



City of Sunnyvale

Notice and Agenda

Parks and Recreation Commission

Wednesday, April 10, 2024

7:00 PM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>

Public Participation

- *In-person participation: You may provide public comment by filling out a speaker card (optional) and giving it to the Recording Officer.*

As a courtesy, and technology permitting, members of the public may also attend online. However, the City cannot guarantee that the public's access to online technology will be uninterrupted, and technical difficulties may occur from time to time. Unless required by the Ralph M. Brown Act, the meeting will continue despite technical difficulties for participants using the online option.

The Chair may determine it would be impractical to include remote public comment during Oral Communications.

- *Online participation: You may provide audio public comment by connecting to the meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 948 1999 7080

*(*9 to request to speak | *6 to unmute/mute)*

- *Watch the Parks and Recreation Commission meeting at:
<http://youtube.com/SunnyvaleMeetings>*

- *Submit written comments to the Parks and Recreation Commission no later than 4 hours prior to the meeting start to parksandrecreationcommission@sunnyvale.ca.gov or by mail to City Clerk, 456 W. Olive Avenue, Sunnyvale, CA 94086*

- *Review recordings of this meeting and past meetings at <https://sunnyvaleca.legistar.com/calendar.aspx> or*

<http://youtube.com/SunnyvaleMeetings>

Accessibility/Americans with Disabilities Act (ADA) Notice

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance to provide public comment, or for other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Angela Chan may be reached at 408-730-7599 or ncs@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

PRESENTATION

- A [24-0422](#) Field/Facility Usage Report
- B [24-0009](#) Las Palmas Tennis Center Needs Assessment
- C [24-0423](#) Operational Overview of Parks, Golf and Tree Division

ORAL COMMUNICATIONS

The Chair may determine it would be impractical to include remote public comment during Oral Communications for the purpose of timeliness of the meeting or conducting an orderly meeting. Such a determination shall be made prior to opening public comment on Oral Communications.

This category provides an opportunity for members of the public to address the Parks and Recreation Commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Parks and Recreation Commission to take action on an item not listed on the agenda. If you wish to address the Parks and Recreation Commission, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a

member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

- 1A** [24-0548](#) Approve the Parks and Recreation Commission Meeting Minutes of January 10, 2024

Recommendation: Approve the Parks and Recreation Commission Minutes of January 10, 2024 as submitted.

- 1B** [24-0424](#) Approve the Parks and Recreation Commission Meeting Minutes of February 14, 2024

Recommendation: Approve the Parks and Recreation Commission Minutes of February 14, 2024 as submitted.

- 1C** [24-0425](#) Approve the Special Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of March 14, 2024

Recommendation: Approve the Special Joint Parks and Recreation Commission and Board of Library Trustees Minutes of March 4, 2024 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- 2** [24-0426](#) Park Benches for Increased Senior Citizen Mobility

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

INFORMATION ONLY REPORTS/ITEMS

- 3** [24-0427](#) Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2025

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 456 W. Olive Avenue, during normal business hours and in the Bay Conference Room on the evening of the Parks and Recreation Commission Meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Ricky Le at 408-730-7336 or rle@sunnyvale.ca.gov. Agendas and associated reports are also available 72 hours before the meeting on the City's website at sunnyvale.ca.gov and during normal business hours at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue.



City of Sunnyvale

Agenda Item

24-0422

Agenda Date: 4/10/2024

Field/Facility Usage Report



City of Sunnyvale

Agenda Item

24-0009

Agenda Date: 4/10/2024

Las Palmas Tennis Center Needs Assessment



City of Sunnyvale

Agenda Item

24-0423

Agenda Date: 4/10/2024

Operational Overview of Parks, Golf and Tree Division



City of Sunnyvale

Agenda Item

24-0548

Agenda Date: 4/10/2024

SUBJECT

Approve the Parks and Recreation Commission Meeting Minutes of January 10, 2024

RECOMMENDATION

Approve the Parks and Recreation Commission Minutes of January 10, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Final Parks and Recreation Commission

Wednesday, January 10, 2024

7:00 PM

Online and Bay Conference Room, City
Hall, 456 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

Chair Kesting called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

Chair Kesting led the salute to the United States flag.

