



# City of Sunnyvale

## Notice and Agenda - Final Board of Library Trustees

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Monday, February 2, 2026

7:00 PM

Online and Redwood Conference Room,  
City Hall, 456 W. Olive Ave., Sunnyvale, CA  
94086

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Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/97058153563>

### Public Participation

View the end of the agenda for information on:

- Public participation options
- Request language translation
- Accessibility/Americans with Disabilities Act (ADA) Notice
- Legal notices

### **7 P.M. BOARD OF LIBRARY TRUSTEES MEETING**

#### **CALL TO ORDER**

Call to Order in the Redwood Conference Room.

#### **SALUTE TO THE FLAG**

#### **ROLL CALL**

#### **ORAL COMMUNICATIONS**

Prior to opening public comment on Oral Communications, the Chair may determine it would be impractical to include remote public comment for the purpose of timeliness of the meeting or conducting an orderly meeting.

Oral Communications is the opportunity for the public to address the Board of Library Trustees on items not listed on the agenda and is limited to 15 minutes with a maximum of up to three minutes per speaker (one appearance per speaker). Note the Brown Act does not allow the Board to take action on an item not listed on the agenda. To address the Board, refer to the notice at the end of this agenda.

#### **STUDY SESSION**

The public may provide comments regarding the Study Session item(s). To address the Board, refer to the notice at the end of this agenda.

[26-0244](#) Silicon Valley Reads

[26-0245](#) Sustainability Initiatives

### **CONSENT CALENDAR**

All matters listed on the consent calendar will be acted upon by one motion unless discussion is requested by a Board Member or the public. To address the Board, refer to the notice at the end of this agenda.

[26-0243](#) Approve the Board of Library Trustees Meeting Minutes of January 5, 2026

**Recommendation:** Approve the Board of Library Trustees Meeting Minutes of January 5, 2026 as submitted.

### **NON-AGENDA ITEMS AND COMMENTS**

**-Board Member Comments**

**-Staff Comments**

### **ADJOURNMENT**

#### **Public Participation Options**

#### **In person public comment:**

You may provide public comment by filling out a speaker card (optional) and giving it to the Recording Officer.

#### **Online participation:**

Members of the public may also attend online. However, the City cannot guarantee uninterrupted access to online technology. Technical difficulties may occur from time to time. Unless required by the Ralph M. Brown Act, the meeting will continue even if technical difficulties prevent online participation.

The Chair may determine it would be impractical to include remote public comment during Oral Communications.

#### **Online public comment:**

To provide audio public comment, connect to the meeting online or by telephone. Use the Raise Hand feature to request to speak (\*9 on a telephone):

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/97058153563>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 970 5815 3563  
(\*9 to request to speak | \*6 to unmute/mute)

Watch the Board of Library Trustees meeting at  
<http://youtube.com/SunnyvaleMeetings>

**Written public comment:**

Email comments to the Board of Library Trustees no later than 4 hours before the meeting at [LibraryTrusteesBoard@sunnyvale.ca.gov](mailto:LibraryTrusteesBoard@sunnyvale.ca.gov). You can also mail or deliver comments to:

City Clerk, 456 W. Olive Ave., Sunnyvale, CA 94086

**Public review of items:**

You can view reports to the board on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov). You can also review reports in person at the City Hall reception desk, 456 W. Olive Avenue, during normal business hours. Any other documents distributed to members of the Board of Library Trustees regarding any item on this agenda are available in the Redwood Conference Room on the evening of the Board Meeting. Otherwise, contact the Elizabeth Rich at 408-730-7316 or [erich@sunnyvale.ca.gov](mailto:erich@sunnyvale.ca.gov) for questions.

