



City of Sunnyvale

Notice and Agenda

Parks and Recreation Commission

Wednesday, August 12, 2015

5:00 PM

Raynor Park, Multi-Purpose Building
1565 Quail Ave, Sunnyvale, CA 94087

NOTE: Location Change

Special Meeting: 5 PM - Park Volunteer Event | Regular Meeting-7 PM

5 P.M. VOLUNTEER SERVICE OPPORTUNITY

7 P.M. REGULAR MEETING

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

PRESENTATION

[15-0752](#)

Golf and Tennis Program Overview

PUBLIC ANNOUNCEMENTS

Speakers are limited to 3 minutes for announcements of related board/commission events, programs, resignations, recognitions, acknowledgments.

CONSENT CALENDAR

1 A [15-0754](#)

Approval of Draft Minutes of July 8, 2015

PUBLIC COMMENTS

This category is limited to 15 minutes, with a maximum of three minutes per speaker. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary or you may orally make a request to speak. If your subject is not on the agenda, you will be recognized at this time; but the Brown Act (Open Meeting Law) does not allow action by commission members. If you wish to speak to a subject listed on the agenda, you will be recognized at the time the item is being considered by the commission.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [15-0596](#) Approve Fair Oaks Park Master Plan Changes Related to Housing Grant Project for the Renovation/replacement of Auxiliary Restroom, Parking Lot and Associated Areas
- 3 [15-0751](#) Community Engagement
- 4 STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Anna Lewis at (408) 730-7336. Agendas and associated reports are also available on the City's web site at <http://sunnyvale.ca.gov> or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Anna Lewis at (408) 730-7336. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.106 ADA Title II)



City of Sunnyvale

Agenda Item

15-0752

Agenda Date: 8/12/2015

Golf and Tennis Program Overview



City of Sunnyvale

Agenda Item

15-0754

Agenda Date: 8/12/2015

Approval of Draft Minutes of July 8, 2015



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, July 8, 2015

7:00 PM

Council Chambers, City Hall, 456 W. Olive
Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Alexander called the meeting to order at 7:04 p.m. in the Council Chambers.

SALUTE TO THE FLAG

Chair Alexander led the salute to the flag.

ROLL CALL

Present: 4 - Chair Henry Alexander III
Vice Chair Craig Pasqua
Commissioner Ralph Kenton
Commissioner Robert Pochowski

Council Liaison Davis (present)

PUBLIC ANNOUNCEMENTS

None.

CONSENT CALENDAR

1a [15-0077](#) Draft Minutes of June 10, 2015 Parks and Recreation
Commission Meeting

Commissioner Kenton moved and Vice Chair Pasqua seconded the motion to approve the minutes of June 10, 2015. The motion carried by the following vote:

Yes: 4 - Chair Alexander III
Vice Chair Pasqua
Commissioner Kenton
Commissioner Pochowski

No: 0

1b [15-0435](#) Approve a Special Agreement between the City of Sunnyvale
and the Sunnyvale Garden Club for Outside Group Support

Commissioner Pochowski motioned and Vice Chair Pasqua seconded to recommend that Council approve the Special Agreement between the Sunnyvale Garden Club and the City of Sunnyvale for Outside Group Support. The motion carried with the following vote:

Yes: 3 - Chair Alexander III
Vice Chair Pasqua
Commissioner Pochowski

No: 0

Abstain: 1 - Commissioner Kenton

PUBLIC COMMENTS

Mr. Rahman spoke regarding the enforcement of the leaf blower ordinance and identified that a shopping center near his home was out of compliance due to the early morning use of leaf blowers. Staff committed to follow up with Mr. Rahman.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [15-0597](#) Introduce an Ordinance to Add Chapter 9.63 (Camping and Storage of Property in Public Areas) to Chapter 9 (Public Peace, Safety or Welfare) of the Sunnyvale Municipal Code

Superintendent of Parks and Golf Scott Morton provided the staff report. He explained the process to which the proposed new ordinance addresses the issues of cleanliness, health, usability and safety in Sunnyvale parks. He answered Vice Chair Pasqua's questions about steps the City took to remedy the loss of the local shelter, and about the prevalence of camping when the shelter was operational. He answered Chair Alexander's questions regarding the enforcement of the current municipal code; the fiscal impact of the new code; how the new ordinance would be placed into effect; and if there are plans for public education.

