



## City of Sunnyvale

### Meeting Minutes - Final Personnel Board

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Monday, March 17, 2025

5:00 PM

Redwood Conference Room, City Hall,  
456 W. Olive Ave., Sunnyvale, CA 94086

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#### **CALL TO ORDER**

Personnel Board Chair Johnson called the meeting to order at 5:01 p.m. in the Redwood Conference Room at Sunnyvale City Hall.

#### **SALUTE TO THE FLAG**

Chair Johnson led the salute to the flag.

#### **ROLL CALL**

**Present:** 5 - Chair Carmel Johnson  
Board Member Marc Ketzel  
Board Member Jeff Kucer  
Vice Chair Richard Lesher  
Board Member Barry Vickrey

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

1. [25-0368](#) Approve the Personnel Board Meeting Minutes of October 21, 2024

Board Member Ketzel moved and Vice Chair Lesher seconded the motion to approve the Personnel Board Meeting Minutes of October 21, 2024 as presented. The motion carried with the following vote:

**Yes:** 5 - Chair Johnson  
Board Member Ketzel  
Board Member Kucer  
Vice Chair Lesher  
Board Member Vickrey

**No:** 0

#### **NON-AGENDA ITEMS & COMMENTS**

**-Board Member Comments**

Board Member Vickrey announced he is a member of the City's Charter Review Committee. The Charter Review Committee has held two meetings to identify amendments to the Charter. The committee is reviewing staff and Council suggestions. Board Member Vickrey announced the next meeting will be held on April 3, 2025 at 5 p.m. at open to the general public.

**-Staff Comments**

Board Secretary Murphy mentioned revisions to the City's Charter that are related to Human Resources and the language for Unskilled Laborer and Classified Service.

Board Secretary Murphy shared the City Clerk's communication on this year's Sunnyvale Community Awards and the invitation to board and commission members to become part of the selection committee. Deadline to respond is March 31, 2025.

Board Secretary Murphy prepared revisions to the City of Sunnyvale Civil Service Rules and Regulations (CSRR). The draft CSRR with revisions has been shared with all bargaining units for their review and feedback. Board Secretary Murphy will send the draft CSRR with revisions to the Personnel Board for review and discussion at the next Personnel Board meeting on May 19, 2025.

**ADJOURNMENT**

Personnel Board Chair Johnson adjourned the meeting at 5:08 p.m.