



# City of Sunnyvale

## Meeting Minutes - Draft Heritage Preservation Commission

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Wednesday, March 1, 2017

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### CALL TO ORDER

Chair Michitaka called the meeting to order.

### SALUTE TO THE FLAG

Chair Michitaka led the salute to the flag.

### ROLL CALL

**Present:** 6 - Chair Mike Michitaka  
Vice Chair Hannalore Dietrich  
Commissioner Melanie Holthaus  
Commissioner Dawn Hopkins  
Commissioner Dixie Larsen  
Commissioner Dale Mouritsen

**Absent:** 1 - Commissioner Kenneth Valenzuela

### PRESENTATION

None

### ORAL COMMUNICATIONS

None

### CONSENT CALENDAR

1. A [17-0272](#) Approve the Heritage Preservation Commission Meeting Minutes of January 11, 2017

Comm. Lassen made a minor modification on page 2 to retract her comment.

Comm. Hopkins approved the draft Minutes of 1/11/17. Comm. Larsen seconded.

Motion carried by the following vote:

**Yes:** 5 - Chair Michitaka  
Vice Chair Dietrich  
Commissioner Holthaus  
Commissioner Hopkins  
Commissioner Larsen

**No:** 0

**Absent:** 1 - Commissioner Valenzuela

**Abstain:** 1 - Commissioner Mouritsen

## **PUBLIC HEARINGS/GENERAL BUSINESS**

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None

## **NON-AGENDA ITEMS & COMMENTS**

### **-Commissioner Comments**

Vice Mayor Larsson introduced himself to the Commission.

## **INFORMATION ONLY REPORTS/ITEMS**

### 2. Recap of the 2017 City Council Study Issues Workshop

Noren Caliva-Lepe, Senior Planner, gave an update of the workshop and noted that CDD-16-14 "Plaque Program for Heritage Resources" was ranked fifth. She explained that staff is currently evaluating the list of studies to determine implications on staff hours and budget. Ms. Caliva\_Lepe noted that the City Council will make the final determination on which studies will be conducted this year.

### 3. Certified Local Government Workshop – March 24

Ms. Caliva-Lepe noted the usefulness of this workshop, and recommended that the Commission attend.

### 4. Training Video

Ms. Caliva-Lepe presented a video from the Secretary of the Interior's Standards for the Treatment of Historic Properties.

## **ADJOURNMENT**

Chair Michitaka adjourned the meeting at 7:34 pm.