



# City of Sunnyvale

## Notice and Agenda

### Parks and Recreation Commission

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Wednesday, June 9, 2021

7:00 PM

Telepresence Meeting: City Web Stream

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Meeting Online Link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>

#### **TELECONFERENCE NOTICE**

*Because of the COVID-19 emergency and the “shelter in place” orders issued by Santa Clara County and the State of California, the meeting of the Parks and Recreation Commission on June 9, 2021, will take place by teleconference, as allowed by Governor Gavin Newsom’s Executive Order N-29-20.*

- *Watch the Parks and Recreation Commission meeting at:  
<http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Parks and Recreation Commission up to 4 hours prior to the meeting to [parksandrecreationcommission@sunnyvale.ca.gov](mailto:parksandrecreationcommission@sunnyvale.ca.gov) or by mail to City Clerk, 603 All America Way, Sunnyvale, CA 94086.*
- *Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online or by telephone. Use the Raise Hand feature to request to speak (\*9 on a telephone):*

*Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>*

*Meeting call-in telephone number: 833-548-0276 | Meeting ID: 948 1999 7080*

*Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment, contact the City at least 2 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. For other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Tracey Gott may be reached at 408-730-7599 or [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) (28 CFR 35.160 (b) (1)).*

**CALL TO ORDER**

*Call to Order via teleconference.*

**ROLL CALL****PRESENTATION**

A     [21-0639](#)           Recognition of Service

**ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the Parks and Recreation Commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Parks and Recreation Commission to take action on an item not listed on the agenda. If you wish to address the Parks and Recreation Commission, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.*

**CONSENT CALENDAR**

*All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.*

1A     [21-0636](#)           Approve the Parks and Recreation Commission Meeting Minutes of April 14, 2021

**Recommendation:** Approve the Parks and Recreation Commission Minutes of April 14, 2021 as submitted.

1B     [21-0637](#)           Approve the Special Joint Parks and Recreation Commission and Arts Commission Meeting Minutes of May 19, 2021

**Recommendation:** Approve the Special Joint Parks and Recreation Commission and Arts Commission Meeting Minutes of May 19, 2021 as submitted.

**PUBLIC HEARINGS/GENERAL BUSINESS**

*If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes.*

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

- 2      [21-0638](#)      Parks and Recreation Commission Proposed Study Issues,  
Calendar Year: 2022

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

**-Staff Comments**

**ADJOURNMENT**

*Notice to the Public:*

*Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the evening of the Arts Commission Meeting, pursuant to Government Code §54957.5.*

*Agenda information is available by contacting Ricky Le at 408-730-7336 or [rle@sunnyvale.ca.gov](mailto:rle@sunnyvale.ca.gov). Agendas and associated reports are also available on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) or at the One-Stop Desk, City Hall, 456 W. Olive Ave., Sunnyvale, CA, 72 hours before the Meeting.*



# City of Sunnyvale

## Agenda Item

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**21-0639**

**Agenda Date:** 6/9/2021

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Recognition of Service



# City of Sunnyvale

## Agenda Item

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21-0636

Agenda Date: 6/9/2021

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### **SUBJECT**

Approve the Parks and Recreation Commission Meeting Minutes of April 14, 2021

### **RECOMMENDATION**

Approve the Parks and Recreation Commission Minutes of April 14, 2021 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft Parks and Recreation Commission

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Wednesday, April 14, 2021

7:00 PM

Telepresence Meeting: City Web Stream

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### **TELECONFERENCE NOTICE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 10, 2020, the meeting was conducted telephonically.

### **CALL TO ORDER**

Chair Kenton called the meeting to order at 7:00 p.m. via teleconference.

### **ROLL CALL**

**Present:** 5 - Chair Ralph Kenton  
Vice Chair Prakash Giri  
Commissioner Daniel Bremond  
Commissioner Gregory Dibb  
Commissioner Mike Michitaka

Council Liaison Hendricks (Present)

### **PRESENTATION**

**A**      [21-0454](#)      Aquatics Report

Recreation Services Coordinator II, Jesus Raygoza provided a presentation on Aquatics. Highlights included: pool locations, pre-COVID programming, current programming, aquatic statistics, Summer plans and scheduled expansion.

Commissioners inquired and staff responded:

Are lap swim prices at Fremont Pool standard? Yes, the City used neighboring cities' price points as benchmarks and found that lap swim prices are similar when priced per minute.

Has a monthly lap swim pass been considered? Yes, although the City will assess a year's worth of aquatics data before adjusting any fee structures.

