



City of Sunnyvale

Notice and Agenda

City Council

Tuesday, February 27, 2024

5:00 PM

Online and Council Chambers, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086

**Special Meeting: Closed Session - 5 PM | Special Meeting: Study Session - 6 PM |
Regular Meeting - 7 PM**

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/96111580540>

Public Participation

• *In-person participation: You may provide public comment by filling out a speaker card (optional) and giving it to the City Clerk.*

As a courtesy, and technology permitting, members of the public may also attend online. However, the City cannot guarantee that the public's access to online technology will be uninterrupted, and technical difficulties may occur from time to time. Unless required by the Ralph M. Brown Act, the meeting will continue despite technical difficulties for participants using the online option.

The Mayor may determine it would be impractical to include remote public comment during Oral Communications.

• *Online participation: You may provide audio public comment by connecting to the meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/96111580540>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 961 1158 0540

*(*9 to request to speak | *6 to unmute/mute)*

• *Watch the City Council meeting at <http://youtube.com/SunnyvaleMeetings> or on television over Comcast Channel 15, AT&T Channel 99*

• *Submit written comments to the City Council no later than 4 hours prior to the meeting start to council@sunnyvale.ca.gov or by mail to:
City Clerk, 456 W. Olive Ave., Sunnyvale, CA 94086*

- Review recordings of this meeting and past meetings at <https://sunnyvaleca.legistar.com/calendar.aspx> or <http://youtube.com/SunnyvaleMeetings>

Accessibility/Americans with Disabilities Act (ADA) Notice

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance to provide public comment, or for other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. The Office of the City Clerk may be reached at 408-730-7483 or cityclerk@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

5 P.M. SPECIAL COUNCIL MEETING (Closed Session)

Call to Order

Call to Order in the Council Chambers (Open to the Public).

Roll Call

Public Comment

The public may provide comments regarding the Closed Session item(s). If you wish to address the Council, please refer to the notice at the beginning of this agenda. Closed Sessions are not open to the public.

Convene to Closed Session

Convene to Closed Session in the Council Conference Room (Closed to the Public).

- A** [24-0312](#) Closed Session held pursuant to California Government Code Section 54956.9: CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of cases: H. Rivera et al. v. City of Sunnyvale et al., Santa Clara County Superior Court, Case No. 2013-1-CV-24093 and Casa de Amigos Investments Ltd. v. City of Sunnyvale, Santa Clara County Superior Court, Case No. 18CV321477

Adjourn Special Meeting

6 P.M. SPECIAL COUNCIL MEETING (Study Session)**Call to Order**

Call to Order in the Council Chambers

Roll Call**Study Session**

The public may provide comments regarding the Study Session item(s). If you wish to address the Council, please refer to the notice at the beginning of this agenda.

B [24-0156](#) Hate Crime Update and Response

Adjourn Special Meeting**7 P.M. COUNCIL MEETING**

Pursuant to Council Policy, City Council will not begin consideration of any agenda item after 11:30 p.m. without a vote. Any item on the agenda which must be continued due to the late hour shall be continued to a date certain. Information provided herein is subject to change from date of printing of the agenda to the date of the meeting.

CALL TO ORDER

Call to Order in the Council Chambers

SALUTE TO THE FLAG**ROLL CALL****CLOSED SESSION REPORT****SPECIAL ORDER OF THE DAY**

C [24-0323](#) American Red Cross Month

D [24-0322](#) Women's History Month

ORAL COMMUNICATIONS

The Mayor may determine it would be impractical to include remote public

comment during Oral Communications for the purpose of timeliness of the meeting or conducting an orderly meeting. Such a determination shall be made prior to opening public comment on Oral Communications.

This category provides an opportunity for members of the public to address the City Council on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Mayor) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Council to take action on an item not listed on the agenda. If you wish to address the Council, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

1.A [24-0212](#) Approve City Council Meeting Minutes of January 23, 2024

Recommendation: Approve the City Council Meeting Minutes of January 23, 2024 as submitted.

1.B [24-0213](#) Approve City Council Meeting Minutes of January 25, 2024
(Council Strategic Workshop)

Recommendation: Approve the City Council Meeting Minutes of January 25, 2024 as submitted.

1.C [24-0214](#) Approve City Council Meeting Minutes of January 30, 2024

Recommendation: Approve the City Council Meeting Minutes of January 30, 2024 as submitted.

1.D [24-0061](#) Approve City Council Meeting Minutes of February 6, 2024

Recommendation: Approve the City Council Meeting Minutes of February 6, 2024 as submitted.

1.E [24-0015](#) Approve the List(s) of Claims and Bills Approved for Payment
by the City Manager

Recommendation: Approve the list(s) of claims and bills.

- 1.F** [24-0171](#) Approve Budget Modification No.10 to Appropriate \$105,540 of California Library Connect Grant Funds for CENIC Network Equipment Upgrades to Increase Internet Speed at the Sunnyvale Public Library

Recommendation: Approve Budget Modification No. 10 to appropriate California Library Connect Grant funds in the amount of \$105,540 to a new project, CENIC Network Equipment Upgrades to Increase Internet Speed at the Sunnyvale Public Library.

- 1.G** [24-0320](#) Adopt a Resolution Amending the City’s Salary Resolution and Schedule of Pay to Increase Salaries for Pay Plan Category A (Communication Officers Association) Effective March 3, 2024

Recommendation: Adopt a Resolution Amending the City's Salary Resolution and Schedule of Pay to Increase Salaries for Pay Plan Category A (Communication Officers Association) effective March 3, 2024.

- 1.H** [24-0180](#) Award of Contract to Gruendl Inc., dba Ray's Electric in the Amount of \$1,798,947.40 for Traffic Signal Hardware & Wiring Bernardo/Heatherstone & Fair Oaks/California Project and Finding of California Environmental Quality Act (CEQA) Exemption Pursuant to CEQA Guidelines Section 15301(c) (PW23-21)

Recommendation: Take the following actions:

- Award a contract in substantially the same form as Attachment 2 to the report in the amount of \$1,798,947.40 to Gruendl Inc., dba Ray's Electric;
- Approval of a 10% construction contingency in the amount of \$179,895;
- Authorize the City Manager to execute the contract when all necessary conditions have been met; and
- Make a finding of a categorical exemption from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c).

- 1.I** [24-0251](#) Authorize the Issuance of a Purchase Order in the amount of \$967,187.62 to General Datatech L.P. (GDT) to provide Cisco Computer Equipment, Maintenance and Support Services (F24-022)

Recommendation: Take the following actions:

- Authorize the issuance of a purchase order in the amount of \$967,187.62 (base bid amount of \$909,579.74 plus shipping in the amount of \$8,778.66 and estimated sales tax in the amount of \$48,829.22) to GDT L.P. of Dallas for Cisco Computer Equipment, Maintenance and Support Services; and
- Authorize the City Manager to execute the purchase order when all necessary conditions have been met.

- 1.J [24-0276](#) Approve Third Contract Amendment to Central Labor Council Partnership for Adult Workforce Development Services in San Mateo County

Recommendation: Approve the third contract amendment for adult workforce development services and authorize the City Manager or designee to execute agreement with CLCP for adult and dislocated worker services in an amount not to exceed \$942,000 (\$471,000 for WIOA adults and \$471,000 for WIOA dislocated workers), for the contract term from July 1, 2023 to June 30, 2024, and authorize the City Manager or designee to renew the contract for up to the two additional years remaining based on performance results acceptable to the City and available funding.

- 1.K [24-0375](#) Authorize the Issuance of a Blanket Purchase Order in the Amount of \$1,260,000 to Folsom Lake Ford for the Purchase of Ford Interceptor Sport Utility Vehicles (F24-104)

Recommendation: Authorize the issuance of a Blanket Purchase Order in the amount of \$1,260,000 to Folsom Lake Ford for the purchase of Ford Interceptor Sport Utility Vehicles

- 1.L [24-0411](#) Authorize the Issuance of a Purchase Order to Vac-con, Inc. in the Amount of \$804,491.37 for a Combination Sewer and Storm Drain Cleaning Truck (F24-110)

Recommendation: Authorize the issuance of a Purchase Order in the amount of \$804,491.37 (including tire, delivery fees, and Sales Tax) to Vac-con, Inc. of Green Cove Springs, FL for one (1) Vac-Con Model VTAQD312HE/1300 Titan Combination Sewer and Storm Drain Cleaning Truck.

- 1.M [24-0300](#) Ratify US Conference of Mayors' Appointment of Mayor Larry

Klein to Technology and Innovation Committee

Recommendation: Staff makes no recommendation. By approval of the consent calendar, Council ratifies US Conference of Mayors' Appointment of Mayor Larry Klein to the Technology and Innovation Committee.

- 1.N [24-0313](#) Amend the Code of Ethics and Conduct for Elected and Appointed Officials Related to Remote Public Comment During Oral Communications

Recommendation: Amend the Code of Ethics and Conduct for Elected and Appointed Officials as shown in Attachment 1 to the report.

- 1.O [24-0358](#) Adopt Ordinance No. 3224-24 Amending Section 16.62.330 (Installation of Manufactured Homes) of Chapter 16.62 (Floodplain Management) of Title 16 (Buildings and Construction) of the Sunnyvale Municipal Code

Recommendation: Adopt Ordinance No. 3224-24 amending Section 16.62.330 (Installation of Manufactured Homes) of Chapter 16.62 (Floodplain Management) of Title 16 (Buildings and Construction) of the Sunnyvale Municipal Code.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes. For land-use items, applicants are limited to a maximum of 10 minutes for opening comments and 5 minutes for closing comments.

- 2 [24-0029](#) Receive Information About HomeFirst Outreach Services; Approve a Third Amendment in the Amount of \$206,710 to an Existing Agreement with HomeFirst Services of Santa Clara County for Case Management Services and Shelter Beds for the Unhoused Population in Sunnyvale that Includes Activity and Outcome Measures; and Direct Staff to Prepare a Request for Proposals for Outreach Services

Recommendation: Alternatives 1 and 2: 1) Authorize the City Manager to execute a Third Amendment to the Agreement in substantially the same format as Attachment 1 to the report in the amount of \$206,710 with HomeFirst Services of Santa Clara County for case management services and shelter beds for the unhoused population in Sunnyvale, and 2) Direct staff to initiate a request for proposals for case management services and shelter beds for the unhoused population in Sunnyvale.

- 3 [24-0197](#) Review and Consider Adoption of the Economic Development Strategic Plan

Recommendation: Alternative 1: Adopt the Economic Development Strategic Plan.

- 4 [24-0391](#) Proposed Project: Adopt Urgency Ordinance to Amend By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code to clarify ministerial review of projects as it relates to proposed subdivisions.
File #: PLNG-2024-0105
Location: Citywide
Applicant: City of Sunnyvale
Environmental Review: Non-discretionary project (Public Resources Code Section 21080(b)(1), CEQA Guidelines Sections 15268, 15357)
Project Planner: Julia Klein, (408) 730-7463, jklein@sunnyvale.ca.gov

Recommendation: Alternatives 1 and 2:
1. Find that the Action is Exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(1) and CEQA Guidelines Section 15268 and 15357.
2. Adopt an Urgency Ordinance in Attachment 1 to amend provisions for By-Right Approvals that include subdivisions (previously adopted Urgency Ordinance).

- 5 [24-0143](#) Proposed Project:
Recommendations to the City Council related to the General Plan Update to:
a. Adopt a Resolution to Amend Chapter 3: Land Use and Transportation Element (LUTE) to update Figure 3-2 and add

clarifications in the Village Center Section regarding the Commercial Floor Area calculations; and

b. Find the proposed amendments are consistent with the LUTE EIR and do not require additional environmental review pursuant to CEQA Guidelines Sections 15183 and 15162.

Planning File Number: PLNG-2023-0840

Environmental Review: The proposed edits are exempt pursuant to CEQA Guidelines Section 15183 in that the proposed edits are within a development density established by the existing general plan policies for which EIRs were previously certified and does not require additional environmental review. In addition, the proposed edits are exempt pursuant to CEQA Guidelines Section 15162 as the proposed edits will not require major revisions of the previous EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.

Project Planner: Shaunn Mendrin, 408-730-7431,
smendrin@sunnyvale.ca.gov

- Recommendation:** Alternative 1: Take the following actions:
- a. Adopt a Resolution (Attachment 2) to Amend the Land Use and Transportation Element; and
 - b. Find that the proposed amendments are not a substantial change to the LUTE as analyzed in the LUTE EIR and no additional environmental review is required pursuant to Sections 15183 and 15162 of the CEQA Guidelines.

COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS

NON-AGENDA ITEMS & COMMENTS

-Council

-City Manager

INFORMATION ONLY REPORTS/ITEMS

Visit <http://Sunnyvale.ca.gov/TCMAC> to view the Tentative Council Meeting Agenda Calendar (TCMAC) online. The TCMAC is updated each Thursday afternoon.

- [24-0138](#) Tentative Council Meeting Agenda Calendar
- [24-0292](#) Board/Commission Meeting Minutes
- [24-0293](#) Information/Action Items
- [24-0361](#) Boards and Commissions Semi-Annual Attendance Report, July to December 2023 (Information Only)
- [24-0398](#) Board/Commission Resignation (Information Only)

ADJOURNMENT

NOTICE TO THE PUBLIC

The agenda reports to council (RTCs) may be viewed on the City's website at sunnyvale.ca.gov after 7 p.m. on Thursdays or at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue, during normal business hours, prior to Tuesday City Council meetings. Any agenda related writings or documents distributed to members of the City of Sunnyvale City Council regarding any open session item on this agenda will be made available for public inspection in the Office of the City Clerk located on the fourth floor of City Hall at 456 W. Olive Avenue, during normal business hours and in the Council Chambers on the evening of the Council Meeting, pursuant to Government Code §54957.5. Please contact the Office of the City Clerk at 408-730-7483 for specific questions regarding the agenda.

PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on any public hearing item listed in this agenda, the issues in the lawsuit may be limited to the issues which were raised at the public hearing or presented in writing to the Office of the City Clerk at or before the public hearing.

PLEASE TAKE FURTHER NOTICE that Code of Civil Procedure section 1094.6 imposes a 90-day deadline for the filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure 1094.5.

Planning a presentation for a City Council meeting?

To help you prepare and deliver your public comments, please review the "Making Public Comments During City Council or Planning Commission Meetings" available at <http://Sunnyvale.ca.gov/PublicComments>

Planning to provide materials to Council?

If you wish to provide the City Council with copies of your presentation materials, please provide 12 copies of the materials to the Office of the City Clerk. The City Clerk will distribute your items to the Council.

Upcoming Meetings

Visit <https://sunnyvaleca.legistar.com> for upcoming Council, board and commission meeting information.



Sunnyvale

City of Sunnyvale

Agenda Item

24-0312

Agenda Date: 2/27/2024

Closed Session held pursuant to California Government Code Section 54956.9: CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of cases: H. Rivera et al. v. City of Sunnyvale et al., Santa Clara County Superior Court, Case No. 2013-1-CV-24093 and Casa de Amigos Investments Ltd. v. City of Sunnyvale, Santa Clara County Superior Court, Case No. 18CV321477



Sunnyvale

City of Sunnyvale

Agenda Item

24-0156

Agenda Date: 2/27/2024

Hate Crime Update and Response



Sunnyvale

City of Sunnyvale

Agenda Item

24-0323

Agenda Date: 2/27/2024

American Red Cross Month



Sunnyvale

City of Sunnyvale

Agenda Item

24-0322

Agenda Date: 2/27/2024

Women's History Month



Sunnyvale

City of Sunnyvale

Agenda Item

24-0212

Agenda Date: 2/27/2024

SUBJECT

Approve City Council Meeting Minutes of January 23, 2024

RECOMMENDATION

Approve the City Council Meeting Minutes of January 23, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft

City Council

Tuesday, January 23, 2024

5:00 PM

1. Online
2. Council Chambers, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086
3. Council Chambers, 500 Castro St.,
Mountain View, CA 94041

**Special Joint Meeting with City of Mountain View City Council: Closed Session - 5 PM |
Special Meeting: Special Order of the Day - 6:30 PM | Regular Meeting - 7 PM**

5 P.M. SPECIAL JOINT MEETING WITH CITY OF MOUNTAIN VIEW CITY COUNCIL **(Closed Session)**

Call to Order

Vice Mayor Srinivasan called the meeting to order at 5:02 p.m.

Roll Call

Present: 7 - Mayor Larry Klein
Vice Mayor Omar Din
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Murali Srinivasan
Councilmember Linda Sell

Councilmember Mehlinger participated via teleconference.

Public Comment

Public Comment opened at 5:05 p.m.

No speakers.

Public Comment closed at 5:05 p.m.

Convene to Closed Session

Council convened to Closed Session in the Council Conference Room at 5:07 p.m.

A [24-0178](#) Closed Session Held Pursuant to California Government Code
Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL-EXISTING

LITIGATION

(Paragraph (1) of Subdivision (d) of Section 54956.9)

Name of Case: San Francisco Baykeeper v. City of Sunnyvale

U.S. District Court, Northern Dist. of California Civil Case No.:

5:20-cv-00824-EJD

Adjourn Special Meeting

Vice Mayor Srinivasan adjourned the meeting at 6:33 p.m.

6:30 P.M. SPECIAL COUNCIL MEETING (Special Order of the Day)

Call to Order

Mayor Klein called the meeting to order at 6:40 p.m.

Roll Call

Present: 7 - Mayor Larry Klein
Vice Mayor Omar Din
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Murali Srinivasan
Councilmember Linda Sell

Councilmember Mehlinger participated via teleconference.

Special Order of the Day

B [24-0103](#) Recognition of Santa Clara Valley Science and Engineering
Fair Association (SCVSEFA) Award Winners

Mayor Klein provided award certificates to the 2023 SCVSEFA award winners.

Forrest Williams and Dr. Aulena Chaudhuri, SCVSEFA Board Members, provided remarks on the SCVSEFA program.

Adjourn Special Meeting

Mayor Klein adjourned the meeting at 6:57 p.m.

7 P.M. COUNCIL MEETING

CALL TO ORDER

Mayor Klein called the meeting to order at 7:05 p.m.

SALUTE TO THE FLAG

Mayor Klein led the salute to the United States flag.

ROLL CALL

Present: 7 - Mayor Larry Klein
Vice Mayor Omar Din
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Murali Srinivasan
Councilmember Linda Sell

Councilmember Mehlinger participated via teleconference.

CLOSED SESSION REPORT

Vice Mayor Srinivasan reported that Council met in Closed Session Held Pursuant to California Government Code Section 54956.9: Conference with Legal Counsel Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9) Name of Case: San Francisco Baykeeper v. City of Sunnyvale U.S. District Court, Northern Dist. of California Civil Case No.: 5:20 cv 00824 EJD; Council voted 7-0 to approve the filing of an amicus brief in the matter of City and County of San Francisco Vs. Environmental Protection Agency U.S. Supreme Court Case No. 23-753.

SPECIAL ORDER OF THE DAY

C [24-0099](#) Recognition of Outgoing Vice Mayor

Public Comment opened at 7:11 p.m.

No speakers.

Public Comment closed at 7:13 p.m.

Mayor Klein provided remarks in appreciation of former Vice Mayor Din.

Councilmember Din provided remarks.

D [24-0100](#) Ceremonial Oath of Office for Vice Mayor

Ganga Srinivasan administered the ceremonial Oath of Office to Vice Mayor Srinivasan

Public Comment opened at 7:22 p.m.

Sheila Mohan, Mayor of Cupertino, spoke in honor of Vice Mayor Srinivasan.

Tina Walis, City of Saratoga Councilmember, made remarks in honor of Vice Mayor Srinivasan.

Richard Santos, Vice Chair, Santa Clara Valley Water District, voiced their congratulations to Vice Mayor Srinivasan.

Member of the public offered their congratulations to Vice Mayor Srinivasan.

Lori Malahy provided congratulatory remarks to Vice Mayor Srinivasan.

Public Comment closed at 7:29 p.m.

Mayor Klein made remarks in honor of Vice Mayor Srinivasan.

Vice Mayor Srinivasan provided remarks.

Councilmember Mehlinger spoke in honor of Vice Mayor Srinivasan.

Councilmember Sell shared their congratulations to Vice Mayor Srinivasan.

E [24-0086](#) Slavery and Human Trafficking Prevention Month

Mayor Klein spoke in recognition of Slavery and Human Trafficking Prevention Month.

Sharan Dhanoa, Director, South Bay Coalition to End Human Trafficking, made remarks regarding Slavery and Human Trafficking Prevention Month

Councilmember Cisneros provided remarks in regard to Slavery and Human Trafficking Prevention Month.

ORAL COMMUNICATIONS

Councilmember Cisneros announced details of the current recruitment for various Boards and Commissions and the Sunnyvale Sustainability Speaker Series webinars.

Margaret Lawson communicated concerns with Fremont Avenue.

Steven Meier shared their concerns with the San Francisco Baykeeper and the City of Sunnyvale lawsuit.

CONSENT CALENDAR

Public Comment opened at 7:51 p.m.

No speakers.

Public Comment closed at 7:51 p.m.

MOTION: Vice Mayor Srinivasan moved and Councilmember Melton seconded the motion to approve agenda items 1.A through 1.D.

The motion carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Din
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

1.A [24-0013](#) Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

Approve the list(s) of claims and bills.

1.B [24-0158](#) Award of Contract in the Amount of \$702,859 to W Bradley LLC for Traffic Signal Fiber Optic Communications Project, Finding of California Environmental Quality Act (CEQA) Exemption Pursuant to CEQA Guidelines Section 15301(c) (PW24-05)

Take the following actions:

- Award a contract in substantially form as Attachment 2 to the report in the amount of \$702,859 to W Bradley Electric, LLC;
- Approval of a 10% construction contingency in the amount of \$70,286;
- Authorize the City Manager to execute the contract when all necessary conditions have been met; and
- Make a finding of a categorical exemption from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c).

- 1.C** [24-0196](#) Reinstatement and Amend an Existing Contract with Keenan & Associates for Workers' Compensation Claims Administration Services to Extend the Term by One Year and Increase the Not-To-Exceed Contract Amount to \$2,701,606.52 (F24-066)

Authorize the City Manager to reinstate the existing contract with Keenan & Associates, and execute a Fourth Amendment, in substantially the same form as Attachment 1 to the report, extending the contract term by one year and increasing the not-to-exceed amount by \$473,000 for new total not-to-exceed contract amount of \$2,701,606.52.

- 1.D** [24-0211](#) Approve Outside Counsel Agreement with Sloan Sakai Yeung & Wong LLP for Litigation Services in the Matter of Michael Laurent v. City of Sunnyvale

Authorize the City Attorney to execute an Agreement, in substantially the same form as Attachment 1 to the report, with the law firm of Sloan Sakai Yeung & Wong LLP in an amount not to exceed \$300,000.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2** [24-0101](#) Annual Public Hearing-Discussion of Potential Council Study Issues and Budget Proposals for Calendar Year 2024

Senior Management Analyst Michelle Zahraie provided the staff report and presentation.

Public Hearing opened at 8:01 p.m.

Jon Blum, Bike Sunnyvale, shared a presentation in support of Budget Proposal 2024-01 Hire an Active Transportation Planner.

David Wessel, Bike Sunnyvale, continued the presentation.

Kevin Jackson, Bike Sunnyvale, shared a presentation in support of Study Issue DPW 24-02 Complete Streets Redesign of Fair Oaks Avenue.

Hans Bernhardt, Bike Sunnyvale, continued the presentation.

Mark Hlady, Bike Sunnyvale, shared a presentation in support of Study Issue DPW 24-09 Improving Pedestrian and Bicycle Safety Near Intersections and Crosswalks at Fremont High School and at Homestead High School and Other Innovative Traffic Improvements.

Alon Golan, Bike Sunnyvale, spoke in support of Study Issue DPW 24-09.

Sharlene Liu communicated their support for Budget Proposal 2024-01.

Andrea Wald spoke in support of Study Issue ESD 24-01 Evaluate the Use of Artificial Turf versus Living Groundcovers.

Susan Hinton, Sierra Club Loma Prieta Chapter Environmental Stewardship Program, shared their support for Study Issue ESD 24-01.

Erick Krock spoke in support of Study Issue DPW 24-08 Explore the Feasibility of Converting the PG&E Lots Facing Ramona Avenue, Lois Avenue, and/or Dona Avenue into an Open Green Space Linear Park for the Community.

Gary Tyrnauer shared a presentation in support of Study Issue DPW 20-11 Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Park(s).

Deeya Muhury voiced their support for Study Issue DPW 20-11.

Tina Ye communicated their support for Study Issue DPW 20-11.

Lori Malahy spoke in support of Study Issue DPW 20-11.

Harold Brown shared their support for Study Issue DPW 20-11.

Clark Hobson voiced their support for Study Issue DPW 20-11.

Pramod Sambaraju spoke in support of Study Issue DPW 24-08.

Rani Fischer, Santa Clara Valley Audubon Society, communicated their support for study issues CDD 24-02 and ESD 24-01.

Marie Bernard, Executive Director of Sunnyvale Community Services, shared their support for Study Issue CDD 24-03 Establishment of a Sanctioned Encampment for Unhoused Individuals in Sunnyvale.

Shane Jacksteit, Elevation Neighborhood Association, spoke in support of study issues CDD 24-04 Peery Park Specific Plan Amendment (area east of Mathilda Avenue) and CDD 24-03.

Bryce Beagle provided comment on the study issues being recommended to be

dropped by City staff.

David K. shared their support for study issues DPW 20-11, DPW 20-04 and DPW 24-05.

Liz Steward spoke in support of study issues CDD 24-03, CDD 22-02, CDD 22-07, CDD 23-05 and CDD 23-01.

Doug Kunz, Sustainability Commission Chair, provided the Sustainability Commission's study issues recommendations.

Mary Brunkhorst, Sunnyvale Urban Forests Advocates, voiced their support for study issues DPW 24-08 and ESD 24-01.

Pamela Bond shared their support for study issues ESD 24-01 and CDD 24-02.

Nicole Lee, Saratoga High School Environmental Action Club, communicated their support for study issues ESD 24-01 and CDD 24-02.

Dashiell Leeds, Conservation Coordinator, Sierra Club Loma Prieta Chapter, spoke in support for study issues ESD 24-01, CDD 24-02, LRS 24-01 and concerns regarding study issues DPW 20-13 and DPW 24-04.

Kimchi Chen, Cherry Chase Neighborhood Association, shared their support for Study Issue DPW 24-08.

Cortney Jansen spoke in support of Study Issue ESD 24-01 and to abandon Study Issue DPW 23-06.

Winnie Lam voiced their support for Study Issue DPW 24-01 Evaluate Feasibility of an Art Crosswalks Program or Policy.

Aiden Chen, Saratoga High School Environmental Action Club, shared their support for study issues ESD 24-01, CDD 24-02 and concerns with study issues DPW 24-04 and DPW 20-13.

Kristal Wickham communicated their support for budget proposals and study issues ESD 24-01, CDD 24-01, CDD 24-02, ESD 24-02, DPW 23-08 and DPW 23-07.

Neha Tadikamalla, Saratoga High School Environmental Action Club, spoke in

support for Study Issue CDD 24-02.

Carol Weiss shared their support for Study Issue CDD 24-02.

Wesly Yu spoke in support of Study Issue CDD 23-02 Consider General Plan Land Use Designation Amendments and Rezoning for 26 Legal Non-Conforming Single- and Two-Family Dwellings.

Alex Deboni voiced their support for Study Issue CDD 23-02.

Rose Gregorio shared their support for Study Issue CDD 24-03.

Truth communicated their support for Study Issue CDD 24-03.

Chuck Fraleigh spoke in support Study Issue CDD 24-03.

Carrie Levin voiced their support for Study Issue ESD 24-01.

Kerry Haywood, Moffett Park Business Group, spoke in support for Study Issue DPS 24-01 Evaluate an Ordinance or Resolution Allowing Traffic Enforcement on Private Roadways in the Moffett Park Specific Plan Area.

Public Hearing closed at 9:57 p.m.

Council took a recess at 9:58 p.m. and reconvened at 10:08 p.m. with all Councilmembers present; Councilmember Mehlinger participated via teleconference.

Councilmember Mehlinger sponsored a budget proposal to evaluate a Curb Painting Budget Modification. Mayor Klein, Vice Mayor Srinivasan, and Councilmembers Melton and Cisneros co-sponsored the budget proposal.

Councilmember Melton proposed a study issue to evaluate a Sunnyvale Gateway Program.

Councilmember Mehlinger suggested adding the US Highway 101 intersections to the study issue.

Councilmember Melton accepted the suggestion.

Mayor Klein, Vice Mayor Srinivasan, and Councilmember Cisneros, Din, Mehlinger and Sell co-sponsored the study issue.

Councilmember Din proposed a study issue to create a North Sunnyvale Quality of Life Master Plan. Mayor Klein, Vice Mayor Srinivasan, and Councilmembers Melton, Cisneros, Mehlinger, and Sell co-sponsored the study issue.

Councilmember Sell proposed a study issue to evaluate improving pedestrian and bicycle safety near intersections and crosswalks at Fremont High School and Homestead High School.

Councilmember Cisneros suggested adding the language of “and other innovative traffic improvements”.

Councilmember Sell accepted the suggestion.

Councilmember Melton requested to add Wilcox High School to the parameters of the study issue.

Councilmember Sell declined to accept the suggestion.

Councilmember Mehlinger suggested adding a scramble intersection at Fremont High School to the study issue.

Councilmember Sell accepted to the suggestion.

Mayor Klein, Vice Mayor Srinivasan, and Councilmembers Cisneros and Mehlinger co-sponsored the study issue.

Mayor Klein proposed a study issue to re-evaluate Sunnyvale’s sign ordinance. Vice Mayor Srinivasan, and Councilmembers Melton, Cisneros, Mehlinger, Din and Sell co-sponsored the study issue.

Mayor Klein proposed a study issue to explore the costs, benefits, and operational changes of implementing a Special Needs Awareness Program (SNAP). Vice Mayor Srinivasan, and Councilmembers Melton, Cisneros, Din, Mehlinger, and Sell co-sponsored the study issue.

- 3** [24-0184](#) Receive information on Potential Real Property Transfer Tax Measure, Provide Direction to Staff and Approve Budget Modification No. 11 in the Amount of \$40,000

Assistant Director of Finance Dennis Jaw provided the staff report and presentation.

Public Hearing opened at 11:16 p.m.

Sharlene Liu spoke in support of a Real Property Transfer Tax (RPTT) to assist in

funding active transportation projects.

Jon Blum shared their confusion to how the RPTT would be calculated.

Member of the public voiced]concerns with the proposed RPTT.

Kerry Haywood, Moffett Park Business Group, communicated their concerns with the proposed RPTT.

Public Hearing closed at 11:26 p.m.

MOTION: Councilmember Mehlinger moved and Mayor Klein seconded the motion to approve Alternative 1: Provide direction to staff on the parameters of a potential Real Property Transfer Tax measure to be publicly polled and approve Budget Modification No. 11 in the Amount of \$40,000 for polling consultant costs. With the following modifications:

- Add a polling question if a 30-year sunset clause is more favorable.
- Add a polling question if having annual adjustments to the cap would be more favorable than 5-year adjustments.
- Set a threshold of \$4 million to the real property tax.

FRIENDLY AMENDMENT: Councilmember Sell proposed a friendly amendment to add an additional follow up question to the polling asking "what if single family homes and duplexes be exempted from the \$4 million threshold." Mayor Klein and Councilmember Mehlinger accepted the friendly amendment.

The motion as amended carried with the following vote:

Yes: 6 - Mayor Klein
Vice Mayor Din
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 1 - Councilmember Melton

Vice Mayor Srinivasan moved and Mayor Klein seconded the motion to hear agenda item 4.

The motion carried with the following vote:

Yes: 4 - Mayor Klein
Councilmember Cisneros
Councilmember Srinivasan
Councilmember Sell

No: 3 - Vice Mayor Din
Councilmember Melton
Councilmember Mehlinger

- 4** [24-0018](#) Discuss and Provide Direction Regarding Process, Scope of Review, and Timeline for Potential Amendments to the City Charter

Councilmember Din moved and Councilmember Melton seconded the motion to adjourn the meeting.

The motion carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Din
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Agenda item not heard by Council.

COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS

Agenda item not heard by Council.

NON-AGENDA ITEMS & COMMENTS

-Council

Agenda item not heard by Council.

-City Manager

Agenda item not heard by Council.

INFORMATION ONLY REPORTS/ITEMS

- [24-0080](#) Tentative Council Meeting Agenda Calendar
- [24-0081](#) Board/Commission Meeting Minutes
- [24-0082](#) Information/Action Items
- [24-0153](#) Annual Review of New and Pending Laws (Information Only)
- [24-0140](#) Council Advocacy Letters

ADJOURNMENT

Mayor Klein adjourned the meeting at 12:05 a.m.



Sunnyvale

City of Sunnyvale

Agenda Item

24-0213

Agenda Date: 2/27/2024

SUBJECT

Approve City Council Meeting Minutes of January 25, 2024 (Council Strategic Workshop)

RECOMMENDATION

Approve the City Council Meeting Minutes of January 25, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft City Council

Thursday, January 25, 2024

8:30 AM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

Special Meeting: Council Strategic Workshop - 8:30 AM

CALL TO ORDER

Mayor Klein called the meeting to order at 8:37 a.m.

ROLL CALL

Present: 7 - Mayor Larry Klein
Vice Mayor Omar Din
Councilmember Russ Melton
Councilmember Alysia Cisneros
Councilmember Richard Mehlinger
Councilmember Murali Srinivasan
Councilmember Linda Sell

Councilmember Mehlinger participated via teleconference.

PUBLIC COMMENT

Public Comment opened at 8:40 a.m.

Tara Martin-Milius communicated their support for climate action related initiatives, Sunnyvale Library modernization, and to continue supporting local non-profits.

David Kesting spoke in support for study issues DPW 20-11 Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Park(s), DPW 24-04 Evaluate Late Night Lights at Public Parks, and DPW 24-05 Explore Making the City-Owned Property at East Evelyn & West Mathilda Place Open and Accessible to the Public with a Rehabilitation of the Existing Bus Terminal Sign Abandoned at that Location.

David Wessel provided comments on how to fund and use funding for active transportation projects.

Rod Sinks voiced support for a citywide micro transit service.

Sharlene Liu communicated their recommendations for how the City can handle climate and transportation initiatives.

Stephen Meier voiced their support for prioritizing active transportation projects and programs.

Jonathan Blum spoke in support for Budget Proposal 2024-01 Hire an Active Transportation Planner and provided comments on how to fund and use funding for active transportation projects.

Peggy Shen Brewster, Sunnyvale for Equity and Education (SEE) voiced their support for a budget modification for the Silicon Valley hopper transportation service.

Dashiell Leeds, Conservation Coordinator, Sierra Club Loma Prieta Chapter, spoke in support for study issues CDD 24-02 Explore the Creation of a Dark Sky Ordinance for Single-Family Dwellings, LRS 24-01 Examine the Permanent Closure of the Interior Levee Trails Surrounding Sunnyvale's Wastewater Treatment Ponds for Public Recreation, and ESD 24-01 Evaluate the Use of Artificial Turf versus Living Groundcover.

Agnes Veith communicated their support for Study Issue CDD 24-03 Establishment of a Sanctioned Encampment for Unhoused Individuals in Sunnyvale.

Public Comment closed at 8:52 a.m.

OVERVIEW

Mayor Klein provided opening remarks.

City Manager Kent Steffens provided opening remarks and welcomed facilitator Shawn Spano.

Finance Director Tim Kirby provided the fiscal report and presentation.

Human Resources Director Tina Murphy provided the staffing review report and presentation.

Council took a recess at 9:40 a.m. and reconvened at 9:50 a.m. with all Councilmembers present; Councilmember Mehlinger participated via teleconference.

FOCUS AREAS: COUNCIL PRIORITIES UPDATE

Council met with the Executive Leadership Team in a facilitated workshop format and received information on strategic focus areas.

STRONG, DIVERSE COMMUNITY

Community Development Director Trudi Ryan, Public Works Director Chip Taylor and Deputy City Manager Jaqui Guzmán provided the Strong, Diverse Community report and presentation.

VIBRANT AND INNOVATIVE LOCAL ECONOMY

Ms. Ryan and NOVA Workforce Services Director Marléna Sessions provided the Vibrant and Innovative Local Economy report and presentation.

REGIONAL LEADER IN ENVIRONMENTAL SUSTAINABILITY

Environmental Services Director Ramana Chinnakotla and Mr. Taylor provided the Regional Leader in Environmental Sustainability report and presentation.

SAFE, SECURE, AND HEALTHY PLACE FOR ALL

Mr. Taylor and Public Safety Chief Phan Ngo provided the Safe, Secure, and Healthy Place for All report and presentation.

RESPONSIBLE AND RESPONSIVE GOVERNMENT

Chief Information Officer/Information Technology Director Kathleen Boutté Foster-Gee and Mr. Kirby provided the Responsible and Responsive Government report and presentation.

COMMUNITY WITH A DISTINCTIVE IDENTITY

Mr. Taylor, Ms. Ryan, and Library and Recreation Services Director Michelle Perera

provided the Community with a Distinctive Identity report and presentation.

Council took a recess at 12:08 p.m. and reconvened at 12:45 p.m. with all Councilmembers present; Councilmember Mehlinger participated via teleconference.

STRATEGIC TOPICS DISCUSSION

ECONOMIC DEVELOPMENT STRATEGIC PLAN

Deputy City Manager Connie Verceles and Economic Development Manager Christine Velasquez provided the Economic Development Strategic Plan report and presentation.

Councilmembers posed questions for staff and provided comments regarding the Economic Development Strategic Plan.

STAFFING AND SERVICE LEVELS

Finance Director Tim Kirby provided the Staffing and Service Levels report and presentation.

Councilmembers posed questions for staff and provided comments regarding the Staffing and Service Levels.

ACTIVE TRANSPORTATION AND VISION ZERO

Public Works Director Chip Taylor provided the Active Transportation and Vision Zero report and presentation.

Councilmembers posed questions for staff and provided comments regarding the Active Transportation and Vision Zero.

Council took a recess at 3:08 p.m. and reconvened at 3:25 p.m. with all Councilmembers present; Councilmember Mehlinger participated via teleconference.

DISCUSSION ON COUNCIL PRIORITIES

MOTION: Councilmember Melton moved and Vice Mayor Srinivasan seconded the motion to approve the following 2024 Council Policy Priorities:

1. Civic Center Campus Modernization;
2. Ability of Infrastructure to Support Development and Traffic;
3. Accelerating Climate Action, the Active Transportation Plan and Vision Zero Plan;
4. Support the Unhoused Community;
5. Downtown Sunnyvale; and
6. Equity, Access and Inclusion.

The motion carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Din
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Councilmember Mehlinger sponsored a study issue to examine improving innovation and agility in the study issue process. Mayor Klein, Vice Mayor Srinivasan, and Councilmembers Melton, Cisneros, Din, and Sell co-sponsored the study issue.

Mayor Klein sponsored a study issue to evaluate a program to receive requests from residents for painting curbs red. Mayor Klein, Vice Mayor Srinivasan, and Councilmembers Melton, Cisneros, Din, and Sell co-sponsored the study issue.

City Manager Kent Steffens and Mayor Klein provided closing remarks.

ADJOURNMENT

Mayor Klein adjourned the meeting at 5:37 p.m.



Sunnyvale

City of Sunnyvale

Agenda Item

24-0214

Agenda Date: 2/27/2024

SUBJECT

Approve City Council Meeting Minutes of January 30, 2024

RECOMMENDATION

Approve the City Council Meeting Minutes of January 30, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft City Council

Tuesday, January 30, 2024

7:00 PM

Online and Council Chambers, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086

Regular Meeting - 7 PM

7 P.M. COUNCIL MEETING

CALL TO ORDER

Mayor Klein called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

Mayor Klein led the salute to the United States flag.

ROLL CALL

Present: 7 - Mayor Larry Klein
Vice Mayor Omar Din
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Murali Srinivasan
Councilmember Linda Sell

Councilmember Din participated via teleconference.

ORAL COMMUNICATIONS

Eric Knock provided a presentation in support of study issue DPW 24-08.

Weifei shared their support for Study Issue DPW 24-08 Explore the Feasibility of Converting the PG&E Lots Facing Ramona Avenue, Lois Avenue, and/or Dona Avenue into an Open Green Space Linear Park for the Community.

Kimchi, Cherry Chase Neighborhood Association, voiced their support for Study Issue DPW 24-08.

Al Suzano communicated their support for the Study Issue DPW 24-08.

CONSENT CALENDAR

Public Comment opened at 7:20 p.m.

No speakers.

Public Comment closed at 7:20 p.m.

MOTION: Vice Mayor Srinivasan moved and Councilmember Mehlinger seconded the motion to approve agenda items 1.A through 1.B.

The motion carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Din
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

1.A [24-0239](#) Adopt a Resolution Amending the City’s Salary Resolution to Increase Salaries for the Classifications of Housing Officer and Public Safety Records Manager

Adopt a Resolution amending the City’s Salary Resolution to increase salaries for the Classifications of Housing Officer and Public Safety Records Manager.

1.B [24-0215](#) Ratify National League of Cities’ Appointment of Vice Mayor Murali Srinivasan to the 2024 Information Technology and Communications Committee

Council ratifies National League of Cities’ appointment of Vice Mayor Murali Srinivasan to the 2024 Information and Technology Committee.

PUBLIC HEARINGS/GENERAL BUSINESS

2 [24-0272](#) Discuss and Provide Direction Regarding Process, Scope of Review, and Timeline for Potential Amendments to the City Charter

Assistant City Manager Sarah Johnson-Rios provided the staff report and presentation.

Public Hearing opened at 8:24 p.m.

Steve Chessin, President, Californians for Electoral Reform, provided comments on the potential amendment for ranked choice voting and details to how it may impact City of Sunnyvale elections.

David Newswanger, California Ranked Choice Voting Coalition, spoke in support of a ranked choice voting charter amendment and to start the process of empanelling a charter review committee.

Lois Smallwood shared their support for starting a charter review committee and for the consideration of a ranked choice voting charter amendment.

Public Hearing closed at 8:33 p.m.

MOTION: Councilmember Mehlinger moved and Vice Mayor Srinivasan seconded the motion to approve Alternatives 1, 2 and 5:

1. Direct Staff to return with analysis of items from the Colleagues' Memo that may be able to be modified without a Charter Amendment:

- Return within two years with a Council Policy noting that Councilmembers represent the entire City, not individual districts and that "district prerogative" does not exist in Sunnyvale;

2. Pursue Council-Directed Charter Amendments for 2024 by directing Staff to return with proposed ballot measure language for priority items identified by Council:

- A Charter Amendment to use gender neutral language throughout the Charter;
- A Charter Amendment to require 24 regular Council meetings per year rather than two (2) per month;

- A Charter Amendment to remove the registered voter requirement from all boards and commissions, with the exception of the Planning Commission; and

5. Direct Staff to return to Council in the fourth quarter of 2024 with options for a more thorough charter review process similar to the one undertaken in 2007, allowing for more opportunity for public participation and adequate time to prepare several potential changes for voter consideration in November 2026.

FRIENDLY AMENDMENT: Mayor Klein offered a friendly amendment to direct staff to research which boards and commissions should have a citizenship requirements. Councilmember Mehlinger and Vice Mayor Srinivasan accepted the friendly amendment.

The motion as amended carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Din
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

City Council took a recess at 9:04 p.m. and returned at 9:12 with all Councilmember present; Councilmember Omar participated remotely.

- 3** [24-0266](#) Proposed Project: Consider actions related to implementation of the 2023-2031 Housing Element to create a By-Right Approval process for certain parcels within the City:
- A. Adopt Urgency Ordinance to:
 - a. Add By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code, Designate Parcels Subject to By-Right Approval, and Make Related Amendments to Chapters 19.12 (Definitions), Zoning Districts and Specific Plan Districts - Residential (19.18), Commercial (19.20), Office and Public Facilities (19.24), Downtown Specific Plan (19.28), Moffett Park Specific Plan (19.29), Lawrence Station Area Plan (19.35), El Camino Real Specific Plan (19.36), Inclusionary Below Market Rate Ownership Housing Program (19.67), Miscellaneous Plan Permit (19.82); and
 - B. Introduce an Ordinance to:
 - a. Add By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code, Designate Parcels Subject to By-Right Approval, and Make Related Amendments to Chapters 19.12 (Definitions), Zoning Districts and Specific Plan Districts - Residential (19.18), Commercial (19.20), Office and Public Facilities (19.24), Downtown Specific Plan (19.28), Moffett Park Specific Plan (19.29), Lawrence Station Area Plan (19.35), El Camino Real Specific Plan (19.36), Inclusionary Below Market Rate Ownership Housing Program (19.67), and

Miscellaneous Plan Permit (19.82)
File #: PLNG-2023-0881
Location: Citywide
Applicant: City of Sunnyvale
Environmental Review: Non-discretionary project (Public Resources Code Section 21080(b)(1), CEQA Guidelines Sections 15268, 15357)
Project Planner: Julia Klein, (408) 730-7463,
jklein@sunnyvale.ca.gov

Community Development Director Trudi Ryan and Principal Planner Julia Klein provided the staff report and presentation.

Public Hearing opened at 9:25 p.m.

Martin Pyne, Planning Commission Chair, reported the Commission's reasons for approving this item.

Public Hearing closed at 9:28 p.m.

MOTION: Councilmember Mehlinger moved and Councilmember Cisneros seconded the motion to approve Alternative 1: Take the following actions:

- a. Find that the Action is exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(1) and CEQA Guidelines Section 15268 and 15357;
- b. Adopt an Urgency Ordinance (Attachment 2 to the report) to add By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code, designate parcels subject to By-Right Approval, and make related amendments to Chapters 19.12 (Definitions), Zoning Districts and Specific Plan Districts - Residential (19.18), Commercial (19.20), Office and Public Facilities (19.24), Downtown Specific Plan (19.28), Moffett Park Specific Plan (19.29), Lawrence Station Area Plan (19.35), El Camino Real Specific Plan (19.36), Inclusionary Below Market Rate Ownership Housing Program (19.67), and Miscellaneous Plan Permit (19.82); and
- c. Introduce an Ordinance (Attachment 3 to the report) to add By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code, designate parcels subject to By-Right Approval, and make related amendments to Chapters 19.12 (Definitions), Zoning Districts and Specific Plan Districts - Areas, Residential (19.18), Commercial (19.20), Office and Public Facilities (19.24), Downtown Specific Plan (19.28), Moffett Park Specific Plan (19.29), Lawrence Station Area Plan (19.35), El Camino Real Specific Plan (19.36), Inclusionary Below Market Rate Ownership Housing

Program (19.67), and Miscellaneous Plan Permit (19.82).

The motion carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Din
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

- 4** [24-0102](#) Approve the Proposed 2024 Priority Advocacy Issues and Review Long-term Legislative Advocacy Positions (LAPs)

Senior Management Analyst Michelle Zahraie provided the staff report and presentation.

Public Hearing opened at 10:12 p.m.

No speakers.

Public Hearing closed at 10:12 p.m.

MOTION: Councilmember Mehlinger moved and Councilmember Melton seconded the motion to approve Alternative 1: Approve the Proposed 2024 Priority Advocacy Issues - Clean Version (Attachment 1 to the report) and Council Policy Long-term Advocacy Positions as proposed to be amended (Attachment 3 in the report). With the following modifications:

1. Return to Council with a long-term position of ensuring a secure and reliable postal service for residents; and
2. Return to Council with an opportunity to adopt an advocacy position on Fremont Union High School District Trustee areas at an appropriate time.

FRIENDLY AMENDMENT: Councilmember Melton offered a friendly amendment to replace the language of “broadcast” spectrum to “broadband” spectrum. Councilmember Mehlinger accepted the friendly amendment.

FRIENDLY AMENDMENT: Councilmember Sell offered a friendly amendment to direct staff to add new policy language to propose a 2024 priority advocacy issue to engage with the Federal Aviation Agency (FAA) regarding airplane noise and engage with federal representatives and local officials. Councilmember Mehlinger

declined to accept the friendly amendment.

FRIENDLY AMENDMENT: Mayor Klein offered a friendly amendment to advocate with the FAA to improve NextGen operability for noise reduction for Sunnyvale residents. Following discussion Mayor Klein withdrew the friendly amendment.

FRIENDLY AMENDMENT: Mayor Klein offered a friendly amendment to add an advocacy position to explore new public safety technologies to improve process efficiencies in the Public Safety Department. Councilmembers Mehlinger and Melton accepted the friendly amendment.

The motion as amended carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Din
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS

Councilmember Mehlinger reported on Bay Area Water Supply & Conservation Agency (BAWSCA) meeting and a Caltrain Local Policy Makers Group memorandum that was shared Council.

Councilmember Cisneros reported on Cities Association of Santa Clara County Legislative Action Committee and Valley Water Policy Maker Committee meetings.

Vice Mayor Srinivasan reported on the National League of Cities 2024 Information Technology and Communications Committee meeting.

Mayor Klein reported he was named chair of the Silicon Valley Clean Energy Executive Board.

NON-AGENDA ITEMS & COMMENTS

-Council

MOTION TO AGENDIZE: Councilmember Melton made a motion to agendize adding a policy to the Council Policy Manual stating that:

- Matters of United States (U.S.) foreign policy (“international affairs”) are under the subject matter jurisdiction of the U.S. Federal Government and not under the subject matter jurisdiction of the Sunnyvale City Council; and
- The Sunnyvale City Council, as a policy, does not take action (proclamations, declarations, resolutions and so forth) on international affairs and/or matters of U.S. foreign policy.

Motion failed due to the lack of a second.

Mayor Klein shared their experience attending the National Conference of the Mayors in Washington D.C. and announced the creation of the Ad Hoc committee on City Attorney recruitment.

Mayor Klein encourages residents and Council to review the California League of Cities 2023 legislative update.

-City Manager

None.

INFORMATION ONLY REPORTS/ITEMS

- [24-0017](#) Tentative Council Meeting Agenda Calendar
- [24-0142](#) Board/Commission Meeting Minutes
- [24-0154](#) Information/Action Items
- [24-0231](#) Council Advocacy Letters
- [24-0268](#) Mayoral Announcement of Mayor-Appointed Ad Hoc Advisory Committee on City Attorney Recruitment (Information Only)

ADJOURNMENT

Mayor Klein adjourned the meeting at 10:44 p.m.



Sunnyvale

City of Sunnyvale

Agenda Item

24-0061

Agenda Date: 2/27/2024

SUBJECT

Approve City Council Meeting Minutes of February 6, 2024

RECOMMENDATION

Approve the City Council Meeting Minutes of February 6, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft City Council

Tuesday, February 6, 2024

5:00 PM

Online and Council Chambers, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086

**Special Meeting: Closed Session - 5 PM | Special Meeting: Study Session - 6 PM |
Regular Meeting - 7 PM**

5 P.M. SPECIAL COUNCIL MEETING (Closed Session)

Call to Order

Vice Mayor Srinivasan called the meeting to order at 5:02 p.m.

Roll Call

Present: 6 - Mayor Larry Klein
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Murali Srinivasan
Councilmember Linda Sell

Absent: 1 - Vice Mayor Omar Din

Public Comment

Public Comment opened at 5:06 p.m.

No speakers.

Public Comment closed at 5:06 p.m.

Convene to Closed Session

Council convened to Closed Session in the Council Conference Room at 5:07 p.m.

A [24-0227](#) Closed Session held pursuant to California Government Code
Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: City Attorney

Adjourn Special Meeting

Vice Mayor Srinivasan adjourned the meeting at 6:00 p.m.

6 P.M. SPECIAL COUNCIL MEETING (Study Session)

Call to Order

Vice Mayor Srinivasan called the meeting to order at 6:07 p.m.

Roll Call

Present: 6 - Mayor Larry Klein
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Murali Srinivasan
Councilmember Linda Sell

Absent: 1 - Vice Mayor Omar Din

Study Session

B [24-0226](#) Update Regarding the Levine Act (California Government Code 84308)

Interim City Attorney Rebecca Moon provided the staff report and presentation.

Public Comment opened at 7:00 p.m.

No speakers.

Public Comment closed at 7:00 p.m.

Adjourn Special Meeting

Vice Mayor Srinivasan adjourned the meeting at 7:01 p.m.

7 P.M. COUNCIL MEETING

CALL TO ORDER

Mayor Klein called the meeting to order at 7:06 p.m.

SALUTE TO THE FLAG

Mayor Klein led the salute to the United States flag.

ROLL CALL

- Present:** 6 - Mayor Larry Klein
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Murali Srinivasan
Councilmember Linda Sell
- Absent:** 1 - Vice Mayor Omar Din

CLOSED SESSION REPORT

Vice Mayor Srinivasan reported that Council met in Closed Session held pursuant to California Government Code Section 54957: Public Employee Appointment Title: City Attorney; nothing to report.

SPECIAL ORDER OF THE DAY

C [24-0087](#) SPECIAL ORDER OF THE DAY - Black History Month

Mayor Klein spoke in honor of Black History Month.

Jeremiah Lineberger, Development Associate, African American Community Service Agency (AACSA), provided words in honor of Black History Month.

Leesa Riviere, Housing and Human Services Commissioner, spoke in honor of Black History Month.

ORAL COMMUNICATIONS

Vice Mayor Srinivasan announced an upcoming Drive Electric Event and Sustainability Speaker Series webinar.

Alison De Geus spoke in support of Study Issue DPW 24-08 Explore the Feasibility of Converting the PG&E Lots Facing Ramona Avenue, Lois Avenue, and/or Dona Avenue into an Open Green Space Linear Park for the Community.

Andrea Wald shared their support for prioritizing Study Issue ESD 24-01 Evaluate the Use of Artificial Turf versus Living Groundcover.

Cortney Jansen communicated their concerns with the ongoing litigation between San Francisco Bay Keeper and the City of Sunnyvale and spoke in support for study issues ESD 24-01 and DPW 24-08.

CONSENT CALENDAR

Mayor Klein pulled agenda item 1.G for separate consideration.

Councilmember Mehlinger pulled agenda item 1.F for separate consideration.

Public Comment opened at 7:30 p.m.

No speakers.

Public Comment closed at 7:30 p.m.

MOTION: Vice Mayor Srinivasan moved and Councilmember Melton seconded the motion to approve agenda items 1.A through 1.E. and 1.H through 1.I.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Absent: 1 - Vice Mayor Din

1.A [24-0071](#) Approve City Council Meeting Minutes of December 12, 2023
Approve the City Council Meeting Minutes of December 12, 2023 as submitted.

1.B [24-0079](#) Approve City Council Meeting Minutes of January 9, 2024
Approve the City Council Meeting Minutes of January 9, 2024 as submitted.

1.C [24-0014](#) Approve the List(s) of Claims and Bills Approved for Payment
by the City Manager
Approve the list(s) of claims and bills.

1.D [24-0016](#) Accept Fiscal Year 2023/24 Transportation Development Act
Article 3 Funding in the Amount of \$160,000, and Approve
Budget Modification No. 12 to Appropriate the Grant Funding
to Fund a New Project - Install Sidewalk on Poplar Avenue

Accept Fiscal Year 2023/24 Transportation Development Act Article 3 Funding in
the amount of \$160,000 from the Metropolitan Transportation Commission and

approve Budget Modification No. 12 to appropriate \$160,000 to fund a new project, Install Sidewalk on Poplar Avenue.

- 1.E** [24-0150](#) Award of Six (6) Temporary Personnel Service Agreements
Totaling \$2,200,000 for On-Call Temporary Staffing Services
for Plan Check, Inspections and Permitting Support Staff
Services for Community Development (F23-168)

Take the following actions:

- Award six (6) three-year Temporary Personnel Service Agreements to the following firms:
 - 4Leaf, Inc. with a contract amount not to exceed \$400,000;
 - BPR Consulting Group, Inc. with a contract amount not to exceed \$400,000;
 - CSG Consultants, Inc. with a contract amount not to exceed \$400,000;
 - Shums Coda Associates, Inc. (SCA) with a contract amount not to exceed \$400,000;
 - TRB & Associates Inc. with a contract amount not to exceed \$400,000; and
 - Interwest, Inc. with a contract amount not to exceed \$200,000 in substantially the formats shown in Attachments 1 to 6 to the report;
- Authorize the City Manager to execute the agreements when all conditions have been met; and
- Authorize the City Manager to amend the not-to-exceed amounts and to renew the contracts for up to two (2) additional one-year periods, subject to available budget, need and if pricing and services remain acceptable to the City.

- 1.F** [24-0186](#) Amend an Existing Contract in the Amount to \$419,916 with
Solitude Lake Management LLC, DBA Aquatic Environments
for On-Call Maintenance of Vegetation for the Water Pollution
Control Plant Ponds (F23-09) for a New Not-to-Exceed amount
of \$839,832

Public Hearing opened at 7:36 p.m.

No speakers.

Public Hearing closed at 7:36 p.m.

MOTION: Councilmember Mehlinger moved and Councilmember Melton seconded the motion to take the following actions:

- Authorize the City Manager to execute the first Amendment in substantially the same form as Attachment 2 to the report, to an existing Service Agreement with Solitude Lake Management LLC, DBA: Aquatic Environments; and
- Authorize the City Manager to amend the not-to-exceed amount and to extend the

contract for three (3) additional one-year periods, subject to available budget and if pricing and services remain acceptable to the City.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Absent: 1 - Vice Mayor Din

1.G [24-0284](#) Review the City's 2024 Code of Ethics and Conduct for Elected and Appointed Officials

Public Hearing opened at 7:43p.m.

No speakers.

Public Hearing closed at 7:43 p.m.

MOTION: Vice Mayor Srinivasan moved and Councilmember Melton seconded the motion to reaffirm the 2024 Code of Ethics and Conduct for Elected and Appointed Officials with no changes from the January 9, 2024 Code as set forth in Attachment 1 to the report and direct staff to return with additional language relating to the Public Disruptions section at a future date.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Absent: 1 - Vice Mayor Din

1.H [24-0285](#) Approve 2024 Board and Commission Annual Work Plans

Approve the 2024 Work Plans as submitted.

- 1.1 [24-0301](#) Adopt Ordinance No. 3223-24 to add By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code, Designate Parcels Subject to By-Right Approval, and Make Related Amendments to Chapters 19.12 (Definitions), Zoning Districts and Specific Plan Districts - Areas, Residential (19.18), Commercial (19.20), Office and Public Facilities (19.24), Downtown Specific Plan (19.28), Moffett Park Specific Plan (19.29), Lawrence Station Area Plan (19.35), El Camino Real Specific Plan (19.36), Inclusionary Below Market Rate Ownership Housing Program (19.67), and Miscellaneous Plan Permit (19.82)

Adopt Ordinance No. 3223-24 to add By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code, designate parcels subject to By-Right Approval, and make related amendments to Chapters 19.12 (Definitions), Zoning Districts and Specific Plan Districts - Areas, Residential (19.18), Commercial (19.20), Office and Public Facilities (19.24), Downtown Specific Plan (19.28), Moffett Park Specific Plan (19.29), Lawrence Station Area Plan (19.35), El Camino Real Specific Plan (19.36), Inclusionary Below Market Rate Ownership Housing Program (19.67), and Miscellaneous Plan Permit (19.82).

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [24-0069](#) Introduce an Ordinance to Amend Section 16.62.330 (Installation of Manufactured Homes section within the Floodplain Management Chapter) of Chapter 16.62 (Floodplain Management) of Title 16 (Buildings and Construction) of the Sunnyvale Municipal Code and Find that the Action is Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines Sections 15268 and 15308 and Public Resources Code Section 21080(b)(1)

Assistant Director of Public Works Jennifer Ng provided the staff report.

Public Hearing opened at 7:48 p.m.

No speakers.

Public Hearing closed at 7:48 p.m.

MOTION: Councilmember Melton moved and Councilmember Mehlinger seconded the motion to approve Alternative 1: Find that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections

15268 and 15308 and Public Resources Code Section 21080(b)(1); and introduce an Ordinance to amend Section 16.62.330 (Installation of Manufactured Homes section within the Floodplain Management Chapter) of Chapter 16.62 (Floodplain Management) of Title 16 (Buildings and Construction) of the Sunnyvale Municipal Code (Attachment 1 to the report).

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Absent: 1 - Vice Mayor Din

3 [24-0255](#) Adopt Positions on State and Local Ballot Measures for the March 5, 2024 Election

Senior Management Analyst Michelle Zahraie provided the staff report.

Public Hearing opened at 7:54 p.m.

Peggy Shen Brewster advocated for City Council to take a position of support for Measure C Sunnyvale School District School Bonds.

Michael Gallagher, Superintendent, Sunnyvale School District, voiced their advocacy for City Council taking a position of support for Measure C.

Public Hearing closed at 7:58 p.m.

MOTION: Councilmember Mehlinger moved and Councilmember Melton seconded the motion to adopt a position of SUPPORT - Measure C - Sunnyvale School District School Bonds.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Absent: 1 - Vice Mayor Din

MOTION: Councilmember Mehlinger moved and Councilmember Cisneros seconded the motion to TAKE NO POSITION - Proposition 1 - Authorizes \$6.38 Billion in Bonds to Build Mental Health Treatment Facilities for Those With Mental Health and Substance Use Challenges; Provides Housing for the Homeless. Legislative Statute.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Absent: 1 - Vice Mayor Din

4 [24-0230](#) Adopt a Resolution Amending the City's Salary Resolution and the Schedule of Pay to Increase the Salary Range for the Director of NOVA Workforce Services

Director of Human Resources Tina Murphy provided the staff report.

Public Hearing opened at 8:17 p.m.

No speakers.

Public Hearing closed at 8:17 p.m.

MOTION: Councilmember Cisneros moved and Councilmember Mehlinger seconded the motion to approve Alternative 1: Adopt a Resolution amending the

City's Salary Resolution and Schedule of Pay to increase the Salary Range for the Director of NOVA Workforce Services.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Absent: 1 - Vice Mayor Din

- 5** [24-0282](#) Adopt a Resolution and Approve an Amendment to Housing Assistance Agreement for City Manager Kent Steffens Extending the Home Loan Repayment Term

City Manager Kent Steffens recused themselves due to a conflict of interest – employment compensation.

Director of Human Resources Tina Murphy provided the staff report.

Public Hearing opened at 8:31 p.m.

No speakers.

Public Hearing closed at 8:31 p.m.

MOTION: Councilmember Sell moved and Councilmember Mehlinger seconded the motion to approve Alternative 1: Adopt a Resolution and approve an Amendment to the Housing Assistance Agreement for City Manager Kent Steffens extending the home loan repayment term from six (6) months to the number of months equal to the number of his full years of service.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Absent: 1 - Vice Mayor Din

City Manager Kent Steffens returned to the meeting at 8:35 p.m.

COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS

Vice Mayor Srinivasan reported on the National League of Cities IT & Communication Committee meeting.

NON-AGENDA ITEMS & COMMENTS

-Council

Councilmember Mehlinger proposed the idea of agendizing a study issue on ambulance response times to emergency calls.

Councilmember Melton shared their support for agendizing a study issue to examine paramedic services in Sunnyvale.

MOTION TO AGENDIZE: Councilmember Melton moved and Councilmember Sell seconded the motion to agendize adding a statement to the Council Policy Manual that no new artificial turf fields be installed on City property.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Srinivasan
Councilmember Sell

No: 0

Absent: 1 - Vice Mayor Din

Councilmember Sell shared their experience attending the Lunar New Year celebrations at the Sunnyvale Library.

Mayor Klein shared their experience attending the Lunar New Year celebrations at the Sunnyvale Library.

Vice Mayor Srinivasan shared their experience at the Lunar New Year celebrations and Science, Technology, Engineering, and Math (STEM) week program event at the Sunnyvale Library.

-City Manager

City Manager Kent Steffens provided an update on the City's response to the recent storm.

INFORMATION ONLY REPORTS/ITEMS

- [24-0165](#) Tentative Council Meeting Agenda Calendar
- [24-0187](#) Board/Commission Meeting Minutes
- [24-0188](#) Information/Action Items
- [24-0278](#) Mayoral Announcement of Mayoral Appointment of Councilmembers to Intergovernmental Assignments (Information Only)

ADJOURNMENT

Mayor Klein adjourned the meeting at 8:54 p.m.



City of Sunnyvale

Agenda Item

24-0015

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

BACKGROUND

Pursuant to Sunnyvale Charter Section 802(6), the City Manager has approved for payment claims and bills on the following list(s); and checks have been issued.

<u>List No.</u>	<u>Date</u>	<u>Total Disbursements</u>
217	1-21-24 through 1-27-24	\$7,056,138.35
218	1-28-24 through 2-03-24	\$1,813,984.42
219	2-04-24 through 2-10-24	\$3,717,108.84

Payments made by the City are controlled in a variety of ways. In general, payments are reviewed by the appropriate City staff for compliance with the goods or services provided. Any discrepancies are resolved and re-submitted for payment. Different levels of dollar amounts for payments require varying levels of approval within the organization. Ultimately payments are reviewed and processed by the Finance Department. Budgetary control is set by Council through the budget adoption resolution.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Approve the list(s) of claims and bills.

Prepared by: Tim Kirby, Director of Finance
Reviewed by: Jaqui Guzmán, Deputy City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. List(s) of Claims and Bills Approved for Payment

City of Sunnyvale

LIST # 217

List of All Claims and Bills Approved for Payment
For Payments Dated 01/21/2024 through 01/27/2024

Sorted by Payment Type, Payment Number and Invoice Number

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
CHECK	XXXXX5138	01/23/2024	Aaron's Pumping Inc	395.00	AIP0713	Greased Pumping	395.00	0.00	\$565.00
				170.00	AIP657	Pumped Grease	170.00	0.00	
	XXXXX5139	01/23/2024	Ace Fire Equipment & Service Co Inc	1,703.87	12471926	Fire Extinguisher and Mntc	1,703.87	0.00	\$1,703.87
	XXXXX5140	01/23/2024	Acme Boiler & Water Heating Co	1,646.53	231246	Water Heater Repair	1,646.53	0.00	\$1,646.53
	XXXXX5141	01/23/2024	Advanced Chemical Transport Inc	4,879.18	529129	Disposal of wastewater	4,879.18	0.00	\$4,879.18
	XXXXX5142	01/23/2024	AgreeYa Solutions Inc	16,192.00	255163	Titus J Britt Dec 23	16,192.00	0.00	\$22,528.00
				6,336.00	255171	Eric Dang Dec 23	6,336.00	.0	
	XXXXX5143	1/23/2024	Air Exchange Inc	137.50	91610147	Service call	137.50	.0	\$137.50
	XXXXX5144	1/23/2024	Alameda County Information Tech Dept	2,150.78	112-2312052	AC#955067	2,150.78	.0	\$2,150.78
	XXXXX5145	1/23/2024	Alhambra	312.82	19768402010 124 WPCP	Water	312.82	.0	\$312.82
	XXXXX5146	1/23/2024	Amazon Capital Services Inc	254.06	11CC-YVCH-QXFK	Chaunacey Dunklee	254.06	.0	\$3,531.54
				103.63	13DL-NT9K-1GJL	Devin Diazoni	103.63	.0	
				294.39	13QV-1DKH-MF1G	Mark Witt	294.39	.0	
				738.60	17DD-7VFJ-NG6R	Mark Witt	738.60	.0	
				137.50	17MY-77RR-	Ricky Le	137.50	.0	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					9J6R				
				4.76	17RG-3Q6K-7VK7	Rafael Bayani	4.76	0.00	
				84.12	1CKT-VN7N-C7PM	Mark Witt	84.12	0.00	
				494.32	1FTH-L7V1-GHKH	Veronica Torrez	494.32	0.00	
				18.54	1FY1-1K6X-JDYW	Rafael Bayani	18.54	0.00	
				29.39	1G3F-CK7V-LRXD	Phyllis Chan	29.39	0.00	
				49.36	1LFH-YGQ4-G7WT	Katy Warren	49.36	0.00	
				76.02	1MML-FX6X-9YJN	Mark Witt	76.02	0.00	
				43.63	1TVL-YDNR-QPR1	Mark Witt	43.63	0.00	
				341.24	1V43-DKYC-HX9K	Mark Witt	341.24	0.00	
				18.54	1XMG-3C3H-WTJ7	Grace Lo	18.54	0.00	
				843.44	1YJD-F6NM-Q4WV	Katy Warren	843.44	0.00	
	XXXXX5147	01/23/2024	American Fidelity Administrative Svcs	680.35	67965	Time & Eligibility Fee Jan 24	680.35	0.00	\$680.35
	XXXXX5148	01/23/2024	Apex Systems LLC	2,200.00	0007775647	Wknd 12/09/23	2,200.00	0.00	\$7,315.00
2,200.00				0007786648	Wknd 12/16/23	2,200.00	0.00		
2,035.00				0007796279	Wknd 12/23/23	2,035.00	0.00		
880.00				0007805426	Wknd 12/30/23	880.00	0.00		
	XXXXX5149	01/23/2024	Argavan Nilforoush	450.00	001	1/10/2024 Presentation	450.00	0.00	\$450.00
	XXXXX5150	01/23/2024	Badger Meter Inc	287.21	1624971	Parts	287.21	0.00	\$287.21

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5152	01/23/2024	Baker & Taylor LLC	117.73	2037938826	Library Collections	117.73	0.00	\$38,513.56
9,178.39				41516811202 3V	VAS charges Nov. 2023	9,178.39	0.00		
5,859.85				41516812202 3V	VAS charges Dec. 2023	5,859.85	0.00		
2,206.08				5018586231	Library Collections	2,206.08	0.00		
1,150.79				5018586378	Library Collections	1,150.79	0.00		
3,229.35				5018587441	Library Collections	3,229.35	0.00		
3,325.88				5018587443	Library Collections	3,325.88	0.00		
1,822.89				5018588403	Library Collections	1,822.89	0.00		
1,839.27				5018598854	Library Collections	1,839.27	0.00		
1,482.49				5018599052	Library Collections	1,482.49	0.00		
716.76				5018599466	Library Collections	716.76	0.00		
2,376.55				5018610268	Library Collections	2,376.55	0.00		
432.39				5018610359	Library Collections	432.39	0.00		
299.90				5018617691	Library Collections	299.90	0.00		
2,202.61				5018621657	Library Collections	2,202.61	0.00		
131.68				5018638195	Library Collections	131.68	0.00		
7.05				5018638197	Library Collections	7.05	0.00		
35.19				5018638199	Library Collections	35.19	0.00		
235.40				5018638201	Library Collections	235.40	0.00		
7.69				5018638203	Library Collections	7.69	0.00		
241.77	5018676467	Library Collections	241.77	0.00					
66.70	5018676471	Library Collections	66.70	0.00					
7.69	5018676473	Library Collections	7.69	0.00					
1,047.73	H66554540	Library Collections	1,047.73	0.00					
178.09	H66942170	Library Collections	178.09	0.00					
42.60	H67140260	Library Collections	42.60	0.00					
271.04	H67312890	Library Collections	271.04	0.00					
	XXXXX5153	01/23/2024	BBI Engineering Inc	26,457.76	116821	Parts	26,457.76	0.00	\$26,457.76
	XXXXX5154	01/23/2024	Bibliotheca LLC	1,250.66	INV-US72413	License	1,250.66	0.00	\$1,250.66

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5155	01/23/2024	BSA Environmental Services Inc	2,880.00	COS 23-19	Phytoplankton Analysis	2,880.00	0.00	\$2,880.00
	XXXXX5156	01/23/2024	California Department of Justice	323.00	704696	Dec 23	323.00	0.00	\$323.00
	XXXXX5157	01/23/2024	California Newspapers Partnership	32.00	0006787840.	AC#2080321 Ads	32.00	0.00	\$2,272.00
1,804.00				0006794582	AC#2080321 Ads	1,804.00	0.00		
201.00				0006798262	AC#2083317	201.00	0.00		
235.00				0006798269	AC#2083317	235.00	0.00		
	XXXXX5158	01/23/2024	Callander Associates Landscape Architecture	3,658.63	23014-10	Corn Palace Park	3,658.63	0.00	\$3,658.63
	XXXXX5159	01/23/2024	Callaway Golf Co	1,360.20	936577783	Golf Store	1,360.20	0.00	\$1,234.20
-126.00				937493289	Net down Golf store	-126.00	0.00		
	XXXXX5160	01/23/2024	Canon Solutions America Inc	2,726.69	6006636727	Maintenance	2,726.69	0.00	\$2,726.69
	XXXXX5161	01/23/2024	CDM Smith	262,550.51	90192056	WPCP Program Management	262,550.51	0.00	\$262,550.51
	XXXXX5162	01/23/2024	Central Computer	32.72	4515467	Parts	32.72	0.00	\$32.72
	XXXXX5163	01/23/2024	Chung, Vivian	3.22	1433036		3.22	0.00	\$3.22
	XXXXX5166	01/23/2024	Cintas Loc #38K	353.28	4172720171	Uniforms	353.28	0.00	\$6,733.26
215.68				4172720182	Uniforms	215.68	0.00		
215.68				4173412433	Uniforms	215.68	0.00		
353.28				4173412482	Uniforms	353.28	0.00		
215.68				4174190536	Uniforms	215.68	0.00		
353.28				4174190668	Uniforms	353.28	0.00		
215.68				4174897035	Uniforms	215.68	0.00		
352.96				4174897276	Uniforms	352.96	0.00		
235.06				4175552805	Uniforms	235.06	0.00		
352.96				4175552890	Uniforms	352.96	0.00		
9.23				4176131196	Uniform	9.23	0.00		
9.23				4176131206	Uniform	9.23	0.00		

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				12.28	4176290460	Uniform	12.28	0.00	
				13.48	4176290503	Uniform	13.48	0.00	
				86.78	4176290600	Uniform	86.78	0.00	
				352.96	4176290605	Uniforms	352.96	0.00	
				64.81	4176290611	Uniform	64.81	0.00	
				215.68	4176290649	Uniforms	215.68	0.00	
				155.50	4176290684	Uniform	155.50	0.00	
				10.30	4176290721	Uniform	10.30	0.00	
				12.89	4176290729	Uniform	12.89	0.00	
				23.65	4176687632	Uniform	23.65	0.00	
				9.23	4176847211	Uniform	9.23	0.00	
				9.23	4176847315	Uniform	9.23	0.00	
				15.71	4177005249	Uniform	15.71	0.00	
				13.48	4177005353	Uniform	13.48	0.00	
				215.68	4177005405	Uniforms	215.68	0.00	
				86.78	4177005409	Uniform	86.78	0.00	
				352.96	4177005447	Uniforms	352.96	0.00	
				64.81	4177005463	Uniform	64.81	0.00	
				12.89	4177005511	Uniform	12.89	0.00	
				10.30	4177005522	Uniform	10.30	0.00	
				176.80	4177005666	Uniform	176.80	0.00	
				9.23	4177581283	Uniform	9.23	0.00	
				9.23	4177581333	Uniform	9.23	0.00	
				15.71	4177751279	Uniform	15.71	0.00	
				13.48	4177751291	Uniform	13.48	0.00	
				215.68	4177751363	Uniforms	215.68	0.00	
				155.50	4177751386	Uniform	155.50	0.00	
				352.96	4177751389	Uniforms	352.96	0.00	
				64.81	4177751412	Uniform	64.81	0.00	
				86.78	4177751416	Uniform	86.78	0.00	
				12.89	4177751461	Uniform	12.89	0.00	
				10.30	4177751482	Uniform	10.30	0.00	
				20.89	4177891967	Uniform	20.89	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				23.65	4178197109	Uniform	23.65	0.00	
				9.23	4178378392	Uniform	9.23	0.00	
				9.23	4178378444	Uniform	9.23	0.00	
				15.71	4178384967	Uniform	15.71	0.00	
				13.48	4178384992	Uniform	13.48	0.00	
				215.68	4178385077	Uniforms	215.68	0.00	
				64.81	4178385107	Uniform	64.81	0.00	
				152.88	4178385109	Uniform	152.88	0.00	
				352.96	4178385111	Uniforms	352.96	0.00	
				86.78	4178385141	Uniform	86.78	0.00	
				10.30	4178385167	Uniform	10.30	0.00	
				12.89	4178385173	Uniform	12.89	0.00	
	XXXXX5167	01/23/2024	Consolidated Parts Inc	327.38	5084709	Parts	327.38	0.00	\$327.38
	XXXXX5168	01/23/2024	Convergent Computing	750.00	INV05418	On Prem Exchange Elimination	750.00	0.00	\$750.00
	XXXXX5169	01/23/2024	DevCare Solutions	19,754.00	SU-15	Permitting Archival System	19,754.00	0.00	\$23,987.00
				4,233.00	SU-16	Permitting Archival System	4,233.00	0.00	
	XXXXX5170	01/23/2024	EMR CPR LLC	6,783.68	SV2274-1	IT Support	6,783.68	0.00	\$8,778.88
				1,995.20	SV2274-2	Helpdesk Support	1,995.20	0.00	
	XXXXX5171	01/23/2024	EOA Inc	2,106.74	SU66-1123	Tech Support	2,106.74	0.00	\$2,106.74
	XXXXX5172	01/23/2024	ESA	346.50	192593	Repairs	346.50	0.00	\$346.50
	XXXXX5173	01/23/2024	Fast Response On-Site Testing Inc	40.00	158484	Fit Testing	40.00	0.00	\$40.00
	XXXXX5174	01/23/2024	FedEx	395.69	8-362-83199	Mail	395.69	0.00	\$395.69
	XXXXX5175	01/23/2024	Ferma Corporation	4,250.59	187281-48582	Refund: 475 N Mary Av Hydnt	4,250.59	0.00	\$4,250.59
	XXXXX5176	01/23/2024	FitGuard Inc	205.91	0000209544	Service Call	205.91	0.00	\$205.91

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5177	01/23/2024	Fix Air	317.09	3119192	Parts	317.09	0.00	\$726.32
				103.34	3119235	Parts	103.34	0.00	
				44.75	3119285	Parts	44.75	0.00	
				29.02	3119300	Parts	29.02	0.00	
				232.12	3119333	Parts	232.12	0.00	
	XXXXX5178	01/23/2024	Foster Bros Security Systems Inc	343.74	3787	Parts	343.74	0.00	\$4,143.01
				3,782.72	4258	Parts	3,782.72	0.00	
				16.55	4399	Parts	16.55	0.00	
	XXXXX5179	01/23/2024	Ghirardelli Associates Inc	112.31	19110.000-49	FO ovhd bridge rehab	112.31	0.00	\$112.31
	XXXXX5180	01/23/2024	Grainger	152.69	9932024525	Supplies	152.69	0.00	\$6,817.00
				201.89	9948384384	Supplies	201.89	0.00	
				1,120.38	9949310651	Supplies	1,120.38	0.00	
				3,983.66	9949601026	Supplies	3,983.66	0.00	
				75.52	9953515039	Supplies	75.52	0.00	
				806.76	9953916336	Supplies	806.76	0.00	
				55.27	9956571260	Supplies	55.27	0.00	
				-353.21	9956825393	Against invoice#9949310651	-353.21	0.00	
				557.78	9957025019	Supplies	557.78	0.00	
				90.98	9957025027	Supplies	90.98	0.00	
				125.28	9957148407	Supplies	125.28	0.00	
	XXXXX5181	01/23/2024	Graniterock Co	906.23	2137886	Asphalt	919.57	13.34	\$5,161.44
				4,255.21	2137887	Asphalt	4,255.21	0.00	
	XXXXX5182	01/23/2024	Grimco Inc	3,695.00	31806915-01	Warranty	3,695.00	0.00	\$3,695.00
	XXXXX5183	01/23/2024	Harvey Nash Inc	7,040.00	162635	Consutant	7,040.00	0.00	\$7,040.00
	XXXXX5184	01/23/2024	HydroScience Engineers Inc	5,970.00	262001139	Eng services	5,970.00	0.00	\$28,510.50
				22,540.50	262026007	Eng. services	22,540.50	0.00	
	XXXXX5185	01/23/2024	ICOM Mechanical Inc	1,462.50	537257	Service Call	1,462.50	0.00	\$2,437.50
				975.00	537433	Repair Call	975.00	0.00	

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	XXXXX5186	01/23/2024	IDEXX Distribution Inc	498.17	3143109165	Parts	498.17	0.00	\$498.17
	XXXXX5187	01/23/2024	Imperial Dade	1,818.18	15658169	Supplies	1,818.18	0.00	\$1,818.18
	XXXXX5188	01/23/2024	Imperial Maintenance Services Inc	73,105.04	67	Dec 2023	73,105.04	0.00	\$73,105.04
	XXXXX5189	01/23/2024	InfraTerra Inc	8,130.00	SUN-001-INV 10	Seismic Engineering Study	8,130.00	0.00	\$8,130.00
	XXXXX5190	01/23/2024	Intex Auto Parts	1,242.86	2-68836-13	Parts	1,242.86	0.00	\$1,242.86
	XXXXX5191	01/23/2024	Justin D Kirk	136.00	EXP0000470 77656	Travel 120323	136.00	0.00	\$136.00
	XXXXX5192	01/23/2024	K-Studio Haircuts For Men By Paulina	10.00	1434036		10.00	0.00	\$10.00
	XXXXX5193	01/23/2024	Kimley Horn & Assoc Inc	2,874.77	097318038-0923	Maude & SV SRTS Thru 9/30	2,874.77	0.00	\$2,874.77
	XXXXX5194	01/23/2024	Kincanon Enterprises Incorporated	4,300.00	7878	Gym Bleachers Svc & Repairs	4,300.00	0.00	\$4,300.00
	XXXXX5195	01/23/2024	KSA Dynamics	2,900.00	1982	11/28/2023 Virtual Class	2,900.00	0.00	\$2,900.00
	XXXXX5196	01/23/2024	L N Curtis & Sons Inc	613.85	INV783958	Stores Inventory	613.85	0.00	\$613.85
	XXXXX5197	01/23/2024	Law Enforcement Psychological Serv Inc	1,125.00	2959	Psychological Assessment	1,125.00	0.00	\$1,125.00
	XXXXX5198	01/23/2024	LC Action Police Supply	109.11	457101	Supplies	109.11	0.00	\$12,269.84
65.02				457102	Supplies	65.02	0.00		
3,530.24				457145	Supplies	3,530.24	0.00		
1,075.43				459531	Supplies	1,075.43	0.00		
84.33				459605	Supplies	84.33	0.00		
370.92				459703	Supplies	370.92	0.00		
130.92				459741	Supplies	130.92	0.00		
28.32				459742	Supplies	28.32	0.00		
574.54				459743	Supplies	574.54	0.00		

