



City of Sunnyvale

Notice and Agenda

Council Subcommittee on Boards and Commissions

Monday, January 23, 2023

4:00 PM

Online and Council Chambers, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086
(607 All America Way for map directions)

Special Meeting - 4 PM

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/97267381426>

Special Teleconference Notice

Because of the COVID-19 emergency, Subcommittee Members may participate in this meeting of the Sunnyvale Subcommittee on Boards and Commissions by teleconference, as allowed by Government Code Subdivision 54953(e) and Resolution No. 1089-21 (reaffirmed January 10, 2023).

Public Participation

- *In-person participation: You may provide public comment by filling out a speaker card (optional) and giving it to the City Clerk.*
- *Teleconference participation: You may provide audio public comment by connecting to the meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/97267381426>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 972 6738 1426

*(*9 to request to speak | *6 to unmute/mute)*

- *Watch the Council Subcommittee meeting at <http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Council Subcommittee no later than 4 hours prior to the meeting start to council@sunnyvale.ca.gov or by mail to: City Clerk, 603 All America Way, Sunnyvale, CA 94086*
- *Review recordings of this meeting and past meetings at*

GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes.

- 2 [23-0165](#) Discuss Draft 2023 Annual Work Plan for the Human Relations Commission

- 3 [23-0220](#) Discuss Decorum at Public Meetings

ADJOURNMENT

Notice to the Public:

The agenda reports to council (RTCs) may be viewed on the City's website at sunnyvale.ca.gov in the Office of the City Clerk located at 603 All America Way. Any agenda related writings or documents distributed to members of the Subcommittee regarding any open session item on this agenda will be made available for public inspection in the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the afternoon of the Subcommittee Meeting, pursuant to Government Code §54957.5. Please contact the Office of the City Clerk at (408) 730-7483 to access City Hall to view these materials and for specific questions regarding the agenda.

Planning to provide materials to the Subcommittee?

If you wish to provide the subcommittee with copies of your presentation materials, please provide 12 copies of the materials to the Office of the City Clerk. The City Clerk will distribute your items to the subcommittee following the meeting.



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Agenda Item

23-0221

Agenda Date: 1/23/2023

SUBJECT

Approve the Council Subcommittee on Boards and Commissions Meeting Minutes of August 2, 2022

RECOMMENDATION

Approve the Council Subcommittee on Boards and Commissions Minutes of August, 2022 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Council Subcommittee on Boards and Commissions

Tuesday, August 2, 2022

2:30 PM

Telepresence Meeting: City Web Stream

Special Meeting - 2:30 PM

CALL TO ORDER

Pursuant to Government Code Subdivision 54953(e), the meeting was conducted telephonically; pursuant to state law, the City Council made the necessary findings by adopting Resolution No. 1089-21, reaffirmed on July 12, 2022.

Chair Klein called the meeting to order at 2:33 p.m. via teleconference.

ROLL CALL

Present: 3 - Chair Larry Klein
Member Russ Melton
Member Omar Din

Chair Klein and all Subcommittee Members attended via teleconference.

PUBLIC COMMENT

Public Comment opened at 2:34 p.m.

No speakers.

Public Comment closed at 2:34 p.m.

CONSENT CALENDAR

1.A [22-0767](#) Approve the Council Subcommittee on Boards and
Commissions Meeting Minutes of June 15, 2022

Approve the Council Subcommittee on Boards and Commissions Minutes of June 15, 2022 as submitted.

Yes: 3 - Chair Klein
Member Melton
Member Din

No: 0

GENERAL BUSINESS

2 [22-0774](#) Discuss Options for the Board of Building Code Appeals

Community Development Director Trudi Ryan and City Attorney John Nagel provided the staff report.

Public Hearing opened at 2:57 p.m.

No speakers.

Public Hearing closed at 2:57 p.m.

The Subcommittee discussed or suggested recommendations regarding the Board of Building Code Appeals (Board):

- Shared concerns regarding the qualifications or requirements needed by members to serve on the Board.
- Suggestion that the role/function of the Board be incorporated into another commission or Council.
- Support for continuing to appoint members to the board or commission as opposed to elected seats.
- Support for disbanding the Board and transitioning the duties to Council.
- Suggestion that staff research appeal processes from other agencies.