Does any other aquatics location in the City have a zero-entry pool? No, Washington Pool is the only site that has zero-depth entry; however, all other sites have either ladders, steps or an elevator chair.

Chair Kenton opened public comment.

Colin Dixon, Sunnyvale resident, asked if the City could provide cheaper rates during non-full time slots.

Chair Kenton closed public comment.

**B**      [21-0453](#)      Capital Improvement Projects Update

Superintendent of Parks and Golf, Jim Stark provided a presentation on Capital Improvement Projects. Highlights included: Plaza Del Sol II, playground equipment replacement, John W. Christian Greenbelt Pathway rehabilitation, De Anza Park Pathway rehabilitation, AMD/Redwood Place Park, construction projects, Fair Oaks/Magical Bridge, and the Murphy Tot Lot project.

Commissioners inquired and staff responded:

Would staff be able to provide a list of parks that were most recently renovated? Staff will send the Commission a spreadsheet of the City's 20-year plan and provide a list of recent projects the City has worked on. Will send spreadsheets in the coming weeks.

Vice Mayor Hendricks asked staff to provide City Council with a graph of newly added parks, including acreage.

Chair Kenton opened public comment.

Colin Dixon, Sunnyvale resident, asked if the City has viewed Mountain View's dog off-leash policy? The City has had numerous meetings on dog off-leash policies, but did not pursue a pilot program due to liability and staff availability.

Chair Kenton closed public comment.

**ORAL COMMUNICATIONS**

Chair Kenton provided an announcement of Commission vacancies and application

deadline.

Chair Kenton opened oral communications and there was no public testimony, closed oral communications.

### **CONSENT CALENDAR**

Commissioner Bremond moved and Commissioner Michitaka seconded the motion to approve the consent calendar as presented.

The motion carried by the following vote:

**Yes:** 5 - Chair Kenton  
Vice Chair Giri  
Commissioner Bremond  
Commissioner Dibb  
Commissioner Michitaka

**No:** 0

- 1      [21-0455](#)      Approve the Parks and Recreation Commission Meeting Minutes of March 10, 2021

Approve the Parks and Recreation Commission Minutes of March 10, 2021 as submitted.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Standing item. No study issues approved in previous meeting were proposed.

- 2      [21-0456](#)      Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2022

### **INFORMATION ONLY REPORTS/ITEMS**

- 3      [21-0504](#)      Las Palmas Park Empty Pond Space

Chair Kenton thanked the resident for their proposal to expand the park's usage.

Commissioners inquired and staff responded:

Will staff respond to the resident's inquiry? Yes, the Parks department will respond and invite the patron to attend a future outreach session.

### **NON-AGENDA ITEMS & COMMENTS**



**-Commissioner Comments**

Chair Kenton provided the Commission with an update on the Boards and Commission Subcommittee meeting and the Quarterly Neighborhood Association meeting. He also informed the Commission that the Sunnyvale Tennis Club will offer two \$500 grants for patrons interested in playing tennis.

**-Staff Comments**

Jim Stark shared with the Commission that most outdoor activities are permitted in the orange tier. He informed the Commission that currently the City will not activate the water fountains and spray pools, until the County is in the yellow tier. Lastly, Jim announced that the City is now taking picnic reservations.

Damon Sparacino informed the Commission that we are scheduled to have a joint meeting with the Arts Commission on May 19, 2021 to review the recommended budget, but may pivot to a regular meeting depending on the Finance Department's availability. Moreover, that Recreation Services is gathering registration data and will share results to Commission and City Council once complete. Lastly, Damon provided an update that the City is planning to have the State of the City event in-person, but on a smaller scale to conform to the pandemic's social distancing guidelines.

**ADJOURNMENT**

Chair Kenton adjourned the meeting at 8:59 p.m.



# City of Sunnyvale

## Agenda Item

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21-0637

Agenda Date: 6/9/2021

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### **SUBJECT**

Approve the Special Joint Parks and Recreation Commission and Arts Commission Meeting Minutes of May 19, 2021

### **RECOMMENDATION**

Approve the Special Joint Parks and Recreation Commission and Arts Commission Meeting Minutes of May 19, 2021 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft Parks and Recreation Commission

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Wednesday, May 19, 2021

7:00 PM

Telepresence Meeting: City Web Stream

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### Special Joint Meeting with the Arts Commission

Meeting Online Link: <https://sunnyvale-ca-gov.zoom.us/j/96704441776>

### **TELECONFERENCE NOTICE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

### **CALL TO ORDER**

Chair Kenton called the meeting to order at 7:00 p.m. via teleconference.