ROLL CALL

Present: 3 - Chair David Kesting
Commissioner Daniel Bremond
Commissioner Prakash Giri
Absent: 2 - Vice Chair Dona Mason
Commissioner Prashant Gattani

Commissioner Mason (excused absence)
Commissioner Gattani (excused absence)

Council Liaison Mehlinger (present)

Damon Sparacino, Superintendent of Recreation Services, informed the Commission that Chair Kesting inadvertently violated the Brown Act by emailing other commissioners regarding ranking of the dogs off-leash hours study issue. Staff printed copies of the email for the public to view (attachment 1). Staff will work with all commissioners to better understand the Brown Act.

Chair Kesting noted that because he sent the email individually to each commissioner, he did not realize he violated the Brown Act.

PRESENTATION

A [24-0137](#) Golf and Tennis Report

Rodney Wilson, Golf Operations Manager, provided a presentation on Golf and Tennis. Highlights included: fiscal year revenue, number of golf rounds, current initiatives, top drivers for new players to start golfing, and the Las Palmas Tennis Center.

Chair Kesting opened for public comment.

Gregory D., noted that the community would like to have tennis/pickleball access for local neighborhood families, similar to all other neighborhoods in Sunnyvale who have free walk on access to their neighborhood tennis courts.

Chair Kesting closed public comment.

Commissioners inquired and staff responded:

Does staff have a summary of revenue/expenses for tennis? Tennis is contracted to Lifetime Activities. Lifetime Activities pays \$14,000 a month for 20 acres of space. Staff can ask Michael Scadden, Lifetime Activities General Manager, to make a presentation to staff.

Can the City stipulate that Lifetime Activities allocate select pickleball courts for free play to the community? Residents can work out a private deal with Lifetime Activities for access.

ORAL COMMUNICATIONS

Councilmember Mehlinger introduced himself to the Commission, and noted that he is a resource if there are any questions.

CONSENT CALENDAR

Commissioner Bremond moved and Commissioner Giri seconded the motion to Approve the Parks and Recreation Commission Minutes of December 13, 2023 as submitted.

The motion carries by the following vote:

Yes: 3 - Chair Kesting
Commissioner Bremond
Commissioner Giri

No: 0

Absent: 2 - Vice Chair Mason
Commissioner Gattani

- 1 [24-0088](#) Approve the Parks and Recreation Commission Meeting Minutes of December 13, 2023

Approve the Parks and Recreation Commission Minutes of December 13, 2023 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [24-0163](#) Rank 2024 Study Issues

Commissioners collectively discussed the study issues.

Chair Kesting opened for public comment.

Gary T., Othar H., Scott C., Renne J., and Mark B., voiced their support for dog off-leash hours.

Erik K. voiced his support for converting the PG&E lots facing Ramona Avenue, Lois Avenue and Dona Avenue into open green space for the community.

Chair Kesting closed public comment.

Chair Kesting read several email correspondence from the public that the Commission received in support for DPW 20-11 Evaluate Feasibility of Dog Off-Leash Hours in Select Sunnyvale Parks. Commissioner Bremond added that the Commission received 52 emails for the public in support of dog off-leash hours.

Staff conducted a random voice vote. See the study issue ranking results below:

1. DPW 20-11 Evaluate Feasibility of Dog Off-Leash Hours in Select Sunnyvale Parks
2. DPW 24-04 Evaluate Late Night Lights at Public Parks
3. DPW 20-03 Waste Reduction Initiative in Sunnyvale Parks
4. DPW 24-05 Explore Making the City-Owned Property at West Evelyn & Mathilda Place Open and Accessible to the Public with A Rehabilitation of the Existing Bus Terminal Sign Abandoned at that Location
5. DPW 24-06 Explore the Feasibility of Planting 2,025 New Trees in Sunnyvale by the Year 2025
6. ESD 22-02 Promotion and Assessment of Sustainable Landscaping Strategies

7. DPW 22-08 Evaluate the Council Policy for Naming City Parks with the Intention of Incorporating a More Diverse Cultural History in Parks Names Including South Asian Culture and Develop a Policy for Renaming Existing Parks

8. DPW 23-07 Evaluate the Feasibility of an Ordinance to Ban the Use of Gas-Powered Leaf Blowers and Other Small Two-Stroke Motors Within the City Limits of Sunnyvale

Commissioner Giri moved and Commissioner Bremond seconded the motion to adopt the ranking as provided. The motion carried by the following vote:

Yes: 3 - Chair Kesting
Commissioner Bremond
Commissioner Giri

No: 0

Absent: 2 - Vice Chair Mason
Commissioner Gattani

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

3 [24-0172](#) Park Benches for Increased Senior Citizen Mobility

Chair Kesting will agendize discussion at an upcoming meeting.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

None.