MOTION: Subcommittee Member Melton moved and Subcommittee Member Din seconded the motion to:

- Recommend to City Council disbanding the Board of Building Code Appeals pursuant to California State Law and have City Council take on the role of hearing appeals of the Building Code; and
- Direct staff to consider having Green Building Regulation appeals heard by the Planning Commission.

The motion carried with the following vote:

Yes: 3 - Chair Klein
Member Melton
Member Din

No: 0

3 [22-0768](#) Discussion and Possible Recommendation to the City Council

Regarding Updates to Council Policy 7.2.19 (Boards and Commissions) Including: Timing of Appointments for Incumbent Members; Bicycle and Pedestrian Advisory Commission Categories; and Sustainability Commission Category Two Description

City Clerk David Carnahan provided the staff report.

The Subcommittee discussed or suggested recommendations regarding Council Policy 7.2.19:

- Suggestion to replace gendered language with gendered neutral language.

Public Hearing opened at 3:21 p.m.

No speakers.

Public Hearing closed at 3:21 p.m.

MOTION: Subcommittee Member Melton moved and Subcommittee Member Din seconded the motion to recommend to the City Council updates to Council Policy 7.2.19 (Boards and Commissions) including: timing of appointments for incumbent members; Bicycle and Pedestrian Advisory Commission Categories; and Sustainability Commission Category Two Description.

The motion carried with the following vote:

Yes: 3 - Chair Klein
Member Melton
Member Din

No: 0

ADJOURNMENT

Chair Klein adjourned the meeting at 3:28 p.m.



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Agenda Item

23-0165

Agenda Date: 1/23/2023

Discuss Draft 2023 Annual Work Plan for the Human Relations Commission

Draft - 2023 Annual Work Plan

Human Relations Commission

MEETING DATE	AGENDA ITEM/ISSUE
June 2023	<ul style="list-style-type: none"> • Selection of Chair and Vice-Chair • Brown Act Review • Review of Code of Ethics and Conduct for Elected and Appointed Officials • Review of HRC and Work Plan
July 2023	<ul style="list-style-type: none"> • Review Study Issue Process and Timelines • Review results of Interethnic Panel (3/23) and determine areas of work • Become familiar with the City demographics (Census data, City reports) • Create a calendar of events related to Affinity Groups and Celebrations
August 2023	<ul style="list-style-type: none"> • Complete training by GARE, EAI Manager • Determine areas of study/focus: Education/Training; Community Engagement/Dialogue; Immigration; Mental Health • Attend presentation by the SEED Team • Plan a Meet and Greet for key partners to meet the Commissioners and share their mission • Coordinate with LRS potential events and celebrations based on Heritage Months/Affinity Celebrations/Awareness Campaigns and Identity Recognition Days
September 2023	<ul style="list-style-type: none"> • Outreach to Community Partners; if they are not yet members become part of neighborhood associations • Host Meet and Greet with Sunnyvale Community Services* • Plan series of Difficult Conversations/Civility Round Tables around a documentary, book, or series of short articles about race/ethnicity/citizenship status/ability/socioeconomics
October 2023	<ul style="list-style-type: none"> • Final month to Propose Study Issues • Host Meet and Greet with Sunnyvale Education Foundation

	<ul style="list-style-type: none"> • Planning for Intergroup Dialogue Training: application, selection • Host first of 6 Difficult Conversations/Civility Roundtables (every 2 months)
November 2023	<ul style="list-style-type: none"> • Approve 2024 Work Plan • Host Meet and Greet with Refugee Resettlement Village
December 2023	<ul style="list-style-type: none"> • Participate in Employee Breakfast • Host Meet and Greet with Our Daily Bread • Host second Difficult Conversations/Civility Roundtables

*Open invitation to other Commissioners, City employees, City partners, Non-profits, Staff Advisory Committees

Additional items yet to be scheduled:

