



City of Sunnyvale

Notice and Agenda

Sustainability Commission

Monday, July 19, 2021

7:00 PM

Telepresence Meeting: City Web Stream

Meeting Online Link: <https://sunnyvale-ca-gov.zoom.us/j/95835903911>

TELECONFERENCE NOTICE

Because of the COVID-19 emergency and the “shelter in place” orders issued by Santa Clara County and the State of California, the meeting of the Sustainability Commission on July 19, 2021, will take place by teleconference, as allowed by Governor Gavin Newsom’s Executive Orders N-29-20 and N-08-21.

- *Watch the Sustainability Commission meeting at:
<http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Sustainability Commission up to 4 hours prior to the meeting to sustainabilitycommission@sunnyvale.ca.gov or by mail to City Clerk, 603 All America Way, Sunnyvale, CA 94086.*
- *Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/95835903911>

Meeting call-in telephone number: 833-548-0282 | Meeting ID: 958 3590 3911

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment, contact the City at least 2 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. For other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Madeline Willett may be reached at 408-730-7798 or mwillett@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

CALL TO ORDER**ROLL CALL****PRESENTATION**

- [21-0722](#) PRESENTATION - Urban Water Management Plan Update
- [21-0725](#) PRESENTATION - Circular Economy and Relationship to Sustainable Purchasing (Commissioner presentation)

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the Sustainability Commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Sustainability Commission to take action on an item not listed on the agenda. If you wish to address the Sustainability Commission, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- [21-0727](#) Approve the Sustainability Commission Meeting Minutes of June 21, 2021

Recommendation: Approve the Sustainability Commission Minutes of June 21, 2021, as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

- [21-0726](#) Selection of Chair and Vice Chair

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- [21-0739](#) Review Study Issue Process and Timelines

NON-AGENDA ITEMS & COMMENTS**-Commissioner Comments**

-Staff Comments**INFORMATION ONLY REPORTS/ITEMS**[21-0721](#)

Updated Annual Work Plan July 2021

ADJOURNMENT*Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection through the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the evening of the Sustainability Commission Meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Madeline Willett at 408-730-7798 or mwillett@sunnyvale.ca.gov. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the One-Stop Desk, City Hall, 456 W. Olive Ave., Sunnyvale, CA, 72 hours before the Meeting.



City of Sunnyvale

Agenda Item

21-0722

Agenda Date: 7/19/2021

PRESENTATION - Urban Water Management Plan Update



City of Sunnyvale

Agenda Item

21-0725

Agenda Date: 7/19/2021

PRESENTATION - Circular Economy and Relationship to Sustainable Purchasing (Commissioner presentation)



City of Sunnyvale

Agenda Item

21-0727

Agenda Date: 7/19/2021

SUBJECT

Approve the Sustainability Commission Meeting Minutes of June 21, 2021

RECOMMENDATION

Approve the Sustainability Commission Minutes of June 21, 2021, as submitted.



City of Sunnyvale

Meeting Minutes - Draft

Sustainability Commission

Monday, June 21, 2021

7:00 PM

Telepresence Meeting: City Web Stream

CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20 (March 17, 2020) and Section 42 of Executive Order N-08-21 (June 11, 2021), issued by Governor Newsom, the meeting was conducted telephonically.

Chair Wickham called the meeting to order at 7 p.m. via teleconference.

ROLL CALL

Present: 6 - Chair Kristel Wickham
Vice Chair Douglas Kunz
Commissioner Stephen Joesten
Commissioner Shana Padgett
Commissioner Bruce Paton
Commissioner Tonya Veitch
Absent: 1 - Commissioner Murali Srinivasan

Council Liaison – Councilmember Fong (present).

Councilmember Fong joined the meeting at 8:34 p.m.

Commissioner Srinivasan's absence is excused by general consent.

Chair Wickham, Vice Chair Kunz, all Commissioners, and Council liaison attended via teleconference.

ORAL COMMUNICATIONS

None.

STUDY SESSION

[21-0645](#)

Lawrence Station Area Plan (LSAP) Update and Draft

Subsequent Environmental Impact Report (SEIR)

George Schroeder, Senior Planner, and Amber Blizinski, Principal Planner, in the Community and Development Department summarized the changes to the LSAP and the impacts of these changes as noted in the Draft Subsequent Environmental Impact Report (DSEIR). Staff provided an overview of the LSAP boundary expansion, new projects planned and the Sense of Place Plan. Commissioners asked clarifying questions, and staff provided answers.

