



Sunnyvale

Discussion and Direction Regarding Creating a Charter Review Committee

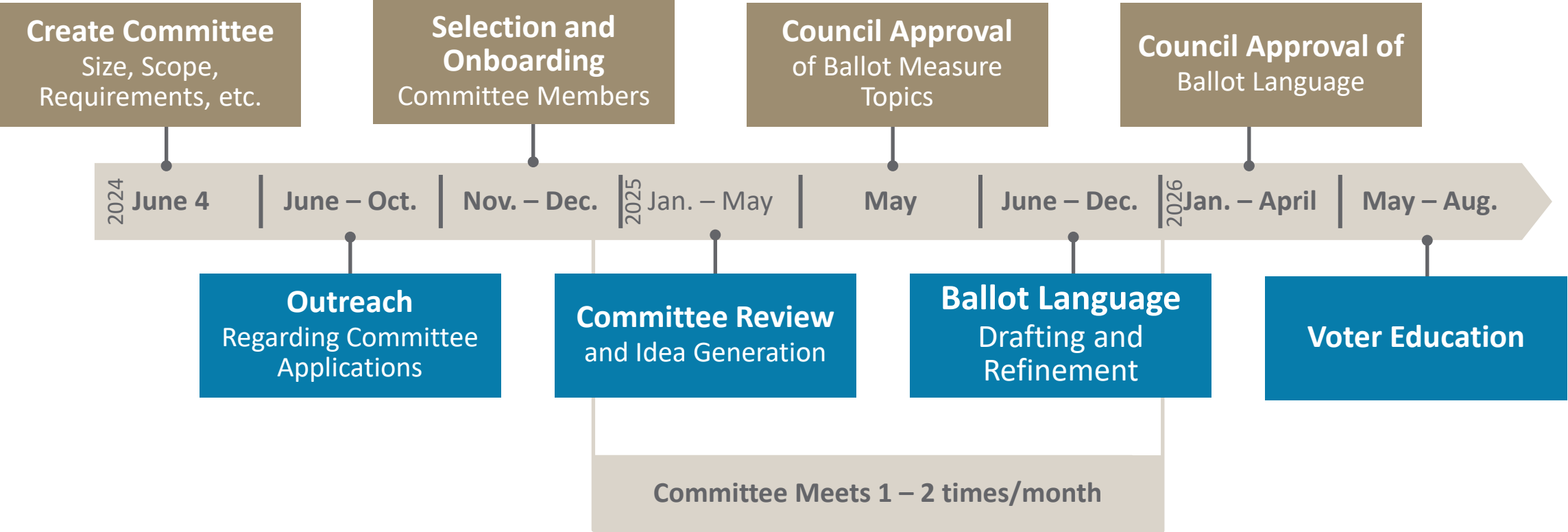
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City Council
June 4, 2024



Background

- On Nov. 28, 2023, Colleagues Memo. proposed nine potential charter amendments.
- Memo. proposed a Charter Review Committee to review the Charter and propose additional amendments.
- On Jan. 30, Council directed to:
 - ◆ Place three topics on the Nov. 2024 ballot;
 - ◆ Update one Council Policy; and
 - ◆ Return with steps to create a Charter Review Committee.

Charter Review Committee Project Timeline



Recent Charter Review Committee Efforts

| Year(s) | Scope of Review | Timeline (inception- election) | Num. of Mtgs. | Committee Selection Process | Election Date | Election Outcome |
|-----------------------|---|--------------------------------------|------------------|-----------------------------------|------------------|-------------------------------|
| 2020 | 1 item from Council - district elections* | 18 months | 5 | Open applications | Mar 2020 | 1 measure passed |
| 2017- 2018 | 1 item from Council – filling vacancies | 12-18 months | 8 | Open applications | Nov 2018 | 1 measure passed |
| 2010- 2011 | 2 items from Council – directly elected Mayor, Council compensation | 12-18 months | 8 | Open applications | Nov 2011 | 1 of 2 measures passed |
| 2006- 2007 | 10 items -7 from Council, some from Committee | 18 months | 12 | Appointed by Council | Nov 2007 | 9 of 10 measures passed |

Charter Review Committee Decision Points

- **SIZE**

How many members should be on the charter review committee?

- **SELECTION PROCESS**

How should members be selected?

- **ELIGIBILITY & MEMBERSHIP**

Should there be specific qualifications for membership?

- **RESTRICTIONS**

Should there be restrictions on activity during and post service?

- **SCOPE & TIMELINE**

Charter Review Committee Decision Points

Size and Selection Process

Selection Process

- Application similar to 2018 Application?
- Interview format similar to Board/Commission interviews?
- Other selection process?
 - ◆ Direct appointment by individual Councilmembers?

Size

- 7 – 15 members
 - ◆ Staff suggests 7 members
- Alternates
 - ◆ Staff suggests 0, 2 or 4 alternates
- Role of Alternates (*see next slide*)

Charter Review Committee Decision Points

Role of Alternates

Participation / Voting

- Do alternates participate similar to the public unless serving in-place of an absent member?
- Do alternates participate in deliberations regardless of whether they are filling in for an absent member or not?

Selecting an Alternate

- In the case of an absent member, which alternate fills in?
 - ◆ Is there a ranked order for alternates to fill in?
 - ◆ Are alternates assigned to fill in for specific members?

Charter Review Committee Decision Points

Eligibility & Membership and Restrictions

Eligibility & Membership

- Sunnyvale residency?
 - ◆ Any exceptions?
- Voter registration?
 - ◆ Any exceptions?
- Minimum age?
 - ◆ Any exceptions?

Restrictions

- Past or future Council service?
- Past or future Board/Commission service?
- Involvement with Sunnyvale campaign committees?
- Similar to Redistricting Commission?

Charter Review Committee Decision Points

Scope of Review & Timeline

Scope of Review

5 Colleagues' Memo Items:

- Council vacancy appt timeline
- Role of the mayor (full-time?)
- Council salary and compensation
- Evaluating an alternative voting system
- Rules for empaneling Redistricting Commissions

Scope of Review *Cont.*

- Committee-Recommended Items
- Staff-Recommended Items

Timeline

- Overall Process:
June 2024 – Nov. 2026
- Committee Meetings:
Dec. 2024 – Dec. 2025

Alternatives

1. Determine the number of Charter Committee members and adopt a Resolution (Attachment 1 to the report) establishing the Charter Review Committee.
2. Provide direction to staff on (a) Committee formation, including membership requirements, eligibility, and the selection process for Committee membership, (b) scope of the committee, and (c) general timeline for the Committee's work.
3. Other direction as provided by Council.

Staff Recommendation

Staff makes no recommendation. This report is developed to facilitate a conversation for the public hearing and action by the City Council related to the formation of a Charter Review Committee