**Planning a presentation for a Board of Library Trustees meeting?**

Visit: <http://Sunnyvale.ca.gov/PublicComments>

**Planning to provide materials to the Board?**

Please provide the Board of Library Trustees with 10 copies of your materials

**Request Language Translation**

If you need language translation, please contact the City at least 48 hours prior to the meeting.  
Reach the City at: 408-730-7483 or [cityclerk@sunnyvale.ca.gov](mailto:cityclerk@sunnyvale.ca.gov)

### Spanish and Chinese, Simplified

#### Solicitud de Traducción al Español

Si necesita servicios de traducción al español, comuníquese con la ciudad al menos 48 horas antes de la reunión. Puede contactar a la ciudad al:

408-730-7483 o [cityclerk@sunnyvale.ca.gov](mailto:cityclerk@sunnyvale.ca.gov)

#### 请求语言翻译

如果您需要语言翻译，请至少在会议开始前 48 小时联系市政府。联系电话：

408-730-7483 或发送电子邮件至 [cityclerk@sunnyvale.ca.gov](mailto:cityclerk@sunnyvale.ca.gov)

### Accessibility/Americans with Disabilities Act (ADA) Notice

Pursuant to the Americans with Disabilities Act (ADA), the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance, please contact the City at least 48 hours prior to the meeting. Reach Elizabeth Rich at 408-730-7316 or [erich@sunnyvale.ca.gov](mailto:erich@sunnyvale.ca.gov) (28 CFR 35.160 (b) (1)).

### LEGAL NOTICES

PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on any public hearing item listed in this agenda, the issues in the lawsuit may be limited to the issues which were raised at the public hearing or presented in writing to the City at or before the public hearing.



Sunnyvale

# City of Sunnyvale

## Agenda Item

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**26-0244**

**Agenda Date: 2/2/2026**

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Silicon Valley Reads



Sunnyvale

# City of Sunnyvale

## Agenda Item

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**26-0245**

**Agenda Date: 2/2/2026**

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Sustainability Initiatives



Sunnyvale

# City of Sunnyvale

## Agenda Item

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**26-0243**

**Agenda Date:** *2/2/2026*

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**SUBJECT**

Approve the Board of Library Trustees Meeting Minutes of January 5, 2026

**RECOMMENDATION**

Approve the Board of Library Trustees Meeting Minutes of January 5, 2026 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft Board of Library Trustees

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Monday, January 5, 2026

7:00 PM

Online and Redwood Conference Room,  
City Hall, 456 W. Olive Ave., Sunnyvale,  
CA 94086

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### **CALL TO ORDER**

Chair Juttukonda called the meeting to order at 7:02 p.m.

### **SALUTE TO THE FLAG**

Chair Juttukonda led the salute to the United States flag.

### **ROLL CALL**

**Present:** 4 - Chair Meena Juttukonda  
Vice Chair Carter Hu  
Board Member Yael Hod  
Board Member Winnie Lam

**Absent:** 1 - Board Member David Liu

Council Liaison Le (absent)

### **STUDY SESSION**

[26-0187](#) Senior Services

Jason Martin, Librarian, presented on Senior Services at the library. Highlights included: Demographics; Goals; Collections; Cultural, Community Building, and Educational Programs; Homebound Delivery; and Services.

[26-0188](#) Branch Library Update

Garrett Kuramoto, Deputy Director of Library Services gave the board an update on the Lakewood Branch Library. Highlights included: concept, milestones, construction progress, and schedule/timeline.

### **ORAL COMMUNICATIONS**

None.

**CONSENT CALENDAR**

Vice Chair Hu moved and Board Member Hod seconded the motion to approve the Consent Calendar. The motion carried by the following vote:

**Yes:** 4 - Chair Juttukonda  
Vice Chair Hu  
Board Member Hod  
Board Member Lam

**No:** 0

**Absent:** 1 - Board Member Liu

[26-0186](#) Approve the Board of Library Trustees Meeting Minutes of November 3, 2025

Approve the Board of Library Trustees Meeting Minutes of November 3, 2025 as submitted.

**NON-AGENDA ITEMS AND COMMENTS****-Board Member Comments**

Board Members asked about the Council approved 5 million in funding for the library and the Council Strategic Planning Project: Expansion and Urgent Modernization of Library Services to include: renovation of restrooms at the main library, and planning and design of additional library space.

**-Staff Comments**

Garrett Kuramoto spoke about the Winter Reading Program and upcoming kickoffs to Lunar New Year and Silicon Valley Reads programs.

Michelle Perera, Director of Library and Recreation Services, also highlighted the Virtual Author Talk with Liz Moore to discuss her latest work, "The God of the Woods".

**ADJOURNMENT**

Chair Juttukonda adjourned the meeting at 8:21 p.m.