INFORMATION ONLY REPORTS/ITEMS

4 [24-0164](#) Parks and Recreation Commission Proposed Study Issues,
Calendar Year: 2025

Standing item.

ADJOURNMENT

Chair Kesting adjourned the meeting at 8:19 p.m.

From: [David Kesting](#)
To: [Ricky Le](#)
Subject: Community meeting consent calendar changes
Date: Wednesday, February 14, 2024 8:00:20 PM

WARNING - This email came from an EXTERNAL source. Confirm the sender and its contents are safe before responding, opening attachment or links.

1.

Gregory Dibbs noted that the community would like:
to have tennis/pickle ball access for local neighborhood families, similiar to all other neighborhoods in SVL who have free walk on access to their neighborhood tennis courts.

2.

Commisioners inquired ad staff responded:

Lifetime Activities pays 14K a month for 20 acres of space.

We could have the director of lifetime activities, Michael Stanton make a presentation of the parks and rec staff.

Residents can work out a private deal with lifetime activities for access.

3. Strike all parts of what the contract does or doesn't state.

--

David Kesting

[REDACTED]

[REDACTED]

[REDACTED]



City of Sunnyvale

Agenda Item

24-0424

Agenda Date: 4/10/2024

SUBJECT

Approve the Parks and Recreation Commission Meeting Minutes of February 14, 2024

RECOMMENDATION

Approve the Parks and Recreation Commission Minutes of February 14, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, February 14, 2024

7:00 PM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Kesting called the meeting to order at 7:02 p.m.

SALUTE TO THE FLAG

Chair Kesting led the salute to the United States flag.

ROLL CALL

Present: 4 - Chair David Kesting
Vice Chair Dona Mason
Commissioner Prashant Gattani
Commissioner Prakash Giri
Absent: 1 - Commissioner Daniel Bremond

Commissioner Mason (arrived at 7:05 p.m.)

Council Liaison Mehlinger (present)

PRESENTATION

A [24-0297](#) Special Events Report

Staff provided a recap of special events in 2023 and informed the Commission of upcoming events.

Commissioners asked how the event was marketed, how can we be more culturally inclusive, and if the City had inventory to loan for special event permit users.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Chair Kesting called a recess from 8:00 to 8:05 p.m.

Commissioner Kesting moved and Chair Giri seconded the motion to approve the consent calendar with the following notes on the January 10, 2024 minutes:

1. Revise the public comment by Gregory D., to "the community would like to have tennis/pickleball access for local neighborhood families, similar to all other neighborhoods in Sunnyvale who have free walk on access to their neighborhood tennis courts."
2. Add the following response to the Lifetime Tennis revenue/expense inquiry, "Lifetime Activities pays \$14K a month for 20 acres of space. Staff can ask Michael Scadden, Lifetime Activities General Manager, to make a presentation."
3. Add the following response to the Lifetime Activities inquiry about allocating select pickleball courts for free play, "Residents can work out a private deal with lifetime activities for access."

The motion carries by the following vote:

Yes: 4 - Chair Kesting
Vice Chair Mason
Commissioner Gattani
Commissioner Giri

No: 0

Absent: 1 - Commissioner Bremond

Commissioner Kesting moved and Chair Giri seconded the motion to ask the City Clerk if the minutes can strike all parts of what the contract does or doesn't state on the response for the Lifetime Activities question regarding allocating select pickle ball courts for free play to the community.

The motion carries by the following vote:

Yes: 4 - Chair Kesting
Vice Chair Mason
Commissioner Gattani
Commissioner Giri

No: 0

Absent: 1 - Commissioner Bremond

- 1 [24-0296](#) Approve the Parks and Recreation Commission Meeting Minutes of January 10, 2024

Approve the Parks and Recreation Commission Minutes of January 10, 2024 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

None.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- 2 [24-0298](#) Park Benches for Increased Senior Citizen Mobility
Staff will agendaize for the April Parks and Recreation Commission meeting.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioners asked if staff had an update on the mini library inquiry. Staff will connect offline.

-Staff Comments

Staff informed the Commission that the regular Parks and Recreation Commission meeting scheduled for March 13 will be canceled. A joint Parks and Recreation Commission and Board of Library Trustees meeting will take place on March 4 to discuss the Branch and Main Library.