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				5,332.12	459878	Supplies	5,332.12	0.00	
				112.94	460001	Supplies	112.94	0.00	
				24.49	460309	Supplies	24.49	0.00	
				48.59	460310	Supplies	48.59	0.00	
				12.99	460311	Supplies	12.99	0.00	
				115.13	460779	Supplies	115.13	0.00	
				654.75	460833	Supplies	654.75	0.00	
	XXXXX5199	01/23/2024	LTI Electric Inc	118.13	5661	DPS Temp Meter Feeding	119.32	1.19	\$118.13
	XXXXX5200	01/23/2024	Mallory Safety & Supply LLC	734.85	5781085	Stores Inventory	734.85	0.00	\$734.85
	XXXXX5201	01/23/2024	Mark Thomas & Company Inc	1,386.23	49541-REV	Stevens Ck Trail Thru 11/26/23	1,386.23	0.00	\$1,386.23
	XXXXX5202	01/23/2024	North State Environmental	6,790.41	054089	Hazmat Disposal	6,790.41	0.00	\$6,790.41
	XXXXX5203	01/23/2024	Occupational Health Centers of California	129.00	81563850	Medical Svc	129.00	0.00	\$279.00
				150.00	81564224	Medical Services	150.00	0.00	
	XXXXX5204	01/23/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	485.02	347209433001	Anjelene Manzanares	485.02	0.00	\$1,622.45
				7.63	348796652001	Stacy De Benedetti	7.63	0.00	
				171.65	348796655001	Stacy De Benedetti	171.65	0.00	
				567.43	349247159001	Terri Furton	567.43	0.00	
				244.64	349247160001	Terri Furton	244.64	0.00	
				45.04	349247161001	Terri Furton	45.04	0.00	
				59.25	349643308001	Walter Buczeke	59.25	0.00	
				41.79	350541077001	Gina Newbold	41.79	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5205	01/23/2024	Orkin	275.00	255688931	Pest Control	275.00	0.00	\$550.00
				275.00	255688933	Pest Control	275.00	0.00	
	XXXXX5206	01/23/2024	OverDrive Inc	54.99	13449DA234 49228	Ebooks	54.99	0.00	\$771.89
				91.98	13449DA234 56114	Ebooks	91.98	0.00	
				240.97	13449DA234 60097	Audiobooks	240.97	0.00	
				348.95	13449DA240 01682	Ebooks	348.95	0.00	
				35.00	13449DA240 13962	Ebooks	35.00	0.00	
	XXXXX5207	01/23/2024	Pacific Coast Trane Controls	1,110.00	MAINT00001 114	Comm Ctr Aug 23 Qtrly Mtnce	1,110.00	0.00	\$4,362.00
				1,110.00	MAINT00001 481	Comm Ctr Nov 23 Qtrly Mtnce	1,110.00	0.00	
				2,142.00	SRVCE00021 643	Comm Ctr Svc Call	2,142.00	0.00	
	XXXXX5208	01/23/2024	Park Consulting Group Inc	3,750.00	315	EnerGov Support Dec 2023	3,750.00	0.00	\$7,500.00
				3,750.00	345	GIS Support Dec 2023	3,750.00	0.00	
	XXXXX5209	01/23/2024	Peterson Power Systems Inc	532.93	PC04029173 7	Parts	532.93	0.00	\$532.93
	XXXXX5210	01/23/2024	Pine Cone Lumber Co Inc	12.92	212651	Supplies	12.92	0.00	\$12.92
	XXXXX5211	01/23/2024	Psomas	183,227.53	201626	WPCP Construction 8/25-9/28	183,227.53	0.00	\$360,230.33
				177,002.80	202573	WPCP Constrn 9/29- 10/26/23	177,002.80	0.00	
	XXXXX5212	01/23/2024	R & S Erection of Santa Clara County Inc	3,056.09	91898	Emergency Svc	3,056.09	0.00	\$3,056.09

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5213	01/23/2024	Rice Lake Weighing Systems Inc	363.27	5161643	FPO#ESD113023	363.27	0.00	\$363.27
	XXXXX5214	01/23/2024	Richards Watson & Gershon	1,343.64	246040	Legal Svc Thru 12/31/2023	1,343.64	0.00	\$1,343.64
	XXXXX5215	01/23/2024	SANCRA Southern Division	90.00	1379	Memberships	90.00	0.00	\$90.00
	XXXXX5216	01/23/2024	Sierra Pacific Turf Supply Inc	394.16	0657466-IN	Supplies	394.16	0.00	\$2,085.12
1,543.64				0657610-IN	Supplies	1,543.64	0.00		
147.32				0657611-IN	Supplies	147.32	0.00		
	XXXXX5217	01/23/2024	SSA Landscape Architects Inc	906.25	7842	Playgd Repl 11/26-12/25/23	906.25	0.00	\$906.25
	XXXXX5218	01/23/2024	Stacy Robert Macfarlane	150.00	1007	Polygraph Exams	150.00	0.00	\$150.00
	XXXXX5219	01/23/2024	Studio Em Graphic Design	245.53	19042	Pet Waste Digital Bank Ads	245.53	0.00	\$245.53
	XXXXX5220	01/23/2024	Superior Automatic Sprinkler Co Inc	8,672.00	55324	Train Station Inspection	8,672.00	0.00	\$10,124.00
1,452.00				55325	Columbia Ctr Inspection	1,452.00	0.00		
	XXXXX5221	01/23/2024	Twin Oaks MFG	2,755.41	K333	FPO#FY24-087	2,755.41	0.00	\$2,755.41
	XXXXX5222	01/23/2024	United Rotary Brush Corp	2,757.98	CI307334	Stores Inventory	2,757.98	0.00	\$2,757.98
	XXXXX5223	01/23/2024	United Site Services of California Inc	348.20	114-13754426	238 Garner 12/5/23-1/1/24	348.20	0.00	\$3,236.17
956.97				INV-02148096	121 W Evelyn Nov 2023	956.97	0.00		
956.97				INV-02163329	121 W Evelyn Dec 2023	956.97	0.00		
974.03				INV-4114463	795 E Arques Av 1/12-2/8/2024	974.03	0.00		
	XXXXX5224	01/23/2024	Univar Solutions USA Inc	8,621.77	51739779	SOD BISULFITE	8,621.77	0.00	\$8,621.77

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5225	01/23/2024	University of California Santa Cruz	2,794.50	59315	Su, Fay #22-12-501-85	2,794.50	0.00	\$3,620.50
557.00				59336	Doan, Khiem #22-12-2064-26	557.00	0.00		
269.00				59338	McDowell, J #22-12-501-29	269.00	0.00		
	XXXXX5226	01/23/2024	V & A Consulting Engineers	18,405.60	23216	Water Tanks Refurb 11/1-12/31	18,405.60	0.00	\$18,405.60
	XXXXX5227	01/23/2024	Verde Design Inc	27,203.81	26-2111400	Comm Ctr Renov 11/26-12/25	27,203.81	0.00	\$27,203.81
	XXXXX5228	01/23/2024	VWR International LLC	667.74	8814880650	Supplies	667.74	0.00	\$667.74
	XXXXX5229	01/23/2024	Water One Industries Inc	965.00	181591	Water Treatment Nov 2023	965.00	0.00	\$965.00
	XXXXX5230	01/23/2024	West Valley Engineering Inc	2,066.13	337142	Netto, Margaret W/E 1/14/2024	2,066.13	0.00	\$2,066.13
	XXXXX5231	01/23/2024	Western States Oil	24,950.64	846232	Stores Inventory	24,950.64	0.00	\$24,950.64
	XXXXX5232	01/23/2024	Western States Tool & Supply Corporation	611.10	240392	Stores Inventory	611.10	0.00	\$611.10
	XXXXX5233	01/23/2024	WHCI Plumbing Supply	1,001.72	S2888438.001	Supplies	1,001.72	0.00	\$1,001.72
	XXXXX5234	01/23/2024	Winsupply of Silicon Valley	52.35	047212 01	Supplies	52.35	0.00	\$52.35
	XXXXX5235	01/23/2024	Yamaha Motor Finance Corporation USA	7,158.60	830525	Lease M22099096 Golf Cars	7,158.60	0.00	\$7,158.60
	XXXXX5236	01/25/2024	129RQW Chief's Council	70.00	Klein2024 129RQW Banquet	2/3/24 Recognition Banquet	70.00	0.00	\$70.00
	XXXXX5237	01/25/2024	Butte College	400.00	A23009.	Training	400.00	0.00	\$400.00
	XXXXX5238	01/25/2024	United States Postal Service	14,635.29	Permit#584-011924	P#584 Camp Splash Mailing	14,635.29	0.00	\$14,635.29

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	XXXXX5239	01/25/2024	United States Postal Service	9,825.00	190-012324	Permit#190 Horizon Spring 24	9,825.00	0.00	\$9,825.00
	XXXXX5240	01/25/2024	XOtek Inc	4,850.00	8648	Rehab Loan 1220 Vienna #456	4,850.00	0.00	\$4,850.00
	XXXXX5242	01/25/2024	Amazon Capital Services Inc	108.37	14RJ-GQ3Y-H396	Anjelene Manzanares	108.37	0.00	\$4,830.63
				60.53	161Q-6W6D-XW3P	Rebecca Elizondo	60.53	0.00	
				13.07	16CC-H6FD-M4QJ	Aaron Migliaccio	13.07	0.00	
				1,072.90	17DD-7VFJ-6YRX	Julie Jensen	1,072.90	0.00	
				33.28	17JN-1X6H-Y64J	Frances Morales	33.28	0.00	
				816.75	17L1-YC3H-R9DP	Reiko Yoshidome	816.75	0.00	
				21.87	19NK-Y4DD-1RQW	Gina Newbold	21.87	0.00	
				27.50	1C1V-96D3-6RPG	Nan Choi	27.50	0.00	
				65.46	1CP3-7H69-M1MQ	Michelle Chuck	65.46	0.00	
				273.22	1G3Y-TYCY-JFXH	Rebecca Elizondo	273.22	0.00	
				102.62	1HRY-9T7W-MK9L	Phyllis Chan	102.62	0.00	
				31.91	1J7X-PMLQ-MD4V	Jose Carrillo	31.91	0.00	
				58.83	1J7X-PMLQ-V7GW	Celena Ruiz	58.83	0.00	
				46.36	1K9P-D4QW-NQLD	Suzanne Park	46.36	0.00	
				291.75	1M7N-FT3T-	Nan Choi	291.75	0.00	

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					3HPC				
				294.57	1M7N-FT3T-QQW7	Jose Carrillo	294.57	0.00	
				43.68	1NG7-1J6L-1GMN	Hong Luu	43.68	0.00	
				22.72	1QT7-XHM9-Y9HT	Julia Erdman	22.72	0.00	
				33.21	1RKJ-MRMR-1KYG	Rebecca Elizondo	33.21	0.00	
				840.53	1TGC-4TDC-C7HX	Kimberly Duma	840.53	0.00	
				104.69	1VNM-96GV-YRQ1	Nan Choi	104.69	0.00	
				85.77	1VV1-FTHL-Y36G	Julie Jensen	85.77	0.00	
				20.72	1VV1-FTHL-YNQM	Devin Diazoni	20.72	0.00	
				32.58	1WVQ-7XTH-7TCT	Julie Jensen	32.58	0.00	
				253.75	1XNK-1CR4-CXLW	Rebecca Elizondo	253.75	0.00	
				23.88	1XVG-1PXV-4RT4	Lea Velasco	23.88	0.00	
				50.11	1YKT-KPWP-3TQQ	Walter Buczeke	50.11	0.00	
	XXXXX5243	01/25/2024	Anixter Inc	244.79	22K514325	Parts	244.79	0.00	\$1,130.94
				886.15	22K514326	Parts	886.15	0.00	
	XXXXX5244	01/25/2024	Ann Durkes	38.84	February 2024	Medical Reimbursement February 2024	38.84	0.00	\$38.84
	XXXXX5245	01/25/2024	Ascent Environmental	5,248.05	20210197.01-17	Village Center Master Plan	5,248.05	0.00	\$5,248.05
	XXXXX5246	01/25/2024	AT&T	290.53	21087320	BAN: 9391064476	290.53	0.00	\$290.53

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	XXXXX5247	01/25/2024	Baker & Taylor LLC	34.74	H66611780	Library Collections	34.74	0.00	\$379.26
				61.95	H66657130	Library Collections	61.95	0.00	
				160.27	H66665690	Library Collections	160.27	0.00	
				102.95	H66942190	Library Collections	102.95	0.00	
				19.35	H66952270	Library Collections	19.35	0.00	
	XXXXX5248	01/25/2024	Berlitz Languages Inc	55.00	001-274-23-02596	Testing SOPI	55.00	0.00	\$110.00
				55.00	001-274-24-00054	Testing SOPI	55.00	0.00	
	XXXXX5249	01/25/2024	California Department of Justice	544.00	707035	Dec 2023	544.00	0.00	\$544.00
	XXXXX5250	01/25/2024	Charity Kahn	600.00	011324	1/13/2024 Presentation	600.00	0.00	\$600.00
	XXXXX5251	01/25/2024	Charles Eaneff	654.40	February 2024	Medical Reimbursement February 2024	654.40	0.00	\$654.40
	XXXXX5252	01/25/2024	Children's Therapy Center	450.00	00125242	"All About Sensory" Presentation	450.00	0.00	\$450.00
	XXXXX5253	01/25/2024	Cintas Loc #38K	6.97	4172720164	Uniform	6.97	0.00	\$62.73
				6.97	4173412586	Uniforms	6.97	0.00	
				6.97	4174190748	Uniforms	6.97	0.00	
				6.97	4174897131	Uniforms	6.97	0.00	
				6.97	4175552963	Uniforms	6.97	0.00	
				6.97	4176290717	Uniform	6.97	0.00	
				6.97	4177005513	Uniform	6.97	0.00	
				6.97	4177751444	Uniform	6.97	0.00	
				6.97	4178385133	Uniform	6.97	0.00	
	XXXXX5254	01/25/2024	Circlepoint Inc	5,976.00	2307018	Vision Zero Communications	5,976.00	0.00	\$9,256.50
				3,280.50	2311059	Vision Zero Comm	3,280.50	0.00	
	XXXXX5255	01/25/2024	Core & Main LP	141.43	U251028	Parts	141.43	0.00	\$141.43

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5256	01/25/2024	Deborah Pigott	1,442.96	February 2024	Medical Reimbursement February 2024	1,442.96	0.00	\$1,442.96
	XXXXX5257	01/25/2024	Farella Braun & Martel LLP	1,760.00	396914	Legal Services	1,760.00	0.00	\$2,860.00
				1,100.00	396915	Legal Services	1,100.00	0.00	
	XXXXX5258	01/25/2024	Feeger-Lucas-Wolfe Inc	573.13	1321183	Supplies	573.13	0.00	\$573.13
	XXXXX5259	01/25/2024	Ferguson US Holdings Inc	134.22	1837549	Parts	134.22	0.00	\$341.12
				206.90	1837550	Parts	206.90	0.00	
	XXXXX5260	01/25/2024	General Datatech LP	104,408.75	90537327	Cisco ACI Enterprise Networking	104,408.75	0.00	\$104,408.75
	XXXXX5261	01/25/2024	Home Depot USA Inc d/b/a The Home Depot Pro	96.74	785723917	Supplies	96.74	0.00	\$96.74
	XXXXX5262	01/25/2024	HomeFirst Services of Santa Clara County	27,970.07	HF-December2023-cc5035	Svl Outreach and Shelter	27,970.07	0.00	\$27,970.07
	XXXXX5263	01/25/2024	Hulda Merino Nunez	119.00	24-063	Exam: NCCT Replacement check issued 1/25/24 and mailed to different address per payee's request	119.00	0.00	\$119.00
	XXXXX5264	01/25/2024	Hybrid Commercial Printing Inc	676.58	27786	Tow Away Signs	676.58	0.00	\$3,603.31
				194.24	27787	Banner	194.24	0.00	
				416.86	27790	Business Card	416.86	0.00	
				1,685.98	27796	Tow Away Signs	1,685.98	0.00	
				299.00	27797	Door Cards	299.00	0.00	
				330.65	27798	Printing	330.65	0.00	
	XXXXX5265	01/25/2024	Imperial Dade	168.40	15683465	Parts	168.40	0.00	\$168.40
	XXXXX5266	01/25/2024	Insight Public Sector	65,463.39	1101126594	Extended Service	65,463.39	0.00	\$65,463.39

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Inc			agreement.			
	XXXXX5267	01/25/2024	Intex Auto Parts	162.05	2-69756-19	CM2-70084 -16 applied	162.05	0.00	\$1,096.12
				934.07	27111113	Parts	934.07	0.00	
	XXXXX5268	01/25/2024	Irvine & Jachens Inc	754.28	4492	Badges	754.28	0.00	\$754.28
	XXXXX5269	01/25/2024	John Stufflebean	261.43	February 2024	Medical Reimbursement February 2024	261.43	0.00	\$261.43
	XXXXX5270	01/25/2024	Keenan & Associates	37,867.49	297771	WC Claim Admin Instl 12 of 12	37,867.49	0.00	\$37,867.49
	XXXXX5271	01/25/2024	Laurel A Stewart	570.00	89655	11/8/23 Excel Training Session	570.00	0.00	\$570.00
	XXXXX5272	01/25/2024	League of California Cities	38,731.00	INV-11763-V6V0Y0	2024 Membership Dues	38,731.00	0.00	\$38,731.00
	XXXXX5273	01/25/2024	Liebert Cassidy Whitmore	108.00	258581	Legal Services	108.00	0.00	\$310.50
				202.50	258612	Legal Services	202.50	0.00	
	XXXXX5274	01/25/2024	Lynne Kilpatrick	112.44	February 2024	Medical Reimbursement February 2024	112.44	0.00	\$112.44
	XXXXX5275	01/25/2024	Michael Baker International	7,180.00	1202215	1035 El Camino P/E 12/31/23	7,180.00	0.00	\$7,180.00
	XXXXX5276	01/25/2024	Net Transcripts Inc	704.74	NT17644	Transcript Svc Nov 2023	704.74	0.00	\$704.74
	XXXXX5277	01/25/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	523.79	35065178800 1	Jaime Hernandez	523.79	0.00	\$523.79
	XXXXX5278	01/25/2024	Pacific Gas & Electric Co	5,527.79	0522589865-8 1223	850 Russet Drive/Tennis Center	5,527.79	0.00	\$25,368.34
				19,840.55	4314259418-3 1223	Swimming Pools	19,840.55	0.00	
	XXXXX5279	01/25/2024	Reed & Graham Inc	1,017.24	072053	Pavement Repair	1,017.24	0.00	\$17,611.19

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Materials			
				4,106.21	072553	Pavement Repair Materials	4,322.33	216.12	
				3,778.85	072706	Pavement Repair Materials	3,977.74	198.89	
				3,305.62	072794	Pavement Repair Materials	3,479.60	173.98	
				47.79	072934	Pavement Repair Materials	50.31	2.52	
				1,645.87	073110	Pavement Repair Materials	1,732.50	86.63	
				1,465.12	073190	Pavement Repair Materials	1,542.23	77.11	
				1,616.58	073404	Pavement Repair Materials	1,701.66	85.08	
				627.91	073499	Pavement Repair Materials	660.96	33.05	
	XXXXX5280	01/25/2024	Rincon Consultants Inc	7,933.00	52971	Play Book Update Nov 2023	7,933.00	0.00	\$7,933.00
	XXXXX5281	01/25/2024	Robert Van Heusen	346.10	February 2024	Medical Reimbursement February 2024	346.10	0.00	\$346.10
	XXXXX5282	01/25/2024	Rogue Fitness	4,816.68	12260382	FPO#FY24-082	4,816.68	0.00	\$4,816.68
	XXXXX5283	01/25/2024	Safety-Kleen Systems Inc	315.00	93445898	Used Oil Service	315.00	0.00	\$315.00
	XXXXX5284	01/25/2024	Slakey Brothers Inc	167.92	857116581	Parts	167.92	0.00	\$167.92
	XXXXX5285	01/25/2024	Solenis LLC	100,979.04	132532081	ZETAG 8819	100,979.04	0.00	\$100,979.04
	XXXXX5286	01/25/2024	Spartan Tool LLC	729.29	IN00136291	Stores Inventory	729.29	0.00	\$729.29
	XXXXX5287	01/25/2024	Steven C Dolezal PhD	3,420.00	December	Psychological	3,420.00	0.00	\$12,730.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					2023	Services			
				3,990.00	November 2023	Psychological Services	3,990.00	0.00	
				2,090.00	October 2023	Psychological Services	2,090.00	0.00	
				3,230.00	SEP 2023	Psychological services	3,230.00	0.00	
	XXXXX5288	01/25/2024	Sunbelt Rentals Inc	4,045.87	145739383-0002	Forklift 11/8-12/5/2023	4,045.87	0.00	\$4,045.87
	XXXXX5289	01/25/2024	Sunnyvale Public Safety Officers Assn	5,047.00	Disability0124	LTD Reimb Jan 2024	5,047.00	0.00	\$5,047.00
	XXXXX5290	01/25/2024	Superco Specialty Products	896.83	PSI540988	Stores Inventory	896.83	0.00	\$896.83
	XXXXX5291	01/25/2024	Superior Printing Inc	865.84	4729669	Deposit Slips	865.84	0.00	\$865.84
	XXXXX5292	01/25/2024	Synagro Technologies Inc	15,135.20	44957	Digester Solids Transportation	15,135.20	0.00	\$15,135.20
	XXXXX5293	01/25/2024	The Goodyear Tire & Rubber Co	1,371.52	184-1100304	Tires	1,371.52	0.00	\$7,034.71
				5,663.19	184-1100305	Tires	5,663.19	0.00	
	XXXXX5294	01/25/2024	The Sourcing Group LLC	5,115.95	588354	Utility Bill Inserts	5,115.95	0.00	\$5,115.95
	XXXXX5295	01/25/2024	TRISTAR Risk Management	728.50	115159	12/2023 Claims Admin Fees	728.50	0.00	\$1,457.00
				728.50	115919	2/2024 Claims Admin Fees	728.50	0.00	
	XXXXX5296	01/25/2024	UKG Kronos Systems LLC	-3,162.29	1183727	KPC Outage Credit	-3,162.29	0.00	\$275.22
				933.23	11905259	Telestaff IVR Svc March 2022	933.23	0.00	
				843.79	11931152	Telestaff IVR Svc May 2022	843.79	0.00	
				858.65	11938234	Telestaff IVR Svc Jun 2022	858.65	0.00	
				801.84	12135459	Telestaff IVR Svc	801.84	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Aug 2023			
	XXXXX5297	01/25/2024	United Rentals (North America) Inc	277.40	165469049-067	PU Truck 1/12-1/18/2024	277.40	0.00	\$277.40
	XXXXX5298	01/25/2024	Valley Oil Co	28,817.64	178985	Stores Inventory	28,817.64	0.00	\$28,817.64
	XXXXX5299	01/25/2024	Verizon Wireless	75.00	9953092980	442582429-00001 12/2-1/1/24	75.00	0.00	\$75.00
	XXXXX5300	01/25/2024	Walsh Construction Company II LLC	31,143.16	WPCPRehabilitation#03	UY-21-04	31,143.16	0.00	\$31,143.16
	XXXXX5301	01/25/2024	West Yost & Associates Inc	4,420.25	2056315	Grant Writing 11/4-12/8/2023	4,420.25	0.00	\$4,420.25
	XXXXX5302	01/25/2024	Woodard & Curran Inc	1,048.50	229454	Collection System P/E 1/5/24	1,048.50	0.00	\$1,048.50
	XXXXX5303	01/25/2024	WSP USA Inc	1,155.00	1391302	Flood Protection Thru 1/18/24	1,155.00	0.00	\$1,155.00
	XXXXX5304	01/25/2024	Zalco Laboratories	450.00	2401176	Gas Analysis	450.00	0.00	\$450.00
EFT	XXXXX1056	01/23/2024	Thomas Fitzgerald Mckenzie Junior	438.77	EXP0000475 99776	Travel Sacramento 120323	438.77	0.00	\$938.04
				317.11	EXP0000475 99789	Travel Oroville 121723	317.11	0.00	
				182.16	EXP0000475 99809	Travel Danville 120123	182.16	0.00	
	XXXXX1057	01/23/2024	Barron N Renzi	1,500.00	EXP0000462 61725	Tuition California Coast 102123	1,500.00	0.00	\$1,500.00
	XXXXX1058	01/23/2024	Hank Syu	378.10	EXP0000475 99894	Travel San Diego 101323	378.10	0.00	\$378.10
	XXXXX1059	01/23/2024	Lisa A Gonzales	152.26	EXP0000468 63734	Oct 2023 Mileage and Parking	152.26	0.00	\$152.26
	XXXXX1060	01/23/2024	David T Carnahan	149.13	EXP0000475 78731	Travel San Diego 121423	149.13	0.00	\$149.13
	XXXXX1061	01/23/2024	Phan Ngo	207.00	EXP0000475 99867	Travel San Diego 101423	207.00	0.00	\$207.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX1062	01/23/2024	Fabian E Monge	136.00	EXP0000475 99827	Travel 120323	136.00	0.00	\$136.00
	XXXXX1063	01/23/2024	Scott B Isaacs	1,070.50	EXP0000474 76971	Travel Carmel 120423	1,070.50	0.00	\$1,070.50
	XXXXX1064	01/23/2024	Jennifer A Wood	313.91	EXP0000475 99745	Travel Paso Robles 101123	313.91	0.00	\$313.91
	XXXXX1065	01/23/2024	Isaac Jarvis Kirkpatrick	190.00	EXP0000479 31546	Travel ISA Conference May 23	190.00	0.00	\$190.00
	XXXXX1066	01/23/2024	Dennis K Ng	15.40	EXP0000471 30071	Travel Oakland 121223	15.40	0.00	\$15.40
	XXXXX1067	01/23/2024	Laura A Jammal	2,000.00	EXP0000474 57276	Tuition Univ of Oklahoma 120823	2,000.00	0.00	\$2,000.00
	XXXXX1136	01/25/2024	Matthew T Sutterfield	200.00	EXP0000505 93721	Misc. Boot Reimbursement 122923	200.00	0.00	\$700.00
500.00				EXP0000505 93750	Misc Vest Reimbursement 122923	500.00	0.00		
	XXXXX1137	01/25/2024	Aurora R Rey	138.13	EXP0000523 95810	Travel Monterey 11152023	138.13	0.00	\$138.13
	XXXXX1138	01/25/2024	Brianna Noel Coyne	1,500.00	EXP0000502 30011	Tuition UW 121523	1,500.00	0.00	\$1,500.00
	XXXXX1139	01/25/2024	Gerardo L Medina	58.10	EXP0000500 41564	Misc Mountain Mikes 12-24-23	58.10	0.00	\$58.10
	XXXXX1140	01/25/2024	Timothy P O'Connell	187.00	EXP0000498 35611	Travel Hollister 121123	187.00	0.00	\$187.00
	XXXXX1141	01/25/2024	Tyler C Montgomery	276.26	EXP0000498 34751	Travel Livermore 121123	276.26	0.00	\$276.26
	XXXXX1142	01/25/2024	Brandon E Rose	140.00	EXP0000505 93765	Travel Palo Alto 121123	140.00	0.00	\$140.00
	XXXXX1143	01/25/2024	Vienne W Choi	125.29	EXP0000524 21767	Travel Monterey, CA 11152023	125.29	0.00	\$125.29
	XXXXX1144	01/25/2024	Steven Michael Gorshe	175.00	EXP0000522 30212	Travel Folsom 010324	175.00	0.00	\$175.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX1145	01/25/2024	Devon P Klein	820.74	EXP0000498 34834	Travel Carmel 120323	820.74	0.00	\$820.74
	XXXXX1146	01/25/2024	Jeffrey A Cucinotta	322.00	EXP0000511 89838	Misc Annual APA Membership Dues 121323	322.00	0.00	\$322.00
	XXXXX1147	01/25/2024	Bailey Anne Hall	975.00	EXP0000498 48568	Tuition UC Berkeley Extension 122023	975.00	0.00	\$975.00
	XXXXX1148	01/25/2024	James Herbert Burch	57.50	EXP0000523 24554	Reimbursement for Jim Burch 1-10-2024 - USPS	57.50	0.00	\$57.50
	XXXXX1149	01/25/2024	Damon Christian Sparacino	32.78	EXP0000522 93729	Misc Staples 120523	32.78	0.00	\$32.78
	XXXXX1150	01/25/2024	Leanora B Velasco	211.25	EXP0000504 69200	Tuition Ohlone 121523	211.25	0.00	\$211.25
	XXXXX1151	01/25/2024	Celena Ixchel Ruiz	502.96	EXP0000518 31139	Tuition Reimbursement The United States Health Care System FY23/24	502.96	0.00	\$502.96
	XXXXX1152	01/25/2024	Parita Patel	17.29	EXP0000498 35230	Mileage Spring 23	17.29	0.00	\$17.29
	XXXXX1153	01/25/2024	Destini A Parker	116.88	EXP0000498 35635	Travel Brentwood 102723	116.88	0.00	\$116.88
	XXXXX1154	01/25/2024	Susan J Yoon	39.01	EXP0000502 50594	MiscLyft101123 - Lyft ride to court	39.01	0.00	\$39.01
	XXXXX1155	01/25/2024	ALI FATAPOUR	637.51	February 2024	Medical Reimbursement February 2024	637.51	0.00	\$637.51
	XXXXX1156	01/25/2024	Anthony Pineda	2,375.00	February 2024	Medical Reimbursement February 2024	2,375.00	0.00	\$2,375.00
	XXXXX1157	01/25/2024	BRICE MC QUEEN	1,571.38	February 2024	Medical Reimbursement February 2024	1,571.38	0.00	\$1,571.38

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX1158	01/25/2024	BYRON K PIPKIN	1,076.98	February 2024	Medical Reimbursement February 2024	1,076.98	0.00	\$1,076.98
	XXXXX1159	01/25/2024	CARL RUSHMEYER	1,547.65	February 2024	Medical Reimbursement February 2024	1,547.65	0.00	\$1,547.65
	XXXXX1160	01/25/2024	CATHY HAYNES	654.40	February 2024	Medical Reimbursement February 2024	654.40	0.00	\$654.40
	XXXXX1161	01/25/2024	CHRIS CARRION	1,185.70	February 2024	Medical Reimbursement February 2024	1,185.70	0.00	\$1,185.70
	XXXXX1162	01/25/2024	DAVID KAHN	522.86	February 2024	Medical Reimbursement February 2024	522.86	0.00	\$522.86
	XXXXX1163	01/25/2024	DAVID L VERBRUGGE	1,873.82	February 2024	Medical Reimbursement February 2024	1,873.82	0.00	\$1,873.82
	XXXXX1164	01/25/2024	DAYTON W K PANG	2,375.00	February 2024	Medical Reimbursement February 2024	2,375.00	0.00	\$2,375.00
	XXXXX1165	01/25/2024	DEAN CHU	763.93	February 2024	Medical Reimbursement February 2024	763.93	0.00	\$763.93
	XXXXX1166	01/25/2024	DON JOHNSON	1,185.70	February 2024	Medical Reimbursement February 2024	1,185.70	0.00	\$1,185.70
	XXXXX1167	01/25/2024	DOUGLAS MORETTO	1,547.65	February 2024	Medical Reimbursement February 2024	1,547.65	0.00	\$1,547.65
	XXXXX1168	01/25/2024	ENCARNACION HERNANDEZ	486.99	February 2024	Medical Reimbursement February 2024	486.99	0.00	\$486.99
	XXXXX1169	01/25/2024	ESTRELLA	167.79	February	Medical	167.79	0.00	\$167.79

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			KAWCZYNSKI		2024	Reimbursement February 2024			
	XXXXX1170	01/25/2024	GAIL SWEGLES	110.83	February 2024	Medical Reimbursement February 2024	110.83	0.00	\$110.83
	XXXXX1171	01/25/2024	GREGORY E KEVIN	76.98	February 2024	Medical Reimbursement February 2024	76.98	0.00	\$76.98
	XXXXX1172	01/25/2024	JAMES BOUZIANE	486.99	February 2024	Medical Reimbursement February 2024	486.99	0.00	\$486.99
	XXXXX1173	01/25/2024	JEFFREY PLECQUE	1,008.98	February 2024	Medical Reimbursement February 2024	1,008.98	0.00	\$1,008.98
	XXXXX1174	01/25/2024	JOHN S WITTHAUS	1,185.70	February 2024	Medical Reimbursement February 2024	1,185.70	0.00	\$1,185.70
	XXXXX1175	01/25/2024	KAREN WOBLESKY	654.40	February 2024	Medical Reimbursement February 2024	654.40	0.00	\$654.40
	XXXXX1176	01/25/2024	KATHLEEN FRANCO SIMMONS	365.24	February 2024	Medical Reimbursement February 2024	365.24	0.00	\$365.24
	XXXXX1177	01/25/2024	KELLY FITZGERALD	754.98	February 2024	Medical Reimbursement February 2024	754.98	0.00	\$754.98
	XXXXX1178	01/25/2024	KELLY MENEHAN	206.25	February 2024	Medical Reimbursement February 2024	206.25	0.00	\$206.25
	XXXXX1179	01/25/2024	KLAUS DAEHNE	292.19	February 2024	Medical Reimbursement February 2024	292.19	0.00	\$292.19
	XXXXX1180	01/25/2024	MARK G PETERSEN	1,520.52	February 2024	Medical Reimbursement	1,520.52	0.00	\$1,520.52

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						February 2024			
	XXXXX1181	01/25/2024	Michael Spath	1,873.82	February 2024	Medical Reimbursement February 2024	1,873.82	0.00	\$1,873.82
	XXXXX1182	01/25/2024	PETE GONDA	2,309.08	February 2024	Medical Reimbursement February 2024	2,309.08	0.00	\$2,309.08
	XXXXX1183	01/25/2024	ROBERT WALKER	1,442.96	February 2024	Medical Reimbursement February 2024	1,442.96	0.00	\$1,442.96
	XXXXX1184	01/25/2024	RONALD DALBA	1,035.98	February 2024	Medical Reimbursement February 2024	1,035.98	0.00	\$1,035.98
	XXXXX1185	01/25/2024	SCOTT MORTON	934.80	February 2024	Medical Reimbursement February 2024	934.80	0.00	\$934.80
	XXXXX1186	01/25/2024	SILVIA MARTINS	486.99	February 2024	Medical Reimbursement February 2024	486.99	0.00	\$486.99
	XXXXX1187	01/25/2024	SIMON C LEMUS	1,520.52	February 2024	Medical Reimbursement February 2024	1,520.52	0.00	\$1,520.52
	XXXXX1188	01/25/2024	STEPHEN QUICK	1,442.96	February 2024	Medical Reimbursement February 2024	1,442.96	0.00	\$1,442.96
	XXXXX1189	01/25/2024	Therese Balbo	1,182.53	February 2024	Medical Reimbursement February 2024	1,182.53	0.00	\$1,182.53
	XXXXX1190	01/25/2024	TIM CARLYLE	542.98	February 2024	Medical Reimbursement February 2024	542.98	0.00	\$542.98
	XXXXX1191	01/25/2024	VINCENT CHETCUTI	1,571.38	February 2024	Medical Reimbursement February 2024	1,571.38	0.00	\$1,571.38

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX1192	01/25/2024	Michael Ballard	243.50	February 2024	Medical Reimbursement February 2024	243.50	0.00	\$243.50
	XXXXX1193	01/25/2024	Craig Anderson	934.80	February 2024	Medical Reimbursement February 2024	934.80	0.00	\$934.80
	XXXXX1194	01/25/2024	Andrew Miner	654.40	February 2024	Medical Reimbursement February 2024	654.40	0.00	\$654.40
	XXXXX1195	01/25/2024	Hyun J Choi	1,547.65	February 2024	Medical Reimbursement February 2024	1,547.65	0.00	\$1,547.65
	XXXXX1196	01/25/2024	Jeff Hunter	2,375.00	February 2024	Medical Reimbursement February 2024	2,375.00	0.00	\$2,375.00
	XXXXX1197	01/25/2024	Deborah Gamble	1,441.33	February 2024	Medical Reimbursement February 2024	1,441.33	0.00	\$1,441.33
	XXXXX1198	01/25/2024	Karen Gissibl	195.94	February 2024	Medical Reimbursement February 2024	195.94	0.00	\$195.94
	XXXXX1199	01/25/2024	Cindy Stahl	206.25	February 2024	Medical Reimbursement February 2024	206.25	0.00	\$206.25
	XXXXX1200	01/25/2024	Douglas Belcher	131.00	February 2024	Medical Reimbursement February 2024	131.00	0.00	\$131.00
	XXXXX1201	01/25/2024	Luther Jackson	26.61	February 2024	Medical Reimbursement February 2024	26.61	0.00	\$26.61
	XXXXX1202	01/25/2024	Nasser Fakih	1,691.76	February 2024	Medical Reimbursement February 2024	1,691.76	0.00	\$1,691.76
	XXXXX1203	01/25/2024	Steven Sloan	2,309.08	February	Medical	2,309.08	0.00	\$2,309.08

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					2024	Reimbursement February 2024			
	XXXXX1204	01/25/2024	Edilberto Soliven	361.50	February 2024	Medical Reimbursement February 2024	361.50	0.00	\$361.50
WIRE	XXXXX1053	01/23/2024	Carl Warren & Company	54,220.72	1-18-24 replenishment	Liability trust account replenishment WR date 1/18/2024	54,220.72	0.00	\$54,220.72
	XXXXX1054	01/23/2024	Keenan & Associates	62,370.77	1/1/24 - 1/15/24	Trust Reimb 1/1-1/15/2024 Wire Date 1/18/2024	62,370.77	0.00	\$62,370.77
	XXXXX1055	01/23/2024	San Francisco Public Utilities Commission	2,091,458.96	12022023-010222024	Purchased Water Dec 2023 WR Date 1/18/2024	2,091,458.96	0.00	\$2,091,458.96
	XXXXX1205	01/25/2024	Bay Counties SMaRT	1,881,734.46	Dec 2023	December contract payment WR date 1/24/2024	1,881,734.46	0.00	\$1,881,734.46
	XXXXX1206	01/25/2024	The Bank of New York Mellon	425,050.62	CFD DS 2-1-24	CFD1 Debt Service WR date 1/24/2024	425,050.62	0.00	\$425,050.62
	XXXXX1207	01/25/2024	Valley Water	738,816.63	TI002736	Treated Water Usage Dec 23 WR Date 1/23/2024	738,816.63	0.00	\$738,816.63
Grand Total				7,056,138.35			7,057,026.26	887.91	\$7,056,138.35

City of Sunnyvale

LIST # 218

**List of All Claims and Bills Approved for Payment
For Payments Dated 01/28/2024 through 02/03/2024**

Sorted by Payment Type, Payment Number and Invoice Number

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
CHECK	XXXXX5305	01/30/2024	Bay Area Air Quality Management District	554.00	T164020	Facility ID:14117 2/1/24-2/1/25	554.00	0.00	\$554.00
	XXXXX5306	01/30/2024	California Dept of Tax & Fee Admin	1,253.00	0-038-909-394	AC#044-026249 2023 Q4 UST fee	1,253.00	0.00	\$1,253.00
	XXXXX5307	01/30/2024	NOVAworks Foundation	30.00	022024	022024 NOVA Dues	30.00	0.00	\$30.00
	XXXXX5308	01/30/2024	State Water Resources Control Board	45.00	CMD2-01252024	D2 Re-Exam C Monterroza	45.00	0.00	\$45.00
	XXXXX5309	01/30/2024	Sunnyvale Public Safety Officers Assn	19,980.00	022024	022024 Association Dues	19,980.00	0.00	\$19,980.00
	XXXXX5310	01/30/2024	AAA Speedy Smog Test Only Station	60.00	036882	Smog Test	60.00	0.00	\$496.50
				60.00	036887	Smog Test	60.00	0.00	
				60.00	036897	Smog Test	60.00	0.00	
				68.25	036910	Smog Test	68.25	0.00	
				60.00	036916	Smog Test	60.00	0.00	
				68.25	036922	Smog Test	68.25	0.00	
				60.00	036928	Smog Test	60.00	0.00	
	60.00	036933	Smog Test	60.00	0.00				
	XXXXX5311	01/30/2024	Acme Boiler & Water Heating Co	860.00	230938	Pool boiler repair	860.00	0.00	\$3,265.92
				2,405.92	231219	Replace gas valves	2,405.92	0.00	
XXXXX5312	01/30/2024	Adamson Police Products	858.47	INV407999	Uniforms for Police Academy	875.99	17.52	\$858.47	
XXXXX5313	01/30/2024	Air Cooled Engines Inc	34.06	87369	Parts	34.06	0.00	\$34.06	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5314	01/30/2024	Alhambra	32.68	19768402 010124 SMART ST	Water	32.68	0.00	\$32.68
	XXXXX5315	01/30/2024	Amazon Capital Services Inc	218.10	13YK-K43M- M61G	Rebecca Elizondo	218.10	0.00	\$1,733.08
				98.16	14N4-NXF4- 91TL	Anna Lewis	98.16	0.00	
				251.79	16LX-JGCC- TXCR	Domingo Poggione	251.79	0.00	
				99.42	1CMT-HLJ1- 9YY6	Rebecca Elizondo	99.42	0.00	
				26.17	1G3F-CK7V- CT1R	Joseph Otaguro	26.17	0.00	
				26.17	1GHC- RHPW-JVWT	Joseph Otaguro	26.17	0.00	
				28.32	1HXR-Y1KH- 3XHQ	Devin Diazoni	28.32	0.00	
				16.47	1J6M-MMPP- GWXG	Janelle Resuello	16.47	0.00	
				170.08	1KNN-MWJD- 6J1M	Elizabeth Rich	170.08	0.00	
				159.27	1NPL-77HR- CKXK	Grace Lo	159.27	0.00	
				25.08	1PGM-LMTP- 6PVG	Anna Lewis	25.08	0.00	
				450.75	1TVL-YDNR- PQJP	Rebecca Elizondo	450.75	0.00	
				36.32	1WXG- XPRG-7RVN	Julia Erdman	36.32	0.00	
				113.13	1XNK-1CR4- QH79	McKendra Lafferty	113.13	0.00	
				13.85	1Y7Q-QN93- DCD3	Julia Erdman	13.85	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5316	01/30/2024	American Leak Detection	775.00	53308A	Commercial Water Main Leak Detection	775.00	0.00	\$775.00
	XXXXX5317	01/30/2024	American Society of Composers, Authors and Publishers	1,736.25	ASCAP2024	Music licensing fee for 2024	1,736.25	0.00	\$1,736.25
	XXXXX5318	01/30/2024	American Textile & Supply Inc	624.20	123593	Color RagBALE	624.20	0.00	\$624.20
	XXXXX5319	01/30/2024	Anderson Brule Architects Inc	12,374.40	20.0401.0-41	Lakewood lib. & learning ctr	12,374.40	0.00	\$19,901.10
7,526.70				20.0401.0-42	Lakewood lib.& learning ctr	7,526.70	0.00		
	XXXXX5320	01/30/2024	Arco Gas Station #7084	37.22	5010040	Dec 23 Gas	37.22	0.00	\$37.22
	XXXXX5321	01/30/2024	AT&T	95.00	493559	Tower/Area Search	95.00	0.00	\$1,140.00
195.00				493981	Tower Dump request	195.00	0.00		
850.00				494551	Location tracking	850.00	0.00		
	XXXXX5322	01/30/2024	AT&T	30.94	000021054226	BAN:9391081022	30.94	0.00	\$30.94
	XXXXX5324	01/30/2024	Baker & Taylor LLC	163.17	2037957808	Library collection	163.17	0.00	\$5,904.92
139.23				H66359830	Library collection	139.23	0.00		
191.24				H66369440	Library collection	191.24	0.00		
58.03				H66534190	Library collection	58.03	0.00		
1,077.80				H66554530	Library Collections	1,077.80	0.00		
1,140.92				H66554560	Library collection	1,140.92	0.00		
232.34				H66611750	Library collection	232.34	0.00		
44.90				H66677220	Library collection	44.90	0.00		
539.01				H66677230	Library collection	539.01	0.00		
89.83				H66677250	Library collection	89.83	0.00		
26.33				H66699170	Library collection	26.33	0.00		
11.61				H66699180	Library collection	11.61	0.00		
10.05				H66699190	Library collection	10.05	0.00		
27.07				H66699200	Library collection	27.07	0.00		
30.93	H66726200	Library collection	30.93	0.00					

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				43.38	H66743270	Library collection	43.38	0.00	
				23.16	H66743300	Library collection	23.16	0.00	
				312.07	H66779660	Library collection	312.07	0.00	
				13.94	H66793340	Library collection	13.94	0.00	
				44.90	H66793350	Library collection	44.90	0.00	
				65.82	H66793360	Library collection	65.82	0.00	
				46.43	H66811610	Library collection	46.43	0.00	
				30.94	H66826240	Library collection	30.94	0.00	
				150.95	H66826250	Library collection	150.95	0.00	
				15.46	H66826260	Library collection	15.46	0.00	
				13.94	H66826270	Library collection	13.94	0.00	
				300.47	H66864250	Library collection	300.47	0.00	
				27.10	H66864260	Library collection	27.10	0.00	
				30.20	H66886630	Library collection	30.20	0.00	
				15.49	H66886640	Library collection	15.49	0.00	
				265.41	H66904850	Library collection	265.41	0.00	
				42.56	H66908050	Library collection	42.56	0.00	
				139.30	H66942140	Library collection	139.30	0.00	
				7.74	H66942150	Library collection	7.74	0.00	
				123.04	H66942160	Library collection	123.04	0.00	
				73.54	H66942180	Library collection	73.54	0.00	
				65.79	H66969520	Library collection	65.79	0.00	
				15.49	H66969530	Library collection	15.49	0.00	
				131.64	H67078680	Library collection	131.64	0.00	
				92.79	H67078690	Library collection	92.79	0.00	
				23.21	H67078710	Library collection	23.21	0.00	
				7.70	H67078720	Library collection	7.70	0.00	
	XXXXX5325	01/30/2024	Battery Systems Inc	1,004.29	28690116241029	Parts	1,004.29	0.00	\$1,004.29
	XXXXX5326	01/30/2024	Belkorp AG LLC	236.25	939931	Parts	236.25	0.00	\$236.25
	XXXXX5327	01/30/2024	Betts Truck Parts and	33,062.80	04RO2776	Parts	33,062.80	0.00	\$33,062.80

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Service						
	XXXXX5328	01/30/2024	Biocom California Institute	10,000.00	001-540-23-06	#001-540-23-06 Dec2023	10,000.00	0.00	\$10,000.00
	XXXXX5329	01/30/2024	BMI Imaging Systems	1,290.00	321129	Hosting fee Jan - Dec 2024.	1,290.00	0.00	\$1,290.00
	XXXXX5330	01/30/2024	Bombs Away Brand LLC	1,625.00	20-1108-231130-8-1049526	Dog Waste Station Service Nov 23	1,625.00	0.00	\$2,925.00
1,300.00				20-1108-231230-8-1088610	Dog Waste Station Service Dec 23	1,300.00	0.00		
	XXXXX5331	01/30/2024	Brodart Co	230.01	B6700040	Books	230.01	0.00	\$799.23
190.25				B6700249	Books	190.25	0.00		
47.93				B6714151	Books	47.93	0.00		
22.40				B6714363	Books	22.40	0.00		
147.37				B6715276	Books	147.37	0.00		
108.46				B6715296	Books	108.46	0.00		
23.72				B6720224	Books	23.72	0.00		
29.09				B6720225	Books	29.09	0.00		
	XXXXX5332	01/30/2024	BSN Sports	2,552.70	922986026	Tennis Net	2,552.70	0.00	\$2,552.70
	XXXXX5333	01/30/2024	Burtens Fire Inc	197.64	S62659	Parts	197.64	0.00	\$197.64
	XXXXX5334	01/30/2024	California Dept of General Services	23,702.88	1426510	Gas Services Dec 23	23,702.88	0.00	\$23,702.88
	XXXXX5335	01/30/2024	California Sport Design	668.06	72005	Apparel	668.06	0.00	\$10,554.79
9,886.73				72143	Apparel	9,886.73	0.00		
	XXXXX5336	01/30/2024	California Sports Center	17,820.00	CSC0124CA	Gymnastics Nov/Dec 23 Jan/Feb 24	17,820.00	0.00	\$17,820.00
	XXXXX5337	01/30/2024	CARA Enterprises Inc	190.00	220597	FCC license WPBB317 prep fee	190.00	0.00	\$190.00
	XXXXX5338	01/30/2024	CDM Smith	168,700.46	90194412	WPCP Prog Mgmt	168,700.46	0.00	\$168,700.46

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5339	01/30/2024	Century Graphics	20.73	59678	Apparel	20.73	0.00	\$62.19
20.73				59714	Apparel	20.73	0.00		
20.73				59755	Apparel	20.73	0.00		
	XXXXX5340	01/30/2024	Chemtrade Chemicals US LLC	4,061.56	90071765	Alum Sulphate	4,061.56	0.00	\$8,270.19
4,208.63				90071766	Alum Sulphate	4,208.63	0.00		
	XXXXX5341	01/30/2024	Coast Counties Peterbilt	363.44	01201245P	Parts	363.44	0.00	\$1,142.74
85.75				01201611P	Parts	85.75	0.00		
427.31				01201902P	Parts	427.31	0.00		
266.24				01201995P	Parts	266.24	0.00		
	XXXXX5342	01/30/2024	Code for Fun	1,069.20	2111	Coding with Robots 11/27-12/18	1,069.20	0.00	\$1,069.20
	XXXXX5343	01/30/2024	Cotton Candy Express Music	650.00	2001	Music Show Fair Oaks Park 01/20/24	650.00	0.00	\$650.00
	XXXXX5344	01/30/2024	Craig Sherod	643.10	240122	Headshots	643.10	0.00	\$643.10
	XXXXX5345	01/30/2024	Daruma Dojo LLC	396.90	DD2023ND	Jiu Jitsu Nov/Dec 23	396.90	0.00	\$396.90
	XXXXX5346	01/30/2024	David Ramos Tizol	350.00	756056	Deposit refund: Washington Park 11/11/23	350.00	0.00	\$700.00
350.00				DTizol110223	Deposit refund: Washington Park 11/1/23	350.00	0.00		
	XXXXX5347	01/30/2024	Dell Marketing LP	51.15	10727168042	VESA mount bracket	51.15	0.00	\$51.15
	XXXXX5348	01/30/2024	EarthShare California	30.00	022024	022024	30.00	0.00	\$30.00
	XXXXX5349	01/30/2024	Empire Safety & Supply	2,136.23	0122594-IN	Supplies	2,136.23	0.00	\$2,136.23
	XXXXX5350	01/30/2024	Ewing Irrigation Products Inc	437.33	21302404	Supplies	437.33	0.00	\$437.33
	XXXXX5351	01/30/2024	Facility Solutions Group Inc	2,573.75	5341097-00	Supplies	2,573.75	0.00	\$2,573.75

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5352	01/30/2024	Fair Oaks Commons At Sunnyvale	4,947.60	174203-51394	Refund: 402-413 San Clemente Ter	4,947.60	0.00	\$4,947.60
	XXXXX5353	01/30/2024	Fire Apparatus Solutions	307.35	2643	Parts	307.35	0.00	\$461.05
				153.70	2858	Parts	153.70	0.00	
	XXXXX5354	01/30/2024	FleetPride Inc	208.18	113149245	Parts	208.18	0.00	\$1,973.14
				108.77	113447671	Parts	108.77	0.00	
				505.05	113550031	Parts	505.05	0.00	
				362.39	113562808	Parts	362.39	0.00	
				248.30	113639799	Parts	248.30	0.00	
				238.72	113672655	Parts	238.72	0.00	
				159.28	113930879	Parts	159.28	0.00	
				65.60	113930958	Parts	65.60	0.00	
				76.85	113963573	Parts	76.85	0.00	
	XXXXX5355	01/30/2024	Foster Bros Security Systems Inc	84.84	3977	Parts	84.84	0.00	\$84.84
	XXXXX5356	01/30/2024	Gardenland Power Equipment	1,031.12	1053865	Parts	1,031.12	0.00	\$2,739.18
				249.35	1053869	Parts	249.35	0.00	
				131.52	1054817	Parts	131.52	0.00	
				961.00	1067474	Parts	961.00	0.00	
				201.20	1067482	Parts	201.20	0.00	
	XXXXX5357	01/30/2024	GCS Environmental Equipment Services Inc	8,080.10	27640	Parts	8,080.10	0.00	\$16,007.28
				4,160.99	27900	Parts	4,160.99	0.00	
				3,766.19	27941	Parts	3,766.19	0.00	
	XXXXX5358	01/30/2024	Grainger	177.43	9947214764.	Supplies	177.43	0.00	\$230.28
				52.85	9953236016	Supplies	52.85	0.00	
	XXXXX5359	01/30/2024	Granite Construction Co	3,229.42	2633034	Supplies	3,229.42	0.00	\$3,229.42
	XXXXX5360	01/30/2024	Hanna, Brophy, MacLean, McAleer & Jensen, LLP	70.00	2191314	Legal Services	70.00	0.00	\$70.00
	XXXXX5361	01/30/2024	Harvey Nash Inc	7,040.00	156721	Consultant	7,040.00	0.00	\$7,040.00

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	XXXXX5362	01/30/2024	Home Depot USA Inc d/b/a The Home Depot Pro	0.01	786186601	786186593/7866041 99 applied	0.01	0.00	\$60.86
				60.85	786186619	Supplies	60.85	0.00	
	XXXXX5364	01/30/2024	Hoya Vision	186.82	02426871	Eye glasses	186.82	0.00	\$5,329.58
				186.82	02445692	Eyeglasses	186.82	0.00	
				186.82	02445693	Eye glasses	186.82	0.00	
				186.82	02457248	Eyeglasses	186.82	0.00	
				186.82	02457251	Eyeglasses	186.82	0.00	
				186.82	02493697	Eye glasses	186.82	0.00	
				143.12	02493701	Eyeglasses	143.12	0.00	
				186.82	02506217	Eyeglasses	186.82	0.00	
				186.82	02506220	Eyeglasses	186.82	0.00	
				185.33	02565019	Safety Glasses	185.33	0.00	
				266.60	02572999	Safety glasses	266.60	0.00	
				185.33	02578641	Eyeglasses	185.33	0.00	
				185.33	02578644	Eyeglasses	185.33	0.00	
				266.60	02578647	Safety Glasses	266.60	0.00	
				185.33	02591305	Safety Glasses	185.33	0.00	
				185.33	02591408	Safety Glasses	185.33	0.00	
				185.33	02591435	Safety Glasses	185.33	0.00	
				185.33	02591448	Safety Glasses	185.33	0.00	
				220.00	02597547	10/03-10/17/23	220.00	0.00	
				239.51	02599957	Safety Glasses	239.51	0.00	
				185.33	02618785	Safety Glasses	185.33	0.00	
				185.33	02618787	Safety Glasses	185.33	0.00	
				185.33	02618793	Safety Glasses	185.33	0.00	
				185.33	02618795	Safety Glasses	185.33	0.00	
				141.98	02618807	Safety Glasses	141.98	0.00	
				185.33	02618811	Safety Glasses	185.33	0.00	
				223.25	02618816	Safety Glasses	223.25	0.00	
				110.00	02627219	Safety Glasses	110.00	0.00	
	XXXXX5365	01/30/2024	Interstate Battery System of San Jose	424.25	40222768	Parts	424.25	0.00	\$2,388.43
				414.43	40223038	Batteries	414.43	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Inc	1,549.75	60296710	Batteries	1,549.75	0.00	
	XXXXX5366	01/30/2024	Intex Auto Parts	314.28	2-61902-19	Parts	314.28	0.00	\$1,126.31
				175.36	2-61960-16	Parts	175.36	0.00	
				238.55	2-64599-21	Parts	238.55	0.00	
				18.01	2-66028-14	Parts	18.01	0.00	
				67.30	2-66997-15	Parts	67.30	0.00	
				34.37	2-68872-16	Parts	34.37	0.00	
				137.50	2-69800-21	Parts	137.50	0.00	
				73.28	2-69825-17	Parts	73.28	0.00	
				67.66	2-70189-17	Parts	67.66	0.00	
	XXXXX5367	01/30/2024	J R Miller and Associates	2,200.00	40868	Tech Support Procurement	2,200.00	0.00	\$2,200.00
	XXXXX5368	01/30/2024	Javelco Equipment Service Inc	642.15	61269	Parts	642.15	0.00	\$642.15
	XXXXX5369	01/30/2024	Joe Leon	510.00	012524	Puppets Performance	510.00	0.00	\$510.00
	XXXXX5370	01/30/2024	Joint Venture Silicon Valley	5,000.00	1137NETsun nyvale	Public Investment FY23/24	5,000.00	0.00	\$5,000.00
	XXXXX5371	01/30/2024	Jonathan Zar	86.34	24-071	Textbook: Murach's Python for Data	86.34	0.00	\$86.34
	XXXXX5372	01/30/2024	Karen L Pike	4,250.00	KLP1100-004	EMT-Defibrillation Medical Dir	4,250.00	0.00	\$4,250.00
	XXXXX5373	01/30/2024	L N Curtis & Sons Inc	32,152.59	INV754112	Supplies	32,152.59	0.00	\$33,531.38
				1,378.79	INV781483	Supplies	1,378.79	0.00	
	XXXXX5374	01/30/2024	Law Enforcement Psychological Serv Inc	2,415.00	2103	Psychological Assessment	2,415.00	0.00	\$5,865.00
				3,450.00	2911	Psychological Assessment	3,450.00	0.00	
	XXXXX5375	01/30/2024	Liebert Cassidy Whitmore	96.00	258552	Legal Services	96.00	0.00	\$1,607.69
				1,511.69	258596	Legal Services	1,511.69	0.00	
	XXXXX5376	01/30/2024	Mallory Safety & Supply LLC	1,035.05	5797373	Stores Inventory	1,035.05	0.00	\$1,128.08
				93.03	5807033	Stores Inventory	93.03	0.00	

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	XXXXX5377	01/30/2024	Mark Thomas & Company Inc	3,277.49	49913	Bernardo Proj Thru 12/31/23	3,277.49	0.00	\$3,277.49
	XXXXX5378	01/30/2024	McMaster Carr Supply Co	120.81	18794550	Supplies	120.81	0.00	\$120.81
	XXXXX5379	01/30/2024	Michael Baker International	1,456.70	1202214	Wolfe Pavement P/E 12/31/23	1,456.70	0.00	\$1,456.70
	XXXXX5380	01/30/2024	Mission Valley Ford Truck Sales Inc	872.43	288671	Parts & Labor	872.43	0.00	\$2,155.46
				1,283.03	785313	Parts	1,283.03	0.00	
	XXXXX5381	01/30/2024	MSI Fuel Management Inc	875.00	5798	UST Inspection Jan 2024	875.00	0.00	\$875.00
	XXXXX5382	01/30/2024	MTS Training Academy	6,235.30	4842-A	Campos, E #24-15-501-01	6,235.30	0.00	\$6,235.30
	XXXXX5383	01/30/2024	Municipal Maintenance Equipment Inc	45.00	017404	Parts	45.00	0.00	\$45.00
	XXXXX5384	01/30/2024	Music for Families Inc	300.00	M4FAM-SVLB1	Music Classes	300.00	0.00	\$300.00
	XXXXX5386	01/30/2024	NAPA Auto Parts	8.23	5983-891244	Parts	8.23	0.00	\$1,294.11
				49.43	5983-893579	Parts	49.43	0.00	
				38.96	5983-894688	Parts	38.96	0.00	
				9.80	5983-894938	Parts	9.80	0.00	
				35.87	5983-895576	Parts	35.87	0.00	
				20.68	5983-895919	Parts	20.68	0.00	
				459.75	5983-896148	Parts	459.75	0.00	
				77.03	5983-896171	Parts	77.03	0.00	
				30.53	5983-896172	Parts	30.53	0.00	
				23.48	5983-896577	Parts	23.48	0.00	
				4.12	5983-896630	Parts	4.12	0.00	
				37.15	5983-896693	Parts	37.15	0.00	
				7.40	5983-896825	Parts	7.40	0.00	
				52.67	5983-896909	Parts	52.67	0.00	
				7.63	5983-897027	Parts	7.63	0.00	
	20.82	5983-897293	Parts	20.82	0.00				

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				81.89	5983-897493	Parts	81.89	0.00	
				22.44	5983-897568	Parts	22.44	0.00	
				16.03	5983-897579	Parts	16.03	0.00	
				7.42	5983-897623	Parts	7.42	0.00	
				25.21	5983-897716	Parts	25.21	0.00	
				11.97	5983-898293	Parts	11.97	0.00	
				109.29	5983-898828	Parts	109.29	0.00	
				104.67	5983-898842	Parts	104.67	0.00	
				31.64	5983-899100	Parts	31.64	0.00	
	XXXXX5387	01/30/2024	Net Transcripts Inc	156.24	NT17759	Transcript Svc	156.24	0.00	\$156.24
	XXXXX5388	01/30/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	283.70	350804166001	Elizabeth Rich	283.70	0.00	\$327.99
				44.29	351520250001	Sonia Bokla	44.29	0.00	
	XXXXX5389	01/30/2024	Oleksandr Serpeninov	53.59	24-070	Textbook: Object Oriented Analysis & Design Cookbook	53.59	0.00	\$53.59
	XXXXX5390	01/30/2024	Orlandi Trailer Inc	273.12	222262	Parts	273.12	0.00	\$273.12
	XXXXX5391	01/30/2024	PDM Steel Service Centers Inc	1,730.83	939283-01	Parts	1,730.83	0.00	\$1,730.83
	XXXXX5392	01/30/2024	Peterson Power Systems Inc	8,578.97	R3916811	Equip Rental 11/20-12/20/23	8,578.97	0.00	\$148,769.91
				140,190.94	SW240194532	Topend Overhaul Engine	140,190.94	0.00	
	XXXXX5393	01/30/2024	Peterson Trucks Inc	860.71	375741S	Parts	860.71	0.00	\$860.71
	XXXXX5394	01/30/2024	Plumbers Depot Inc	4,844.42	PD-54713	Supplies	4,844.42	0.00	\$4,844.42
	XXXXX5395	01/30/2024	Power Plan - OIB	5,452.80	14925078	Parts	5,452.80	0.00	\$6,392.21
				442.37	14932399	Parts	442.37	0.00	
				334.55	14984016	Parts	334.55	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				162.49	14988460	Parts	162.49	0.00	
	XXXXX5396	01/30/2024	Priority 1 Public Safety Equipment	600.00	9545	Labor	600.00	0.00	\$7,336.42
6,322.00				9547	Labor	6,322.00	0.00		
179.85				9563	Parts	179.85	0.00		
234.57				9568	Parts	234.57	0.00		
	XXXXX5397	01/30/2024	Psomas	197,590.68	203324	WPCP Constructn 10/27-11/23	197,590.68	0.00	\$197,590.68
	XXXXX5398	01/30/2024	QOVO Solutions Inc	214.84	26-6626	Surveillance Support Dec 2023	214.84	0.00	\$214.84
	XXXXX5399	01/30/2024	Race Forward	1,000.00	INV-04370	Membership Dues	1,000.00	0.00	\$1,000.00
	XXXXX5400	01/30/2024	Real Environmental Products LLC	350.00	R240113-REV	VP2 Pump Cleaning	350.00	0.00	\$350.00
	XXXXX5401	01/30/2024	Redwood Engineering Construction	182,689.36	PlygrndEqpmtRplcmnt2022#02	PR-19-03	182,689.36	0.00	\$182,689.36
	XXXXX5402	01/30/2024	Rexel	730.77	S137784535.001	Parts	730.77	0.00	\$730.77
	XXXXX5403	01/30/2024	Ross Recreation Equipment Co Inc	1,525.02	I24584	Equipment	1,525.02	0.00	\$1,525.02
	XXXXX5404	01/30/2024	Royal Brass Inc	93.42	00322566	Parts	93.42	0.00	\$259.05
12.22				00322697	Parts	12.22	0.00		
39.25				00322711	Parts	39.25	0.00		
40.86				00322763	Parts	40.86	0.00		
19.73				00322852	Parts	19.73	0.00		
53.57				00322920	Parts	53.57	0.00		
	XXXXX5405	01/30/2024	Safety-Kleen Systems Inc	45.00	93426458	Used Oil Recycle	45.00	0.00	\$90.00
45.00				93634562	Used Oil Recycle	45.00	0.00		
	XXXXX5406	01/30/2024	Salas OBrien Engineers Inc	4,810.00	102312089	Smart Stn Electrical Dec 2023	4,810.00	0.00	\$4,810.00
	XXXXX5407	01/30/2024	San Diego Police Equipment Co	784.17	660099	FPO#FY23-049 Velocitor	784.17	0.00	\$784.17
	XXXXX5408	01/30/2024	San Jose BMW	196.43	4392853	Parts	196.43	0.00	\$196.43

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5409	01/30/2024	San Jose Conservation Corps	14,388.92	8004	Glass Collection Dec 2023	14,388.92	0.00	\$14,388.92
	XXXXX5410	01/30/2024	Santa Clara Lighting Inc	1,104.21	27817	Supplies	1,104.21	0.00	\$10,816.25
				271.45	28122	Supplies	271.45	0.00	
				291.74	30142	Supplies	291.74	0.00	
				5,670.29	30317	Supplies	5,670.29	0.00	
				496.69	30407	Supplies	496.69	0.00	
				174.49	30422	Supplies	174.49	0.00	
				147.32	30577	Supplies	147.32	0.00	
				133.13	30682	Supplies	133.13	0.00	
				39.18	30883	Supplies	39.18	0.00	
				69.40	31026	Supplies	69.40	0.00	
				251.92	31043	Supplies	251.92	0.00	
				1,798.93	31072	Supplies	1,798.93	0.00	
				188.26	31073	Supplies	188.26	0.00	
				179.24	31076	Supplies	179.24	0.00	
	XXXXX5411	01/30/2024	Shannah Smith	149.00	24-068	Membership: PMP	149.00	0.00	\$149.00
	XXXXX5412	01/30/2024	Shayna Dawn Northup	23,980.00	CR23-6393	Return funds to owner CR23-6393	23,980.00	0.00	\$23,980.00
	XXXXX5413	01/30/2024	Silicon Valley Monterey Bay Council Inc Boy Scouts of America	1,354.00	24-100	Explorer Prog Recharter Reg	1,354.00	0.00	\$1,354.00
	XXXXX5414	01/30/2024	Silicon Valley Polytechnic Institute	315.00	01162024-778	Huang, Henry #22-09-2064-03	315.00	0.00	\$3,150.00
				2,835.00	01162024-779	Huang, Henry #22-09-501-04	2,835.00	0.00	
	XXXXX5415	01/30/2024	Smith's Gopher Trapping Service	1,300.00	102125B	Pest Control	1,300.00	0.00	\$6,314.00
				1,300.00	104282B	Pest Control	1,300.00	0.00	
				300.00	104291B	Pest Control	300.00	0.00	
				510.00	104335B	Pest Control	510.00	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				292.00	104340B	Pest Control	292.00	0.00	
				146.00	204260	Pest Control	146.00	0.00	
				146.00	205598	Pest Control	146.00	0.00	
				1,020.00	215040	Pest Control	1,020.00	0.00	
				1,300.00	98666B	Pest Control	1,300.00	0.00	
	XXXXX5416	01/30/2024	Sonsray Machinery LLC	96.12	PSO112609-1	Parts	96.12	0.00	\$96.12
	XXXXX5417	01/30/2024	Stevens Creek Chevrolet	113.85	183216-2	Parts	113.85	0.00	\$339.19
27.56				192351-1	Parts	27.56	0.00		
35.73				192696	Parts	35.73	0.00		
162.05				193194-1	Parts	162.05	0.00		
	XXXXX5418	01/30/2024	Stommel Inc	3,565.99	SI95643	Parts & Labor	3,565.99	0.00	\$6,100.47
				2,534.48	SI97609	Parts	2,534.48	0.00	
	XXXXX5419	01/30/2024	Stommel Inc	3,643.09	SI97044	Parts	3,643.09	0.00	\$3,643.09
	XXXXX5420	01/30/2024	Sunnyvale Ford Inc	15.94	229995 FOW	Parts	15.94	0.00	\$11,960.43
				37.86	230061 FOW	Parts	37.86	0.00	
				27.61	230061-1 FOW	Parts	27.61	0.00	
				152.48	230399 FOW	Parts	152.48	0.00	
				206.60	230557 FOW	Parts	206.60	0.00	
				133.77	230913 FOW	Parts	133.77	0.00	
				349.09	231217 FOW	Parts	349.09	0.00	
				45.67	231314 FOW	Parts	45.67	0.00	
				24.35	231315 FOW	Parts	24.35	0.00	
				443.76	231453 FOW	Parts	443.76	0.00	
				102.33	231456 FOW	Parts	102.33	0.00	
				895.12	231511 FOW	Parts	895.12	0.00	
				166.44	231640 FOW	Parts	166.44	0.00	
				213.34	231690 FOW	Parts	213.34	0.00	
				-27.28	CM228975 FOW	invoice #228975 FOW	-27.28	0.00	
				-76.39	CM229721	Invoice #229721	-76.39	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					FOW	FOW			
				8,568.92	FOCS866776	Parts & Labor	8,568.92	0.00	
				680.82	FOCS869892	Parts & Labor	680.82	0.00	
	XXXXX5421	01/30/2024	Sunnyvale Towing Inc	300.00	313514	Towing	300.00	0.00	\$6,679.00
				300.00	313515	Towing	300.00	0.00	
				60.00	400088	Towing	60.00	0.00	
				112.00	76462	Towing	112.00	0.00	
				60.00	76474	Towing	60.00	0.00	
				88.00	76479	Towing	88.00	0.00	
				60.00	76494	Towing	60.00	0.00	
				4,500.00	76608	Towing	4,500.00	0.00	
				60.00	77993	Towing	60.00	0.00	
				60.00	78265	Towing	60.00	0.00	
				60.00	78271	Towing	60.00	0.00	
				124.00	78967	Towing	124.00	0.00	
				60.00	78972	Towing	60.00	0.00	
				375.00	79016	Towing	375.00	0.00	
				60.00	80057	Towing	60.00	0.00	
				60.00	80058	Towing	60.00	0.00	
				60.00	80059	Towing	60.00	0.00	
				60.00	80060	Towing	60.00	0.00	
				60.00	80061,	Towing	60.00	0.00	
				100.00	80087	Towing	100.00	0.00	
				60.00	80093	Towing	60.00	0.00	
	XXXXX5422	01/30/2024	TEC Accutite	475.00	210024	Source Test	475.00	0.00	\$1,425.00
				475.00	210025	Source Test	475.00	0.00	
				475.00	210026	Source Test	475.00	0.00	
	XXXXX5423	01/30/2024	The Goodyear Tire & Rubber Co	607.19	184-1100146	Tires	607.19	0.00	\$4,069.81
				743.82	184-1100203	Labor	743.82	0.00	
				523.56	184-1100221	Tires	523.56	0.00	
				495.88	184-1100222	Tires	495.88	0.00	
				423.44	184-1100270	Labor	423.44	0.00	
				743.82	184-1100271	Parts	743.82	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				532.10	184-1100290	Labor	532.10	0.00	
	XXXXX5424	01/30/2024	TRISTAR Risk Management	728.50	115535	1/2024 Claims Admin Fees	728.50	0.00	\$728.50
	XXXXX5425	01/30/2024	Turf & Industrial Equipment Co	1,675.71	IV48367	Parts	1,675.71	0.00	\$1,675.71
	XXXXX5426	01/30/2024	Turf Star Inc	142.58	7313464-00	Parts	142.58	0.00	\$1,030.87
190.30				7313514-00	Parts	190.30	0.00		
51.59				7313630-00	Parts	51.59	0.00		
51.65				7313630-01	Parts	51.65	0.00		
427.77				7314706-01	Parts	427.77	0.00		
88.53				7314721-00	Parts	88.53	0.00		
78.45				7317432-00	Parts	78.45	0.00		
	XXXXX5427	01/30/2024	U.S. Bank	1,639.11	WPCPRehabilitation#03	UY-21-04	1,639.11	0.00	\$1,639.11
	XXXXX5428	01/30/2024	United Language Group LLC	2,357.27	289398	Translation Services Dec 2023	2,357.27	0.00	\$2,357.27
	XXXXX5429	01/30/2024	United Way of the Bay Area	37.00	022024	022024 Contributions	37.00	0.00	\$37.00
	XXXXX5430	01/30/2024	Valley Oil Co	11,237.83	181492	Diesel Fuel	11,237.83	0.00	\$16,735.29
3,918.35				181494	Diesel Fuel	3,918.35	0.00		
330.10				61700	Oil	330.10	0.00		
1,249.01				618001	Oil	1,249.01	0.00		
	XXXXX5431	01/30/2024	Van Gelder Enterprises Inc	3,250.00	GR 15778	FPO #PGT-2259	3,250.00	0.00	\$3,250.00
	XXXXX5432	01/30/2024	Verizon Wireless	22,104.91	9949738877	270963598-00005 10/21-11/20	22,104.91	0.00	\$22,104.91
	XXXXX5433	01/30/2024	Wardell Auto Interiors and Tops LLC	981.05	17277	Parts & Labor	981.05	0.00	\$981.05
	XXXXX5434	01/30/2024	Watersavers Irrigation Inc	139.51	2951988-00	Supplies	139.51	0.00	\$262.17
122.66				2954666-00	Supplies	122.66	0.00		
	XXXXX5435	01/30/2024	West Valley Engineering Inc	3,568.77	337355	Netto, Margaret W/E 1/21/24	3,568.77	0.00	\$3,568.77
	XXXXX5436	01/30/2024	Western Truck	6,685.94	25871	Parts & Labor	6,685.94	0.00	\$6,685.94

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Fabrication						
	XXXXX5437	01/30/2024	WOWzy Creation Corp	245.81	96235	Retirement Plaques	245.81	0.00	\$637.64
265.92				96351	Years of Svc Plaques	265.92	0.00		
125.91				96375	Retirement Plaque	125.91	0.00		
	XXXXX5438	01/30/2024	WRA	2,859.24	22204-2 - 52374	Baylds PS2 Vege 11/25-12/29	2,859.24	0.00	\$2,859.24
	XXXXX5439	01/30/2024	Youth Evolution Activities	1,620.00	YEB2023DC	Youth Basketball Classes	1,620.00	0.00	\$1,620.00
	XXXXX5440	01/30/2024	Yun Yan	126.81	24-069	Textbook and Materials: Object Oriented Analysis; Ultimate Starter Kit ESP32	126.81	0.00	\$126.81
	XXXXX5441	01/30/2024	Zanker Road Resource Management LLC	209,391.79	202312511	Yardwaste Processing Dec 23	209,391.79	0.00	\$317,186.09
				107,794.30	378-DEC	Organics Processing Dec 2023	107,794.30	0.00	
	XXXXX5442	02/01/2024	State Water Resources Control Board	180.00	RBD2-01302024	D2 Cert & Late Fee R Belanger	180.00	0.00	\$180.00
	XXXXX5443	02/01/2024	Valley Water	19,976.88	GM104459	Groundwater Extraction Dec23	19,976.88	0.00	\$19,976.88
	XXXXX5444	02/01/2024	AbilityPath	6,803.00	98-2023-1	Grant reimb for Jul - Dec 2023	6,803.00	0.00	\$6,803.00
	XXXXX5445	02/01/2024	Ace Fire Equipment & Service Co Inc	668.43	12472454	Fire Extinguisher	668.43	0.00	\$668.43
	XXXXX5446	02/01/2024	All City Management Services Inc	43,606.65	90813	1/07*-1/20/24 school crossing	43,606.65	0.00	\$43,606.65
	XXXXX5447	02/01/2024	Amazon Capital Services Inc	206.54	171Y-G69F-L4QM	Nan Choi	206.54	0.00	\$2,589.19
				15.27	17T7-WNMN-RNMH	Izzy Roberge	15.27	0.00	
				198.31	1HJJ-W4GV-	Nan Choi	198.31	0.00	

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					613H				
				48.97	1JQY-4PQM-C1WY	Nan Choi	48.97	0.00	
				1,798.32	1LHL-T3GR-VKJT	Anna Lewis	1,798.32	0.00	
				76.38	1MR6-VT4C-3JXH	Terri Furton	76.38	0.00	
				130.92	1NM3-XL9M-YJPX	Rafael Bayani	130.92	0.00	
				-412.00	1NQX-QCC6-6T99	Credit inv 1JYD-MQY4-CFGR	-412.00	0.00	
				12.08	1RJN-LMHD-73Q3	Celena Ruiz	12.08	0.00	
				158.85	1TX1-QH1F-94C6	Terri Furton	158.85	0.00	
				124.38	1TXH-D931-4L9X	Nan Choi	124.38	0.00	
				231.17	1W1H-3P9K-DGPQ	Grace Lo	231.17	0.00	
	XXXXX5448	02/01/2024	AMS.NET Inc	9,721.20	INVOICE-0074497	Cisco FLEX UCCX Premium Agreement 1 Year	9,721.20	0.00	\$9,721.20
	XXXXX5449	02/01/2024	Andrew Merovich	1,944.00	1314	12/27/23 LEGO Camp	1,944.00	0.00	\$1,944.00
	XXXXX5450	02/01/2024	AppleOne Employment Services	838.11	01-6748361	FLEET Wknd 11/04/23	838.11	0.00	\$838.11
	XXXXX5451	02/01/2024	Bear Electrical Solutions Inc	2,920.00	19801	Repairs	2,920.00	0.00	\$2,920.00
	XXXXX5452	02/01/2024	Bentley Systems Incorporated	4,141.00	48483398	CUBE SELECT Subscription	4,141.00	0.00	\$4,141.00
	XXXXX5453	02/01/2024	Brief Psychotherapy & Family Counseling Inc	600.00	21042831	SAP Assessment	600.00	0.00	\$600.00
	XXXXX5454	02/01/2024	BSI America	3,500.00	91133	Nov 2023 Inspection	3,500.00	0.00	\$11,427.25

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Professional Services Inc	1,211.25	91220	EHS support	1,211.25	0.00	
				3,500.00	92426	EHS Support	3,500.00	0.00	
				1,778.25	92427	EHS Support	1,778.25	0.00	
				1,437.75	92669	EHS Support	1,437.75	0.00	
	XXXXX5455	02/01/2024	Caltest Analytical Laboratory	334.40	715597	Analysis	334.40	0.00	\$2,133.70
				83.60	715598	Analysis	83.60	0.00	
				83.60	715599	Analysis	83.60	0.00	
				83.60	715600	Analysis	83.60	0.00	
				83.60	715601	Analysis	83.60	0.00	
				83.60	715602	analysis	83.60	0.00	
				294.50	715765	Analysis	294.50	0.00	
				334.40	715777	Analysis	334.40	0.00	
				334.40	715979	Analysis	334.40	0.00	
				83.60	715980	Analysis	83.60	0.00	
				83.60	715981	Analysis	83.60	0.00	
				83.60	715982	Analysis	83.60	0.00	
				83.60	715984	Analysis	83.60	0.00	
				83.60	716313	Analysis	83.60	0.00	
	XXXXX5456	02/01/2024	Carollo Engineers	12,454.00	FB43413	WPCP Equipment hierarchy	12,454.00	0.00	\$12,454.00
	XXXXX5457	02/01/2024	Circlepoint Inc	8,207.25	2312022	Vision Zero Communications	8,207.25	0.00	\$8,207.25
	XXXXX5458	02/01/2024	Comcast	327.80	ITD6	AC 8155 10 018 3074099	327.80	0.00	\$327.80
	XXXXX5459	02/01/2024	Craig Sherod	975.55	231207	Climate Action Playbook event	975.55	0.00	\$975.55
	XXXXX5460	02/01/2024	Cresco Equipment Rentals	81.84	6059226-0002	Equipment Rental	81.84	0.00	\$81.84
	XXXXX5461	02/01/2024	Dale Debacksy	150.00	012724	STEM Day presentation	150.00	0.00	\$150.00
	XXXXX5462	02/01/2024	David C Larks	46.91	EXP0000523 96418	Misc Prisoner Expense 122223	46.91	0.00	\$46.91
	XXXXX5463	02/01/2024	David Meinhardt	8,141.23	DMeinhardt01	Adv Disability	8,141.23	0.00	\$8,141.23

