



City of Sunnyvale

Notice and Agenda

Parks and Recreation Commission

Wednesday, June 8, 2016

7:00 PM

Braly Park, Park Building,
704 Daffodil Ct, Sunnyvale, CA 94086

LOCATION CHANGE

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

PRESENTATION

[16-0593](#)

PRESENTATION - Commissioner Recognition

[16-0334](#)

PRESENTATION - Park Building Renovations Presentation

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

[16-0591](#)

Approve the Parks and Recreation Commission Meeting
Minutes of April 13, 2016

Recommendation: Approve the Parks and Recreation Commission Minutes of
April 13, 2016 as submitted.

[16-0592](#)

Approve the Parks and Recreation Commission Meeting Minutes of May 18, 2016

Recommendation: Approve the Parks and Recreation Commission Minutes of May 18, 2016 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

[16-0598](#)

Planning for “July is Parks and Recreation Month”

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Anna Lewis at (408) 730-7336. Agendas and associated reports are also available on the City’s website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Anna Lewis at (408) 730-7336. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.106 ADA Title II)



City of Sunnyvale

Agenda Item

16-0593

Agenda Date: 6/8/2016

PRESENTATION - Commissioner Recognition



City of Sunnyvale

Agenda Item

16-0334

Agenda Date: 6/8/2016

PRESENTATION - Park Building Renovations Presentation



City of Sunnyvale

Agenda Item

16-0591

Agenda Date: 6/8/2016

SUBJECT

Approve the Parks and Recreation Commission Meeting Minutes of April 13, 2016

RECOMMENDATION

Approve the Parks and Recreation Commission Minutes of April 13, 2016 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, April 13, 2016

7:00 PM

Council Chambers, City Hall, 456 W. Olive
Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Pasqua called the meeting to order at 7:02 p.m. in the Council Chambers.

SALUTE TO THE FLAG

Chair Pasqua led the salute to the flag.

ROLL CALL

Present: 4 - Chair Craig Pasqua
Vice Chair Ralph Kenton
Commissioner Omar Din
Commissioner Robert Pochowski
Absent: 1 - Commissioner Henry Alexander III

Commissioner Alexander III's absence is unexcused.
Council Liaison Meyering (absent)

PRESENTATION

[16-0369](#) PRESENTATION - Hands on the Arts Festival

Community Services Manager Trenton Hill provided an overview of the Hands on the Arts Festival, including the goals, artists, volunteers, and sponsorships. The event will be held on May 21, 2016 and more information is available at HandsontheArts.inSunnyvale.com. He answered Commissioner Kenton's question regarding the costs and funding of the event. Chair Pasqua encouraged Commissioners to participate.

ORAL COMMUNICATIONS

None

CONSENT CALENDAR

1A [16-0368](#) Approve the Parks and Recreation Commission Meeting

Minutes of March 9, 2016

Commissioner Din moved, and Chair Pasqua seconded the motion to approve the Parks and Recreation Commission Minutes of March 9, 2016 as submitted. Commissioner Pochowski and Vice Chair Kenton abstained. The motion carried by the following vote:

Yes: 2 - Chair Pasqua
Commissioner Din

No: 0

Absent: 1 - Commissioner Alexander III

Abstain: 2 - Vice Chair Kenton
Commissioner Pochowski

PUBLIC HEARINGS/GENERAL BUSINESS

- 2** [16-0267](#) Recommend to the City Council to Authorize the City Manager to Execute an Agreement with Sunnyvale School District for the Use, Maintenance and Improvement of Various Buildings and School Open Space

Superintendent of Parks and Golf James Stark presented the staff report. He answered Commissioners' questions. Commissioner Pochowski asked why the City would terminate their obligations to maintain a pool. Vice Chair Kenton asked if it would be possible to receive a redline version of the agreement to call out the changes. Chair Pasqua stated that collaborating with the school district is a great use of resources.

Chair Pasqua opened the public hearing. There were no public comments and he closed the public hearing.

