



Sunnyvale

Selection and Ranking of Potential 2025 Study Issues

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Heritage Preservation Commission, January 23, 2025

Study Issue Process

- **Every January:** Boards and Commissions rank proposed study issues (SI)
- **January 14, 2025:** Council holds a public hearing on proposed SI
- **February 13, 2025:** Council ranks priority of SI and refers, defers, or drops
- **Post-February workshop:** City Manager advises whether ranked SI are above or below the line for staff capacity
- Any SI that is **dropped** by a majority vote of the Council will not be eligible for consideration unless sponsored by a majority of the Council
- Any SI that is **deferred** shall automatically be returned by Council's consideration the following year

Study Issues

- CDD 18-02 Update and Review of the Heritage Resource Inventory

- CDD 25-04 Expanding the Role of the Heritage Preservation Commission

- OCM 25-01 Explore Establishing a Japanese American Incarceration Memorial in Sunnyvale

Ranking Instructions for Recommendation to the City Council

- Identify whether a SI should be **deferred** or **dropped** (or “no recommendation”)
 - ◆ If so, make a motion and take a vote
 - ◆ Items with an (*) cannot be deferred or dropped
- Rank the remaining study issues
 - ◆ Each commissioner gives their rankings verbally (1 = most important, etc.)
 - ◆ The lower the point totals on the spreadsheet, the higher the commission’s ranking
- Motion and vote whether to accept overall commission rankings
 - ◆ Will be forwarded to the City Council for consideration in February