INFORMATION ONLY REPORTS/ITEMS

- 3 [24-0299](#) Parks and Recreation Commission Proposed Study Issues,
Calendar Year: 2025

ADJOURNMENT

Chair Kesting adjourned the meeting at 8:34 p.m.



City of Sunnyvale

Agenda Item

24-0425

Agenda Date: 4/10/2024

SUBJECT

Approve the Special Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of March 4, 2024

RECOMMENDATION

Approve the Special Joint Parks and Recreation Commission and Board of Library Trustees Minutes of March 4, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Monday, March 4, 2024

7:00 PM

Online and Bay Conference Room, City
Hall, 456 W. Olive Ave., Sunnyvale, CA
94086

Special Joint Meeting with the Board of Library Trustees

CALL TO ORDER

Chair Wang called the meeting to order at 7:05 p.m.

SALUTE TO THE FLAG

Chair Wang led the salute to the United States flag.

ROLL CALL

Present: 6 - Chair David Kesting
Commissioner Daniel Bremond
Commissioner Prashant Gattani
Sharlene Wang
Meena Juttukonda
Charlsie Chang
Absent: 4 - Vice Chair Dona Mason
Commissioner Prakash Giri
Carter Hu
Rahul Jain

Council Liaison's Cisneros and Mehlinger (absent)
Board Members Hu and Jain (absence excused)
Commissioners Mason and Giri (absence excused)

PRESENTATION

1 [24-0028](#) Main Library Project Update: Phase 2

Allison Boyer and Michelle Perera; from the City of Sunnyvale and David Schnee and Andrea Gifford from Group 4 Architecture presented on the Main Library Project Update. Highlights included: phase 2 project overview, project update, community engagement round 2, building, site and parking options, and next steps.

Friends of the Sunnyvale Library member, Kathy B. inquired about spacing for the Friends in the new library. Staff are working on library layouts and spacing.

2 [24-0392](#) Branch Library Update

Damon Sparacino, Superintendent of Recreation Services, gave an update on Lakewood Branch Library & Learning Center. Highlights included: schedule/timeline, concept design, exterior design, after-hours holds pickup/checkout, Makerspace, tech skills and creation labs, outdoor enclosed children's space, event/meeting spaces and next steps.

3 [24-0390](#) Study Issues Update

Ricky Le, Executive Assistant, gave an update on Council's ranking of Study Issues.

ORAL COMMUNICATIONS

Gary T. voiced his thanks for ranking Study Issue DPW 24-04 Dog Park Hours at Select Sunnyvale Parks as number one.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

Michelle Perera, Library and Recreation Services Director, reminded Board Members and Commissioners about the Recreation Job Fair on March 5.

ADJOURNMENT

Chair Wang adjourned the meeting at 8:34 p.m.



City of Sunnyvale

Agenda Item

24-0426

Agenda Date: 4/10/2024

Park Benches for Increased Senior Citizen Mobility



Sunnyvale

Board and Commission Study Issue Form

The Study Issues process is designed to assist City Council with setting priorities for the coming calendar year. Board and commission members have two roles in this process:

1. To advise Council regarding the identification of policy issues to study, within their relevant area of authority;
2. To advise Council on those issues Council has decided to study.

The study issues process should focus on considering a new or revised ordinance, new or expanded service delivery program, changes to existing Council Policy, or amendments to the General Plan. The Study Issues Form is designed to focus board and commissioner members' ideas on potential policy study issues, and provide the opportunity for staff feedback and guidance in a transparent process. *Board members or commissioners may only fill out a form for study issue ideas within their purview.*

Date Submitted to Staff Liaison:

Board/ Commission:

Submitted by:

Study Issue Working Title:

1. What are the key elements of the issue? What precipitated this study?

2. Staff Summary of Scope and/or Comments: [Staff Use Only]



City of Sunnyvale

Agenda Item

24-0427

Agenda Date: 4/10/2024

Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2025
Proposed Study Issues*

Date	Working Title	Summary of Scope	Staff Comments

*The study issues have been proposed for future sponsorship

Toward the end of the calendar year, no later than October, boards and commissions will review the list of proposed study issues and officially vote on sponsorship for each individually listed study issue. Official sponsorship means that the study issue is approved for ranking with a majority vote of the board or commission. Staff will then prepare the sponsored study issue papers, including fiscal impact **but not** the staff recommendation.