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					24	Pension Jan 24			
	XXXXX5464	02/01/2024	Dunn-Edwards Corporation	154.18	2152054543	Paint	154.18	0.00	\$154.18
	XXXXX5465	02/01/2024	Ferguson US Holdings Inc	5,159.43	1737898	Parts	5,159.43	0.00	\$5,159.43
	XXXXX5466	02/01/2024	Fur Scales and Tails	465.00	19523	Animal Show	465.00	0.00	\$465.00
	XXXXX5467	02/01/2024	Grainger	2,942.96	7117484159	Supplies	2,942.96	0.00	\$2,942.96
	XXXXX5468	02/01/2024	HASA Inc	13,979.58	936590	Sodium Hydrochloride	13,979.58	0.00	\$28,445.33
				14,465.75	939180	Sodium Chloride	14,465.75	0.00	
	XXXXX5469	02/01/2024	HdL Coren & Cone	5,934.18	SIN035464	Property Tax: Jan - March 2024	5,934.18	0.00	\$5,934.18
	XXXXX5470	02/01/2024	Hinderliter de Llamas & Assoc	11,249.77	SIN033582	Sales Tax: Oct-Dec 2023 Audit Services	11,249.77	0.00	\$11,249.77
	XXXXX5471	02/01/2024	Imperial Dade	1,549.18	15713432	Supplies	1,549.18	0.00	\$1,549.18
	XXXXX5472	02/01/2024	Intex Auto Parts	186.47	2 74081 18	Parts	186.47	0.00	\$186.47
	XXXXX5473	02/01/2024	James Perrone	7,410.35	JPerrone0124	Adv Disability Pension Jan 24	7,410.35	0.00	\$7,410.35
	XXXXX5474	02/01/2024	Jason Pistor	8,006.06	JPistor0124	Adv Disability Pension Jan 24	8,006.06	0.00	\$8,006.06
	XXXXX5475	02/01/2024	Justin Shonley	6,771.36	JShonley0124	Adv Disability Pension Jan 24	6,771.36	0.00	\$6,771.36
	XXXXX5476	02/01/2024	Level 3 Communications LLC	-477.11	656201167	648200261 Dup Of 644216697	-477.11	0.00	\$27,028.41
				13,752.76	668223244	1-EY3E51 Dec 2023	13,752.76	0.00	
				13,752.76	672156098	1-EY3E51 Jan 2023	13,752.76	0.00	
	XXXXX5477	02/01/2024	Mad Science of the	595.00	26487	1/27/2024 Movie	595.00	0.00	\$595.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Bay Area			Show			
	XXXXX5478	02/01/2024	Mallory Safety & Supply LLC	345.84	5804918	Stores Inventory	345.84	0.00	\$447.07
				101.23	5810473	Stores Inventory	101.23	0.00	
	XXXXX5479	02/01/2024	MISCOwater	1,087.17	20512PABR	Supplies	1,087.17	0.00	\$1,087.17
	XXXXX5481	02/01/2024	Mission Linen Service	109.29	520753745	Linen Svc	109.29	0.00	\$3,422.35
				108.91	520753747	Linen Svc	108.91	0.00	
				156.95	520753752	Linen Svc	156.95	0.00	
				109.29	520753753	Linen Svc	109.29	0.00	
				89.43	520753758	Linen Svc	89.43	0.00	
				110.60	520753759	Linen Svc	110.60	0.00	
				109.29	520803741	Linen Svc	109.29	0.00	
				108.91	520803743	Linen Svc	108.91	0.00	
				156.95	520803748	Linen Svc	156.95	0.00	
				109.29	520803749	Linen Svc	109.29	0.00	
				89.43	520803754	Linen Svc	89.43	0.00	
				110.60	520803755	Linen Svc	110.60	0.00	
				109.29	520850746	Linen Svc	109.29	0.00	
				108.91	520850748	Linen Svc	108.91	0.00	
				156.95	520850753	Linen Svc	156.95	0.00	
				109.29	520850754	Linen Svc	109.29	0.00	
				89.43	520850759	Linen Svc	89.43	0.00	
				110.60	520850760	Linen Svc	110.60	0.00	
				109.29	520894187	Linen Svc	109.29	0.00	
				108.91	520894189	Linen Svc	108.91	0.00	
				156.95	520894193	Linen Svc	156.95	0.00	
				109.29	520894194	Linen Svc	109.29	0.00	
				89.43	520894199	Linen Svc	89.43	0.00	
				110.60	520894200	Linen Svc	110.60	0.00	
				109.29	520938334	Linen Svc	109.29	0.00	
				108.91	520938336	Linen Svc	108.91	0.00	
				156.95	520938340	Linen Svc	156.95	0.00	
				109.29	520938341	Linen Svc	109.29	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				89.43	520938346	Linen Svc	89.43	0.00	
				110.60	520938347	Linen Svc	110.60	0.00	
	XXXXX5482	02/01/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	3,954.70	29586379	ID 35702910 Stores Inventory	3,954.70	0.00	\$4,200.00
				25.04	350334763001	Grace Lo	25.04	0.00	
				90.81	350910517001	Linda Lovett	90.81	0.00	
				129.45	351866710001	Aracely Diaz	129.45	0.00	
	XXXXX5483	02/01/2024	Omega Engraving	31.00	13786	Name Badges	31.00	0.00	\$49.50
				18.50	14418	Name Badge	18.50	0.00	
	XXXXX5484	02/01/2024	Ortega Park Neighborhood Association	199.00	23bNAGrantOrtega	Holiday Get-Together Reimb	199.00	0.00	\$199.00
	XXXXX5485	02/01/2024	Pacific Fitness Products LLC	5,509.73	93706	FPO#CNC_Bikes001	5,509.73	0.00	\$5,509.73
	XXXXX5486	02/01/2024	Pan Asian Publications Inc	2,018.00	U-17732	Library Materials	2,018.00	0.00	\$2,049.17
				31.17	U-17759	Library Materials	31.17	0.00	
	XXXXX5487	02/01/2024	Prime Actuarial Consulting LLC dba: Bickmore Actuarial	7,000.00	30443	Risk Mgmt Actuarial Services	7,000.00	0.00	\$7,000.00
	XXXXX5488	02/01/2024	Rincon Consultants Inc	2,477.50	53875	Play Book Update Dec 2023	2,477.50	0.00	\$2,477.50
	XXXXX5489	02/01/2024	Staples Inc	54.55	3558071080	Bill 8073083623 Angela Chan	54.55	0.00	\$1,459.94
				365.94	3558071081	Bill 8073083623 Terri Furton	365.94	0.00	
				313.76	3558071082	Bill 8073083623 R Montalvo	313.76	0.00	
				26.30	3558071083	Bill 8073083623 J Resuello	26.30	0.00	
				307.08	3558071086	Bill 8073083623 Terri	307.08	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Furton			
				282.30	3558071087	Bill 8073083623 Victoria Ketell	282.30	0.00	
				53.69	3558071088	Bill 8073083623 K Duma	53.69	0.00	
				56.32	3558071089	Bill 8073083623R Montalvo	56.32	0.00	
	XXXXX5490	02/01/2024	Studio Em Graphic Design	109.13	19051	No Butts Ad	109.13	0.00	\$109.13
	XXXXX5491	02/01/2024	The Goodyear Tire & Rubber Co	1,701.87	184-1100323	Tires	1,701.87	0.00	\$1,701.87
	XXXXX5492	02/01/2024	The Sourcing Group LLC	28,439.86	589967	ESD Annual Mailing	28,439.86	0.00	\$28,439.86
	XXXXX5493	02/01/2024	VMI Inc	96.03	306495	Netgear Port & Network Switch	96.03	0.00	\$96.03
	XXXXX5494	02/01/2024	Weck Laboratories Inc	95.52	W4A0600	Lab Svc	95.52	0.00	\$403.26
				307.74	W4A0766	Lab Svc	307.74	0.00	
	XXXXX5495	02/01/2024	William Paul White	260.00	240123	Baby Sign Language Classes	260.00	0.00	\$260.00
	XXXXX5496	02/01/2024	Winsupply of Silicon Valley	148.15	047432 01	Supplies	150.92	2.77	\$653.01
				339.48	047798 01	Supplies	345.82	6.34	
				165.38	047814 01	Supplies	168.47	3.09	
EFT	XXXXX1513	02/01/2024	Aydin Grace Kwan	503.00	EXP000039588722	Travel Chicago	503.00	0.00	\$503.00
	XXXXX1514	02/01/2024	Stephen Michael Napier	515.00	EXP000052418447	CSMFO Conference Registration	515.00	0.00	\$515.00
	XXXXX1515	02/01/2024	Thao Thanh Thi Nguyen	405.00	EXP000046322349	Tuition California Coast University	405.00	0.00	\$405.00
	XXXXX1516	02/01/2024	Isaac Jarvis Kirkpatrick	236.00	EXP000053699775	Travel San Antonio TX	236.00	0.00	\$236.00
	XXXXX1517	02/01/2024	Jhoanne L Navarro-Tran	110.14	EXP000052923282	Travel Modesto	110.14	0.00	\$212.14

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				102.00	EXP0000529 23353	Travel Monterey 110623	102.00	0.00	
	XXXXX1518	02/01/2024	Anthony C Yllan	89.97	EXP0000531 87876	Reimbursement for DMV Training	89.97	0.00	\$89.97
	XXXXX1519	02/01/2024	Nathan J Myers	290.00	EXP0000528 00988	Misc ICC 122423	290.00	0.00	\$290.00
WIRE	XXXXX1342	01/30/2024	Carl Warren & Company	3,500.00	Rachel Vasquez settlement	Rachel Vasquez settlement WR date 1/25/2024	3,500.00	0.00	\$3,500.00
Grand Total				1,813,984.42			1,814,014.14	29.72	\$1,813,984.42

City of Sunnyvale

LIST # 219

**List of All Claims and Bills Approved for Payment
For Payments Dated 02/04/2024 through 02/10/2024**

Sorted by Payment Type, Payment Number and Invoice Number

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
CHECK	XXXXX5497	02/06/2024	129RQW Chief's Council	280.00	01302024	2/3/2022 Recognition Banquet	280.00	0.00	\$280.00
	XXXXX5498	02/06/2024	U.S. Bank	2,350.00	7167236	Wastewater Bonds 12/23-11/24	2,350.00	0.00	\$4,700.00
				2,350.00	7168038	Water Rev Bonds 12/23-11/24	2,350.00	0.00	
	XXXXX5499	02/06/2024	United States Postal Service	5,519.61	Permit#584-020124	Permit 584 Job Fair Postcards	5,519.61	0.00	\$5,519.61
	XXXXX5500	02/06/2024	Airgas Inc	323.04	9145847308	Argon	323.04	0.00	\$1,609.68
				1,286.64	9146049012	Argon	1,286.64	0.00	
	XXXXX5501	02/06/2024	Alpine Awards Inc	13,748.32	6101349	Jerseys 2023	13,748.32	0.00	\$13,748.32
	XXXXX5502	02/06/2024	Amazon Capital Services Inc	88.36	13H1-F7JL-FQVR	Betty King	88.36	0.00	\$1,401.68
				105.72	16V9-FYY4-TPGC	Susan Van Dyne	105.72	0.00	
				186.68	19LX-Q734-9KH9	Jesus Raygoza	186.68	0.00	
				100.26	19RK-QGPM-431R	Frances Moralez	100.26	0.00	
				11.99	1C1V-ML14-WFTF	Frances Moralez	11.99	0.00	
				41.64	1CMY-PJ1P-DDGJ	Grace Lo	41.64	0.00	
				32.66	1CRJ-R119-	Tim Kashitani	32.66	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					JWVGJ				
				24.54	1G1N-FJ74-CD4K	Suzanne Park	24.54	0.00	
				180.74	1J4V-H6JR-G7LW	Kimberly Duma	180.74	0.00	
				88.35	1JDY-LQJT-469R	Frances Morales	88.35	0.00	
				87.63	1K1G-31NQ-34W4	Laura Bryan	87.63	0.00	
				102.85	1LVJ-9R47-9NNJ	Celena Ruiz	102.85	0.00	
				22.68	1MPG-L9PD-1FPY	Betty King	22.68	0.00	
				20.36	1QRX-TP33-CY1Y	Frances Morales	20.36	0.00	
				31.20	1VDM-1N9L-1DMX	Michelle Chuck	31.20	0.00	
				121.25	1WXM-HR6J-9NTQ	Laura Bryan	121.25	0.00	
				154.77	1YQ3-MNNC-D3C3	Linda Lovett	154.77	0.00	
	XXXXX5503	02/06/2024	American Red Cross	126.00	22653961	Lifeguarding BL	126.00	0.00	\$126.00
	XXXXX5504	02/06/2024	Ana Segovia	253.15	24-075	Textbook: Principles of Marketing	253.15	0.00	\$253.15
	XXXXX5505	02/06/2024	Aquatic Informatics Inc.	3,071.04	107662	Linko Support & Maintenance	3,071.04	0.00	\$3,071.04
	XXXXX5506	02/06/2024	Ascent Environmental	5,753.50	20220091.01-9	Sonora Court Environmental Checklist	5,753.50	0.00	\$15,068.50
				5,721.50	20220092.01-9	1170 Sonora Court Environmental Checklist	5,721.50	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				3,593.50	20230134.01-3	Fortinet Parking Structure	3,593.50	0.00	
	XXXXX5507	02/06/2024	Bear Electrical Solutions Inc	51,900.00	AdvncDlmma ZnPhslI#R	TR-19-02	51,900.00	0.00	\$51,900.00
	XXXXX5508	02/06/2024	Bee Friendly Honey Bee Mgmt Solutions	525.00	7272	Yellow Jacket Removal	525.00	0.00	\$525.00
	XXXXX5509	02/06/2024	California Newspapers Partnership	526.00	0006800810	AC#2083317 Ad	526.00	0.00	\$526.00
	XXXXX5510	02/06/2024	Caltest Analytical Laboratory	83.60	715983	Analysis	83.60	0.00	\$83.60
	XXXXX5511	02/06/2024	Carbonic Service Inc	255.47	553591	Ice Machine Lease	255.47	0.00	\$510.94
				255.47	560381	Ice Machine Lease	255.47	0.00	
	XXXXX5512	02/06/2024	Casper Airport Solutions, Inc.	50,458.00	CAS-2024-1008	02/01/2024 - 01/31/2025 License, Support & Maintenance	50,458.00	0.00	\$50,458.00
	XXXXX5513	02/06/2024	Daniel Shinn	31.16	24-072	Textbook: Articulating Design Decisions	31.16	0.00	\$31.16
	XXXXX5514	02/06/2024	DataBank Holdings LTD	20,111.01	235677	Jan 24 Monthly Charges	20,111.01	0.00	\$20,111.01
	XXXXX5515	02/06/2024	Dell Marketing LP	65.61	10722625804	Adapter	65.61	0.00	\$20,454.06
20,322.84				10728477067	Equipment	20,322.84	0.00		
65.61				10728479795	Adapter	65.61	0.00		
	XXXXX5516	02/06/2024	Downey Brand LLP	5,095.88	596141	Legal Services	5,095.88	0.00	\$5,095.88
	XXXXX5517	02/06/2024	Environmental Resource Assoc	1,857.93	065482	Chemicals	1,857.93	0.00	\$1,857.93
	XXXXX5518	02/06/2024	Evoqua Water Technologies LLC	545.00	906221849	Service call	545.00	0.00	\$545.00
	XXXXX5519	02/06/2024	FedEx	152.20	8-375-35666	Mail	152.20	0.00	\$152.20
	XXXXX5520	02/06/2024	Fisher Scientific Co LLC	262.41	9146776	Chemicals	262.41	0.00	\$262.41

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5521	02/06/2024	Foster Bros Security Systems Inc	162.81	4308	Parts	162.81	0.00	\$162.81
	XXXXX5522	02/06/2024	GCS Environmental Equipment Services Inc	12,851.41	27873	Parts	12,851.41	0.00	\$12,851.41
	XXXXX5523	02/06/2024	Global Access Inc	236.00	18859	Online Fax	236.00	0.00	\$472.00
				236.00	18884	Online Fax	236.00	0.00	
	XXXXX5524	02/06/2024	GPS / Vineyard Unlimited	2,813.49	24245	Uniforms	2,813.49	0.00	\$2,813.49
	XXXXX5525	02/06/2024	Grainger	577.14	7118235147	Supplies	577.14	0.00	\$577.14
	XXXXX5526	02/06/2024	Hach Co Inc	740.19	13886103	Chemicals	740.19	0.00	\$740.19
	XXXXX5527	02/06/2024	Harvey Nash Inc	2,640.00	161311	Daniel Morris 12/31/23	2,640.00	0.00	\$10,560.00
				7,920.00	163708	Daniel Morris	7,920.00	0.00	
	XXXXX5528	02/06/2024	Hsiang-Lin Lee	256.92	24-074	Materials: CanaKit & FREENOVE Ultimate StarterKit	256.92	0.00	\$256.92
	XXXXX5529	02/06/2024	Imperial Dade	467.76	15767744	Supplies	467.76	0.00	\$467.76
	XXXXX5530	02/06/2024	Jetmulch Inc	4,118.11	23017-OL	Engineered Wood Chip	4,118.11	0.00	\$4,118.11
	XXXXX5531	02/06/2024	Kelly Spicers Stores	628.21	11533163	Supplies	628.21	0.00	\$628.21
	XXXXX5532	02/06/2024	Komptech Americas LLC	667,150.00	I010738	Deposit Terminator 5200S-E	667,150.00	0.00	\$667,150.00
	XXXXX5533	02/06/2024	Lawson Products Inc	16.37	9311235107	Supplies	16.37	0.00	\$141.49
				125.12	9311241915	Supplies	125.12	0.00	
	XXXXX5534	02/06/2024	LTI Electric Inc	5,307.00	5629	Flood Lights Materials & Install	5,307.00	0.00	\$5,307.00
	XXXXX5535	02/06/2024	Lubo USA LLC	128,729.42	0009630-IN	SSO System 5% Due	128,729.42	0.00	\$128,729.42

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5536	02/06/2024	MM Communications	950.00	INV-1740	Cable Service	950.00	0.00	\$950.00
	XXXXX5537	02/06/2024	Motorola	29,153.28	8230440183	Smartnet 1/1/24-12/31/24	29,153.28	0.00	\$29,153.28
	XXXXX5538	02/06/2024	Nearmap US Inc	3,200.00	INV01203243	Subscription 2/1/24-1/31/25	3,200.00	0.00	\$3,200.00
	XXXXX5539	02/06/2024	North State Environmental	908.68	054018	Supplies	908.68	0.00	\$908.68
	XXXXX5540	02/06/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	115.92	351465267001	Lisa Mason	115.92	0.00	\$754.67
213.40				351465269001	Lisa Mason	213.40	0.00		
259.50				351894643001	Anjelene Manzanares	259.50	0.00		
165.85				353004159001	Rebecca Montalvo	165.85	0.00		
	XXXXX5541	02/06/2024	Omega Engraving	18.50	14419	Name Badge	18.50	0.00	\$18.50
	XXXXX5542	02/06/2024	Pacific Crest Landscape and Maintenance	867.00	51038	Landscaping Mtnce Jan 2024	867.00	0.00	\$867.00
	XXXXX5543	02/06/2024	Pacific West Security Inc	373.00	81399	Golf Shop Feb 2024	373.00	0.00	\$373.00
	XXXXX5544	02/06/2024	Peterson Power Systems Inc	7,693.34	SW240194037	Engine & Generator Mtnce	7,693.34	0.00	\$7,693.34
	XXXXX5545	02/06/2024	Rui Chen	50.77	24-073	Textbook: VLSI Test Principles and Architectures	50.77	0.00	\$50.77
	XXXXX5546	02/06/2024	School Sport Inc	875.00	22454	180 Breakaway Goal	875.00	0.00	\$5,125.00
4,250.00				22455	Basketball Backstop Mtnce	4,250.00	0.00		
	XXXXX5547	02/06/2024	Shawn Spano	4,950.00	24-1	City Council Strategic Wkshop	4,950.00	0.00	\$4,950.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5548	02/06/2024	Shums Coda Assoc	10,665.00	9304	Plan Review Services Dec 23	10,665.00	0.00	\$16,869.25
				6,204.25	9305	Inspection Services Dec 2023	6,204.25	0.00	
	XXXXX5549	02/06/2024	Smarsh Inc	160.00	INV-145281	Email Archive Capture Dec 23	160.00	0.00	\$160.00
	XXXXX5550	02/06/2024	Staples Inc	-18.05	3558071084	Bill 8073083623 #3558071083	-18.05	0.00	\$38.21
				56.26	3558071091	Bill 8073083623 V Torrez	56.26	0.00	
	XXXXX5551	02/06/2024	The Goodyear Tire & Rubber Co	1,523.95	184-1100322	Tires	1,523.95	0.00	\$3,110.17
				1,586.22	184-1100345	Tires	1,586.22	0.00	
	XXXXX5552	02/06/2024	The Labor Compliance Managers	10,545.00	Sunn-003	Labor Compliance Support Svc	10,545.00	0.00	\$10,545.00
	XXXXX5553	02/06/2024	The Window Washer	5,512.00	23690	Commercial Lighting	5,512.00	0.00	\$5,512.00
	XXXXX5554	02/06/2024	Thermo Electron North America LLC	9,426.00	9021411074	Unity Lab Svc 1/1-12/31/2024	9,426.00	0.00	\$9,426.00
	XXXXX5555	02/06/2024	Tripepi, Smith and Associates Inc	97.50	11628	Social Media Support Jan 2024	97.50	0.00	\$97.50
	XXXXX5556	02/06/2024	Turf & Industrial Equipment Co	8,498.51	UI21691	Supplies	8,498.51	0.00	\$8,498.51
	XXXXX5557	02/06/2024	UKG Kronos Systems LLC	667.37	12192601	Telestaff IVR Svc Dec 2023	667.37	0.00	\$667.37
	XXXXX5558	02/06/2024	United Rentals (North America) Inc	587.21	205570720-023	Electric Cart 1/1-29/2024	587.21	0.00	\$587.21
	XXXXX5559	02/06/2024	Verizon Wireless	27,055.93	9952203894	270963598-00005 11/21-12/20	27,055.93	0.00	\$27,055.93
	XXXXX5560	02/06/2024	VMI Inc	562.40	306552	Lamp Replacement Service	562.40	0.00	\$562.40
	XXXXX5561	02/06/2024	VWR International LLC	55.74	8814806506	Supplies	55.74	0.00	\$3,135.86
				14.94	8814908253	Supplies	14.94	0.00	
				458.67	8814981055	Supplies	458.67	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				217.74	8814994145	Supplies	217.74	0.00	
				154.98	8815026642	Supplies	154.98	0.00	
				1,110.34	8815031368	Supplies	1,110.34	0.00	
				156.06	8815031369	Supplies	156.06	0.00	
				76.32	8815031371	Supplies	76.32	0.00	
				223.44	8815036263	Supplies	223.44	0.00	
				69.75	8815038645	Supplies	69.75	0.00	
				386.35	8815050689	Supplies	386.35	0.00	
				96.77	8815050690	Supplies	96.77	0.00	
				114.76	8815061175	Supplies	114.76	0.00	
	XXXXX5562	02/06/2024	West Publishing Corporation	2,094.87	849487626	Online/software Subscription	2,094.87	0.00	\$2,094.87
	XXXXX5563	02/06/2024	West Valley Engineering Inc	3,380.94	337581	Netto, Margaret W/E 1/28/24	3,380.94	0.00	\$3,380.94
	XXXXX5564	02/06/2024	Zayo Group LLC	14,512.35	2024010024865	AC#24865 Jan 2024	14,512.35	0.00	\$14,512.35
	XXXXX5565	02/08/2024	Pacific Gas & Electric Co	3,000.00	0008266010-1	1195 Lily Av Engineering Adv	3,000.00	0.00	\$3,000.00
	XXXXX5566	02/08/2024	Stericycle Inc	204.52	8005939882	Customer 3000149638	204.52	0.00	\$204.52
	XXXXX5567	02/08/2024	U.S. Bank	3,330.00	14106670	Custody Acct Admin Fees	3,330.00	0.00	\$3,330.00
	XXXXX5568	02/08/2024	3M Traffic Safety Systems Division	1,887.25	9426995672	Supplies	1,887.25	0.00	\$3,538.59
				1,651.34	9427074163	Supplies	1,651.34	0.00	
	XXXXX5569	02/08/2024	Aantex Pest Control	63.00	554605	Pest Control	63.00	0.00	\$246.00
				88.00	554613	Pest Control	88.00	0.00	
				95.00	554623	Pest Control	95.00	0.00	
	XXXXX5570	02/08/2024	Acme Boiler & Water Heating Co	550.00	230946	Pool Boiler	550.00	0.00	\$550.00
	XXXXX5571	02/08/2024	Airgas Inc	696.15	5505004389	Cylinder Rental	696.15	0.00	\$696.15
	XXXXX5572	02/08/2024	Alhambra	26.99	19768402	Water	26.99	0.00	\$364.57

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					020124 LIB				
				32.48	19768402 020124 SMART ST	Water	32.48	0.00	
				305.10	19768402 020124 WPCP	Water	305.10	0.00	
	XXXXX5573	02/08/2024	Amazon Capital Services Inc	68.40	13KJ-XNPL-3CF3	Rebecca Elizondo	68.40	0.00	\$2,404.87
				78.54	1FVH-DY3R-9KVL	Dustin Clark	78.54	0.00	
				247.94	1GYF-9NTD-1RPC	Priscilla Luckey	247.94	0.00	
				680.28	1HDX-4X4J-X1YL	Michelle Chuck	680.28	0.00	
				120.17	1HY9-D9FF-WT4W	Nan Choi	120.17	0.00	
				163.67	1JMT-GHW6-GVYX	Jose Carrillo	163.67	0.00	
				64.36	1KFH-6XXJ-W314	Bonnie Filipovic	64.36	0.00	
				33.80	1KPG-THW7-K9RY	Grace Lo	33.80	0.00	
				75.52	1MCW-R93V-K171	Anjelene Manzanares	75.52	0.00	
				196.20	1NHM-PF9Y-C1TR	Joseph Otaguro	196.20	0.00	
				70.79	1NY4-6M7C-HV44	Hong Luu	70.79	0.00	
				146.82	1PL4-LM3N-DXXF	Rene Huerta	146.82	0.00	
				81.80	1PRJ-6LWF-JGWF	Anjelene Manzanares	81.80	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				217.16	1QRX-TP33-F4F1	Jose Carrillo	217.16	0.00	
				159.42	1RNT-PNFN-XP3C	Jose Carrillo	159.42	0.00	
	XXXXX5574	02/08/2024	Century Graphics	111.58	59838	Uniforms	111.58	0.00	\$111.58
	XXXXX5575	02/08/2024	Code for Fun	304.20	2103	Class: #GameMaker	304.20	0.00	\$304.20
	XXXXX5576	02/08/2024	Cresco Equipment Rentals	2,926.56	6059226-0001	Excavator rental	2,926.56	0.00	\$1,485.50
				-1,441.06	6059226-0003	Against Inv# 6059226-0001	-1,441.06	0.00	
	XXXXX5577	02/08/2024	D & M Traffic Services Inc	1,518.37	94966	Traffic Cones	1,518.37	0.00	\$1,518.37
	XXXXX5578	02/08/2024	David C Larks	518.01	EXP000054527319	Travel Napa 111223	518.01	0.00	\$518.01
	XXXXX5579	02/08/2024	David J Powers & Assoc Inc	75.00	30468	800 Carlisle Way	75.00	0.00	\$4,157.50
				4,082.50	30515	S Wolfe Road	4,082.50	0.00	
	XXXXX5580	02/08/2024	DKG Consultants LLC	2,300.00	16	Fleet inventory & Replacement schedule	2,300.00	0.00	\$2,300.00
	XXXXX5581	02/08/2024	Empire Safety & Supply	437.63	0122636-IN	Supplies	437.63	0.00	\$437.63
	XXXXX5582	02/08/2024	Gardenland Power Equipment	1,533.97	1071973	Parts	1,533.97	0.00	\$1,533.97
	XXXXX5583	02/08/2024	Grainger	17,745.60	7118233043	Supplies	17,745.60	0.00	\$21,054.06
				2,889.38	9001988121	Supplies	2,889.38	0.00	
				419.08	9011501815	Supplies	419.08	0.00	
	XXXXX5584	02/08/2024	Home Depot USA Inc d/b/a The Home Depot Pro	1,601.41	787649656	Supplies	1,601.41	0.00	\$1,601.41
	XXXXX5585	02/08/2024	Humane Society Silicon Valley	20,169.60	INV437	Jan 24	20,169.60	0.00	\$20,169.60

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX5586	02/08/2024	Hybrid Commercial Printing Inc	258.63	27799	Business Cards	258.63	0.00	\$575.09
				316.46	27802	Business Card	316.46	0.00	
	XXXXX5587	02/08/2024	Imperial Dade	216.02	15789409	Supplies	216.02	0.00	\$268.92
				52.90	15789410	Supplies	52.90	0.00	
	XXXXX5588	02/08/2024	Interstate Sales	1,248.94	14337	Parts	1,248.94	0.00	\$1,248.94
	XXXXX5589	02/08/2024	Intex Auto Parts	1,503.63	277382-16	Parts	1,503.63	0.00	\$1,503.63
	XXXXX5590	02/08/2024	Kimley Horn & Assoc Inc	4,063.71	25541129	TFCA FBR Design & Timing	4,063.71	0.00	\$79,425.59
				8,807.32	25993847	TFCA FBR Design & Timing	8,807.32	0.00	
				14,290.98	26103645	TFCA FBR Design & Timing	14,290.98	0.00	
				4,759.30	26304964	TFCA FBR Design & Timing	4,759.30	0.00	
				3,996.20	26679421	Mary Ave EIR Thru 11/30/23	3,996.20	0.00	
				2,923.10	26897948	Mary Ave EIR Thru 12/31/23	2,923.10	0.00	
				7,814.98	26965910	TFCA FBR Design & Timing	7,814.98	0.00	
				32,770.00	27020738	Tasman Bike/Ped Thru 12/31	32,770.00	0.00	
	XXXXX5591	02/08/2024	L N Curtis & Sons Inc	350.77	INV788562	Stores Inventory	350.77	0.00	\$350.77
	XXXXX5592	02/08/2024	Laurel A Stewart	225.00	89660	1/30/24 MS Office Forms Trng	225.00	0.00	\$225.00
	XXXXX5593	02/08/2024	LCPtracker Inc	312.50	IR-25090	Wage Data Entry	312.50	0.00	\$312.50
	XXXXX5594	02/08/2024	League of California Cities	500.00	1761	2024 Membership Dues	500.00	0.00	\$500.00
	XXXXX5595	02/08/2024	Mallory Safety &	527.86	5815671	Stores Inventory	527.86	0.00	\$527.86

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Supply LLC						
	XXXXX5596	02/08/2024	Mountain View Garden Center	34.35	114899	Supplies	34.35	0.00	\$74.73
				40.38	114904	Supplies	40.38	0.00	
	XXXXX5597	02/08/2024	NAPA Auto Parts	81.89	5983-886640	Parts	81.89	0.00	\$610.20
				43.65	5983-887192	Parts	43.65	0.00	
				54.79	5983-887210	Parts	54.79	0.00	
				31.64	5983-888761	Parts	31.64	0.00	
				37.86	5983-889601	Parts	37.86	0.00	
				57.95	5983-890126	Parts	57.95	0.00	
				11.91	5983-890615	Parts	11.91	0.00	
				58.69	5983-891355	Parts	58.69	0.00	
				35.61	5983-891646	Parts	35.61	0.00	
				196.21	5983-891931	Stores Inventory	196.21	0.00	
	XXXXX5598	02/08/2024	National Construction Rentals Inc	160.91	7313669	Borregas & Carl 2/3-3/1/2024	160.91	0.00	\$160.91
	XXXXX5599	02/08/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	15.23	349696624001	Stacy De Benedetti	15.23	0.00	\$196.39
				17.45	349696627001	Stacy De Benedetti	17.45	0.00	
				22.36	352640606001	Michelle Chuck	22.36	0.00	
				53.56	352943665001	Dustin Clark	53.56	0.00	
				87.79	354192650001	Terri Furton	87.79	0.00	
	XXXXX5600	02/08/2024	Pacific Gas & Electric Co	5,021.68	0008264278-6	1444 Borregas Ave/WPCP Departing Load	5,021.68	0.00	\$6,192.32
				1,170.64	0008268041-4	COO for Sp Fac@1444 Borregas WPCP Pwr Gen Facilities	1,170.64	0.00	
	XXXXX5601	02/08/2024	Reed & Graham Inc	2,342.52	073318	Pavement Repair	2,465.81	123.29	\$11,145.12

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Materials			
				2,929.24	073766	Pavement Repair Materials	3,083.41	154.17	
				1,477.44	073851	Pavement Repair Materials	1,555.20	77.76	
				923.84	073937	Pavement Repair Materials	972.46	48.62	
				3,472.08	074036	Pavement Repair Materials	3,654.82	182.74	
	XXXXX5602	02/08/2024	Ryan Fong	220.00	EXP0000540 71494	Misc Boot Reimbursewment 080923	220.00	0.00	\$220.00
	XXXXX5603	02/08/2024	Sherine H Nafie	22.93	EXP0000548 85812	Travel San Carlos, San Mateo 091523	22.93	0.00	\$22.93
	XXXXX5604	02/08/2024	Sunbelt Rentals Inc	1,453.93	146827986-0002	Floor Saw 12/4-12/18/23	1,453.93	0.00	\$1,916.32
				462.39	149227272-0001	Tamper Plate 1/11-1/16/24	462.39	0.00	
	XXXXX5605	02/08/2024	Talon Ecological Research Group	968.00	SU00019	Habitat Monitoring Jan 2024	968.00	0.00	\$968.00
	XXXXX5606	02/08/2024	TDG Engineering Inc	2,170.00	2OAK00253_01	Murphy Review Thru 12/31/23	2,170.00	0.00	\$2,170.00
	XXXXX5607	02/08/2024	Tougas Enterprises Inc	129.64	20624	CERT Kickoff	129.64	0.00	\$129.64
	XXXXX5608	02/08/2024	Traffic Data Service	5,120.00	23118	Traffic Counts	5,120.00	0.00	\$5,120.00
	XXXXX5609	02/08/2024	United Rentals (North America) Inc	735.56	229477231-001	Scissor Lift 1/24-31/2024	735.56	0.00	\$735.56
	XXXXX5610	02/08/2024	Unity Courier Service Inc	1,057.11	3805	AC#1530404421 P/E 1/31/24	1,057.11	0.00	\$1,057.11
	XXXXX5611	02/08/2024	Western Truck Fabrication	14,082.64	25870	Truck Build-Up	14,082.64	0.00	\$14,082.64
	XXXXX5612	02/08/2024	Interstate Auto Sales	66,375.28	VIN	FORD 450	66,375.28	0.00	\$66,375.28

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					#1FDUF4HN2 REC01871				
EFT	XXXXX1641	02/08/2024	Shaun Ryota Kotani	190.56	EXP0000540 71508	Misc Boot Reimbursement 011724	190.56	0.00	\$190.56
	XXXXX1642	02/08/2024	Tiffany R Shillito	287.00	EXP0000545 27111	Travel Sacramento 011724	287.00	0.00	\$287.00
	XXXXX1643	02/08/2024	Rayne M Mahaffey	150.00	EXP0000544 42907	Tuition Cal Coast University 012324	150.00	0.00	\$150.00
	XXXXX1644	02/08/2024	Steven Michael Gorshe	35.00	EXP0000543 13605	Travel Redwood City 011124	35.00	0.00	\$322.00
				287.00	EXP0000545 27089	Travel Sacramento 011724	287.00	0.00	
	XXXXX1645	02/08/2024	Maxwell Harrison Longanecker	600.47	EXP0000545 27391	Travel Sacramento 91723	600.47	0.00	\$600.47
	XXXXX1646	02/08/2024	Maria L Rodriguez	96.42	EXP0000528 00306	Travel_SantaCruz_1 10223	96.42	0.00	\$96.42
	XXXXX1647	02/08/2024	Jose I Marines	200.00	EXP0000540 71553	Misc Boot Reimbursement 011224	200.00	0.00	\$200.00
	XXXXX1648	02/08/2024	Christy E Gunvalsen	371.12	EXP0000543 13345	Travel Roseville 010824	371.12	0.00	\$371.12
	XXXXX1649	02/08/2024	Sam K Gor Junior	227.97	EXP0000543 13267	Travel Fresno 011624	227.97	0.00	\$227.97
	XXXXX1650	02/08/2024	Celena Ixchel Ruiz	498.60	EXP0000560 36566	Tuition Reimbursement Cultural Diversity In Health & Illness FY 23/24	498.60	0.00	\$498.60
	XXXXX1651	02/08/2024	Sean R Smith	2,000.00	EXP0000552 58303	Tuition CSUEB 12092023	2,000.00	0.00	\$2,000.00
	XXXXX1652	02/08/2024	Loren Wells	200.00	EXP0000550 56279	Misc Boot Reimbursement 121923	200.00	0.00	\$200.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX1653	02/08/2024	Linda Y Sell	55.00	EXP0000531 47263	Monthly Tech Allowance Dec23	55.00	0.00	\$110.00
				55.00	EXP0000531 47277	Monthly Tech Allowance Jan24	55.00	0.00	
	XXXXX1654	02/08/2024	David A Herrera	112.56	EXP0000545 27428	MISC_TRAINING_S ANRAMON_CALIFO RNIA 1.22.24	112.56	0.00	\$112.56
WIRE	XXXXX1588	02/06/2024	California Dept of Tax & Fee Admin	6,524.94	39543217	December 31, 2023 ACH Debit 013124	6,524.94	0.00	\$6,524.94
	XXXXX1589	02/06/2024	Keenan & Associates	113,000.00	Special Funding - Jeff Hunter	Compromise & Release Settlement WR Date 2/2/2024	113,000.00	0.00	\$113,000.00
	XXXXX1590	02/06/2024	Public Employees Retirement System	23,381.64	10000001743 0095	2024 Replacement Benefit Charges Wire Date 2/1/24	23,381.64	0.00	\$23,381.64
	XXXXX1591	02/08/2024	Keenan & Associates	77,122.54	1/16/24 - 1/31/24	Trust Reimb 1/16- 1/31/2024 Wire Date 2/6/2024	77,122.54	0.00	\$77,122.54
	XXXXX1592	02/08/2024	Public Employees Retirement System	2,032,506.11	10000001742 1254	Medical Premium Feb 2024 Wire Date 2/6/2024	2,032,506.11	0.00	\$2,032,506.11
Grand Total				3,717,108.84			3,717,695.42	586.58	\$3,717,108.84



City of Sunnyvale

Agenda Item

24-0171

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Approve Budget Modification No.10 to Appropriate \$105,540 of California Library Connect Grant Funds for CENIC Network Equipment Upgrades to Increase Internet Speed at the Sunnyvale Public Library

GRANT SUMMARY

On November 29, 2023 the City was awarded grant funds in the amount of \$105,540 to the Department of Library and Recreation Services (LRS) for CENIC network equipment upgrades.

Corporation for Education Network Initiatives in California (CENIC) is a public benefit corporation. Their goal to bring high-speed broadband to all California public libraries by connecting them to the California Research and Education Network (CalREN). CalREN is a high-capacity, 8,000-mile fiber-optic network designed to support more than 20 million users. CENIC has been supported by the California State Library since 2014. In addition to California public libraries, there are over 12,000 sites connecting to CENIC with members from scientific and cultural institutions, private colleges and universities, and research organizations.

The grant funds will be used to purchase equipment replacements for one router, two firewalls, and the first-year connection costs. The new equipment will allow for a bandwidth upgrade from 1 Gbps to 10 Gbps at the Sunnyvale Main Library. This will significantly increase the current internet speed. The upgrade will also benefit students and library users at the new Lakewood branch when it opens late in 2025. A partnership with local school districts, the upcoming Lakewood branch will provide library and broadband access to one of the few Bay Area communities without a public library within a 3-mile radius.

The faster internet connection will vastly improve community access to scholarly databases and electronic resources such as cloudLibrary, Hoopla and Kanopy. The faster internet connection will also support both virtual and in-person library programs that rely on high-speed streaming such as the biweekly ESL Conversation Group and the weekly technology program Get Connected. The Lakewood branch's Makerspace and Creation Lab will also benefit from the upgraded internet speed supporting 3D printing, STEM programs, and patron-initiated content creation. In addition to the community benefits, the bandwidth upgrade will also support environmental sustainability by allowing staff to attend virtual conferences, trainings, and meetings. This will also allow staff to work more efficiently while supporting professional development.

The Library Division in LRS will be responsible for the management of the grant.

Granting Agency
California Library Connect (CLC).

In partnership with CENIC and the California State Library, CLC enables libraries and other institutions to access the CalREN network's high-speed broadband services.

EXISTING POLICY

Council Policy 7.1.5 Donations, Contributions and Sponsorships:

The City Manager may apply for grants of any dollar amount but shall notify the Council when grants are being pursued. Council approval of a budget modification to appropriate grant monies is required before funds can be expended by staff. Such a budget modification shall include the use to which the grant would be placed; the objectives or goals of the City which will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant. For grants under the amount of \$5,000 that do not have any external reporting requirements or any local match requirement, Council approval of a budget modification is not required. The City Manager is authorized to accept and administratively appropriate the grant funds.

This grant does not meet all of the criteria to be administratively appropriated by the City Manager due to local match requirements and ongoing costs; therefore, a budget modification is required.

Pursuant to Sunnyvale Charter Section 1305, at any meeting after the adoption of the budget, the City Council may amend or supplement the budget by motion adopted by affirmative votes of at least four members so as to authorize the transfer of unused balances appropriated for one purpose to another, or to appropriate available revenue not included in the budget.

The grant notification for this award was received two weeks before a signature was required to accept the funds, leaving no time to bring before the City Council prior to signing. The City Manager signed the grant agreement on December 27, 2023 to ensure the City was able to collect these funds to replace the outdated broadband infrastructure. This will ensure seamless connectivity for library internet/wifi access and to ensure the City will be able to provide the increased bandwidth (10G) access for the existing Library and new Lakewood Branch Library.

ENVIRONMENTAL REVIEW

This activity does not require environmental review because it can be seen with certainty that there is no possibility that it may have a significant effect on the environment. CEQA Guidelines Section 15061(b)(3).

FISCAL IMPACT

Funding Source

State Library of California through its California Library Connect Grant Funds for CENIC Network Equipment Upgrades

The cost for the project is \$150,425, with the City responsible for \$44,885 of costs, including a 2.5% cash match in order to receive the grant award of \$105,540.

Required Local Match

Matching funds of \$2,706 are required to accept the \$105,540 grant award and will be funded from Library - Program 11900 (total grant project is \$108,246 and the Library portion is $\$108,246 \times 2.5\% = \$2,706$). The other costs (\$42,185) for firewalls, routers, etc. that are the City's responsibility for this

project are included in Project 830600 - Lakewood Branch Library Facility.

Increased Cost To City Upon Grant Termination

\$36,240 is the estimated annual cost for equipment support, licenses, and maintenance and \$906,000 over twenty years.

Ongoing costs as well as replacement costs will be incorporated into the FY 2024/25 Recommended Budget.

Budget Modification No.10 has been prepared to appropriate California Library Connect Grant funds in the amount of \$105,540 for equipment replacements and first-year connection costs to a new project, CENIC Network Equipment Upgrades to Increase Internet Speed at the Sunnyvale Public Library, in the General Fund.

**Budget Modification No. 10
FY 2024/25**

	Current	Increase/ (Decrease)	Revised
General Fund			
<u>Revenue</u>			
California Library Connect Grant	\$0	\$105,540	\$105,540
<u>Expenditure</u>			
New Project - CENIC Network Equipment Upgrades	\$ 0	\$108,246	\$108,246
Library - Program 11900	\$10,857,401	(\$2,706)	\$10,854,695

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Approve Budget Modification No. 10 to appropriate California Library Connect Grant funds in the amount of \$105,540 to a new project, CENIC Network Equipment Upgrades to Increase Internet Speed at the Sunnyvale Public Library.

- Prepared by: Diana Castro, Supervising Librarian
- Reviewed by: Garrett Kuramoto, Superintendent of Libraries
- Reviewed by: Michelle Perera, Director, Library and Recreation Services
- Reviewed by: Tim Kirby, Director of Finance
- Reviewed by: Jaqui Guzmán, Deputy City Manager
- Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Grant Award Letter
2. Grant Agreement



Notification of Award from CTC Technology & Energy

California Library Connect Grants Program

11/29/2023

Michelle Perera, Library Director
Sunnyvale Public Library

Re: California Library Connect Notification of Award–Year 10

Dear Michelle,

We are happy to inform you that your California Library Connect ("CLC") application (the "Application"), is awarded in the amount of \$105,540.00 for the following categories:

Technology Hardware funding:	\$105,540.00
Total award amount:	\$105,540.00

The equipment and services documented in the Application are eligible for funding per Appendix A of the Grant Program Guidelines:

"Money under the established grant programs can be used to help pay for...network equipment, equipment installation, and equipment configuration."

As a Tier Two LIPC library, your library jurisdiction will be responsible for contributing a 2.5% percent match.

To receive these funds, the Library Director, Michelle Perera, must review and sign the attached CLC grant agreement via Adobe Sign (if your jurisdiction requires a wet signature, please contact the grant administrator at grants@californialibraryconnect.org). By signing the agreement, Sunnyvale Public Library agrees to comply with all narrative and fiscal reports detailed in the agreement.

For funds to be disbursed, the library must provide ACH banking information and a current W-9. Awardees must submit evidence of paid invoices through the CLC application portal. Awardees must also submit an end-of-project narrative report.

Awardees may request amendments to their application through the CLC application portal to modify funding requests or project timelines. Submission of an amendment request is not a guarantee of amendment approval.

Please contact the grants administrator, Rachel Stogner, at grants@californialibraryconnect.org if you have any questions concerning the CLC grant agreement or the contents of this letter.

Heather Mills
California Library Connect Administrator



grants@californialibraryconnect.org | www.californialibraryconnect.org



**CALIFORNIA LIBRARY
CONNECT**

AWARD AGREEMENT



Contents

THE BASICS – YOUR GRANT AWARD 2

AWARD AGREEMENT 3

EXHIBIT A: TERMS and CONDITIONS 5

NOVATION FOR CHANGE IN GRANT ADMINISTRATOR JANUARY 1, 2024..... 13

EXHIBIT B: CERTIFICATION of COMPLIANCE FORM 14

EXHIBIT C: OVERALL BUDGET 15

THE BASICS – YOUR GRANT AWARD

The following provides all the basic information about your grant.

Library/Organization:	Sunnyvale Public Library
Project Title:	Sunnyvale Public Library Technology Hardware Project
Award Amount:	\$105,540.00
Award Year:	10

APPROVED BUDGET

Technology and Hardware	\$105,540.00
Architectural & Building	\$
Network Consulting	\$
Upgrades to Inside Wiring	\$
Construction Support	\$
Technical Network Training	\$

PROJECT PERIOD

Start Date:	Upon Execution of Grant Agreement and included Grant Administrator Novation Agreement.
End Date:	November 1, 2024
If you have not received your payment after six weeks, please contact the Grant Administrator at grants@californialibraryconnect.org	

REPORTING

Sunnyvale Public Library is required to provide periodic project financials, including copies of paid invoices, final financial and narrative reports, and updates upon request. Please submit these reports through the application portal at: [https://webportalapp.com/sp/home/california library connect](https://webportalapp.com/sp/home/california_library_connect).

PAYMENTS

Grant payments will be made based on Awardee's application to CLC.

CONTACT

Please contact the Grant Administrator if you need assistance.

Grant Administrator thru December 31, 2023:	Rachel Stogner CTC Technology & Energy grants@californialibraryconnect.org 336-525-9458
Grant Administrator January 1, 2024, and thereafter:	California State Library Josh Chisom, Broadband Opportunities Program Manager josh.chisom@library.ca.gov grants@californialibraryconnect.org 336-525-9458

AWARD AGREEMENT

AWARD AGREEMENT BETWEEN CTC Technology & Energy, Grant Administrator on behalf of the California State Library, and Sunnyvale Public Library, for the Sunnyvale Public Library Technology Hardware Project

AWARD YEAR/AWARDEE NAME: Sunnyvale Public Library

This Award Agreement ("Agreement") is entered into by and between Columbia Telecommunications Corporation d/b/a CTC Technology & Energy ("CTC"), current Grant Administrator on behalf of the California State Library ("CSL"), and Sunnyvale Public Library ("Grantee") and pertains to Grantee's State-funded Libraries project titled Sunnyvale Public Library Technology Hardware Project ("the project").

Grantee was selected by CTC, the current Grant Administrator, to receive grant funds provided by the State Library of California through its California Library Connect grant program ("CLC") in the amount of \$105,540.00. The grantee selection and award process is managed by CTC as Grant Administrator through December 31, 2023, this process being adopted by CTC per the direction of the State Library in its agreement BB21-01 dated April 1, 2022.

PROCEDURES and REQUIREMENTS

A. Term of the Agreement

The Agreement term begins on the date of execution of this Agreement by Grantee and expires on November 1, 2024. If completion of the project occurs prior to the end of the Agreement period, the term of this Agreement will end upon completion of the awarded project. Grant eligible program expenditures may begin no earlier than the execution date of this Agreement. All eligible program costs must be incurred within the Agreement's term.

B. Scope of Work

1. Grantee agrees to perform all activities specifically identified in its application to CLC.
2. Grantee agrees to adhere to the following requirements as a condition of its grant award:
 - Maintain and store records of expenditures related to the grant that are consistent with Generally Acceptable Accounting Practices (GAAP) during the project term and for ten years thereafter
 - Make financial records available to Grant Administrator upon request
 - Work with Grant Administrator staff to ensure that funds are disbursed in compliance with the purpose of the grant, as detailed in its Grant Application
 - Prepare and submit required narrative and financial reports
 - Procure equipment and other supplies for the approved project
 - Establish contracts for services, personnel, and consultants for the approved project
 - Oversee the implementation of all project activities and spending

C. Budget Detail

On behalf of the California State Library, Grant Administrator shall provide Grantee funding for expenses incurred in performance of only the activities specified in Grantee's approved application. Grantee will receive grant funding consistent with its proposal and the Project Budget that was included with its application. Under no circumstances shall payments exceed the total grant amount identified in this Agreement.

D. Narrative and Financial Reports

1. The Grantee shall be required to submit to the Grant Administrator interim and final narrative and financial reports on the progress and activities of the project using the forms available through the application portal at [https://webportalapp.com/sp/home/california library connect](https://webportalapp.com/sp/home/california%20library%20connect). Interim financial reports shall be submitted through the grant portal and approved by the Grant Administrator within two weeks of payment of invoices. Final financial and narrative reports shall be submitted within two weeks of the end of the Period of Performance. The Period of Performance is determined by the timeline submitted with Grantee's application. Grantee will demonstrate that all disbursed grant funds were expended in compliance with grant terms.
2. Reports must include all required sections/documents and must receive approval by the Grant Administrator. Any problems or delays in completing narrative and financial reports must be reported in a timely manner to the Grant Administrator.
3. Failure to submit timely reports with the appropriate documentation by the due date may result in a request to return any grant funds already forwarded to the Grantee and/or suspension of eligibility for future awards by the program.

E. Claim Form and Payment

1. The Grant Administrator shall provide the Grantee payment for those activities and costs specified in the approved award application.
2. The Grantee shall complete, sign, and submit Certification of Compliance form (Exhibit B) using an electronic signature to the Grant Administrator within fourteen (14) business days of receiving this award packet.
3. Based on the discretion of the Grant Administrator and with explicit prior written authorization, budget allocations may be modified across categories if the total request amount does not increase beyond the initial grant award amount.
4. If the payment amount made by Grant Administrator exceeds Grantee's actual expenses incurred for the items specified in Grantee's award application, Grantee shall immediately refund the excess payment amount to Grant Administrator.
5. Award payments will only be made directly to the Grantee library system. It is the Grantee's responsibility to pay all contractors and subcontractors for purchased goods and services.



EXHIBIT A: TERMS and CONDITIONS

1. **Acknowledgment:** The State of California and the California State Library shall be acknowledged in all promotional materials and publications related to the California Library Connect ("CLC") grant program. Grant award recipients must ensure that the State of California receives full credit as the source of funds and that the CLC program, on behalf of the California State Library, is acknowledged as the source of the grant.
 - a. Grant award recipients must provide copies and notify Grant Administrator of any promotional materials or publications including information about the grant award no later than five (5) days in advance of distribution, whether they are print, film, electronic, or any other format or medium.
 - b. Grantees must include the statement below in all publications regarding the grant award, including websites.

"This [publication/project] was supported in whole or in part through funding provided by the State of California, administered by the California Library Connect program, on behalf of the California State Library."

If space is limited the California Library Connect logo and the following shortened acknowledgement statement is acceptable:

"Funding provided by the State of California."
 - c. California Library Connect Logo: Use of the California Library Connect logo, is required on any publication along with the above statement(s). The logo can be downloaded from the California Library Connect website at, <https://californialibraryconnect.org/resource/>.
2. **Applicable law:** The laws of the State of California shall govern this Agreement. The Agreement and obligations herein originate in Sacramento County, California.
3. **Assignment, Successors, and Assigns:** The Grantee may not assign this Agreement or delegate its performance to any third-party person or entity, either in whole or in part, without the Grant Administrator's prior written consent.
4. **Audit and Records Access:** The Grantee agrees that the Grant Administrator, the California Department of General Services, the State Auditor, or their designated representatives shall have the right to review, audit, inspect and copy any records and supporting documentation pertaining to the performance of this Agreement. The Grantee agrees to maintain such records for possible audit for a minimum of ten (10) years after the final payment, grant term end date, or completion of any action which may rise due to any litigation, dispute, or audit, whichever is later, unless a longer period of records retention is stipulated. The Grantee agrees to allow the auditor(s) or the State access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Examples of audit documentation may include, but are not limited to, competitive bids, grant amendments, if any, relating to the budget or work plan, copies of any agreements with contractors or subcontractors if utilized, expenditure ledger, payroll register entries, time sheets, personnel expenditure summary form, travel expense log, paid warrants, contracts and change orders, samples of items and materials developed with grant funds, invoices and/or cancelled checks.

5. Confidentiality: Grantee will maintain as confidential any material it receives or produces that is marked "**Confidential**" or is inherently confidential or is protected by privilege. Grantee agrees to alert Grant Administrator to this status in advance, and Grant Administrator agrees to maintain this status in conformity with the Public Records Act. Grantee and Grant Administrator agree to protect the confidentiality of any non-public, personal information that may be contained in materials received or produced in connection with this Agreement, as required by Civil Code, section 1798, *et. seq.*
6. Copyright: Grantee owns and retains titles to any copyrights or copyrightable material from any original works that it creates within the scope of this Agreement in accordance with the federal Copyright Act. (17 U.S.C. 101, *et seq.*) Grantee is responsible for obtaining any necessary licenses, permissions, releases, or authorizations to use text, images, or other materials owned, copyrighted, or trademarked by third parties and for extending such licenses, permissions, releases, or authorizations to Grant Administrator pursuant to this section. Also, Grant Administrator or the State Library may upload, post, or transmit copyrighted material produced or purchased with grant funds on a California State Library website for public access and viewing.
7. Discharge of Grant Obligations: The Grantee's obligations under this Agreement shall be deemed discharged only upon approval of the final report by the Grant Administrator.
8. Failure to Perform: Utilization of the grant by the Grantee is to benefit the Sunnyvale Public Library Technology Hardware Project. If the Grant Administrator determines the Grantee has not complied with this Agreement, it may take appropriate action under this Agreement, including requiring the Grantee to forfeit the unexpended portion of the grant funds, and/or to repay to Grant Administrator any funds improperly expended.
9. Dispute Resolution: In the event of a dispute, the Grantee will first discuss the problem informally with the Grant Administrator. If unresolved, the Grantee shall file a written "Notice of Dispute" with the State Librarian. An attempted resolution will occur between the State Librarian and the Grantee. The decision of the State Librarian or designated representative shall be final. Unless otherwise instructed by the Grant Administrator, the Grantee shall continue with its responsibilities under this Agreement during any dispute.
10. Drug-free Workplace: The Grantee certifies under penalty of perjury under the laws of California, that the Grantee will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code, § 8350 *et. seq.*) and will provide a drug-free workplace by taking the following actions:
 - Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - Establish a Drug-Free Awareness Program to inform employees about all the following:
 - The dangers of drug abuse in the workplace.
 - The Grantee's policy of maintaining a drug-free workplace.
 - Any available counseling, rehabilitation, and employee assistance programs.
 - Penalties that may be imposed upon employees for drug abuse violations.
 - Require that every employee who works on the Project receives a copy of the Grantee's drug-free workplace policy statement and agrees to abide by the terms of the Grantee's statement as a condition of employment.

Failure to comply with these requirements may result in suspension of award payments under the Agreement, termination of the Agreement, or both. Grantee may be ineligible for any future award

if Grant Administrator determines Grantee has made a false certification or failed to carry out the requirements as noted above.

11. Effectiveness of Agreement: This Agreement is of no force or effect until signed.
12. Extension: The Grant Administrator, State Librarian or designee may extend the final deadline of the period of performance for good cause. The Grantee's request for an extension of the grant period must be made in writing and received by Grant Administrator at least 30 days prior to the final deadline.
13. Federal and State Taxes:

Grant Administrator shall not:

 - Withhold Federal Insurance Contributions Act (FICA) payments from Grantee's payments or make FICA payments on the Grantee's behalf, make Federal or State unemployment insurance contributions on Grantee's behalf, or withhold Federal or State income taxes from Grantee's payments. Grantee shall pay all taxes required on payments made under this Agreement including applicable income taxes and FICA.
14. Force Majeure: Neither Grant Administrator nor the Grantee shall be responsible for performance of its obligations hereunder where prevented, delayed, or hindered by war, riots, embargoes, strikes involving third parties, acts of third party communications service providers, including any local access provider, or of their vendors, or suppliers unrelated to the services offered under this Agreement, acts of unrelated third parties, accidents, cable cuts by third parties not related to services provided under this Agreement, natural disasters, act(s) of God or any other event beyond the reasonable control of the Parties.
15. Grantee: The government entity to which a grant is awarded is accountable to Grant Administrator for use of the funds provided.
 - a. The Grantee will make reports to Grant Administrator in such form and containing such information as may be required to ensure the proper use of funds consistent with the Grantee's application and award agreement. The Grantee will keep such records and afford such access as Grant Administrator may find necessary to assure the correctness and verification of such reports.
16. Grantee Accountability: The Grantee is ultimately responsible and accountable for furnishing funds beyond the grant award that may be necessary to complete the Project in the way the project was described and approved. The Grantee is responsible for the way the grant is administered, even if the Grantee has contracted with another organization, public or private, to administer or operate its grant program. In the event an audit should determine that grant funds are owed to the Grant Administrator, the Grantee is responsible for repayment of the funds to the Grant Administrator.
17. Independent Action: Grantee will fulfill its obligations under this Agreement in an independent manner within the agreed-upon timeline. Grantee shall furnish all equipment and materials used to meet its obligations and complete the Project. Grant Administrator shall not provide any personnel or other resources beyond the grant award and is not required to provide training in connection with this Agreement.
18. Indemnification: Grantee agrees to indemnify, defend and save harmless CTC and CSL, their officers, agents and employees from any and all claims, losses, and liabilities accruing or resulting to CTC and/or CSL and any and all contractors, subcontractors, suppliers, laborers and any other person, firm or corporation furnishing or supplying work services, materials or supplies in connection with the performance of this Agreement, and from any and all claims and losses

accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of this Agreement.

19. Limitation of Expenditure: Expenditure for all projects must conform to the Grantee's approved Budget (Exhibit C) and with applicable State laws and regulations. The total amount paid by the Grant Administrator to the Grantee under this Agreement shall be expended/encumbered in the designated award period. Budget changes, requests for additional funds, or requests for reductions in award funding must be discussed with the Grant Administrator and a Grant Award Modification submitted and approved. Approval of such a request will be at the discretion of the Grant Administrator. Adjustments shall be reported on the next financial report. Any adjustments in approved Budgets must be documented and records retained.
20. Lobbying: The Grantee confirms that the grant funds will not be used for the purposes of lobbying or otherwise attempting to influence legislation, as those purposes are defined by the U.S. Internal Revenue Code of 1986.
21. Non-Discrimination Clause: During this grant period, the Grantee and the Grantee's contractors, and subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, age, sexual orientation, or military and veteran status. Grantee shall ensure that the evaluation and treatment of contractors, employees and applicants for employment are free from such discrimination and harassment. Additionally, Grantee, contractors, and subcontractors, if applicable, shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 *et seq.*), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 *et seq.*), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§ 11135-11139.5), and the regulations or standards adopted by the Grant Administrator to implement such article. Grantee shall permit access by representatives of the Department of Fair Employment and Housing, the California State Library or the Grant Administrator, upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department, the Grant Administrator or the California State Library shall require to ascertain compliance with this clause. Grantee and its contractors and subcontractors shall give written notice of their obligation under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.) Grantee shall include the non-discrimination and compliance provisions of this clause in all contracts and subcontracts to perform work for the Project.
22. Notices: All notices and other communications in connection with this Agreement shall be in writing, and shall be considered delivered as follows:
 - a. **Electronic Mail (E-mail)**: When sent by e-mail to the last e-mail address of the recipient known to the party giving notice. Notice is effective upon transmission.
 - b. **Grants Management System**: When uploaded to the Grant Administrator's Grants Management System, a notification will be sent to the last e-mail address of the recipient known to the party giving notice. Notice is effective upon transmission.

- c. **Personally:** When delivered personally to the recipient's physical address as stated in this Agreement.
 - d. **U.S. Mail:** Five days after being deposited in the U.S. Mail, postage prepaid, and addressed to recipient's address as stated in this Agreement.
23. **Order of Precedence:** The performance of this Agreement shall be conducted in accordance with the Terms and Conditions, Procedures and Requirements, Certificate of Compliance, Project Summary, Activities Timeline, and Budget of this Agreement, or other combination of exhibits specified on the Grant Agreement Coversheet attached hereto (collectively referred to as "Terms"). Grantee's California Library Connect-approved Application (Grantee's Application) is hereby incorporated herein by reference. In the event of conflict or inconsistency between the articles, exhibits, attachments, specifications or provisions that constitute this Agreement, the following order of precedence shall apply:
- a. Grant Agreement Coversheet, any Amendments thereto, and Novation between Grantee, CTC and CSL
 - b. Terms and Conditions
 - c. Procedures and Requirements
 - d. Certificate of Compliance
 - e. Project Summary
 - f. Grantee's Application (including Budget and Activities Timeline)
 - g. All other attachments hereto, including any that are incorporated by reference.
24. **Payment:**
- a. The approved Budget is attached hereto as Exhibit C and incorporated herein by reference. Such Budget states the maximum amount of allowable costs for each of the tasks identified in the Project Summary and Activity Timeline included in the project Application. The Grant Administrator shall provide funding to the Grantee for only the work and tasks specified in the Grantee's Application and at only those costs specified in the Budget and incurred during the term of the Agreement.
 - b. The Grantee shall carry out the work described in the Grantee's Application in accordance with the approved Budget and shall obtain the Grant Administrator's written approval of any changes or modifications to the project as described in the Grantee's Application. If the Grantee fails to obtain such prior written approval, the Grant Administrator, at its sole discretion, may refuse to provide funds to pay for those costs.
25. **Personal Jurisdiction:** The Grantee consents to personal jurisdiction in the State of California for all proceedings concerning the validity and operation of this Agreement and the performance of the obligations imposed upon the parties. Native American Tribal grantees expressly waive tribal sovereign immunity as a defense to any and all proceedings concerning the validity and operation of this Agreement and the performance of the obligations imposed upon the parties.
26. **Public Records Act:** Material maintained or used by the California State Library is considered "public record" under the Public Records Act (PRA) at Government Code, sections 6250, *et. seq.*

This includes the Interim and Final reports, and any other written communications between the parties. Grantee agrees to ensure that all content contained in its written reports are appropriate for publication. Said material, along with all other reports, documentation and data collected during the term of the Agreement will be subject to disclosure unless it qualifies for exemption under the PRA in whole or in part. Grantee agrees to alert Grant Administrator as to a basis for exemption if any exists.

27. Publicity Obligations: Grantee agrees that the California State Library and CLC may include information about this grant and its outcomes in its own annual reports, with specific reference to Grantee, and may distribute such information to third parties.
28. Reduction of Waste: In the performance of this Agreement, Grantee shall take all reasonable steps to ensure that materials purchased or utilized in the course of the project are not wasted. Steps should include, but not be limited to: the use of used, reusable, or recyclable products; discretion in the amount of materials used; alternatives to disposal of materials consumed; and the practice of other waste reduction measures where feasible and appropriate.
29. Reimbursement Limitations: Under no circumstances shall the Grantee seek reimbursement pursuant to this Agreement for a cost or activity that has been or will be paid for through another funding source. The Grantee shall not seek reimbursement for any costs used to meet cost sharing or matching requirements of any other California State Library funded program.
30. Reports and Claims: It is the responsibility of the Grantee to make the required reports and claims to Grant Administrator:
 - a. Submission of Financial Reports reflecting Grantee expenditure activity to Grant Administrator. Such reports are due on the dates specified in the reporting schedule detailed in the Procedures and Requirements section.
 - b. Submission of a final report to Grant Administrator.
 - c. Submit a paid invoice to the Grant Administrator through the CLC grant portal for each quoted equipment or service item that has been approved and awarded in the application's Project Budget.
 - d. Upon completion of all activities specifically identified in the Grantee's project, the Grantee shall submit the Project Schedule with all actual dates of milestone completion, a Narrative Report utilizing the format provided by the CLC grant portal, and a Financial Report utilizing the format provided by the CLC grant portal.
31. Self-Dealing and Arm's Length Transactions: All expenditures for which reimbursement pursuant to this Agreement is sought shall be the result of arm's-length transactions and not the result of, or motivated by, self-dealing on the part of the Grantee or any employee or agent of the Grantee. For purposes of this provision, "arm's-length transactions" are those in which both parties are on equal footing and fair market forces are at play, such as when multiple vendors are invited to compete for an entity's business and the entity chooses the lowest of the resulting bids. "Self-dealing" is involved where an individual or entity is obligated to act as a trustee or fiduciary, as when handling public funds, and chooses to act in a manner that will benefit the individual or entity, directly or indirectly, to the detriment of, and in conflict with, the public purpose for which all grant monies are to be expended.
32. Severability: It is expressly agreed and understood by the Parties hereto that if any provision of this Agreement is held to be or invalid under any applicable statute or rule of law, it is deemed to that extent to be omitted. However, the balance of the Agreement shall remain in full force and effect.
33. Site Visits: The Grantee shall allow the California State Library or its designee to access and conduct site visits, with reasonable notice, at which grant funds are expended and related work being performed at any time during the performance of the work and for up to ninety (90) days

after completion of the work, or until all issues related to the grant project have been resolved.

34. Termination: The Agreement shall be subject to termination by the Grant Administrator upon notice to the Grantee at least thirty (30) business days prior to the effective date of termination. In the event this agreement is terminated, the Grantee shall deliver to the Grant Administrator copies of all reports, accounting, data, and materials prepared up to the date of termination. The Grant Administrator shall determine and pay the Grantee for necessary and appropriate expenditures and obligations up to the date of termination. Upon such termination, the unused portion of the grant award must be returned to the Grant Administrator within forty-five (45) business days. If funding has been advanced to the Grantee, any unobligated balances, as determined by the Grant Administrator, shall be returned within forty-five (45) business days of the notice of termination.
35. Timeline: It is mutually agreed between the parties that the Grant Application and the project timeline included therein are a part of this Agreement.
36. Unused Funds: At end-of-term, Grantee agrees to return any unexpended or unaccounted for funds to the Grant Administrator, or to submit a written request for an extension of the grant period. Funds will be considered unexpended or unaccounted if they were: (1) not used for their intended purpose or (2) used inconsistent with the terms of this Agreement. Funds will also be considered unaccounted for, and must therefore be returned, if the Grant Application outcomes or deliverables are materially incomplete, as determined by the State Library or its designee, by the end-of-term or earlier termination.
37. Worker's Compensation: Neither Grant Administrator nor the State of California will provide Workers' Compensation insurance for Grantee or Grantee's employees or contract personnel. If Grantee hires employees to perform services required by this Agreement, Grantee shall provide Workers' Compensation insurance for them. The Grantee is aware of Labor Code Section 3700, which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the Labor Code, and the Grantee agrees to comply with such provisions before commencing the performance of the work of this Agreement.
38. Communication: All communications from either party, including an interim check-in at any time during the grant term, shall be directed to the respective Grant Administrator or Grantee. For this purpose, the following contact information is provided below:

Grantee:

Sunnyvale Public Library
Michelle Perera
665 W Olive Ave
Sunnyvale, CA 94086
Phone 408-730-7300
MPerera@sunnyvale.ca.gov

Grant Administrator thru December 31, 2023:

CTC Technology & Energy
c/o Sandi Yatvin
8136 S Boulder Court
Long Grove, IL 60047
Phone 301-933-1488
grants@californialibraryconnect.org

Grant Administrator January 1, 2024 and thereafter:

California State Library

California State Library

Josh Chisom, Broadband Opportunities Program Manager

josh.chisom@library.ca.gov

grants@californialibraryconnect.org

39. Entire Agreement: This Agreement, the Grantee-Grant Administrator Novation Agreement and any Addenda contemporaneously or subsequently executed by the parties constitute the entire Agreement between the parties regarding the subject matter of this Agreement and supersede all prior written or oral agreements with respect to such. This Agreement may not be modified orally, and no modification or amendment shall be binding unless in writing and signed by authorized representatives of the parties.

Sunnyvale Public Library - Grant Administrator Novation Agreement under the Award Agreement

This AGREEMENT is by and among **Sunnyvale Public Library** ("GRANTEE"), Columbia Telecommunications Corporation dba CTC Technology & Energy ("CTC"), and the California State Library ("CSL"), hereinafter referred to collectively as the PARTIES.

WHEREAS, CTC, acting on behalf of the California State Library, is the Grant Administrator for CSL's California Library Connect Project through December 31, 2023;

WHEREAS, GRANTEE, on **[Date]**, entered into the Award Agreement with CTC.

WHEREAS, as of January 1, 2024, CSL will assume the rights and responsibilities in performing the functions of the Grant Administrator under the Award Agreement and CTC will cease to perform those functions.

WHEREAS, on January 1, 2024, CTC has transferred and assigned its duties and responsibilities as the Grant Administrator to CSL pursuant to the terms of the grant program administered by the California State Library.

WHEREAS, CSL will perform the balance of the services specified in the Award Agreement, starting January 1, 2024 and thereafter.

WHEREAS, GRANTEE is willing to release CTC from all future obligations under the Award Agreement, and CSL has agreed to accept the obligations specified therein.

WHEREAS, CTC wishes to be released from all future obligations under the Award Agreement and CTC agrees to release all claims (if any) against GRANTEE with respect to the Agreement; and

WHEREAS, CSL will assume the services specified in the Award Agreement and CTC releases all rights (if any) arising from such Agreement.

NOW THEREFORE, in consideration of the promises set forth herein, the mutual covenants and obligations set forth herein and otherwise acknowledged, the PARTIES hereto do mutually agree as follows:

- 1.CTC is hereby released from all obligations under the Award Agreement as of January 1, 2024.
- 2.CTC hereby releases any claims for compensation or other rights which have accrued or might have accrued with respect to the Award Agreement after December 31, 2023.
- 3.CSL assumes all obligations of the Grant Administrator under the Award Agreement effective January 1, 2024.

IN WITNESS THEREOF, the PARTIES have executed this AGREEMENT to be effective January 1, 2024.

COLUMBIA TELECOMMUNICATIONS CORPORATION

BY: _____

NAME: _____

TITLE: _____

CALIFORNIA STATE LIBRARY

BY: Rebecca L. Wendt

NAME: Rebecca L. Wendt

TITLE: Deputy State Librarian

GRANTEE:

BY: Kent Steffens

NAME: Kent Steffens

TITLE: City Manager

EXHIBIT B: CERTIFICATION of COMPLIANCE FORM

1. AUTHORIZED REPRESENTATIVE: I certify that the authorized representative named below is the legally designated representative of the Grantee for this Grant Agreement and project and is authorized to receive and expend funds to administer the grant awarded Project.
2. I certify that all information provided to Grant Administrator for review in association with this award is correct and complete to the best of my knowledge. As the authorized representative of the Grantee, I commit to the conditions of this award and I have the legal authority to do so.
3. I certify that any or all other participants or contractors in the grant awarded project have agreed to the terms of the application/grant award and have entered into an agreement(s) concerning the final disposition of equipment, facilities, and materials purchased for this program from the funds awarded for the activities and services described in the attached. I certify, also, that Grant Administrator and California State Library have only chosen to fund the project based on the application but are not involved in choosing vendors providing those services paid by for the grant award. Grantee is fully responsible for all injury, negligence, omissions and damages thru tort or otherwise resulting from the project.
4. I certify that Grantee will comply with all applicable requirements of State and Federal laws, regulations, and policies governing this program, to include the requirements listed below in Exhibit A, the Terms and Conditions, and this Exhibit B, the Certification of Compliance Form.
5. I certify that the grant award of \$105,540.00 provided herein will provide library services as set forth in the Project Application as approved and/or as amended by the California State Librarian or the CLC Grant Administrator.

Certification

ORGANIZATION	
Name: Sunnyvale Public Library	Address (official and complete): 665 W Olive Ave Sunnyvale, CA 94086
PROJECT COORDINATOR	
Name:	
Email:	Phone:
GRANTEE AUTHORIZED REPRESENTATIVE	
Name: Kent Steffens	Title: City Manager
Email: ksteffens@sunnyvale.ca.gov	Phone:
Signature: <i>Kent Steffens</i>	Date: Dec 27, 2023

EXHIBIT C: OVERALL BUDGET

Proposed Budget for Grant-Eligible Projects

Column A	Column B	Column C	Column D	Column E
Project Budget Detail				
A) Special Construction Funding	Site Name	Total Unsubsidized Cost	Library Responsibility	Grant Amount Requested
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -
B) Hardship Funding for Initial 12-month recurring circuit costs				
	Site Name	Total Unsubsidized Cost	Library Responsibility	Grant Amount Requested
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -
C) Network Consulting Funding for consultant costs associated with network design				
	Site Name	Total Unsubsidized Cost	Library Responsibility	Grant Amount Requested
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -
D) Technology Hardware Funding for network hardware, installation and/or configuration				
	Site Name	Total Unsubsidized Cost	Library Responsibility	Grant Amount Requested
Router - Equipment: Cisco Catalyst 8500	Main-Lakewood	\$ 19,574		\$ 19,574
Router - Support (Initial Cost/Year 1 + Year 2)	Main-Lakewood	\$ 8,227	\$ 4,114	\$ 4,114
Router - License (Initial Cost/Year 1 + Year 2)	Main-Lakewood	\$ 4,696	\$ 2,348	\$ 2,348
Router - Support (Initial Cost/Year 1 + Year 2)	Main-Lakewood	\$ 1,315	\$ 657	\$ 657
Firewall (1) - Equipment: FortiGate-601F	Main-Lakewood	\$ 14,489		\$ 14,489
Firewall (1) - Support (Initial Cost/Year 1 + Year 2)	Main-Lakewood	\$ 23,182	\$ 11,591	\$ 11,591
Firewall (2) - Equipment: FortiGate-604F	Main-Lakewood	\$ 14,489		\$ 14,489
Firewall (2) - Support (Initial Cost/Year 1 + Year 2)	Main-Lakewood	\$ 23,182	\$ 11,591	\$ 11,591
Firewall - Configuration Service (Initial Cost)	Main-Lakewood	\$ 983		\$ 983
CENIC - Equipment	Main-Lakewood	\$ 21,077		\$ 21,077
CENIC - Maintenance Fee (ARC)	Main-Lakewood	\$ 11,878	\$ 11,878	
CENIC - Facilities	Main-Lakewood	\$ 1,000		\$ 1,000
CENIC - Deployment Fee	Main-Lakewood	\$ 6,333		\$ 6,333
2.5% LIPC Tier 2 Matching Fund			\$ 2,706	\$ (2,706)
	Subtotal	\$ 150,425	\$ 44,885	\$ 105,540

E) Building Infrastructure Modification Funding for building or room-ready modifications	Site Name	Total Unsubsidized Cost	Library Responsibility	Grant Amount Requested
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -
F) Upgrades to Inside Wiring to support broadband connectivity	Site Name	Total Unsubsidized Cost	Library Responsibility	Grant Amount Requested
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -
G) Technical Network Training for Library Staff	Site Name	Total Unsubsidized Cost	Library Responsibility	Grant Amount Requested
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
(insert funding request description)		\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -
Summary		Total Unsubsidized Cost	Library Responsibility	Grant Amount Requested
Calculated Totals		\$ 150,425	\$ 44,885	\$ 105,540
Total Amount of Grant Funding You Are Requesting				\$ 105,540
Total Remaining Funds Needed to Complete Project(s)			\$ 44,885	



24-0320

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Adopt a Resolution Amending the City's Salary Resolution and Schedule of Pay to Increase Salaries for Pay Plan Category A (Communication Officers Association) Effective March 3, 2024

BACKGROUND

The 2022-2025 Memorandum of Understanding (MOU) with the Communication Officers Association (COA), which represents Public Safety Dispatchers-in-Training, Public Safety Dispatchers, and Senior Public Safety Dispatchers, provides for a salary adjustment in 2024 based on market survey data of total compensation for comparable positions in 12 Bay Area cities at the rate of five percent (5%) above the survey average.

EXISTING POLICY

Council Policy 7.3.1 Legislative Management - Goals and Policies, Goal 7.3D: Maintain a quality workforce, consistent with state and federal laws, City Charter, and adopted policies in order to assure that City services are provided in an effective, efficient, and high-quality manner.

The proposed increases are in accordance with the provisions of the MOU between the City of Sunnyvale and the COA.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potentially significant impact on the environment.

DISCUSSION

The current MOU with COA provides specific language (Article 15 - Wages, Section 15.4) to determine salary adjustments based upon an annual market survey of total compensation for 12 Bay Area cities (Alameda, Concord, Fremont, Hayward, Milpitas, Mountain View, Palo Alto, Richmond, San Jose, San Leandro, San Mateo, and Santa Clara). The survey formula provides that Sunnyvale Public Safety Dispatchers will receive 5% above the survey average on total compensation. The survey is conducted during the first 15 days of January, and the salary adjustments are effective the first full pay period following Council approval each year during the term of the MOU.

Based on the COA MOU requirements, and the 2024 compensation survey results (Attachment 1), it is recommended that the Schedule of Pay of the Salary Resolution be amended to adopt new pay rates for COA represented positions with an increase of 7.7%, effective March 3, 2024.

As these terms and conditions have been negotiated with COA and the City Council approved the

MOU, this action is recommended to remain compliant with the agreement.

FISCAL IMPACT

The COA represents twenty budgeted positions. The FY 2023/24 Budget includes assumptions on increases in total compensation, which include salaries, benefits, and retirement. Adjustments in salary also affect salary related benefits, including retirement. The salary increase is greater than planned in the FY 2023/24 Adopted Budget. The increase is estimated at \$122,394 annually and \$3,059,844 over twenty years. The Department of Public Safety will absorb the cost in the current year and the increase will be incorporated into the FY 2024/25 Recommended Budget. Staff will monitor the Department of Public Safety operating budget and return to Council at the end of the fiscal year with a proposed budget modification if the department will be overspent.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

STAFF RECOMMENDATION

Adopt a Resolution Amending the City's Salary Resolution and Schedule of Pay to Increase Salaries for Pay Plan Category A (Communication Officers Association) effective March 3, 2024.

Prepared by: Tina Murphy, Director of Human Resources
Reviewed by: Sarah Johnson-Rios, Assistant City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. 01/12/2024 COA Total Compensation Survey
2. Resolution Amending the Pay Schedule to Reflect Salary Increases for Pay Plan Category A (Communication Officers Association (COA))

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUNNYVALE AMENDING RESOLUTION NO. 1151-22, THE CITY'S SALARY RESOLUTION, BY AMENDING THE PAY SCHEDULE FOR PAY PLAN CATEGORY A (COMMUNICATION OFFICERS ASSOCIATION) TO INCREASE SALARIES

WHEREAS, the current Memorandum of Understanding (MOU) with the Communication Officers Association (COA), which represents Public Safety Dispatchers-in-Training and Senior Public Safety Dispatchers, provides for an annual salary survey and adjustment; and

WHEREAS, the adjustment is based on market survey data of total compensation for comparable positions in 12 Bay Area cities at the rate of five percent (5%) above the survey average; and

WHEREAS, consistent with the terms of the MOU and based on the results of this year's survey, Human Resources staff recommends amending the City's Salary Resolution to reflect a pay rate increase of 7.7% for COA employees, effective March 3, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYVALE THAT:

1. Resolution No. 1151-22 (the City's Salary Resolution) is hereby amended by amending the pay rates for Pay Plan Category A (Communication Officers Association) positions as set forth in Exhibit A, in the schedule of pay (salary table), attached and incorporated by reference, to implement the changes described in this resolution on the effective dates noted in Exhibit A.
2. All other provisions of Resolution No. 1151-22 as amended, shall remain in full force and effect.

Adopted by the City Council of the City of Sunnyvale at a regular meeting held on February 27, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
RECUSAL:

ATTEST:

APPROVED:

DAVID CARNAHAN
City Clerk

LARRY KLEIN
Mayor

(SEAL)

APPROVED AS TO FORM:

REBECCA L. MOON
Interim City Attorney

EXHIBIT A

Regular			Casual/Temporary			Job Title	Range / Scale	Hourly Pay Rates						Annual Range		Effective Date
Job Code	Unit	Pay Cat.	Job Code	Unit	Pay Cat.			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Minimum	Maximum	
4500	COA	A	9210	TEMP	n/a	Public Safety Dispatcher	200	55.5192	58.2952	61.2100	64.2705	67.4840		115,480	140,367	3/3/24
4525	COA	A	n/a	n/a	n/a	Public Safety Dispatcher-in-Training	205	47.9595	50.3575	52.8754				99,756	109,981	3/3/24
4550	COA	A	9260	TEMP	n/a	Senior Public Safety Dispatcher	201	63.8470	67.0394	70.3914	73.9110	77.6066		132,802	161,422	3/3/24

Notes

Assignments of Grade and Pay Ranges to Pay Plan as Referenced in the Salary Resolution

Category A applies to Public Safety Dispatcher-in-Training, Public Safety Dispatchers, and Senior Public Safety Dispatchers (COA)



City of Sunnyvale

Agenda Item

24-0180

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Award of Contract to Gruendl Inc., dba Ray's Electric in the Amount of \$1,798,947.40 for Traffic Signal Hardware & Wiring Bernardo/Heatherstone & Fair Oaks/California Project and Finding of California Environmental Quality Act (CEQA) Exemption Pursuant to CEQA Guidelines Section 15301(c) (PW23-21)

STAFF RECOMMENDATION

Take the following actions:

- Award a contract in substantially the same form as Attachment 2 to the report in the amount of \$1,798,947.40 to Gruendl Inc., dba Ray's Electric;
- Approval of a 10% construction contingency in the amount of \$179,895;
- Authorize the City Manager to execute the contract when all necessary conditions have been met; and
- Make a finding of a categorical exemption from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c).