Chair Alexander opened the public hearing.

Councilmember Davis provided information about his personal involvement in attempting to assist the homeless at Fair Oaks Park when the adjacent winter shelter was permanently closed. He stated an ordinance will not stop people from camping in public spaces and advocated for housing assistance through community services. He answered Vice Chair Pasqua's question about the funding sources provided to assist those that were impacted by the shelter closure.

There were no further public comments and Chair Alexander closed the public hearing.

Commissioner Pochowski moved and Commissioner Kenton seconded to approve Alternative 1: Introduce an ordinance to add Chapter 9.63 to Chapter 9 of the Sunnyvale Municipal Code.

The motion failed by the following vote:

Yes: 2 - Commissioner Kenton
Commissioner Pochowski

No: 2 - Chair Alexander III
Vice Chair Pasqua

Commissioners explained the rationale for their vote.

Commissioner Pochowski stated that homelessness is a broad issue which needs to be solved at a different level. He said he believes parks are areas available for the community to enjoy themselves and feel safe. He supported the motion.

Vice Chair Pasqua stated that he feels safe at Fair Oaks and other parks. He also stated that he believes this ordinance will not stop people from camping in the parks due to people being displaced by the economy and complexities related to homeless populations. He said considering there is no imminent danger he did not support the motion.

Commissioner Kenton stated the report provided good analysis and he said he thinks there are two separate issues. He stated this ordinance is not meant to solve homelessness, rather it is an ordinance to improve the cleanliness and available space in the parks. He said he strongly supported the motion.

Chair Alexander indicated the way in which the ordinance would be enforced for those "camping" could be written with more detail. He did not support the motion.

3 [15-0662](#) Election of Chair and Vice Chair

Commissioner Pochowski nominated Vice Chair Pasqua for Chair. Vice Chair Pasqua accepted the nomination.

Commissioner Pasqua nominated Chair Alexander. Chair Alexander declined the nomination.

Chair Alexander nominated Commissioner Kenton. Commissioner Kenton declined

the nomination.

Vice Chair Pasqua was appointed to Chair by the following vote:

Yes: 3 - Chair Alexander III
Commissioner Kenton
Commissioner Pochowski

No: 0

Abstain: 1 - Vice Chair Pasqua

Vice Chair Pasqua nominated Commissioner Kenton for Vice Chair. Commissioner Kenton accepted the nomination.

Commissioner Pochowski nominated Chair Alexander for Vice Chair. Chair Alexander declined the nomination.

Chair Alexander nominated Commissioner Pochowski for Vice Chair. Commissioner Pochowski declined the nomination.

Commissioner Kenton was appointed to Vice Chair by the following vote:

Yes: 4 - Chair Alexander III
Vice Chair Pasqua
Commissioner Kenton
Commissioner Pochowski

No: 0

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Pochowski thanked Chair Alexander for his leadership over the last two years.

-Staff Comments

Superintendent of Community Services Daniel Wax introduced Anne Cain, Interim Director of Library and Community Services.

Superintendent Wax invited the Commissioners to attend a youth recognition event on August 1, 2015, and requested Commission representation to present awards to the youth at the event. Chair Alexander agreed to attend, Commissioner Kenton and Vice Chair Pasqua expressed interest in attending too.

Superintendent Wax announced the resignation of Commissioner Andrea Schneck. Commissioner applications may be submitted at any time, the next round of interviews are currently scheduled in November.

Superintendent Morton announced his retirement, his last day at work will be August 28, 2015. He introduced Jim Stark who will serve as the interim Superintendent of Parks and Golf.

