  
City Manager  
City of Sunnyvale  
456 W. Olive Ave  
Sunnyvale, CA 94086  
[citymgr@sunnyvale.ca.gov](mailto:citymgr@sunnyvale.ca.gov)

Subject: Appointment to VTA BPAC for the 2026-2028 Term

Dear Tim Kirby:

This is to request that the City of Sunnyvale appoint its representative to VTA's Bicycle & Pedestrian Advisory Committee (BPAC) for the two-year term.

The BPAC is a 16-member committee that advises VTA's Board of Directors on planning and funding issues for bicycle and pedestrian projects in the county. As a VTA Member Agency, the City of Sunnyvale has one voting position on this committee.

The BPAC bylaws specify that each Member Agency appoints one individual as a representative of its local bicycle advisory committee. Member Agencies that do not have such a committee may appoint an individual interested in bicycle or pedestrian issues. BPAC Members are appointed for a two-year term that ends on June 30 of even-numbered years and may be re-appointed to multiple and consecutive terms. Members must live and/or work in Santa Clara County during their term, and cannot be staff of either VTA or the Member Agency they represent. All BPAC appointments require ratification by the VTA Finance, Audit, and Administration Committee. A copy of the BPAC bylaws is attached for your convenience.

The term of the City of Sunnyvale's current BPAC representative, Leia Mehlman, expires on 6/30/2026.

We request the City of Sunnyvale initiate the action necessary to either reappoint Leia Mehlman or appoint another representative for the two-year term that begins on July 1, 2026. As a reminder, the appointing authority may remove or replace its BPAC representative anytime during the term, subject to the replacement appointee meeting the stated eligibility requirements and ratification by the VTA Finance, Audit, and Administration Committee.

When the City of Sunnyvale has selected its appointee, please notify VTA in writing indicating your appointee's name, full address and contact information. If appointing a new member, the memo should also include the appointee's daytime telephone number, email address, and a brief

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biography (usually one or two paragraphs maximum that indicates their background, occupation, education, employer, how long they have lived in the area, etc.).

For expediency and surety, please scan and email the signed letter and/or mail the original to:

e-mail: board.secretary@vta.org

U.S. Mail: VTA Board Secretary  
3331 North First Street, Building B  
San Jose, CA 95134-1906

Your assistance with this appointment will be greatly appreciated. If you have questions, please contact either Michelle Oblena, Advisory Committee Coordinator, at [michelle.oblena@vta.org](mailto:michelle.oblena@vta.org) or (408) 464-7874 or myself at (408) 321-7578 or (408) 464-7740.

Sincerely,



Elaine F. Baltao  
VTA Board Secretary

cc: Angela Obeso, Technical Advisory Committee (TAC) Member  
Lillian Tsang, TAC Alternate Member  
VTA Office of the Board Secretary file