Chair Wickham opened Public Comment.

No public comments were made.

Chair Wickham closed Public Comment.

Commissioners recommended investigating methods for reducing the greenhouse gas emissions impact of the project, such as carbon offsets or low-carbon concrete. Vice Chair Kunz asked staff to show the comparison of housing density around similar CalTrain stations. Commissioner Paton commended staff on integrating transportation, housing and community preservation successfully in the LSAP.

[21-0646](#)

Climate Action Playbook Quarterly Update

Climate Action Playbook available online at:

[Sunnyvale.ca.gov/civicax/filebank/blobdload.aspx?](http://Sunnyvale.ca.gov/civicax/filebank/blobdload.aspx?BlobID=27651)

[BlobID=27651](http://Sunnyvale.ca.gov/civicax/filebank/blobdload.aspx?BlobID=27651)

Proposed Playbook Game Plan Extension At-A-Glance
available online at:

[Sunnyvale.ca.gov/civicax/filebank/blobdload.aspx?](http://Sunnyvale.ca.gov/civicax/filebank/blobdload.aspx?t=73319.64&BlobID=26529)

[t=73319.64&BlobID=26529](http://Sunnyvale.ca.gov/civicax/filebank/blobdload.aspx?t=73319.64&BlobID=26529)

Nupur Hiremath, Environmental Programs Manager, and Madeline Willett, Sustainability Coordinator, presented Climate Action Playbook implementation and planning updates. Staff discussed the adopted budget, key Moves scheduled for implementation in the upcoming fiscal year and a timeline for progress updates and development of the next Game Plan. Commissioners asked clarifying questions, and staff provided responses.

Chair Wickham opened Public Comment.

No public comments were made.

Chair Wickham closed Public Comment.

PRESENTATION

[21-0644](#) PRESENTATION - Recognition of Service

Councilmember Fong thanked Commissioner Paton and Commissioner Joesten for their years of service on the Sustainability Commission. He commended them and the Sustainability Commission for their contributions to moving the City's sustainability initiatives forward.

CONSENT CALENDAR

- 1 [21-0648](#) Approve the Sustainability Commission Meeting Minutes of May 17, 2021

Commissioner Veitch moved, and Commissioner Joesten seconded, a motion to approve the consent calendar. The motion carried by the following vote:

Yes: 5 - Chair Wickham
 Vice Chair Kunz
 Commissioner Joesten
 Commissioner Paton
 Commissioner Veitch

No: 0

Absent: 1 - Commissioner Srinivasan

Abstain: 1 - Commissioner Padgett

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

No new Study Issues were submitted. Staff clarified the process for the Commission and reminded Commissioners to submit Study Issues no later than July 5, 2021, to allow for a review of draft Study Issue Papers by the Commission prior to submission to the Office of the City Manager.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Padgett recommended that Commissioners listen to a John Hopkins School of Public Health podcast called "Public Health on Call," which focuses on waste as a public health issue.

Vice Chair Kunz commended staff for hosting the Sustainability Speaker Series

event “Talkin’ Trash; Myths and Realities of Recycling and Materials Management,” on May 19, 2021, and recommended that Commissioners listen to it. He announced that he will be volunteering as a board member on the Sunnyvale School District’s Citizens Bond and Parcel Tax Oversight Committee. He thanked outgoing Commissioners for their contributions.

Commissioner Paton commended City staff for their work with Leadership Sunnyvale. He commended the City and Commission on the Playbook and shared that he is working on a paper on how to “think like a city” using Sunnyvale as an example.

Chair Wickham shared that she conveyed the Commission’s recommendations on the FY 2021/22 Recommended Budget to the City Council via email and as public comments at the Budget Workshop on May 20, 2021. None of the Commission’s recommendations were incorporated into the Adopted Budget. She also shared that she attended the Cherry Hill neighborhood association block party on June 13, 2021, with fliers from the City regarding sustainability and waste. She announced that the Silicon Valley Leadership Group’s Energy and Sustainability Summit will be held on June 25, 2021, and encouraged Commissioners to attend.