BASIS FOR RECOMMENDATION

The Traffic Signal Hardware & Wiring Bernardo/Heatherstone & Fair Oaks/California Project (Project No. TR-21-01) was advertised on DemandStar on November 17, 2023. Sixteen (16) contractors requested bid documents. Sealed bids were opened on December 13, 2023, with six (6) responsive bids received. Gruendl Inc., dba Ray's Electric submitted the lowest responsive and responsible bid in the amount of \$1,798,947.40 (Attachment 1- Bid Summary).

ENVIRONMENTAL REVIEW

The proposed project is exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c), which applies to repairs, maintenance or minor alterations of existing streets, sidewalks and pedestrian trails and similar facilities, involving negligible or no expansion of the existing or former use thereof.

FISCAL IMPACT

Project costs consist of the construction contract in the amount of \$1,798,947.40, and a 10% construction contingency in the amount of \$179,895, for a total of \$1,978,842.40. Funding is available in Project 820190 (Attachment 3) - Traffic Signal Hardware and Wiring.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on

the City's website.

Prepared by: David Battaglia, Purchasing Officer
Reviewed by: Tim Kirby, Director of Finance
Reviewed by: Chip Taylor, Director of Public Works
Reviewed by: Jaqui Guzmán, Deputy City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Bid Summary
2. Draft General Construction Contract
3. Project 820190 Budget Summary Sheet

				Gruendl Inc., dba Ray's Electric		Tennyson Electric LLC		Columbia Electric, Inc.		Bear Electrical Solutions, Inc.		W. Bradley Electric, LLC		St Francis Electric	
				411 Pendleton Way, Suite B Oakland, CA 94621		7275 National Drive, Suite A-2, Livermore CA 94580		1989 Davis Street, San Leandro, CA 94577		1252 State Street, Alviso CA 95002		90 Hill Road, Novato, CA 94945		975 Carden Street, San Leandro, CA 94577	
IFB PW23-21 TRAFFIC SIGNAL HARDWARE & WIRING BERNARDO/HEATHERSTONE & FAIROAKS/CALIFORNIA Project No. TR-21-01				Jorge Hinojosa		Michael A. Tennyson		JoAnne Scruggs		Robert Asuncion		Ralph Greenwood		Guy Smith	
Item	Description	QTY	UNIT	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization (Recommend Not to Exceed 5% of Total Base Bid)	1	LS		\$ 85,000.00		\$ 88,500.00		\$ 64,036.00		\$ 88,000.00		\$ 31,600.00		\$ 80,000.00
2	Construction Staking	1	LS		\$ 5,500.00		\$ 16,500.00		\$ 5,500.00		\$ 5,000.00		\$ 8,222.00		\$ 10,518.97
3	Construction Area Signs	1	LS		\$ 10,000.00		\$ 15,000.00		\$ 11,000.00		\$ 5,000.00		\$ 4,870.00		\$ 7,720.00
4	Traffic Control System	1	LS		\$ 62,000.00		\$ 95,000.00		\$ 173,532.00		\$ 150,000.00		\$ 64,653.00		\$ 100,000.00
5	Clearing and Grubbing	1	LS		\$ 28,000.00		\$ 12,500.00		\$ 1,140.00		\$ 3,600.00		\$ 24,843.00		\$ 24,900.00
6	Pavement Section Excavation	120	CY	\$ 280.00	\$ 33,600.00	\$ 200.00	\$ 24,000.00	\$ 170.50	\$ 20,460.00	\$ 225.00	\$ 27,000.00	\$ 146.00	\$ 17,520.00	\$ 203.00	\$ 24,360.00
7	Remove Concrete Curb & Gutter	469	LF	\$ 28.00	\$ 13,132.00	\$ 12.50	\$ 5,862.50	\$ 1.40	\$ 5,346.60	\$ 12.00	\$ 5,628.00	\$ 25.00	\$ 11,725.00	\$ 35.00	\$ 16,415.00
8	Remove Concrete Curb	85	LF	\$ 40.00	\$ 3,400.00	\$ 12.50	\$ 1,062.50	\$ 11.45	\$ 969.00	\$ 12.00	\$ 1,020.00	\$ 12.00	\$ 1,020.00	\$ 15.00	\$ 1,275.00
9	Remove Concrete Sidewalk	2,297	SF	\$ 10.00	\$ 22,970.00	\$ 5.00	\$ 11,485.00	\$ 3.41	\$ 7,832.77	\$ 6.00	\$ 13,782.00	\$ 13.00	\$ 29,861.00	\$ 16.00	\$ 36,752.00
10	Remove Pavers	73	SF	\$ 53.00	\$ 3,869.00	\$ 25.00	\$ 1,825.00	\$ 22.75	\$ 1,660.75	\$ 6.00	\$ 438.00	\$ 19.00	\$ 1,387.00	\$ 27.00	\$ 1,971.00
11	Remove and Salvage Sign & Post	1	EA	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 665.00	\$ 665.00	\$ 650.00	\$ 650.00	\$ 585.00	\$ 585.00	\$ 500.00	\$ 500.00
12	Remove and Replace Existing Storm Drain Inlet	1	EA	\$ 11,500.00	\$ 11,500.00	\$ 8,500.00	\$ 8,500.00	\$ 10,230.00	\$ 10,230.00	\$ 15,850.00	\$ 15,850.00	\$ 12,300.00	\$ 12,300.00	\$ 13,500.00	\$ 13,500.00
13	Remove and Replace Existing Fire Hydrant, Fire Water Pipe and Valve	1	LS		\$ 32,575.00		\$ 21,500.00		\$ 19,660.00		\$ 19,000.00		\$ 20,000.00		\$ 25,950.00
14	Adjust Drain Inlet to Grade	2	EA	\$ 3,025.00	\$ 6,050.00	\$ 3,000.00	\$ 6,000.00	\$ 2,850.00	\$ 5,700.00	\$ 3,500.00	\$ 7,000.00	\$ 1,562.00	\$ 3,124.00	\$ 1,900.00	\$ 3,800.00
15	Adjust Water Meter to Grade	1	EA	\$ 925.00	\$ 925.00	\$ 650.00	\$ 650.00	\$ 570.00	\$ 570.00	\$ 2,500.00	\$ 2,500.00	\$ 575.00	\$ 575.00	\$ 390.00	\$ 390.00
16	Adjust Water Valve to Grade	2	EA	\$ 1,025.00	\$ 2,050.00	\$ 650.00	\$ 1,300.00	\$ 570.00	\$ 1,140.00	\$ 2,500.00	\$ 5,000.00	\$ 810.00	\$ 1,620.00	\$ 1,170.00	\$ 2,340.00
17	Temporary Erosion Control	1	LS		\$ 8,600.00		\$ 1,650.00		\$ 5,500.00		\$ 4,000.00		\$ 6,888.00		\$ 2,500.00
18	Hot Mix Asphalt	2,814	SF	\$ 25.00	\$ 70,350.00	\$ 30.00	\$ 84,420.00	\$ 37.30	\$ 76,822.20	\$ 22.00	\$ 61,908.00	\$ 33.00	\$ 92,862.00	\$ 46.00	\$ 129,444.00
19	6" Vertical Curb & Gutter	482	LF	\$ 161.00	\$ 77,602.00	\$ 150.00	\$ 72,300.00	\$ 155.10	\$ 74,758.20	\$ 78.00	\$ 37,596.00	\$ 123.00	\$ 59,286.00	\$ 180.00	\$ 86,760.00
20	Truncated Domes	255	SF	\$ 67.00	\$ 17,085.00	\$ 60.00	\$ 15,300.00	\$ 45.50	\$ 11,602.50	\$ 60.00	\$ 15,300.00	\$ 66.00	\$ 16,830.00	\$ 91.00	\$ 23,205.00
21	Concrete Sidewalk	2,454	SF	\$ 30.00	\$ 73,620.00	\$ 35.00	\$ 85,890.00	\$ 33.81	\$ 82,969.74	\$ 25.00	\$ 61,350.00	\$ 21.00	\$ 51,534.00	\$ 24.00	\$ 58,896.00
22	PPC Curb Ramp – 13C-1	12	EA	\$ 6,500.00	\$ 78,000.00	\$ 6,250.00	\$ 75,000.00	\$ 5,886.50	\$ 70,638.00	\$ 7,700.00	\$ 92,400.00	\$ 5,800.00	\$ 69,600.00	\$ 4,000.00	\$ 48,000.00
23	PPC Curb Ramp – 13C-2	4	EA	\$ 6,750.00	\$ 27,000.00	\$ 6,250.00	\$ 25,000.00	\$ 5,886.50	\$ 23,546.00	\$ 5,250.00	\$ 21,000.00	\$ 5,900.00	\$ 23,600.00	\$ 5,600.00	\$ 22,400.00
24	Traffic Signal Modification at S. Bernardo Ave and Heatherstone Wy	1	LS		\$ 518,000.00		\$ 519,500.00		\$ 577,040.00		\$ 645,000.00		\$ 673,298.00		\$ 600,000.00
25	Traffic Signal Modification at N. Fair Oaks Ave and E. California Ave	1	LS		\$ 526,000.00		\$ 530,000.00		\$ 590,040.00		\$ 640,000.00		\$ 711,639.00		\$ 615,000.00
26	Signing and Striping at S. Bernardo Ave and Heatherstone Wy	1	LS		\$ 20,750.00		\$ 28,500.00		\$ 26,575.00		\$ 26,000.00		\$ 25,913.00		\$ 37,507.00
27	Signing and Striping at N. Fair Oaks Ave and E. California Ave	1	LS		\$ 19,500.00		\$ 35,000.00		\$ 30,325.00		\$ 30,500.00		\$ 28,966.00		\$ 37,507.00
28	Slurry Seal	22,983	SF	\$ 1.80	\$ 41,369.40	\$ 1.75	\$ 40,220.75	\$ 2.16	\$ 49,643.28	\$ 1.65	\$ 37,921.95	\$ 2.00	\$ 45,966.00	\$ 2.41	\$ 55,389.03
	Bid Bid Total				\$ 1,798,947.40		\$ 1,822,715.75		\$ 1,948,902.04		\$ 2,022,443.95		\$ 2,040,287.00		\$ 2,067,000.00
	Surety			10% Bid Bond		10% Bid Bond		10% Bid Bond		10% Bid Bond		10% Bid Bond		10% Bid Bond	
	License			A, C10		A1C-10, C-7		A, C10		C-10, C-31, A, C-61		C-10, B A		Class A, C-10	

DRAFT GENERAL CONSTRUCTION CONTRACT

THIS CONTRACT dated _____ is by and between the CITY OF SUNNYVALE, a California chartered municipal corporation of the State of California ("Owner") and GRUENDL INC., DBA RAY'S ELECTRIC, ("Contractor").

RECITALS:

The parties to this Contract have mutually covenanted and agreed, as follows:

1. The Contract Documents. The complete Contract consists of the following documents: Notice Inviting Bids; Instructions to Bidders; Performance Bond and Payment Bond; Guaranty; City of Sunnyvale Standard Specifications for Public Works Construction, 2006 Edition; City of Sunnyvale Standard Details for Public Works Construction, 2006 Edition; Plans and Specifications, "TRAFFIC SIGNAL HARDWARE & WIRING BERNARDO/HEATHERSTONE & FAIR OAKS/CALIFORNIA, Project No. TR-21-01, Invitation for Bids No. PW23-21", including Two (2) Addenda; OSHA, and other standards and codes as outlined in the Specifications. These documents are all incorporated by reference. The documents comprising the complete contract are collectively referred to as the Contract Documents.

All obligations of the Owner and the Contractor are fully set forth and described therein.

All the above documents are intended to work together so that any work called for in one and not mentioned in the other or vice versa is to be executed the same as if mentioned in all documents.

2. The Work. Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor, transportation, and material necessary to perform and complete the project in a good and workmanlike manner. The work consists of replacement of traffic signals at each intersection, striping and pavement markings, construct curb extensions, ADA ramps, curb, gutter, sidewalk and drainage improvements, as called for, and in the manner designated in, and in strict conformity with, the Plans and Specifications prepared by TJKM and adopted by the Owner. These Plans and Specifications are entitled respectively, TRAFFIC SIGNAL HARDWARE & WIRING BERNARDO/HEATHERSTONE & FAIR OAKS/CALIFORNIA, Project No. TR-21-01.

It is understood and agreed that the work will be performed and completed as required in the Plans and Specifications under the sole direction and control of the Contractor, and subject to inspection and approval of the Owner, or its representatives. The Owner hereby designates as its representative for the purpose of this contract the Senior Civil Engineer for Construction or an employee of the Owner who will be designated in writing by the Director of Public Works.

3. Contract Price. The Owner agrees to pay, and the Contractor agrees to accept, in full payment for the work above agreed to be done, the sum of One Million Seven Hundred Ninety-Eight Thousand Nine Hundred Forty-Seven and 40/100 Dollars (\$1,798,947.40) subject to final determination of the work performed and materials furnished at unit prices per "Exhibit A" attached hereto and incorporated by this reference, and subject to additions and deductions in accordance, as provided in the Documents and in accordance with Contract Documents.

4. Permits; Compliance with Law. Contractor shall, at its expense, obtain all necessary permits and licenses, easements, etc., for the construction of the project, give all necessary notices, pay all fees required by law, and comply with all laws, ordinances, rules, and regulations relating to the work and to the preservation of the public health and safety.

5. Inspection by Owner. Contractor shall always maintain proper facilities and provide safe access for inspection by the Owner to all parts of the work, and to the shops wherein the work is in preparation. Where the Specifications require work to be specially tested or approved, it shall not be tested or covered up without timely notice to the Owner of its readiness for inspection and without the approval thereof or consent thereto by the latter. Should any such work be covered up without such notice, approval, or consent, it must, if required by Owner, be uncovered for examination at the Contractor's expense.

6. Extra or Additional Work and Changes. Should Owner at any time during the progress of the work request any alterations, deviations, additions, or omissions from the Specifications or Plans or other Contract Documents it shall be at liberty to do so, and the same shall in no way affect or make void the contract but will be added to or deducted from the amount of the contract price by a fair and reasonable valuation, agreed to in writing between the parties hereto. No extra work shall be performed, or change be made, unless in pursuance of a written order from the Director of Public Works or authorized representative, stating that the extra work or change is authorized and no claim for an addition to the contract sum shall be valid unless so ordered.

7. Time for Completion. All work under this contract shall be completed before the expiration of seventy (70) working days from the date specified in the Notice to Proceed.

If Contractor shall be delayed in the work by the acts or neglect of Owner, or its employees or those under it by contract or otherwise, or by changes ordered in the work, or by strikes, lockouts by others, fire, unusual delay in transportation, unavoidable casualties or any causes beyond the Contractor's control, or by delay authorized by the Owner, or by any cause which the Owner shall decide to justify the delay, then the time of completion shall be extended for such reasonable time as the Owner may decide.

This provision does not exclude the recovery of damages for delay by either party under other provisions.

8. Inspection and Testing of Materials. Contractor shall notify Owner a sufficient time in advance of the manufacture or production of materials, to be supplied under this contract, in order that the Owner may arrange for mill or factory inspection and testing of same, if Owner requests such notice from Contractor.

9. Termination. If Contractor should file a bankruptcy petition and/or be judged bankrupt, or if Contractor should make a general assignment for the benefit of creditors, or if a receiver should be appointed on account of insolvency, or if Contractor or any subcontractors should violate any of the provisions of the Contract, Owner may serve written notice upon Contractor and its surety of Owner's intention to terminate the Contract. The notice shall contain the reasons for such intention to terminate the Contract, and, unless within ten (10) days after serving such notice, such violation shall cease and satisfactory arrangements for correction thereof be made, upon the expiration of the ten days, the Contract shall cease and terminate. In the event of any such termination, Owner shall immediately serve written notice thereof upon the surety and the Contractor, and the surety shall have the right to take over and perform the Contract; provided, however that, if the surety within fifteen (15) days after the serving upon it of notice of termination does not give Owner written notice of its intention to take over and perform the Contract or does not commence performance thereof within thirty (30) days from the date of the serving of such notice, Owner may take over the work and prosecute the same to completion by contract or by any other method it may deem advisable, for the account and at the expense of Contractor, and Contractor and its surety shall be liable to Owner for any excess cost occasioned Owner thereby, and in such event Owner may without liability for so doing take possession of and utilize in completing the work, such materials, appliances, plant and other property belonging to Contractor as may be on the site of the work and necessary therefor.

10. Owner's Right to Withhold Certain Amounts and Make Application Thereof. In addition to the amount which Owner may retain under Paragraph 21 until the final completion and acceptance of all work covered by the Contract, Owner may withhold from payment to Contractor such amount or amounts as in its judgment may be necessary to pay just claims against Contractor or any subcontractors for labor and services rendered and materials furnished in and about the work. Owner may apply such withheld amount or amounts to the payment of such claims in its discretion. In so doing Owner shall be deemed the agent of Contractor and any payment so made by Owner shall be considered as a payment made under the Contract by Owner to the Contractor and Owner shall not be liable to Contractor for any such payment made in good faith. Such payment may be made without prior judicial determination of the claim or claims.

11. Notice and Service Thereof. All notices required pursuant to this Contract shall be communicated in writing, and shall be delivered in person, by commercial courier or by first class or priority mail delivered

by the United States Postal Service. Nothing in this provision shall be construed to prohibit communication by more expedient means, such as by email or fax, to accomplish timely communication. Each party may change the address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of three business days after mailing. All notices sent pursuant to this Contract shall be addressed as follows:

Owner: City of Sunnyvale
Department of Public Works
Construction Contract Administrator
P. O. Box 3707
Sunnyvale, CA 94088-3707

Contractor: Gruendl Inc. dba Ray's Electric
Attn: Jorge Hinojosa
411 Pendleton Way Suite B
Oakland, CA 94621

12. Assignment of Contract. Neither the Contract, nor any part thereof, nor moneys due or to become due thereunder may be assigned by Contractor without the prior written approval of Owner.

13. Compliance with Specifications of Materials. Whenever in the Specifications, any material or process is indicated or specified by patent or proprietary name, or by name of manufacturer, such Specifications must be met by Contractor, unless Owner agrees in writing to some other material, process or article offered by Contractor which is equal in all respects to the one specified.

14. Contract Security. Contractor shall furnish a surety bond in an amount at least equal to one hundred percent (100%) of the contract price as security for the faithful performance of this Contract. Contractor shall also furnish a separate surety bond in an amount at least equal to one hundred percent (100%) of the contract price as security for the payment of all persons for furnishing materials, provisions, provender, or other supplies, or teams, used in, upon, for or about the performance of the work contracted to be done, or for performing any work or labor thereon of any kind, and for the payment of amounts due under the Unemployment Insurance Code with respect to such work or labor in connection with this Contract, and for the payment of a reasonable attorney's fee to be fixed by the court in case suit is brought upon the bond. Bonds shall be issued by an admitted surety insurer authorized to operate in the state of California.

15. Insurance. The Owner requires that CONTRACTOR maintain insurance requirements on the Pacific Insurance Network System (PINS). CONTRACTOR shall procure and maintain, at its own expense during the life of this Agreement, policies of insurance as specified in Exhibit "C" attached and incorporated by reference and shall provide all certificates and/or endorsements as specified in Exhibit "C" through PINS for approval by the Owner Risk Manager prior to CONTRACTOR (or subcontractor) commencing any work under this Agreement.

16. Indemnification and Hold Harmless. To the fullest extent permitted by law, Contractor shall indemnify, defend and hold harmless CITY, its officers, officials, agents, employees and volunteers and any successors to CITY's interest from and against any and all claims, demands, losses, damages, liabilities, fines, penalties, charges, administrative and judicial proceedings and orders, judgments, remedial actions of any kind, and all costs and cleanup actions of any kind, all costs and expenses incurred in connection therewith, including, without limitation, reasonable attorney's fees and costs of defense (collectively, the "Losses") arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them are liable except where caused by the active negligence, sole negligence, or willful misconduct of the CITY. The defense and indemnification obligations of this agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this agreement. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this agreement.

17. Hours of Work. Eight hours of labor during any one calendar day and forty hours of labor during any one calendar week shall constitute the maximum hours of service upon all work done hereunder, and it is expressly stipulated that no laborer, worker, or mechanic employed at any time by the Contractor or by any subcontractor or subcontractors under this Contract, upon the work or upon any part of the work contemplated by this Contract, shall be required or permitted to work thereon more than eight hours during any one calendar day and forty hours during any one calendar week, except, as provided by Section 1815 of the Labor Code of the State of California, work performed by employees of contractors in excess of eight hours per day and forty hours during any one week shall be permitted upon public work upon compensation for all hours worked more than eight hours per day at not less than one and one-half times the basic rate of pay. It is further expressly stipulated that for each and every violation of Sections 1811-1815, inclusive, of the Labor Code of the State of California, all the provisions whereof are deemed to be incorporated herein, Contractor shall forfeit, as a penalty to Owner, twenty-five dollars (\$25.00) for each laborer, worker, or mechanic employed in the execution of this Contract by Contractor, or by any subcontractor under this Contract, for each calendar day during which the laborer, worker, or mechanic is required or permitted to work more than eight hours in any one calendar day and forty hours in any one calendar week in violation of the provisions of the Sections of the Labor Code.

Contractor, and each subcontractor, shall, in accordance with California Labor Code Section 1776 or as the same may be later amended, keep accurate payroll records showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with work under this agreement. Each payroll record shall contain or be verified by a written declaration under penalty of perjury, in accordance with Labor Code Section 1776(a). Such payroll records shall be made available at all reasonable times at the Contractor's principal office to the persons authorized to inspect such records pursuant to Labor Code Section 1776. A certified copy of all payroll records shall be made available for inspection or furnished upon request to a representative of the Division of Labor Standards Enforcement, and the Division of Apprenticeship Standards of the Department of Industrial Relations, as well as to the Owner's representative. In the event the Contractor or a Subcontractor fails to comply in a timely manner within ten (10) days to a written notice requesting the records, such contractor or subcontractor shall forfeit one hundred dollars (\$100.00) for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated, in accordance with Labor Code Section 1776(h).

18. Wage Rates. Pursuant to the Labor Code of the State of California, or any applicable local law, Owner has ascertained the general prevailing rate per diem wages and rates for holidays, and overtime work in the city, for each craft, classification or type of laborer, worker, or mechanic needed to execute this Contract. Owner has adopted, by reference, the general prevailing rate of wages applicable to the work to be done under the Contract, as adopted, and published by the Division of Labor Standards Enforcement and Labor Statistics and Research of the State of California, Department of Industrial Relations, to which reference is hereby made for a full and detailed description. A copy of the prevailing wage rates may be reviewed in the office of the Director of Public Works, City of Sunnyvale, 456 West Olive Avenue, Sunnyvale, California. Wage rates can also be obtained through the California Department of Industrial Relations website at: <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>

Neither the notice inviting bids, nor this Contract, shall constitute a representation of fact as to the prevailing wage rates upon which the Contractor or any subcontractor may base any claim against Owner.

It shall be mandatory upon Contractor and upon any subcontractor to pay not less than the specified rates to all laborers, workers, and mechanics employed in the execution of the Contract. It is further expressly stipulated that Contractor shall, as a penalty to Owner, forfeit two hundred dollars (\$200.00) for each calendar day, or portion thereof, for each laborer, worker, or mechanic paid less than the stipulated prevailing rates for any work done under this Contract by Contractor or by any subcontractor; and Contractor agrees to comply with all provisions of Section 1775 of the Labor Code.

In case it becomes necessary for Contractor or any subcontractor to employ on the project under this Contract any person in a trade or occupation (except executives, supervisory, administrative, clerical, or

other non-manual workers as such) for which no minimum wage rate is herein specified, Contractor shall immediately notify Owner who will promptly thereafter determine the prevailing rate for such additional trade or occupation and shall furnish Contractor with the minimum rate based thereon. The minimum rate thus furnished shall be applicable as a minimum for such trade or occupation from the time of the initial employment of the person affected and during the continuance of such employment.

19. Accident Prevention. Precaution shall be always exercised for the protection of persons (including employees) and property. The safety provisions of applicable laws, building and construction codes shall be observed. Machinery, equipment, and other hazards shall be guarded or eliminated in accordance with the safety provisions of the Construction Safety Orders issued by the Industrial Accident Commission of the State of California.

20. Contractor's Guarantee. Owner shall not, in any way or manner, be answerable or suffer loss, damage, expense or liability for any loss or damage that may happen to the building, work, or equipment or any part thereof, or in, on, or about the same during its construction and before acceptance. Contractor unqualifiedly guarantees the first-class quality of all workmanship and of all materials, apparatus, and equipment used or installed by Contractor or by any subcontractor or supplier in the project which is the subject of this Contract, unless a lesser quality is expressly authorized in the Plans and Specifications, in which event Contractor unqualifiedly guarantees such lesser quality; and that the work as performed by Contractor will conform with the Plans and Specifications or any written authorized deviations therefrom. In case of any defect in work, materials, apparatus, or equipment, whether latent or patent, revealed to Owner within one (1) year of the date of acceptance of completion of this Contract by Owner, Contractor will forthwith remedy such defect or defects without cost to Owner.

21. Liquidated Damages. Time shall be the essence of this Contract. If Contractor fails to complete, within the time fixed for such completion, the entire work mentioned and described and contracted to be done and performed, Contractor shall become liable to Owner for liquidated damages in the sum of one thousand and no/100 (\$1,000.00), for every calendar day during which work shall remain uncompleted beyond such time fixed for completion or any lawful extension thereof. The amount specified as liquidated damages is presumed to be the amount of damage sustained by Owner since it would be impracticable or extremely difficult to fix the actual damage; and the amount of liquidated damages may be deducted by Owner from moneys due Contractor hereunder, or its assigns and successors at the time of completion, and Contractor, or its assigns and successors at the time of completion, and its sureties shall be liable to Owner for any excess.

22. Governing Law, Jurisdiction and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to conflict of law or choice of law principles. Proper venue for legal actions will be exclusively vested in a state court in the County of Santa Clara. The parties agree that subject matter and personal jurisdiction are proper in state court in the County of Santa Clara and waive all venue objections.

23. Severability Clause. In case any one or more of the provisions contained herein shall, for any reason, be held invalid, illegal, or unenforceable in any respect, it shall not affect the validity of the other provisions which shall remain in full force and effect.

24. Entire Agreement; Amendment. This writing constitutes the entire agreement between the parties relating to the services to be performed or materials to be furnished hereunder. No modification of this Agreement shall be effective unless and until such modification is evidenced by writing signed by all parties.

25. Execution and Counterparts. This Agreement may be executed in multiple counterparts and/or with the signatures of the Parties set forth on different signature sheets and all such counterparts, when taken together, shall be deemed one original.

IN WITNESS WHEREOF, two identical counterparts of this contract, each of which shall for all purposes be deemed an original thereof, have been duly executed by the parties.

CITY OF SUNNYVALE
a California chartered municipal corporation
of the State of California, Owner

GRUENDL INC. DBA RAY'S ELECTRIC
Contractor

License No. 682725

By _____
City Manager Date

By _____
Title Date

Attest:
City Clerk

By _____
Title Date

By _____
City Clerk Date

(SEAL)

APPROVED AS TO FORM:

City Attorney Date

EXHIBIT A**BID SCHEDULE**

No.	Description	Qty	Unit*	Unit Cost
1	Mobilization (Recommend Not to Exceed 5% of Total Base Bid)	1	LS	\$85,000.00
2	Construction Staking	1	LS	\$5,500.00
3	Construction Area Signs	1	LS	\$10,000.00
4	Traffic Control System	1	LS	\$62,000.00
5	Clearing and Grubbing	1	LS	\$28,000.00
6	Pavement Section Excavation	120	CY	\$280.00
7	Remove Concrete Curb & Gutter	469	LF	\$28.00
8	Remove Concrete Curb	85	LF	\$40.00
9	Remove Concrete Sidewalk	2,297	SF	\$10.00
10	Remove Pavers	73	SF	\$53.00
11	Remove and Salvage Sign & Post	1	EA	\$500.00
12	Remove and Replace Existing Storm Drain Inlet	1	EA	\$11,500.00
13	Remove and Replace Existing Fire Hydrant, Fire Water Pipe and Valve	1	LS	\$32,575.00
14	Adjust Drain Inlet to Grade	2	EA	\$3,025.00
15	Adjust Water Meter to Grade	1	EA	\$925.00
16	Adjust Water Valve to Grade	2	EA	\$1,025.00
17	Temporary Erosion Control	2	LS	\$8,600.00

No.	Description	Qty	Unit*	Unit Cost
18	Hot Mix Asphalt	2,814	SF	\$25.00
19	6" Vertical Curb & Gutter	482	LF	\$161.00
20	Truncated Domes	255	SF	\$67.00
21	Concrete Sidewalk	2,454	SF	\$30.00
22	PPC Curb Ramp – 13C-1	12	EA	\$6,500.00
23	PPC Curb Ramp – 13C-2	4	EA	\$6,750.00
24	Traffic Signal Modification at S. Bernardo Ave and Heatherstone Wy	1	LS	\$518,000.00
25	Traffic Signal Modification at N. Fair Oaks Ave and E. California Ave	1	LS	\$526,000.00
26	Signing and Striping at S. Bernardo Ave and Heatherstone Wy	1	LS	\$20,750.00
27	Signing and Striping at N. Fair Oaks Ave and E. California Ave	1	LS	\$19,500.00
28	Slurry Seal	22,983	SF	\$1.80

EXHIBIT B

Utilization of Local Workforce in Construction Projects – The Sunnyvale City Council has adopted a policy which encourages utilization of local workforces, including State-certified apprentices, as a means of supporting economic opportunities for all members of the community. Local workforce is defined as workers residing in Santa Clara County. The lowest responsive and responsible bidder must provide a projection of locally hired workers utilized for this contract.

Contractor	Projected Number of Locally Hired Workers _____ Projected Percent of Locally Hired Workers _____%
Subcontractor(s)	Projected Number of Locally Hired Workers _____ Projected Percent of Locally Hired Workers _____%

EXHIBIT C

INSURANCE REQUIREMENTS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work by the Contractor, their agents, representatives, or employees.

Minimum Scope and Limits of Insurance. Contractor shall maintain limits not less than:

1. **Commercial General Liability:** coverage written on an occurrence basis with limits not less than \$2,000,000 per occurrence and \$4,000,000 aggregate for bodily injury, personal injury, and property damage. ISO Occurrence Form shall be at least as broad as CG 0001.
2. **Automobile Liability:** coverage with a combined single limit of not less than \$2,000,000 per occurrence applying to all owned, non-owned, or hired vehicles used in conjunction with this contract for bodily injury and property damage. ISO Form shall be at least as broad as CA 0001.
3. **Workers' Compensation:** Statutory Limits and **Employer's Liability:** \$1,000,000 per accident for bodily injury or disease.

Industry Specific Coverages. If checked below, the following insurance is also required:

- Professional Liability / Errors and Omissions Liability coverage with limits not less than \$2,000,000 per occurrence or claim.
- Valuable Papers and Electronic Data Processing with limits not less than \$10,000 each.
- Pollution Liability coverage with limits not less than \$2,000,000 per occurrence.
- MCS-90 Endorsement to Business Automobile insurance for transportation of hazardous materials and pollutants.
- Builder's Risk / Course of Construction coverage written on an "all risk" basis with limits equal to the completed value of the project and no coinsurance penalty provisions.
- Installation Floater coverage written on an "all risk" basis with limits equal to the completed value of the project and no coinsurance penalty provisions.

Deductibles, Self-Insured Retentions and Other Coverages:

Any deductibles or self-insured retentions must be declared and approved by the City of Sunnyvale, Risk Manager. The Contractor shall guarantee payment of any losses and related investigations, claim administration and defense expenses within the deductible or self-insured retention.

The aforementioned insurance requirements can be met through any combination of self-insured, primary, and excess/umbrella policies that fulfill the stipulated coverage as cited above.

Other Insurance Provisions:

1. During the term of the contract, the City of Sunnyvale, its officers, officials, employees, agents, and volunteers are to be covered as an additional insured in the Contractor's commercial general liability policy (and if indicated above, valuable papers and electronic data processing, pollution liability, builder's risk, and installation floater policies) with respects to liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City of Sunnyvale, its officers, officials, employees, agents, or volunteers.

Additional Insured Enforcement for ongoing operations at least as broad as ISO CG 20 10 Scheduled, or automatic CG 20 38 and completed operations shall be at least as broad as ISO CG 20 37 scheduled or automatic ISO CG 20 40.

2. During the term of the contract, the Contractor's Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City of Sunnyvale.
3. For all Architects, Engineers, and Design Professionals - If Industry Specific Coverage box is checked above **and** if the Contractor's Professional Liability/Errors and Omissions coverage is written on a claims-made basis:
 - a. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
 - b. Insurance must be maintained, and evidence of insurance must be provided, *for at least three (3) years after completion of the contract of work.*
 - c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *three (3) years* after completion of contract work
4. If Industry Specific Coverage box is checked above, during the term of the contract, the Contractor's Builder's Risk / Course of Construction or Installation Floater policy shall provide coverage for any building, structures, machinery, or equipment that is damaged, impaired, broken or destroyed during the performance of the Work, including during transit, installation, and testing. The policy shall name the City of Sunnyvale as a Loss Payee with respect to any repairs or replacement of any damaged property or other amounts payable under the policy.
5. For any claims related to this project, the Contractor's insurance shall be primary. Any insurance or self-insurance maintained by the City of Sunnyvale, its officers, officials, employees, agents, and volunteers shall be excess of the Contractor's insurance and shall not contribute with it and shall be at least as broad as ISO CG 20 01 04 13.
6. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Sunnyvale, its officers, officials, employees, agents, or volunteers.
7. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
8. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City of Sunnyvale.
9. Any umbrella or excess insurance Liability policies shall be true "following form" of the underlying policy coverage, terms, conditions, and provisions and shall meet all of the insurance requirements stated in this document, including the additional insured, SIR, and primary and non-contributory insurance requirements for the benefit of the City (if agreed to in a written contract or agreement) until all coverage carried by or available to the Contractor's primary and excess liability policies are exhausted and before the City's own insurance or self-insurance shall be called upon to contribute to a loss.
10. The policy limits of coverage shall be made available to the full limits of the policy. The minimum limits stated above shall not serve to reduce the Contractor's policy limits of coverage. Therefore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured, whichever is greater.

Acceptability of Insurers:

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, and who are admitted and authorized to do business and in good standing in California unless otherwise acceptable to City of Sunnyvale's Risk Manager.

Verification of Coverage:

The City of Sunnyvale utilizes PINSAdvantage.com (PINS) to track and verify all insurance related documents. The City will email the Contractor requesting proof of insurance for this Contract through the PINS platform (no-reply@pinsadvantage.com), which include instructions on how to upload insurance documents electronically. Contractor shall furnish the City of Sunnyvale with an original Certificate of Insurance effecting the coverage required. The certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates are to be received and approved by the City of Sunnyvale, Risk Manager prior to commencement of work.

The Contractor shall provide certificate(s) evidencing renewals of all insurance required herein prior to the expiration date of any such insurance. Contractor shall submit insurance certificates reflecting policy renewals through PINS. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

Subcontractors:

Contractor shall require and verify that all subcontractors or other parties hired for this Work, purchase and maintain coverage for indemnity and insurance requirements at least as broad as specified in this Agreement herein, to the extent they apply to the scope of the subcontractor's work with the same Certificate of Insurance requirements and naming as additional insureds all parties to this Contract. Failure of Contractor to verify existence of sub-contractor's insurance shall not relieve Contractor from any claim arising from subcontractors work on behalf of Contractor.

Contractor shall include the following language in their agreement with Subcontractors: "Subcontractors hired by Contractor agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under the Agreement Documents and provide a valid certificate of insurance and the required endorsements included in the Agreement as proof of compliance prior to commencement of any work and to include this same requirement for any subcontractors they hire for this work. A copy of the Owner Contract Document Indemnity and Insurance provisions will be furnished to the Subcontractor upon request." Contractor shall provide proof of such Compliance and verification to the City upon request.

820190 - Traffic Signal Hardware and Wiring

Originating Year:	1999	Project Type:	Traffic and Transportation	Department:	250 - Public Works
Planned Completion Year:	Ongoing	Category:	Infrastructure	Project Manager:	Gaku Watanabe

Project Description/Scope/Purpose

This project provides funding for design and construction for replacement of traffic signal underground conduits and signal pole structures at the end of their estimated life span. Underground cables and conduits have a life expectancy of approximately 35 years. Signals identified for replacement are evaluated by location specific assessments based upon an inventory of traffic signal life cycles. The City has 135 traffic signals. Out of these, 72 are beyond their design life and are due for replacement.

The traffic signal at Sunnyvale/Hendy was designed in FY 2018/19 and constructed in FY 2020/21.

For future projects, design and construction for two traffic signals will be performed in alternating years. Fair Oaks/California, and Bernardo/Heatherstone will be designed in FY 2022/23 and constructed in FY 2023/24. Fair Oaks/Olive and Maude/Pastoria will be designed in FY 2024/25 and constructed in FY 2025/26.

Project Evaluation and Analysis

Underground conduits/substructures, as they age and corrode, become filled with dirt and water and cannot be cleaned. Failure to replace systems may result in wire failure in the future with no means of quick replacement and signal shutdown for multiple days until replaced. Traffic signal poles and associated hardware are evaluated for replacement concurrently in order to consider updated design standards and condition of infrastructure. Project costs are based on bid history and construction prices received.

Fiscal Impact

This project is funded by the Gas Tax Fund. The budget provided is sufficient for two signals per two-year cycle. Project costs are based on bid history and construction prices received. Near term funding levels are calibrated to match conditions in the field.

Funding Sources

Gas Tax Fund

Plans and Goals

LT - Land Use and Transportation - LT-2: Environmentally Sustainable Land Use & Transportation Planning and Development

Project Financial Summary

	Project Costs	Revenues	Operating Costs
Prior Actual	5,969,845	4,167,494	-
2022-23	2,188,575	1,258,729	-
2023-24	1,851,645	-	-
2024-25	404,614	-	-
2025-26	1,711,570	-	-
2026-27	410,777	-	-
2027-28	1,851,235	-	-
2028-29	444,296	-	-
2029-30	2,002,295	-	-
2030-31	480,551	-	-
2031-32	2,165,683	-	-
2032-33	519,764	-	-
2033-34	2,342,403	-	-
2034-35	562,176	-	-
2035-36	2,533,543	-	-
2036-37	608,050	-	-
2037-38	2,841,275	-	-
2038-39	681,906	-	-
2039-40	3,073,123	-	-
2040-41	764,733	-	-
2041-42	3,323,890	-	-
2042-43	860,221	-	-
20 Year Total	29,433,750	-	-
Grand Total	37,592,170	5,426,223	-



City of Sunnyvale

Agenda Item

24-0251

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Authorize the Issuance of a Purchase Order in the amount of \$967,187.62 to General Datatech L.P. (GDT) to provide Cisco Computer Equipment, Maintenance and Support Services (F24-022)

STAFF RECOMMENDATION

Take the following actions:

- Authorize the issuance of a purchase order in the amount of \$967,187.62 (base bid amount of \$909,579.74 plus shipping in the amount of \$8,778.66 and estimated sales tax in the amount of \$48,829.22) to GDT L.P. of Dallas for Cisco Computer Equipment, Maintenance and Support Services; and
- Authorize the City Manager to execute the purchase order when all necessary conditions have been met.

BASIS FOR RECOMMENDATION

An Invitation for Bids (IFB) was advertised on the DemandStar public procurement network on November 13, 2023. Sealed bids were publicly opened on December 13, with two (2) responsive bids received. GDT L.P. submitted the lowest responsive and responsible bid in the amount of \$967,187.62 (Attachment 1 to the Bid Summary).

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

Budgeted funds are available in the Technology and Communication Sub Fund (7027).

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

Prepared by: David Battaglia, Purchasing Officer
Reviewed by: Tim Kirby, Director of Finance
Reviewed by: Jaqui Guzmán, Deputy City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Bid Summary

IFB No. F24-022 Cisco Computer Equipment
and Maintenance & Support Services

BID SUMMARY

Vendor Name				GDT			GigaKOM	
Address				999 Metromedia Place Dallas, TX 75247			9245 Activity Road, Suite 105 San Diego, CA 92126	
Contact				Jay Ingram			Fernando Khatlab	
Bid Item	Part Number	Description	Term of Maintenance & Support Required	Qty	Unit Price	Extended Price	Unit Price	Extended Price
1	C9300L-24P-4G-A	Catalyst 9300L 24p PoE, Network Advantage ,4x1G Uplink	---	17	\$ 2,312.01	\$ 39,304.17	\$ 2,588.33	\$ 44,001.61
2	CON-SNT-C93004G4	Support - SNTC-8X5XNBD Catalyst 9300L 24p P	36 months	17	\$ 909.00	\$ 15,453.00	\$ 885.27	\$ 15,049.59
3	S9300LUK9-176	Cisco Catalyst 9300L XE 17.6 UNIVERSAL	---	17				
4	C9300L-NW-A-24	License - C9300L Network Advantage, 24-port license (Smart Account Mandatory)	---	17				
5	C9300L-STACK-BLANK	Catalyst 9300L Blank Stack Module	---	34				
6	TE-C9K-SW	TE agent for IOSXE on C9K	---	17				
7	FAN-T2	Cisco Type 2 Fan Module	---	51				
8	PWR-C1-715WAC-P	715W AC 80+ platinum Config 1 Power Supply	---	17				
9	CAB-TA-NA	North America AC Type A Power Cable	---	34				
10	SSD-240G	Cisco pluggable USB3.0 SSD storage	---	17	\$ 727.48	\$ 12,367.16	\$ 814.42	\$ 13,845.14
11	C9300L-DNA-A-24	C9300L Cisco DNA Advantage, 24-port Term Licenses (Smart Account Mandatory)	---	17				
12	C9300L-DNA-A-24-3Y	License - C9300L Cisco DNA Advantage, 24-port, 3 Year Term license	36 months	17	\$ 974.82	\$ 16,571.94	\$ 1,091.32	\$ 18,552.44
13	TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded (Smart Account Mandatory)	---	17				
14	TE-EMBEDDED-T-3Y	Software - ThousandEyes - Enterprise Agents	36 months	17				
15	D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches (Smart Account Mandatory)	---	17				
16	D-DNAS-EXT-S-3Y	License - Cisco DNA Spaces Extend for Catalyst Switching - 3Year	36 months	17				
17	PI-LFAS-T	Prime Infrastructure Lifecycle & Assurance Term - Smart Lic (Smart Account Mandatory)	---	17				
18	PI-LFAS-AP-T-3Y	License - PI Dev Lic for Lifecycle & Assurance Term 3Y	36 months	17				
19	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment (Smart Account Mandatory)	---	17				
20	PWR-C1-715WAC-P/2	715W AC 80+ platinum Config 1 SecondaryPower Supply	---	17	\$ 606.23	\$ 10,305.91	\$ 678.68	\$ 11,537.56
21	C9300L-48P-4G-A	Catalyst 9300L 48p PoE, Network Advantage ,4x1G Uplink	---	17	\$ 3,758.31	\$ 63,891.27	\$ 4,207.47	\$ 71,526.99
22	CON-SNT-C9300AG4	Support - SNTC-8X5XNBD Catalyst 9300L 48p PoE, Network Advantag	36 months	17	\$ 1,478.25	\$ 25,130.25	\$ 1,439.66	\$ 24,474.22

Bid Item	Part Number	Description	Term of Maintenance & Support Required	Qty	Unit Price	Extended Price	Unit Price	Extended Price
23	S9300LUK9-176	Cisco Catalyst 9300L XE 17.6 UNIVERSAL	---	17				
24	C9300L-NW-A-48	C9300L Network Advantage, 48-port license (Smart Account Mandatory)	---	17				
25	C9300L-STACK-BLANK	Catalyst 9300L Blank Stack Module	---	34				
26	TE-C9K-SW	TE agent for IOSXE on C9K	---	17				
27	FAN-T2	Cisco Type 2 Fan Module	---	51				
28	PWR-C1-715WAC-P	715W AC 80+ platinum Config 1 Power Supply	---	17				
29	CAB-TA-NA	North America AC Type A Power Cable	---	34				
30	SSD-240G	Cisco pluggable USB3.0 SSD storage	---	17	\$ 727.48	\$ 12,367.16	\$ 814.42	\$ 13,845.14
31	C9300L-DNA-A-48	C9300L Cisco DNA Advantage, 48-port license (Smart Account Mandatory)	---	17				
32	C9300L-DNA-A-48-3Y	License - C9300L Cisco DNA Advantage, 48-port, 3 Year Term license	36 months	17	\$ 1,828.39	\$ 31,082.63	\$ 2,046.91	\$ 34,797.47
33	TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded (Smart Account Mandatory)	---	17				
34	TE-EMBEDDED-T-3Y	Software - ThousandEyes - Enterprise Agents	36 months	17				
35	D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches (Smart Account Mandatory)	---	17				
36	D-DNAS-EXT-S-3Y	Licenses - Cisco DNA Spaces Extend for Catalyst Switching - 3Year	36 months	17				
37	PI-LFAS-T	Prime Infrastructure Lifecycle & Assurance Term - Smart Lic (Smart Account Mandatory)	---	17				
38	PI-LFAS-AP-T-3Y	License - PI Dev Lic for Lifecycle & Assurance Term 3Y	36 months	17				
39	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment (Smart Account Mandatory)	---	17				
40	PWR-C1-715WAC-P/2	715W AC 80+ platinum Config 1 SecondaryPower Supply	---	17	\$ 606.23	\$ 10,305.91	\$ 678.68	\$ 11,537.56
41	MR56-HW	Meraki MR56 Wi-Fi 6 Indoor AP	---	65	\$ 967.54	\$ 62,890.10	\$ 1,083.18	\$ 70,406.70
42	WS-C3560CX-12PC-S	Cisco Catalyst 3560-CX 12 Port PoE IP Base	---	1	\$ 1,238.14	\$ 1,238.14	\$ 1,386.11	\$ 1,386.11
43	CON-SNT-WSC312PC	Support - SNTC-8X5XNBD Cisco Catalyst 3560-CX 12 Port PoE IP Ba	36 months	1	\$ 426.02	\$ 426.02	\$ 414.90	\$ 414.90
44	CAB-TA-NA	North America AC Type A Power Cable	---	1			\$ -	\$ -
45	WS-C3560CX-8PC-S	Cisco Catalyst 3560-CX 8 Port PoE IP Base	---	2	\$ 1,034.45	\$ 2,068.90	\$ 1,158.09	\$ 2,316.18
46	CON-SNT-WSC38PCS	Support - SNTC-8X5XNBD Cisco Catalyst 3560-CX 8 Port PoE IP Bas	36 months	2	\$ 356.33	\$ 712.66	\$ 347.03	\$ 694.06
47	CAB-TA-NA	North America AC Type A Power Cable	---	2			\$ -	\$ -

Bid Item	Part Number	Description	Term of Maintenance & Support Required	Qty	Unit Price	Extended Price	Unit Price	Extended Price
48	C9410R	Cisco Catalyst 9400 Series 10 slot chassis	---	1	\$ 3,860.94	\$ 3,860.94	\$ 4,430.42	\$ 4,430.42
49	CON-SNT-C9410R	Support - SNTC-8X5XNBD Cisco Catalyst 9400	36 months	1	\$ 11,650.50	\$ 11,650.50	\$ 11,346.38	\$ 11,346.38
50	C9400-NW-A	Cisco Catalyst 9400 Network Advantage License (Smart Account Mandatory)	---	2				
51	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	---	6				
52	C9400-S-BLANK	Cisco Catalyst 9400 Series Slot Blank Cover	---	2				
53	TE-C9K-SW	TE agent for IOSXE on C9K	---	1				
54	S9400UK9-179	Cisco Catalyst 9400 XE 17.9 UNIVERSAL	---	1				
55	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	---	2	\$ 989.37	\$ 1,978.74	\$ 1,107.61	\$ 2,215.22
56	CAB-L620P-C19-US	NEMA L6-20 to IEC-C19 14ft US	---	2				
57	C9400-DNA-A	Cisco Catalyst 9400 DNA Advantage Term License (Smart Account Mandatory)	---	1				
58	C9400-DNA-A-3Y	License - Cisco Catalyst 9400 DNA Advantage 3 Year License	36 months	1	\$ 6,232.03	\$ 6,232.03	\$ 6,976.83	\$ 6,976.83
59	PI-LFAS-T	Prime Infrastructure Lifecycle & Assurance Term - Smart Lic (Smart Account Mandatory)	---	2				
60	PI-LFAS-AP-T-3Y	License - PI Dev Lic for Lifecycle & Assurance Term 3Y	36 months	2				
61	D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches (Smart Account Mandatory)	---	1				
62	D-DNAS-EXT-S-3Y	License - Cisco DNA Spaces Extend for Catalyst Switching - 3Year	36 months	1				
63	TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded (Smart Account Mandatory)	---	1				
64	TE-EMBEDDED-T-3Y	Software - ThousandEyes - Enterprise Agents	36 months	1				
65	C9400-SUP-1XL	Cisco Catalyst 9400 Series Supervisor 1XL Module	---	1	\$ 9,398.97	\$ 9,398.97	\$ 10,522.26	\$ 10,522.26
66	C9400-SSD-NONE	No SSD Memory Selected	---	1				
67	C9400-LC-48U	Cisco Catalyst 9400 Series 48-Port UPOE 10/100/1000 (RJ-45)	---	1	\$ 4,452.14	\$ 4,452.14	\$ 4,984.23	\$ 4,984.23
68	C9400-LC-48U	Cisco Catalyst 9400 Series 48-Port UPOE 10/100/1000 (RJ-45)	---	1	\$ 4,452.14	\$ 4,452.14	\$ 4,984.23	\$ 4,984.23
69	C9400-LC-48U	Cisco Catalyst 9400 Series 48-Port UPOE 10/100/1000 (RJ-45)	---	1	\$ 4,452.14	\$ 4,452.14	\$ 4,984.23	\$ 4,984.23
70	C9400-LC-48U	Cisco Catalyst 9400 Series 48-Port UPOE 10/100/1000 (RJ-45)	---	1	\$ 4,452.14	\$ 4,452.14	\$ 4,984.23	\$ 4,984.23

Bid Item	Part Number	Description	Term of Maintenance & Support Required	Qty	Unit Price	Extended Price	Unit Price	Extended Price
71	C9400-LC-48U	Cisco Catalyst 9400 Series 48-Port UPOE 10/100/1000 (RJ-45)	---	1	\$ 4,452.14	\$ 4,452.14	\$ 4,984.23	\$ 4,984.23
72	C9400-LC-48U	Cisco Catalyst 9400 Series 48-Port UPOE 10/100/1000 (RJ-45)	---	1	\$ 4,452.14	\$ 4,452.14	\$ 4,984.23	\$ 4,984.23
73	C9400-SUP-1XL/2	Cisco Catalyst 9400 Series Redundant Supervisor 1XL Module	---	1	\$ 9,398.97	\$ 9,398.97	\$ 10,522.26	\$ 10,522.26
74	C9400-SSD-NONE	No SSD Memory Selected	---	1				
75	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment (Smart Account Mandatory)	---	1				
76	C8300-2N2S-6T	Cisco Catalyst C8300-2N2S-6T Router	---	14	\$ 7,274.74	\$ 101,846.36	\$ 7,782.20	\$ 108,950.80
77	CON-SSSNT-C8302S6T	Support - SOLN SUPP 8X5XNBD Cisco Catalyst C8300	36 months	14	\$ 4,986.00	\$ 69,804.00	\$ 4,855.84	\$ 67,981.76
78	MEM-C8300-8GB	Cisco Catalyst 8300 Edge 8GB memory	---	14				
79	M2USB-16G	Cisco Catalyst 8000 Edge M.2 USB 16GB	---	14				
80	C-RFID-2R	Cisco Catalyst 8000 Edge RFID - 2RU	---	14				
81	C8000-HSEC	U.S. Export Restriction Compliance license for C8000 series (Smart Account Mandatory)	---	14				
82	C8300-RM-19-2R	Cisco Catalyst 8300 Rack mount kit - 19" 2R	---	14				
83	C8300-SM-BLANK	Cisco Catalyst 8300 Edge SM Blank	---	28				
84	C8300-PIM-BLANK	Cisco Catalyst 8300 Edge PIM Blank	---	14				
85	C8300-FAN-2R	Cisco Catalyst 8300 Edge Fan Tray, 2RU	---	14				
86	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment (Smart Account Mandatory)	---	14				
87	PWR-CC1-1000WAC	Cisco C8300 2RU AC 1KW Power supply	---	28				
88	PWR-CC1-MOD-POE	Cisco Catalyst Edge POE Power Supply	---	28				
89	TE-R-SW	TE agent for IOSXE on Enterprise Routing	---	14				
90	IOSXE-CTRL-MODE	IOS XE SD-WAN boot up mode for Unified image	---	14				
91	PWR-CC1-1000WAC-P	Cisco Catalyst Edge AC 1000WAC POE Power Supply	---	28	\$ 1,066.96	\$ 29,874.88	\$ 1,194.48	\$ 33,445.44
92	CAB-C15-AC	AC Power Cord (North America), C15, NEMA-5-15P, 2.5m	---	28				
93	NIM-2MFT-T1/E1	2 port Multiflex Trunk Voice/Clear-channel Data T1/E1 Module	---	14	\$ 1,103.15	\$ 15,444.10	\$ 1,235.00	\$ 17,290.00
94	PVDM4-32	32-channel DSP module	---	14	\$ 978.06	\$ 13,692.84	\$ 923.01	\$ 12,922.14
95	NIM-2FXS/4FXOP	2-Port FXS/FXS-E/DID and 4-Port FXO Network Interface Module	---	14	\$ 720.48	\$ 10,086.72	\$ 806.59	\$ 11,292.26
96	SC8KBEUK9-176	UNIVERSAL	---	14			\$ -	\$ -

Bid Item	Part Number	Description	Term of Maintenance & Support Required	Qty	Unit Price	Extended Price	Unit Price	Extended Price
97	SVS-CDNA-T2-A3Y	Solution Support for SW - DNA Advantage Cloud Lic, T2, 3Y	---	14	\$ 1,871.10	\$ 26,195.40	\$ 1,632.94	\$ 22,861.16
98	DNA-C-T2-A-3Y	License - Cisco DNA Advantage Cloud Lic 3Y - upto 1G (Aggr, 2G) (Smart Account Mandatory)	36 months	14	\$ 5,166.00	\$ 72,324.00	\$ 5,140.80	\$ 71,971.20
99	SDWAN-UMB-ADV	License - Cisco Umbrella for DNA Advantage (Smart Account Mandatory)	36 months	14				
100	SDWAN-CLOUD-PF	License - Cisco SDWAN Cloud Deployment Option	36 months	14				
101	C83-2N2S-6T-PF	License - C8300-2N2S-6T Platform Selection for DNA Subscription (Smart Account Mandatory)	36 months	14				
102	IOSXE-CTRL-MODE-PF	Software - IOS XE SD-WAN boot up mode for Unified image - Deployment Opt	36 months	14				
103	DSTACK-T2-A	License - Cisco DNA Advantage Stack - upto 1G (Aggr, 2G) (Smart Account Mandatory)	36 months	14				
104	NWSTACK-T2-A	License - Cisco Network Advantage Stack - upto 1G (Aggr, 2G) (Smart Account Mandatory)	36 months	14				
105	TE-EMBED-WANI	Software - Cisco ThousandEyes WAN Insights Embedded (Smart Account Mandatory)	36 months	14				
106	WS-C3560CX-8TC-S	Cisco Catalyst 3560-CX 8 Port Data IP Base	---	1	\$ 856.19	\$ 856.19	\$ 958.51	\$ 958.51
107	CON-SNT-WSC38TCS	Support - SNTC-8X5XNBD Cisco Catalyst 3560-CX 8 Port Data IP Ba	36 months	1	\$ 293.65	\$ 293.65	\$ 285.98	\$ 285.98
108	CAB-TA-NA	North America AC Type A Power Cable	---	1				
109	C3560CX-DNA-A-8	C3560CX DNA Advantage, 8-port Term license (Smart Account Mandatory)	---	1				
110	C3560CX-DNA-A-8-3	License - C3560CX DNA Advantage, 8-port, 3 Year Term license	36 months	1	\$ 308.63	\$ 308.63	\$ 345.51	\$ 345.51
111	WS-C3560CX-12PC-S	Cisco Catalyst 3560-CX 12 Port PoE IP Base	---	5	\$ 1,238.14	\$ 6,190.70	\$ 1,386.11	\$ 6,930.55
112	CON-SNT-WSC312PC	Support - SNTC-8X5XNBD Cisco Catalyst 3560-CX 12 Port PoE IP Ba	36 months	5	\$ 426.02	\$ 2,130.10	\$ 414.90	\$ 2,074.50
113	CAB-TA-NA	North America AC Type A Power Cable	---	5				
114	C3560CX-DNA-A-12	C3560CX DNA Advantage, 12-port Term license (Smart Account Mandatory)	---	5				
115	C3560CX-DNA-A-12-3	License - C3560CX DNA Advantage, 12-port, 3 Year Term license	36 months	5	\$ 339.49	\$ 1,697.45	\$ 380.06	\$ 1,900.30
116	IE-4010-4S24P	IE4010 with 24GE Copper PoE+ ports and 4GE SFP uplink ports	---	8	\$ 3,907.07	\$ 31,256.56	\$ 4,374.00	\$ 34,992.00
117	CON-SNT-IE40104S	Support- SNTC-8X5XNBD IE4010 4x 1G SFP, 24	36 months	8	\$ 2,007.34	\$ 16,058.72	\$ 1,954.94	\$ 15,639.52

Bid Item	Part Number	Description	Term of Maintenance & Support Required	Qty	Unit Price	Extended Price	Unit Price	Extended Price
118	IE4010_SW	Software for IE4010 rugged series switch	---	8				
119	PWR-RGD-AC-DC-H	IE4010/5000 Hazloc Pwr Supply High AC/DC 85-264VAC/88-300VDC	---	16	\$ 339.49	\$ 5,431.84	\$ 380.06	\$ 6,080.96
120	DIGITAL-DL-CODE	Digital Download Code for Software License	---	8			\$ -	\$ -
121	IOT-OTHER	Not related to an IoT Solution; For tracking only.	---	8			\$ -	\$ -
122	NO-IOT-SOLUTION	Not related to an IoT Solution; For tracking only.	---	8			\$ -	\$ -
123	IE4010-DNA-A-H	IE 4010 DNA Advantage (Smart Account Mandatory)	---	8			\$ -	\$ -
124	IE4010-DNA-A-H-3Y	License - IE 4010 DNA Advantage, 3 Year Term license	36 months	8	\$ 921.47	\$ 7,371.76	\$ 1,031.60	\$ 8,252.80
125	GLC-SX-MM-RGD=C8500L-8S4X	1000Mbps Multi-Mode Rugged SFP Cisco Catalyst 8500 Series 4x SFP+ and 8x SFP, 4x10GE, 8x1GE	---	20	\$ 275.91	\$ 5,518.20	\$ 260.83	\$ 5,216.60
126			---	1	\$ 14,331.24	\$ 14,331.24	\$ 16,044.00	\$ 16,044.00
127	CON-SSSNT-C8500L8X	Support - SOLN SUPP 8X5XNBD Cisco Catalyst 8500 Series 12-port SFP+,	36 months	1	\$ 8,471.25	\$ 8,471.25	\$ 8,250.12	\$ 8,250.12
128	C-RFID-1R	Cisco Catalyst 8000 Edge RFID - 1RU	---	1				
129	M2USB-16G	Cisco Catalyst 8000 Edge M.2 USB 16GB	---	1				
130	C8500L-RM-19-1R	Cisco Catalyst 8500L Rack mount kit - 19" 1R	---	1				
131	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment (Smart Account Mandatory)	---	1				
132	C8000-HSEC	U.S. Export Restriction Compliance license for C8000 series (Smart Account Mandatory)	---	1				
133	SC8KAESUK9-176	UNIVERSAL	---	1				
134	IOSXE-CTRL-MODE	IOS XE SD-WAN boot up mode for Unified image	---	1				
135	PWR-CH1-400WAC	Cisco C8500L 400W AC Power Supply, Reverse Air	---	2				
136	CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	---	2				
137	DNA-C-T3-A-3Y	Cisco DNA Advantage Cloud Lic 3Y - upto 10G (Aggr, 20G) (Smart Account Mandatory)	---	1	\$ 24,862.50	\$ 24,862.50	\$ 22,628.70	\$ 22,628.70
138	SVS-CDNA-T3-A3Y	Software - Solution Support for SW - DNA Advantage Cloud Lic, T3, 3Y	36 months	1	\$ 5,680.37	\$ 5,680.37	\$ 4,957.20	\$ 4,957.20
139	DSTACK-T3-A	License - Cisco DNA Advantage Stack - upto 10G (Aggr, 20G) (Smart Account Mandatory)	36 months	1				
140	NWSTACK-T3-A	License - Cisco Network Advantage Stack - upto 10G (Aggr, 20G) (Smart Account Mandatory)	36 months	1				
141	SDWAN-UMB-ADV	Software - Cisco Umbrella for DNA Advantage (Smart Account Mandatory)	36 months	1				

Bid Item	Part Number	Description	Term of Maintenance & Support Required	Qty	Unit Price	Extended Price	Unit Price	Extended Price
142	SDWAN-CLOUD-PF	Software - Cisco SDWAN Cloud Deployment Option	36 months	1				
143	TE-EMBED-WANI	Software - Cisco ThousandEyes WAN Insights Embedded (Smart Account Mandatory)	36 months	1				
144	C85L-8S4X-PF	License - C8500L-8S4X Platform Selection for DNA Subscription (Smart Account Mandatory)	36 months	1				
145	IOSXE-CTRL-MODE-PF	Software - IOS XE SD-WAN boot up mode for Unified image - Deployment Opt	36 months	1				
146	VG400-4FXS/4FXO	Cisco VG400 Analog Voice Gateway	---	12	\$ 1,987.74	\$ 23,852.88	\$ 2,225.29	\$ 26,703.48
147	CON-SNT-VG4004FO	Support - SNTC-8X5XNBD Cisco VG400 Analog Voice Gateway	36 months	12	\$ 912.31	\$ 10,947.72	\$ 888.49	\$ 10,661.88
148	SL-VG400-UC-K9	Unified Communication License for VG400 Series (Smart Account Mandatory)	---	12				
149	CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	---	12				
150	PWR-VG400-AC	AC Power Supply for Cisco VG400	---	12				
151	SVG400UK9-176	Cisco VG400 Series IOS XE Universal Image	---	12				
152	A-FLEX-3	Collaboration Flex Plan 3.0	---	1				
153	SVS-FLEX-SUPT-BAS	Basic Support for Flex Plan	---	1				
154	A-FLEX-EP-CME	Communications Manager Express (CME) (Smart Account Mandatory)	---	14	\$ 104.58	\$ 1,464.12	\$ 121.91	\$ 1,706.74
155	A-FLEX-SRST-ADD	SRST Endpoints Addon (1) (Smart Account Mandatory)	---	14	\$ 31.50	\$ 441.00	\$ 36.72	\$ 514.08
156	C8300-2N2S-6T	Cisco Catalyst C8300-2N2S-6T Router	---	1	\$ 7,274.74	\$ 7,274.74	\$ 7,782.20	\$ 7,782.20
157	CON-SNT-C8302S6T	Support - SNTC-8X5XNBD Cisco Catalyst C8300	36 months	1	\$ 3,989.25	\$ 3,989.25	\$ 3,885.12	\$ 3,885.12
158	MEM-C8300-8GB	Cisco Catalyst 8300 Edge 8GB memory	---	1				
159	M2USB-16G	Cisco Catalyst 8000 Edge M.2 USB 16GB	---	1				
160	C-RFID-2R	Cisco Catalyst 8000 Edge RFID - 2RU	---	1				
161	C8000-HSEC	U.S. Export Restriction Compliance license for C8000 series (Smart Account Mandatory)	---	1				
162	C8300-RM-19-2R	Cisco Catalyst 8300 Rack mount kit - 19" 2R	---	1				
163	C8300-SM-BLANK	Cisco Catalyst 8300 Edge SM Blank	---	2				
164	C8300-PIM-BLANK	Cisco Catalyst 8300 Edge PIM Blank	---	1				
165	C8300-FAN-2R	Cisco Catalyst 8300 Edge Fan Tray, 2RU	---	1				
166	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment (Smart Account Mandatory)	---	1				
167	C-POE-COVER	Cover for empty POE slot on Cisco Catalyst Edge 8300	---	2				

Bid Item	Part Number	Description	Term of Maintenance & Support Required	Qty	Unit Price	Extended Price	Unit Price	Extended Price
168	TE-R-SW	TE agent for IOSXE on Enterprise Routing	---	1				
169	IOSXE-AUTO-MODE	IOS XE Autonomous boot up mode for Unified image	---	1				
170	PWR-CC1-650WAC	Cisco C8300 2RU AC Power supply	---	2				
171	CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	---	2				
172	NIM-2FXO	2-port Network Interface Module - FXO (Universal)	---	1	\$ 242.49	\$ 242.49	\$ 271.47	\$ 271.47
173	NIM-2MFT-T1/E1	2 port Multiflex Trunk Voice/Clear-channel Data T1/E1 Module	---	1	\$ 1,103.15	\$ 1,103.15	\$ 1,235.00	\$ 1,235.00
174	PVDM4-64	64-channel DSP module	---	1	\$ 2,022.72	\$ 2,022.72	\$ 1,846.01	\$ 1,846.01
175	SC8KBEUK9-176	UNIVERSAL	---	1				
176	DNA-P-T2-A-3Y	Cisco DNA Advantage On-Prem Lic 3Y - upto 1G (Aggr, 2G) (Smart Account Mandatory)	---	1	\$ 5,166.00	\$ 5,166.00	\$ 5,140.80	\$ 5,140.80
177	SVS-PDNA-ADV	Software - Embedded Support for SW - Tiered DNA Advantage On-Prem	36 months	1				
178	DSTACK-T2-A	License - Cisco DNA Advantage Stack - upto 1G (Aggr, 2G) (Smart Account Mandatory)	36 months	1				
179	NWSTACK-T2-A	License - Cisco Network Advantage Stack - upto 1G (Aggr, 2G) (Smart Account Mandatory)	36 months	1				
180	TE-EMBED-WANI	Software - Cisco ThousandEyes WAN Insights Embedded (Smart Account Mandatory)	36 months	1				
181	SDWAN-UMB-ADV	License - Cisco Umbrella for DNA Advantage (Smart Account Mandatory)	36 months	1				
182	DNAC-ONPREM-PF	Software - Cisco DNA Center On Prem Deployment Option for WAN	36 months	1				
183	C83-2N2S-6T-PF	License - C8300-2N2S-6T Platform Selection for DNA Subscription (Smart Account Mandatory)	36 months	1				
184	IOSXE-AUTO-MODE-PF	Software - IOS XE Autonomous boot up mode for Unified image (Smart Account Mandatory)	36 months	1				
185	L-CONTROLLER-ADD	License -Subscription for Cisco SD-WAN Controller provisioning (Smart Account Mandatory)	36 months	1				
186	ON-PREM-HOSTED	Customer On-Premise deployment (Smart Account Mandatory)	---	1				
187	D-VM-OP-3Y	License - On-Prem Hosted Cisco vManage node 3-yr sub (Smart Account Mandatory)	36 months	1				
188	D-VS-OP-3Y	License - On-Prem Hosted Cisco vSmart node 3-yr sub (Smart Account Mandatory)	---	2				

Bid Item	Part Number	Description	Term of Maintenance & Support Required	Qty	Unit Price	Extended Price	Unit Price	Extended Price
189	D-VB-OP-3Y	License - On-Prem Hosted Cisco vBond node 3-yr sub (Smart Account Mandatory)	---	2				
190	SSP-SDWAN	Support - Self-service portal Controller Provisioning for SDWAN (Smart Account Mandatory)	---	1				
191	TRN-CLC-001	Training - 100 Training credit. Expires in 1 yr. Team Captain required	---	1	\$ 10,000.00	\$ 10,000.00	\$ 9,180.00	\$ 9,180.00
Subtotal						\$ 909,579.74		\$ 960,503.21
Estimated sales tax						\$ 48,829.22		\$ 61,464.29
Grand Total						\$ 958,408.96		\$ 1,021,967.50

Shipping costs: \$8,778.66
Adjusted Grand Total: \$967,187.62



City of Sunnyvale

Agenda Item

24-0276

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Approve Third Contract Amendment to Central Labor Council Partnership for Adult Workforce Development Services in San Mateo County

BACKGROUND

NOVA Workforce Services (NOVA) contracts out adult workforce development services in San Mateo County, under the federal Workforce Innovation and Opportunity Act (WIOA). It currently contracts with the Central Labor Council Partnership (CLCP) for adult services at a San Mateo NOVA location. Customers are able to access services at either San Mateo or Sunnyvale. NOVA has been approved by the state to directly provide adult services at the Sunnyvale location.

CLCP provides career services to adult jobseekers at the San Mateo Job Center. Services include assessment, career advising and individualized employment planning, occupational skills training, an online job connector job board, and career navigation workshops that support a customer-driven model.

Adult services contracts in San Mateo County are competitively procured. In 2022, a contract was awarded to CLCP for adult services following a competitive procurement process. The City Council approved the adult services contract at its June 21, 2022, meeting (RTC No. 22-0644). The funding approved was for up to \$700,000 (\$350,000 for WIOA adults and \$350,000 for WIOA dislocated workers.) The term of this contract was for one year, from July 1, 2022 to June 30, 2023, with the option to renew up to three additional years for a total service period of four years. Renewal was dependent upon successful performance and available funding.

Since the contract was initially awarded in 2022, it has been amended twice. The first amendment made administrative changes and staffing adjustments of \$54,062 for the term ending June 30, 2023. The second amendment renewed the contract for the first of the three authorized annual renewals, from July 1, 2023 to June 30, 2024, in the amount not to exceed \$700,000. The renewal was based on successful performance the previous year and available funding.

EXISTING POLICY

Council Policy 5.1.1: Socio-Economic - Goals and Policies: Education and Training Goal 5.1F: Provide job training and employment services, within constraints of operative Federal regulations and available Federal funding, to address the locally-determined employment and training needs of economically disadvantaged residents and others with special needs.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a

governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

DISCUSSION

The importance of reaching out to disenfranchised and marginalized communities is critical to ensure equal access to workforce development services. This requires targeted outreach and recruitment to touch those unemployed residents requiring assistance that have not been previously served. San Mateo County is a large geographic region comprised of areas of significant poverty. A substantial investment in outreach and recruitment services will be necessary to effectively serve those impacted residents. As such, a third contract amendment with CLCP is recommended to add an additional \$242,000 annually to fund outreach and recruitment services. The amended contract for the current FY 2023/24 term would total \$942,000 (\$471,000 for WIOA adults and \$471,000 for WIOA dislocated workers). The recommended amendment would be for the current fiscal year, from July 1, 2023 to June 30, 2024, with the option to renew up to two additional years remaining in the contracting period. Renewal for the final two authorized years will be based on performance results and available funding.

It is anticipated that providing outreach and recruitment services will result in an increase in jobseekers served. CLCP proposes to serve 275 WIOA enrolled adults (up from 250 adults) and 250 WIOA enrolled dislocated workers. There have been no changes made to the current comprehensive career services that remain the focus of this service contract.

The draft third amendment to the contract between the City and CLCP is attached to this report. (Attachment 1).

Pursuant to federal law (29 U.S.C.A. Section 3122), the City Council is the “chief elected official”, and the “local grant recipient” and “fiscal agent” for NOVA and the Local Workforce Development Board. In filling these functions, City Council’s past practice for contracts exceeding \$250,000 has been to approve the award of the contract and authorize the City Manager or authorized designee to execute the contract.

FISCAL IMPACT

The source of funds for these services is WIOA funds. As such, WIOA funds should sufficiently cover all anticipated obligations of day-to-day program operations. If WIOA funding is cut, then program services will be proportionately reduced. No City funds will be used for the contract.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City’s official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City’s website.

RECOMMENDATION

Approve the third contract amendment for adult workforce development services and authorize the City Manager or designee to execute agreement with CLCP for adult and dislocated worker services in an amount not to exceed \$942,000 (\$471,000 for WIOA adults and \$471,000 for WIOA dislocated

workers), for the contract term from July 1, 2023 to June 30, 2024, and authorize the City Manager or designee to renew the contract for up to the two additional years remaining based on performance results acceptable to the City and available funding.

Prepared by: Eileen Stanly, Administrative Analyst
Reviewed by: Marléna Sessions, Director, NOVA Workforce Services
Reviewed by: Sarah Johnson-Rios, Assistant City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Draft CLCP Contract Amendment for Adult Workforce Development Services

**THIRD AMENDMENT TO AGREEMENT BETWEEN CITY OF SUNNYVALE AND
CENTRAL LABOR COUNCIL PARTNERSHIP FOR ADULT WORKFORCE
DEVELOPMENT SERVICES**

This Third Amendment to the Agreement No. 001-201-23 ("Agreement"), dated March 1, 2024 ("Third Amendment"), is by and between the City of Sunnyvale (hereinafter referred to as "City"), on behalf of the NOVA Workforce Board ("NOVA"), and the Central Labor Council Partnership for Adult Workforce Development Services (hereinafter referred to as "Subrecipient" or "CLCP") (collectively referred to as "Parties").

Whereas, on June 27, 2022, the City and CLCP entered into the Agreement whereby the Parties agreed to adhere to and comply with conditions and requirements established for use of specific funds from the State of California, which are intended to provide workforce development services to adults and dislocated workers eligible under the Workforce Innovation and Opportunity Act, Title I; and

Whereas, on March 31, 2023, the City and CLCP entered into an Amendment to Agreement, effective April 1, 2023, whereby the Parties agreed to change contact information under Exhibit A and Exhibit C to the Agreement; replaced Exhibit A, Attachment I, with Exhibit A, Attachment I-A: WIOA Adult and Dislocated Worker Participant Plan and Performance Goals (PY 22-23); replaced Exhibit D with Exhibit D-1, BUDGET – AMENDED; and replaced Exhibit D, Attachment I, with Exhibit D-1, Attachment I, BUDGET SUMMARY PLAN, adding \$54,062 for the term ending June 30, 2023; and

Whereas, on June 22, 2023, the City and CLCP entered into a Second Amendment to Agreement, effective July 1, 2023, whereby the Parties agreed to extend the Term of Agreement through June 30, 2024; replaced Exhibit A, Attachment I-A with Exhibit A, Attachment I-B: WIOA Adult and Dislocated Worker Participant Plan and Performance Goals; replaced Exhibit D-1 with Exhibit D-2, BUDGET-AMENDED; and replaced Exhibit D-1, Attachment I with Exhibit D-2, Attachment I, BUDGET SUMMARY PLAN that incorporates new funding for the WIOA Adult and WIOA Dislocated Worker programs for the term July 1, 2023 through June 30, 2024, totaling \$700,000; and

Whereas, the City and CLCP agree that a Third Amendment to Agreement No. 001-201-23 is advisable; and

Whereas, the Third Amendment is necessary to replace Exhibit A, Attachment I-B with Exhibit A, Attachment I-C: WIOA Adult and Dislocated Worker Participant Plan and Performance Goals; and

Whereas, the Third Amendment is necessary to replace Exhibit D-2 with Exhibit D-3, BUDGET-AMENDED; and

Whereas, the Third Amendment is necessary to replace Exhibit D-2, Attachment 1 with Exhibit D-3, Attachment I, BUDGET SUMMARY PLAN which adjusts budget line items and incorporates new funding for the WIOA Adult and WIOA Dislocated Worker Programs. Specifically, the budget amount of \$121,000 will be added to each of the expenditures of \$350,000 for the WIOA Adult and WIOA Dislocated Worker programs. As such, the funding for the term of July 1, 2023 through June 30, 2024 will increase by 242,000 for a total funding of \$942,000; and

Whereas, the City and CLCP agree that the effective date of the Third Amendment to the Agreement is March 1, 2024.

NOW, THEREFORE, THE PARTIES ENTER INTO THIS THIRD AMENDMENT TO AGREEMENT NO. 001-201-23:

1. Paragraph 3 of the Agreement, entitled "Funding Limit" is hereby amended to read as follows:
 3. Funding Limit: \$942,000 (\$471,000 for WIOA Adults and \$471,000 for WIOA Dislocated Workers
2. Exhibit A, Attachment I-B: WIOA Adult and Dislocated Worker Participant Plan and Performance Goals, to the Agreement is hereby replaced with Exhibit A, Attachment I-C: WIOA Adult and Dislocated Worker Participant Plan and Performance Goals, attached hereto and incorporated herein.
3. Exhibit D-2, BUDGET – AMENDED, to the Agreement is hereby replaced with Exhibit D-3, BUDGET – AMENDED, attached hereto and incorporated herein.
4. Exhibit D-2, Attachment I, BUDGET SUMMARY PLAN, to the Agreement is hereby replaced with Exhibit D-3, Attachment I, BUDGET SUMMARY PLAN, attached hereto and incorporated herein.
5. All other terms and conditions of this Agreement remain unchanged and in effect.

The Parties, by and through their authorized representatives as indicated below, hereby acknowledge, and agree to the terms and conditions of this Third Amendment to Agreement No. 001-201-23.

CITY OF SUNNYVALE

**CENTRAL LABOR COUNCIL
PARTNERSHIP**

BY: _____

BY: _____

NAME: **Sarah Johnson-Rios**

NAME: **Dillon Savory**

TITLE: **Assistant City Manager**

TITLE: **Director**

APPROVED AS TO FORM:

BY: _____
City Attorney

Exhibit A, Attachment I-C: WIOA Adult and Dislocated Worker Participant Plan and Performance Goals

WIOA ADULT Participant Plan				
Organization Name: CLCP				
Term: 7/1/2023- 6/30/2024				
I. Quarterly Participation (Cumulative)				
Quarter End Date (MM/YY)	9/23	12/23	3/24	6/24
A. Participants Enrolled	69	138	207	275
B. Participants Exited	29	82	150	223
C. Participants Carried Out				52
II. Program Services - Total Participants to Receive the Following Services				
A. Basic Career Services	275			
B. Individualized Career Services	275			
C. Training Services	17			
D. Follow Up Services	223			
III. Performance Goals (PY 23-24)				
A. Employment Rate 2nd Qtr	60.00%			
B. Employment Rate 4th Qtr	54.00%			
C. Median Earnings	\$12,200			
D. Credential Attainment	65.00%			
E. Measurable Skill Gains	40.00%			

Exhibit A, Attachment I-C: WIOA Adult and Dislocated Worker Participant Plan and Performance Goals

WIOA DISLOCATED WORKER Participant Plan				
Organization Name: CLCP				
Term: 7/1/2023- 6/30/2024				
I. Quarterly Participation (Cumulative)				
Quarter End Date (MM/YY)	9/23	12/23	3/24	6/24
A. Participants Enrolled	63	126	189	250
B. Participants Exited	23	75	147	178
C. Participants Carried Out				72
II. Program Services - Total Participants to Receive the Following Services				
A. Basic Career Services	250			
B. Individualized Career Services	250			
C. Training Services	18			
D. Follow Up Services	178			
III. Performance Goals (PY 23-24)				
A. Employment Rate 2nd Qtr	65.00%			
B. Employment Rate 4th Qtr	68.00%			
C. Median Earnings	\$18,000			
D. Credential Attainment	72.00%			
E. Measurable Skill Gains	52.00%			

BUDGET - AMENDED

Subrecipient will be reimbursed for adult and dislocated worker services program costs and activities conducted within the scope of this Agreement. The budget under this Agreement shall not exceed a total of \$942,000 (\$471,000 for WIOA Adults and \$471,000 for WIOA Dislocated Workers), as detailed in Exhibit D-3, Attachment 1.

Any changes requested for the budget shall be submitted by written request to the City and are subject to City's written approval.

Accrued expenditures (not yet paid) must be reported monthly on the Request for Payment.

METHOD OF PAYMENT

This Agreement is a cost reimbursement Agreement. Reimbursement for 100% of program costs and activities can be invoiced as completed on a monthly basis using the Request for Payment form that will be provided following approval of the contract. Requests shall be submitted by the 15th of the month following the month for which reimbursement is being requested.

Expenditures for adults and dislocated workers must be tracked and reported separately.

Documentation of all expenditures consisting of general ledger printouts and supporting documentation of cost allocation must be submitted with each payment request. Failure to submit required documentation and forms may cause a delay in payment.

