



City of Sunnyvale

Notice and Agenda

Board of Library Trustees

Monday, August 1, 2016

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

ROLL CALL

PRESENTATION

[16-0720](#)

Recognition of Service

[16-0721](#)

Libraries Engage - Overview of Adult Services

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow board members to take action on an item not listed on the agenda. If you wish to address the board, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1 [16-0719](#) Approval of Draft Minutes of June 13, 2016

Attachments: [Draft Minutes of June 13, 2016](#)

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [16-0778](#) Election of Officers

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

-Staff Comments**INFORMATION ONLY ITEMS****ADJOURNMENT***Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the Sunnyvale Public Library located at 665 W. Olive Avenue, Sunnyvale, California during normal business hours and in the Library Program Room on the evening of the Board of Library Trustees meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Library Administration at sbarajas@sunnyvale.ca.gov or (408) 730-7314. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Library Administration at (408) 730-7314. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.106 ADA Title II)



City of Sunnyvale

Agenda Item

16-0720

Agenda Date: 8/1/2016

Recognition of Service



City of Sunnyvale

Agenda Item

16-0721

Agenda Date: 8/1/2016

Libraries Engage - Overview of Adult Services



City of Sunnyvale

Agenda Item

16-0719

Agenda Date: 8/1/2016

Approval of Draft Minutes of June 13, 2016



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, June 13, 2016

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

Special Meeting

CALL TO ORDER

The meeting was called to order at 7:03 p.m.

ROLL CALL

Present: 5 - Chair Jill Shanmugasundaram
Vice Chair Carey Wingyin Lai
Board Member Daniel Bremond
Board Member Mark Isaak
Board Member Erika Torres

Council Liaison Glenn Hendricks (absent).

PRESENTATION

[16-0611](#) Recognition of Service

Following Non-Agenda Items & Comments, Director Bojorquez presented Board Member Bremond and Chair Shanmugasundaram with certificates of appreciation for their service while on the Board. Chair Shanmugasundaram expressed her gratitude for being part of the Library Trustees these past seven years.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1 [16-0609](#) Approval of Draft Minutes of May 16, 2016

Board Member Bremond moved, and Vice Chair Lai seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 5 - Chair Shanmugasundaram
Vice Chair Lai
Board Member Bremond
Board Member Isaak
Board Member Torres

No: 0

PUBLIC HEARINGS/GENERAL BUSINESS

2 [16-0612](#) Overview of Harwood Public Innovators Lab Training

Director Bojorquez commented that staff members recently attended the Harwood Public Innovator's Lab training. Director Bojorquez welcomed Librarian Christina Shin to the meeting. Librarian Shin provided the Board with an overview of the training that took place May 23-25 in Sacramento. Approximately 100 library professionals attended the training which included: librarians, directors, administrators, library trustee members and council members. The training is based on Harwood's "Libraries Transform" campaign that focuses on transitioning libraries from being an inward focus organization to an outward focus organization. It also focuses on helping libraries build relationships with their communities and how to serve their communities outside of the library building. Staff have identified short-term goals and have established an action plan to help assist with applying some of Harwood's practices for the Branch Library Project. Board Members expressed their enthusiasm regarding the campaign and inquired if staff would be training City Council and other City staff. Director Bojorquez indicated that the immediate focus will be to train a team of Library and Community Services staff and have them build a relationship with North Sunnyvale.

Chair Shanmugasundaram opened the public hearing, and there being no public comments, closed the public hearing.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

Board Member Bremond shared with the Board positive feedback of the Sunnyvale Art Club Exhibition he attended the weekend of June 11-12 at the Sunnyvale Public Library.

-Staff Comments

Director Bojorquez noted the following:

- The State of the City event is scheduled for Saturday, July 9 at City Hall Campus. The event will kick-off at 10 a.m. with a "go green" bike and stroller contest. The State of the City Address is scheduled for 11 a.m. Library activities during the event include: Fremont High School Robotic Demo, Sweets and Selfie Station, Teen Maker Program, Behind the Scenes Tours and "how to" program highlighting the Library's eResources.

Director Bojorquez presented Board Member Bremond and Chair Shanmugasundaram with certificates of appreciation for their service while on the Board. Chair Shanmugasundaram expressed her gratitude for being part of the Library Trustees these past seven years.

INFORMATION ONLY ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m.



City of Sunnyvale

Agenda Item

16-0778

Agenda Date: 8/1/2016

Election of Officers