-Staff Comments

Madeline Willett shared that there were 126 attendees at the last Sustainability Speaker Series event, which was one of the highest attendance rates to date. She also noted that the updated Game Plan At-A-Glance showing adjusted schedules extended into FY 2022/23 will be emailed to the Commissioners and posted on the City website.

INFORMATION ONLY REPORTS/ITEMS

[21-0647](#) Updated Annual Work Plan June 2021

ADJOURNMENT

The meeting was adjourned at 9:12 p.m.



City of Sunnyvale

Agenda Item

21-0726

Agenda Date: 7/19/2021

Selection of Chair and Vice Chair



City of Sunnyvale

Agenda Item

21-0739

Agenda Date: 7/19/2021

Review Study Issue Process and Timelines



City of Sunnyvale

Agenda Item

21-0721

Agenda Date: 7/19/2021

Updated Annual Work Plan July 2021

2021 Master Work Plan

Sustainability Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 19	<ul style="list-style-type: none"> SVCE Decarbonization Joint Action Plan [SVCE staff] Rank 2021 Study Issues
February 16	<ul style="list-style-type: none"> Urban Forest Management Plan [presentation] Equitable and Sustainable COVID-19 Recovery [Commissioner presentation: Veitch] (rescheduled from January)
March 15	<ul style="list-style-type: none"> Climate Action Playbook Quarterly Update [study session] Study Issue: Single Use Plastics [public hearing] (rescheduled from April)
April 19	<ul style="list-style-type: none"> City Approaches to Resilience [Commissioner presentation: Paton] (rescheduled from March)
May 17	<ul style="list-style-type: none"> Review Recommended Budget
June 21	<ul style="list-style-type: none"> Recognition of Service Lawrence Station Area Plan [study session] Climate Action Playbook Quarterly Update [study session]
July 19	<ul style="list-style-type: none"> Selection of Chair and Vice Chair Urban Water Management Plan update [presentation] (rescheduled from March) Circular Economy and Relationship to Sustainable Purchasing [Commissioner presentation: Wickham] Review Study Issue Process and Timelines
August 16	<ul style="list-style-type: none"> Clean Water Program update [study session] Sustainability and Wildfires with Consideration of Air Quality [Commissioner presentation: Padgett]
September 20	<ul style="list-style-type: none"> Discuss Proposed Study Issues Climate Action Playbook Quarterly Update [study session] Carbon Sequestration and Getting to 100% Carbon Reductions [Commissioner presentation: Wickham] Moffett Park Specific Plan [study session] (rescheduled from April)
October 18	<ul style="list-style-type: none"> Final month to Propose Study Issues Zero Waste Program Update [study session] (rescheduled from April) Updates from Neighborhood Associations, Teen Advisory Committee, and Youth Groups [Commissioner presentation or external presenter; TBD]
November 15	<ul style="list-style-type: none"> Approve 2022 Master Work Plan

MEETING DATE	AGENDA ITEM/ISSUE
	<ul style="list-style-type: none"> FY 22-23 Sustainability Speaker Series Proposal [Subcommittee] Superfund Sites in Sunnyvale [Commissioner presentation: Wickham]
December 20	<ul style="list-style-type: none"> Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials Climate Action Playbook Quarterly Update [study session]

Additional items yet to be scheduled:

- Study Issues may be proposed at any meeting throughout the year
- Study Issues presentation dates will be added following approval by Council
- Reach Codes Phase II (depending Council decision during adoption in October 2020)
- Sustainable Purchasing Policy
- Discussion of Next Game Plan
- El Camino Real Precise Plan Update [study session]
- Green Streets Initiative [Commissioner presentation: Kunz] (moved from February)
- City Approaches to Resilience Hubs for Emergency Response [Commissioner presentation: Veitch] (moved from March)
- General Plan Update – Air Quality, Noise and Environmental Justice [study session] (rescheduled from January)
- Best Practices in Transportation Demand Management [Commissioner presentation]

Additional Commissioner Presentation topics:

- Best Practices on Engaging the Public [Unassigned]
- Sea Level Rise impacts [Cm or external presenter; Unassigned]

Additional Presentations/Updates from Staff requested by Commission:

To be completed if staff time and resources permit:

- Mary Avenue Overcrossing
- Policy Opportunities for Improving Air Quality in Sunnyvale [BAAQMD staff]