Vice Chair Kenton moved, and Commissioner Pochowski seconded the motion to recommend to the City Council to authorize the City Manager to enter into a Joint Use Agreement with Sunnyvale School District for the Maintenance and Use of Open Space. The motion carried with the following vote:

Yes: 4 - Chair Pasqua
Vice Chair Kenton
Commissioner Din
Commissioner Pochowski

No: 0

Absent: 1 - Commissioner Alexander III

Commissioners provided their rationale for their vote. Commissioner Pochowski stated the agreement with the school district is positive. He stated he sees a lot of public activity on school grounds during weekends. At Commissioner Pochowski's request, Superintendent Stark provided data about public usage of school district land. Vice Chair Kenton stated he voted to support the agreement because it expands the amount of open space available to the public. Commissioner Din stated he echoes the other Commissioners' comments, and stated he has good memories of spending time after school on the fields at Ponderosa Park. He stated the land is beneficial for residents and students alike. Chair Pasqua agreed it is a wonderful use of resources.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Chair Pasqua inquired about the status of a joint use agreement with Santa Clara School District. Superintendent Stark committed to follow up.

Chair Pasqua provided an update on the April 5, 2016 Council Meeting during which the Council reviewed the Butcher House Study Issue. Superintendent Stark gave an overview of the item at Commissioner Din's request. Council's vote failed to move the Butcher House into the orchard area. Council directed staff to work directly with the Heritage Society to determine if there is an alternate location for the Butcher House. The maintenance shed will be moved to beautify the entrance of the Heritage Museum.

-Staff Comments

Superintendent of Community Services Daniel Wax presented information about navigating the City Website to access Council and Commission agendas and reports.

Superintendent Wax provided the following announcements:

- The City is recruiting for Commissioners, applications are due on April 15, 2016.
- A form will be available to the public requesting to name a park or recreation facility. Commissioners will be presented the information as an agenda item should applications be received by staff.
- The State of the City will be on July 9, 11 a.m. - 2 p.m., at the Civic Center. The

event will include the Mayor's Address, Community Awards and family friendly activities.

- The next Commission meeting will be on Wednesday, May 18 in the Neighborhood Room of the Community Center, a joint meeting with the Arts Commission.
- Commissioners are invited to attend the Fit and Fun Fair at the Columbia Neighborhood Center on April 30, 2016, 11 a.m. - 3 p.m.
- The Department has submitted a grant application to Kaiser Permanente to purchase and equip an electric vehicle to provide mobile library and community services programs to low income, underserved and isolated Sunnyvale neighborhoods.
- Department of Library and Community Services staff will attend a training in Sacramento from the Harwood Institute of Public Innovation. The training will provide staff with tools to better understand communities by emphasizing the importance of community engagement.

Superintendent Stark provided an update about Golf programs, which he anticipates will generate more revenue.

- The restaurant at Sunken Gardens will open at the end of April.
- The agreement to provide concessions at the Sunnyvale Municipal Golf Course will be presented to Council within the next month.
- New programs will include a new golf instructor, youth summer programs and a pilot program for FootGolf.

Superintendent Stark announced that Council reviewed the Las Palmas Auxiliary Restroom item on April 12. They voted to defer the item for consideration as part of the Las Palmas master plan renovation project in 2023/2024.

ADJOURNMENT

Chair Pasqua adjourned the meeting at 8:18 p.m.



City of Sunnyvale

Agenda Item

16-0592

Agenda Date: 6/8/2016

SUBJECT

Approve the Parks and Recreation Commission Meeting Minutes of May 18, 2016

RECOMMENDATION

Approve the Parks and Recreation Commission Minutes of May 18, 2016 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, May 18, 2016

7:00 PM

Neighborhood Room - Recreation Center,
Sunnyvale Community Center,
550 E. Remington Drive, Sunnyvale, CA
94087

Special Meeting: Joint Meeting with the Arts Commission LOCATION CHANGE

CALL TO ORDER

Chair Park called the meeting to order at 7 p.m. in the Neighborhood Room.

SALUTE TO THE FLAG

Chair Park led the salute to the flag.