Exhibit D-3, Attachment I

BUDGET SUMMARY PLAN

BUDGET SUMMARY PLAN				
Organization Name: CLCP				
Project Title: WIOA Adult / Dislocated Worker Programs				
Term: 7/1/2023- 6/30/2024		Adult	DW	
		7/23 - 6/24	7/23 - 6/24	Total
Expenditures:				
A. Staff Salaries		340,192	340,192	680,384
B. Staff Benefits		25,574	25,574	51,148
Staff Benefit Rate (%)	8%			
C. Staff Travel		2,000	2,000	4,000
D. Operating Expenses		17,711	17,711	35,422
E. Leases		45,325	45,325	90,650
F. Equipment - Prior approval required		-	-	-
G. Supportive Services		1,650	1,650	3,300
H. Other (attach detailed description)		-	-	-
I. Indirect Costs		38,548	38,548	77,096
Indirect rate (%)	10%			
Total		471,000	471,000	942,000
Training Referrals (must total 30% of budget \$282,600)		14	14	28
Cost per participant		1,713	1,884	
Number of Full-time equivalents (FTEs)		8	8	
Name of Cognizant Agency for Indirect Rate		n/a		



City of Sunnyvale

Agenda Item

24-0375

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Authorize the Issuance of a Blanket Purchase Order in the Amount of \$1,260,000 to Folsom Lake Ford for the Purchase of Ford Interceptor Sport Utility Vehicles (F24-104)

REPORT IN BRIEF

Approval is requested to authorize the issuance of a Blanket Purchase Order to Folsom Lake Ford of Folsom, CA in the amount of \$1,260,000 (including tire, documentation fees, delivery fees, and sales tax) to purchase up to twenty (20) marked and unmarked 2024 and 2025 Ford Police Interceptor Sport Utility Vehicles (SUVs) for the Department of Public Safety.

EXISTING POLICY

Pursuant to Section 2.08.040 of the Sunnyvale Municipal Code, Council approval is required for the procurement of goods and/or services greater than \$100,000 in any one transaction.

In accordance with Sunnyvale Municipal Code Section 2.08.220(b), the purchasing officer may authorize the procurement of goods and/or services through a contract initiated by another governmental, public or quasi-public agency, provided that the original parties to the contract agree, the contract was awarded within 36 months of the date of city authorization to utilize the contract, the contract is for identical or nearly identical goods and/or services, and the contract resulted from competitive bids methods similar to those set forth in Sunnyvale Municipal Code Section 2.08.060.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

BACKGROUND AND DISCUSSION

Economical operation of the City’s fleet requires that vehicles and equipment be replaced before operating costs become excessive. This contract will replace up to twenty (20) patrol and unmarked units that are scheduled for replacement during the next several fiscal years.

The City currently utilizes 34 Ford Police Interceptors for patrol and investigations. The Interceptor SUV has greater interior volume and has been the proven choice of vehicle for patrol and K-9 operations for DPS. Interceptors currently come in both gas and hybrid versions. The City has been purchasing hybrid models, though is finding that the downtime, warranty, and maintenance work has been higher than expected. Currently hybrid models are not available to order and it is uncertain when they will come available.

An initial order of five (5) 2024 gas only Interceptors will be placed upon approval of this agreement. These five (5) will address replacement of the oldest vehicles in service and bridge the time gap needed for orders to open and delivery to be completed for the 2025 hybrid model. If hybrids are further delayed, the City may order additional gas only models to meet operational demand. Some of these purchases may be unmarked or retrofitted for K-9 operations or Community Service Officer vehicles as well.

Traditionally, the City has purchased fleet vehicles through various cooperative purchasing agreements or through a California Statewide Commodity Contract. The City has used the State of California vehicle contracts many times in the past to identify vendors and has experienced better pricing than when bidding the goods/services individually. Interceptor SUVs that meet the City's requirements are available through a Statewide Commodity Leveraged Purchasing Agreement. Utilizing the Statewide Contract pricing saves time while benefiting from established vehicle pricing through this Contract.

FISCAL IMPACT

Vehicle replacements are funded by the Fleet Replacement Sub fund in the Internal Services Fund. Revenue to the fund comes through internal service charges to departments based on the equipment used. Police vehicles are funded fully by the General Fund. Funding is available for the initial purchase in the current budget, and future purchases are included in the schedule and financial plan for future fiscal years, subject to Council adoption of future year budgets.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Authorize the issuance of a Blanket Purchase Order in the amount of \$1,260,000 to Folsom Lake Ford for the purchase of Ford Interceptor Sport Utility Vehicles

Prepared by: Tim Kirby, Director of Finance
Reviewed by: Chip Taylor, Director of Public Works
Reviewed by: Sarah Johnson-Rios, Assistant City Manager
Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

24-0411

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Authorize the Issuance of a Purchase Order to Vac-con, Inc. in the Amount of \$804,491.37 for a Combination Sewer and Storm Drain Cleaning Truck (F24-110)

STAFF RECOMMENDATION

Authorize the issuance of a Purchase Order in the amount of \$804,491.37 (including tire, delivery fees, and Sales Tax) to Vac-con, Inc. of Green Cove Springs, FL for one (1) Vac-Con Model VTAQD312HE/1300 Titan Combination Sewer and Storm Drain Cleaning Truck.

BASIS FOR RECOMMENDATION

The City owns and maintains 320 miles of storm drain main lines, 4,200 storm drain inlets and over 120 trash capture devices. The City also has over 310 miles of sanitary sewer lines and approximately 5,300 manholes. The City's storm water system operates under Municipal Storm Water National Pollutant Discharge Elimination System (NPDES) permit. Provision C.10 of the permit requires the City to take certain actions to reduce trash coming from the storm drain system into the local waterways. Additionally, under state and federal law, the City must regularly clean and repair sanitary lines to ensure reliable operations and to prevent sewer overflows.

The City currently uses vacuum trucks used to maintain the sanitary and storm collection systems. These trucks are used on a constant basis and are essential pieces of equipment that assist in the prevention of debris from entering the City's storm water runoff system. A new sewer and storm cleaning vacuum truck will supply the necessary resource required to maintain trash capture devices and clear the storm and sanitary sewer systems of potential blockages. Additionally, this truck will be used in emergency response situations of a sanitary sewer overflow. The specifications were coordinated with the Fleet Management Division of Public Works and will be operated by the Environmental Services Department.

The purchase of this vehicle follows Administrative Policy "Energy Conservation for City Owned Facilities and Equipment" (Chapter 6, Article 4). Subdivision 3.B and 3.C, which specifies that new vehicle purchases shall be energy efficient and where practical and economically feasible, alternative fuel vehicles shall be considered. Zero emission and hybrid alternative vehicles are not available for this type of vehicle.

The pricing for this purchase originates from a Sourcewell Contract (No. 101221-VAC). The City regularly purchases fleet vehicles through a cooperative purchasing agreement or through a California Statewide Commodity Contract. The City has used Sourcewell cooperative purchasing agreements to identify vendors and purchase vehicles and equipment, typically realizing better pricing than when bidding the goods/services individually. The identified vehicle that meets the City's requirements is available through a Sourcewell cooperative purchasing agreement and it is in the best interest of the City to purchase through this contract.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

Vehicle replacements are funded by the Fleet Replacement Sub fund in the General Services Fund. Revenue to the fund comes through internal service charges to departments based on the equipment used. This Combination Flusher is primarily funded by the Wastewater Enterprise and partially by the General Fund. Funding is available for the purchase in the current budget.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

Prepared by: Tim Kirby, Director of Finance
Reviewed by: Chip Taylor, Director of Public Works
Reviewed by: Sarah Johnson-Rios, Assistant City Manager
Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

24-0300

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Ratify US Conference of Mayors' Appointment of Mayor Larry Klein to Technology and Innovation Committee

BACKGROUND & DISCUSSION

On January 30, 2024, the US Conference of Mayors (USCM) appointed Mayor Larry Klein to serve on the Technology and Innovation Committee. There is one annual meeting of the Committee, scheduled for the June Conference. This appointment does not have an expiration date. Mayor Klein may serve until the end of his term as Mayor.

The appointment letter is attached to this report as Attachment 1.

EXISTING POLICY

Council Policy 7.4.12, *Council Appointments to Intergovernmental Agencies*

For appointments made by outside bodies (e.g., USCM), the City Council must ratify the appointment of a Councilmember as part of a noticed agenda item at a regular meeting. No further Council ratification is needed for subcommittee appointments if the appointing committee assignment has already been ratified by Council.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes to the environment.

FISCAL IMPACT

There is no fiscal impact associated with this report.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Staff makes no recommendation. By approval of the consent calendar, Council ratifies US Conference of Mayors' Appointment of Mayor Larry Klein to the Technology and Innovation

Committee.

Prepared by: Victoria Ketell, Executive Assistant

Reviewed by: Michelle Zahraie, Sr. Management Analyst

Reviewed by: Sarah Johnson-Rios, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Letter from US Conference of Mayors Appointing Mayor Klein to the Technology and Innovation Committee



**THE UNITED STATES
CONFERENCE OF MAYORS**

Tuesday, January 30, 2024

Mayor Larry Klein
City of Sunnyvale
456 West Olive Avenue
Sunnyvale, CA 94088

Dear Mayor Klein,

This letter is to confirm your appointment to the Technology and Innovation Committee for the U.S. Conference of Mayors. We are excited for your engagement with the Conference and willingness to use your time on this important committee to advocate and recommend policy that will advance all American Cities.

The U.S. Conference of Mayors staff for this committee is Assistant Executive Director David Burns. He can be reached at dburns@usmayors.org, ph. 202-861-6765, m. 202-215-3800.

Thank you for your sharing your time and talents! Please don't hesitate to call me if you have any questions.

Sincerely,

Nan Whaley
Director of Membership
United States Conference of Mayors

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CEO AND EXECUTIVE DIRECTOR

TOM COCHRAN



City of Sunnyvale

Agenda Item

24-0313

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Amend the Code of Ethics and Conduct for Elected and Appointed Officials Related to Remote Public Comment During Oral Communications

EXISTING POLICY

The Sunnyvale Code of Ethics and Conduct for Elected and Appointed Officials, Section 3, "Elected and Appointed Officials' Conduct with the Public" contains general guidelines for the conduct of public meetings including "Be fair and equitable in allocating public hearing time to individual speakers." The principles stated in the Code of Ethics and Conduct for the conduct of public meetings apply to both City Council and Boards and Commissions.

ENVIRONMENTAL REVIEW

The action being considered does not require environmental review under the California Environmental Quality Act (CEQA) because it is an administrative activity that will not result in a physical change to the environment. (CEQA Guidelines Section 15378(b)(5).)

DISCUSSION

The Ralph M. Brown Act (Brown Act), California Government Code Section (G.C.) 54954.3(a), provides that "(a) Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body." Sunnyvale refers to this section of the agenda as "Oral Communications."

On January 9, 2024, Council amended the Code of Ethics and Conduct for Elected and Appointed Officials to clarify that the purpose of Oral Communications is to provide the opportunity for members of the public to make public comments *in person*. The chair may, but is not required, to take remote public comments during the Oral Communications section of the meeting and may determine it would be impractical to include remote public comment during oral communications for the purpose of timeliness of the meeting or conducting an orderly meeting (RTC No. 24-0201).

Council reviewed and reaffirmed the Code following review by the City's Boards and Commissions on February 6, 2024 (RTC No. 24-0284) and directed staff to return with the following amendment to the Code of Ethics and Conduct for Elected and Appointed Officials (Attachment 1, page 13). This amendment would update the Public Disruption portion of the Code to require one general warning to remote speakers to speak on topic. Here is the proposed addition to the Code:

When taking remote public comments, a single warning may be given at the beginning of the remote comment period stating that speakers who disrupt the meeting by speaking on matters outside of the Council's subject matter jurisdiction or agenda item (as applicable) may be ruled

out of order and barred from further testimony without a second warning.

This proposed amendment to the Code is intended to further the Council's ability to conduct orderly and timely meetings.

FISCAL IMPACT

None.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

STAFF RECOMMENDATION

Amend the Code of Ethics and Conduct for Elected and Appointed Officials as shown in Attachment 1 to the report.

Prepared by: David Carnahan, City Clerk

Reviewed by: Rebecca Moon, Interim City Attorney

Reviewed by: Sarah Johnson-Rios, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. DRAFT Revised Code of Ethics and Conduct for Elected and Appointed Officials



City of Sunnyvale

2024 Code of Ethics and Conduct for Elected and Appointed Officials

"Conduct is three-fourths of our life and its largest concern."

-- Matthew Arnold

Table of Contents

<u>Title</u>	<u>Page No.</u>
A. Ethics	3
B. Conduct	6
1. Elected and Appointed Officials’ Conduct with One Another	6
2. Elected and Appointed Officials’ Conduct with City Staff	7
3. Elected and Appointed Officials’ Conduct with the Public	8
4. Elected and Appointed Officials’ Conduct Regarding Ex- parte Communications	10
5. Council Conduct When Serving on Intergovernmental; Assignments with Other Public Agencies	10
6. Council Conduct with Boards and Commissions	11
7. Elected and Appointed Officials’ Conduct with the Media	12
C. Sanctions	12
D. Glossary of Terms	14
E. Implementation	14
APPENDIX A - Model of Excellence Member Statement	15

For ease of reference in the Code of Ethics and Conduct, the term “Member” refers to any member of the Sunnyvale City Council or the City’s boards and commissions established by the City Charter, City Ordinance or Council policy.

Ethics

Policy Purpose

The Sunnyvale City Council has adopted a Code of Ethics and Conduct for members of the City Council and the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation.

A. ETHICS

The citizens and businesses of Sunnyvale are entitled to fair, ethical and accountable local government, which will instill public confidence in the fair operation and integrity of Sunnyvale's City government.. In keeping with the City of Sunnyvale's Commitment to Excellence and the City Council's commitment to the ethical values while representing its residents and community, the effective functioning of democratic government requires that:

- public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government;
- public officials be independent, impartial and fair in their judgment and actions;
- public office be used for the public good, not for personal gain; and
- public deliberations and processes be conducted openly, unless legally permitted to be conducted in a closed session under the Ralph M. Brown Act, in an atmosphere of respect and civility.
- Public officials, both elected and appointed, act in a transparent manner to enable the public to obtain information about public official activities and the decision-making process.

To this end, the Sunnyvale City Council has adopted a Code of Ethics and Conduct for members of the City Council and of the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation. The Ethics section of the City's Code of Ethics and Conduct provides guidance on ethical issues and questions of right and wrong.

1. **Act in the Public Interest.** Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of all the people of Sunnyvale and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Sunnyvale City Council, boards and commissions.
2. **Comply with both the spirit and the letter of the Law and City Policy.** Members shall comply with the laws of the nation, the State of California and the City of Sunnyvale in the performance of their public duties. These laws include, but are not limited to: the United States and California constitutions; the [Sunnyvale City Charter](#); laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, and open processes of government; and City ordinances and policies.
3. **Conduct of Members.** The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges, or verbal attacks upon the character or motives of other members of Council, boards and commissions, staff or the public.

Ethics

4. **Respect for Process.** Members shall perform their duties in accordance with the processes and rules of order established by the City Council and board and commissions governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions.
5. **Conduct of Public Meetings.** Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.
6. **Decisions Based on Merit.** Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.
7. **Communication.** Members shall verbally disclose any contact or receipt of substantive information they have received outside of the public decision-making process that is relevant to a matter under consideration by the Council or boards and commissions prior to considering that matter so that all parties have the opportunity to respond to that information.
8. **Conflict of Interest.** In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in which they have a material financial interest, or where they have an organizational responsibility or personal relationship which may give the appearance of a conflict of interest. In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist.
9. **Gifts and Favors.** Members shall not take any special advantage of their public office to access services or opportunities for personal gain that are not available to the general public. They shall refrain from accepting any gifts, favors or promises of future benefits which might compromise or appear to compromise their independence of judgment or action.
10. **Confidential Information.** Members shall respect the confidentiality of information concerning certain negotiations (e.g., labor and real property), personnel matters, claims and litigation in order to avoid prejudicing the legal or negotiating position of the City or compromise the private interest of employees. They shall neither disclose confidential information without proper City Council authorization nor use such information to advance their personal/private, financial, or other interests.
11. **Use of Public Resources.** Members shall not use public resources not available to the general public, such as City staff time, vehicles, equipment, supplies, land or facilities, for private gain or political or personal purposes.
12. **Representation of Private Interests.** In keeping with their role as stewards of the public interest, members of Council shall not appear on behalf of the private interests of third parties before the Council or any board, commission or proceeding of the City, nor shall members of

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Ethics

boards and commissions appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the subject matter jurisdiction of their bodies.

13. **Advocacy.** Members shall represent the official policies or positions of the City Council, board or commission to the best of their ability when authorized to do so. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Sunnyvale, nor will they allow the inference that they do. Councilmembers and board and commission members have the right to endorse candidates for City Council or Mayor or other elected offices. It is inappropriate to mention or display endorsements during Council meetings, board/commission meetings, or other official City meetings or other governmental meetings where the member is serving in their capacity as an appointed official.
14. **Policy Role of Members.** Members shall respect and adhere to the council-manager structure of Sunnyvale City government as outlined by the [Sunnyvale City Charter Section 500 \(Form of Government\)](#). In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and City staff. Except as provided by the City Charter, members therefore shall not interfere with the administrative functions of the City or the professional duties of City staff, nor impair the ability of staff to implement Council policy decisions.
15. **Independence of boards and commissions.** Because of the value of the independent advice of boards and commissions to the public decision-making process, members of Council shall refrain from using their position to unduly influence the deliberations or actions of board and commission proceedings.
16. **Positive Work Place Environment.** Members shall support the maintenance of a positive and constructive workplace environment for City employees and for residents and businesses dealing with the City. Members shall direct their requests of staff pertaining to their elected or appointed role to the appropriate staff liaison or in the case of Councilmembers, to the City Manager.

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Conduct

B. CONDUCT

This section is designed to describe the manner in which Members should treat one another, City staff, constituents, and others they come into contact with when representing the City of Sunnyvale.

The constant and consistent theme through all of the conduct guidelines is "respect." Members experience huge workloads and tremendous stress in making decisions that could impact thousands of lives. Despite these pressures, Members are called upon to exhibit appropriate and respectful behavior at all times.

1. Elected and Appointed Officials' Conduct with One Another

Elected and appointed officials have a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to support the community. In all cases, this common goal should be acknowledged even though individuals may "agree to disagree" on contentious issues.

1(a). In Public Meetings

Use formal titles

Elected and appointed officials should refer to one another formally during public meetings, such as Mayor, Vice Mayor, Councilmember, Chair, Vice Chair, Board Member or Commissioner followed by the individual's last name.

Practice civility and decorum in discussions and debate

Criticism is an essential component of democracy. This does not however, allow public officials to make belligerent, personal, slanderous, threatening, abusive, or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.

Honor the role of the chair in maintaining order

It is the responsibility of the chair to keep members on track during public meetings. Members should honor efforts by the chair to focus discussions on current agenda items. If there is disagreement about the agenda or the chair's actions, members should follow parliamentary procedure to voice their objections politely.

Avoid personal comments that could offend other members

If a member is personally offended by the remarks of another member, the offended member should note the actual words used and call for a "point of personal privilege" that challenges the other member to justify or retract their language. The chair will maintain control of this discussion.

Demonstrate effective problem-solving approaches

Members have a public stage to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.

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Conduct

Representing the Body

Outside of official board or commission meetings, individual board and commission members are not authorized to represent the City or their board or commission unless specifically designated by the Council or their board or commission to do so for a particular purpose. In private settings, board and commission members may communicate at any time and on any subject with individual members of the City Council, and may express to them individual viewpoints and opinions. In public, however, all members shall represent the official policies or positions of their board or commission, with the following exception:

1(b). In Private Encounters

Continue respectful behavior in private

The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations.

Be aware of the insecurity of written notes, voicemail messages, and E-mail

Technology allows words written or said without much forethought to be distributed wide and far. Would you feel comfortable to have this note posted to Twitter? How would you feel if this voicemail message were uploaded to YouTube? What would happen if this e-mail gets forwarded to others? Written notes, voicemail messages and e-mail should be treated as potentially "public" communication.

Even private conversations can have a public presence

Public officials are always on display – their actions, mannerisms, and language are monitored by people around them that they may not know. Lunch table conversations will be eavesdropped upon, parking lot debates will be watched, and casual comments between individuals before and after public meetings noted. Cellular phones and other technologies allow for recording of these events with the potential for recorded conversations and actions being shared via social media.

In private, board and commission members may communicate at any time and on any subject with the City Council, and may express to Council individual viewpoints and opinions.

2. Elected and Appointed Officials' Conduct with City Staff

Governance of a City relies on the cooperative efforts of elected officials, who set policy, appointed officials who advise the elected, and City staff who implements and administers the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

Treat all staff as professionals

Treat city staff with respect. Poor behavior towards staff is not acceptable.

Do not disrupt City staff from their jobs

Public officials should not disrupt City staff while they are in meetings, on the phone, or engrossed in performing their job functions. Do not attend City staff meetings unless requested by staff – even

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Conduct

if the official does not say anything, his or her presence could intimidate staff and hampers their ability to do their job objectively.

Never publicly criticize an individual employee

Public officials should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's manager. Comments about staff performance should only be made to the City Manager privately. Comments about staff in the City Attorney's Office should be made directly to the City Attorney. Appointed officials should make their comments regarding staff to the City Manager or the Mayor.

Do not get involved in administrative functions

Public officials must not attempt to influence City staff on the making of appointments, awarding of contracts, selecting of consultants, processing of development applications, or granting of City licenses and permits. [See Code of Ethics] The Sunnyvale [City Charter, Section 807](#), also contains information about the prohibition of Council interference in administrative functions.

Check with City staff on correspondence before taking action

Before sending correspondence, Councilmembers should check with City staff to see if an official City response has already been sent or is in progress. Board and commission members shall not send correspondence except as authorized under the City's policy governing volunteers. ([Council Policy 7.2.19, Boards and Commissions](#))

Do not solicit political support from staff

Public officials should not solicit any type of political support (financial contributions, display of posters or lawn signs, name on support list, etc.) from City staff. City staff may, as private citizens with constitutional rights, support political candidates but all such activities must be done away from the workplace and outside of the employee's work hours.

3. Elected and Appointed Officials' Conduct with the Public

3(a). In Public Meetings

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

Be welcoming to speakers and treat them with respect and professionalism. While questions of clarification may be asked, the official's primary role during public testimony is to listen.

Be fair and equitable in allocating public hearing time to individual speakers.

The chair will determine and announce limits on speakers at the start of the public hearing process. Questions should *not* be asked for the express purpose of allowing one speaker to evade the time limit imposed on all others (e.g., "Was there something else you wanted to say?"). Generally, each speaker will be allocated three minutes with applicants and appellants or their designated representatives allowed additional time. If many speakers are anticipated, the chair may shorten the time limit and/or

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Conduct

ask speakers to limit themselves to new information and points of view not already covered by previous speakers.

No speaker will be turned away unless he or she exhibits disruptive behavior. Each speaker may only speak once during the public hearing unless the chair requests additional clarification later in the process. After the close of the public hearing, no more public testimony will be accepted unless the chair reopens the public hearing for a limited and specific purpose.

The purpose of the “oral communications” section of the meeting is to provide an opportunity for members of the public who attend the meeting in person to address the members of the body on items within the body’s subject matter jurisdiction that are not on the agenda. Remote comments (via call in or internet platform) must be allowed during oral communications if a member of the body is participating in the meeting remotely under provisions of the Brown Act, Government Code Section 54953(f). Otherwise, the chair may, but is not required to, take remote public comments during oral communications and may determine it would be impractical to include remote public comment during oral communications for the purpose of timeliness of the meeting or conducting an orderly meeting.

Give the appearance of active listening

It is disconcerting to speakers to have members not look at them when they are speaking. Avoid facial expressions that could be interpreted as smirking, disbelief, anger, disrespect, or boredom.

Maintain an open mind

Members of the public deserve an opportunity to influence the thinking of public officials. To express an opinion prior to the close of a public hearing casts doubt on the body’s fairness. This is particularly important when officials are serving in a quasi-judicial capacity.

Ask for clarification, but avoid debate and argument with the public

Only the chair – not individual members – can interrupt a speaker during a presentation. However, a member can ask the chair for a point of order if the speaker is off the topic or exhibiting behavior or language the member finds disturbing.

If speakers become flustered or defensive by questions, it is the responsibility of the chair to calm and focus the speaker and to maintain order and decorum. Questions by members to the public testifying should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker.

No personal attacks of any kind, under any circumstance

Members should also be aware of their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.

Follow parliamentary procedure in conducting public meetings

The City Attorney serves as advisory parliamentarian for the City and is available to answer questions or interpret situations according to parliamentary procedures. The Mayor or Chair, subject to the appeal of the full City Council or board/commission makes final rulings on parliamentary procedure.

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Conduct

3(b). In Unofficial Settings

Make no promises on behalf of the Council, board/commission or City

Members will frequently be asked to explain a Council or board/commission action or to give their opinion about an issue as they talk with community members. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council or board/commission action, or to promise that City staff will do something specific (fix a pothole, remove a library book, plant new flowers in the median, etc.).

Make no personal comments about other members

It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other members, their opinions and actions.

Remember that despite its impressive population figures, Sunnyvale is a small town at heart

Members are constantly being observed by the community every day that they serve in office. Their behaviors and comments serve as models for proper deportment in the City of Sunnyvale. Honesty and respect for the dignity of each individual should be reflected in every word and action taken by members, 24 hours a day, seven days a week. This is a serious and continuous responsibility.

4. Elected and Appointed Officials' Conduct Regarding Ex-parte Communications

Members have the responsibility to hear all viewpoints at a public hearing. Members must always keep an open mind, and not rush to pre-judge any matter, until all concerned parties (including but not limited to applicants, members of the public and staff) are heard during the public hearing. Members must not come to a conclusion on a matter until the public hearing is closed.

One key responsibility involves “ex parte” communications. Ex parte is a Latin phrase that literally means “from one party.” Generally, it is defined as any oral or written communication with a decisionmaker about the subject matter of an upcoming quasi-judicial proceeding, which takes place outside of a noticed hearing that is open to all parties to the matter. An ex parte communication can include sensory information, such as things that are seen or heard during a site visit.

Hearings are “quasi-judicial” when they require the Members to apply general rules and standards to specific factual situations and to reach conclusions that affect the rights or interests of an individual person or entity. Common examples of quasi-judicial matters include decisions to approve or deny specific development projects, permit revocation proceedings, and employee disciplinary matters.

For quasi-judicial agenda matters, a Member must report (disclose) any information that they received outside of the public hearing or staff report, if the information significantly influenced their views of the matter. The disclosure should state the nature of the communication (e.g., whether it was oral, written, or sensory), and should explain the substance of the communication so that other Members, interested parties, and the public will have an opportunity to become apprised of the factors influencing the Member and to attempt to controvert or rebut any such factor during the hearing. Disclosure alone will not be deemed a sufficient basis for a request to continue the hearing.

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Conduct

An ex parte communication is not grounds to disqualify a Member from participation in a quasi-judicial hearing unless the Member feels that they cannot reach an impartial decision.

5. Council Conduct When Serving on Intergovernmental Assignments

Be clear about representing the City or personal interests

When representing the City, the Councilmember must support and advocate the official City position on an issue, not a personal viewpoint. Outside of official board or commission meetings, board and commission members are not authorized to represent the City or their board or commission unless specifically designated by the Council or the board or commission to do so for a particular purpose.

Correspondence also should be equally clear about representation

City letterhead may be used when the Councilmember is representing the City and the City's official position. A copy of official correspondence shall be given to the Council Executive Assistant to be filed in the Council Office as part of the public record.

City letterhead shall not be used for non-City business nor for correspondence representing a dissenting point of view from an official Council position.

6. Council Conduct with Boards and Commissions

The City has established several boards and commissions as a means of gathering more community input. Residents who serve on boards and commissions become more involved in government and serve as advisors to the City Council. They are a valuable resource to the City's leadership and should be treated with appreciation and respect.

If attending a board or commission meeting, be careful to only express personal opinions

Councilmembers may attend any board or commission meeting, which are always open to any member of the public. Councilmembers are encouraged to attend board or commissions meetings in support of their role as council liaison to a board or commission. However, they should be sensitive to the way their participation could be viewed as unfairly affecting the process—especially if it is on behalf of an individual, business or developer. Any public comments by a Councilmember at a board or commission meeting should be clearly made as individual opinion and not a representation of the feelings of the entire City Council.

Limit participation to questions of clarification

It is inappropriate for a Councilmember to lobby on behalf of an individual, business, or developer, and vice versa. It is acceptable for Councilmembers to clarify a position taken by the board or commission or City Council.

Remember that boards and commissions serve the community, not individual Councilmembers

The City Council appoints individuals to serve on boards and commissions, and it is the responsibility of boards and commissions to follow policy established by the Council. But board and commission members do not report to individual Councilmembers, nor should Councilmembers feel they have the power or right to threaten board and commission members with removal if they disagree about an issue. Appointment and re-appointment to a board or commission should be based on such criteria as

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Conduct

expertise, ability to work with staff and the public, and commitment to fulfilling official duties. A board or commission appointment should not be used as a political "reward."

Be respectful of diverse opinions

A primary role of boards and commissions is to represent many points of view in the community and to provide the City Council with advice based on a full spectrum of concerns and perspectives. Councilmembers may have a close working relationship with some individuals serving on boards and commissions, but must be fair and respectful of all individuals serving on boards and commissions.

Keep political support away from public forums

Board and commission members may offer political support to a Councilmember, but not in a public forum while conducting official duties. Conversely, Councilmembers may support board and commission members who are running for elective office, but not in an official forum in their capacity as a Councilmember.

7. Elected and Appointed Officials' Conduct with the Media

Board and commission members are not authorized to represent the City outside of official board/commission meetings unless specifically authorized to do so.

Councilmembers are frequently contacted by the media for background and quotes.

The best advice for dealing with the media is to never go "off the record"

Most members of the media follow journalistic ethics and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not said cannot be quoted.

The Mayor is the official spokesperson for the City on City positions.

The Mayor is the designated representative of the City Council to present and speak on the official City position. If an individual Councilmember is contacted by the media, the Councilmember should direct the requester to the Mayor. If the Councilmember chooses to engage with the requester, they should be clear about whether their comments represent the official City position or a personal viewpoint.

Choose words carefully and cautiously

Comments taken out of context can cause problems. Be especially cautious about humor, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.

C. SANCTIONS

Model of Excellence

City Councilmembers, board and commission members, and Council appointees who do not sign the Model of Excellence (Appendix A) shall be ineligible for intergovernmental assignments or Council subcommittees.

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Conduct

Ethics Training for Public Officials

City Councilmembers, board and commission members, and Council appointees who are out of compliance with State- or City-mandated requirements for ethics training shall not represent the City on intergovernmental assignments or Council sub-committees, and may be subject to sanctions.

Public Disruption

Members of the public who do not follow proper conduct after a warning in a public hearing may be barred from further testimony at that meeting or removed from the Council Chambers/meeting room.

When taking remote public comments, a single warning may be given at the beginning of the remote comment period stating that speakers who disrupt the meeting by speaking on matters outside of the Council's subject matter jurisdiction or agenda item (as applicable) may be ruled out of order and barred from further testimony without a second warning.

Inappropriate Staff Behavior

Councilmembers should refer to the City Manager for any City staff or to the City Attorney for any City Attorney Office's staff who do not follow proper conduct in their dealings with members, other City staff, or the public. These employees may be disciplined in accordance with standard City procedures for such actions. (Please refer to the section on Council Conduct with City Staff for more details on interaction with Staff.)

Members Behavior and Conduct

The Sunnyvale Code of Ethics and Conduct expresses standards of ethical conduct expected for members of the Sunnyvale City Council, boards and commissions. Members are responsible for adhering to these standards. The chairs of boards and commissions and the Mayor and Council have the additional responsibility to intervene when actions of members that appear to be in violation of the Code of Ethics and Conduct are brought to their attention.

City Councilmembers who intentionally and repeatedly do not follow proper conduct may be reprimanded or formally censured by the Council, lose seniority and/or committee assignments (both internal and inter-governmental) and/or have official travel restricted. Serious infractions could lead to other sanctions as deemed appropriate by Council.

Councilmembers should point out to the offending Councilmember infractions of the Code of Ethics and Conduct. If the offenses continue, then the matter should be referred to the Mayor in private. If the Mayor is the individual whose actions are being challenged, then the matter should be referred to the Vice Mayor.

It is the responsibility of the Mayor to initiate action if a Councilmember's behavior may warrant sanction. If no action is taken by the Mayor, the alleged violation(s) can be brought up with the full Council in a public meeting.

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Glossary of Terms / Implementation

D. GLOSSARY OF TERMS

attitude	The manner in which one shows one's dispositions, opinions, and feelings
behavior	External appearance or action; manner of behaving; carriage of oneself
civility	Politeness, consideration, courtesy
conduct	The way one acts; personal behavior
courtesy	Politeness connected with kindness
decorum	Suitable; proper; good taste in behavior
manners	A way of acting; a style, method, or form; the way in which things are done
point of order	An interruption of a meeting to question whether rules or bylaws are being broken, such as the speaker has strayed from the motion currently under consideration
point of personal privilege	A challenge to a speaker to defend or apologize for comments that a fellow member considers offensive
propriety	Conforming to acceptable standards of behavior
protocol	The courtesies that are established as proper and correct
respect	The act of noticing with attention; holding in esteem; courteous regard

E. IMPLEMENTATION

As an expression of the standards of conduct for members expected by the City, the Sunnyvale Code of Ethics and Conduct is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions. For this reason, this document shall be included in the regular orientations for candidates for City Council, applicants to board and commissions, and newly elected and appointed officials. Members entering office shall sign a statement affirming they read and understood the City of Sunnyvale Code of Ethics and Conduct. In addition, the Code of Ethics and Conduct shall be annually reviewed by the City Council, boards and commissions, and the City Council shall consider recommendations from boards and commissions and update it as necessary.

(Adopted: RTC 08-113 (4/8/08), Update: RTC 09-036 (2/3/09); Updated: RTC 09-047 (2/24/09); Approved with no changes: RTC 10-078 (3/23/10); RTC 11-058 (3/29/11); RTC 12-067 (3/20/2012); Updated: RTC 13-060 (3/19/13); Approved with no changes: RTC 14-0211 (3/18/14); RTC 15-0050 (3/24/15); RTC 16-0360 (4/5/16); RTC 17-0161 (3/28/17); RTC 18-0036 (1/9/18); RTC 19-0185 (2/26/2019); RTC 20-0021 (3/17/20); RTC 21-0383 (3/16/21); RTC 21-0985 (10/26/21); RTC 22-0303(3/1/2022); RTC 23-0238 (2/14/2023); RTC 24-0201 (1/9/2024)); RTC 24-0284 (2/6/2024)

Lead Department: Office of the City Manager

For ease of reference in the Code of Ethics and Conduct, the term "Member" refers to any member of the Sunnyvale City Council or the City's boards and commissions established by the City Charter, City Ordinance or Council policy.

APPENDIX A - Model of Excellence Member Statement

MODEL OF EXCELLENCE

Sunnyvale City Council, Boards and Commissions

MEMBER STATEMENT

As a member of the Sunnyvale City Council or of a Sunnyvale board or commission, I agree to uphold the Code of Ethics and Conduct for Elected and Appointed Officials adopted by the City and conduct myself by the following model of excellence. I will:

- Recognize the worth of individual members and appreciate their individual talents, perspectives and contributions;
- Help create an atmosphere of respect and civility where individual members, City staff and the public are free to express their ideas and work to their full potential;
- Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;
- Respect the dignity and privacy of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of Sunnyvale;
- Treat all people with whom I come in contact in the way I wish to be treated;

I affirm that I have read and understood the City of Sunnyvale Code of Ethics and Conduct for Elected and Appointed Officials.

Signature

Date

Name

Office/Meeting Body

For ease of reference in the Code of Ethics and Conduct, the term "Member" refers to any member of the Sunnyvale City Council or the City's boards and commissions established by the City Charter, City Ordinance or Council policy.



City of Sunnyvale

Agenda Item

24-0358

Agenda Date: 2/27/2024

SUBJECT

Adopt Ordinance No. 3224-24 Amending Section 16.62.330 (Installation of Manufactured Homes) of Chapter 16.62 (Floodplain Management) of Title 16 (Buildings and Construction) of the Sunnyvale Municipal Code

BACKGROUND

The attached Ordinance was introduced at a regular meeting of the City Council held on February 6, 2024 with the following vote: 6-0

RECOMMENDATION

Adopt Ordinance No. 3224-24 amending Section 16.62.330 (Installation of Manufactured Homes) of Chapter 16.62 (Floodplain Management) of Title 16 (Buildings and Construction) of the Sunnyvale Municipal Code.

ORDINANCE NO. 3224-24

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUNNYVALE AMENDING SECTION 16.62.330 (INSTALLATION OF MANUFACTURED HOMES) OF CHAPTER 16.62 (FLOODPLAIN MANAGEMENT) OF TITLE 16 (BUILDINGS AND CONSTRUCTION) OF THE SUNNYVALE MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF SUNNYVALE FINDS THE FOLLOWING:

WHEREAS, on September 26, 2023, the City Council adopted Ordinance No. 3220-23 to amend Chapter 16.62 (Floodplain Management) of Title 16 (Buildings and Construction) of the Sunnyvale Municipal Code in order to comply with requirements for the City's continued participation in the National Flood Insurance Program; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has requested that the City make certain amendments to the ordinance with respect to installation of manufactured homes;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUNNYVALE DOES ORDAIN AS FOLLOWS:

SECTION 1. SECTION 16.62.330 AMENDED. Section 16.60.330 (Installation of Manufactured Homes) of Chapter 16.62 (Floodplain Management) of Title 16 (Buildings and Construction) of the Sunnyvale Municipal Code is hereby amended to read as follows:

16.62.330. Installation of manufactured homes.

(a) – (c) [Text unchanged]

(d) **General elevation requirement.** Unless subject to the requirements of subsection (e) of this section, all manufactured homes that are placed, replaced, or substantially improved on sites located: (a) outside of a manufactured home park or subdivision; (b) in a new manufactured home park or subdivision; (c) in an expansion to an existing manufactured home park or subdivision; or (d) in an existing manufactured home park or subdivision upon which a manufactured home has incurred "substantial damage" as the result of a flood, shall be elevated such that the lowest floor, or bottom of the lowest horizontal member of the lowest floor, as applicable to the flood hazard area, is at or above the base flood elevation plus one foot.

(e) **Elevation requirement for certain existing manufactured home parks and subdivisions.** Manufactured homes that are not subject to subsection (d) of this section, including manufactured homes that are placed, replaced, or substantially improved on sites located in an existing manufactured home park or subdivision, unless on a site

where substantial damage as a result of flooding has occurred, shall be elevated such that the lowest floor, or bottom of the lowest horizontal structural member, as applicable to the flood hazard area, is at or above the base flood elevation plus one foot.

(f) [Text unchanged]

(g) [Text unchanged]

(h) **Protection of mechanical equipment and outside appliances.** Mechanical equipment and outside appliances shall be elevated to or above the lowest floor plus one foot or bottom of the lowest horizontal structural member of the manufactured home plus one foot, as applicable to the flood hazard area.

(1) Exception. Where such equipment and appliances are designed and installed to prevent water from entering or accumulating within their components and the systems are constructed to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding up to the elevation required by subsections (d) or (e) of this section, as applicable, the systems and equipment shall be permitted to be located below that elevation. Electrical wiring systems shall be permitted below the design flood elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

SECTION 2. CEQA. This action is exempt from environmental review under Section 15308 of the California Environmental Quality Act because it is an action by a regulatory agency for the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection of the environment. The regulations will prevent flooding that can harm groundwater, wildlife and plants, sensitive habitats, and human health. In addition, adoption of these standards is mandatory to conform to federal regulations required by the National Flood Insurance Program. As a result, the adoption of the ordinance is a ministerial action that is statutorily exempt from CEQA under Public Resources Code Section 21080(b)(1) and CEQA Guidelines Section 15268.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in full force and effect thirty (30) days after adoption.

SECTION 4. PUBLICATION. The City Clerk is directed to cause copies of this ordinance to be posted in three (3) prominent places in the City of Sunnyvale and to cause publication once in The Sun, the official newspaper for publication of legal notices of the City of Sunnyvale, of a notice setting forth the date of adoption, the title of this ordinance, and a list of places where copies of this ordinance are posted, within fifteen (15) days after adoption of this ordinance.

Introduced at a regular meeting of the City Council held on February 6, 2024, and adopted as an ordinance of the City of Sunnyvale at a regular meeting of the City Council held on February 27, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
RECUSAL:

ATTEST:

APPROVED:

DAVID CARNAHAN
City Clerk

LARRY KLEIN
Mayor

Date of Attestation: _____

(SEAL)

APPROVED AS TO FORM:

REBECCA L. MOON
Interim City Attorney



City of Sunnyvale

Agenda Item

24-0029

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Receive Information About HomeFirst Outreach Services; Approve a Third Amendment in the Amount of \$206,710 to an Existing Agreement with HomeFirst Services of Santa Clara County for Case Management Services and Shelter Beds for the Unhoused Population in Sunnyvale that Includes Activity and Outcome Measures; and Direct Staff to Prepare a Request for Proposals for Outreach Services

REPORT IN BRIEF

Information is provided on outreach and case management services to the unhoused population of Sunnyvale and about the current service provider, HomeFirst Services of Santa Clara County (HomeFirst).

Staff recommends the approval of an amendment to the Agreement with HomeFirst, extending the term to September 31, 2024, in the amount of \$206,710 for case management services and shelter beds, for the unhoused population in Sunnyvale. The amendment includes new outcomes and performance measures. Staff also recommends that a competitive process for outreach services be initiated so that a contract with the selected provider can be completed prior to the expiration of the amendment to the contract with HomeFirst.

EXISTING POLICY

Council Policy 5.1.1 - Socio-Economic - Goal 5.IJ

Encourage and support a network of human services that provides for the basic needs of Sunnyvale's residents.

General Plan Housing Element

Policy H-4.3 Supportive and Transitional Housing and Emergency Shelters. Maintain provisions for supportive and transitional housing and emergency shelters in the City's Zoning Code consistent with State law.

Policy H-5.13 Housing and Services to Address Homelessness. Participate in the County Collaborative on Affordable Housing and Homeless Issues to support its efforts to prevent and end homelessness. Facilitate and sponsor the provision of permanent supportive housing for homeless people. Support local service providers that offer facilities and support services to homeless individuals and families, and persons at risk of homelessness.

Council Policy Priorities: Support the Unhoused Community

Pursuant to Section 2.08.040 of the Sunnyvale Municipal Code (SMC), City Council approval is required for contracts exceeding \$250,000.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (a) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment.

BACKGROUND

HomeFirst and the City entered into an agreement with city-wide services beginning June 1, 2022, for a one-year pilot program. As the end of the one-year term of the agreement approached, staff proposed an extension of the pilot program for a second year of services. The City used funds remaining in the original project budget to develop a bridge agreement with HomeFirst for services to continue through September 30, 2023. On September 26, 2023, staff presented Council with an agreement with HomeFirst for an additional one-year term to continue the pilot program. The City Council had many questions about the outreach services and posed numerous questions about the services and outcomes; the Council authorized a six-month extension of the contract (contract expires March 31, 2024). A copy of the original Agreement with the First and Second Amendments is provided in Attachment 3.

On Nov. 14, 2023, HomeFirst Chief Executive Officer Andrea Urton and Kelly Vazquez, Chief Program Officer, HomeFirst Services, gave a special presentation to the City Council. The presentation was an Overview of HomeFirst Services and Operations. A copy of the packet distributed to City Councilmembers at that meeting is in Attachment 2.

This report and the contract describe two types of services that are discussed: outreach and case management. While there is overlap between these services there is a distinction between the primary services:

- **Outreach:** Outreach Specialists focus on rapport building, addressing basic needs such as access to food and hygiene, and provision of information and referral to community resources such as shelter. These specialists use tools including motivational interviewing to inform their work and are a support to the Case Manager.
- **Case Management:** In addition to the scope of work above, a Case Manager provides additional assistance in identifying a participant's goals and aiding toward meeting their goals based on needs. They follow up on referrals and provide a higher level of support preparing documentation for housing. The two employees (outreach specialist and case manager) work alongside each other.

In the City's current contract with HomeFirst there is one team of two: an Outreach Specialist and a Case Manager. No one ever goes to an encampment alone.

DISCUSSION

At the September 2023 Council meeting, Councilmembers posed a number of questions about the services provided by HomeFirst as well as questions about future contracts and City funding. The Council posed further questions during the November 2023 special presentation. Questions from both meetings are organized by topic below.

Shelter and Outreach Services

- How many nights did each of the 10 individuals who accepted shelter stay during the last contract period?
 - From June 1, 2022 to September 30, 2023 the contract reserved 5 beds at the Boccardo Reception Center (BRC, located in San Jose). These bed reservations represent 2,590 “bed nights.” Occupancy of the beds is a little over 11% (287 occupied nights).
 - Sunnyvale Clients stayed anywhere from 1 to 104 nights, with an average of 19.29 nights. The median length of stay of the Sunnyvale clients was 13 nights.
 - There were 10 additional individuals who were placed at the North County shelter in Sunnyvale.
 - Data specific to these 10 individuals is not available. However, at the North County Shelter from June 1, 2022 - Sept 30, 2023 there were 897 clients served. The average time in the project was 83.57 days. Nightly shelter lengths of stay varied from 1 to 2,036 days, with a median of 34.5 days. The long stays were a result of prior policies and practices during COVID that did not limit the length of stay.
- Do HomeFirst’s clients receive continuity of care/services while in shelter and after they leave shelter? How is this continuity demonstrated?
 - The City’s contract with HomeFirst includes two types of services to unhoused residents: outreach and case management.
 - When a client opts for a place at a shelter, HomeFirst does a warm hand-off to ensure continuity of service. A “warm hand off” means that members of the outreach team and members of the new program enrollment’s team meet with the participant to be introduced and to support rapport. To the extent that the participant consents, HomeFirst staff will also share information about the participant’s goals, progress, and needs for continuity of care.
 - Once a client is in Shelter or housed in a Rapid Rehousing Program or PSH (Permanent Supportive Housing) the Outreach staff provide a warm handoff to the next case manager to ensure continuity of care. However, once they are placed into a program or housed they are exited out of Outreach and are no longer receiving street-based outreach services. If a client is struggling in a shelter or a housing program and the Outreach staff have a better rapport with the individual HomeFirst outreach staff is available to provide additional support in building rapport with the new staff or program.
 - Clients work with different outreach staff once they accept shelter and are not in communication with HomeFirst street-based outreach staff once they exit the program. Once they exit into shelter the client would be working with the Shelter staff and no longer working with Outreach staff
 - The North County shelter provides case management services; the BRC does not currently provide case management. HomeFirst has indicated they have active requests for funding to provide case management services at the BRC.
 - Resident advocates are located at all sites and engage in problem solving and minimal case management with clients. Their support includes explaining resources at the shelter, crisis de-escalation, and housing problem solving to help identify temporary or permanent housing options outside of the shelter setting with a goal to minimize the trauma of homelessness.
- How many/what percentage of individuals are now permanently housed since the Fair Oaks Park renovation project began?
 - The Fair Oaks motel program was implemented prior to the City's contract with

- HomeFirst for outreach services and after 6 months, the motel stays were taken over by the County for a limited amount of time.
- HomeFirst has queried the available data in the County database and estimates the following outcomes:
 - 35% were permanently housed
 - 45% were connected to emergency or interim housing options
 - 16% exited to street-based homelessness
 - What type of data does HomeFirst collect and how is it collected?
 - The type of data and collection method vary depending on the program type and the associated Federal Department of Housing and Urban Development (HUD) and/or Continuum of Care (CoC) data requirements for that type, among other considerations.
 - HomeFirst uses the Homeless Management Information System (HMIS) to track the vast majority of the service data. HMIS is a database used by all federally or CoC funded homeless service providers.
 - <https://www.hudexchange.info/programs/hmis/>
 - On the client information side, HomeFirst has provided a sample of a program intake for a Veterans (VA) program to get a sense of what is collected at point of admission. VA programs collect more information than most. Housing status and income status continue to be updated throughout a person's program enrollment, and their exit destination is also captured.
 - [https://www.bitfocus.com/hubfs/VA-Combined-Project-Intake-HMIS-2024%20\(1\).pdf?hsLang=en](https://www.bitfocus.com/hubfs/VA-Combined-Project-Intake-HMIS-2024%20(1).pdf?hsLang=en)
 - Service transactions are entered into HMIS that reflect services rendered to participants such as nightly shelter provision, case management sessions, financial assistance, life skills workshops, and others.
 - HMIS also holds Coordinated Entry assessments (VISPDATs) completed by providers to connect people experiencing homelessness to the Community Queue and (hopefully) future housing opportunities, as well as the Veterans Master List (by names, list of Veterans experiencing homelessness).
 - Information is collected through a variety of means including assessment and intake forms, participant interview, and others. All information collected and entered into HMIS must have participant consent authorizing its entry into the system.

Storage

- What storage options are available at the HomeFirst BRC and the North County shelter?
 - HomeFirst indicates that both the BRC and the North County shelters have storage capacity. BRC has a two-bag (30-gallon size) limit for storage. North County also has a "conex" box at the location and clients can store one additional bag. Storage capacity is up to 90 gallons, the standard is 60 gallons.
 - The two 30-gallon bags are stored under the bed during sleeping and on top of the bed at other times. In addition, one storage bag/box (or suitcase) may be placed in a conex at the North County Shelter.
- What does an unhoused individual do if they have more belongings than can be taken to a shelter?
 - HomeFirst staff works with participants, as needed, to identify alternate storage

locations, (e.g., placing items with trusted friend/family member).

Staffing

- Is HomeFirst experiencing staffing shortages?
 - HomeFirst indicates, that yes, like most other nonprofit organizations, it is experiencing staff shortages. HomeFirst provided additional context *“according to an April 2023 report from the National Council of Nonprofits, 75% of nonprofits reported staff shortages. The most common range of vacancy rates in this report, was 10%-19%. HomeFirst’s vacancy rate is currently 13%.”*
- Can HomeFirst address the issue raised by a member of the public about HomeFirst staff being let go?
 - This question relates to employment issues and therefore the details are confidential. A letter from Andrea Urton (dated 11/10/23) on this topic is included in the information packet (Attachment 2).
 - HomeFirst indicated that:
 - *“If the member of the public” is referring to the allegations of wrongful employment of five previous HomeFirst staff, we can’t legally comment on certain details as these are private employee issues. However, of the 5 employees that were referenced of having been terminated- 1 employee was terminated in 2021, 1 employee was terminated in 2022, and 3 were terminated in 2023, 2 of them as a result of an unfortunate incident in which they were both involved. Since the allegations were raised, we have not been audited or investigated by California’s Civil Rights Department or the Equal Employment Opportunity Office, nor any other similar entity. We stand by our decision to terminate the 5 employees that were referenced.”*
- What is the racial and LGBTQ identification breakdown of HomeFirst’s Diversity Equity Inclusion (DEI) Council group and how many people within the group have experienced homelessness? How many people in the overall organization have experienced homelessness?
 - Attachment 2, page 3 of 13, provides demographic information of the entire HomeFirst staff.
 - HomeFirst provided details about their DEI group:
 - *“The DEI Council currently has 12 members, with 4 applicants currently being vetted. Of the 12 members, 3 self-identify as Asian, 4 as Hispanic, 2 as African American, 1 multiracial, and 2 white. 3 of the 12 members self-identify as part of the LGBTQ community. We don’t currently collect homeless experience as part of our employee demographics but plan to address this in the coming months.”*

Abatements

- How many unhoused individuals have been displaced from abatement/ sweeping/cleaning since the previous contract was executed?
 - HomeFirst and other outreach providers do not conduct abatements; abatements are determined by the property owner. Outreach providers provide support to residents of encampments if the property owner has determined that an abatement is needed.
 - If there is an abatement conducted by the City or other public agency (or on occasion a private property owner), HomeFirst is informed so that they can work with individuals on accessing services and finding shelter before the abatement occurs. The City has a

separate contract with Tucker Construction to assist with clean up and removal of possessions left behind. The items determined to be trash are taken to the SMaRT® Station The remaining possessions are stored at the City’s corporation yard for 90 days. Other service organizations have also helped to find and/or secure accommodations for the displaced individuals.

- In addition to the City of Sunnyvale, Valley Water, Santa Clara County, Caltrans, and Caltrain have properties in Sunnyvale where encampments have occurred. All of these agencies have indicated that their policy is not to conduct an abatement unless there is an eminent health or safety issue. Valley Water, Santa Clara County, have contracted outreach services; however; Caltrans and Caltrain do not provide these services.
- From June 1, 2022, through January 31, 2024, there have been seven abatements conducted by Sunnyvale (the most recent one on behalf of the County of Santa Clara). Valley Water has conducted a few of their own abatements.

Date	Location
1/6/2022	Lakewood Park
1/17/2023	San Aleso
1/24/2023	San Aleso + Knickerbocker
2/7/2023	N. Pastoria
3/23/2023	SOC/Library
9/9/2023	San Angelo
1/19/2024	Central/Fair Oaks

- Approximately 38 individuals have been displaced due to a City-conducted clean-up/abatement. Some of the individuals are counted more than once as they moved to a location that was later abated.

City Funding

- Does the City not contribute enough money/resources to secure beds at the County-owned shelter in Sunnyvale?
 - Santa Clara County does not have a program to allow beds to be reserved at a County shelter; therefore, it is not a question of funding. The County has indicated that the shelter is there for any North County residents in need of shelter, including persons being relocated from encampments located in Sunnyvale.
 - HomeFirst has helped several unhoused individuals obtain a bed at the North County shelter.
 - In order to abate an encampment, a place for the person to relocate must be available. Because the County does not allow reserving of beds, the contract with HomeFirst assures that there is a guaranteed location for a displaced person.
- How much does the City contribute towards serving and sheltering the unhoused compared to other cities? Is this related to why we have so far been unsuccessful with securing beds at that shelter?
 - As stated above it is not a matter of other funding that would allow reserving beds for unhoused individuals from Sunnyvale. The County has indicated it is first come, first served. The City’s outreach provider, HomeFirst, does check for availability of beds at the North County shelter if the client prefers. During the recent clean up along County property

(Central Expressway) the County staff assisted with providing beds at the North County shelter in Sunnyvale.

- What is the probability of the City securing beds at the North County shelter? What else can the City do to make that happen?
 - This is a matter for the County to decide and is not up to the shelter operator (another division of HomeFirst). The City staff will continue to explore options with the County on reserving beds at the North County shelter.
 - County staff are informed when there is a pending abatement (clean up) and have assisted with shelter placements in Sunnyvale.
- Return to Council with alternative uses for the \$100,000 currently allocated towards the shelter beds that could be used to serve the unhoused (ex: sanitation services, etc.).
 - The funding is used to ensure there will be beds available should it be necessary, typically for safety reasons, to relocate unhoused individuals. The City cannot abate an encampment without offering individuals with a place to move to. As we have seen, unhoused individuals do not always accept shelter. An alternative might be to reserve fewer beds, however this could be problematic if more individuals accept shelter than beds available.
 - Hotel rooms could be an option for this funding. During strong economic times this option may present issues with availability of rooms. Also, not all hotel operators would have an interest in participating in the program.
 - Funding could potentially be utilized for rental of public storage facilities.
 - As the maximum occupancy of the reserved beds at the BRC has not exceeded two, the number of reserved beds could be reduced and the savings could be used to expand street-based outreach services.
 - Regarding sanitation services, there are mobile hygiene programs that the City has funded in the past (that could be funded again) which offer showers/clothes washing services. Freestanding portable toilets should only be provided with a sanctioned encampment program.

Council Comments on Contract Provisions

- In general, provide more comprehensive performance metrics.
- Include a performance measure of how long individuals stayed at a shelter.
- Can individuals' items be stored safely and securely at the shelters? Can language be added to the contract to ensure that items are stored safely and securely?
 - The shelters offer limited space for storage of personal items. Staff is not aware of any homeless service providers that provide storage services.
- What can be done to increase the amount of storage so individuals don't have to travel to the Corp Yard to access their belongings?
 - It is unlikely that any of the shelters will be able to add storage facilities. As mentioned above, staff could explore the potential for using funding for self-storage facilities.

Council Questions about the November 2023 Presentation from HomeFirst

- What's the total population that each percentage is drawn from (ex: 10% of 100 people) in the information packet that HomeFirst provided to the City Council for the presentation?
 - The data in the packet for services in Sunnyvale includes a number and a percentage.

- The summary pages (pages 2 and 3 in Attachment 2) of HomeFirst as an organization do not provide the numbers for:
 - Emergency Interim Housing (EIH) Sites (41%)
 - Homelessness Prevention Program (92%)
 - Participants in Permanent Supportive Housing or Maintenance programs who retained housing (97%)
 - Workforce Demographics (varies)
- How many/what percentage of individuals who left an Evacuee Transition Facility (ETF) graduated to temporary housing and how many/what percentage of individuals graduated to permanent housing?
 - The Evacuee Transition Facility was offered in San Jose when large floods occurred. This is not a service that has been provided in Sunnyvale. HomeFirst provided these statistics:

Of the 83% of the ETF program exits to housing data point, how many were permanent and how many were interim?

Program Name	Total	Interim	Permanent
ETF	71	55	4

- Emergency Interim Housing (EIH) and Prevention/Retention are below.

41% of people permanently housed from our EIHS, includes what number of people?

Program Name	Housed in Last 12 months	Housed in Last 12 months	Housed since inception	Housed since inception
EIH	50	41%	180	44%

Contracting for Services

The City established a core team to work with HomeFirst during the pilot project. The Community Development Department is now leading the core team, with support from the Department of Public Works, Environmental Services, Library and Recreation Services, Public Safety, Office of the City Attorney and the Office of the City Manager.

Staff finds that outreach and case management services are benefitting unhoused individuals in Sunnyvale and recommends that the City Council continue to fund such services for the foreseeable future. It could benefit the City to have a competitive process for service providers. The competitive process will allow other service providers to offer their services and the best proposal for services could be selected ensure a good quality of service will be delivered. It typically takes about 5-6 months to complete a request for proposals (RFP) process. Staff recommends a six-month extension on the contract with HomeFirst so that there is no gap in the outreach and case management services while the competitive process is proceeding.

The extension of the Agreement with HomeFirst (Attachment 1) is for a period of 6 additional months ending on September 30, 2024. A new contract, in response to an RFP, would be considered by the City Council prior to this expiration date along with a determination on whether to have any overlap in contracts, if a new service provider is selected.

The extension of the Agreement with HomeFirst is for a total amount of \$206,710. It includes one (1) Outreach Specialist, one (1) Case Manager and the appropriate personnel resources tasked with supporting unsheltered individuals within the City of Sunnyvale. Five shelter beds at the Boccardo Reception Center are under the administration of HomeFirst. They could make these beds available during the extent of the contract. The shelter in Sunnyvale is managed by the County of Santa Clara and beds are not able to be secured. However, HomeFirst will work with the Sunnyvale shelter and make this shelter a priority for shelter beds if that option becomes available.

At the September 2023 Council hearing on the contract extension, Councilmembers expressed concerns that there were not clear Activity and Outcome measures specified in the contract. Staff recommends including Activity Measures and Outcome Goals to the contract extension with HomeFirst (more details are provided in Attachment 1, contract amendment)

Activity Measures

- Activity 1 Street-Based Outreach Engagement Contacts
- Duplicated
 - Unduplicated

Activity 2 Street-Based Case Management and Housing Navigation Services

Activity 3 VI-SPDAT Assessments

Activity 4 Connections to Behavioral Health Services

Activity 5 Shelter or Other Housing Acceptance

Outcome Goals

Outcome 1 90% of participants engaged in services will have a completed VI-SPDAT.

Outcome 2 90% of participants engaged in services will have a completed housing plan within the first 90 days of receiving services.

Outcome 3 50% of clients will be assisted with becoming “document-ready”.

Outcome 4 A minimum of 15% of enrolled participants will exit to permanent housing or temporary housing destinations (emergency shelter or transitional housing, Safe RV parking), and some institutional destinations.

Outcome 5 90% of program participant surveys collected during the reporting period will report being satisfied with services.

Request for Proposals

During the six-month extension of outreach services staff would release a request for proposals for Street-based Outreach and Case Management Services. Proposals would be due approximately two months prior to the expiration of the contract extension.

FISCAL IMPACT

Funding for this contract and ancillary services is available in Project 835820 - Temporary Housing for Unhoused Individuals.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. Sunnyvale service providers were notified via e-mail of the availability of this report. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

ALTERNATIVES

1. Authorize the City Manager to execute a Third Amendment to the Agreement in substantially the same format as Attachment 1 in the amount of \$206,710 with HomeFirst Services of Santa Clara County for Case Management Services and Shelter Beds for the Unhoused Population in Sunnyvale.
2. Direct staff to initiate a Request for Proposals for Case Management Services and Shelter Beds for the Unhoused Population in Sunnyvale.
3. Other direction from the City Council

RECOMMENDATION

Alternatives 1 and 2: 1) Authorize the City Manager to execute a Third Amendment to the Agreement in substantially the same format as Attachment 1 to the report in the amount of \$206,710 with HomeFirst Services of Santa Clara County for case management services and shelter beds for the unhoused population in Sunnyvale, and 2) Direct staff to initiate a request for proposals for case management services and shelter beds for the unhoused population in Sunnyvale.

Staff recommends extending the contract with HomeFirst for another six months, during which time a request for proposals will be released and proposals will be evaluated. Continuing the contract with HomeFirst assures that uninterrupted street-based outreach services will continue.

Prepared by: Trudi Ryan, Director of Community Development

Reviewed by: Tim Kirby, Director of Finance

Reviewed by: Connie Verceles, Deputy City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Draft Third Amendment to an Agreement with HomeFirst Services of Santa Clara County
2. Copy of packet distributed by HomeFirst at November 14, 2023 presentation to City Council
3. Original Agreement and First and Second Amendments with HomeFirst Services of Santa Clara County

**THIRD AMENDMENT TO SERVICES AGREEMENT BETWEEN
THE CITY OF SUNNYVALE AND HOMEFIRST SERVICES OF SANTA CLARA COUNTY**

This Third Amendment to the Services Agreement, dated April 1, 2024, is by and between the CITY OF SUNNYVALE ("CITY"), a California chartered municipal corporation for the state of California, and HOMEFIRST SERVICES OF SANTA CLARA COUNTY, a non-profit 501(c)(3) organization ("CONTRACTOR") (collectively, "the Parties").

WHEREAS, the CITY and CONTRACTOR entered into an Agreement on June 14, 2022, whereby CONTRACTOR would provide services necessary to facilitate an outreach and shelter program to temporarily relocate residents currently residing on CITY-owned property ("Project") and

WHEREAS, the CITY and CONTRACTOR entered into the First Amendment to Services Agreement on July 17, 2023; and

WHEREAS, the CITY and CONTRACTOR entered into the Second Amendment to Services Agreement on October 1, 2023; and

WHEREAS, the CITY and CONTRACTOR now agree that a Third Amendment to said Agreement is advisable;

NOW, THEREFORE, THE CITY AND CONTRACTOR ENTER INTO THIS THIRD AMENDMENT TO SERVICES AGREEMENT:

1. Section 1 entitled "Services by CONTRACTOR" is hereby amended, in part, to include and read as follows:

1. Services by CONTRACTOR

[Add a third paragraph of this section as follows:]

CONTRACTOR shall ensure that one hundred percent (100%) of employees who encounter individuals experiencing opioid overdoses are Narcan trained and have access to injectable naloxone.

2. Section 2 entitled "Agreement Term" is hereby amended, to read as follows:

2. Agreement Term

The term of this Agreement shall be from April 1, 2024 to September 30, 2024, unless terminated earlier pursuant to this Agreement.

3. Exhibit B-2 to the Agreement entitled "HOMEFIRST SERVICES AND PRICING" is hereby replaced with Exhibit "B-3", attached hereto and incorporated herein.

4. Section 3 entitled "Payment of Fees and Expenses" is hereby amended, in part, to read as follows:

3. Payment of Fees and Expenses

[Replace the first paragraph of this section with the following:]

CITY agrees to pay CONTRACTOR the amount of eight hundred eighty-four thousand six hundred fifty-two dollars (\$884,652) as set forth in Exhibit "B-3". Total compensation shall not exceed eight hundred eighty-four thousand six hundred fifty-two dollars (\$884,652) unless upon written modification to this Agreement signed by both parties. CONTRACTOR shall submit payment invoices to CITY not more frequently than monthly to be paid in accordance with the budget set forth in Exhibit "B-3" attached and incorporated by reference.

- 5. Section 14 entitled "Records, Reports and Documentation" is hereby amended, in part, to include and read as follows:

14. Records, Reports and Documentation

[Add a second paragraph of this section as follows:]

CONTRACTOR agrees to report to the CITY the products of the defined outcome goals as specified and included in Exhibit D to the Agreement entitled "Activity Measures and Outcome Goals", attached hereto and incorporated herein. The reports shall be provided to the City on a monthly basis by the tenth business day of each month for the preceding month.

- 6. All other terms and conditions remain unchanged and are in effect.

IN WITNESS WHEREOF, the parties have executed this Agreement Amendment.

CITY OF SUNNYVALE ("CITY")

HOMEFIRST SERVICES OF SANTA CLARA COUNTY ("CONTRACTOR")

By _____
City Manager

By _____

Name and Title

ATTEST:

By _____
City Clerk

By _____

Name and Title

APPROVED AS TO FORM:

By _____
City Attorney

Exhibit B-3

HomeFirst Services and Pricing

PROGRAM BUDGET SUMMARY	
GRANTEE	HomeFirst
NAME OF PROGRAM	Sunnyvale Outreach
YEAR OF FUNDING	6 months 4/1/2024 to 9/30/2024
WEBGRANTS #	
PROJECT ID #	
VENDOR #	
AWARD OF CONTRACT (AC) #	
Budget Line Item Description	Total
Personnel Costs	
Personnel	\$ 77,240
Shared Cost Allocations	\$ 5,790
Taxes	\$ 8,300
Employee Benefits	\$ 12,450
Total Personnel Costs	\$ 103,780
Operating Costs	
Equipment Rental and Maintenance (auto)	\$ 7,800
Telecom	\$ 680
Taxes and Licenses	\$ 750
Supplies	\$ 3,000
Staff development, training and conferences	\$ 500
Occupancy	\$ 10,260
Non labor shared cost allocations	\$ 390
Finanacial Assistance	\$ 4,000
BRC bed costs	\$ 52,230
Total Non Personnel Operating Costs	\$ 79,610
SUB TOTAL	\$ 183,390
Admin OH Costs	\$ 23,320
Total Admin Costs	\$ 23,320
GRAND TOTAL	\$ 206,710

Exhibit D

Activity Measures and Outcome Goals

Activity Measures

Activity 1	Street-Based Outreach Engagement Contacts
Unit of Service	A. Duplicated: Each individual who has received street-based outreach engagement will be measured as one point of contact between outreach staff and a participant.
Unit of Service	B. Unduplicated: Street-based outreach engagement contact will be measured as point of contact including multiple contacts between outreach staff and a single client.

Activity 2	Street-Based Case Management and Housing Navigation Services
Unit of Service	One street-based case management or housing navigation service will be measured as one session of street-based case management or housing navigation service (duplicated and unduplicated).

Activity 3	VI-SPDAT Assessments
Unit of Service	One completion will be measured as one participant completing a VI-SPDAT (Vulnerability Index – Service Prioritization Decision Assistance Tool) assessment while outreach staff are in the field with the participant.

Activity 4	Connections to Behavioral Health Services
Unit of Service	One referral for behavioral health services provided by outreach staff will be counted as one unit.

Activity 5	Shelter or Other Housing Acceptance
Unit of Service	One participant who moves into shelter or other interim or permanent housing option, or who signs up with the County HelpLine is counted as one unit.

Outcome Goals

Outcome	
1	90% of participants engaged in services will have a completed VI-SPDAT.

Outcome	
2	90% of participants engaged in services will have a completed housing plan within the first 90 days of receiving services.

Outcome	
3	50% of clients will be assisted with becoming “document-ready”.

Outcome	
4	A minimum of 15% of enrolled participants will exit to permanent housing or temporary housing destinations (emergency shelter or transitional housing, Safe RV parking), and some institutional destinations.

Outcome	
5	90% of program participant surveys collected during the reporting period will report being satisfied with services.



11/10/23

We wanted to take a moment to address a recent situation that has profoundly affected our organization and to set the record straight regarding serious and unfounded allegations. Our commitment to transparency and accountability is at the core of our values, and it is essential to share our perspective on the matter.

On October 2, 2023, in response to allegations made by terminated ex-employees of HomeFirst, the San Jose Branch of the NAACP raised concerns on behalf of former staff alleging wrongful terminations and discriminating practices against Black employees. Since then, there have been stories on the allegations in the San Jose Spotlight. After an internal investigation, we have determined that the concerns raised were based on inaccurate and incomplete information. We are confident we made the right decision in accordance with our policies, the best interests of the organization and our clients, and the law.

While we cannot comment on specific personnel matters, examples of why an employee may be terminated include:

- Engaging in acts of violence or threats of violence toward fellow employees or clients
- Using abusive or threatening language with an employee or client
- Violating client-staff boundaries as stated in the Client/Tenant/Guest Interactions Policy

Terminations are never taken lightly, but these examples illustrate why terminations sometimes occur and are necessary. We have invited the former employees to waive their privacy rights and publicly make their employee files available, allowing us to refute their tenuous claims more publicly. We believe these files reinforce HomeFirst's justified reasons for the terminations and rigor taken during the process. The health and safety of clients and staff is our highest priority.

We would like to unequivocally state that the allegations are not only inaccurate but also contrary to the principles and values we hold dear. Over 70% of our approximately 450 employees identify as persons of color. Of that, 14% identify as Black. Among our management team, 66% percentage identify as people of color. For the past six years, our agency has invested in supporting a staff-driven Diversity, Equity, and Inclusion (DEI) council or workgroup. In January of 2023, we hired a DEI Director. Without a doubt, we believe HomeFirst's diverse staff is what makes us stronger and more effective as an organization.

As our community faces the worst homeless crisis in decades, we are committed to effectively serving our unhoused neighbors and fulfilling our mission. The heroic efforts of our teams placed 865 individuals in permanent housing in the past fiscal year.

We will continue to celebrate our diverse staff as they do this essential work they are tasked with daily.

Sincerely,

Andrea Urton, CEO

Rene Ramirez, COO



HOMEFIRST

Where Homelessness Ends.

HomeFirst is a beacon of hope and resilience at the heart of compassionate community action, tirelessly dedicated to addressing homelessness across multiple counties. Through a holistic approach encompassing prevention, outreach, shelter, interim, permanent housing, and management of a coordinated entry system, we are committed to serving and connecting people to resources to meet their immediate needs and long-term housing goals.

FY23 PROGRAM OUTCOMES

JULY 1, 2022 - JUNE 30, 2023

OUR VISION

We envision a community in which everyone has a home.

OUR MISSION

Every day HomeFirst works to end homelessness by providing a full spectrum of services to help people find a home, improve their lives, and stay housed.

OUR VALUES

- Creativity
- Excellence
- Passion
- Respect
- Responsibility
- Teamwork
- Activism




150,123
NIGHTLY SHELTER STAYS
TO **2,800** PARTICIPANTS



4,735 VISPDATS
COMPLETED TO SUPPORT ACCESS TO
PERMANENT HOUSING OPPORTUNITIES

EMERGENCY INTERIM HOUSING SITES



EXCEEDED LOCAL SHELTER BENCHMARKS BY
9%, GRADUATING **41%** OF PARTICIPANTS
INTO PERMANENT HOUSING.



WE MOBILIZED DURING EXTREME
WEATHER TO SUPPORT OUR
COMMUNITY, OPERATING
EVACUEE TRANSITION FACILITIES.



83% OF THE PARTICIPANTS
SUCCESSFULLY EXITED THE
PROGRAM TO TEMPORARY
OR PERMANENT HOUSING
DESTINATIONS.

RAPID REHOUSING PROGRAMS

TACKLED A NEAR IMPOSSIBLE HOUSING
MARKET, HELPING PARTICIPANTS EXPERIENCING
HOMELESSNESS TO MOVE INTO PERMANENT
HOUSING IN A MEDIAN OF **91 DAYS.**



WE PREVENTED HOMELESSNESS
FOR **92%** OF THE PARTICIPANTS
SERVED IN OUR HOMELESSNESS
PREVENTION PROGRAMS.



97%

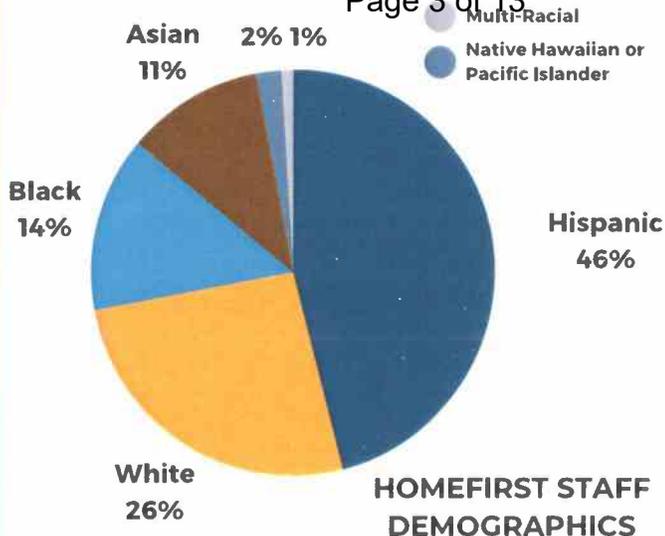
OF OUR PARTICIPANTS IN PERMANENT
SUPPORTIVE HOUSING OR MAINTENANCE
PROGRAMS RETAINED HOUSING.

OUR WORKFORCE

We are proud of our diverse workforce, which reflects the community we serve. We have made it a priority to recruit, hire, and promote individuals from various backgrounds and are constantly working to increase diversity in our staff.

At HomeFirst, more than 70% of our workforce self reports as people of color, including 14% African American and 47% Hispanic/Lation, far exceeding the County make-up. Also, our organizational structure reports a wide range of diversity in management positions in our Senior Leadership Team.

In our August 2023 Employee Engagement Survey, 76% of staff reported a culture of inclusion at HF. 91% reported they were very proud of the work they do. 87% reported that they identify well with HF mission, vision and values.



Official logo of the DEI Council

COMMITMENT TO NON-DISCRIMINATION

Our organization has a strict policy against discrimination, including racial discrimination. We have communicated this policy clearly to all employees and provided training to promote diversity and inclusivity in the workplace. In January of 2023, we hired a DEI Director. Further, our core values are further represented by choosing to support a Diversity, Equity, and Inclusion Council (DEIC) made up of volunteer staff from across all levels of the organization. Our council has successfully:

-  Influenced employee handbook
-  Influenced agency Performance Appraisal competencies
-  Participated in community advocacy including SV Pride
-  Assisted in hiring process of DEI Director and HR Director
-  Advised on the implementation of mental health days for staff

EXTERNAL OVERSIGHT

For the 3rd time in as many tries, we are receiving the 3-year accreditation by CARF, the highest level of accreditation. CARF tests more than 1,000 criteria items related to policies, practices, and plans across all agency departments including HR, training, services, leadership, management, and DEI among many others.

Being granted the 3-year accreditation is a testament to our strong policies and procedures across the agency including hiring practices. Additionally, the CARF surveyors formally requested permission to share our DEI plan with other organizations across the country as a model plan.



U.S. Department of Labor, Office of Federal Compliance Programs (OFCCP), completed an audit of our equal employment opportunity policies and found no violations.



Services Snapshot in Sunnyvale

Fair Oaks

Hotel/motel placement and supportive services for individuals displaced during the encampment resolution of Fair Oaks Park in 2020. Case Management services were provided to ensure connection to essential services such as emergency shelter, interim housing, and permanent housing.

Fair Oaks Destinations

Discharge Destination	# of Clients	Percentage
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	5	16.13%
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter	14	45.16%
Jail, prison, or juvenile detention facility	1	3.23%
Staying or living with family, permanent tenure	2	6.45%
Rental by client, no ongoing housing subsidy	3	9.68%
Rental by client, with ongoing housing subsidy	6	19.35%
Total:	31	100.0%

Sunnyvale Outreach

Street based outreach to individuals experiencing homelessness in Sunnyvale. Supportive services include referral to emergency shelter resources, access to hygiene and other basic needs assistance, case management and Housing Problem Solving, among others.

Outreach Services Quick Figures:

- 347 Case management and housing problem solving sessions since FY23
- 190 Completed VI-SPDATs, connecting participants into the Coordinated Entry System for possible housing subsidy opportunities.
- 173 basic needs services including provision of hygiene kits and food
- 15 individuals have accessed the reserved emergency shelter beds at BRC
- Shelter Average Length of Stay: 19 days

Outreach Services Rendered FY23-Present:

Program Name	Service Name	Unique Clients	# of Services
City of Sunnyvale Outreach	Case Management (Sunnyvale): El Camino and Bernardo	5	5
City of Sunnyvale Outreach	Case Management (Sunnyvale): Fair Oak Park	20	25
City of Sunnyvale Outreach	Case Management (Sunnyvale): Fairwood Park	3	3

City of Sunnyvale Outreach	Case Management (Sunnyvale): Lakewood Park	5	11
City of Sunnyvale Outreach	Case Management (Sunnyvale): Orchard Garden Park	8	10
City of Sunnyvale Outreach	Case Management (Sunnyvale): Other Location	1	1
City of Sunnyvale Outreach	Case Management (Sunnyvale): Pastoria and Hermosa	27	84
City of Sunnyvale Outreach	Case Management (Sunnyvale): Sonora Court	18	43
City of Sunnyvale Outreach	Case Management (Sunnyvale): Sunnyvale City Center	11	21
City of Sunnyvale Outreach	Case Management (Sunnyvale): Sunnyvale Community Center	5	8
City of Sunnyvale Outreach	Case Management (Sunnyvale): Sunnyvale Library	26	81
City of Sunnyvale Outreach	Case Management (Sunnyvale): Wolfe and Stewart (Lowe's Parking Lot)	17	51
City of Sunnyvale Outreach	Clinical Services (Sunnyvale): Sunnyvale Community Center	1	1
City of Sunnyvale Outreach	Clinical Services (Sunnyvale): Wolfe and Stewart (Lowe's Parking Lot)	1	1
City of Sunnyvale Outreach	HPS (Housing Problem Solving) Success (Sunnyvale): Pastoria and Hermosa	1	1
City of Sunnyvale Outreach	HPS (Housing Problem Solving) Success (Sunnyvale): Sunnyvale Library	1	1

Outreach Destinations:

Discharge Destination	# of Clients	Percentage
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	29	27.36%
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter	14	13.21%
Hospital or other residential non-psychiatric medical facility	1	0.94%
Jail, prison, or juvenile detention facility	4	3.77%
Transitional housing for homeless persons (including homeless youth)	1	0.94%
Hotel or motel paid for without emergency shelter voucher	2	1.89%
Staying or living with family, temporary tenure (e.g., room, or house)	2	1.89%
Staying or living with family, permanent tenure	1	0.94%
Rental by client, no ongoing housing subsidy	2	1.89%
Rental by client, with ongoing housing subsidy	3	2.83%
No exit interview completed	46	43.4%
Deceased	1	0.94%
Total:	106	100.0%

Sunnyvale Shelter

Nightly shelter operated 365 days per year to individuals and households referred by the Here4You Hotline. Supportive services available include access to meals and showers, an on-staff Clinician, case management, and Housing Problem Solving.

Services Rendered FY23:

Service Name	Unique Clients	# of Services
Case/Care Management: Case/Care Management	241	1,669
Aftercare: Case Management	27	40
Clinical Services: Intervention	3	9

Destinations FY23:

Discharge Destination	# of Clients	Percentage
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	343	59.45%
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter	111	19.24%
Hospital or other residential non-psychiatric medical facility	18	3.12%
Jail, prison, or juvenile detention facility	6	1.04%
Long-term care facility or nursing home	3	0.52%
Psychiatric hospital or other psychiatric facility	1	0.17%
Substance abuse treatment facility or detox center	2	0.35%
Transitional housing for homeless persons (including homeless youth)	6	1.04%
Hotel or motel paid for without emergency shelter voucher	1	0.17%
Staying or living with family, temporary tenure (e.g., room, apartment, or house)	1	0.17%
Staying or living with friends, temporary tenure (e.g., room, apartment, or house)	8	1.39%
Staying or living with family, permanent tenure	13	2.25%
Staying or living with friends, permanent tenure	6	1.04%
Rental by client, no ongoing housing subsidy	29	5.03%
Rental by client, with ongoing housing subsidy	29	5.03%
Total:	577	100.0%



FY 23 Pay Rates | Santa Clara County - Services Positions

Position	Rate	
Director	\$121,275.00	Annual
Manager	\$95,917.50	Annual
Shift Supervisor	\$35.57	Hourly
Resident Coordinator	\$22.44	Hourly
Resident Advocate	\$25.99	Hourly
Peer Specialist	\$27.30	Hourly
Outreach Specialist	\$28.56	Hourly
PSH Outreach ****	\$29.81	Hourly
Case Manager	\$29.77	Hourly
Housing Specialist	\$29.77	Hourly
Benefits Specialist	\$29.77	Hourly
IQ Placement Coordinator	\$29.77	Hourly
Healthcare Navigator	\$29.77	Hourly
IQ Placement Navigator	\$29.40	Hourly
PSH Resident Coordinator	\$29.77	Hourly
Clinician	\$41.35	Hourly



NEWS > HOUSING • News

She was homeless and abused. Now, she's a CEO in Silicon Valley

It can happen to anyone, Andrea Urton says



SAN JOSE, CALIFORNIA – FEBRUARY 08: Andrea Urton, CEO of HomeFirst, which runs Santa Clara County's biggest homeless shelter, poses for a portrait on Feb. 8, 2021, in San Jose, Calif. (Dai Sugano/Bay Area News Group)



By **MARISA KENDALL** | Bay Area News Group

PUBLISHED: March 8, 2021 at 6:00 a.m. | UPDATED: March 9, 2021 at 8:29 a.m.



The question, as she stood in front of a roomful of angry neighbors complaining about her youth homeless shelter, made Andrea Urton's blood boil.

What happens to these shelter kids, anyway? a woman asked. Do they amount to anything?