Superintendent Morton announced that the Las Palmas Dog Park is open. Commissioner Kenton inquired about what is being done to decrease noise from barking dogs for the local neighbors. Superintendent Morton provided information about the sound barrier which was installed along the neighboring fence and absorbs 90% of the sound it encounters.

Superintendent Wax provided an overview of the services provided by Arts Programs including pottery, visual arts, performing arts, theatre, Art in Private Development, Art in Public Places, the permanent art collection and the Hands on the Arts Festival.

ADJOURNMENT

Chair Alexander adjourned the meeting at 8:14 p.m.



City of Sunnyvale

Agenda Item

15-0596

Agenda Date: 8/12/2015

REPORT TO PARKS AND RECREATION COMMISSION

SUBJECT

Approve Fair Oaks Park Master Plan Changes Related to Housing Grant Project for the Renovation/replacement of Auxiliary Restroom, Parking Lot and Associated Areas

BACKGROUND

This report provides an overview of the conceptual design and master plan changes for a portion of Fair Oaks Park. On December 17, 2013 City Council adopted a resolution authorizing staff to apply for a Housing Related Parks Program (HRP) Grant through the State of California's Department of Housing and Community Development (HCD) (RTC 13-293). The scope of work for the submitted project included the replacement of an auxiliary restroom, renovation of a parking lot and the replacement of lawn areas with drought tolerant landscaping. Council later adopted a resolution on April 7, 2015 authorizing the receipt of \$973,525 in HRP grant funds from HCD to design and construct the improvements at Fair Oaks Park (RTC 15-0299). Council also adopted Budget Modification No. 42 to appropriate the grant funding, and awarded a contract in the amount of \$144,883 to Harris Design of Berkeley to design the project and provide construction support services, with a 10% design contingency in the amount of \$14,488.

City Council approval of a conceptual design (Attachment 1) will initiate the development of the detailed design and construction documents that will be used as part of the invitation to bid process for construction of the park improvements. As a conceptual design, it is likely that some features may vary in terms of size and configuration during preparation of the final design.

The City Council is scheduled to consider this item on August 25, 2015.

EXISTING POLICY

General Plan, Chapter 3, Goal LT- 8 - Adequate and Balanced Open Space

- Provide and maintain adequate and balanced open space and recreation facilities for the benefit of maintaining a healthy community based on community needs and the ability of the City to finance, construct, maintain and operate these facilities now and in the future.

General Plan, Chapter 3, Policy LT- 8.12

- Utilize design and development guidelines for all park types within the City's open space system

ENVIRONMENTAL REVIEW

This project is exempt from CEQA as a Class 2 exemption, for replacement of existing facilities.

DISCUSSION

This project will provide for the replacement of an auxiliary restroom and renovation of surrounding areas in the southwest section of the park including the parking lot, landscaping, pathways and additional work required to connect interlinking areas. The existing restroom would be removed and replaced with a modular restroom with the same capacity and a multi-purpose area that can be used for equipment storage and concessions. The location of the restroom would be changed to an area between the sports field and the skatepark near the northeast corner of the parking lot. The area was chosen to better serve the users of those recreational facilities. Renovation of the parking lot would include an asphalt overlay and repair of the storm drain system. Adjacent lawn areas would be replaced with drought tolerant landscaping that will enhance park attractiveness. The proposed conceptual design is substantially the same as the existing configuration of park features except for the relocation of the restroom building.

The architect and City staff hosted two public meetings at the Fair Oaks Park multi-purpose building to gather input on desired design features and to select a preferred plan (Attachment 2). Neighbors that attended the public meetings expressed general concerns about the size of the proposed restroom, the need for another restroom near the playground and picnic areas, and the desire for additional parking.

FISCAL IMPACT

This project is funded by a Housing-Related Park Program (HRP) grant provided by the California Department of Housing and Community Development. Sunnyvale qualified for the grant because of the nearby development of low cost housing on the site of the old National Guard Armory.