- Study Issues may be proposed at any meeting throughout the year
- Study Issues presentation dates will be added following approval by Council
- Guaranteed Income Pilot [study issue]

Potential study sessions or needs assessment

Educational:

- Themes/topics
 - o Sunnyvale Demographics 101
 - o Anti-Black Hate
 - o Asian Hate
 - o Anti-Indigenous
 - o Anti-Immigrant
- Resources:
 - o Readings: books, magazines, journal articles, news articles
 - o Podcasts
 - o Movies, TV programs, documentaries
- Training:
 - o External org: ING, Seed Collaborative, Santa Clara County HRC, GARE
 - o Internal:
 - Intergroup Dialogue (IGD)
 - Civility Round Table
 - Difficult Conversations
 - Bystander Training
 - Interethnic Panel
- Partnerships with:

- o Commissions : Library, Housing and Human Services Commission, Parks and Rec, Sustainability
- o Non-profits in Sunnyvale or County -wide

Community Engagement:

- Develop relations with the Muwekma-Ohlone Tribe
 - o Receive from the Tribe a Land Acknowledgement to be used during City meetings
 - o Educational component of Lan Acknowledgment and the Land Back Movement
 - o Organize event at Muwekma Park
- Attend and become familiar with Neighborhood Associations; get in their mailing lists
- Participate in community events:
 - o Planning and celebration of Cultural Festival and Arts
 - o Meet and Greet during the Employee Appreciation Week in September
 - o Participate in Employee Celebration in December
- Commit to doing personal community outreach
- Use result of table discussions during the Interethnic Panel done in March and continue the conversation with quarterly meetings where speakers can be invited

Immigration:

- Study session to determine number of recent arrivals based on use of City Services
- Rent issues – renters rights and responsibilities
- Human trafficking
- K-12 School enrollment
- Food insecurity
 - o Food distribution
 - o Community Gardens
 - o Food providers
- Housing insecurity
 - o Warming centers
 - o Housing Centers

Additional Information

Heritage Months/Affinity Celebrations/Awareness Campaigns

- Lunar New Year (January/February)
- Black History Month (February)
- Women's History Month (March)
- Arab-American Heritage Month - Sexual Assault Prevention and Awareness Month (April)

- National Asian American and Pacific Islander Heritage Month (May)
- LGBTQ+ Pride Month (June)
- Disability Pride Month (July)
- National Hispanic/Latinx/e/o/a Heritage Month (September)
- National Disability Employment Awareness Month – LGBTQ+ History Month (October)
- Native American/Indigenous People (November)
- End of the Year Celebrations: Hanukkah, Kwanza, Mawlid el-Nabi, Christmas (December)

Identity Recognition Days

- 1/16/23 Martin Luther King Jr
- 1/22/23 Lunar New Year
- 1/27/23 International Holocaust Remembrance Day
- 3/3/23 Int. Sex Workers' Rights Day
- 3/8/23 Int. Women's Day
- 3/22/23 Ramadan begins
- 3/31/23 Trans Visibility Day
- 4/2/23 World Autism Awareness Day
- 4/22/23 Earth Day
- 5/1/23 Int. Workers' Day
- 5/5/23 Cinco de Mayo
- 6/2/23 Int. Sex Worker's Day
- 6/5/23 World Environment Day
- 6/19/23 Juneteenth
- 7/4/23 USA Independence Day
- 9/4/23 Labor Day
- 9/19/23 Mexican Independence Day
- 9/21/23 Int. Day of Peace
- 9/26/23 Mawlid el-Nabi
- 10/9/23 Indigenous People's Day
- 11/1/23 Día de Los Muertos
- 11/12/23 Diwali
- 11/20/23 Trans Day of Remembrance
- 11/24/23 Native American Heritage Day
- 12/1/23 World AIDS Day
- 12/7/23 First Day of Hanukkah
- 12/24/23 Christmas Eve
- 12/25/23 Christmas Day
- 12/26/23 First Day of Kwanzaa



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Agenda Item

23-0220

Agenda Date: 1/23/2023

Discuss Decorum at Public Meetings