"I got really angry and I said very calmly, 'Well, some of them grow up to be CEOs of homelessness nonprofits. That's what happens to these kids,'" Urton said. "And the room fell silent."

Urton should know. It's exactly what happened to her.

Today, Urton runs the nonprofit HomeFirst Services, making her responsible for Santa Clara County's largest homeless shelter and a network of other programs that support more than 6,000 unhoused people a year. She's been instrumental in the county and city of San Jose's efforts to shelter people during the pandemic using new, safer models, which other cities now may duplicate.



SAN JOSE, CALIFORNIA – FEBRUARY 08: A client spends time inside the Boccardo Reception Center, one of HomeFirst's homeless shelters, on Monday, Feb. 8, 2021, in San Jose, Calif. (Dai Sugano/Bay Area News Group)

But as a teenager abandoned by her abusive, alcoholic father, she was homeless off and on for about four years. After decades of feeling guarded and ashamed of her past, she decided to tell this news organization details of her story, hoping it will help dispel stereotypical views of unhoused people as mentally ill, addicted and dirty.

"When people see me, I look like their aunt, their sister, their mother," 53-year-old Urton said, while sitting in her San Jose backyard with her dog Lulu. "I could be any one of them or anyone in their circle. So if that woman could be homeless, then holy cow, maybe it really could happen to anyone. And that's what I want the message to be."

Urton grew up poor outside of Los Angeles, with an older sister, a hard-drinking father and a chronically ill mother who died when Urton was 9.

Her father was a charming man who played bongo drums and guitar, but he could also be terrifying, Urton said. She remembers him spanking her so hard he broke his wooden paddle; shoving her to the ground because she spilled a box of cereal; throwing her sister across a room.



Andrea Urton poses for a portrait on Feb. 8, 2021, in San Jose, Calif. (Dai Sugano/Bay Area News Group)

Memories of the sexual abuse are less clear — Urton said she unconsciously

Ragan Henninger, deputy director of the San Jose Housing Department, didn't know about the trauma Urton had gone through.

"It sheds a light on why she certainly leads with her heart and is always such a reliable partner," Henninger said. "Even when we call her with the most Herculean of tasks, she's always up for the challenge."

One day when she was 15, Urton decided to fight back, punching her father until he fell and she could run away. After that, he began disappearing for weeks or months at a time, often leaving Urton alone without money or food. When he did come home, Urton would couch-surf at friends' houses or sleep in her car.

About one month before Urton's high school graduation, her father told her he'd sold their house and she had to get out. Urton lost the only semblance of home she had.

"I don't want to say it was all worthwhile, because you go through life feeling broken to some extent," Urton said. "But at least those terrible experiences have meaning now because it wasn't for nothing. When I meet one of our shelter guests and she says, 'Oh honey I was raped,' I can hold her hand and I can say, 'I'm so sorry,' because I get it. I know what that feels like. 'I lost everything, I'm terrified, I'm so hungry.' 'I get it. Let me give you a sandwich. I've been there.'"

Urton worked various jobs to feed and support herself through school, including at Kentucky Fried Chicken, a shoe store and a business that copied medical records for hospitals. A few months after her father sold their condo, she found a cheap, seedy room to rent. She graduated high school and enrolled in community college. When she was 27, she followed her boyfriend to the Bay Area and finished her psychology degree, and then a master's, at San Jose State University.

Urton launched a career in organizations that focused on families' and childrens' mental health, working her way up from a therapist to the C-suite. Her father died in 2011. In 2015, Urton was hired as CEO of HomeFirst.

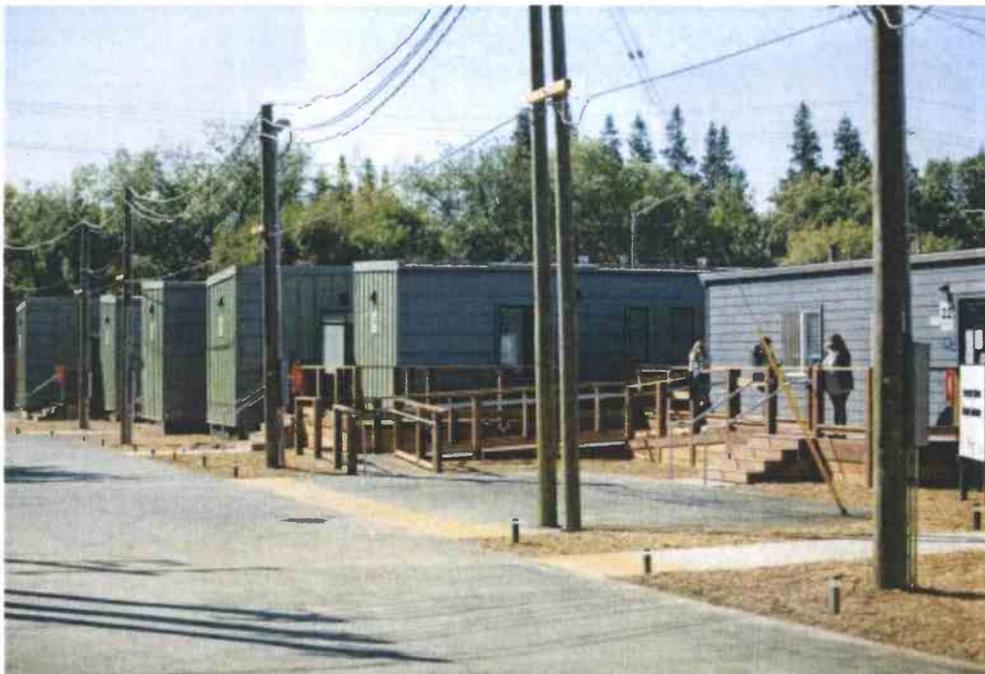


California Governor Gavin Newsom, right, and CEO of HomeFirst, Andrea Urton, take a tour during an event celebrating the opening of San Jose's first Bridge Housing Community — an interim housing program that provides tiny homes for homeless individuals as they seek permanent housing, on Feb. 27, 2020, in San Jose, Calif. (Dai Sugano/Bay Area News Group)

She made it look easy, said her sister, 57-year-old Kris Rogers. But Rogers, who remembers the violence and uncertainty of their childhood, knows it wasn't.

"Her experiences really have made her who she is today," said Rogers, who lives in Sacramento, "and she's taken from them and just done something incredible with them."

The pandemic has brought additional challenges over the past year as Urton scrambled to help city and county officials protect homeless residents from COVID-19. The city tapped HomeFirst to turn community centers, convention halls and other spaces into emergency homeless shelters. Then, HomeFirst worked with the city on a new experiment: small, modular units that house people individually to reduce the spread of the virus. Urton's team runs two of those sites, one at Monterey and Bernal roads, the other on Rue Ferrari.



An emergency interim housing site on Monterey Road in San Jose is photographed during the grand opening on Friday, Oct. 23, 2020. It's one of two such sites run by HomeFirst. (Dai Sugano/Bay Area News Group)

Now, San Francisco-based organizations are in talks with HomeFirst to replicate San Jose's modular model. Officials in Sunnyvale are interested as well, Urton said. It's exciting, she said, because it feels like a real solution.

"If I would have had a unit available to me like that when I was homeless as a teenager, I would have gone straight to college and graduated instead of at 31, at 23," Urton said. "And I could have started my life and my retirement savings earlier."

Because she's experienced homelessness, Urton listens to the unhoused people she serves and makes changes based on their needs, said Jennifer Loving, CEO of Destination: Home. For example, Urton opened all HomeFirst shelters to pets, so residents don't have to choose between their furry companion and a bed.

Bruce Ives, CEO of LifeMoves, called Urton's decision to share her story "incredibly brave."

"There are a lot of other people out there who are going through similar things now," he said. "And being able to hear Andrea's story, to read about what she went through, I think it would be incredibly helpful for a lot of other people."

**SERVICES AGREEMENT BETWEEN THE CITY OF SUNNYVALE AND
HOMEFIRST SERVICES OF SANTA CLARA COUNTY**

THIS SERVICES AGREEMENT ("Agreement") dated 06/14/2022
is by and between the City of Sunnyvale, a California public agency ("CITY"), and HOMEFIRST SERVICES OF SANTA CLARA COUNTY, a non-profit 501(c)(3) organization ("CONTRACTOR") (collectively, "the Parties").

WHEREAS, CITY desires to secure services necessary to facilitate an outreach and shelter program to temporarily relocate residents currently residing on CITY-owned property ("Project"); and

WHEREAS, CONTRACTOR represents that it, and its sub-contractors, if any, possess the professional qualifications and expertise to provide the required services;

NOW, THEREFORE, THE PARTIES ENTER INTO THIS AGREEMENT.

1. Services by CONTRACTOR

For this Project, CONTRACTOR shall provide services in accordance with Exhibit "A" entitled "Scope of Work." All exhibits referenced in this Agreement are attached hereto and are incorporated herein by reference. To accomplish this end, CONTRACTOR agrees to assign Rene Ramirez, Chief Operating Officer, to this Project, to act in the capacity of Project Manager and personally direct, oversee, manage the delivery of services to be provided by CONTRACTOR.

Except as specified in this Agreement, CONTRACTOR shall furnish all technical services, including labor, material, equipment, transportation, supervision and expertise to perform all operations necessary and required to satisfactorily complete the services required in this Agreement.

2. Agreement Term

The term of this Agreement shall be from June 1, 2022 through June 30, 2023 unless terminated earlier pursuant to this Agreement. This Agreement may be renewed for an additional two (2) months at the sole option of CITY, upon the delivery of written notice to CONTRACTOR prior to the expiration of the term.

3. Payment of Fees and Expenses

CITY agrees to pay CONTRACTOR the amount of three hundred eighty thousand three hundred twenty-nine dollars (\$380,329) as set forth in Exhibit "B". Total compensation shall not exceed three hundred eighty thousand three hundred twenty nine dollars (\$380,329) unless upon written modification to this Agreement signed by both parties. CITY shall submit an initial payment of 20% of the agreed upon fee and CONTRACTOR shall submit payment invoices, thereafter, to CITY not more frequently than monthly to be paid in accordance with the budget as set forth in Exhibit "B" attached and incorporated by reference.

All invoices, including detailed backup, shall be sent to City of Sunnyvale, attention Accounts Payable, P.O. Box 3707, Sunnyvale, CA 94088-3707. Payment shall be made within thirty (30) days upon receipt of an accurate, itemized invoice by CITY's Accounts Payable Unit. In addition, a copy of all invoices should be emailed to Teri Silva, Assistant City Manager, at tsilva@sunnyvale.ca.gov.

4. Independent Contractor

CONTRACTOR is not an agent or employee of CITY but is an independent contractor with full rights to manage its employees subject to applicable legal requirements. "CONTRACTOR Parties" means CONTRACTOR and its employees, agents, volunteers, consultants and independent contractors, including, without limitation, its subcontractors. CONTRACTOR agrees that neither CONTRACTOR nor any CONTRACTOR Party shall represent itself as the agent, employee or legal representative of CITY for any purpose. CONTRACTOR shall be solely liable for the remuneration of CONTRACTOR Parties and any claims of CONTRACTOR Parties. All persons employed by CONTRACTOR in connection with this Agreement will be employees of CONTRACTOR and not employees of CITY in any respect. CONTRACTOR is responsible for obtaining statutory Workers' Compensation coverage for its employees.

5. Standard of Workmanship

CONTRACTOR represents and maintains that it is skilled in the professional calling necessary to perform the services, duties and obligations, expressed and implied, contained herein, and CITY is expressly relying upon CONTRACTOR's representations regarding its skills, knowledge and capabilities to perform the services set forth in this Agreement. CONTRACTOR shall perform such services and duties in conformance to and consistent with the best practices and standards generally recognized as being employed by professionals in the same discipline in the State of California.

6. Responsibility of CONTRACTOR

CONTRACTOR shall be responsible for the professional quality, technical accuracy, and the coordination of services furnished by it under this Agreement. Neither CITY's review, acceptance, nor payment for any of the services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and CONTRACTOR shall be and remain liable to CITY in accordance with applicable law for all damages to CITY caused by CONTRACTOR's negligent performance of any of the services furnished under this Agreement.

7. Right of CITY to Inspect Records of CONTRACTOR

CITY, through its authorized employees, representatives, or agents, shall have the right, at any and all reasonable times, to audit the books and records of CONTRACTOR, including, but not limited to, invoices, vouchers, canceled checks and timecards for the purpose of verifying any and all charges made by CONTRACTOR in connection with this Agreement. CONTRACTOR shall maintain for a minimum period of three (3) years from the date of final payment to CONTRACTOR or for any longer period required by law, sufficient books and records in accordance with generally accepted accounting practices to establish the correctness of all charges submitted to CITY by CONTRACTOR. Any expenses not so recorded shall be disallowed by CITY.

8. No Pledging of CITY's Credit

Under no circumstances shall CONTRACTOR have the authority or power to pledge the credit of CITY or or incur any obligation in the name of CITY.

9. Ownership of Material

All material, including information developed on computer(s) or any electronic device(s), which shall include, but not be limited to, data, sketches, tracings, drawings, plans, diagrams,

quantities, estimates, specifications, proposals, tests, maps, calculations, photographs, reports and other material developed, collected, prepared or caused to be prepared, under this Agreement shall be the property of CITY, but CONTRACTOR may retain and use copies thereof for work associated with this Project.

10. Indemnity

A. CONTRACTOR shall hold harmless, defend, and indemnify CITY and its officers, agents, officials, employees, and volunteers against all claims, losses, damages and/or expenses including attorney fees, costs of litigation and judgement, directly or indirectly arising from or claiming to arise from any injury to any person(s), damage to any property, or any economic loss, arising out of, in whole or in part, (1) by any negligent act or omission of the CONTRACTOR; and/or (2) the CONTRACTOR'S performance or non-performance of its duties under this contract/agreement; and/or (3) any defect in any services provided by the CONTRACTOR. This duty to defend, indemnify, and hold harmless shall include the CONTRACTOR'S responsibility for any and all foregoing claims, even if such claims are groundless, false, and/or fraudulent and any and all equitable relief, damages, costs and attorney fees except those caused by the active negligence, sole negligence, or willful misconduct of CITY.

B. This obligation shall be continuing in nature and extend beyond the term of this contract/agreement. The doctrine of equitable tolling extends the time within which an action for breach of this provision may be filed.

C. CONTRACTOR and City as used in this section, include the employees, agents, sub-contractors, and any other person who are directly employed by or otherwise legally responsible, respectively to each party.

11. Insurance Requirements

CONTRACTOR shall take out and maintain during the life of this Agreement policies of insurance as specified in Exhibit "C" attached and incorporated by reference and shall provide all certificates and/or endorsements as specified in Exhibit "C" to CITY prior to the commencement of any services under this Agreement.

12. Conflict of Interest

CONTRACTOR shall avoid all conflicts of interest, or appearance of conflict, in performing the services and agrees to immediately notify CITY of any facts that may give rise to a conflict of interest. CONTRACTOR is aware of the prohibition that no officer of CITY shall have any interest, direct or indirect, in this Agreement or in the proceeds thereof. During the term of this Agreement, CONTRACTOR shall not accept employment or an obligation which is inconsistent or incompatible with CONTRACTOR'S obligations under this Agreement.

13. Governing Law, Jurisdiction and Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to conflict of law or choice of law principles. Proper venue for legal actions will be exclusively vested in a state court in the County of Santa Clara. The parties agree that subject matter and personal jurisdiction are proper in state court in the County of Santa Clara, and waive all venue objections.

14. Records, Reports and Documentation

CONTRACTOR shall maintain complete and accurate records of its operation, including all additional records required by CITY in writing. CONTRACTOR shall submit to CITY all reports concerning its performance under this Agreement that may be requested by CITY in writing. CONTRACTOR agrees to assist CITY in meeting CITY's reporting requirements to the state and other agencies with respect to CONTRACTOR's work hereunder. All records, reports and documentation relating to the work performed under this Agreement shall be made available to CITY during the term of this Agreement.

15. Termination of Agreement

- A. If CONTRACTOR defaults in the performance of this Agreement, or materially breaches any of its provisions, CITY at its option may terminate this Agreement by giving written notice to CONTRACTOR. In the event of such termination, CONTRACTOR shall be compensated in proportion to the percentage of satisfactory services performed or materials furnished (in relation to the total which would have been performed or furnished) through the date of receipt of notification from CITY to terminate. CONTRACTOR shall present CITY with any work product completed at that point in time.
- B. Without limitation to such rights or remedies as CITY shall otherwise have by law, CITY also shall have the right to terminate this Agreement for any reason upon ten (10) days' written notice to CONTRACTOR. In the event of such termination, CONTRACTOR shall be compensated in proportion to the percentage of services performed or materials furnished (in relation to the total which would have been performed or furnished) through the date of receipt of notification from CITY to terminate. CONTRACTOR shall present CITY with any work product completed at that point in time.
- C. If CITY fails to pay CONTRACTOR, CONTRACTOR at its option may terminate this Agreement if the failure is not remedied by CITY within (30) days after written notification of failure to pay. CONTRACTOR also shall have the right to terminate this Agreement for any reason upon ten (10) days' written notice to CITY.

16. Subcontracting

None of the services covered by this Agreement shall be subcontracted without the prior written consent of CITY. This Agreement shall not be assigned by CONTRACTOR without CITY's prior written consent which may be given in CITY's sole discretion. Such consent may be issued with notice to proceed if specific subcontractors are listed in the applicable Scope of Work. If any of the services covered by this Agreement are subcontracted, with prior written consent of CITY, CONTRACTOR shall bind any subcontractor(s) to all covenants of this Agreement.

17. Compliance with Laws

- (a) CONTRACTOR shall not discriminate against, or engage in the harassment of, any CITY employee or volunteer or any employee of CONTRACTOR or applicant for employment because of an individual's race, religion, color, sex, gender, gender identity, gender expression, sexual orientation (including heterosexuality,

homosexuality and bisexuality), ethnic or national origin, ancestry, citizenship status, uniformed service member or veteran status, marital status, family relationship, pregnancy, age, medical condition (including cancer or HIV/AIDS-related medical condition), genetic characteristics, and physical or mental disability (whether perceived or actual). This prohibition shall apply to all of CONTRACTOR's employment practices and to all of CONTRACTOR's activities as a provider of services to CITY.

- (b) CONTRACTOR shall comply with all federal, state and city laws, statutes, ordinances, rules and regulations and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of the Agreement (including, without limitation, anti-discrimination, anti-retaliation, and anti-harassment, freedom of association, environmental protection, hazardous substances management, pollution prevention and resource sustainability, waste management, recycling, and anti-corruption). CONTRACTOR will defend and hold CITY and the CITY Parties harmless from any expense or damage resulting from its violation or alleged violation of any such law or regulation in the performance of this Agreement.

18. Changes

CITY or CONTRACTOR may, from time to time, request changes in the terms and conditions of this Agreement. Such changes, which are mutually agreed upon by CITY and CONTRACTOR, shall be incorporated in amendments to this Agreement.

19. Other Agreements

This Agreement shall not prevent either Party from entering into similar agreements with others.

20. Severability Clause

In case any one or more of the provisions contained herein shall, for any reason, be held invalid, illegal or unenforceable in any respect, it shall not affect the validity of the other provisions which shall remain in full force and effect.

21. Entire Agreement; Amendment

This writing constitutes the entire agreement between the parties relating to the services to be performed or materials to be furnished hereunder. No modification of this Agreement shall be effective unless and until such modification is evidenced by writing signed by all parties.

22. Governing Law, Jurisdiction and Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its conflict of law principles. Proper venue for legal actions will be exclusively vested in a state court in the County of Santa Clara. The parties agree that subject matter and personal jurisdiction are proper in state court in the County of Santa Clara, and waive all venue objections.

23. Miscellaneous

Time shall be of the essence in this Agreement. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provision or any other provision.

24. Confidentiality

CONTRACTOR shall keep, and shall cause the CONTRACTOR Parties to keep, confidential any information acquired from or through association with CITY or the CITY Parties, and from inspection of CITY's property, or otherwise learned through its dealings with CITY relating to the matters covered by this Agreement ("Confidential Information"). All Confidential Information remains the property of CITY, and this Agreement does not grant any license or other right in any such Confidential Information. CONTRACTOR shall not disclose any Confidential Information to any third party or otherwise, and shall take all reasonable precautions to prevent its unauthorized dissemination, both during and after the term of this Agreement. CONTRACTOR shall limit its internal distribution of Confidential Information to its employees and agents who have a need to know, and shall take steps to ensure that dissemination is so limited. CONTRACTOR shall not use any Confidential Information for CONTRACTOR's own benefit or for the benefit of anyone other than CITY. Upon the expiration or termination of this Agreement, or earlier upon CITY's request, CONTRACTOR shall deliver all items containing Confidential Information to CITY. CONTRACTOR's obligations under this Section 24 shall not affect CONTRACTOR's obligations pursuant to the Confidentiality Agreement and any such agreement shall continue in full force and effect.

25. Non-Disparagement

CONTRACTOR agrees not to engage at any time in any form of conduct or make any statements or representations, or direct any other person or entity, including, without limitation any CONTRACTOR Party, to engage in any conduct or make any statements or representations, that disparage, criticize, or otherwise impair the reputation of CITY, any CITY Parties or any of CITY's contractors. Nothing contained in this Section 21 shall preclude CONTRACTOR from providing truthful testimony or statements pursuant to subpoena or other legal process or in response to inquiries from any government agency or entity.

26. Code of Conduct

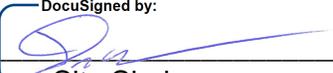
At all times during the term of this Agreement, CONTRACTOR will comply with the CITY Supplier Code of Conduct ("Code of Conduct"), as amended by CITY from time-to-time, available from CITY's public website at <https://sunnyvale.ca.gov>.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

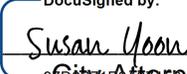
CITY OF SUNNYVALE ("CITY")

DocuSigned by:
By  _____
663417B9C2149F...
City Clerk

DocuSigned by:
By  _____
6AA8436C2F51143F...
City Manager

APPROVED AS TO FORM:

HOMEFIRST ("CONTRACTOR")

DocuSigned by:
By  _____
906671F441E44F...
City Attorney

DocuSigned by:
By  _____
2224BFCB18CA42C...
René D. Ramirez, Chief operating officer
Name/Title

Exhibit A Scope of Work

PROJECT. CONTRACTOR will provide homelessness support services for individuals and households associated with this Agreement in the form of (a) Outreach Services and (b) Shelter Placements.

A. OUTREACH SERVICES

CONTRACTOR shall establish a dedicated outreach team of one (1) Outreach Specialist and one (1) Case Manager and the appropriate oversight personnel resources tasked with supporting unsheltered individuals within the City of Sunnyvale. Outreach activity may include:

1. Outreach on the streets and encampments, including those subject to abatement, and other outdoor locations throughout the City of Sunnyvale as identified or suggested by CITY staff.
2. To build rapport and trust with unsheltered homeless residents with the goal of moving them into interim or permanent housing opportunities.
3. To provide street-based case management to the unhoused population;
4. To provide an avenue for homeless or at-risk individuals and families to receive resources and services specific to their need;
5. To provide information and/or referrals for service;
6. To support individuals accepting shelter, transition from the street to shelter;
7. To coordinate with other agencies that are proactively engaging with City of Sunnyvale's homeless population;
8. Offer Housing Problem Solving strategies to unsheltered individuals within the City of Sunnyvale.

Additionally, Outreach staff will support pre/post encampment site clean-ups as carried out by the CITY. Support will be provided in the form of information and referrals for additional services, offering supplies, assistance in enrolling individuals in shelter program options, , and coordinating with CITY staff.

B. SHELTER PLACEMENT

CONTRACTOR shall allocate and prioritize shelter placements for up to five (5) individuals at the agency's Boccardo Reception Center (BRC).

Willing participants will be provided a guaranteed bed at the BRC shelter with access to all services and amenities offered at the BRC, free of charge, for up to 60 days at a time, with the opportunity to extend their stay in 60-day intervals for up to six (6) months, during the term of this Agreement.

REPORTING

CONTRACTOR shall provide biweekly written reports which shall include the stage of progress of the services, the status of the staffing, progress and earned values, any problems or information needed in relation to the services. In addition, CITY may request additional reports from time to time based on operational questions or service delivery, but not limited to these two areas. If CITY specifies a format for the reports, reports shall be provided in such format. If, at any time, CONTRACTOR becomes aware of any occurrence likely to materially and adversely affect its ability to perform its obligations under the Agreement, CONTRACTOR shall promptly notify CITY in writing. In addition, regular meetings between CONTRACTOR and CITY will be scheduled monthly to provide status updates on program progress, and provide an opportunity to discuss any identified issues with either the program services offered or locations for outreach, in addition to any other items that may be identified through the services provided to CITY.

**Exhibit B
HOMEFIRST SERVICES AND PRICING**

Sunnyvale Outreach and Shelter Budget			
	FY 23	Jun-22	Comment
Expenses			
Operating Expenses			
Labor Costs			
Salaries	145,780	11,214	See personnel plan tab
Program Support salaries	4,373	336	Allocated salary for facilities, qc, training, etc
Payroll Taxes	15,020	1,160	10% of salary
Employee Benefits	22,520	1,730	15% of salary
Total Labor Costs	187,693	14,440	
Non-Labor Expenses			
Building and Storage Rent		-	
Building Repair & Maintenance			
Utilities			
Cleaning & Janitorial			
Transportatin	7,475	623	
Fuel	3,900	325	at \$300 per month per car
IT Equipment	2,600	217	
Telecommunications	2,223	185	cell phones @ 75 per month
Insurance		-	
Supplies	2,708	226	Office and outreach supplies
Financial Assistance		-	
Travel		-	
Conferences, Conventions & Meetings		-	
Staff Development & Recruitment		-	
Program Mgmt Shelter Allocation		-	
Occupancy Allocation	16,416	1,368	\$7200 per employee
Total Non-Labor Expenses	35,322	2,944	
Total Operating Expenses	223,015	17,384	
Administrative Allocation-Percentage	13.49%	13.49%	HUD rate
Total Administrative Allocation-Formula	30,085	2,345	
Total Administrative Allocation	30,085	2,345	
Boccardo Reception Center Shelter Beds	109,500	-	5 dedicated beds at \$60 per bed per night
Total Expenses-CASH	362,600	19,729	

Exhibit C INSURANCE REQUIREMENTS

CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work by the CONTRACTOR, their agents, representatives, or employees.

Minimum Scope and Limits of Insurance. CONTRACTOR shall maintain limits not less than:

1. **Commercial General Liability:** coverage written on an occurrence basis with limits not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury and property damage. ISO Occurrence Form CG 0001 or equivalent is required.
2. **Automobile Liability:** coverage with a combined single limit of not less than \$1,000,000 per occurrence applying to all owned, non-owned, or hired vehicles used in conjunction with this contract for bodily injury and property damage. ISO Form CA 0001 or equivalent is required.
3. **Workers' Compensation:** Statutory Limits and **Employer's Liability:** \$1,000,000 per accident for bodily injury or disease. This policy must be endorsed with a waiver of subrogation in favor of the City of Sunnyvale.

Deductibles and Self-Insured Retentions:

Any deductibles or self-insured retentions must be declared and approved by the City of Sunnyvale, Risk Manager. The CONTRACTOR shall guarantee payment of any losses and related investigations, claim administration and defense expenses within the deductible or self-insured retention.

Other Insurance Provisions:

1. During the term of the contract, the City of Sunnyvale, its officials, employees, agents and volunteers are to be covered as an additional insured in the CONTRACTOR'S commercial general liability policy with respect to liability arising out of activities performed by or on behalf of the CONTRACTOR; products and completed operations of the CONTRACTOR; premises owned, occupied or used by the CONTRACTOR; or automobiles owned, leased, hired or borrowed by the CONTRACTOR. The coverage shall contain no special limitations on the scope of protection afforded to the City of Sunnyvale, its officers, employees, agents or volunteers.
2. For any claims related to this Project, the CONTRACTOR'S insurance shall be primary. Any insurance or self-insurance maintained by the City of Sunnyvale, its officers, officials, employees, agents and volunteers shall be excess of the CONTRACTOR'S insurance and shall not contribute with it.
3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Sunnyvale, its officers, officials, employees, agents or volunteers.
4. The CONTRACTOR'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City of Sunnyvale.

6. The policy limits of coverage shall be made available to the full limits of the policy. The minimum limits stated above shall not serve to reduce the CONTRACTOR'S policy limits of coverage. Therefore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured, whichever is greater.

Acceptability of Insurers:

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the City of Sunnyvale's Risk Manager.

Verification of Coverage:

CONTRACTOR shall furnish the City of Sunnyvale with original a Certificate of Insurance effecting the coverage required. The certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates are to be received and approved by the City of Sunnyvale, Risk Manager prior to commencement of work.

The aforementioned insurance requirements can be met through any combination of primary and excess/umbrella policies that fulfill the stipulated coverage as cited above.

FIRST AMENDMENT TO SERVICES AGREEMENT BETWEEN THE CITY OF SUNNYVALE AND HOMEFIRST SERVICES OF SANTA CLARA COUNTY

This First Amendment to Services Agreement, dated 07/17/2023, is by and between the CITY OF SUNNYVALE ("CITY"), a California public agency, and HOMEFIRST SERVICES OF SANTA CLARA COUNTY, a non-profit 501(c)(3) organization ("CONTRACTOR") (collectively, "the Parties").

WHEREAS, the CITY and CONTRACTOR entered into an Agreement on June 14, 2022, whereby CONTRACTOR would provide services necessary to facilitate an outreach and shelter program to temporarily relocate residents currently residing on CITY-owned property ("Project") services ("Agreement"); and

WHEREAS, the CITY and CONTRACTOR now agree that an Amendment to said Agreement is advisable;

NOW, THEREFORE, THE CITY AND AGENCY ENTER INTO THIS FIRST AMENDMENT TO SERVICES AGREEMENT:

1. Section 2 entitled "Agreement Term" is hereby amended to read as follows:

2. Agreement Term

The term of this Agreement shall be from June 1, 2022 through September 30, 2023 unless terminated earlier pursuant to this agreement.

2. Exhibit B to the Agreement, entitled "HOMEFIRST SERVICES AND PRICING," is hereby replaced with Exhibit "B-1", attached hereto and incorporated herein.

3. Section 3 entitled "Payment of Fees and Expenses" is hereby amended, in part, to read as follows:

3. Payment of Fees and Expenses

[Replace the first paragraph of this section with the following:]

CITY agrees to pay CONTRACTOR the amount of four hundred seventy-five thousand five hundred twelve dollars (\$475,512) as set forth in Exhibit "B-1". Total compensation shall not exceed four hundred seventy-five thousand five hundred twelve dollars (\$475,512) unless upon written modification to this Agreement signed by both parties. CITY shall submit an initial payment of 20% of the agreed upon fee and CONTRACTOR shall submit payment invoices, thereafter, to CITY not more frequently than monthly to be paid in accordance with the budget set forth in Exhibit "B-1" attached and incorporated by reference.

4. Section 10 entitled "Indemnity" is hereby amended to read as follows:

10. Indemnity

To the fullest extent permitted by law, CONTRACTOR shall hold harmless, defend at its own expense, and indemnify the CITY and its officers, officials, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all acts or omissions of CONTRACTOR or its officers, agents, or employees in rendering services under this Agreement; excluding, however, such liability, claims, losses, damages, or expenses arising from the CITY'S sole negligence or willful acts. The defense and indemnification obligations of this agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this agreement. CONTRACTOR'S responsibility for such defense and indemnity obligations shall survive the termination or completion of this agreement.

5. Section 11 entitled "Insurance Requirements" is hereby amended to read as follows:

11. Insurance Requirements

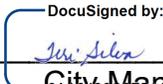
The CITY requires that CONTRACTOR maintain insurance requirements on the Pacific Insurance Network System (PINS). CONTRACTOR shall procure and maintain, at its own expense during the life of this Agreement, policies of insurance as specified in Exhibit "C" attached and incorporated herein by reference and shall provide all certificates and endorsements as specified in Exhibit "C" through PINS for approval by the CITY's Risk Manager prior to CONTRACTOR (or subcontractor) commencing any work under this agreement.

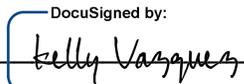
6. All other terms and conditions remain unchanged and are in effect.

IN WITNESS WHEREOF, the parties have executed this Agreement Amendment.

CITY OF SUNNYVALE ("CITY")

HOMEFIRST SERVICES OF SANTA CLARA
COUNTY
("CONTRACTOR")

By  _____
City Manager

By  _____
Kelly Vazquez Chief Program officer
Name and Title

ATTEST:

By  _____
City Clerk

By _____

Name and Title

APPROVED AS TO FORM:

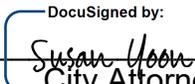
By  _____
City Attorney

Exhibit B-1 HOMEFIRST SERVICES AND PRICING

Sunnyvale Outreach and Shelter Budget

	Q1 FY24
Expenses	
Operating Expenses	
Labor Costs	
Salaries	38,267
Program Support salaries	1,148
Payroll Taxes	3,943
Employee Benefits	5,912
Total Labor Costs	49,270
Non-Labor Expenses	
Building and Storage Rent	
Building Repair & Maintenance	
Utilities	
Cleaning & Janitorial	
Transportation	1,962
Fuel	1,024
IT Equipment	683
Telecommunications	584
Insurance	
Supplies	711
Financial Assistance	
Travel	
Conferences, Conventions & Meetings	
Staff Development & Recruitment	
Program Mgmt Shelter Allocation	
Occupancy Allocation	4,309
Total Non-Labor Expenses	9,272
Total Operating Expenses	58,542
Administrative Allocation-Percentage	13.49%
Total Administrative Allocation-Formula	7,897
Total Administrative Allocation	7,897
Boccardo Reception Center Shelter Beds	28,744
Total Expenses-CASH	95,183

SIGNATURE REQUIREMENTS

When signing documents, it is important that they be properly executed to guarantee their validity and recordation. The following procedures must be followed for all documents processed by the City of Sunnyvale such as: Subdivision Maps, Grants of Easements, Grant Deeds, Agreements, Bonds, etc.

- I. **FOR ALL SIGNATURES.** The name and title of the signer should be typed or printed beneath the signature. The name must be signed exactly as it is typed or printed.
- II. **SIGNATURES FOR INDIVIDUALS.** The name must be signed exactly as it is printed or typed. The signer's title or interest in the property (e.g. "owner") must be stated.
- III. **SIGNATURES FOR PARTNERSHIPS.** The signing party must be either a general partner or be authorized in writing to have the authority to sign for and bind the partnership.
- IV. **SIGNATURES FOR CORPORATIONS.** Authorization to sign contracts and other documents on behalf of the corporation must be demonstrated by one of the following methods. For maps and documents to be recorded, and for sureties signing bonds, the signatures must be notarized as provided in Method 3 and paragraph VI., below.

Method 1 (Two Specified Officers). Authorization may be shown by two officers, one from each of the following groups, signing the instrument. (ref. Corp. Code §312; 5214.)

Group A

- (i) Chairman of the Board
- (ii) President
- (iii) Any Vice-President

Group B

- (i) Secretary
- (ii) Any Assistant Secretary
- (iii) Chief Financial Officer
- (iv) Any Assistant Treasurer

Method 2 (Certified Board Authorization). Authorization may be shown by providing the City a copy of the corporation's bylaws, board of directors meeting minutes, or any resolution of corporation's board authorizing the person signing the instrument to execute instruments of the type in question, and certified by the Secretary or Asst. Secretary of the corporation to be a true copy. (ref. Corp. Code §314; 5215.)

Method 3 (Notarized Officer Signature). Authorization may be shown by the signature of either the corporation's president, vice president, secretary, or assistant secretary accompanied by a notary acknowledgment in the form prescribed by Civil Code §1189. (ref. Civil Code §1190)

- V. **SIGNATURES FOR LIMITED LIABILITY COMPANIES (LLC's).** Authorization must be demonstrated by providing the portion of the operating agreement authorizing the person signing the instrument to execute instruments of the type in question, and if the LLC does not have an operating agreement, then by providing the articles of incorporation for review by the OCA. (ref. Corp Code §§17151, 17154, 17157.)
- VI. **MAPS AND DOCUMENTS TO BE RECORDED.** For maps and documents to be recorded, including all transactions affecting title to real property, all signatures must be properly notarized and accompanied by a certificate of acknowledgement in the form prescribed by Civil Code section 1189. (ref. Gov't Code §§ 27287, 66436, 66439, 66447) The names and titles of the people signing the documents must be listed on the notary flag.
- VII. **CHANGES.** Should any changes be made to the document once signed, the changes must be initialed by all parties signing the document. Obliteration of any type will not be acceptable.

**SECOND AMENDMENT TO SERVICES AGREEMENT BETWEEN
THE CITY OF SUNNYVALE AND HOMEFIRST SERVICES OF SANTA CLARA COUNTY**

This Second Amendment to the Services Agreement, dated 10/1/2023, is by and between the CITY OF SUNNYVALE ("CITY"), a California chartered municipal corporation for the state of California, and HOMEFIRST SERVICES OF SANTA CLARA COUNTY, a non-profit 501(c)(3) organization ("CONTRACTOR") (collectively, "the Parties").

WHEREAS, the CITY and CONTRACTOR entered into an Agreement on June 14, 2022, whereby CONTRACTOR would provide services necessary to facilitate an outreach and shelter program to temporarily relocate residents currently residing on CITY-owned property ("Project") services ("Agreement"); and

WHEREAS, the CITY and CONTRACTOR entered into the First Amendment to Services Agreement on July 17, 2023; and

WHEREAS, the CITY and CONTRACTOR now agree that a Second Amendment to said Agreement is advisable;

NOW, THEREFORE, THE CITY AND AGENCY ENTER INTO THIS SECOND AMENDMENT TO SERVICES AGREEMENT:

1. Section 2 entitled "Agreement Term" is hereby amended, to read as follows:

2. Agreement Term

The term of this Agreement shall be from June 1, 2022 to March 31, 2024, unless terminated earlier pursuant to this Agreement.

2. Exhibit B-1 to the Agreement entitled "HOMEFIRST SERVICES AND PRICING" is hereby replaced with Exhibit "B-2", attached hereto and incorporated herein.

3. Section 3 entitled "Payment of Fees and Expenses" is hereby amended, in part, to read as follows:

3. Payment of Fees and Expenses

[Replace the first paragraph of this section with the following:]

CITY agrees to pay CONTRACTOR the amount of six hundred seventy seven thousand nine hundred forty two dollars (\$677,942) as set forth in Exhibit "B-2". Total compensation shall not exceed six hundred seventy seven thousand nine hundred forty two dollars (\$677,942) unless upon written modification to this Agreement signed by both parties. CONTRACTOR shall submit payment invoices to CITY not more frequently than monthly to be paid in accordance with the budget set forth in Exhibit "B-2" attached and incorporated by reference.

Exhibit B-2

HOMEFIRST SERVICES AND PRICING

PROGRAM BUDGET SUMMARY	
GRANTEE	HomeFirst
NAME OF PROGRAM	Sunnyvale Outreach
YEAR OF FUNDING	6 months 10/1/2023 to 3/31/2024
WEBGRANTS #	
PROJECT ID #	
VENDOR #	
AWARD OF CONTRACT (AC) #	
Budget Line Item Description	Total
Personnel Costs	
Personnel	\$ 75,370
Shared Cost Allocations	\$ 5,650
Taxes	\$ 8,100
Employee Benefits	\$ 12,150
Total Personnel Costs	\$ 101,270
Operating Costs	
Equipment Rental and Maintenance (auto)	\$ 7,800
Telecom	\$ 680
Taxes and Licenses	\$ 750
Supplies	\$ 3,000
Staff development, training and conferences	\$ 500
Occupancy	\$ 10,260
Non labor shared cost allocations	\$ 380
Finanacial Assistance	\$ 4,000
BRC bed costs	\$ 50,960
Total Non Personnel Operating Costs	\$ 78,330
SUB TOTAL	\$ 179,600
Admin OH Costs	\$ 22,830
Total Admin Costs	\$ 22,830
GRAND TOTAL	\$ 202,430



City of Sunnyvale

Agenda Item

24-0197

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Review and Consider Adoption of the Economic Development Strategic Plan

BACKGROUND

In 2019, Economic Development staff began developing an Economic Development Strategic Plan (EDSP) to strengthen and expand services to the business community and keep the City competitive in retaining and attracting businesses. The four primary goals of the EDSP to support these efforts include:

- Identifying strategies and actions designed to support existing businesses;
- Defining strategic actions to market Sunnyvale as an attractive place to shop and do business;
- Engaging in place-making to enhance quality of life to retain and attract new businesses and employees; and
- Acknowledging the importance of fiscal sustainability that include strategies to expand the City's revenue base to fund services and future investments.

Staff collected data to better understand the needs of the business community and identify ways to enhance business services. This included a high-touch business engagement effort with key stakeholder groups to solicit feedback on support needs and identifying opportunities and concerns. Staff used email surveys to broaden the reach for feedback, and researched best practices and strategies of similar-sized cities and local and national economic development policies. These efforts identified initiatives that enhance business services and maintain sustainable City growth.

Staff targeted April 2020 to present the draft EDSP to Council; however, due to the pandemic, staff pivoted and launched emergency service programs to support businesses. Staff created the Sunnyvale Cares program to provide grants to nearly 200 small business and 15 non-profits to help sustain operations and an outdoor dining program to provide a streamlined permit issuance process at no-cost to help restaurants stay afloat and operate safely. Staff also launched the Shop Sunnyvale online marketing initiative to encourage local shopping to support the City's small businesses.

As the City moved through the pandemic recovery phase, staff reinitiated work on the EDSP and provided an update and early accomplishments at the Council Strategic Workshop in January 2023. These accomplishments included the hiring of an Economic Development Manager to lead the effort in formalizing the EDSP.

Staff re-engaged key stakeholder groups and business organizations to revisit the EDSP's initial strategic priorities and provide feedback based on lessons learned through the pandemic. Staff presented an update on the EDSP at the Council Strategic Workshop in January 2024, outlining

modified strategic priorities informed by public input. The priorities were ranked by stakeholders as the priorities that would meet the needs of businesses in today's market and provide flexibility to shift focus on the changing needs of businesses.

EXISTING POLICY

Council Policy 5.1.4 Incentives to Attract and Retain Businesses

General Plan: Chapter 2 Community Vision

General Plan: Chapter 3 Land Use and Transportation

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

DISCUSSION

Economic Development staff are responsible for executing and managing the City's economic development programs and serving as liaison between the City and the business community. One area of focus is providing development support to businesses and developers through the development review process, from the pre-development due diligence phase to site selection through the entitlement and permitting process to grand opening. In addition, staff connects businesses to various programs and resources.

While Economic Development staff serves as the primary point of contact in providing business-related services, it is a Citywide effort that all City departments are involved with in carrying out and contributing to economic development through their day-to-day work. With developers and tenants coming in at different stages of expansion, the City is able to provide services and address issues at various levels through a successful interdepartmental approach.

Economic Development staff leads and serves as the City's subject-matter experts on key economic initiatives. For the past year, staff has focused their efforts on the coordination of the EDSP to formalize the plan and prepare it for Council adoption. The EDSP strategic priorities were developed in collaboration with key stakeholder groups including hotels, car dealerships, large companies, small businesses, general contractors and brokers as well as business organizations including Sunnyvale Downtown Association (SDA), Sunnyvale Chamber of Commerce (SCC) and Moffett Park Business Group through roundtable feedback discussions and one-on-one meetings.

The EDSP strategic priorities include the ability to adapt to market changes post-pandemic, and continued business retention efforts in light of pandemic impacts. It is also important to be cognizant of changes related to the present-day work conditions such as the on-going effects of remote work. Stakeholders asked that staff consider the importance of providing flexibility in prioritizing focus areas due to new and evolving laws and policies. Additionally, defining Economic Development staff's role on development projects was also a factor for consideration to ensure economic success.

At the January 25, 2024 Council Strategic Workshop, Council placed supporting tech start-up businesses and home-based businesses as a top priority. Council expressed strong support to reinstitute the Tech Expo to provide emerging technology start-up businesses an opportunity to gain exposure and showcase their products as well as connecting major companies with start-ups

businesses for support and mentorship to achieve success. To reduce barriers to entry, Council recommended translating business outreach materials and documents in various languages based on language needs. Council also recommended pursuing neighborhood-serving retail businesses in the north side of Sunnyvale to provide retail goods and services to the neighborhood.

Based on stakeholder feedback, staff is recommending the following four strategic priorities of the EDSP to serve as the guiding principles in carrying out the City's economic development efforts:

1. Prioritize Key Regional Issues that Drive/Support Economic Development

This will provide the flexibility necessary to re-prioritize and shift focus on new State and local laws and policies as well as major shifts in the market that impact the business community. Two top issues that were identified by stakeholders included the need for additional housing options as well as transportation connectivity from major business hubs to public transportation and first- and last-mile transportation options. These issues should be monitored, evaluated and supported to attract and retain workforce talent while meeting the economic development goals of the City.

2. Strengthen and Expand Program Capacity & Assist with Development Review Process

Considerations for economic development resources should continually be evaluated to provide adequate levels of service as the need for business support services increase and shift due to changing business conditions and new economic development initiatives. Economic development staff plays an active role in shepherding new projects through the development review process in collaboration with the Community Development Department (CDD) to help maintain the City's timeliness and responsiveness through the entitlement and permitting process to provide a development-friendly process to major companies and small businesses alike.

In addition to these efforts, staff will develop an annual work plan aligning staffing and resources to support the EDSP, hold ongoing meetings with stakeholders and industry leaders to foster a collaborative approach on issues and interests, and enhance survey methods during the development review process to analyze these metrics as part of evaluating staff services and capacity.

3. Support Small- and Medium-Sized Non-Retail Businesses

Businesses with 50 employees or less make up 98% of Sunnyvale's business profile, which underscores the importance of supporting the City's small- and medium-sized businesses. A major initiative is preserving zoning designations and preventing the conversion of sites that support flex, industrial and service commercial uses particularly in The Woods, Oakmead and Evelyn districts that house and foster a high concentration of these types of businesses. In addition, Sunnyvale can serve as a major hub for emerging technology start-ups as the "Heart of Silicon Valley." Programs such as Sunnyvale's Tech Expo will be instrumental in helping promote and support tech start-ups. There is also a great opportunity for corporation to mentor and support new small tech businesses through meet up events which staff can help encourage and facilitate.

4. Enhance and Maintain Retail Vibrancy

Despite the challenges the market presented since the start of the pandemic, over 1,500 new retail businesses opened between January 2020 to January 2024. To enhance and maintain the retail vibrancy in Sunnyvale, staff will continue to play an active role in the establishment of the Historic Murphy Avenue pedestrian mall and proactively promote site opportunities with brokers and property representatives to attract new businesses and enhance retail areas including Downtown, El Camino Real and Moffett Park. Staff will continue actively marketing Sunnyvale as a desirable place to expand at industry events and continue supporting both regular and special event programming with the SDA and SCC to promote the quality of life in Sunnyvale.

Staff will monitor retail trends, economic data, and demographic profiles such as the growing number of the younger generation as well as other stand out population factors to carry out a targeted approach in retail recruitment. Staff will also place efforts on attracting neighborhood serving businesses and track retail gaps to focus business attraction to help meet retail needs.

As one of staff's economic development core services, business retention efforts will remain a top priority to preserve the vitality and health of retail businesses. With over 80 long-standing businesses that have operated for over 30 years in Sunnyvale, it is vital for the City to support its small retailers who add to the uniqueness of Sunnyvale's retail offerings and celebrates the diversity of the City's business profile.

In partnership with other city departments such as Community Development and Public Works, Economic Development staff has successfully achieved several early accomplishments to support the goals of the EDSP, including:

- Historic Murphy Avenue Mall
- Adoption of the Moffett Park Specific Plan
- Negotiating successful Development Agreements with developers
- Working with SDA and SCC on several Downtown events to promote Sunnyvale

Staff's ongoing efforts related to the EDSP strategic priorities include monitoring and engaging in housing and transportation activities, preserving land uses to help retain affordable flex and industrial spaces, providing a high level of assistance through the pre-entitlement, permitting and grand opening phases, and identifying and promoting site opportunities in partnership with property representatives as well as at industry events.

In addition to these ongoing efforts to strengthen the City's local economy, staff recommends the following Strategic Priority Actions to carry out from 2024 to 2026 as part of the implementation of the EDSP:

2024	<ul style="list-style-type: none"> • Continue Tech Expo to support start-up businesses • Create an annual work plan to support EDSP • Hold quarterly meetings with stakeholders/industry leaders • Murphy Avenue Pedestrian Mall implementation
2025	<ul style="list-style-type: none"> • Coordinate an Economic Development event to present new developments to the business community • Survey businesses during the Development Review Process • Increase involvement with regional organizations (e.g., Urban Land Institute)
2026	<ul style="list-style-type: none"> • Review/evaluate existing home-based requirements to encourage start-ups and small businesses • Formalize City program for innovative and emerging technologies • Review and evaluate commercial zoning when major market shifts to remain competitive
Timeline TBD (based on need and progress of initiatives)	<ul style="list-style-type: none"> • Explore ways to expand inventory of affordable commercial space in ground floor space in mixed-use developments • Monitor and support the formation of the Transportation Management Association in Moffett Park

FISCAL IMPACT

Although adoption of the EDSP does not have an immediate financial impact, it is expected that implementation may require additional resources and may be brought forward as programs and projects take shape.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

ALTERNATIVES

1. Adopt the Economic Development Strategic Plan
2. Adopt the Economic Development Strategic Plan with modifications
3. Do not adopt the Economic Development Strategic Plan
4. Other Council Action

RECOMMENDATION

Alternative 1: Adopt the Economic Development Strategic Plan.

Approval of the EDSP provides a framework to inform and guide continued work to support and actively promote the City's economic development efforts.

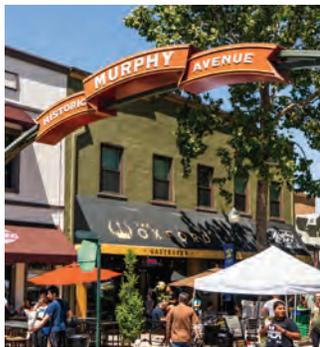
Prepared by: Christine L. Velasquez, Economic Development Manager

Reviewed by: Connie Verceles, Deputy City Manager
Reviewed by: Sarah Johnson-Rios, Assistant City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Economic Development Strategic Plan

Economic Development Strategic Plan



Sunnyvale

City Council

Larry Klein, Mayor

Murali Srinivasan, Vice Mayor

Russ Melton, Councilmember

Alysa Cisneros, Councilmember

Omar Din, Councilmember

Richard Mehlinger, Councilmember

Linda Sell, Councilmember

City Staff

Kent Steffens, City Manager

Connie Verceles, Deputy City Manager

Christine L. Velasquez, Economic Development Manager

Maria Rodriguez, Economic Development Specialist

Trudi Ryan, Director of Community Development

Suzanne Park, Chief Building Inspector

Table of Contents

Introduction..... 1

Why an Economic Development Strategic Plan?..... 3

EDSP Process 4

Key Findings..... 5

Strategies and Implementation Actions15

Strategy 1

Prioritize Key Regional Issues that Drive and Support Economic Development16

Strategy 1.1 Support Initiatives to Improve Housing Affordability and Expand Housing Options..... 18

Strategy 1.2 Support Efforts to Develop and Deploy New Transportation Solutions..... 19

Strategy 2

Strengthen and Expand Economic Development Program Capacity 20

Strategy 2.1 Continue to Provide and Enhance Business and Development Support Service21

Strategy 2.2 Assist with the Development Review Process22

Strategy 3

Support Small- and Medium-Sized Non-Retail Businesses 24

Strategy 3.1 Promote Sunnyvale as a “Test Bed” for Innovative and Emerging Technologies26

Strategy 3.2 Provide an Adequate Supply of Suitable Commercial Space
for Small- and Medium-Sized Non-Retail Businesses.....27

Strategy 3.3 Support Existing Small and Medium-Sized Businesses and
Encourage New Small Business Development29

Strategy 4

Enhance and Maintain the Vibrancy of Retail..... 30

Strategy 4.1 Continue to Retain, Support, and Attract a Variety of Retail.....33

Strategy 4.2 Coordinate Efforts with Other Groups and Stakeholders.....34



Introduction

Originally home to the Ohlone people and later developed into bountiful fruit orchards in the late 1880s, Sunnyvale's economy evolved to be known in the 1960s through the 1980s for its defense and aerospace companies. Sunnyvale also served as the technology hub to the newly emerging video game industry serving as the original location of Atari headquarters. Now in 2024, Sunnyvale is the "heart of Silicon Valley"™ – the premiere location of world class cutting-edge technology companies, research and development (R&D), and manufacturing.

Sunnyvale has many attractive aspects: charming restaurants and shops along historic Murphy Avenue; tree-lined residential streets housing long-time residents; a lively and diverse population with many new immigrants from all over the world; robust auto dealerships and a broad mix of retailers along El Camino Real; high-tech and office complexes housing Apple, Fortinet, Google, LinkedIn and Juniper Networks; aerospace titans Lockheed Martin Space Systems, Northrop Grumman and Space Expedition (SpaceX); bioscience companies advancing medical technology and services including Intuitive Surgical, Cepheid and Ihealth Labs.

To accommodate its progress, Sunnyvale has seen many of its older commercial districts transform with major new development projects, including the mixed-use "Cityline" project in the downtown area, new Class A office space in Moffett Park, Peery Park and downtown, and new residential and commercial infill projects throughout the City. Hotels such as Tetra, AC Marriott and Hilton Garden Inn established new locations in the City to accommodate work travelers and visitors. The future Applied Materials EPIC facility will serve as the largest chip research and development center in the world in Sunnyvale's Central Arques area.

According to a survey conducted by SmartAsset, Sunnyvale was voted the #1 Happiest City in the Nation in 2023 based on several quality-of-life factors. The City consistently ranks in the top ten safest cities in the U.S. with public safety officers cross trained to serve as police, fire, and emergency medical technicians. The highly attended Sunnyvale Arts and Wine Festival, Downtown Summer Music Series, Jazz and Beyond Series elevate the sense of community pride and connectivity in Sunnyvale. The City's new City Hall provides a friendly and inclusive space for all to experience in the only net zero city hall in the nation. These developments, initiatives and community activities will continue to positively shape and influence Sunnyvale's economy.

While Sunnyvale has many successes, it does have some challenges that need to be addressed in order to maintain long-term prosperity and fiscal sustainability. These challenges include ensuring that small and medium-sized businesses have a place to grow and thrive, nurturing a healthy retail sector, supporting the City's auto dealerships, ensuring adequate and affordable housing, promoting and expanding transportation and mobility options, and supporting continued technology innovation and workforce development.

COVID Impacts and Recovery

The City is continuing to move through the economic recovery phase of the COVID-19 pandemic. During the pandemic, Economic Development staff developed several tools for the business community. One tool developed was the Small Business Assistance Grant program (SV Cares). The SV Cares program was funded by the City and several large businesses that provided grants, ranging from \$5,000 to \$15,000 to 194 small businesses and 15 non-profits organizations based on a lottery system.

The City also developed an outdoor dining and services program. This program was developed as a pilot to meet COVID-19 regulations and provide restaurants and small service businesses the ability to use private and public space to continue providing services. Businesses were permitted to use parking spaces and the public street on the 100 block of south Murphy Avenue.

The City closed the 100 block of South Murphy Avenue to vehicles so businesses could expand their services to the street. This program has been effective and was very popular with residents and businesses. The City surveyed the community and downtown businesses with over 90% of respondents requesting that the street remain permanently closed. In 2023, the City Council approved the development of a pedestrian mall on this historic block in downtown. This new project will keep the street permanently closed to vehicles and allow restaurants to continue to use the street for outdoor dining. These efforts continue as the City moves through the pandemic recovery phase.

The shift to remote work greatly impacted the City's small businesses due to the loss of employees coming to work in Sunnyvale. Corporations have started to encourage and require employees to return to the office on a hybrid schedule with some working up to a five-day in office work week. This will support small businesses.

Silicon Valley, as a region, has struggled to return to its pre-pandemic economic strength. This has caused office and research & development (R&D) tenants and landlords to pause and reassess space needs moving forward. Although a few major companies in the City conducted sizable layoffs, there has been an increase in lease renewals which is expected to continue with the return to the in-person office format.



Why an Economic Development Strategic Plan?

Economic Development Division staff is responsible for executing and managing the City's economic development programs and serving as liaison between City and the business community. Major service areas include:

- Providing business retention and expansion assistance
- Marketing sunnyvale as a great place to do business
- Conducting business data analysis
- Nurturing strategic partnerships—businesses & business associations
- Leading key economic development initiatives

The Sunnyvale's Economic Development Strategic Plan (EDSP) will guide these efforts and serve as a blueprint for the City's investments to ensure economic vitality, open new economic opportunities to residents, generate new wealth in the community, and contribute to the City's high quality of life. While the EDSP works in furtherance of the City's General Plan, it also identifies areas where Sunnyvale's Specific Plans, Area Plans, and zoning codes can focus on supporting the City's businesses. The EDSP pursues four primary goals:

1. Identifies strategies and actions designed to **support existing businesses**
2. Sets forth strategic actions to help **market Sunnyvale** as an attractive place to shop and do business.
3. Engages in **place-making and enhances quality of life** to retain and attract new business and talented employees in today's competitive economy.
4. Acknowledges the importance of **fiscal sustainability** and includes strategies to expand the City's revenue base to fund community services and future investments.

The EDSP defines the strategies needed to carry out the economic development goals of the City. An annual economic development workplan will be created to guide the continuance of economic development projects and programs as well as new initiatives based on needs assessments, market conditions and trends.

EDSP Process

Staff developed and built strong working relationships within the business community. Through these partnerships, staff adapted services for businesses during changing economic times. Also, staff created and modified policies based on changing business structures and needs. Staff prepared this EDSP based upon extensive data analysis and stakeholder and public engagement including:

- **Best Practices:** The practices and strategies of other cities like Sunnyvale were surveyed to identify best economic development practices to incorporate into the EDSP.
- **Policy Research:** Staff researched and reviewed local and national economic development policies to identify initiatives for consideration to enhance business support services as well as maintain sustainable growth in Sunnyvale.
- **Stakeholder Outreach:** Several meetings were held in 2019 to discuss issues, opportunities, and challenges related to economic development. These discussions provided strategic direction for the EDSP. The City also completed email surveys to ensure that businesses unavailable to attend meetings could provide their input.

Due the pandemic, the priorities shifted as staff pivoted to provide emergency services to keep businesses in operation and paused the work on the EDSP. As the market and business community began to stabilize, focus was placed back on completing the EDSP. Another round of meetings with key stakeholder groups including brokers, general contractors, Downtown retail and restaurant tenants, underrepresented small businesses, hotels, major employers and auto dealers was conducted between April and August 2023. This re-engagement effort solicited input on carrying out the top strategic priorities of the EDSP based on new learning since the pandemic. Additional outreach was made to business organizations including Sunnyvale Downtown Association, Sunnyvale Chamber of Commerce and Moffett Park Business Group as well as to businesses one-on-one to provide feedback.

- **Community Outreach:** Two online surveys were administered to provide an opportunity for the community to share feedback and identify priorities for the City to address as well as gain their perspectives on development and the City's retail sector.

Key Findings

Sunnyvale is home to over 7,000 corporations, small and medium-sized businesses, retailers, and service providers with physical locations. An additional 4,500 businesses and entrepreneurs conduct business in the City increasing the total number of business licenses to about 11,500. Sunnyvale’s top 25 companies employ between 250 to over 13,600 employees. There are over 6,800 active businesses in Sunnyvale that employ 50 employees or less; small businesses account for approximately 98% of businesses located in the City.

Following are key data points that reflect the demographics of Sunnyvale:

Population

Sunnyvale has experienced modest population growth since 2010. Between 2010 and 2020, the City added approximately 15,700 new residents, growth of roughly 1.2 percent per year. For comparison, population growth averaged 0.8 percent per year in the Bay Area during the same period.



Source: 2020 U.S. Census Bureau

Educational Attainment

Sunnyvale is a highly educated and affluent community. Close to 67% percent of Sunnyvale residents age 25 or older have earned at least a bachelor’s degree, compared to 54.4% percent in Santa Clara County.

Bachelor’s Degree or Higher (2017-2021)

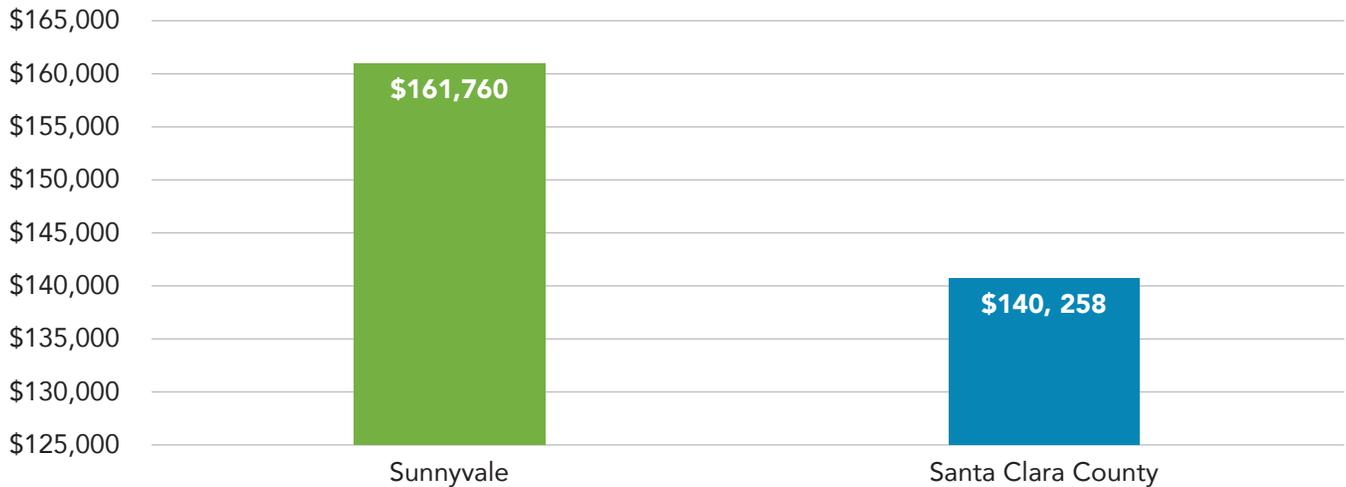


Source: 2020 U.S. Census Bureau

Median Household Income

Reflecting high education levels and a high degree of professional occupations, Sunnyvale households earn a significantly higher median household income (\$161,760) than households in the Bay Area (\$140,258).

Median Household Income



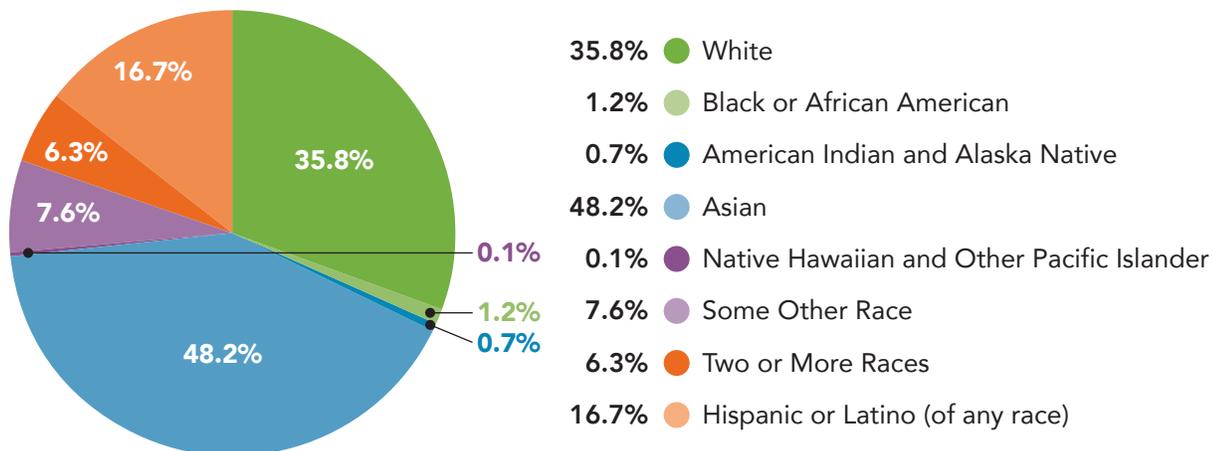
Source: 2021 U.S. Census Bureau

Race and Ethnicity

As of 2020, nearly one-half of the population in Sunnyvale was of Asian descent. Sunnyvale’s rich racial and ethnic diversity, with a high proportion of Asian residents, supports specialty food retail, including ethnic markets, and East-Asian and South-Asian eating and drinking establishments. This data informs ideas on how to expand the City’s public event programming focused on supporting local businesses to promote different cultures and patronage of local Asian establishments.

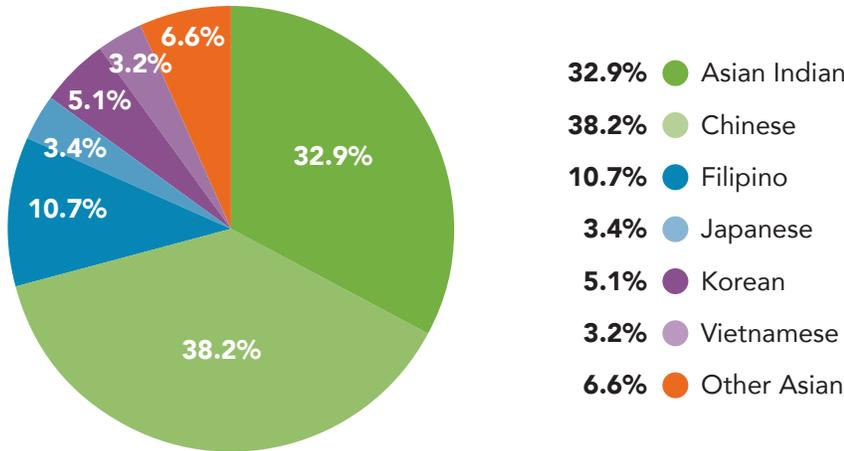
Data collected through business license surveys showed that over 800 businesses out of 1,727 respondents identified as Asian-owned businesses totaling 46.55%.

Race and Ethnicity



Source: 2020 U.S. Census Bureau

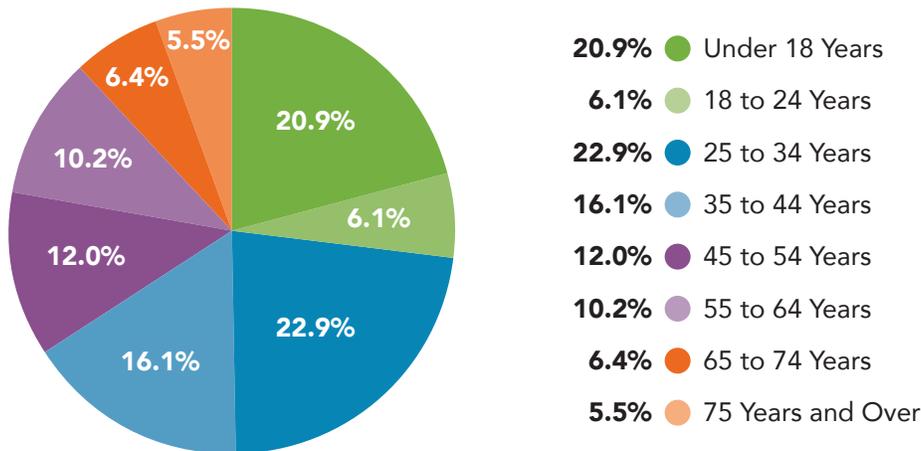
Asian Population in Sunnyvale



Source: 2020 U.S. Census Bureau

Median Age

The top three median age groups in Sunnyvale are 25-34 years (22.9%), under 18 years (20.9%) and 35-44 (16.1%) accounting for nearly 60% of the population. Median age information informs the types of retailers and service providers to attract to Sunnyvale to increase sales tax revenue and provide goods and services the residents want.

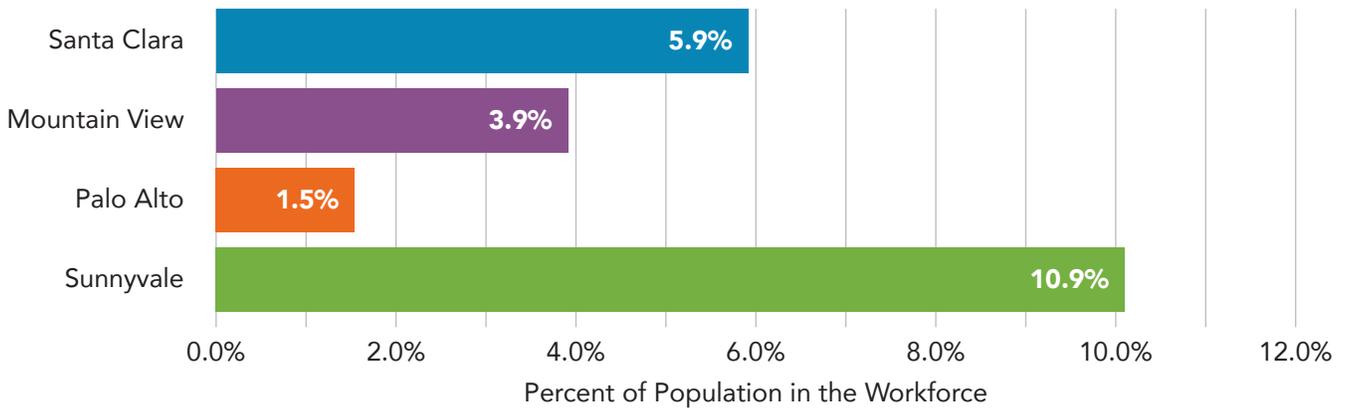


Source: 2020 U.S. Census Bureau

Workforce Live/Work Migration

Sunnyvale has a higher percentage (10.9%) of its workforce living and working in the City compared to neighboring cities similar in size of employee counts in Silicon Valley’s South Bay region. In 2020, over 61,000 employees were living in Sunnyvale and employed outside of the City, over 76,000 employees working in Sunnyvale and living outside of the City and 9,344 living and working in Sunnyvale. A higher number of employees working in Sunnyvale and living outside of the City is expected to rise due to the increase in remote work, an implication of the pandemic, as well as the lack of affordable housing options.

Live/Work Migration



Sunnyvale In and Out Migration



Source: JobsEQ, 4th Quarter of 2022

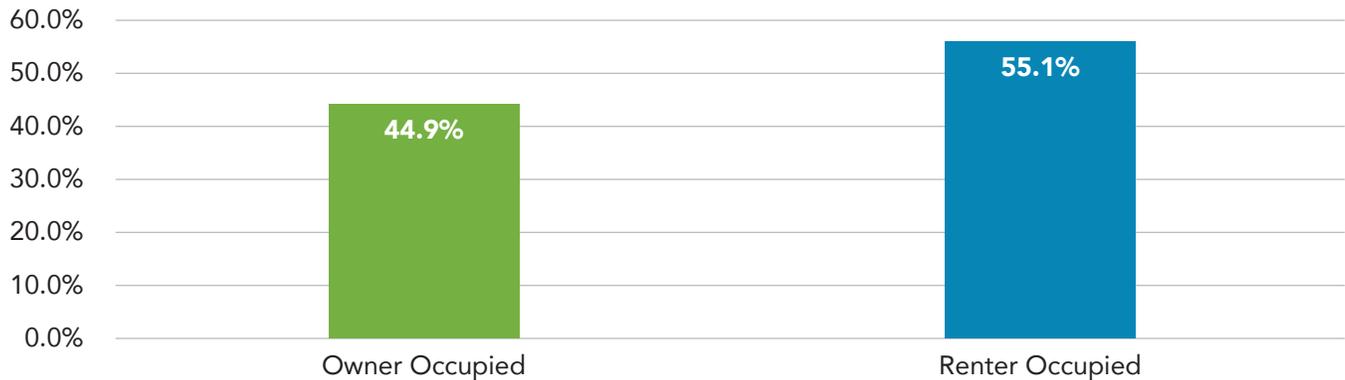
Retail Leakage/Injections

Per capita retail spending is low in Sunnyvale compared to the County, suggesting that Sunnyvale residents are likely shopping outside of the City to purchase goods and services. Retail sectors showing significant sales leakages include home furnishings and appliance stores, fine dining, family apparel and accessory stores, and department stores. This data provides guidance on retail segments to focus on for retention and attraction efforts.

Renters and Owners

Most households in Sunnyvale are renters (55.1%) compared to owner occupied (44.9%). The high percentage of renters relative to homeowners generally implies less support for certain retail categories such as building materials and supplies establishments and nurseries. Furniture retailers are one home-oriented sector that would appeal to both renters and homeowners.

Housing Profile



Source: 2020 U.S. Census Bureau

Economic Conditions

In the five years between 2019-2023, Sunnyvale’s top industries experienced very different trends, primarily due to varying pandemic impacts. The professional, scientific and technical services industry added 28,508 jobs at an annual growth rate of 2.2% and the information industry added 21,141 jobs at an annual growth rate of 9.9%. The health care and social assistance industry experienced an uptick in employment with 7,403 new jobs at a 2.1% growth rate, which can be associated to an increased need in medical services since the onset of the pandemic in 2020.

The manufacturing industry experienced a slowdown adding only 93 jobs to its 18,984 job base at a 0.1% annual growth rate. The accommodations and food services industry were vastly affected by the pandemic, losing 589 jobs with a negative 2.0% annual growth rate. Signs of recovery within this industry are beginning to pick up with employees returning to the office. Except for the manufacturing industry, these top industries are projected to grow 1.3% – 1.7% in 2024.

Industry	Employees	5-Year History 2019-2023		2024 Forecast	
		Employee Change	Annual %	Employee Growth	Annual % Growth
Professional, Scientific, and Technical Services	28,508	2,946	2.2%	379	1.3%
Information	21,741	8,150	9.9%	414	1.9%
Manufacturing	18,984	93	0.1%	2	0.0%
Health Care and Social Assistance	7,403	746	2.1%	125	1.7%
Accommodation and Food Services	5,615	-589	-2.0%	74	1.3%

Source: JobsEQ - 4th Quarter 2022

Although large corporations account for a large share of citywide employment with the top ten companies accounting for over 55,610 employees, an overwhelming number of businesses (over 6,680) are small business establishments with 50 or fewer employees making up a considerable portion of the workforce of over 23,000 employees cumulatively. With about 7,036 active businesses in Sunnyvale, small businesses account for 98% of the City's business make up.

The top three sales tax generating industries in the first quarter of 2023 shared by a market consultant included Business and Industry, Autos and Transportation, and Restaurants and Hotels which experienced growth of 12.2% combined compared to the first quarter of 2022. On a nominal basis, Sunnyvale's total taxable sales have been flat over recent years.

Office Real Estate Market Trends

Silicon Valley has struggled to return to its pre-pandemic economic strength. This has caused office tenants and landlords to pause and reassess space needs moving forward. The shift to remote work greatly impacted the City's small businesses due to the loss of sales. Corporations have started to encourage and require employees to return to the office on a hybrid schedule with some working up to a five-day in office work week which will help provide support to small businesses. Although a few major companies in the City conducted mass layoffs, there has been an increase in lease renewals which is expected to continue with the return to the in-person office format.

Prior to the start of the pandemic in 2020, brokers reported substantial demand for office space of all classes in Sunnyvale. Although the market has responded with more speculative construction to meet the needs of large office-users, the inventory of smaller multi-tenant buildings is shrinking and several small- and mid-sized companies have moved and are continuing to move their operations elsewhere (e.g., 23andMe, Infinera, John Deere and NetApp). The expanding presence of large-scale office users and displacement of small- and mid-size office users has significant implications for both business diversity and business-to-business sales tax revenues. The EDSP identifies action that the City can take to preserve existing spaces and support new construction of multi-tenant buildings to retain these businesses.

Sunnyvale bases its land use decisions in large part on a strong foundation of long-range planning. This has helped the city's office market weather the peaks and valleys of the tumultuous Silicon Valley real estate market. Sunnyvale has one of the lowest commercial vacancy rates in Silicon Valley at 11.7% for over 37M square feet of office/R&D space (source: Cushman & Wakefield 2023 2nd Quarter Market Synopsis). Neighboring cities are seeing higher vacancy rates with Santa Clara at 22% for 32M square feet and Mountain View at 14.7% for 22M square feet. With Sunnyvale's relatively low vacancy rate, the City continues to see value in reserving these spaces for office uses. This provides opportunities for new and existing companies to expand or keep operations in Sunnyvale.

Retail Market Trends

With new planned and proposed mixed-use developments, there are increasing opportunities to provide a diverse mix of retail offerings, nightlife and entertainment options in the City. The EDSP looks at ways that the City can broadly communicate its strong demographics which support a diversity of new retail and services. Examples include utilizing social media and keeping the brokerage community and property owners informed of new developments and actively initiatives to continue supporting efforts to attract new retailers and service-oriented business.

Strengths

- Growing and diverse consumer population
- Robust auto sales
- Strong Downtown
- Attraction and retention of major corporations

Vulnerabilities

- Significant retail leakage
- Lack of retail amenities in business districts such as Moffett Park
- Affordable housing, especially for the service industry employees

Opportunities

- Re-purposing outmoded, underutilized shopping centers
- Targeted retail recruitment to serve growing ethnic populations
- Need to evaluate planning initiatives to support new retail and services

Challenges

- High cost of living
- Continuation of remote work
- Limited space options to meet tenant needs including size and location
- Continuing disruption from e-commerce

The Westfield Valley Fair Centre in Santa Clara has expanded and gained specialty retailers negatively impacting other retail centers. However, the decline in big box retail in shopping centers do not have an adverse effect on Sunnyvale in comparison to the national scale. Population growth will generate new retail spending power that can potentially be captured in Sunnyvale and support new specialty retail as well as neighborhood-serving retailers. The EDSP will help guide how the City could partner with local business stakeholders and key property owners to promote shopping in Sunnyvale through enhanced social media efforts and events to support the City's businesses

Of all types of commercial space, retail is by far the most location sensitive. As such, it is critically important to refine how and where to build new retail. The EDSP addresses how the City can promote new retail in the most desirable locations through its current and future planning initiatives. The City should also review and evaluate the zoning code and development standards as new retail trends and major shifts in the market arise.

According to retail brokers representing opportunity sites in Sunnyvale, the City's trajectory is on a positive trend. With future phases of retail space coming online in areas such as downtown and Moffett Park, Sunnyvale will have new, right-sized spaces available to line up successful co-tenancies to continue creating a vibrant retail areas.

Research and Development (R&D) Market Trends

Sunnyvale continues to attract major corporations to establish and expand their R&D operations such as the future Applied Materials EPIC R&D facility in the Central Arques area and is expected to continue. The current R&D building base is approximately 24.4M square feet (SF). In Q2 2023, there was a total of 2,190,778 SF of direct and sublease R&D space. The vacancy rate continues to stay relatively low, decreasing to 9.0% in Q2 2023 compared to 10.7% in Q2 2022. However, Sunnyvale is still 50% higher than the pre-pandemic vacancy rate. Due to challenges in determining market projections post pandemic, it is unknown whether these trend will continue. The average asking rate is \$3.91/SF which is higher than the average lease rate in the greater Silicon Valley region (\$3.22/SF).

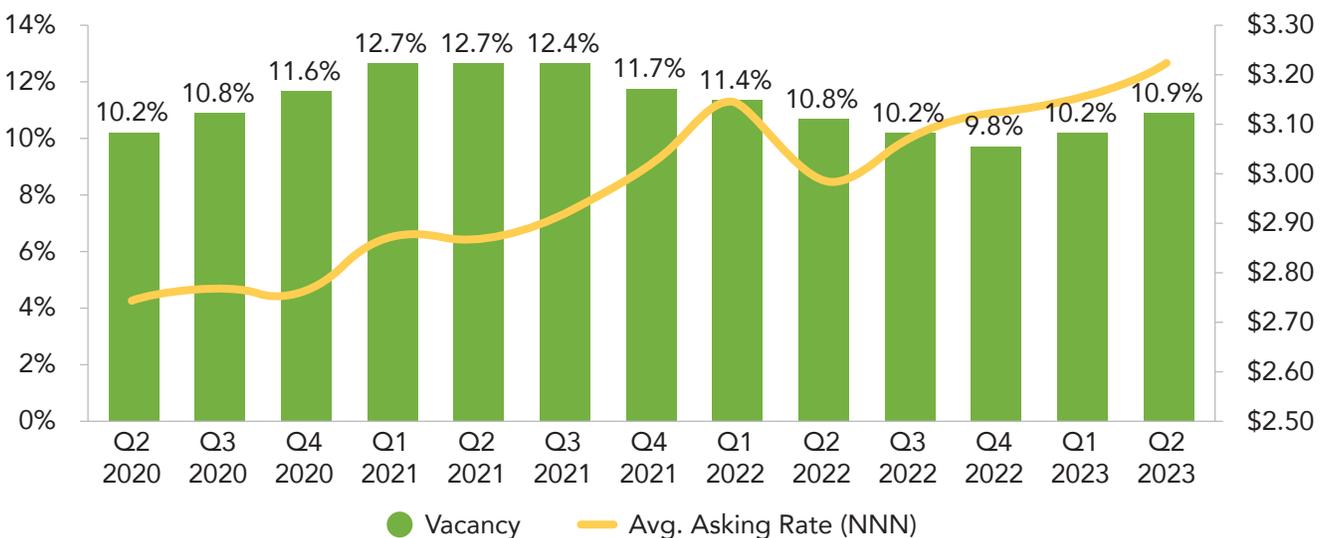
Sunnyvale

Vacancy and Average Asking Rate Trend



Silicon Valley Region

Vacancy and Average Asking Rate Trend



Source: Cushman & Wakefield 2023 2nd Quarter Market Synopsis

Flex and Industrial Market Trends

Despite intense competition for move-in ready flex and industrial space in most submarkets in Santa Clara County, there is a limited pipeline of new product in Sunnyvale and neighboring cities with inventories shrinking as older properties are redeveloped into new Class A office projects.