PUBLIC CONTACT

Public contact was made through posting of the Parks and Recreation Commission agenda on the City's official-notice bulletin board, on the City's website, and the availability of the agenda and report in the Office of the City Clerk.

The first of two public meetings for the project was conducted by Parks Division staff and Harris Design, the architectural consultant, at the Fair Oaks Park Community Building on Thursday, May 21, 2015. A second public meeting was held at Orchard Gardens Park on Thursday, June 11, 2015. Notification of these meetings were provided through postings of informational fliers at Fair Oaks Park, mail delivery to neighbors that live within 1,000 feet of the development and the local neighborhood associations. Those that attended any of the meetings and provided contact information received additional notification of scheduled Parks and Recreation Commission and City Council meetings on this subject.

ALTERNATIVES

Recommend that Council:

1. Approve the conceptual design as shown in Attachment 1.
2. Provide other direction to staff as Council deems appropriate.

RECOMMENDATION

Alternative 1: Recommend that Council approve the conceptual design as shown on Attachment 1.

The conceptual design proposed is recommended because the new restroom location will better serve park users and the drought resistant landscaping will conserve water while enhancing the attractiveness of the park.

Prepared by: Scott Morton, Superintendent of Parks and Golf

Reviewed by: Manuel Pineda, Public Works, Director

Reviewed by: Kent Steffens, Assistant City Manager

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

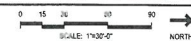
1. Fair Oaks Conceptual Design
2. Public Meetings Summary

ATTACHMENT 1



FAIR OAKS PARK NEW AUXILIARY RESTROOM & PARKING LOT IMPROVEMENTS

OPTION B



Meeting Summary



755 Folger Avenue
Berkeley CA 94710
T: (510) 647-3792
F: (510) 647-3712

CA Landscape Architect 2428

Project: City of Sunnyvale

Fair Oaks Park Auxiliary Restroom and Parking Lot Improvements

Date of Meeting: 5/21/15

Date Prepared: 6/17/15

Meeting Purpose: Public Workshop #1

A public workshop was held on May 21, 2015 in the Fair Oaks Park Community Room. One member of the public was present. After a presentation of the project, the public made the following comments:

1. Good to locate restroom where many people can access it.
2. Restroom location between skate park and ball field is ideal.
3. Consider Thureals Spear and Manzanita for native plants.
4. Is park using reclaimed water?
5. Supports converting turf to native planting for water conservation.
6. Consider signage and safety in the restroom location.
7. Provide good access to restroom for pedestrians.

- end -

Meeting Summary

HARRIS DESIGN



755 Folger Avenue

Berkeley CA 94710

T: (510) 647-3792

F: (510) 647-3712

CA Landscape Architect 2428

Project: City of Sunnyvale

Fair Oaks Park Auxiliary Restroom and Parking Lot Improvements

Date of Meeting: 6/11/15

Date Prepared: 6/17/15

Meeting Purpose: Public Workshop #2

A public workshop was held on June 11, 2015 in the Fair Oaks Park Community Room. During this workshop, four alternate concept plans were presented to the public for review and comment. Six members of the public were present.

The following options were presented:

Option A: Restroom located on the third base line

Option B: Restroom located at the southern end of the existing parking lot

Option C: in the grass area between the parking lot and the first base side dugout

Option D: in the grass area further south of Option C

Public Comments:

1. Why is the restroom not being located near the playground and picnic area where there are lots of people?
2. Why only two fixtures per side? Will this be large enough to accommodate the usage?
3. Consider keeping the restroom in the current location.
4. What about building more parking?
5. Location A would serve the people who live in the park.
6. Will there be security issues if the restroom is moved away from the street?

Votes: Option D 3 votes, Option A 1 vote

- end -



City of Sunnyvale

Agenda Item

15-0751

Agenda Date: 8/12/2015

Community Engagement