



# City of Sunnyvale

## Meeting Minutes - Draft Housing and Human Services Commission

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Wednesday, February 22, 2023

7:00 PM

Online Meeting: City Web Stream

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### **CALL TO ORDER**

Chair Stetson called the meeting to order at 7 p.m.

### **ROLL CALL**

**Present:** 7 - Chair Elinor Stetson  
Vice Chair Leesa Riviere  
Commissioner Jim Davis  
Commissioner Scott Duncan  
Commissioner Sue Harrison  
Commissioner Ken Hiremath  
Commissioner Helen Lei

### **PRESENTATION**

[23-0352](#) PRESENTATION - CDBG and General Fund Human Services  
and CDBG/HOME Capital Project Funding Proposals

Leif Christiansen, Housing Programs Analyst, gave an short introduction

The following representatives gave 3-minute presentations to introduce the programs/projects that they submitted applications for in response to the request for proposals for Human Services and Capital Projects to receive CDBG/HOME and General Fund grants or loans to provide services to Sunnyvale residents:

- Marie Bernard, Executive Director at Sunnyvale Community Services and Cody Sampson, Year-Round Food Assistance and WorkFirst Sunnyvale Program partner
- Anne-Marie Hong, Grants Manager, AbilityPath, Adult Services Program
- Angelica Honguin, Director of Programs at Silicon Valley Independent Living Center, Housing Program for Persons with Disabilities
- Christine Akhtar, Associate Director at Friends for Youth, Mentoring Services
- Anne Peterson, Executive Director at Live Oak Adult Day Center, Adult Day Care Program
- Georgia Bacil, Directing Attorney/Executive Director at Senior Adults Legal

Assistance, Legal Assistance to Elders

- Nigel Felix, Asset Management Analyst at MidPen Housing, Carroll Inn Capital Project
- Alaina Purcell Schroeder, Development Director at Rebuilding Together Silicon Valley, Low-Income Minor, Non-Emergency Home Modifications and Repairs
- Teresa Johnson, Director, Food & Nutrition Services at the Health Trust, Meals On Wheels Program
- Thomas Morse, Board Member at Sunnyvale Senior Nutrition Program, Sunnyvale United Methodist Church
- Katherine Fuentes, WeeCare, Inc., BOOST
- Jenny Sanchez-Nieto, Associate Director of Clinical Services at YWCA Golden Gate Silicon Valley, Domestic Violence Counseling Services
- Carol Conn, Executive Director at Project Sentinel, Fair Housing and Tenant-Landlord Counseling Programs
- Pilar Furlong, Chief Community Resource Officer at Bill Wilson Center, Counseling Services Program
- Erika Laguna, Director of Program Operation at Downtown Street Team, WorkFirst Sunnyvale Program partner
- Mira Chandra, Grants Manager at Child Advocates of Silicon Valley, CASA Program
- Cynthia Hunter, Director of Programs and Policy at Next Door Solutions to Domestic Violence

### **ORAL COMMUNICATIONS**

None.

### **CONSENT CALENDAR**

- 1.A      [23-0353](#)      Approve the Housing and Human Services Commission Meeting Minutes of January 25, 2023

Chair Stetson asked for discussion or a motion from the commissioners.

MOTION: Commissioner Harrison moved and Vice Chair Riviere seconded the motion to Approve the Housing and Human Services Commission Meeting Minutes of January 25, 2023, as submitted.

The motion carried by the following vote:

**Yes:** 6 - Chair Stetson  
Vice Chair Riviere  
Commissioner Davis  
Commissioner Duncan  
Commissioner Harrison  
Commissioner Lei

**No:** 0

**Abstain:** 1 - Commissioner Hiremath

**PUBLIC HEARINGS/GENERAL BUSINESS**

**2**      [23-0254](#)      Consider Approval of the Draft HOME American Rescue Plan (ARP) Allocation Plan and Draft Substantial Amendment to the 2021 Housing and Urban Development (HUD) Action Plan

Housing Programs Analyst Leif Christiansen provided the staff report and answered questions.

Chair Stetson opened and closed the public hearing at 8:45 p.m. upon confirming that no member of the public wished to speak.

After a short discussion and additional questions of staff, Chair Stetson asked for a motion.

MOTION: Commissioner Hiremath moved and Commissioner Harrison seconded the motion to Recommend to Council Alternative 1: Approve the HOME-ARP Allocation Plan and Substantial Amendment to the 2021 Action Plan as shown in Attachment 3 of the staff report.

The motion carried by the following vote:

**Yes:** 7 - Chair Stetson  
Vice Chair Riviere  
Commissioner Davis  
Commissioner Duncan  
Commissioner Harrison  
Commissioner Hiremath  
Commissioner Lei

**No:** 0

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

[23-0354](#) Consideration of Potential Study Issues

Housing Officer Jenny Carloni shared that both of the study issues that the Housing and Human Services Commission ranked and forwarded to Council had been also ranked favorably by Council during the Study Issues Workshop.

Council Liaison Larry Klein gave a recap of the all-day study issues workshop and expressed gratitude for the work that the Housing and Human Services Commission is doing in advocating for affordable housing in Sunnyvale.

**STANDING ITEM: HOUSING ELEMENT UPDATE**

[23-0355](#) Housing Element Update

Housing Officer Carloni noted that a study session is scheduled with Council on March 14 at 5:30 p.m.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Commissioner Duncan inquired if Sunnyvale had received any builder's remedy applications. Housing Officer Carloni indicated that as of this meeting there were none and there was no indications that any would be received before the adoption of the Housing Element.

**-Staff Comments**

Housing Officer Carloni noted that the February meeting was the last virtual meeting. Starting in March, all Boards and Commissions are transitioning to hybrid meetings. She also noted that the hybrid option was only available to the public. All commissioners and staff are required to participate in person.

Lastly, she gave the commissioners a heads up that the March meeting may be long because of the nature and number of items on the agenda, such as the Tenant Protections and Right-to Lease Ordinance, the Moffett Park Specific Plan and the CDBG/HOME, General Fund funding recommendations.

**INFORMATION ONLY REPORTS/ITEMS**

[23-0356](#) Housing and Human Services Commission Proposed Study

Issues, Calendar Year: 2024

**ADJOURNMENT**

Chair Stetson adjourned the meeting at 8:58 p.m.