Flex and industrial space accommodate a wide range of firms and sectors. They can be important sources of inventory for start-ups and small and medium sized businesses. The EDSP addresses whether remaining districts with high concentrations of flex and industrial space, such as the Woods and Oakmead districts should be preserved as flex and industrial districts to accommodate these smaller businesses. Further, some flex and industrial areas, such as a corridor along West Evelyn between South Mary Avenue and Sunset Avenue, provide space to auto repair shops and other service commercial tenants. These types of uses provide much needed services to both local businesses and residents.

Residential Real Estate Market Trends

While high home values and rents speak to the City's overall desirability as a place to live, a lack of housing appropriate and affordable for local workers can lead to long commutes, congested highways, and a lower quality of life. Lack of affordable housing also poses difficulties for job recruitment if potential workers can find similar jobs in other areas with a broader range of housing choices. Sunnyvale business stakeholder groups cited the lack of affordable housing as a major barrier to retaining and recruiting employees. The EDSP acknowledges the importance of prioritizing regional issues and linking housing plans and policies to ensure that future housing growth supports the City's economic development goals.





Strategies and Implementation Actions

Based on stakeholder input and extensive analysis of the most current economic indicators available, the following four strategic priorities for action are recommended. These address the most significant opportunities and challenges identified through the public engagement process:

1

**Prioritize Key Regional Issues
that Drive and Support Economic
Development**

2

**Strengthen and Expand
Program Capacity and Assist with
Development Review Process**

3

**Support Small- and Medium-Sized
Non-Retail Businesses**

4

**Enhance and Maintain
the Vibrancy of Retail**

Staff refined the major strategic actions based on the following factors:

- New input from stakeholder groups on lessons learned through the pandemic;
- Changes in economic growth projections beyond the typical market cycle due to the effects of the pandemic;
- Current market conditions such as remote work, migration of workforce (e.g., working in Sunnyvale and living outside city), affordable housing and lack of transportation connectivity to office work hubs;
- Flexibility in prioritizing areas based on market conditions and policies that support; and
- The role of Economic Development on City cross-collaboration projects and developments to help ensure economic success.

The proceeding pages of the EDSP outline the four strategic priorities and corresponding action item. These goals including timeframes and City department responsibilities. Accomplishments to date for each strategic priority are also highlighted to reflect early wins in achieving these goals.

Strategy 1

Prioritize Key Regional Issues that Drive and Support Economic Development

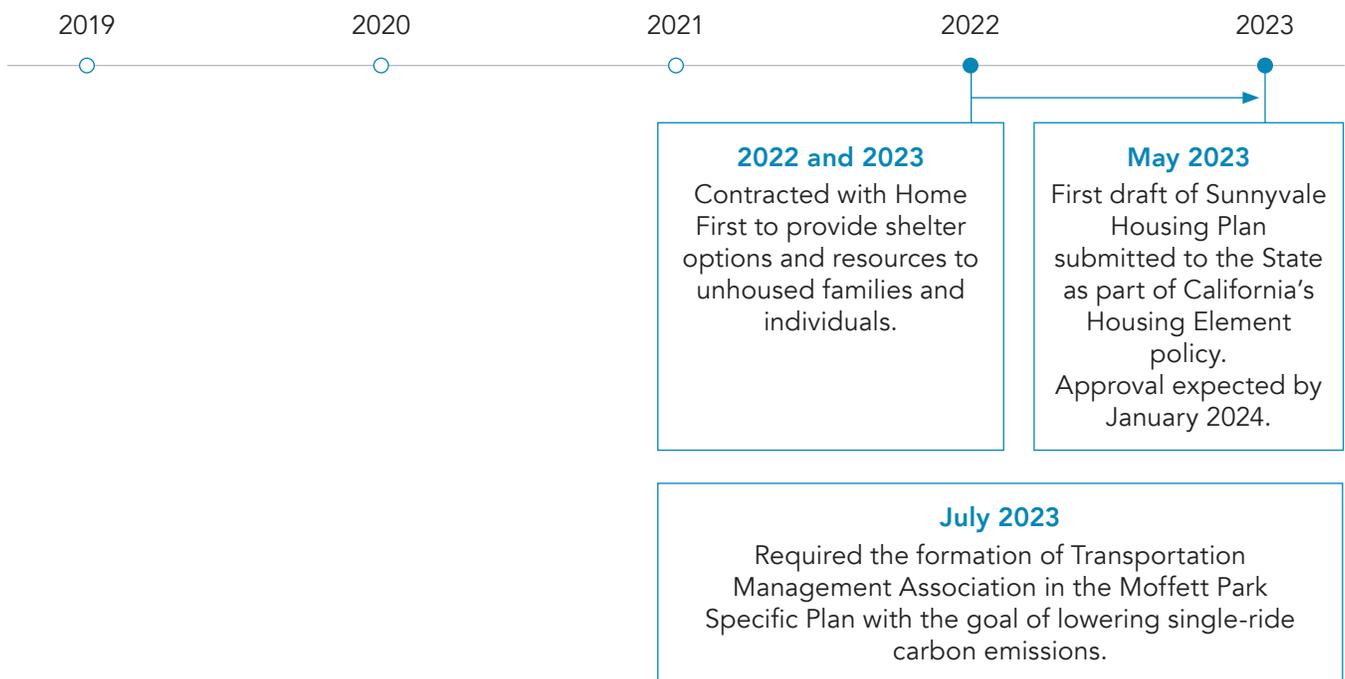


Strategy 1

Prioritize Key Regional Issues that Drive and Support Economic Development

Regional issues and initiatives as well as new State laws have a direct effect on the local market which can help bolster or pose a hindrance to the economic growth and viability of the City. The City should continuously evaluate and prioritize issues that impact the ability for businesses to operate and thrive in Sunnyvale to support our local economy.

Accomplishments



Strategy 1.1

Support Initiatives to Improve Housing Affordability and Expand Housing Options

The high cost of housing in Sunnyvale was identified as a major barrier to retaining and recruiting employees by several business stakeholder groups. This is the case across cities throughout the Bay Area. Sunnyvale is working towards closing this gap through its Housing Plan 2023 - 2031 which plans for 11,966 new housing units including very low to above moderate housing units to provide a mix of housing at options for every income level. Strategic locations for new housing were adopted into the Moffett Park, Sunnyvale Downtown, El Camino Real and Lawrence Station Specific Plans as well as the Village Centers Master Plan.

Strategic Actions

1.1.a

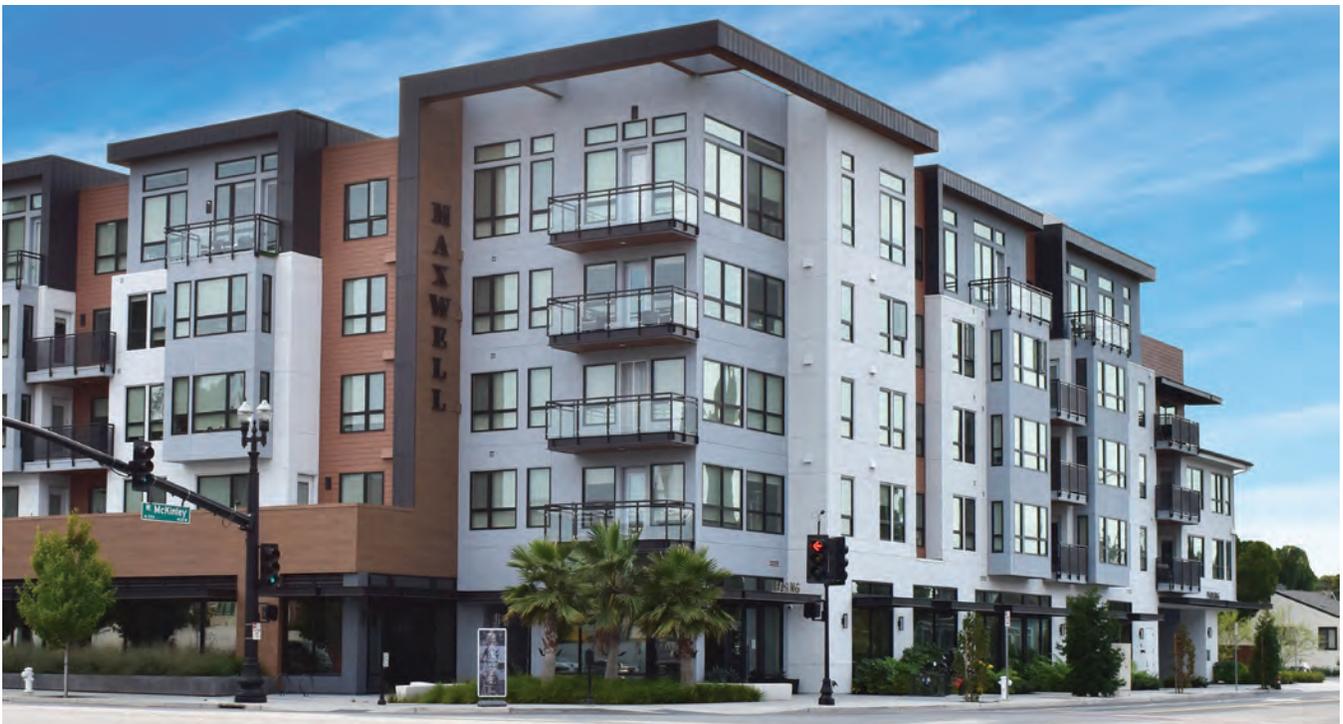
Engage with housing developers to market available sites and opportunities.

Timeline Ongoing Resources Economic Development, Community Development

1.1.b

Work with Housing Trust Silicon Valley to fund projects in Sunnyvale that local tech firms can support.

Timeline Ongoing Resources Community Development



Strategy 1.2

Support Efforts to Develop and Deploy New Transportation Solutions

Long-commutes and traffic were top concerns of stakeholders, including both small and large employers in every sector represented. Traffic congestion is a major deterrent to retaining and recruiting employees. City-initiated and supported transportation improvements and strategies to reduce congestion would be extremely attractive to current and prospective employers.

Additionally, some employers are concerned that they will not be able to meet the trip reduction goals that developers agree to as part of their project approval process with the City, and the employers as tenants must pay monetary penalties to the City for non-compliance.

At Amazon Lab 126, shuttle service between transportation hubs and the office is being reinstated as employees return to the office during the work week. The City should continue encouraging companies to enhance transportation connections to and from the City’s major office nodes and public transportation for employees to ease traveling to the office and help lower emissions.

Strategic Actions

1.2.a

Support the use of innovative first- and last-mile transportation solutions, such as Bird scooters, Zip Cars, and shuttles.

Timeline Ongoing

Resources Transportation, Economic Development, Community Development

1.2.b

Seek out opportunities to promote Sunnyvale in collaboration with transportation agencies including SamTrans’ “Destination Caltrains” initiative to market community events and accommodations in Sunnyvale.

Timeline Ongoing

Resources Economic Development

1.2.c

Provide advocacy for transportation projects that benefit the business and development community.

Timeline Ongoing

Resources Economic Development

1.2.d

Monitor and support the formation of the Transportation Management Association in Moffett Park.

Timeline TBD
(based on development activity)

Resources Transportation, Economic Development, Community Development

Strategy 2

Strengthen and Expand Economic Development Program Capacity



Strategy 2

Strengthen and Expand Economic Development Program Capacity

Enhancing the City’s existing economic development program capacity is a necessary first step to implementing the EDSP. Recommendations to increase staff resources to effectively carry out economic development activities were made in 2023 and a new Economic Development Manager was hired to lead the economic development work of the City. Staffing and resources should continually be evaluated to provide adequate levels of service as the need for business support services evolve due to changing business conditions and economic development initiatives.

Accomplishments



Strategy 2.1

Continue to Provide and Enhance Business and Development Support Service

Strategic Actions

2.1.a

Enhance the City’s economic development website and online social media presence.

Timeline	Ongoing	Resources	Economic Development, Communications
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2.1.b

Continue business outreach engagement efforts including business visits. Improve methods of informing and engaging the business community on the City’s activities.

Timeline	Ongoing	Resources	Economic Development
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2.1.c

Continue providing site selection assistance, support through the permitting process and grand opening coordination to stakeholders.

Timeline Ongoing

Resources Economic Development

2.1.d

Hold regular meetings with stakeholders and industry leaders to create opportunities for the business community to collaborate on shared issues and interests.

Timeline 2024

Resources Economic Development

2.1.e

Develop an annual work plan that allocates sufficient staffing and resources to support the City's EDSP.

Timeline 2024

Resources Economic Development

2.1.f

Increase involvement with regional business and industry organizations.

Timeline 2025

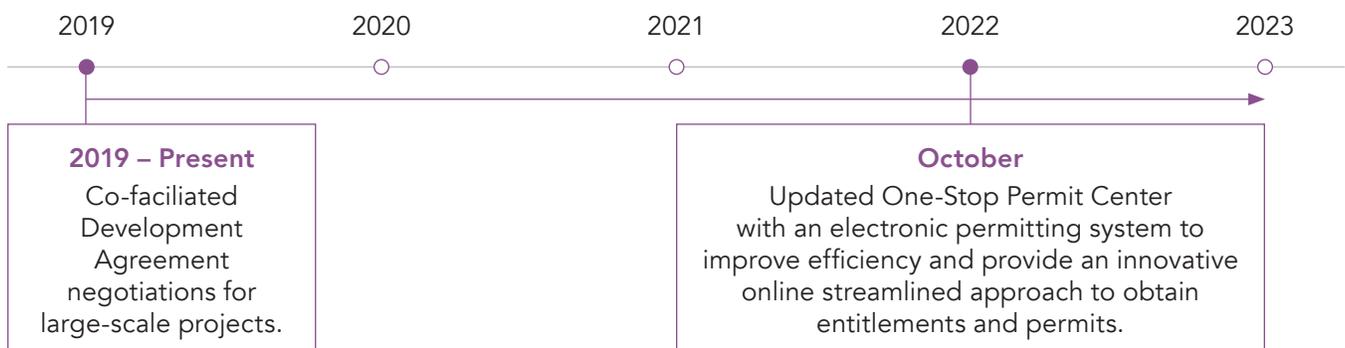
Resources Economic Development

Strategy 2.2

Assist with the Development Review Process

Interpreting applicable development standards and building codes can be challenging, and consistent guidance is critical to avoiding project delays and cost escalation. To maintain its competitiveness, the City should identify and evaluate process improvements to provide a permit-friendly experience to stay competitive in the region.

Accomplishments



Strategic Actions

2.2.a

Continue engaging with commercial development stakeholders to assist projects through the permitting and entitlement process.

Timeline Ongoing Resources Economic Development

2.2.b

Provide preliminary information regarding zoning, entitlements and applications.

Timeline Ongoing Resources Economic Development, One-Stop Center

2.2.c

Enhance method of surveying businesses that engage in the development review process.

Timeline 2025 Resources Economic Development, Communications, One-Stop Center





Strategy 3

Support Small- and Medium-Sized
Non-Retail Businesses

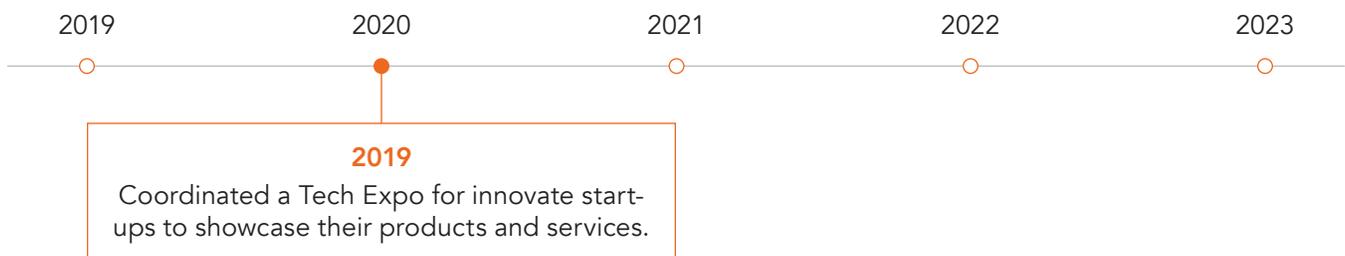


Strategy 3

Support Small- and Medium-Sized Non-Retail Businesses

Given the technology orientation of the City's economy, the City should explore ways it can showcase and/or promote innovative technologies and products that are being developed in Sunnyvale. To do this, the City could formalize a City program for innovative and emerging technologies, which could serve as the main point of contact for companies looking to test and showcase new products and services in Sunnyvale. City governments across the U.S. have created partnerships to successfully deploy technologies to help solve specific problems, engage the community, crowd-source ideas, and improve City services. Sunnyvale should seek partnerships with local companies that have a shared interest in developing solutions to promote equity and access, advance sustainability, and enhance mobility.

Accomplishments



Strategy 3.1

Promote Sunnyvale as a “Test Bed” for Innovative and Emerging Technologies

Strategic Actions

3.1.a

Collaborate with tech organizations including Plug and Play Tech Center to promote tech start-up pitch opportunities and share resources to emerging entrepreneurs and small companies.

Timeline	Ongoing	Resources	Economic Development
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3.1.b

Continue to organize Sunnyvale’s Tech Expo to promote tech start-ups in the City.

Timeline	2024	Resources	Economic Development
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3.1.c

Formalize a City program for innovative and emerging technologies to serve as the main point of contact for companies looking to test and showcase new products and services.

Timeline	2026	Resources	Economic Development
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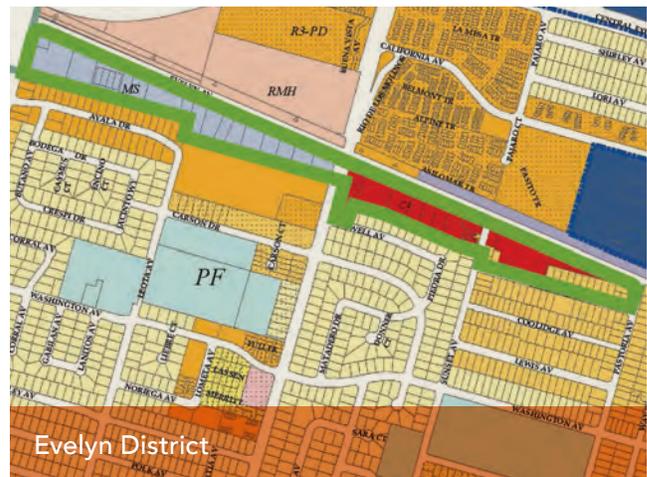
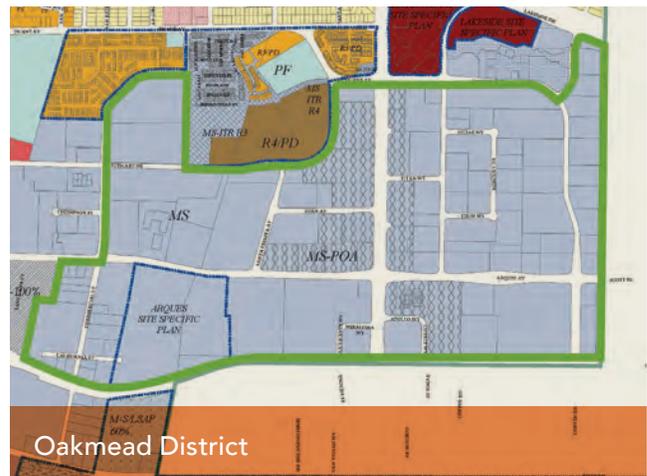


Strategy 3.2

Provide an Adequate Supply of Suitable Commercial Space for Small- and Medium-Sized Non-Retail Businesses

The City’s existing flex and industrial inventory accommodates a wide range of firms and sectors and is an important source of space for start-ups and small- and medium-sized businesses. To protect its small- and medium-sized businesses, the City can preserve its remaining districts with high concentrations of flex, industrial, and service commercial uses. The City can also work with interested parties to facilitate the development of new small-scale commercial space to serve existing and future small businesses.

Existing flex and industrial inventory accommodates a wide range of firms and sectors and is an important source of space for start-ups and small- and medium-sized businesses. To protect its small- and medium-sized businesses, the City can preserve its remaining districts with high concentrations of flex, industrial, and service commercial uses. The City can also work with interested parties to facilitate the development of new small-scale commercial space to serve existing and future small businesses.



Strategic Actions

3.2.a

Preserve land uses in the Woods District and Oakmead District to retain existing lower-cost flex and industrial spaces.

Timeline Ongoing

Resources Economic Development, Community Development

3.2.b

Preserve existing service commercial uses along W. Evelyn to retain space for services.

Timeline Ongoing

Resources Economic Development, Community Development

3.2.c

Attend industry events to promote warehouse and industrial site opportunities and learn about industry trends.

Timeline Ongoing

Resources Economic Development



Strategy 3.3

Support Existing Small and Medium-Sized Businesses and Encourage New Small Business Development

Small and medium-sized businesses with less than 50 employees are the backbone of Sunnyvale’s economy, accounting for 98% of businesses located in the City. The next Apple, Google, LinkedIn, or Juniper Systems may well emerge from among the City’s many small technology companies. With a highly skilled and highly education labor force, Sunnyvale can foster entrepreneurship and innovation by supporting a robust small business ecosystem. To do that, the City can offer to serve as a resource to link its small and medium businesses with other public and private resources. The City can also review its own rules for live-work space and home-based businesses to ensure that there are maximum opportunities for residents to start and grow a business.

Strategic Actions

3.3.a

Continue to provide support to local businesses in accessing local, state and Federal technical and financial assistance programs. Promote available resources to businesses through marketing and events in collaboration with business service providers and organizations.

Timeline Ongoing

Resources Economic Development

3.3.b

Connect start-up businesses to major companies for growth support and business mentorship through meet up events.

Timeline 2024

Resources Economic Development

3.3.c

Review and evaluate existing home-based permitting requirements and outreach strategies to encourage new start-ups and small businesses and lower barriers to entry.

Timeline 2026

Resources Economic Development, Community Development

3.3.d

Explore ways to expand the inventory of affordable commercial space in Sunnyvale ground floor space in mixed-use developments.

Timeline TBD

Resources Economic Development, Community Development

Strategy 4

Enhance and Maintain the Vibrancy of Retail



Strategy 4

Enhance and Maintain the Vibrancy of Retail

The City should continue engaging in efforts to strengthen its downtown and active commercial corridors like El Camino Real, and support a wider variety of retail in underserved areas such as Moffett Park. Sunnyvale's retail properties are fragmented and have multiple owners, making it difficult to communicate a consistent marketing message. The City can provide support by coordinating with the Sunnyvale Downtown Association and the Sunnyvale Chamber of Commerce to market and expand both regular and special events programming.

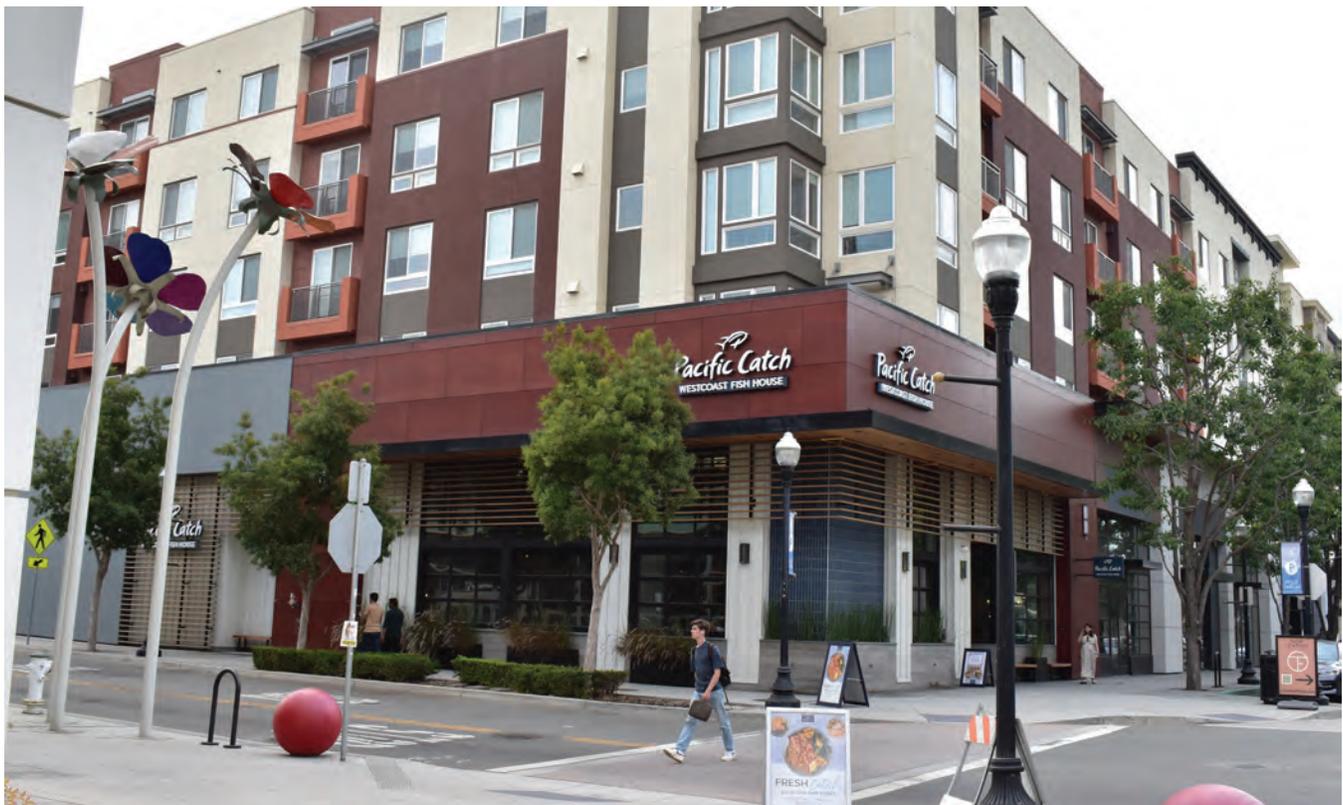
Despite the challenges the market presented since the start of the pandemic, over 1,500 new businesses opened between January 2020 to January 2024 including REI Outdoor and Recreation, AMC Movie Theaters, Whole Foods, ULTA, Pacific Catch, Road Runner Sports, Mayan Kitchen, Nature's Organic Ice Cream, Urban Plates, Bober Tea, Rumble Boxing, Tippy Putt, Yoga Six, Butter Social Chicken and Stoneville along with many other retail and community serving businesses.

To continue attracting visitors to the City's commercial areas such as downtown and Moffett Park, the City should build upon its art walking tour efforts to celebrate public art installations, increase pedestrian traffic and encourage business sales. A focused effort on creating an iconic public art installation that reflects the City's trademarked "Heart of Silicon Valley" slogan and acknowledges the history of the City could attract social media attention as well as tourists searching for a place in the region that shows that they have arrived in "Silicon Valley."

Staff should continue placing focus on promoting site opportunities and presenting development activities and economic development initiatives to the brokerage community, property representatives and property owners to attract new businesses. Staff also should continue actively marketing Sunnyvale as a desirable place to expand at industry events including Innovating Commerce Serving Communities (ICSC), Urban Land Institute (ULI) and Commercial Real Estate Women (CREW). In addition, retention efforts should continue to be carried out to keep existing businesses viable and in Sunnyvale.



Accomplishments



Strategy 4.1

Continue to Retain, Support, and Attract a Variety of Retail

Strategic Actions

4.1.a

Continue to promote retail opportunities and provide economic data such as demographic characteristics, site selection assistance, support through the permitting process, and business resources to assist and attract prospective national, regional and local retail tenants including grocery stores, pharmacies and other neighborhood serving businesses.

Timeline Ongoing

Resources Economic Development

4.1.b

Support and promote the use of public art including the City's public art walking tour guides and engaging public improvements in the downtown to encourage social media interactions (e.g., "selfies" and reels). Explore new interactive engagement activities acknowledging Sunnyvale's history to increase social media presence.

Timeline Ongoing

Resources Economic Development

4.1.c

Provide economic development input on new retail space and repositioning as part of the City's Village Centers planning initiative.

Timeline Ongoing

Resources Economic Development

4.1.d

Support long range planning for small, affordable spaces for start-ups and retail in areas including Moffett Park.

Timeline Ongoing

Resources Economic Development

4.1.e

Implement the Historic Murphy Avenue pedestrian mall.

Timeline 2025

Resources Economic Development, Community Development

4.1.f

Coordinate an annual economic development event to provide updates on new developments, accomplishments, site opportunities and market forecast in collaboration with top companies.

Timeline 2025

Resources Economic Development

4.1.g

Review and evaluate commercial zoning standards when major trends and shifts in the market arise to remain competitive.

Timeline 2026

Resources Economic Development, Community Development

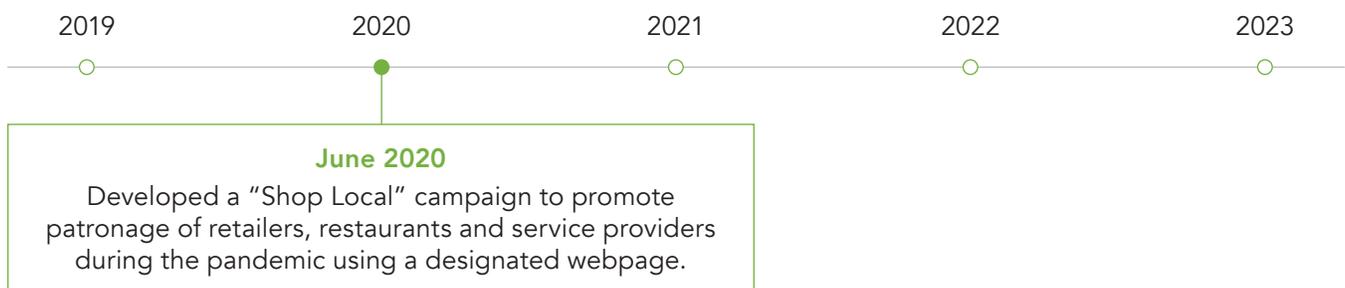
Strategy 4.2

Coordinate Efforts with Other Groups and Stakeholders

There are several stakeholders and groups actively engaged in marketing and promoting retail in Sunnyvale, including the Sunnyvale Chamber of Commerce, Sunnyvale Downtown Association, shopping center owners, auto dealerships and commercial real estate brokerages. The City needs to maintain partnerships with these affinity groups to expand its capacity to support retail growth.

Regular communication and information exchanges are key to successfully addressing ongoing issues and identifying new concerns and challenges. The retail sector is rapidly evolving, making it imperative that the City keep abreast of changes by continuing to actively engage with its business stakeholders. In an increasingly digitized communication world, it is also important to recognize and connect with bloggers and social media influencers as well with local businesses that have large social media followings. These communication channels offer opportunities to promote Sunnyvale to consumers that may not be reached through traditional marketing campaigns.

Accomplishments



Strategic Actions

4.2.a

Regularly meet with shopping center owners, real estate brokers, and retailers to monitor trends and identify issues and needs.

Timeline Ongoing

Resources Economic Development

4.2.a

Maintain relationships with retail brokers and retailers to exchange information and coordinate marketing and communication materials; participate in regional real estate events.

Timeline Ongoing

Resources Economic Development

4.2.a

Continue to create "Did you Know" ads for the City publications and social media platforms such as the Horizon and Library newsletters to show the value of the revenue generated to residents.

Timeline Ongoing

Resources Economic Development, Communications

4.2.a

Regularly engage with auto dealerships to identify issues and infrastructure needs. To the extent possible, support their transition to electric vehicles to adhere to state's requirement for no gas cars sold in CA in 2035.

Timeline Ongoing

Resources Economic Development



SUNNYVALE CITY HALL



Sunnyvale



City of Sunnyvale

Agenda Item

24-0391

Agenda Date: 2/27/2024

REPORT TO CITY COUNCIL

SUBJECT

Proposed Project: Adopt Urgency Ordinance to Amend By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code to clarify ministerial review of projects as it relates to proposed subdivisions.

File #: PLNG-2024-0105

Location: Citywide

Applicant: City of Sunnyvale

Environmental Review: Non-discretionary project (Public Resources Code Section 21080(b)(1), CEQA Guidelines Sections 15268, 15357)

Project Planner: Julia Klein, (408) 730-7463, jklein@sunnyvale.ca.gov

REPORT IN BRIEF

General Plan: Various, including Moffett Park Specific Plan, Transit Mixed-Use, El Camino Real Specific Plan, Residential High Density

Existing Zoning: Various, including MP-R, DSP-4, DSP-14, DSP-16, MXD-IV, ECR-MU42, ECR-MU54, Split (ECR-MU54 and ECR-C) and R-4/PD

Existing Site Conditions: Various Uses, including Residential, Office, Commercial and Industrial

Surrounding Land Uses: Various

Issues: Compliance with the Adopted 2023-2031 Housing Element and State Laws and the 60-day review by the State Housing and Community Development Department.

Staff Recommendation: Alternatives 1 and 2:

1. Find that the Action is Exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(1) and CEQA Guidelines Section 15268 and 15357.
2. Adopt an Urgency Ordinance in Attachment 1 to amend provisions for By-Right Approvals that include subdivisions (previously adopted Urgency Ordinance).

BACKGROUND

on January 30, 2024 the City Council adopted an Urgency Ordinance and Introduced an Ordinance that, among other amendments, added By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code. The second reading of the ordinances was held on February 6, 2024 (see link in Attachment 2). The new ordinance section was adopted to address comments from California Department of Housing and Community Development (HCD) and requirements of State Laws as it relates to Housing Element certification. This action was required because the City did not have a certified Housing Element by the statutory deadline of January 31, 2023.

The draft Urgency ordinance was sent to HCD on January 25, 2024 (a few days before the City Council considered the Urgency and regular ordinances). Staff followed up and sent the adopted Urgency ordinance on January 31, 2024; HCD acknowledged receipt of the ordinance. Overall, the

adopted Housing Element met the States criteria. However, on February 12, 2024 HCD provided one comment on the adopted By-Right Zoning Ordinance regarding the review of ministerial projects as it relates to proposed subdivisions. At this time, the City's Housing Element is not certified as being in compliance. Staff is bringing forward a change to the newly adopted By-Right Approvals (SMC 19.73) section to address HCD's comments.

EXISTING POLICY

For more information on applicable City policies see the staff report link in Attachment 2. Below is the most applicable policy from the Housing Element.

HOUSING ELEMENT

- **Policy H-4.5** By-right Housing on Previously Identified Housing Sites. Allow housing developments with at least 20 percent affordable housing by-right, consistent with objective development and design standards, on lower-income sites counted in previous housing cycles, consistent with Government Code Section 65583.2.
- **H2. Rezone Program.** As of the start of the planning period (January 31, 2023), the City has an unmet RHNA of 1,535 lower-income and 3,280 above moderate-income units. The City shall approve a specific plan for the Moffett Park area to accommodate the City's RHNA shortfall by January 31, 2024, and shall ensure that sites rezoned to meet the City's unmet lower-income RHNA meet specific.

ENVIRONMENTAL REVIEW

The proposed action does not require environmental review under the California Environmental Quality Act (CEQA) because it implements a state-mandated program and is therefore not a discretionary project subject to CEQA. (Public Resources Code Section 21080(b)(1), CEQA Guidelines Sections 15268, 15357.)

DISCUSSION

Housing Element Implementation

As noted above, the adopted Housing Element has not been certified yet. HCD requested one additional change to the By-Right Approval section of the Zoning Code. Specifically, it pertains the processing of ministerial reviews as they relate to proposed subdivisions. HCD has interpreted the City's adopted code revisions to state that projects that include subdivisions cannot go through the By-Right Approval process. That was not the intent of the City's adopted ordinances. The adopted ordinances do not prevent an applicant from seeking By-Right Approval after a subdivision application is submitted and approved, but the Subdivision Map Act has requirements for public hearings and appeals. Staff have proposed minor changes to adopted ordinances and requested that HCD review the changes before we move forward. City staff has worked with HCD staff to perfect the language of the revisions; the ordinance includes recommended revisions from HCD.

On Monday February 26, 2024, the Planning Commission will consider the formal ordinance to amend Chapter 19.73 and make its recommendation to the City Council. City Council will consider the formal ordinance on March 19, 2024.

Adopting Ordinances

The schedule for the Formal Ordinance and Urgency Ordinance is:

- 2/26/2024 - Planning Commission meeting - make recommendation to City Council to amend to Chapter 19.73 (By-Right Approval).
- 2/27/2024 - City Council - Urgency Ordinance; and if adopted, would be effective for 45 days (or thru 4/12/2024).
- 3/19/2024 - City Council meeting - Ordinance introduction to amend Chapter 19.73.
- 3/26/2024 - City Council meeting - 2nd reading of Ordinance to amend Chapter 19.73; and if adopted, would go into effect in 30 days (or on 4/25/2024).
- 4/9/2024 - City Council meeting - Urgency Ordinance Extension; and if adopted, would extend urgency ordinance until 4/25/2024.

The formal Ordinance would go into effect by the time the Urgency Ordinance would expire. These two actions would keep the City in compliance with the Adopted Housing Element.

Although it is normally the City's practice to take urgency zoning ordinances to Planning Commission for a recommendation, Government Code Section 65858 allows the City Council to adopt an urgency ordinance "[w]ithout following the procedures otherwise required prior to the adoption of a zoning ordinance". Due to the extreme urgency of this situation, the Planning Commission will only be asked to review the regular (non-urgency) ordinance.

FISCAL IMPACT

No fiscal impact is anticipated due to the recommended action; however, failure to adopt the proposed Ordinances could result in HCD finding the City's Housing Element out of compliance.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, Sunnyvale Public Library and Department of Public Safety. Email notifications were sent to interested parties, including housing advocacy organizations and neighborhood groups. The hearing date was included on the City's Housing Element Update webpage. The agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

ALTERNATIVES

1. Find that the Action is Exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(1) and CEQA Guidelines Section 15268 and 15357.
2. Adopt an Urgency Ordinance in Attachment 1 to amend provisions for By-Right Approvals that include subdivisions (previously adopted Urgency Ordinance).
3. Do not adopt the Urgency ordinance and provide direction to staff on desired changes.

RECOMMENDATION

Alternatives 1 and 2:

1. Find that the Action is Exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(1) and CEQA Guidelines Section 15268 and 15357.
2. Adopt an Urgency Ordinance in Attachment 1 to amend provisions for By-Right Approvals that include subdivisions (previously adopted Urgency Ordinance).

The proposed Urgency Ordinance implements the 2023-2031 Housing Element H2. Rezone Program by updating By-Right Approval provisions to clarify that projects with subdivisions would be subject to a ministerial review process and would need to comply with the Subdivision Map Act. Additionally, staff will be bringing a Formal Ordinance forward to update By-Right Approvals in Chapter 19.73 of the SMC to implement the proposed minor change. Staff will also return with an Extension to the Urgency Ordinance (as noted above in the Discussion section).

Prepared by: Julia Klein, Principal Planner

Reviewed by: Shaunn Mendrin, Planning Officer

Reviewed by: Trudi Ryan, Director of Community Development

Reviewed by: Connie Verceles, Deputy City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Draft Urgency Ordinance
2. Link to RTC 24-0266, By-Right Zoning Introduction, January 30, 2024
3. HCD Letter Dated February 12, 2024

ORDINANCE NO. ____

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF SUNNYVALE AMENDING CHAPTER 19.73
(BY-RIGHT APPROVAL) OF ARTICLE 6 (SPECIAL
HOUSING ISSUES) OF TITLE 19 (ZONING) OF THE
SUNNYVALE MUNICIPAL CODE.**

THE CITY COUNCIL OF THE CITY OF SUNNYVALE FINDS AND DECLARES AS FOLLOWS:

WHEREAS, provisions of the California Government Code require that certain uses be approved as a “use by right” as defined in Government Code Section 65583.2(i); and

WHEREAS, the Housing Element of the City of Sunnyvale provides that the City will adopt an amendment to its zoning code providing for by-right approvals as required by state law; and

WHEREAS, on January 30, 2024, the City Council adopted an urgency ordinance (Ordinance No. 3222-24) and on February 6, 2024, the City Council adopted a regular ordinance (Ordinance No. 3223-24) adding Chapter 19.73 (By-Right Approvals) to the Sunnyvale Municipal Code; and

WHEREAS, the California Department of Housing and Community Development notified that City on February 12, 2024, that the City must make certain changes to the By-Right Approvals ordinance before the City’s Housing element can be certified; and

WHEREAS, Government Code Section 65858 provides that a city may adopt an urgency interim ordinance by a four-fifths vote of the City Council (six affirmative votes) where necessary to protect the public health, safety and welfare, in order to prohibit uses that may be in conflict with a contemplated zoning proposal of the legislative body, which ordinance shall expire 45 days after adoption unless extended by the legislative body; and

WHEREAS, in addition, Sunnyvale City Charter Section 701 authorizes the City Council to adopt an emergency ordinance if passed by at least five affirmative votes; and

WHEREAS, if the City does not adopt an urgency ordinance to amend Chapter 19.73 of the Sunnyvale Municipal Code, applications for by-right approval of housing developments on the designated sites could be filed before the City’s amended by-right approval process is in effect, resulting a delay in processing the applications that would be inconsistent with the City’s obligations under state housing law, and therefore detrimental to the public health, safety and welfare;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUNNYVALE DOES ORDAIN AS FOLLOWS:

SECTION 1. SECTION 19.73.020 AMENDED. Section 19.73.020 (Eligibility) of Chapter 19.73 (By-Right Approval) of Article 6 (Special Housing Issues) of Title 19 (Zoning) of the Sunnyvale Municipal Code is hereby amended as follows.

19.73.020. Eligibility.

The following housing development projects are eligible for by-right zoning approval.

(a) (1) [Text unchanged]

(2) [Text unchanged]

~~(3) — The housing development does not require a subdivision as defined in title 18 of this code or applicable state law.~~

(b) – (c) [Text unchanged]

SECTION 2. SECTION 19.73.030 AMENDED. Section 19.73.030 (Permit requirements) of Chapter 19.73 (By-Right Approval) of Article 6 (Special Housing Issues) of Title 19 (Zoning) of the Sunnyvale Municipal Code is hereby amended as follows.

19.73.030. Permit requirements.

(a) An applicant for a housing development project eligible for by-right zoning approval shall submit a ministerial miscellaneous plan permit for approval of the design pursuant to section 19.82.020(b). No discretionary permit or approval is required. Any subdivision of the sites shall be subject to all laws, including, but not limited to, the local government ordinance implementing the Subdivision Map Act.

(b) Affordable units in the project shall comply with the requirements of chapter 19.67 (Inclusionary Below Market Rate Ownership Housing Program) or chapter 19.77 (Inclusionary Below Market Rate Rental Housing) as applicable.

SECTION 3. CEQA. The adoption of this ordinance does not require environmental review under the California Environmental Quality Act (CEQA) because it implements a state-mandated program and is therefore not a discretionary action subject to CEQA. (Public Resources Code Section 21080(b)(1), CEQA Guidelines Sections 15268, 15357.)

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect immediately upon adoption and shall expire 45 days after adoption.

SECTION 5. PUBLICATION. The City Clerk is directed to cause copies of this ordinance to be posted in three (3) prominent places in the City of Sunnyvale and to cause publication once in The Sun, the official newspaper for publication of legal notices of the City of Sunnyvale, of a notice setting forth the date of adoption, the title of this ordinance, and a list of places where copies of this ordinance are posted, within fifteen (15) days after adoption of this ordinance

Introduced and adopted as an urgency ordinance of the City of Sunnyvale at a regular meeting of the City Council held on February 27, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
RECUSAL:

ATTEST:

APPROVED:

DAVID CARNAHAN
City Clerk
Date of Attestation: _____

LARRY KLEIN
Mayor

(SEAL)

APPROVED AS TO FORM:

REBECCA L. MOON
Interim City Attorney



Sunnyvale

RTC #: 24-0391

Document Title: RTC 24-0266, By-Right Zoning Introduction, January 30, 2024

Link: <https://sunnyvaleca.legistar.com/LegislationDetail.aspx?ID=6496758&GUID=BF158410-09DA-4C99-8DD1-366B6E3ED789&Options=&Search=>

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500
Sacramento, CA 95833
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov



February 12, 2024

Kent Steffens, City Manager
City of Sunnyvale
456 West Olive Ave
Sunnyvale, CA 94086

Dear Kent Steffens:

RE: City of Sunnyvale's 6th Cycle (20213-2031) Adopted Housing Element

Thank you for submitting the City of Sunnyvale's (City) housing element that was adopted on December 12, 2023 and received for review on December 14, 2023. In addition, the California Department of Housing and Community Development (HCD) received Urgency Ordinance 3222-24 for review. Pursuant to Government Code section 65585, HCD is reporting the results of its review.

The adopted element meets the statutory requirements of State Housing Element Law (Gov. Code, § 65580 et seq). The adopted element was found to be substantially the same as the revised draft element that HCD's December 11, 2023 review determined met statutory requirements. However, as noted in the prior review, the housing element cannot be found in substantial compliance until the City has completed necessary rezones that meet statutory requirements as described below.

Specifically, pursuant to Assembly Bill 1398 (Chapter 358, Statutes of 2021), a jurisdiction that did not adopt a compliant housing element within 120 days from the statutory deadline (January 31, 2023) cannot be found in compliance until rezones to make prior identified sites available or accommodate a shortfall of sites to accommodate the regional housing needs allocation (RHNA) are completed pursuant to Government Code sections 65583, subdivision (c)(1)(A) and 65583.2, subdivisions (c), (h) and (i). HCD has reviewed Urgency Ordinance 3222-24 that was completed to temporarily address these statutory requirements. However, the Urgency Ordinance do not appear to meet statutory requirements. For example, the Urgency Ordinance appears to exclude housing developments with a subdivision from by-right approval.

To address these requirements, the City should either submit zoning that meets all requirements pursuant to Government Code section 65583.2, subdivisions (c), (h) and (i) or provide additional documentation to demonstrate recent rezoning complies with these statutory requirements. HCD will review the documentation and issue correspondence identifying the updated status of the City's housing element compliance.

Kent Steffens, City Manager
Page 2

Several federal, state, and regional funding programs consider housing element compliance as an eligibility or ranking criteria. For example, the CalTrans Senate Bill (SB) 1 Sustainable Communities grant, the Strategic Growth Council and HCD's Affordable Housing and Sustainable Communities program, and HCD's Permanent Local Housing Allocation consider housing element compliance and/or annual reporting requirements pursuant to Government Code section 65400. With a compliant housing element, the City will meet housing element requirements for these and other funding sources.

For your information, some general plan element updates are triggered by housing element adoption. HCD reminds the City to consider timing provisions and welcomes the opportunity to provide assistance. For information, please see the Technical Advisories issued by the Governor's Office of Planning and Research at: <https://www.opr.ca.gov/planning/general-plan/guidelines.html>.

HCD appreciates the hard work and dedication the City's housing element team provided throughout the housing element review. HCD is committed to assisting the City in addressing all statutory requirements of State Housing Element Law. If you have any questions or need additional technical assistance, please contact Shawn Danino, of our staff, at Shawn.Danino@hcd.ca.gov.

Sincerely,



Paul McDougall
Senior Program Manager



City of Sunnyvale

Agenda Item

24-0143

Agenda Date: 2/27/2024

REPORT TO CITY COUNCIL

SUBJECT

Proposed Project:

Recommendations to the City Council related to the General Plan Update to:

- a. Adopt a Resolution to Amend Chapter 3: Land Use and Transportation Element (LUTE) to update Figure 3-2 and add clarifications in the Village Center Section regarding the Commercial Floor Area calculations; and
- b. Find the proposed amendments are consistent with the LUTE EIR and do not require additional environmental review pursuant to CEQA Guidelines Sections 15183 and 15162.

Planning File Number: PLNG-2023-0840

Environmental Review: The proposed edits are exempt pursuant to CEQA Guidelines Section 15183 in that the proposed edits are within a development density established by the existing general plan policies for which EIRs were previously certified and does not require additional environmental review. In addition, the proposed edits are exempt pursuant to CEQA Guidelines Section 15162 as the proposed edits will not require major revisions of the previous EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.

Project Planner: Shaunn Mendrin, 408-730-7431, smendrin@sunnyvale.ca.gov

SUMMARY OF COMMISSION ACTION

The Planning Commission considered this item on January 22, 2024. The Planning Commission voted 7-0 in accordance with the staff recommendation of Alternative 1 to recommend to the City Council:

Adopt a Resolution (Attachment 2) to Amend the Land Use and Transportation Element; and find that the proposed amendments are not a substantial change to the LUTE as analyzed in the LUTE EIR and no additional environmental review is required pursuant to Sections 15183 and 15162 of the CEQA Guidelines.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

The Notice of Public Hearing was published in the *Sun* newspaper and staff emailed notices to interested parties, developers, various advocacy organizations, and neighborhood groups.

As of the date of staff report preparation staff has not received any additional letters/emails from the

public since the start of the public review period.

ALTERNATIVES

Take the following actions related to the General Plan Land Use and Transportation Element:

1. Take the following actions:
 - a. Adopt a Resolution (Attachment 2) to Amend the Land Use and Transportation Element; and
 - b. Find that the proposed amendments are not a substantial change to the LUTE as analyzed in the LUTE EIR and no additional environmental review is required pursuant to Sections 15183 and 15162 of the CEQA Guidelines.
2. Alternative 1 with modifications, provided the modifications are within the scope of the previously certified EIR.
3. Do not take any action and provide direction on desired changes.

STAFF RECOMMENDATION

Alternative 1: Take the following actions:

- a. Adopt a Resolution (Attachment 2) to Amend the Land Use and Transportation Element; and
- b. Find that the proposed amendments are not a substantial change to the LUTE as analyzed in the LUTE EIR and no additional environmental review is required pursuant to Sections 15183 and 15162 of the CEQA Guidelines.

The proposed General Plan amendments are minor corrections to Figure 3-2 and clarifications on the calculations for commercial floor area ratio for the Village Centers. These changes do not result in any of the projections for the Land Use and Transportation Element. The edits correct the build out projections and provide clarification for staff and applicants for projects in the Village Centers.

Prepared by: Shaunn Mendrin, Planning Officer

Reviewed by: Trudi Ryan, Director of Community Development

Reviewed by: Connie Verceles, Deputy City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Report to Planning Commission [24-0139, January 22, 2024] (without attachments)
2. Draft Resolution for General Plan Amendments
3. Goals and Policies Relevant to the General Plan Amendments
4. Link to General Plan Environmental Documents

Additional Attachments for Report to Council

5. Excerpt of Final Minutes of the Planning Commission Meeting of January 22, 2024



City of Sunnyvale

Agenda Item

24-0139

Agenda Date: 1/22/2024

REPORT TO PLANNING COMMISSION

SUBJECT

Proposed Project:

Forward Recommendations to the City Council related to the General Plan Update to:

- a. Adopt a Resolution to Amend Chapter 3: Land Use and Transportation Element (LUTE) to update Figure 3-2 and add clarifications in the Village Center Section regarding the Commercial Floor Area calculations; and
- b. Find the proposed amendments are consistent with the LUTE EIR and do not require additional environmental review pursuant to CEQA Guidelines Sections 15183 and 15162.

Planning File Number: PLNG-2023-0840

Environmental Review: The proposed edits are exempt pursuant to CEQA Guidelines Section 15183 in that the proposed edits are within a development density established by the existing general plan policies for which EIRs were previously certified and does not require additional environmental review. In addition, the proposed edits are exempt pursuant to CEQA Guidelines Section 15162 as the proposed edits will not require major revisions of the previous EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.

Project Planner: Shaunn Mendrin, 408-730-7431, smendrin@sunnyvale.ca.gov

REPORT IN BRIEF

The proposed amendments to the Sunnyvale General Plan consist of updates to the Land Use and Transportation Element (LUTE). Specifically, correcting a clerical error in Figure 3-2 which is the build out scenario from 2014 to 2035 (2040 including the Moffett Park Specific Plan). The second is clarifying how the amount of required commercial floor area is calculated for Village Centers as found in the Village Mixed-Use Framework section on page 3-88 of the LUTE. Staff is recommending this change due to questions raised by applicants proposing projects in the Village Centers about the calculation of commercial floor area. The changes to the text and associated table will clarify that the amount of commercial floor area is based on a percentage of the lot size for the entire site for the Village Center.

EXISTING POLICY

The following policies and actions are from the General Plan pertain to, and support, the proposed amendments to the General Plan. See Attachment 3 for additional goals and policies that relate to this action.

COUNCIL POLICY MANUAL

7.3.1 Legislative Management Goals and Policies

GOAL 7.3A Assess community conditions and make appropriate changes to long-range, mid-range

24-0139

Agenda Date: 1/22/2024

and short-range plans.

Policy 7.3A.1 Utilize the General Plan as the City’s principal long-range planning tool; utilize the Resource Allocation Plan and Program Outcome Statements as the City’s principal mid-range planning tool; and utilize the Council Study Calendar as the City’s principal short-range planning tool.

Goal 7.3B Assure that City policy is established, documented, and enacted according to established procedures and legal principles.

GENERAL PLAN CHAPTER 3: LAND USE AND TRANSPORTATION

GOAL LT-5: Creation, preservation, and enhancement of Village Centers and neighborhood facilities that are compatible with residential neighborhoods - Support the development of village centers that create an identity and “sense of place” for residential neighborhoods, provide neighborhood gathering places, and allow a vibrant mix of public, commercial, and residential activities. Through development review and other permitting processes, ensure adequate protection is provided to residential.

Policy LT-5.1 Strengthen the image that the community is composed of cohesive residential neighborhoods, each with its own individual character and village center; allow change and reinvestment that reinforces positive neighborhood concepts and standards such as walkability, positive architectural character, site design, and proximity to supporting uses.

LT-5.1c Allow mixed-use development at appropriate Village Centers while preserving sufficient commercial zoning to serve neighborhood retail and service needs.

GOAL LT-8: Options for healthy living - Create a city development pattern and improve the city’s infrastructure to maximize healthy choices for all ages, including physical activity, use of the outdoors, and access to fresh food.

Policy LT-8.4 Promote compact, mixed-use, and transit-oriented development in appropriate neighborhoods to provide opportunities for walking and biking as an alternative to auto trips.

GOAL LT-12: A balanced economic base - Facilitate an economic development environment that supports a wide variety of businesses and promotes a strong economy within existing environmental, social, fiscal, and land use constraints.

Policy LT-11.2 Support a full spectrum of conveniently located commercial, mixed-use, public, and quasi-public uses that add to the positive image of the community.

ENVIRONMENTAL REVIEW

Section 15183 of the California Environmental Quality Act (CEQA) Guidelines provides that projects that are consistent with the development density established by the existing general plan policies for which an EIR was certified shall not require additional environmental review, except as might be necessary to examine whether there are project-specific significant effects which are peculiar to the project or its site. In addition, Section 15162 of the CEQA Guidelines provides that when an EIR has been certified for a project, no subsequent EIR needs to be prepared for that project unless the lead

24-0139

Agenda Date: 1/22/2024

agency determines, on the basis of substantial evidence in the light of the whole record, that substantial changes are proposed to the project, or with respect to the circumstances under which the project is undertaken, that will require major revisions of the previous EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.

The proposed edits to the Land Use and Transportation Element (LUTE) provide clarification on the calculation of the amount commercial square footage required in the Village Centers. This amount of commercial square footage was considered in the certified Environmental Impact Report (EIR) (State Clearinghouse No. 2015062013) for the 2017 LUTE (see Attachment 4 for links to the General Plan Environmental Documents). The second change is to Figure Table 3-2: Comparison 2014 to Horizon 2035 + Approved General Plan Amendments (up to September 2021), to provide a correction to the total square footage for industrial, office and commercial uses (there is no change to the anticipated number of jobs). The amount of additional square footage and jobs was reviewed with the Moffett Park Specific Plan Environmental Impact Report (State Clearinghouse No. 20210880338).

DISCUSSION

Staff has two minor edits to the LUTE. The first amendment is a set of minor clarifications to the Village Center section of the LUTE. This section describes the intended land uses in the designated Village Centers and also the expected densities and commercial floor area to be retained or redeveloped. The section has been noted below and edits have been shown in track changes for reference.

Village Mixed-Use (Page 3-88)

This category provides neighborhood-serving commercial uses integrated with residential uses. In the future, most residents can expect to have a mixed-use Village Center within one-quarter to one-half mile of their homes. The Village Centers should typically be located at a crossroad of arterials or major collector streets and have excellent pedestrian and bicycle connections.

*Commercial uses are a crucial component of these sites, and future mixed uses should include commercial components equal to a minimum **Floor Area Ratio (FAR)** of 10% of the **entire site lot** area, typically up to a maximum **FAR** of about 25%. The residential uses in most Village Mixed-Use areas are anticipated to achieve an average density of 18 dwelling units per acre (medium density), with the same variations in density described in the Corridor Mixed-Use section above. If determined to be appropriate due to more intensive surrounding uses (such as at the corner of Tasman Road and Fair Oaks Avenue), residential densities may be higher subject to a public review process. Residential uses will likely be concentrated near street corners above commercial uses and may give the appearance of a medium- to high-density development. Village Mixed-Use developments will be designed to provide buffers between higher-intensity sections and the adjacent lower-density neighborhood. Densities and intensities within each Village Mixed-Use area should be further refined and implemented with a specialized plan such as a precise plan, specific plan, or area plan and a toolkit of development standards and design guidelines.*

LAND USE CATEGORY DESCRIPTION	VILLAGE MIXED-USE <i>Allows neighborhood-serving commercial uses integrated with residential uses, typically located near <u>arterial</u> intersections or major collector streets providing pedestrian and bicycle connections. Promotes residential <u>uses</u> concentrated near street corners above commercial uses and buffers between higher-intensity development and adjacent lower-density neighborhoods.</i>
DENSITY/INTENSITY	Commercial— FAR of entire site: minimum = 10%, typical maximum = 25% <i>Specific densities and intensities determined by Specific Plan or Area Plan</i>
TYPICAL ZONING DISTRICTS	<i>(MU-V) Mixed-use Village (LSP) Lakeside Specific Plan (very high density residential with hotel)</i>

The second change is a correction in Figure 3-2 for the buildout projections. Specifically, in the most recent update, in 2023, the additional buildout square footage in the Moffett Park Specific Plan area was added to the 2014 existing figure (47.3 million) and not the prior buildout estimate (which was 59.2 million). See corrections below. The most recent update to Table 3.2 was adopted by the City Council in July 2023 when the Moffett Park Specific Plan was adopted (Resolution 1199- 23).

Figure 3-2: Comparison 2014 to Horizon 2035 + Approved General Plan Amendments (up to July 2023)

	2014 Existing Conditions	Horizon 2035 Buildout + Approved General Plan Amendments (up to July 2023)*
Population	147,055	223,000
Housing Units	57,000	99,374
Industrial/Office/Commercial (million s.f.)	47.3	59.2 67.2
Jobs	82,000	149,677
Jobs-to-Housing Units Ratio	1.44	1.51

*Buildout for Moffett Park Specific Plan is 2040.

FISCAL IMPACT

The proposed updates to the General Plan will have no direct fiscal impact on the City. The clarification of the minimum retail/commercial square footage in Village Centers could potentially result in slightly higher sales tax revenue.

PUBLIC CONTACT

Notice of Public Hearing, Staff Report and Agenda:

- Published in the Sun newspaper;

24-0139

Agenda Date: 1/22/2024

- Posted on the City of Sunnyvale’s website;
- Agenda posted on the City’s official notice bulletin board; and
- Emailed notices to interested parties, developers, various advocacy organizations and neighborhood groups.

As of the date of staff report preparation, staff has not received any additional letters/emails from the public since the start of the public review period.

ALTERNATIVES

Forward Recommendations to the City Council related to the General Plan Land Use and Transportation Element:

1. To take the following actions:
 - a. Adopt a Resolution (Attachment 2) to Amend the Land Use and Transportation Element; and
 - b. Find that the proposed amendments are not a substantial change to the LUTE as analyzed in the LUTE EIR and no additional environmental review is required pursuant to Sections 15183 and 15162 of the CEQA Guidelines.
2. Alternative 1 with modifications, provided the modifications are within the scope of the previously certified EIR.
3. Do not take any action and provide direction on desired changes.

STAFF RECOMMENDATION

Alternative 1: Forward Recommendations to the City Council to take the following actions:

- a. Adopt a Resolution (Attachment 2) to Amend the Land Use and Transportation Element; and
- b. Find that the proposed amendments are not a substantial change to the LUTE as analyzed in the LUTE EIR and no additional environmental review is required pursuant to Sections 15183 and 15162 of the CEQA Guidelines.

The proposed General Plan amendments are minor corrections to Figure 3-2 and clarifications on the calculations for commercial floor area ratio for the Village Centers. These changes do not result in any of the projections for the Land Use and Transportation Element. The edits correct the build out projections and provide clarification for staff and applicants for projects in the Village Centers.

Prepared by: Shaunn Mendrin, Planning Officer

Reviewed by: Trudi Ryan, Director of Community Development

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Reserved for Report to Council
2. Draft Resolution for General Plan Amendments
3. Goals and Policies Relevant to the General Plan Amendments
4. Links to General Plan Environmental Documents

RESOLUTION NO. ____-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUNNYVALE TO AMEND THE LAND USE AND TRANSPORTATION ELEMENT (LUTE) OF THE SUNNYVALE GENERAL PLAN.

WHEREAS, on April 11, 2017, the City Council adopted an updated Land Use and Transportation Element (LUTE) of the General Plan, which establishes the fundamental framework of how streets and buildings in the City of Sunnyvale will be laid out and how various land use, development, and transportation facilities will function together; and

WHEREAS, the City prepared an Environmental Impact Report (EIR) (State Clearinghouse #2012032003) for the LUTE that evaluated the environmental impacts associated with development of land uses and implementation of transportation planning efforts in Sunnyvale as regulated and guided by the LUTE; and

WHEREAS, the Department of Community Development has proposed amendments to the General Plan (Consolidated 2011) of the City of Sunnyvale, as amended, by revising Chapter 3, Land Use and Transportation Element (LUTE), and

WHEREAS, the LUTE EIR was intended by the City to serve as the basis for compliance with the California Environmental Quality Act (CEQA) for projects that are consistent with the LUTE in accordance with Public Resources Code Section 21083.3 and Section 15183 of the CEQA Guidelines; and

WHEREAS, Section 15162 of the CEQA Guidelines provides that when an EIR has been certified for a project, no subsequent EIR shall be prepared for that project unless the lead agency determines, on the basis of substantial evidence in the light of the whole record, that substantial changes are proposed to the project, or with respect to the circumstances under which the project is undertaken, that will require major revisions of the previous EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects;

WHEREAS, the Planning Commission held a noticed public hearing on the proposed amendments on January 22, 2024, after which the Planning Commission recommended that the City Council accept the proposed amendments; and

WHEREAS, the City Council held a noticed public hearing to consider adoption of the amendments on February 27, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sunnyvale as follows:

1. GENERAL PLAN AMENDMENTS. The City Council finds and determines that the proposed General Plan Amendment constitutes a suitable and logical change in the plan

for physical development of the City of Sunnyvale, and it is in the public interest to approve the following amendment to the General Plan, to wit:

Village Mixed-Use (Page 3-88)

This category provides neighborhood-serving commercial uses integrated with residential uses. In the future, most residents can expect to have a mixed-use Village Center within one-quarter to one-half mile of their homes. The Village Centers should typically be located at a crossroad of arterials or major collector streets and have excellent pedestrian and bicycle connections.

Commercial uses are a crucial component of these sites, and future mixed uses should include commercial components equal to a minimum Floor Area Ratio (FAR) of 10% of the entire site ~~lot~~ area, up to a maximum FAR of about 25%. The residential uses in most Village Mixed-Use areas are anticipated to achieve an average density of 18 dwelling units per acre (medium density), with the same variations in density described in the Corridor Mixed-Use section above. If determined to be appropriate due to more intensive surrounding uses (such as at the corner of Tasman Road and Fair Oaks Avenue), residential densities may be higher subject to a public review process. Residential uses will likely be concentrated near street corners above commercial uses and may give the appearance of a medium- to high-density development. Village Mixed-Use developments will be designed to provide buffers between higher-intensity sections and the adjacent lower-density neighborhood. Densities and intensities within each Village Mixed-Use area should be further refined and implemented with a specialized plan such as a precise plan, specific plan, or area plan and a toolkit of development standards and design guidelines.

<i>LAND USE CATEGORY</i>	<i>VILLAGE MIXED-USE</i>
<i>DESCRIPTION</i>	<i>Allows neighborhood-serving commercial uses integrated with residential uses, typically located near arterial intersections or major collector streets providing pedestrian and bicycle connections. Promotes residential uses concentrated near street corners above commercial uses and buffers between higher-intensity development and adjacent lower-density neighborhoods.</i>
<i>DENSITY/INTENSITY</i>	<i>Commercial—FAR <u>of entire site</u>: minimum = 10%, typical maximum = 25%</i> <i>Specific densities and intensities determined by Specific Plan or Area Plan</i>
<i>TYPICAL ZONING DISTRICTS</i>	<i>(MU-V) Mixed-use Village (LSP) Lakeside Specific Plan (very high density residential with hotel)</i>

Figure 3-2: Comparison 2014 to Horizon 2035 + Approved General Plan Amendments (up to July 2023)

	2014 Existing Conditions	Horizon 2035 Buildout + Approved General Plan Amendments (up to July 2023)*
Population	147,055	223,000
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Industrial/Office/Commercial (million s.f.)	47.3	59.267.2
Jobs	82,000	149,677
Jobs-to-Housing Units Ratio	1.44	1.51

*Buildout for Moffett Park Specific Plan is 2040.

2. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA). The City Council has independently reviewed the programmatic Draft and Final Environmental Impact Reports for the Land Use and Transportation Element (LUTE) of the Sunnyvale General Plan, State Clearinghouse #2012032003 (the “LUTE EIR”), and based on information in the record, and after duly noticed public hearing, finds pursuant to Section 15183 of the CEQA Guidelines that the proposed amendments to the LUTE (“the Project”) are consistent with the adopted LUTE and will have no environmental effects that are:
 - a. peculiar to the Project,
 - b. were not analyzed as signification in the LUTE EIR,
 - c. are potentially significant off-site impacts or cumulative impacts not discussed in the LUTE EIR; or
 - d. are previously identified significant effects which, as a result of substantially new information which was not known at the time the EIR was certified, are determined to have a more severe adverse impact than discussed in the LUTE EIR.

Furthermore, the City Council finds pursuant to Section 15162 of the CEQA Guidelines, that the proposed amendments do not constitute substantial changes that require major revisions of the LUTE EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects. Accordingly, the City Council finds that no additional environmental review needs to be prepared for the Project.

Adopted by the City Council at a regular meeting held on _____, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
RECUSAL:

ATTEST:

APPROVED:

DAVID CARNAHAN
City Clerk

LARRY KLEIN
Mayor

Date of Attestation: _____

APPROVED AS TO FORM:

REBECCA L. MOON
Interim City Attorney

GOALS AND POLICIES RELEVANT TO THE GENERAL PLAN AMENDMENTS

The following Adopted Goals and Policies support the proposed correction to Figure 3-2 and the clarification of the calculation of commercial Floor Area in Village Center in Chapter 3 (Land Use and Transportation Element) of the 2011 Consolidated General Plan:

General Plan Chapter 3: Land Use and Transportation

GOAL LT-4 - AN ATTRACTIVE COMMUNITY FOR RESIDENTS AND BUSINESSES -

In combination with the city's community design sub-element, ensure that all areas of the city are attractive and that the city's image is enhanced by following policies and principles of good urban design while valued elements of the community fabric are preserved.

Policy LT-4.2 Encourage nodes of interest and activity, public open spaces, well-planned development, mixed-use projects, signature commercial uses, and buildings and other desirable uses, locations, and physical attractions.

GOAL LT-5: Creation, preservation, and enhancement of Village Centers and neighborhood facilities that are compatible with residential neighborhoods -

Support the development of village centers that create an identity and "sense of place" for residential neighborhoods, provide neighborhood gathering places, and allow a vibrant mix of public, commercial.

Policy LT-5.1 Strengthen the image that the community is composed of cohesive residential neighborhoods, each with its own individual character and village center; allow change and reinvestment that reinforces positive neighborhood concepts and standards such as walkability, positive architectural character, site design, and proximity to supporting uses.

Policy LT-5.2 Preserve and enhance the character of Sunnyvale's residential neighborhoods by promoting land use patterns and transportation opportunities that support a neighborhood concept as a place to live, work, shop, entertain, and enjoy public services, open space, and community near one's home and without significant travel.

Policy LT-5.3 Require new development, renovation, and redevelopment to be compatible and well integrated with existing residential neighborhoods.

GOAL LT-8: Options for healthy living - Create a city development pattern and improve the city's infrastructure in order to maximize healthy choices for all ages, including physical activity, use of the outdoors, and access to fresh food.

ATTACHMENT 3
PLNG-2023-0840
Page 2 of 3

Policy LT-8.4 Promote compact, mixed-use, and transit-oriented development in appropriate neighborhoods to provide opportunities for walking and biking as an alternative to auto trips.

GOAL LT-12: A balanced economic base - Facilitate an economic development environment that supports a wide variety of businesses and promotes a strong economy within existing environmental, social, fiscal, and land use constraints.

Policy LT-11.2 Support a full spectrum of conveniently located commercial, mixed-use, public, and quasi-public uses that add to the positive image of the community.

Policy LT-11.3 Promote business opportunities and business retention in Sunnyvale.

GOAL LT-13: Protected, maintained, and enhanced commercial areas, shopping centers, and business districts - Achieve attractive commercial centers and business districts and buildings that are maintained and allow a full spectrum of businesses that operate unencumbered.

Policy LT-13.1 Identify valuable physical characteristics and business aspects, and protect the uniqueness and integrity of all business areas and districts.

Policy LT -13.2 Improve the visual appearance of business areas and districts by applying high standards of architectural design, landscaping, and sign standards for new development and the reuse or remodeling of existing buildings.

Policy LT -13.3 Use density and design principles, such as physical transitions, between different land uses and to buffer between sensitive uses and less compatible uses.

Policy LT -13.4 Support a full spectrum of conveniently located commercial uses and shopping centers that add to the positive image of the community.

Policy LT -13.5 Support convenient neighborhood-serving commercial centers that provide services that reduce automobile dependency and contribute positively to neighborhood character.

Policy LT -13.7 Promote continuous reinvestment in shopping centers through maintenance, revitalization, and redevelopment.

GOAL LT-14 SPECIAL AND UNIQUE LAND USES TO CREATE A DIVERSE AND COMPLETE COMMUNITY - Provide land use and design guidance so that special and

ATTACHMENT 3
PLNG-2023-0840
Page 3 of 3

unique areas and land uses can fulfill their distinctive purposes and provide a diverse and complete community fabric.

Policy LT-14.1 Prepare specific area plans and special zoning tools (including but not limited to specific plans, precise plans, design guidelines, specialized zoning, and sense of place plans) to guide change in areas that need special attention.

Policy LT-14.3 Use special area plans to guide land use and development in areas that support alternative travel modes, village centers, economic development, and a better jobs/ housing ratio.

Policy LT-14.4 Use specialized zoning districts and other zoning tools to address issues in the community, and update as needed to keep up with evolving values and new challenges in the community.

Policy LT-14.8 Ensure that development projects provide appropriate improvements or resources to meet the city's future infrastructure and facility needs, and provide development incentives that result in community benefits and enhance the quality of life for residents and workers.

Policy LT-14.9 Support the provision of a full spectrum of public and quasi-public services (e.g., parks, day care, group living, recreation centers, religious institutions, schools, hospitals, large medical clinics) that are appropriately located in residential, commercial, and industrial neighborhoods and ensure they do not have a negative effect on the surrounding area.

The goals and polies noted above support the correction to Figure 3-2 to correctly reflect anticipated growth from the Land Use and Transportation Element. Additionally, the clarification in the calculation of the commercial Floor Area Ratio in Village Centers supports retention of commercial uses for surrounding neighborhoods and not the creation of food deserts which could occur in some designated Village Centers in the City.



RTC #: 24-0143

Document Title: General Plan Environmental Documents

Link: <https://www.sunnyvale.ca.gov/your-government/codes-and-policies/general-plan>



City of Sunnyvale

Excerpt Meeting Minutes - Final Planning Commission

Monday, January 22, 2024

7:00 PM

Online and Bay Conference Room
(Room 145), City Hall,
456 W. Olive Ave.,
Sunnyvale, CA 94086

No Study Session | Public Hearing - 7:00 PM

CALL TO ORDER

Chair Pyne called the meeting to order at 7:00 PM.

ROLL CALL

Present: 7 - Chair Martin Pyne
Vice Chair Nathan Iglesias
Commissioner Galen Kim Davis
Commissioner Daniel Howard
Commissioner John Howe
Commissioner Michael Serrone
Commissioner Neela Shukla

PUBLIC HEARINGS/GENERAL BUSINESS

3. [24-0139](#) **Proposed Project:**
Forward Recommendations to the City Council related to the General Plan Update to:
- a. Adopt a Resolution to Amend Chapter 3: Land Use and Transportation Element (LUTE) to update Figure 3-2 and add clarifications in the Village Center Section regarding the Commercial Floor Area calculations; and
 - b. Find the proposed amendments are consistent with the LUTE EIR and do not require additional environmental review pursuant to CEQA Guidelines Sections 15183 and 15162.
- Planning File Number:** PLNG-2023-0840
- Environmental Review:** The proposed edits are exempt pursuant to CEQA Guidelines Section 15183 in that the proposed edits are within a development density established by the existing general plan policies for which EIRs were previously certified and does not require additional environmental review. In addition, the proposed edits are exempt pursuant to CEQA Guidelines Section 15162 as the proposed edits will not require major revisions of the previous EIR due to the involvement of

new significant environmental effects or a substantial increase in the severity of previously identified significant effects.

Project Planner: Shaunn Mendrin, 408-730-7431,
smendrin@sunnyvale.ca.gov

Planning Officer Shaunn Mendrin presented the staff report with an oral presentation.

Commissioner Serrone and Planning Officer Mendrin discussed the requirements for dwelling units per acre on Village Center sites and the impact that the amendment to Chapter 3 of the Land Use and Transportation Element (LUTE) will have upon projects that have already been proposed.

Commissioner Serrone confirmed with Planning Officer Mendrin that retail spaces do not necessarily need to be located on the ground floor of vertical mixed-use developments, retail could be stand alone in a horizontal mixed-use development.

Chair Pyne confirmed with Planning Officer Mendrin that additional changes to the Village Centers may be considered at a later time.

Chair Pyne and Planning Officer Mendrin discussed how the Floor Area Ratio (FAR) minimum would apply to mixed-use sites with more than one property owner.

Chair Pyne confirmed with Planning Officer Mendrin that each corner of a Village Center located on an intersection is considered its own site rather than only one site.

Chair Pyne opened the Public Hearing.

There were no public speakers for this agenda item.

Chair Pyne closed the Public Hearing.

MOTION: Commissioner Howe moved and Vice Chair Iglesias seconded the motion to recommend Alternative 1 to the City Council:

1) Take the following actions:

a. Adopt a Resolution (Attachment 2) to Amend the Land Use and Transportation Element; and

b. Find that the proposed amendments are not a substantial change to the LUTE as analyzed in the LUTE EIR and no additional environmental review is required pursuant to Sections 15183 and 15162 of the CEQA Guidelines.

Commissioner Howe spoke in support of the proposed amendment to the LUTE.

Commissioner Howard noted the projected increase in the jobs to housing ratio for 2035.

Chair Pyne confirmed his support of the motion.

The motion carried by the following vote:

Yes: 7 - Chair Pyne
Vice Chair Iglesias
Commissioner Davis
Commissioner Howard
Commissioner Howe
Commissioner Serrone
Commissioner Shukla

No: 0

This recommendation will be forwarded to the City Council for consideration at the February 27, 2024 meeting.



