



## City of Sunnyvale

### Meeting Minutes - Final Housing and Human Services Commission

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Tuesday, April 16, 2024

7:00 PM

Online and Bay Conference Room, City  
Hall, 456 W. Olive Ave., Sunnyvale, CA  
94086

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#### Special Meeting

#### **CALL TO ORDER**

Chair Duncan called the meeting to order at 7:01 p.m.

#### **SALUTE TO THE FLAG**

Chair Duncan led the salute to the flag.

#### **ROLL CALL**

**Present:** 6 - Chair Scott Duncan  
Vice Chair Leesa Riviere  
Commissioner Jim Davis  
Commissioner Elinor Stetson  
Commissioner Elizabeth Steward  
Commissioner Carol Weiss

**Absent:** 1 - Commissioner Ken Hiremath

**Commissioner Ken Hiremath (absent)**

**Council Liaison Russ Melton (present)**

#### **PRESENTATION**

[24-0549](#) PRESENTATION - Affordable Housing and Public Investment

Housing Officer Jenny Carloni introduced the item and MidPen Housing Senior Vice President, Asset & Budget Management, Kyle Attenhofer provided a slide presentation and answered commissioners questions.

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

1.A [24-0550](#) Approve the Housing and Human Services Commission  
Meeting Minutes of March 27, 2024

Chair Duncan asked if anyone wished to discuss the item on the Consent Calendar.

No members of the public wished to speak.

Chair Duncan asked for a motion or any additional discussion on the Consent Calendar.

MOTION: Vice Chair Riviere moved and Commissioner Weiss seconded the motion to Approve the Housing and Human Services Commission Meeting Minutes of March 27, 2024, as submitted.

The motion carried by the following vote:

**Yes:** 6 - Chair Duncan  
Vice Chair Riviere  
Commissioner Davis  
Commissioner Stetson  
Commissioner Steward  
Commissioner Weiss

**No:** 0

**Absent:** 1 - Commissioner Hiremath

### **PUBLIC HEARINGS/GENERAL BUSINESS**

2 [24-0524](#) Consider Approval of Draft 2024 Housing and Urban Development (HUD) Action Plan

Housing Officer Jenny Carloni introduced the item and new Housing Programs Analyst, Matthew Hazel who provided the staff report.

Mr. Hazel, Officer Carloni and Homeless Services Manager Amanda Sztoltz answered questions from commissioners.

Chair Duncan opened the public hearing at 8:07 p.m.

Aris Roque asked what are some things that citizens can do to help.

Staff encouraged the public to continue to engage and participate in meetings and

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public hearings during this process.

Chair Duncan closed the public hearing at 8:09 p.m.

After a lengthy discussion and additional questions of staff, Chair Duncan asked for a motion.

**MOTION:** Commissioner Weiss moved and Commissioner Davis seconded the motion to Alternative 1: Recommend that the City Council approve the 2024 HUD Action Plan as shown in Attachment 2 of the staff report.

The motion carried by the following vote:

**Yes:** 6 - Chair Duncan  
Vice Chair Riviere  
Commissioner Davis  
Commissioner Stetson  
Commissioner Steward  
Commissioner Weiss

**No:** 0

**Absent:** 1 - Commissioner Hiremath

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

#### **NON-AGENDA ITEMS & COMMENTS**

##### **-Commissioner Comments**

None.

##### **-Staff Comments**

Housing Officer Jenny Carloni made the following announcements:

- City Hall Grand Opening and Earth Day Event on April 20, 10 a.m. to 3 p.m.
- Next Housing and Human Services Commission Meeting is scheduled for May 22
- City Council's Budget Workshop on May 23 at 8:30 a.m.

#### **INFORMATION ONLY REPORTS/ITEMS**

[24-0551](#)      Housing and Human Services Commission Proposed Study  
Issues, Calendar Year: 2025

**ADJOURNMENT**

Chair Duncan adjourned the meeting at 8:47 p.m.