ROLL CALL: Arts Commission

Present: 4 - Chair Misuk Park
Vice Chair Robert Lawson
Commissioner Roberta Kiphuth
Commissioner David Koppel

Council Liaison Martin-Millius (absent)

ROLL CALL - Parks and Recreation Commission

Present: 5 - Chair Craig Pasqua
Vice Chair Ralph Kenton
Commissioner Henry Alexander III
Commissioner Omar Din
Commissioner Robert Pochowski

Council Liaison Meyering (present)

PRESENTATION

[16-0228](#) PRESENTATION - Review of Proposed City Budget

The presentation was cancelled.

ORAL COMMUNICATIONS

None.

PUBLIC HEARINGS/GENERAL BUSINESS**1 [16-0062](#) Review of Fiscal Year 2016/17 Recommended Budget**

Superintendent of Community Services, Daniel Wax, and Superintendent of Parks and Golf, James Stark, provided the staff report. They answered Commissioners' questions.

Chair Park and Vice Chair Kenton inquired about grants, the amount of funding awarded in 2015/16 and the number of staff responsible to seek grants. Vice Chair Kenton inquired about staffing for the Sunnyvale Golf Course, Chair Park suggested advertising the golf programs in local Korean newspapers. Commissioner Pochowski inquired about using a contractor for Golf services, and Vice Chair Kenton inquired about use of recycled water on the golf course. Vice Chair Kenton and Chair Park asked details about the benefits of turf fields and about the installation process. Chair Pasqua and Chair Park asked about the Washington Pool project, if it will be open year round, who will operate it, and if it will be larger than the current pool. Vice Chair Kenton request information about tennis services and integrating pickle ball into programs.

Chair Park opened the Public Hearing. There were no comments and she closed the Public Hearing.

Commissioners asked additional questions about the park dedication fund, about master plan updates at various park locations to understand what facilities and equipment would be updated.

Chair Pasqua of the Parks and Recreation Commission asked for a motion. Commissioner Pochowski moved and Vice Chair Kenton seconded the motion to recommend Council approve the budget as presented. The motion carried with the following vote:

Yes: 5 - Chair Pasqua
 Vice Chair Kenton
 Commissioner Alexander III
 Commissioner Din
 Commissioner Pochowski

No: 0

Chair Park of the Arts Commission asked for a motion. Commissioner Lawson moved and Commissioner Kiphuth seconded the motion to approve without changes the recommendation set forth in report 16-0509 entitled Review of Fiscal Year 2016/17 Recommended Budget. The motion carried by the following vote:

Yes: 4 - Chair Park
 Vice Chair Lawson
 Commissioner Kiphuth
 Commissioner Koppel

No: 0

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

- Chair Pasqua announced that he has been appointed to the National Heritage Area Task Force, with the goal of the U.S. Congress declaring Santa Clara County as a National Heritage Area (NHA), making it the 50th NHA in the nation and the first area west of the Mississippi River.
- Commissioner Din inquired about the long term plan for golf.
- Commissioner Lawson requested that the Arts Commission identify a more systematic way to get study issue ideas.
- Commissioner Koppel asked about the park master plans, and if they could include outdoor performance areas.
- Chair Park encouraged Commissioners to participate at the Hands on the Arts event this weekend, May 21.

-Staff Comments

- Superintendent Stark announced a Bay Trail Ribbon Cutting Ceremony on Friday, May 20, at 11:00 a.m., hosted by Google and former Sunnyvale Mayor, Julia Miller.
- Community Services Manager, Trenton Hill, announced the Hands on the Arts event on May 21, 10:00 a.m. - 4:00 p.m., rain or shine.
- Superintendent Wax announced the State of the City will be held on July 9, including a reception for Board and Commission members at 10:00 a.m. The Mayor's State of the City address is scheduled at 11:00 a.m. This is a community event with a numerous activities for attendees.

ADJOURNMENT

Chair Park adjourned the meeting at 8:05 p.m.



City of Sunnyvale

Agenda Item

16-0598

Agenda Date: 6/8/2016

Planning for “July is Parks and Recreation Month”