Sunnyvale

City of Sunnyvale

Agenda Item

24-0138

Agenda Date: 2/27/2024

Tentative Council Meeting Agenda Calendar



City of Sunnyvale

Tentative Council Meeting Agenda Calendar

Tuesday, March 19, 2024 - City Council

Study Session

24-0011 5:30 P.M. SPECIAL COUNCIL MEETING (Study Session)
Climate Action Game Plan 2028

Special Order of the Day

24-0324 SPECIAL ORDER OF THE DAY - Arbor Day

24-0382 SPECIAL ORDER OF THE DAY - Recognition of Enterprise Resource
Planning Project Team

Public Hearings/General Business

24-0019 Evaluate the Minimum Parking Requirements for Residential Uses (Study
Issue CDD 19-07)

24-0192 Adopt a Resolution Amending the FY 2023/24 Fee Schedule

24-0396 Proposed Project: Consider actions related to implementation of 2023-
2031 Housing Element to amend the By-Right Approval process for certain
parcels within the City:
A. Introduce an Ordinance to Amend By-Right Approvals (Chapter 19.73 of
the Sunnyvale Municipal Code) to clarify ministerial review of projects as it
relates to proposed subdivisions.
File #: PLNG-2024-0105
Location: Citywide
Applicant: City of Sunnyvale
Environmental Review: Non-discretionary project (Public Resources Code
Section 21080(b)(1), CEQA Guidelines Sections 15268, 15357)
Project Planner: Julia Klein, (408) 730-7463, jklein@sunnyvale.ca.gov

24-0380 Adopt a Resolution Amending and Restating the City's Salary Resolution

Tuesday, March 26, 2024 - City Council

Special Order of the Day

24-0327 SPECIAL ORDER OF THE DAY - Arab-American Heritage Month

24-0325 SPECIAL ORDER OF THE DAY - Poetry Month

24-0326 SPECIAL ORDER OF THE DAY - Library Week

Public Hearings/General Business

24-0026 Discuss Potential State and Regional Grants and Funding Sources to Fund Shuttle Program and Direct City Manager to Apply for Potential Grants

24-0248 Approve the 2024 Housing Element Annual Progress Report

Tuesday, April 9, 2024 - City Council

Study Session

24-0083 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Civic Center Phase 2: Main Library Project Update

Special Order of the Day

24-0328 SPECIAL ORDER OF THE DAY - Fair Housing Month

24-0329 SPECIAL ORDER OF THE DAY - Earth Month

24-0330 SPECIAL ORDER OF THE DAY - Recognition of Green Businesses

Public Hearings/General Business

24-0075 Proposed Project: Consider actions related to implementation of 2023-2031 Housing Element to create a By-Right Approval process for certain parcels within the City:
1. Adopt Urgency Ordinance to Amend By-Right Approvals (Chapter 19.73) to the Sunnyvale Municipal Code to clarify ministerial review of projects as it relates to proposed subdivisions.
File #: PLNG-2024-0105
Location: Citywide
Applicant: City of Sunnyvale
Environmental Review: Non-discretionary project (Public Resources Code Section 21080(b)(1), CEQA Guidelines Sections 15268, 15357)
Project Planner: Julia Klein, (408) 730-7463, jklein@sunnyvale.ca.gov

Wednesday, April 10, 2024 - City Council

Closed Session

24-0148 4 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session Held Pursuant to California Government Code Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: City Attorney

Thursday, April 18, 2024 - City Council

Closed Session

24-0393 8 A.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session Held Pursuant to California Government Code Section
54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: City Attorney

Friday, April 19, 2024 - City Council

Closed Session

24-0394 8 A.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session Held Pursuant to California Government Code Section
54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: City Attorney

Tuesday, April 23, 2024 - City Council

Study Session

24-0152 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
ITD 20-01: Establish a Formal Smart Cities Initiative and Potential Program
(Study Issue)

Special Order of the Day

24-0220 SPECIAL ORDER OF THE DAY - Recognition of Winners for the FoodCycle
Art Contest

24-0331 SPECIAL ORDER OF THE DAY - Small Business Week

24-0332 SPECIAL ORDER OF THE DAY - Affordable Housing Month

Public Hearings/General Business

24-0030 Consider Request from MidPen Housing for Extension of Housing Mitigation
Fund (HMF) Loan for Carroll Inn

Tuesday, May 7, 2024 - City Council

Study Session

24-0010 5 P.M. SPECIAL COUNCIL MEETING (Study Session)
Las Palmas Tennis Center Needs Assessment

24-0177 6 P.M. SPECIAL COUNCIL MEETING (Study Session)

35% Design for Homestead Road, Safe Routes to School Project

Special Order of the Day

- 24-0333 SPECIAL ORDER OF THE DAY - Asian Pacific American (APA) Heritage Month
- 24-0334 SPECIAL ORDER OF THE DAY - Municipal Clerks Week
- 24-0335 SPECIAL ORDER OF THE DAY - Public Service Recognition Week
- 24-0336 SPECIAL ORDER OF THE DAY - Jewish Heritage Month

Public Hearings/General Business

- 24-0031 General Plan Amendment for 1313 S. Wolfe Road
- 24-0229 Public Hearing to Adopt a Resolution Confirming the Annual Report to Levy and Collect an Annual Assessment for the Downtown Sunnyvale Business Improvement District (BID) for Fiscal Year 2024/25

Monday, May 13, 2024 - City Council

Study Session

- 24-0020 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, May 14, 2024 - City Council

Study Session

- 24-0021 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, May 21, 2024 - City Council

Workshop

- 24-0234 5 P.M. SPECIAL COUNCIL MEETING (Workshop)
Civic Center Phase 2: Main Library Preferred Concept Selection

Special Order of the Day

- 24-0337 6:30 P.M. SPECIAL COUNCIL MEETING (Special Order of the Day)
Department of Public Safety Special Awards
- 24-0338 SPECIAL ORDER OF THE DAY - Public Works Week

Public Hearings/General Business

24-0022 Board and Commission Appointments

24-0290 Public Safety Military Equipment Use Annual Report Pursuant to California
Assembly Bill No. 481

Thursday, May 23, 2024 - City Council

Workshop

24-0023 8:30 A.M. SPECIAL COUNCIL MEETING
Budget Workshop

Tuesday, June 4, 2024 - City Council

Study Session

24-0002 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Tasman Bike and Pedestrian Facilities Study

Special Order of the Day

24-0024 SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Board and
Commission Members

24-0339 SPECIAL ORDER OF THE DAY - Lesbian, Gay, Bisexual, Transgender, and
Queer Pride Month

Public Hearings/General Business

24-0262 Annual Review of Proposed Fees and Charges for Fiscal Year 2024/25

24-0263 Annual City Council Public Hearing on FY 2024/25 Budget and Resource
Allocation Plan and Establishment of Appropriations Limit and Sunnyvale
Financing Authority Public Hearing on FY 2024/25 Budget

Tuesday, June 18, 2024 - City Council

Public Hearings/General Business

24-0264 City Council Adoption of the Fiscal Year (FY) 2024/25 Budget, Fee Schedule
and Appropriations Limit, and Sunnyvale Financing Authority Adoption of the
FY 2024/25 Budget

Tuesday, June 25, 2024 - City Council

Special Order of the Day

24-0340 SPECIAL ORDER OF THE DAY - Park and Recreation Month

24-0341 SPECIAL ORDER OF THE DAY - Disability Pride Month

Public Hearings/General Business

- 24-0246** Proposed Utility Rate Increases for FY 2024/25 Rates for Water, Wastewater, and Solid Waste Utilities for Service Provided to Customers Within and Outside City Boundaries; Finding of California Environmental Quality Act (CEQA) Exemption Pursuant to Public Resource Code Section 21080(b)(8) and CEQA Guidelines Section 15273
- 24-0384** Adopt a Resolution to Approve the Final Engineer's Report, Confirm the Assessment, and Levy and Collect an Annual Assessment for the Downtown Parking Maintenance District for Fiscal Year 2024/25

Tuesday, July 23, 2024 - City Council

Public Hearings/General Business

- 24-0033** Agenda Items Pending - to be scheduled

Tuesday, July 30, 2024 - City Council

Special Order of the Day

- 24-0342** SPECIAL ORDER OF THE DAY - Silicon Valley Pride

Public Hearings/General Business

- 24-0034** Agenda Items Pending - to be scheduled

Monday, August 5, 2024 - City Council

Study Session

- 24-0035** 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, August 13, 2024 - City Council

Public Hearings/General Business

- 24-0036** Board and Commission Appointments
- 24-0076** Second Quarter General Plan Initiation Requests

Tuesday, August 27, 2024 - City Council

Special Order of the Day

- 24-0037** SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Board and Commission Members

24-0343 SPECIAL ORDER OF THE DAY - National Library Card Sign-Up Month

24-0345 SPECIAL ORDER OF THE DAY - Workforce Development Month

Public Hearings/General Business

24-0038 Agenda Items Pending - to be scheduled

Tuesday, September 10, 2024 - City Council

Special Order of the Day

24-0344 SPECIAL ORDER OF THE DAY - Prisoners of War/Missing in Action (POW/MIA) Recognition Day

24-0346 SPECIAL ORDER OF THE DAY - Hispanic Heritage Month

24-0356 SPECIAL ORDER OF THE DAY - Sunnyvale Stands United Against Hate Week

Public Hearings/General Business

24-0039 Agenda Items Pending - to be scheduled

Tuesday, September 24, 2024 - City Council

Special Order of the Day

24-0347 SPECIAL ORDER OF THE DAY - Active Aging Week

24-0348 SPECIAL ORDER OF THE DAY - Hindu American Heritage Month

24-0349 SPECIAL ORDER OF THE DAY - Arts and Humanities Month

Public Hearings/General Business

24-0040 Agenda Items Pending - to be scheduled

Tuesday, October 1, 2024 - City Council

Special Order of the Day

24-0350 SPECIAL ORDER OF THE DAY - Domestic Violence Awareness Month

24-0351 SPECIAL ORDER OF THE DAY - Indigenous Peoples' Day

24-0352 SPECIAL ORDER OF THE DAY - Cybersecurity Awareness Month

Public Hearings/General Business

24-0257 Adopt Positions on State and Local Ballot Measures for the November 5, 2024 Election

Tuesday, October 15, 2024 - City Council

Special Order of the Day

24-0353 SPECIAL ORDER OF THE DAY - National Friends of the Library Week

24-0354 SPECIAL ORDER OF THE DAY - Filipino American History Month

Public Hearings/General Business

24-0042 Agenda Items Pending - to be scheduled

Tuesday, October 29, 2024 - City Council

Special Order of the Day

24-0355 SPECIAL ORDER OF THE DAY - Picture Book Month

Public Hearings/General Business

24-0043 Agenda Items Pending - to be scheduled

Monday, November 4, 2024 - City Council

Study Session

24-0044 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, November 12, 2024 - City Council

Study Session

24-0068 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Joint Meeting of City Council with Board and Commission Chairs and Vice
Chairs to Review and Improve Overall Effectiveness of Commission Meetings

Public Hearings/General Business

24-0045 Board and Commission Appointments

24-0077 Third Quarter General Plan Initiation Requests

Tuesday, November 19, 2024 - City Council

Special Order of the Day

24-0046 SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Board and Commission Members

24-0357 SPECIAL ORDER OF THE DAY - Small Business Saturday

Public Hearings/General Business

24-0047 Agenda Items Pending - to be scheduled

Tuesday, December 3, 2024 - City Council

Study Session

24-0048 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Discussion of Upcoming Selection of Vice Mayor

24-0049 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Discussion of 2025 Council Intergovernmental Assignments

Public Hearings/General Business

24-0050 Agenda Items Pending - to be scheduled

Tuesday, December 10, 2024 - City Council

Public Hearings/General Business

24-0052 Agenda Items Pending - to be scheduled

Tuesday, January 7, 2025 - City Council

Special Order of the Day

24-0053 SPECIAL ORDER OF THE DAY - Certification of Election Results for Council Seats

24-0054 SPECIAL ORDER OF THE DAY - Recognition of Outgoing Mayor and Councilmembers

24-0055 SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Council-Elect and Mayor-Elect

Public Hearings/General Business

24-0056 Selection of Vice Mayor for a One-Year Term Effective January 7, 2025

24-0057 Determine the 2025 Seating Arrangements for City Council

24-0258 Appoint Councilmembers to Intergovernmental Assignments; Ratify Appointments of Councilmembers Made by Outside Agencies; and Take Action to Modify, Create, or Terminate Council Subcommittees

Tuesday, January 14, 2025 - City Council

Special Order of the Day

24-0058 SPECIAL ORDER OF THE DAY - Recognition of Outgoing Vice Mayor

24-0059 SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Vice Mayor

Public Hearings/General Business

24-0060 Agenda Items Pending - to be scheduled

Tuesday, January 28, 2025 - City Council

Public Hearings/General Business

24-0260 Annual Public Hearing-Discussion of Potential Council Study Issues and Budget Proposals for Calendar Year 2025

24-0261 Approve the Proposed 2025 Priority Advocacy Issues and Review Long-term Legislative Advocacy Positions (LAPs)

Thursday, January 30, 2025 - City Council

Workshop

24-0062 8:30 A.M. SPECIAL COUNCIL MEETING
Council Strategic Workshop

Monday, February 3, 2025 - City Council

Study Session

24-0063 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, February 4, 2025 - City Council

Public Hearings/General Business

24-0078 Fourth Quarter General Plan Initiation Requests

Thursday, February 13, 2025 - City Council

Workshop

24-0065 8:30 A.M. SPECIAL COUNCIL MEETING
 Study Issues/Budget Proposals Workshop

Tuesday, February 25, 2025 - City Council

Public Hearings/General Business

24-0066 Board and Commission Appointments

Date to be Determined - City Council

Study Session

23-0793 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
 Public Facility Impact Fee Study Review

Public Hearings/General Business

23-0765 Low Density Design Standards



Sunnyvale

City of Sunnyvale

Agenda Item

24-0292

Agenda Date: 2/27/2024

Board/Commission Meeting Minutes



City of Sunnyvale

Meeting Minutes

Human Relations Commission

Thursday, January 11, 2024

7:00 PM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Ramisetty called the meeting to order at 7:06 p.m. in the Bay Conference Room.

SALUTE TO THE FLAG

Chair Ramisetty led the salute to the United States flag.

ROLL CALL

Present: 5 - Chair Venkata Siva Ramisetty
Vice Chair Nenuca Syquia
Commissioner Claudia Camacho
Commissioner José León
Commissioner Maria Paulina Zapata

PRESENTATION

A [24-0144](#) Intergroup Dialogue

Equity, Access, and Inclusion (EAI) Manager Fernanda Perdomo Arciniegas conducted a training with the Commissioners to instill baseline knowledge of Intergroup Dialogue (IGD). The learning was aimed to help recognize and address biases, stereotypes and prejudices while building mutual respect and collaboration between various communities. This training was focused on how to spot and address microaggressions.

Chair Ramisetty called recess at 8:25 p.m. Commissioners returned to the Bay Conference room at 8:39 p.m. with all Commissioners present.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Public Comment opened at 8:43 pm

No speakers.

Public Comment closed at 8:43 pm

Commissioner León moved and Vice Chair Syquia seconded the motion to approve Agenda Item 1.A and 1.B.

The motion carried by the following vote:

Yes: 5 - Chair Ramisetty
Vice Chair Syquia
Commissioner Camacho
Commissioner León
Commissioner Zapata

No: 0

1.A [24-0145](#) Approve the Human Relations Commission Meeting Minutes of October 12, 2023

Approve the Human Relations Commission Minutes of October 12, 2023 as submitted.

1.B [24-0146](#) Approve the Human Relations Commission Meeting Minutes of November 2, 2023

Approve the Human Relations Commission Minutes of November 2, 2023 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

2 [24-0147](#) Review and Approve 2024 Master Work Plan

Chair Ramisetty led the discussion to review the 2024 Work Plan. The Commission revised the 2024 Work Plan and voted to approve the revised version of the 2024 Work Plan.

Public Comment opened at 10:27 pm

No speakers.

Public Comment closed at 10:27 pm

Vice Chair Syquia moved and Commissioner León seconded the motion to approve the 2024 Work Plan as revised.

The motion carried by the following vote:

Yes: 5 - Chair Ramisetty
Vice Chair Syquia
Commissioner Camacho
Commissioner León
Commissioner Zapata

No: 0

Chair Ramisetty left the meeting at 10:26 p.m.

3 [24-0167](#) Discuss the option to change the meeting date of the Human Relations Commission

Public Comment opened at 10:27 pm

No speakers.

Public Comment closed at 10:27 pm

Commissioner León moved and Commissioner Zapata seconded the motion to approve moving the Human Relations Commission meetings to the second Thursday of every Month.

The motion carried by the following vote:

Yes: 4 - Vice Chair Syquia
Commissioner Camacho
Commissioner León
Commissioner Zapata

No: 0

Absent: 1 - Chair Ramisetty

4 [24-0170](#) Annual Review and Acceptance - Code of Conduct

EAI Manager noted that this annual review was an opportunity for commissioners to ask questions or give recommendations about the Code of Ethics and Conduct for Elected and Appointed Officials.

There were no comments or discussion.

Public Comment opened at 10:25 pm

No speakers.

Public Comment closed at 10:25 pm

Vice Chair Syquia moved and Commissioner León seconded the motion to accept the Annual Review and Code of Conduct

The motion carried by the following vote:

Yes: 5 - Chair Ramisetty
 Vice Chair Syquia
 Commissioner Camacho
 Commissioner León
 Commissioner Zapata

No: 0

5 [24-0210](#) Review Identity Recognition and Awareness Days

Public Comment opened at 10:30 pm

No speakers.

Public Comment closed at 10:30 pm

Vice Chair Syquia moved and Commissioner Zapata seconded the motion to approve the list of Identity days.

The motion carried by the following vote:

Yes: 4 - Vice Chair Syquia
Commissioner Camacho
Commissioner León
Commissioner Zapata

No: 0

Absent: 1 - Chair Ramisetty

6 [24-0209](#) Review Heritage Months

Public Comment opened at 10:31 pm

No speakers.

Public Comment closed at 10:31 pm

Commissioner León moved and Commissioner Zapata seconded the motion to approve the list of Heritage Months.

The motion carried by the following vote:

Yes: 4 - Vice Chair Syquia
Commissioner Camacho
Commissioner León
Commissioner Zapata

No: 0

Absent: 1 - Chair Ramisetty

STANDING ITEMS: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

None.

ADJOURNMENT

Vice Chair Syquia adjourned the meeting at 10:38 p.m.



City of Sunnyvale

Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

Thursday, January 18, 2024

6:30 PM

Online and Bay Conference Room, City
Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Oey called the meeting to order at 6:32 p.m.

SALUTE TO THE FLAG

Chair Oey led the salute to the flag.

ROLL CALL

Present 7 - Chair Timothy Oey
Vice Chair Bryce Beagle
Commissioner Alex Bonne
Commissioner Arwen Davé
Commissioner Dan Hafeman
Commissioner Sharlene Liu
Commissioner Leia Mehlman

Council Liaison Sell (present)

ORAL COMMUNICATIONS

Public Comment opened at 6:36 p.m.

Kevin Jackson, member of the public, commented on the following:

- Bike access issue at Homestead High School
- Serious problems for cyclists because of potential for major injuries of death
- Cyclists don't feel safe on the streets
- Need to show improvements for cyclists to know the City and school districts take their safety serious
- Area of concern is between Sunnyvale and Cupertino
- Improvements are needed on Kennewick Drive and accelerating the Full-time Bike Lanes on Homestead Road

Marc Schaub, member of the public, commented on the following:

- Concerns for Kennewick Drive and Homestead Road
- No Pedestrian Scramble at Kennewick Drive which makes it dangerous for cyclists
- No other way to go sometimes so students will go along the sidewalk or in the bike lane riding the wrong way
- Recommends making Kennewick Drive and Homestead Road safer by adding a Pedestrian Scramble

Smyan Shanbhag, member of the public, commented on the following:

- The intersection at Homestead Road and Kennewick Drive is extremely dangerous for all students who bike and walk in that area
- Student drivers are attempting to get into the student parking lot while the pedestrians and bicyclists are crossing at the same time which makes the intersection very dangerous
- Recommends a Pedestrian Scramble similar to the one on Mary Avenue and Homestead Road
- Pedestrian Scramble would make it safer for pedestrians, bicyclists and drivers because it would allow all pedestrians to come from all four corners to cross into the student parking lot area and then everybody can go their separate way

Aayushma Adhikari, member of the public, commented on the following:

- Stopped biking to school due to the dangerous Kennewick Drive and Homestead Road intersection
- Implores the BPAC to take action for Sunnyvale and its students and residents to improve the intersection
- Recommends changing the signage at the intersection or implementing a Pedestrian Scramble
- Recommends adding bike boxes so that bicyclists have a safe space to wait
- Add the intersection to the VTA Safe Routes to School project that is already underway

Alon Golan, member of the public, commented on the following:

- There is a very narrow sidewalk on the Kennewick Drive side, while on Homestead Road the cars have five full lanes
- On a Thursday you have to share the bike lane with the trash bins
- Advocates to fix the intersection at Kennewick Drive and Homestead Road to address the safety issues and the educational issues for pedestrians and bicyclists and to make it clear that they are prioritized

Linda Sell, member of the public, commented on the following:

- Introduced herself as the Council Liaison to the BPAC commission

David Wessel, member of the public, commented on the following:

- Stopped bike riding at night due to the roads being too dangerous
- There are a lot of students going through the intersection at Kennewick Drive and Homestead Road
- Confusing intersection where there are three potential right turns on red at the intersection - Eastbound Homestead Road into the parking lot, Westbound Homestead Road onto Northbound Kennewick Drive and Southbound Kennewick Drive onto Westbound and Homestead Road
- Recommends putting in a Pedestrian Scramble at Kennewick Drive and Homestead Road

Mark Hlady, member of the public, commented on the following:

- Pet peeve for infrastructure that doesn't allow somebody to do something safely
- No correct way to safely get to the bike racks at Homestead High School coming down Homestead Road and getting onto Kennewick Drive
- Bad combination of infrastructure problem and the volume of poor decision-making kids and high traffic
- Recommends a Pedestrian Scramble
- There is room on the north side of the road for bicyclists and pedestrians to safely congregate
- Would like to see the City of Sunnyvale use funding from the VTA's Homestead Road Project to get the work done.

Elisabeth Floyd, member of the public, commented on the following:

- Uses both Kennewick Drive/Homestead Road intersection and the Mary Avenue/Homestead Road intersection daily
- Mary Avenue/Homestead Road is so much safer than Kennewick Drive/Homestead Road because of the Pedestrian Scramble
- There is no designated lane for bicyclists to use that passes through Kennewick Drive/Homestead Road
- Grazed by bicyclists and have seen bikers and walkers collide
- Bicyclists have no option but to either ride on a sidewalk or ride against traffic in the bike lane, both of which are illegal options and very unsafe
- Strongly urges to consider adopting a Pedestrian Scramble
- Accidents have been increasing at the Kennewick Drive/Homestead Road

intersection and the entrance and exit to the student parking lot

Steve Scandalis, member of the public, commented on the following:

- Would like to see a Pedestrian Scramble installed at Kennewick Drive/Homestead Road
- Poor judgment by the students are also part of the problem
- Witnessed a bicyclist hit a car
- Cyclists, pedestrians and drivers need to be educated about road safety

Michael Rhoden, member of the public, commented on the following:

- Recommends a Pedestrian Scramble at Lewiston Drive
- Pedestrian Scramble at Mary Avenue/Homestead Road seems inconvenient due to cars stopping and nobody crossing the road
- Forced to pass cars making deliveries on Homestead Road on the Sunnyvale side
- Needs to be more enforcement for those parking in the bike lane during school hours

Parnika Kotamsetti, member of the public, commented on the following:

- Kennewick Drive/Homestead Road intersection is the most dangerous in the City due to the irresponsible drivers, small bike lanes and a lot of constructions on Homestead Road
- A lot of gravel on the road due to the construction which is bad for bike tires
- Drivers are stopping before school starts and passengers are opening doors into the bike lane which is very dangerous

Yana Astarjjeva, member of the public, commented on the following:

- Biking through the Kennewick Drive/Homestead Road intersection comes with considerable amount of stress
- Ramp is high enough that it causes drivers to go at higher speed to clear the slope when making both the sharp right and the sharp left turn from Homestead Road
- Bike lane that is in the middle of the turning lane is not seen by drivers
- Students would prefer to cross at Homestead Road/Kennewick Drive because it is closest to the school
- Recommends a Pedestrian Scramble which would solve all the safety issues at the intersection of Homestead Road/Kennewick Drive

Gwyneth Romero, member of the public, commented on the following:

- Recommends a Pedestrian Scramble at the intersection of Kennewick Drive/Homestead Road

- A Pedestrian Scramble would significantly enhance safety for cyclists and pedestrians by facilitating smoother traffic flow and reducing risk of accidents
- Clearly marked paths and signals for all directions would improve the overall safety of the intersection but also encourage more students and community members to opt for more sustainable transportation methods
- Providing safe pathways for bicyclists is not just a matter of convenience for the students but a significant step towards promoting sustainable commuting options

Public Comment closed at 7:16 p.m.

CONSENT CALENDAR

Public Comment opened at 7:16 p.m.

No speakers.

Public Comment closed at 7:16 p.m.

Commissioner Liu commented that the minutes are one sided.

- 1.A** [24-0200](#) Approve the Bicycle and Pedestrian Commission Meeting Minutes of November 16, 2023.

Approve the Bicycle and Pedestrian Commission Meeting Minutes of November 16, 2023 as submitted.

Commissioner Mehlman moved and Commissioner Hafeman seconded to approve amended item 1.A.

The amendment was made by Chair Oey who stated on page 7 under Commissioner comments that there is a typo that says "Party at CDC headquarters" should be "Party at SVBC headquarters.

The amendment carried with the following vote:

- Yes** 5 - Chair Oey
Vice Chair Beagle
Commissioner Bonne
Commissioner Hafeman
Commissioner Mehlman

No 1 - Commissioner Liu

Abstain 1 - Commissioner Davé

PUBLIC HEARINGS/GENERAL BUSINESS

2 [24-0221](#) Ranking of 2024 Study Issues

Angela Wong, Transportation Engineer, explained the Study Issue process to the BPAC. Ms. Wong discussed each Study Issue and provided Staff's recommendations. The Commissioners then discussed each Study Issue.

1. DPW 23-03 - Develop Bicycle Wayfinding Signage

* Staff recommendation: Drop

2. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue

* Staff recommendation: Support

3. DPW 24-03 - Feasibility for the city to take over private infrastructure that may be dedicated to the City in Moffett Park Specific Plan Area

* Staff recommendation: Defer

4. ESD 24-02 - Evaluate Adopting Transit-Supportive Policies for Sunnyvale

* Staff recommendation: Drop

Lillian Tsang, Principal Transportation Engineer stated that in the agenda packet one of the Study Issues was not included. The following should be ranked.

5. CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

* Staff recommendation: Support

Commissioner Liu asked why the following Study Issues and Budget Proposal were not on the list to rank but related to Active Transportation:

1. DPW 23-05 - Borregas Avenue redesign
2. DPW 23-08 - Metrics to Evaluate Progress of Bike and Pedestrian Infrastructure
3. Budget Proposal that was proposed and was sponsored in September by BPAC

to hire an Active Transportation Planner

Dennis Ng, Transportation and Traffic Manager stated that budget proposals go straight to City Council once they are supported by the BPAC. Then they are forwarded straight to the study session for consideration by Council. The other two study issues were originated from City Council at a very late date. They originally did not go through BPAC for consideration. Due to a clerical error they were not caught for this year.

Chair Oey asked if the BPAC would be violating the Brown Act if they rank a study issue that is not included in the agenda packet. David Carnahan, City Clerk stated that it does not violate the Brown Act because those are available publicly on the City's website.

Chair Oey called for a recess at 7:43 p.m. Chair Oey reconvened the meeting at 7:55 p.m.

Council Liaison Linda Sell commented on the following:

- Some of the BPAC's input might not be provided at the current meeting because of the Brown Act
- Encourages the Commissioners to give input individually to the City Council that should be on the BPAC's purview

Chair Oey commented on the following:

- BPAC has the option to email City Council individually on items DPW 23-05 - Borregas Avenue redesign and DPW 23-08 - Metrics to Evaluate Progress of Bike and Pedestrian Infrastructure

Mr. Ng stated the BPAC will be ranking CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue) which is replacing DPW 24-03 - Feasibility for the city to take over private infrastructure that may be dedicated to the City in Moffett Park Specific Plan Area

Commissioner Liu asked about the following:

- We are not ranking DPW 24-03 - Feasibility for the city to take over private infrastructure that may be dedicated to the City in Moffett Park Specific Plan Area? Mr. Ng stated that is correct since the study issue was not identified for BPAC review and it was not posted on the web page and still in draft form.
- Does not violate the Brown Act because something was taken out as opposed to

putting something new in? Mr. Ng stated the replacement study issue was on the website already and indicates that BPAC will be reviewing and ranking it.

- If there are multiple budget proposals should the boards and commissions rank budget proposals for City Council to make it easier for them to know which ones the board and commissions prioritize? Ms. Tsang stated on the City website under the Study Issue and Budget Proposal page there is a link on the budget proposal process. The process does not include boards and commissions to rank them.

- How would one go about changing the City process on having boards and commissions rank budget proposals? Ms. Tsang stated that would need to be brought to the City Manager's office. Mr. Carnahan stated that City Council has a policy on the budget proposal process. The budget proposal process doesn't have it going to the boards and commission and are much more a discrete decision.

- Hiring a Transportation Planner is not on the City website. Does anybody else know about it other than the BPAC? Ms. Tsang stated it is on the City website.

- Is VTA actually implementing the wayfinding signs or are they developing guidelines for the wayfinding signs? Chair Oey stated that VTA is developing guidelines.

- Is the reason for dropping the wayfinding signage really redundant and valid since VTA isn't implementing the signage? Mr. Ng stated it is still valid because standards and the guidelines for wayfinding signage are being developed to maintain consistencies with other jurisdictions and whatever VTA states that is the best practice

Chair Oey asked about the following:

- When the VTA guidelines are published then the City can choose to go forward with the project to put wayfinding signage up? Mr. Ng stated yes that is correct subject to funding and staffing available resources.

- What is the process for it getting added? Mr. Ng stated every 2 years the City goes through a CIP budget process which would be the correct time to provide feedback and input.

Vice Chair Beagle asked about the following:

- ESD 24-02 - Did the Sustainability Commission choose to rank, drop or defer? Ms. Wong stated they chose to defer it.

Commissioner Mehlman asked about the following:

- When does the VTA expect to publish their wayfinding recommendations? Chair Oey stated VTA is in the process of hiring a consultant to write them. It could be 1 to 2 years before they are published.

- Prior to VTA's recommendation was the City doing anything with regards to wayfinding except with specific project plans such as Moffet Park and so forth? Mr. Ng stated not on that item because of resources and timing. There has been more concentration on the infrastructure side of things.
- Would the transportation analysis include pedestrian improvements and additional bicycle safety improvements? Ms. Tsang stated as part of the study staff would look at the proposed land use changes and boundaries and how that would impact the railway system which would include road way and pedestrian and bicycle facilities as well.
- How would it be developed in such a way as to increase cyclists and pedestrian safety? Mr. Ng stated it is a specific plan amendment and that is when staff would dig into the transportation system and look at it.
- Can you clarify the Airport Land Use Commission review of additional height and intensity? Mr. Ng stated that the Airport Land Use Commission is responsible for this. This area is in the flight path of Moffett.
- Does the Airport Land Use Commission consider airplane noise as part of the review? Mr. Ng stated an environmental impact report would be done or at least a checklist so that it will consider some of the environmental impacts of the surrounding area and the effects of putting residential near a freeway or near an airport.

Commissioner Hafeman asked about the following:

- Can staff comment on why there is no mention of studying the speed limit for the Peery Park Study Issue? Mr. Ng stated speed limits are not studied in advance and they would be studied later on after the project was built.

Commissioner Davé asked about the following:

- Would the VTA guidelines be more detailed than what is the Active Transportation Plan? Is that why there needs to be further definition? Mr. Ng stated yes and also to maintain consistency with wayfinding guidelines around the county.

Vice Chair Beagle, asked about the following:

- Does the City have targets for speed limits when a project is being built? Mr. Ng stated there are design standards. Speed limits are not determined by design standards all the time.

Chair Oey asked about the following:

- In Peery Park is there an option to consider having new mini streets to connect so that people could walk or bike through? Could that be part of the study? Ms. Tsang

stated that could be part of the study because that is part of the transportation system within the area.

Commissioner Liu asked about the following:

- Can board members recommend amendments to study issues? Mr. Ng stated the BPAC should talk about it during the public outreach process as a resident.
- Can the BPAC modify a study issue? Mr. Ng stated that the BPAC cannot modify a study issue when ranking it.
- Why is the BPAC ranking CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue) when it doesn't have much about transportation? Chair Oey stated it has to do with land use which is very important for how our transportation system operates. Mr Ng stated it was identified by CDD and was written into the study issue that the BPAC will review and rank it.
- Would like to see putting in bike lanes for popular destinations from these new residential areas in the study issue

Commissioner Mehlman asked about the following:

- Why was the evaluated adopting transit supportive policies for Sunnyvale dropped? Mr. Ng stated that ESD wrote the study issue and DPW talked with them. There are adequate transit support of policies within the general plan and within all the specific plans the general plan applies to the whole city.

Commissioner Davé asked about the following:

- Would the Peery Park Specific Plan Amendment parcel have access to either Eaglewood Avenue or Duane Avenue? Chair Oey stated there are currently no connectors. Ms. Tsang stated that is not part of the Moffett Park Specific Plan. There are existing single residential family housing in between that area and staff is looking at the locations. There will not be an opportunity to explore whether staff could make connections to those roadways.

Vice Chair Beagle asked about the following:

- If a commission who creates a study issue decides to defer a study issue then it will not go the City Council even if other commissions decide a different outcome? Ms. Tsang stated in a sense that is correct given that the commission that proposed the study issue voted to defer it. The study issue would be brought back the next year to the various boards and commissions to be considered again.

Public Comment opened at 8:45 p.m.

Jim Van Pernis, member of the public, commented on the following:

- Supports DPW 24-02 - Complete Redesign of Fair Oaks Avenue
- Agrees with staff recommendations on the other study issues that are recommended to be deferred/dropped

Patrick Grant, member of the public, commented on the following:

- Suggest to adjourn the meeting and meet again to straighten out all the irregularities according to the Brown Act
- Attorney Generals office - 2003 pamphlet in the Brown Act

Public Comment closed at 8:50 p.m.

Vice Chair Beagle commented on the following:

- In support of dropping DPW 23-03 - Bike Wayfinding Signage
- Staff's rationale on why it is superseded by VTA's wayfinding and all the other documents that the BPAC has makes this study issue moot
- Deferring it would make it become more or less irrelevant by the time it is actually useful and the text will probably need revising on the study issue
- Drop for now and revisit in the future if the VTA wayfinding or other documents do not satisfy the requirements

Commissioner Mehlman commented on the following:

- Agrees with the staff's recommendations to support DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue and CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue)
- Agrees with Vice Chair Beagle on dropping DPW 23-03 - Develop Bicycle Wayfinding Signage
- Not worth mentioning ESD 24-02 - Evaluate Adopting Transit-Supportive Policies for Sunnyvale because no matter what is decided it is not relevant

Commissioner Liu commented on the following:

- Dropping DPW 23-03 - Develop Bicycle Wayfinding Signage would be ok
- There is value in deferring DPW 23-03 - Develop Bicycle Wayfinding Signage in parts of the City that is not park of specific plans. Ms. Tsang stated a board and commission can only defer a study issue once. The second year a decision would have to be made to make a motion to either drop or to rank it. If it is dropped the board and commission could not bring it back unless there is modification to it.
- In favor of dropping CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue) because it is somewhat incomplete without talking about how

the people in these residential areas are going to get themselves from there to transit or retail centers or to work

Commissioner Hafeman commented on the following:

- Supports DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue since it is the best study issue on the list that will have a complete and thorough bike lane pedestrian facility there
- Recommends deferring DPW 23-03 - Develop Bicycle Wayfinding Signage. If can't defer then in favor of dropping it
- Recommends ranking CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue) right beside DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue

Commissioner Davé asked is there a value in dropping any of the study issues? Does the BPAC have to rank the study issues as a whole or can they rank them as individuals? Mr. Carnahan stated that the study issue process is organized so that first you can consider any drops then you consider deferrals and then each commissioner provides their individual ranking and those are tabulated to provide the commission's overall ranking. There is no obligation to drop or defer. Doing it in this order makes it a little more clear.

Commissioner Davé commented on the following:

- CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue)
- if the wall came down then there would be only two other barriers to having an east/west bike corridor there

Chair Oey commented on the following:

- Agrees with Commissioner Hafeman on supporting DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue. It needs to be fixed
- Supports CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue) - an opportunity to redo the land use and perhaps make some better decision connections in that space
- Ok with dropping DPW 23-03 - Develop Bicycle Wayfinding Signage because it is mentioned in the ATP and when guidelines come out, projects can move forward without having to need a study issue to propel them
- Recommends deferring ESD 24-02 - Evaluate Adopting Transit-Supportive Policies for Sunnyvale

Vice Chair Beagle commented on the following:

- Should not vote to drop ESD 24-02 - Evaluate Adopting Transit-Supportive Policies for Sunnyvale but to defer it to better align with the other sustainability commissions decision. Abstain rather than voting to drop it

MOTION: Vice Chair Beagle moved and Commissioner Mehlman seconded the motion to drop DPW 23-03 - Develop Bicycle Wayfinding Signage Specific Plan Area. The motion carried with the following vote:

- Yes 6 -** Chair Oey
Vice Chair Beagle
Commissioner Bonne
Commissioner Hafeman
Commissioner Liu
Commissioner Mehlman
- No 1 -** Commissioner Davé

Commissioner Liu moved to drop CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue) because it doesn't have any study requirements for better active transportation. Motion dies for lack of a second.

Vice Chair Beagle commented on the following:

- Does not want to defer CDD 24-04 - Peery Park Specific Plan Amendment (area east of Mathilda Avenue) because it is important to rank
- Bullet point on work program specifically says transportation analysis which would cover Commissioner Liu's concern
- There is enough in the study issue for staff to work off of, even if your looking for more bicycle or more pedestrian infrastructure because it is in the study issue under transportation analysis

MOTION: Vice Chair Beagle moved and Commissioner Hafeman seconded to defer ESD 24-02 - Evaluate Adopting Transit-Supportive Policies for Sunnyvale.

Commissioner Hafeman commented on the following:

- Agrees with the Sustainability Commission
- Failing on Vehicle Miles Traveled (VMT)
- Does not agree with staff's comment that there is nothing else that can be done to reduce VMT
- If Sustainability Commission recommends to defer it then the BPAC should as well

Commissioner Mehlman commented on the following:

- Disagrees with Commissioner Hafeman assessment stating that staff said there is nothing else that can be done
- There are other study issues in motion that are looking at more aggressively addressing VMT
- Agrees with deferring ESD 24-02 - Evaluate Adopting Transit-Supportive Policies for Sunnyvale

Commissioner Liu commented on the following:

- Disagrees with Commissioner Hafeman that if one commission recommends something the other commissions should agree with them
- Would recommend not to defer ESD 24-02 - Evaluate Adopting Transit-Supportive Policies for Sunnyvale

Chair Oey commented on the following:

- In favor of getting much more progressive of reducing VMT

Commissioner Davé commented on the following:

- Does not feel it is the BPAC's business to align with other boards and commissions but to make their own decisions to get things done

Vice Chair Beagle asked if amendments could be attached to the BPAC's rankings that City Council would normally not see? Ms. Tsang stated City Council typically listens to the board and commissions meetings to better understand the discussion.

Vice Chair Beagle moved and Commissioner Hafeman seconded the motion to defer ESD 24-02 - Evaluate Adopting Transit-Supportive Policies for Sunnyvale. The motion carried by the following vote:

- Yes 5** - Chair Oey
Vice Chair Beagle
Commissioner Bonne
Commissioner Hafeman
Commissioner Mehlman
- No 2** - Commissioner Davé
Commissioner Liu

Ms. Tsang stated the BPAC will be ranking two study issues. DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue and CDD 24-04: Peery Park Specific Plan Amendment Area (East of Mathilda Avenue).

Vice Chair Beagle commented on the following:

1. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue because of the immediate need
 - #2 choice is CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue) needs to be studied immediately but less of a priority than choice #1

Commissioner Mehlman commented on the following:

- #1 choice is DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue - Sharrows are of no use on this street. Fair Oaks is the only reasonable north-south connector road that can be made because Mathilda Avenue and Lawrence Expressway are too fast
- #2 choice is CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue) - City Council should look favorably on both of them. Ranking it #2 won't hurt it because housing is also a critical need within the community

Commissioner Liu commented on the following:

- #1 choice is DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue - Very important study issue. Sharrows were put in years ago which is a setback for Active Transportation. Fair Oaks Avenue is very dangerous even with the sharrows

Commissioner Bonne commented on the following:

- #1 choice is DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue
- Agrees with the other commissioners that sharrows between cars and bicycles are not ideal

Chair Oey ranked the Study Issues as follows:

1. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue)

Commissioner Davé ranked the Study Issues as follows:

1. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue

2. CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue)

Chair Oey ranked the Study Issues as follows:

1. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue)

Commissioner Bonne ranked the Study Issues as follows:

1. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue)

Commissioner Liu ranked the Study Issues as follows:

1. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue)

Vice Chair Beagle ranked the Study Issues as follows:

1. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue)

Commissioner Hafeman ranked the Study Issues as follows:

1. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue)

Commissioner Mehlman ranked the Study Issues as follows:

1. DPW 24-02 - Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04 - Peery Park Specific Plan Amendment Area (East of Mathilda Avenue)

MOTION: Commissioner Mehlman moved and Vice Chair Beagle seconded the motion to accept the overall Study Issue Rankings with DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue ranked as #1 and CDD 24-04: Peery Park Specific Plan Amendment Area (East of Mathilda Avenue). To defer ESD 24-02: Evaluate Adopting Transit-Supportive Policies for Sunnyvale and drop DPW 23-03: Develop Bicycle Wayfinding Signage Plan. The motion carried with the following

vote.

Yes 7 - Chair Oey
Vice Chair Beagle
Commissioner Bonne
Commissioner Davé
Commissioner Hafeman
Commissioner Liu
Commissioner Mehlman

No 0

3 [24-0222](#) Report and Discussion of Recent Santa Clara Valley
Transportation Authority (VTA) Bicycle and Pedestrian
Advisory Committee (BPAC) Meeting

Chair Oey called for a recess at 9:30 p.m. Chair Oey reconvened the meeting at 9:35 p.m.

Commissioner Bonne, VTA BPAC Sunnyvale Representative, gave the meetings summary reports for January 2023 regarding the following topics:

- VTA Closed Session - Threats to Public Services or Facilities. Consultation with staff
- Stacey Banerjee was reelected as Chairman and Betsy Megas was reelected to the position of Vice Chairman
- All of 2023 there were 25.5 million combined rides. VTA ranked one of the top agencies in the county for re-bound after pandemic
- October 2023 - 2.4 million rides
- 23 new bus drivers graduated from the 9-week training at the end of 2023
- January 1, VTA joined the Clipper Start Program which provides 50% discount to adult rides
- 2024 inaugural "Ask VTA" meeting will occur on January 25
- Go to vta.org/COPE for public outreach events
- Self-driving Shuttle Pilot Program begins on January 22 until July from Palo Alto VA Medical Center
- VTA Bike-Ped Program will submit grant applications to CalTrans "Sustainable Communities Planning Grant, Across Barrier Connection Plan", to improve pedestrian and bicycle freeway crossings
- Chairman Banerjee urged the BPAC and the public to provide input to public agencies as programs are debated and funding is allocated

- Lani Lee Ho, Sr. Environmental Planner, summarized Climate Action and Adaptation Plan (CAAP) history, and requested VTA BPAC to vote to recommend adoption of the plan
- Public comment reiterated need for VTA to alert public to bike trail closures, and to provide detour routes
- Committee voted to recommend adoption of Climate Action and Adaptation Plan (CAAP)
- Alma Bridge Road Newt Passage Project seeks public input, particularly from cyclists

Commissioner Liu asked about the following:

- What does cyclists have to do with Newts?

Commissioner Bonne addressed the question.

Commissioner Hafeman commented the following:

- Plan to make freeway crossing safer
- Trails when they are closed due to flooding

Public Comment opened at 9:41 p.m.

No speakers.

Public Comment closed at 9:41 p.m.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

4 [24-0223](#) Expansion of Downtown Sunnyvale Pedestrian-only Zone

Angela Wong, Transportation Engineer stated there is a proposed study issue from Commissioner Bonne. The proposed study issue has a working title called Expansion of Downtown Sunnyvale Pedestrian Only Zones. Ms. Wong highlighted the following:

- Key element of the study is to expand the pedestrian only zones
- Currently in downtown Sunnyvale, Murphy Avenue is the only one that is part of this criteria
- The scope of work considers the following location:
 - Washington Avenue from Frances Street to Sunnyvale Avenue
 - Murphy Avenue from Washington Avenue to McKinley Avenue
 - McKinley Avenue from Mathilda Avenue to Sunnyvale Avenue
 - Olson Way from Aries Way to Frances Street

- Frances Street from Evelyn Avenue to Washington Avenue - Allow Santa Clara Valley Transportation Authority (VTA) bus traffic only
- This study will include a local transportation analysis to look at the traffic circulation in the area if it is intended to put in pedestrian only zones
- Extensive public outreach will be performed to collect feedback from residents, businesses, property owners, downtown association and VTA
- Will work internally with other departments aside from Public Works which includes CDD as well as the City Manager's office and the Public Safety Department

Commissioner Liu commented and asked about the following:

- How come just those specific streets and not all of the streets within the block bordered by Mathilda Avenue, Sunnyvale Avenue, McKinley Avenue and Evelyn Avenue?
- Concerned about the term "pedestrian only" because it excludes people using active transport
- Does not want the whole thing to be a Pedestrian Mall that disallows bikes
- Is this a study issue proposing a Pedestrian Mall or disallowing cars?
- Should it be called "A car free zone" instead of a "Pedestrian only zone"?
- Within the study issue say "study how bikes and micro mobility devices can be accommodated in this car free zone"
- Add into the study issue to study how bike parking can be accommodated
- Can the wording be adjusted?

Commissioner Bonne addressed the questions.

Vice Chair Beagle commented and asked about the following:

- There is a time and place for car free and pedestrian only
- Murphy Avenue is something that should be pedestrian only because there is too much foot traffic for bikes to come through
- Downtown Specific Plans pedestrian only area
- Only difference between the Downtown Specific Plans, pedestrian priority and what the study issue is advocating for is Washington Avenue and Olson Way
- What is the motivation for the study issue on top of the Downtown Specific Plans?
- Most areas are already covered in the Downtown Specific Plans so need to narrow it down to specifically outline Olson Way and Washington Avenue
- What is the definition of pedestrian priority?

Commissioner Bonne and Mr. Ng addressed the questions.

Commissioner Hafeman commented on the following:

- Likes the idea of pedestrian only areas
- Big apartments buildings that have drivers that need to get in/out
- New street going in that connects all the exits and entrance to the parking garages for all four of those buildings

Commissioner Mehlman asked about the following:

- Can the study issue state to close Washington Avenue from Frances Avenue to the intersection of Sunnyvale Avenue?

Commissioner Bonne addressed the question.

Public Comment opened at 10:03 p.m.

Steve Scandalis, member of the public commented on the following:

- Map showing the existing Murphy Avenue and Frances Street and proposed closures to all vehicle traffic
- Allowing VTA only on Frances Street down from Evelyn Avenue to Washington Avenue is a big point of conflict with the existing parking lot west of Murphy Avenue
- Frances Street entrance is the main in/out
- BPAC proposal is proposing to block traffic 24/7 on Washington Avenue where the alleyway is
- Olson Way is used to get to and from Evelyn Avenue via Frances Street when using the upper entrance in/out of the underground parking garage
- West McKinley Avenue is a very important traffic corridor to be able to use some existing street parking

Public Comment closed at 10:07 p.m.

Chair Oey commented on the following:

- Likes the proposal, would like to see downtown Sunnyvale more walkable
- Don't have to make it car prioritized
- Parking garages at Plaza Del Sol and at Caltrains very underutilized
- Recommends the proposal to make it pedestrian or pedestrian prioritized to get the motor vehicles out of there
- Very supportive of the study issue and update the Downtown Specific Plan

Commissioner Mehlman commented on the following:

- Supports the study issue and would like to expand a Pedestrian Mall or vehicle

exclusionary zones

- Concerned won't be able to close Frances Street because of it being the only access that merchants on Murphy Avenue can have their deliveries to the back of their facilities
- Access to the parking garage if McKinley Avenue is blocked
- Agrees with Washington Avenue between Frances Street and Sunnyvale Avenue being closed which makes the most sense
- Merchants would not agree to close Frances Street

Vice Chair Beagle commented and asked about the following:

- Intersection at Olson Way and Aries Way has a parking garage entrance
- The intersection will not be car free
- If Olson Way is made into a pedestrian street than the new route would increase vehicular traffic
- Would like the study issue to just incorporate looking at making pedestrian only the entirety of the area bounded by McKinley Avenue and Evelyn Avenue and Mathilda Avenue
- Streets of the entire downtown block could get that super heavy, very narrow focus of car free or pedestrian only as opposed to just have them a finite list
- Can I make a friendly amendment to the study issue?

Ms. Tsang, Mr. Ng and Mr. Carnahan addressed the question.

Commissioner Bonne stated he would accept withdrawing the study issue at the moment and working on it to revise it and incorporate ideas from other commissioner's and resubmit it later.

Vice Chair Beagle commented on the following:

- Recommends withdrawing the study issue and coming back to it with edits and modifications
- The way the study issue is written now would not end up with a productive study issue that will be accepted by City Council
- The study issue should allow deliveries between certain hours on weekday mornings

Commissioner Liu commented on the following:

- Public Council meeting last year when Murphy Avenue was converted into a pedestrian mall
- Muni code - Bicycles are prohibited from riding on pedestrian malls

- Suggest calling Downtown Sunnyvale, Murphy Avenue a pedestrian mall instead of a pedestrian only street
- Don't want bikes disallowed, there is a safe way to have both bikes and pedestrians on the same street by having a designated space for the bikes

Commissioner Mehlman commented on the following:

- Thanked Commissioner Bonne for withdrawing his study issue
- Excellent study issue
- Proposed areas should either have access to walk or bike and not at a garage access point
- Consider reasonable access for the merchants

Commissioner Hafemen commented on the following:

- When rewriting the study issue obtain understanding of what the super high residential development is going to look like

Chair Oey commented on the following:

- Having deliveries designated for a specific time is a good idea
- Should be for both pedestrians and bicyclists

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Liu commented on the following:

- Would like to make a motion to agendize the issue at Kennewick Drive and Homestead Road so the BPAC can look further into it. Possibly add it to the VTA Homestead Road Corridor Safe Routes to School phase 2 work

Mr. Ng stated it can be put in the parking lot for future agenda item discussions. It is an operational issue and not identified as any improvements or location needed for study at the moment. The BPAC could propose this as a study issue. It cannot be added to the VTA Homestead Road Corridor Safe Routes to School project.

Ms. Tsang explained the two ways items could be put on an agenda that are not in the work plan.

Chair Oey commented on the following:

- Is on the Road Commission for the county

Commissioner Mehlman commented on the following:

- February 10, 2024 - King Tide Bike Ride, go to Eventbrite and sign up at bikesiliconvalley.org

Chair Oey commented on the following:

- Go to bikesiliconvalley.org to sign up for Measure B sponsored workshops and classes

-Staff Comments

Ms. Wong commented on the following:

- Tuesday, January 23 - Annual public hearing on study issues and proposals
- Thursday, January 25 - Deadline for council initiated study issues or budget proposals
- Thursday, January 25 at 8:30 a.m. - City Council Strategic Planning Workshop
- Tuesday, February 6 - City Council meeting will be tentatively approving the 2024 BPAC Draft Annual Work Plan
- Thursday, February 15 at 8:30 a.m. - Study issue and budget proposals workshop
- February BPAC will discuss Transportation Development Act Article 3 funding recommendations, the Utility Bill Insert concept design and the Tasman Pedestrian Bicycle Improvement Study Issue DPW 21-03

INFORMATION ONLY REPORTS/ITEMS

[24-0224](#) BPAC 2024 Draft Annual Work Plan

[24-0225](#) Active Items List January 2024

ADJOURNMENT

Chair Oey adjourned the meeting at 10:52 p.m.



City of Sunnyvale

Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

Monday, January 29, 2024

6:00 PM

Online and Bay Conference Room, City
Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

Special Meeting - 6 PM

CALL TO ORDER

Chair Oey called the meeting to order at 6:05 p.m.

SALUTE TO THE FLAG

Chair Oey led the salute to the flag.

ROLL CALL

- Present** 6 - Chair Timothy Oey
Vice Chair Bryce Beagle
Commissioner Alex Bonne
Commissioner Dan Hafeman
Commissioner Sharlene Liu
Commissioner Leia Mehlman
- Absent** 1 - Commissioner Arwen Davé

Commissioner Davé arrived late at 6:49 p.m.

Council Liaison Sell (absent)

ORAL COMMUNICATIONS

Public Comment opened at 6:08 p.m.

No Speakers.

Public Comment closed at 6:09 p.m.

CONSENT CALENDAR

None.

PUBLIC HEARINGS/GENERAL BUSINESS

1 [24-0273](#) Consider Rescinding Jan.18, 2024 Ranking of 2024 Study
Issues and Re-Rank 2024 Study Issues

Angela Wong, Transportation Engineer reminded Commissioners to rescind the action taken during the Jan. 18, 2024 BPAC meeting and to re-rank the 2024 issues.

MOTION: Commissioner Mehlman moved and Commissioner Liu seconded to rescind the action taken during the Jan. 18, 2024 BPAC meeting and to re-rank the 2024 issues.

The motion carried with the following vote:

Yes 6 - Chair Oey
Vice Chair Beagle
Commissioner Bonne
Commissioner Hafeman
Commissioner Liu
Commissioner Mehlman

No 0

Absent 1 - Commissioner Davé

Angela Wong, Transportation Engineer, explained that there are a total of 6 study issues to rank. Ms. Wong provided a brief summary for each study issue, and then stated that Commissioners would have a chance to ask staff questions afterwards.

Study Issue Summaries:

CDD 24-04

Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

This study will examine amending the portion of the Peery Park Specific Plan located east of Mathilda. This portion is currently zoned for mixed commercial to service Peery Park Office uses including hotels, offices, and neighborhood retail. Elements of the study include analyzing for mixed-use housing and retail in this area.

Staff supports this study issue.

DPW 23-03

Develop Bicycle Wayfinding Signage Plan

The purpose of this study is to develop a comprehensive bicycle wayfinding signage program to help bicyclists navigate the City. The study will include review of existing wayfinding signs for bicyclists and determine locations for new signs based on public input and trip demand to popular destinations.

Staff recommends to drop this study issue.

DPW 23-05

Vision Zero Redesign of Borregas Avenue

This study issue will evaluate potential pedestrian and bicycle improvements along Borregas Avenue between Maude Avenue and Caribbean Drive based on recommendations in the Active Transportation Plan (ATP) and countermeasures in the Vision Zero Plan, and public input.

Staff recommends to drop this study issue.

DPW 23-08

Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting

This study would review the goals identified in the ATP and Vision Zero Plan and identify appropriate metrics to measure progress towards the goals. In addition, the metrics would be published on the city website to reflect recent data and progress.

Staff recommends to drop this study issue.

DPW 24-02

Complete Streets Redesign of Fair Oaks Avenue

This study will examine redesigning Fair Oaks Avenue between Fair Oaks Way and El Camino Real to improve safety and comfort for pedestrians and cyclists. This study will review sidewalk accessibility and inconsistent bicycle facilities. Improvements will align with the City's Vision Zero and Active Transportation Plan.

Staff supports this study issue.

ESD 24-02

Evaluate Adopting Transit-Supportive Policies for Sunnyvale

This study will examine gaps in City policies to address and encourage transit enhancement and development in Sunnyvale to facilitate Vehicle-miles Traveled (VMT) reduction and reach goals set in the Climate Action Playbook. This study will focus on the policy areas regarding transit-oriented communities, bus rapid transit corridors and services, and draw from Santa Clara Valley Transportation Authority (VTA)'s "Transit-First Policy" framework.

Staff recommends to drop this study issue.

Commissioner Liu asked about the following:

- DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting
- Would it give the viewer a sense of the status of the plan, meaning the denominator being projects that are in the ATP? How far we are in the plan?

Mr. Ng stated staff could work towards it but doesn't think that staff's initial update sheet for the near-term will have the same look and feel

Vice Chair Beagle asked about the following:

- DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting

- What is the scope of the study issue?

Mr. Ng stated the study issue was proposed to develop metrics, get the information out to the public. It would develop metrics, identify metrics, identify the cost and the technical requirements to put onto the website. Then it would require a separate funding plan from City Council for actual implementation.

- What makes it difficult to identify the metrics?

Mr. Ng stated as written by the study issue proposer it was to identify metrics.

- What is the scope of the effort to figure out the metrics?

Mr. Ng stated a consultant would go through the ATP, identify what the metrics would be and if there are certain metrics that weren't there, identify what those could be and where the data sources would be from and develop a SOP from that data and then understand how it could be published and update the information.

- Are there more costs added onto the study issue at the end of the study issue even before the results are in?

Mr. Ng stated yes there would be more costs added on.

Commissioner Mehlman commented and asked about the following:

- DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting

- Can staff give us more information because some of the elements that are requested are not necessarily presented or easily understandable or visually recognizable?

Mr. Ng stated at the last update staff did give the BPAC some of this data, like the mileage of different classes planned and how much was actually constructed similar to what was showed to City Council during the strategic session.

- The study issue is making a point but needs to be more of a holistic presentation of the ATP data

Chair Oey asked about the following:

- DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting

- Is it an accurate assessment that staff's recommendation was that it did not merit discussion because the metrics actually are largely available?

Mr. Ng stated the metrics are determined in the ATP and staff is working on it.

- Is the primary reason for staff not recommending this study issue is because staff believes they are already accomplishing most of the metrics?

Mr. Ng stated staff is working towards putting the metrics out there and then it would be up to the BPAC to determine if it's in the shape or fashion that they would like to see it.

- Without this study issue will there be just a very simple, not complicated metrics paper?

Mr. Ng stated he is not certain that there could be real time updates for monthly or quarterly updates. It would probably be closer to annual updates due to limited resources. The study issues allows us to identify resources and then we identify resources to get to that level.

Commissioner Hafeman asked about the following:

- DPW 23-05 Vision Zero Redesign of Borregas Avenue

- What were the authors of the study issue trying to aim at?

Mr. Ng stated that it was written by Council member Richard Mehlinger and he

wanted to have staff concentrate on Borregas Avenue and then doing a redesign. The central spine was going from south Sunnyvale Avenue all the way through to the north. He wanted the spine built as quickly as possible.

- Last year it didn't make the level of funding? It wasn't deferred last year?
Mr. Ng states it was deferred.

Chair Oey asked about the following:

- DPW 23-05 Vision Zero Redesign of Borregas Avenue

- Is there a buffered bike lane as one of the other projects that was already in play along this corridor?

Mr. Ng stated in CIP 833000 Sunnyvale SNAIL Neighborhood Improvements which would restripe Borregas Avenue and would narrow down the travel lanes and add a buffer in there.

Public Comment opened at 6:37 p.m.

No Speakers

Public Comment closed at 6:37 p.m.

Commissioner Hafeman commented on the following:

- Items discussed at the BPAC January 18th meeting regarding dropping certain study issues should remain the same
- DPW 23-05 Vision Zero Redesign of Borregas Avenue - So much activity going on in the Moffett Park area and Google development. Already a plan to stripe the southern part of Borregas Avenue to put the buffer in.
- Shouldn't put a lot of focus beyond on what's already happening on Borregas Avenue
- Recommends either dropping or deferring it
- Been deferred before so cannot be deferred a second time
- DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting - unless you spend many hours looking over the ATP you just can't tell how much progress is being made
- Bring a consultant in to come up with a plan where a person without spending an incredible amount of time can see what our target is and what has been done
- Ok to have an annual update
- Ranked #2 - DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting
- Ranked #1 - DPW 24-02 Complete Streets Redesign of Fair Oaks Avenue

Commissioner Mehlman commented on the following:

- If a study issue is deferred by City Council last year they will have to review it this year and either vote to drop it or proceed
- Ranked #1 - DPW 24-02 Complete Streets Redesign of Fair Oaks Avenue

Commissioner Liu commented on the following:

- DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting - Agrees with Commissioner Hafeman about the metrics and it would be great to have a quick view of the status of the ATP
- If just going with the ATP then the BPAC will only get the annual presentations on the great projects that transportation is working on that the viewer will not quickly be able to figure out how far along we are in the ATP
- If the study issue is supported then the consultant could identify a way to report status similar to what other jurisdictions might do
- Knowing the status of a plan is very important to decision making
- Need information for the projects to be informed on where to put resources
- Ranked #1 - DPW 24-02 Complete Streets Redesign of Fair Oaks Avenue
- Only good north/south connector for the City is Sunnyvale Avenue
- No good connector from east of Borregas Avenue to Sunnyvale Avenue
- Fair Oaks Avenue is a great street to make a good north/south connector
- Supports ESD 24-02 Evaluate Adopting Transit-Supportive Policies for Sunnyvale
- Just because another commission voted to defer it doesn't mean that the BPAC should do the same
- Recommends dropping DPW 23-03 Develop Bicycle Wayfinding Signage Plan and DPW 23-05 Vision Zero Redesign of Borregas Avenue
- Borregas is a lower priority. Safe and quiet street to bike on
- Wayfinding signs are nice to have but it is not critical for cyclists

Vice Chair Beagle commented on the following:

- Agrees with basically everything his colleagues have expressed regarding the study issue rankings
- DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting - Want the data to be collected, compiled and presented. The way the study issue is presented seems to be giving the consultant a bunch of busy work with no direct benefit
- Should make the study issue to fund the metrics collection, presentation and analysis

Commissioner Bonne commented on the following:

- Agrees with staff and colleagues to drop DPW 23-03 Develop Bicycle Wayfinding Signage Plan

- Agrees with staff and their study issue to drop
- Ranked #1 - DPW 24-02 Complete Streets Redesign of Fair Oaks Avenue
- Ranked #2 - CDD 24-04 Peery Park Specific Plan Amendment (area east of Mathilda Avenue)
- Likes the idea of having metrics to let the public understand what the City is doing
- The City as a whole should develop metrics not just for the bicycle commission
- Recommends dropping - DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting in favor of a more holistic approach later on

Chair Oey commented on the following:

- Recommend dropping DPW 23-05 Vision Zero Redesign of Borregas Avenue - because there are a lot of different developments along Borregas Avenue
- DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting - City of Sunnyvale prides itself in having a lot of metrics and is one of the more well measured cities
- In favor of improving the cities metrics
- Progress has been made with metrics being reported
- Safe Routes to School metrics were not very thorough
- Would like to see more cause and effect and automative
- Rank #1 - DPW 24-02 Complete Streets Redesign of Fair Oaks Avenue
- Rank #2 or #3 - CDD 24-04 Peery Park Specific Plan Amendment (area east of Mathilda Avenue) or DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting
- Drop - DPW 23-03 Develop Bicycle Wayfinding Signage Plan and DPW 23-05 Vision Zero Redesign of Borregas Avenue
- Defer - ESD 24-02 Evaluate Adopting Transit-Supportive Policies for Sunnyvale - Sustainability Commission wrote this study issue and they recommend to defer

Commissioner Mehlman commented on the following:

- Reason for dropping DPW 23-03 is because the VTA is coming up with guidelines within the next few years. Staff wants to wait until the recommendations or the standardizations come out so then staff can implement something that is in alignment with what VTA recommends.
- Rank #1 - DPW 24-02 Complete Streets Redesign of Fair Oaks Avenue
- Rank #2 - CDD 24-04 Peery Park Specific Plan Amendment (area east of Mathilda Avenue)
- Drop - DPW 23-03 Develop Bicycle Wayfinding Signage Plan
- Drop - DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting - By the time the study issue started it would be time to update the ATP

Commissioner Hafeman commented on the following:

- Climate Action Plan built a roadmap that progress can be measured against
- When the ATP will be completed and how are we going to get there
- Ranked #1 - DPW 24-02 Complete Streets Redesign of Fair Oaks Avenue
- Ranked #2 - DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting - Have a roadmap to measure progress

Commissioner Davé commented asked about the following:

- Some of the funding that is used to improve BPAC issues comes from grants
- If the City gets a grant for a study issue that was previously dropped is the City prevented from putting that study issue idea forward?

Mr. Ng stated the study issues as proposed are not tied to any grant funding sources. All of the study issues for the BPAC come from the General Fund. The best candidate for the grant is used with grant money and from Traffic Impact Fees (TIF) or the general fund. Hard to apply to study issues. Grants are typically used for capital improvements.

MOTION: Commissioner Liu moved and Vice Chair Beagle seconded to drop DPW 23-03 Develop Bicycle Wayfinding Signage Plan. The motion carried with the following vote:

Yes 6 - Chair Oey
Vice Chair Beagle
Commissioner Bonne
Commissioner Hafeman
Commissioner Liu
Commissioner Mehlman

No 1 - Commissioner Davé

Commissioner Mehlman commented and asked about the following:

- In regards to the metrics and ATP - when ATP comes up for review, we can build in a roadmap for metrics into the ATP review
- Can modify the ATP when it is up for review
- Are there requirements by the state for reducing VMT for measurements or estimates on a regular basis? Mr. Ng stated the City provides estimates to ESD.

MOTION: Commissioner Mehlman moved and Vice Chair Beagle seconded to drop DPW 23-08 Define Metrics that the City Will Use to Evaluate Progress on Bicycle

and Pedestrian Infrastructure for Future Reporting. The motion carried with the following vote:

Commissioner Mehlman commented on the following:

- Because of time constraints making it a study issue to get metrics wouldn't be an efficient way to get this information
- Best to look for when the ATP revisions come up in order to specify what is needed
- Timeline for a study issue is 2 years, even if we get a study issue recommendation it still has to go before City Council then voted again and still need to get funding
- Even if approved by City Council there is no guarantee that funding will be there
- Once funding is approved still another year or so for implementing

Vice Chair Beagle commented and asked about the following:

- Agrees with Commissioner Mehlman's comments
- Concerns dropping it because the next ATP review won't be until 2028
- No guarantee that the City Council will approve the study issue
- Recommends the BPAC go to City Council and explain the reason why the BPAC has dropped it

Chair Oey commented on the following:

- Last time the ATP was up for review there was a 17 year gap

Commissioner Liu commented on the following:

- Long time away before start reviewing and redoing the ATP in 2028
- Doing the study issue now will not be wasted and would inform what can be put in the ATP
- Don't see it as redundant
- Benefit of doing the work now then it will be done by the time the ATP is up for review so then maybe can implement sooner
- Gives the City more flexibility in starting it earlier and start measuring metrics earlier

Commissioner Mehlman commented on the following:

- Did not state that the metrics were redundant
- The information is already given but the study issue would provide a more specific metrics towards goals

Mr. Ng stated the ATP is scheduled to be updated for fiscal year 2030

Yes 4 - Vice Chair Beagle
Commissioner Bonne
Commissioner Davé
Commissioner Mehlman

No 3 - Chair Oey
Commissioner Hafeman
Commissioner Liu

MOTION: Commissioner Liu moved and Vice Chair Beagle seconded to drop DPW 23-05 Vision Zero Redesign of Borregas Avenue. The motion carried with the following vote:

Commissioner Liu commented on the following:

- Spoke earlier about it and don't have much to add
- It is a very safe, easy and quiet residential street

Vice Chair Beagle commented on the following:

- Safe corridor as is
- Should be focusing time elsewhere in the city

Commissioner Mehlman commented on the following:

- A lot of changes has happened along this corridor since the study issue was drafted so it is moot at this point

Yes 7 - Chair Oey
Vice Chair Beagle
Commissioner Bonne
Commissioner Davé
Commissioner Hafeman
Commissioner Liu
Commissioner Mehlman

No 0

MOTION: Commissioner Hafeman moved and Vice Chair Beagle seconded to defer ESD 24-02 Evaluate Adopting Transit-Supportive Policies for Sunnyvale. The motion carried with the following vote:

Commissioner Hafeman commented on the following:

- Talked extensively at the January 18 BPAC meeting and nothing has changed
- Important issue but respects the Sustainability Commission for choosing to defer it

Yes 5 - Chair Oey
Vice Chair Beagle
Commissioner Bonne
Commissioner Hafeman
Commissioner Mehlman

No 1 - Commissioner Liu

Abstain 1 - Commissioner Davé

Ms. Wong stated the DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue and CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue) need to be ranked by the BPAC.

Vice Chair Beagle ranked the Study Issues as follows:

1. DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

Commissioner Mehlman ranked the Study Issues as follows:

1. DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

Commissioner Davé ranked the Study Issues as follows:

1. DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

Commissioner Bonne ranked the Study Issues as follows:

1. DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

Chair Oey ranked the Study Issues as follows:

1. DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

Commissioner Hafeman ranked the Study Issues as follows:

1. DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

Commissioner Liu ranked the Study Issues as follows:

1. DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue
2. CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

MOTION: Vice Chair Beagle moved and Commissioner Liu seconded the motion to accept the overall Study Issue Rankings with DPW 24-02: Complete Streets Redesign of Fair Oaks Avenue ranked as #1, CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue) ranked as #2. To defer ESD 24-02: Evaluate Adopting Transit-Supportive Policies and to drop DPW 23-03: Develop Bicycle Wayfinding Signage Plan, DPW 23-05: Vision Zero Redesign of Borregas Avenue and DPW 23-08: Define Metrics that the City will use to Evaluate Progress on Bicycle and Pedestrian Infrastructure for Future Reporting. The motion carried with the following vote:

Yes 7 - Chair Oey
Vice Chair Beagle
Commissioner Bonne
Commissioner Davé
Commissioner Hafeman
Commissioner Liu
Commissioner Mehlman

No 0

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Liu commented asked about the following:

- City Council was given two choices for active transportation - first was continue as usual with grant funding as the primary source and second choice was in addition to grant funding to supplement with additional city funds
- What would those additional city funds allow us to do that we couldn't do now?
- Apologized for adding to the demoralization of staff
- Staff works very hard and is appreciated

Mr. Ng addressed the question.

Chair Oey commented on the following:

- Thanked staff for making a lot of progress in the ATP

Vice Chair Beagle commented on the following:

- City Council pushed forward two study issues - first one relating to intersection redesign and safety near Homestead High School and Fremont High School and the second one was a study issue related to AB 413 and curb painting

-Staff Comments

Mr. Ng clarified that at the last City Council meeting was a budget proposal from a council member and at the end of the strategic session there was another study issue related to AB 413 from the Mayor proposing a study issue for developing a program on how we can use volunteers or citizens to help paint curbs.

Ms. Wong commented on the following:

- Study Issues and Budget Proposals Workshop will be held on February 15, 2024 at 8:30 a.m.
- Reminder to the BPAC that the February BPAC meeting will be discussing the TDA Article 3 funding recommendations and the utility bill insert concepts which were sent through email
- Tasman Pedestrian Bicycle Improvement Study will be coming to the BPAC next month

INFORMATION ONLY REPORTS/ITEMS

ADJOURNMENT

Chair Oey adjourned the meeting at 7:51 p.m.



Sunnyvale

City of Sunnyvale

Agenda Item

24-0293

Agenda Date: 2/27/2024

Information/Action Items

Information/Action Items - Council Directions to Staff

Date Requested	Directive/Action Required	Dept	Anticipated Completion Date	Notes
9/14/21	Provide to Council a copy of final encroachment permit for the Intuitive Surgical bridge over Kifer.	DPW	Pending	Pending Application Submittal
1/10/23	Provide information on metering at the Community Center and identify if there is a way to separate water usage per facility at this location.	DPW	Feb. 2024	
1/10/23	Incorporate and address Council comments when the final Community Center grounds renovation project design is presented to Council for adoption.	DPW	March 2024	
2/7/23	Murphy Ave. pedestrian mall items for follow up: *Evaluate the crosswalk treatments at Murphy and Evelyn. *Look for more opportunities for bike racks on or near Murphy Ave *Identify options available to make Murphy Ave. more bike friendly *Look for ways to mark the clear pedestrian zone in the center of Murphy Ave. *Provide an update on the plan for Washington when Murphy Ave. is closed to vehicles	DPW	Aug. 2024	
9/26/23	Would like a Council Report on Human Relation Commission’s first year of work and the effectiveness of Artificial Intelligence usage for translation services in City programs and services.	OCM	July 2024	
9/26/23	Provide information on the services with HomeFirst, specifically how many nights do individuals stay at the shelter, information about personal belongings, etc. Identify performance measures for HomeFirst services that provide information criteria for program success.	CDD	Feb. 2024 TCMAC 24-0029	
11/28/23	Study Session on hate crimes in Sunnyvale	DPS	Feb. 2024 TCMAC 24-0156	
12/12/23	Scope of parking study issue to come back on Feb. 6th; desire to keep on the books and expand scope if needed	CDD	March 2024 TCMAC 24-0019	
1/9/24	Bring back an agenda item to evaluate ways to pursue SV Hopper shuttle system in Sunnyvale, including potential for grant funding and local match through a budget modification. Evaluate this replacing Study Issue DWP 23-06	DPW	March 2024 TCMAC 24-0026	

Information/Action Items - Council Directions to Staff

Date Requested	Directive/Action Required	Dept	Anticipated Completion Date	Notes
1/25/24	Agendize study session on future of the ponds, including current algal bloom, levees study issue, wetlands protection against sea level rise, potential levee failure sites	ESD	TBD	
2/6/24	Study Session on Ambulance Services	DPS	TBD	
2/6/24	Agendize item to consider amending Council Policy Manual to include a policy statement against new artificial turf on City property	DPW	TBD	
2/15/24	Access Sunnyvale Customer Relationship Management System Upgrade to include access designed for Mobile Apps	ITD	TBD	
2/15/24	Evaluate the Development of a Single Mobile Application (Sunnyvale App) for All of the Functions of the Current City of Sunnyvale Mobile Applications	ITD	TBD	

New Study Issues and Budget Proposals Sponsored by Council

Study Issue/ Budget Proposal	Date Requested	RTC #	Study Issue/Budget Proposal Topic	Requested By	Dept
N/A					



City of Sunnyvale

Agenda Item

24-0361

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Boards and Commissions Semi-Annual Attendance Report, July to December 2023 (Information Only)

DISCUSSION

The semi-annual report of all City boards and commissions shows the attendance of each member at both regular and special meetings. The report shows attendance for July to December 2023 and for the past 12 months as required by Council Policy 7.2.19, 2.H.(II).

The next attendance report will be provided to Council in August 2024, for the period of January to July 2024.

EXISTING POLICY

Council Policy 7.2.19, 2.G.(II): Council shall take into consideration board and commission member attendance records, including tardiness, when evaluating the overall performance of board and commission members. Unexcused absences from three consecutive regularly scheduled meetings, or from more than 25% of all regularly scheduled meetings over any consecutive 12-month period, shall result in that member's seat being declared vacant by the City Clerk. The percent of regularly scheduled meetings attended shall only be shown for board and commission members having been in office at least six months.

City Charter Section 1005: If a member of a board or commission has three consecutive absences from regularly scheduled meetings, unless by permission of the board or commission expressed in its minutes, the Council will declare the member's seat vacant.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

Prepared by: David Carnahan, City Clerk
Reviewed by: Sarah Johnson-Rios, Assistant City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENT

1. Boards and Commissions Semi-Annual Attendance Report, July to December 2023

**Board and Commission Meeting Attendance (Regular and Special Meetings)
January 2023 - December 2023**

January - June 2023

July - December 2023

Total: January - December 2023

Arts Commission	Term Start	Term Ends	Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 2		Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Eskridge, Dawna	7/1/21	2025	3	0	0	0	3	2	0	3	0	0	0	3	0	0	6	100%	0	0%
Filley, Katherine	7/1/22	2024	2	1	0	1	3	2	0	3	0	0	0	3	0	0	6	83%	0	0%
Kauffman, Molly	8/30/22	2026	3	0	0	0	3	1	1	2	1	0	1	3	0	0	6	83%	0	0%
Lam, Winnie	7/1/21	2025	2	1	0	1	3	1	1	2	1	0	1	3	0	0	6	67%	0	0%
Veith, Agnes	7/1/23	2027	3	0	0	0	3	2	0	3	0	0	0	3	0	0	6	100%	0	0%

Bicycle and Pedestrian Advisory Commission	Term Start	Term Ends	Regular Meetings: 6			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 0		Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Beagle, Bryce	7/1/22	2026	5	1	0	1	6	0	0	4	1	0	1	5	0	0	11	82%	0	0%
Bonne, Ulrich (Alex)	7/1/22	2025	6	0	0	0	6	0	0	5	0	0	0	5	0	0	11	100%	0	0%
Davé, Arwen	7/1/21	2025	5	1	0	1	6	0	0	3	2	0	2	5	0	0	11	73%	0	0%
Hafeman, Dan	7/1/23	2027	6	0	0	0	6	0	0	5	0	0	0	5	0	0	11	100%	0	0%
Liu, Sharlene	3/14/23	2024	2	0	0	0	2	0	0	4	1	0	1	5	0	0	7	86%	0	0%
Mehlman, Leia	7/1/22	2026	6	0	0	0	6	0	0	5	0	0	0	5	0	0	11	100%	0	0%
Oey, Timothy	7/1/20	2024	5	1	0	1	6	0	0	5	0	0	0	5	0	0	11	91%	0	0%

Board of Library Trustees	Term Start	Term Ends	Regular Meetings: 3			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 1		Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 2		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Chang, Charlsie	8/29/23	2026	0	0	0	0	0	0	0	2	0	0	0	2	0	0	2	100%	0	0%
Hu, Carter	7/1/23	2027	0	0	0	0	0	0	0	2	0	0	0	2	2	0	2	100%	0	0%
Jain, Rahul	7/1/20	2024	2	1	0	1	3	0	1	1	0	1	1	2	1	1	5	60%	1	20%
Juttukonda, Meena	3/14/23	2024	2	0	0	0	2	1	0	2	0	0	0	2	1	1	4	100%	0	0%
Wang, Sharlene	7/1/21	2025	3	0	0	0	3	1	0	2	0	0	0	2	2	0	5	100%	0	0%

Heritage Preservation Commission	Term Start	Term Ends	Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 0		Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Caroompas, Steve	7/1/20	2024	3	1	1	2	5	0	0	1	1	0	1	2	0	0	7	57%	1	14%
Garrett, William*	11/14/23	2027	0	0	0	0	0	0	0	1	0	0	0	1	0	0	1	100%	0	0%
Johnson, Sue-Ellen	3/14/23	2026	0	0	0	0	0	0	0	2	0	0	0	2	0	0	2	100%	0	0%
Patel, Sarosh	9/1/21	2024	5	0	0	0	5	0	0	2	0	0	0	2	0	0	7	100%	0	0%
Rajkumar, Ashmita	11/29/22	2026	4	1	0	1	5	0	0	1	1	0	1	2	0	0	7	71%	0	0%
Sharma, Pamela	7/1/21	2025	4	1	0	1	5	0	0	2	0	0	0	2	0	0	7	86%	0	0%
Sofaer, Aaron*	11/14/23	2027	0	0	0	0	0	0	0	0	1	0	1	1	0	0	1	0%	0	0%

* New member; attendance percentage not shown for service under 6 months

** Expired Term/Resignation

Pres. = Present

EA = Excused Absence

UA = Unexcused Absence

Board and Commission Meeting Attendance (Regular and Special Meetings)
January 2023 - December 2023

January - June 2023

July - December 2023

Total: January - December 2023

Housing and Human Services Commission	Term Start	Term Ends	Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 1		Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 2		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Davis, Jim	7/1/22	2026	4	1	0	1	5	1	0	0	0	0	0	0	1	1	5	80%	0	0%
Duncan, Scott	6/15/21	2024	5	0	0	0	5	1	0	0	0	0	0	0	2	0	5	100%	0	0%
Hiremath, Ken	7/1/21	2025	3	2	0	2	5	1	0	0	0	0	0	2	0	5	60%	0	0%	
Rivere, Leesa	7/1/21	2025	5	0	0	0	5	1	0	0	0	0	0	1	1	5	100%	0	0%	
Stetson, Elinor	7/1/20	2024	5	0	0	0	5	1	0	0	0	0	0	2	0	5	100%	0	0%	
Steward, Liz*	8/29/23	2027	0	0	0	0	0	0	0	0	0	0	0	2	0	2	100%	0	0%	
Weiss, Carol*	11/14/23	2026	0	0	0	0	0	0	0	0	0	0	0	1	0	1	100%	0	0%	

Human Relations Commission	Term Start	Term Ends	Regular Meetings: 0			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 0		Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 1		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Camacho, Claudia*	7/1/23	2025	0	0	0	0	0	0	0	4	0	0	0	4	1	0	4	100%	0	0%
Léon, José*	7/1/23	2025	0	0	0	0	0	0	0	4	0	0	0	4	1	0	4	100%	0	0%
Ramisetty, Venkata Siva*	7/1/23	2024	0	0	0	0	0	0	0	3	1	0	1	4	0	1	4	75%	0	0%
Syquia, Nenuca*	7/1/23	2027	0	0	0	0	0	0	0	2	2	0	2	4	1	0	4	50%	0	0%
Zapata, Maria Paulina*	7/1/23	2027	0	0	0	0	0	0	0	4	0	0	0	4	0	1	4	100%	0	0%

Parks and Recreation Commission	Term Start	Term Ends	Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 1		Regular Meetings: 5			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Bremond, Daniel	7/1/20	2024	4	0	0	0	4	1	0	5	0	0	0	5	0	0	9	100%	0	0%
Gattani, Prashant*	7/1/23	2027	0	0	0	0	0	0	0	4	0	1	1	5	0	0	5	80%	1	20%
Giri, Prakash	7/1/19	2023	3	1	0	1	4	0	1	4	1	0	1	5	0	0	9	78%	0	0%
Kesting, David	7/1/21	2025	4	0	0	0	4	1	0	5	0	0	0	5	0	0	9	100%	0	0%
Mason, Dona	7/1/21	2022	2	2	0	2	4	1	0	4	1	0	1	5	0	0	9	67%	0	0%

Personnel Board	Term Start	Term Ends	Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	N/A		Regular Meetings: 2			Total Absences (EA+UA)	Eligible Regular Meetings	N/A		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	EA	UA	Pres.	EA			UA					
Ketzel, Marc	7/1/23	2027	3	0	1	1	4			2	0	0	0	2			6	83%	1	17%
Leshar, Richard	3/1/22	2025	4	0	0	0	4			1	0	1	1	2			6	83%	1	17%
Lugani, Deepali	7/12/22	2026	3	1	0	1	4			0	2	0	2	2			6	50%	0	0%
Selan, Patti	7/1/20	2024	4	0	0	0	4			2	0	0	0	2			6	100%	0	0%
Vickrey, Barry	8/29/23	2027	0	0	0	0	0			2	0	0	0	2			2	100%	0	0%

* New member; attendance percentage not shown for service under 6 months

** Expired Term/Resignation

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**Board and Commission Meeting Attendance (Regular and Special Meetings)
January 2023 - December 2023**

January - June 2023

July - December 2023

Total: January - December 2023

Planning Commission	Term Start	Term Ends	Regular Meetings: 11			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 1		Regular Meetings: 10			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Davis, Galen*	7/1/23	2027	0	0	0	0	0	0	0	9	1	0	1	10	0	0	10	90%	0	0%
Howard, Daniel	7/1/20	2024	9	2	0	2	11	1	0	7	3	0	3	10	0	0	21	76%	0	0%
Howe, John	7/1/20	2024	8	3	0	3	11	1	0	8	2	0	2	10	0	0	21	76%	0	0%
Iglesias, Nathan	7/1/23	2027	7	4	0	4	11	1	0	7	3	0	3	10	0	0	21	67%	0	0%
Pyne, Martin	7/1/21	2025	11	0	0	0	11	1	0	10	0	0	0	10	0	0	21	100%	0	0%
Serrone, Mike	7/1/22	2026	10	1	0	1	11	1	0	10	0	0	0	10	0	0	21	95%	0	0%
Shukla, Neela	7/1/22	2026	11	0	0	0	11	1	0	9	1	0	1	10	0	0	21	95%	0	0%

Sustainability Commission	Term Start	Term Ends	Regular Meetings: 6			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 1		Regular Meetings: 4			Total Absences (EA+UA)	Eligible Regular Meetings	Special Meetings: 0		Total Eligible Meetings	Percentage of Attendance	Total Unexcused Absences	Percentage of Unexcused Absences
			Pres.	EA	UA			Pres.	Absent	Pres.	EA	UA			Pres.	Absent				
Besser, Kathryn	3/1/23	2027	3	1	0	1	4	0	0	4	0	0	0	4	0	0	8	88%	0	0%
Kunz, Douglas	7/1/22	2026	6	0	0	0	6	1	0	4	0	0	0	4	0	0	10	100%	0	0%
Makwana, Bobbykin	5/16/23	2025	1	0	0	0	1	0	0	3	1	0	1	4	0	0	5	80%	0	0%
Nabhan, Jeffery	7/1/22	2026	4	2	0	2	6	1	0	3	1	0	1	4	0	0	10	70%	0	0%
Pistone, Kristina	7/1/21	2025	6	0	0	0	6	1	0	4	0	0	0	4	0	0	10	100%	0	0%
Veitch, Tonya	8/25/20	2024	5	1	0	1	6	1	0	4	0	0	0	4	0	0	10	90%	0	0%
Wickham, Kristel	7/1/20	2024	6	0	0	0	6	1	0	2	2	0	2	4	0	0	10	80%	0	0%

* New member; attendance percentage not shown for service under 6 months

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Agenda Item

24-0398

Agenda Date: 2/27/2024

REPORT TO COUNCIL

SUBJECT

Board/Commission Resignation (Information Only)

BACKGROUND AND DISCUSSION

This report is to inform the Council of the following resignation from a City commission.

José León, who was appointed to a term on the Human Relations Commission on May 16, 2023, and scheduled to serve a term to expire June 30, 2026, has submitted a letter of resignation from the Commission, effective February 14, 2024.

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process that staff recommends to fill the new vacancy.

The Human Relations Commission vacancy will be promoted with the current recruitment process for May 2024 appointments. The application deadline for this recruitment is April 25, 2024, at 4:00 p.m., with interviews on May 13 and 14, 2024, and appointments on May 21, 2024.

With these resignations, the May 2024 recruitment includes the following vacancies:

- Arts Commission (one vacancy)
- Bicycle and Pedestrian Advisory Commission (two vacancies)
- Board of Library Trustees (two vacancies)
- Heritage Preservation Commission (two vacancies)
- Housing and Human Services Commission (two vacancies)
- Human Relations Commission (two vacancies)
- Parks and Recreation Commission (one vacancy)
- Personnel Board (one vacancy*)
- Planning Commission (two vacancies)
- Sustainability Commission (two vacancies)

*No nominations were received for this Employee-Nominated seat on the Personnel Board. Council may directly appoint to fill this vacancy.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

Prepared by: David Carnahan, City Clerk

Reviewed by: Sarah Johnson-Rios, Assistant City Manager

Approved by: Kent Steffens, City Manager