### **ROLL CALL**

**Present:** 8 - Chair Ralph Kenton  
Vice Chair Prakash Giri  
Commissioner Daniel Bremond  
Commissioner Gregory Dibb  
Commissioner Mike Michitaka  
Dawna Eskridge  
Sue Serrone  
Susannah Vaughan  
**Absent:** 2 - Jeremie Gluckman  
Agnes Veith

Commissioner Gluckman's absence is unexcused.  
Commissioner Veith's absence is excused.

Council Liaison Klein (Present)  
Council Liaison Hendricks (Absent)

### **PRESENTATIONS**

[21-0590](#)

Boards and Commission Subcommittee Meeting Briefing for  
May 5, 2021

Ralph Kenton, Chair of the Parks and Recreation Commission, provided a presentation on the Boards and Commission Subcommittee Meeting for May 5, 2021. Highlights included: purpose of subcommittee, participants, dates, calendar schedule, recommendations and summary of subcommittee meetings.

Commissioners inquired and Chair responded:

Can Commissioners be CC'd on City responses from the Parks and Recreation Commission AP? Yes, staff will CC Commissioners for future correspondence.

Mayor Klein informed the Commission that the City is considering the idea of removing the voter registration requirement for Boards and Commission positions, and simplifying the code of ethics policy.

Damon Sparacino informed the Commission that discussion items are ongoing between Council members and key staff.

### **ORAL COMMUNICATIONS**

Chair Kenton opened oral communications and there was no public testimony, closed oral communications.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

#### [21-0551](#) Review and Approve FY 2021/22 Recommended Budget

Tim Kirby, Director of Finance, provided a presentation on the FY 2021/22 Recommended Budget. Highlights included: budget approval process, key dates, budget supplements 1 & 2, overview of budget, economic context, American Rescue Act funding, investment in public safety operations, cultural inclusion project, operating budget, city-wide budget, city-wide revenue, expenditures, reserves, park dedication fund and general parks project updates.

Commissioners inquired and artist responded.

Do Commission voted items have any impact on the budget? Yes, any item that is voted upon that deals with tax or fees will have an effect on the City and sources of funding.

Does the City have a plan to attract businesses post COVID? Yes, the City employs an Economic Development Manager. Her primary job is to create policies that are

responsive and business-friendly.

Chair Kenton opened public comment.

Leesa Riviere, Sunnyvale resident, asked if the City had budget plans for public transportation, such as VTA? Currently not aware of any public transportation budget plans, but the budget will consider all aspects within the City.

Colin Dixon, Sunnyvale resident, asked if the park's usage due to COVID had any affect on the budget? Yes, the transient occupancy tax and sales tax were greatly affected by the pandemic.

Chair Kenton closed public comment.

Commissioner Bremond moved and Commissioner Michitaka seconded the motion to approved the budget as provided.

The motion carried by the following vote:

**Yes: 8 -** Chair Kenton  
Vice Chair Giri  
Commissioner Bremond  
Commissioner Dibb  
Commissioner Michitaka  
Eskridge  
Serrone  
Vaughan

**No: 0**

**Absent: 2 -** Gluckman  
Veith

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Commissioner Bremond asked if the City had plans to open more swim lanes at the Fremont Swim Complex? Not yet, staff is working with the County to gauge protocols.

Commissioner Vaughan thanks Commissioners, staff and the public for attending the Hands on the Arts Drive-Through event.

Commissioner Kenton informed the Commissioners that he is intending to propose a budget issue on adding additional pickle ball courts and funding restrooms at Las Palmas Park.

**-Staff Comments**

Trenton Hill and Mayor Klein thanked the Arts Commissioners and City staff for creating a successful Hands on the Arts Drive-Through event.

**ADJOURNMENT**

Chair Kenton adjourned the meeting at 8:49 p.m.



# City of Sunnyvale

## Agenda Item

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21-0638

Agenda Date: 6/9/2021

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Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2022  
Proposed Study Issues\*

Date	Working Title	Summary of Scope	Staff Comments

\*The study issues have been proposed for future sponsorship

Toward the end of the calendar year, no later than October, boards and commissions will review the list of proposed study issues and officially vote on sponsorship for each individually listed study issue. Official sponsorship means that the study issue is approved for ranking with a majority vote of the board or commission. Staff will then prepare the sponsored study issue papers, including fiscal impact **but not** the staff recommendation.