



# City of Sunnyvale

## Notice and Agenda

### Parks and Recreation Commission

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Wednesday, January 11, 2017

7:00 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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#### **CALL TO ORDER**

#### **SALUTE TO THE FLAG**

#### **ROLL CALL**

#### **ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.*

#### **CONSENT CALENDAR**

- 1.A    [17-0044](#)       Approve the Parks and Recreation Commission Meeting  
Minutes of November 9, 2016

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2       [17-0049](#)       Community Services Division Volunteer Program
- 3       [17-0050](#)       Parks Division Urban Forest Management Plan (UFMP)
- 4       [17-0045](#)       Review Draft 2017 Work Plan Calendar

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

#### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

**-Staff Comments****ADJOURNMENT***Notice to the Public:*

*Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.*

*Agenda information is available by contacting Kendall Braud at (408) 730-7336. Agendas and associated reports are also available on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Sandra Barajas at (408) 730-7382. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.106 ADA Title II)*



# City of Sunnyvale

## Agenda Item

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**17-0044**

**Agenda Date:** 1/11/2017

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**SUBJECT**

Approve the Parks and Recreation Commission Meeting Minutes of November 9, 2016



# City of Sunnyvale

## Meeting Minutes - Draft Parks and Recreation Commission

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Wednesday, November 9, 2016

7:00 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Alexander III called the meeting to order at 7:04 p.m. in the Council Chambers.

### **SALUTE TO THE FLAG**

Chair Alexander III led the salute to the flag.

### **ROLL CALL**

**Present:** 5 - Chair Henry Alexander III  
Vice Chair Ralph Kenton  
Commissioner Irene Gabashvili  
Commissioner Craig Pasqua  
Commissioner Robert Pochowski

Commissioner Pasqua arrived at 7:40 p.m.

Council Liason Davis (absent)

### **PRESENTATION**

[16-1061](#) PRESENTATION - Teen Advisory Committee

Teen Advisory Committee (TAC) Vice President Susie Warner and Historian Arvind Vallabha provided the Commission with a presentation that highlighted the role and responsibilities of the Advisory Committee as well as highlights of recent accomplishments and upcoming events.

Commissioners inquired about TAC popular events, fundraising efforts and social media presence.

TAC representatives indicated their most popular events include a blood drive and "Flick and Float". TAC does not host fundraising events. TAC utilizes Twitter, Instagram and Facebook to publicize their activities.

**CONSENT CALENDAR**

- 1      [16-1059](#)      Approval of Draft Minutes of October 12, 2016

Vice Chair Kenton moved, and Chair Alexander III seconded, approval of the consent calendar as presented. The motion carried by the following vote:

**Yes:** 2 -    Chair Alexander III  
             Vice Chair Kenton

**No:** 0

**Absent:** 1 -    Commissioner Pasqua

**Abstain:** 2 -    Commissioner Gabashvili  
                 Commissioner Pochowski

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 2      [16-1062](#)      Review and Rank Study Issues

Superintendent Wax provided the Commission with brief overview of proposed study issues for calendar year 2017.

Chair Alexander III opened for public hearing, and there being no public comments, closed the public hearing.

Commissioner Pasqua moved and Commissioner Pochowski seconded, to defer study issue LCS 17-01 Consider Development of a Teen Center and Other Spaces Dedicated to Teens in Sunnyvale.

The motion carried by the following vote:

**Yes:** 5 -    Chair Alexander III  
             Vice Chair Kenton  
             Commissioner Gabashvili  
             Commissioner Pasqua  
             Commissioner Pochowski

**No:** 0

Chair Alexander III opened for public hearing, and there being no public comments, closed the public hearing.

Vice Chair Kenton moved and Commissioner Pochowski seconded, to drop study issue DPW 17-11 Exploration of Creating Usable Open Space over Portions of Central Expressway.

The motion carried by the following vote:

**Yes: 5 -** Chair Alexander III  
Vice Chair Kenton  
Commissioner Gabashvili  
Commissioner Pasqua  
Commissioner Pochowski

**No: 0**

Commissioners ranked the remaining study issues as follows:

LCS 17-02 Potential Membership in the Global Network of Age-Friendly Cities and Communities (GNAFCC): 1 of 3

ESD 17-01 Eliminate the Use of Chemical Pesticides on City Owned or Leased Property: 2 of 3

DPW 17-05 Orchard Heritage Park and Heritage Park Museum - Analysis and Options for the Long-Term Operations and Maintenance of Orchard Heritage Park and Review of the Sunnyvale Historical Society and Museum Association: 3 of 3

**3**      [16-1064](#)      Review of Code of Ethics/Conduct for Elected and Appointed Officials

The Commission was provided with the 2016 Code of Ethics and Conduct for Elected and Appointed Officials.

Chair Alexander III opened for public hearing, and there being no public comments, closed the public hearing.

Commissioner Pasqua moved, and Commissioner Pochowski seconded, approval of the 2016 Code of Ethics and Conduct for Elected and Appointed Officials as presented. The motion carried by the following vote:

**Yes: 5 -** Chair Alexander III  
Vice Chair Kenton  
Commissioner Gabashvili  
Commissioner Pasqua  
Commissioner Pochowski

**No: 0**

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Commissioner Kenton moved to propose a study issue of inclusive parks; motion failed due to lack of support.

Superintendent of Parks and Golf, Jim Stark stated the City is proposing to add an all-inclusive playground to the Fair Oaks Park Renovation and Enhancement Project.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Commissioner Kenton stated during a Joint Study Session it was suggested review and ranking of study issues occur twice a year.

**-Staff Comments**

Superintendent of Community Services, Daniel Wax announced an upcoming event:

Breakfast with Santa will be held at the Senior Center on December 10.

**ADJOURNMENT**

Chair Alexander III adjourned the meeting at 8:22 p.m.



# City of Sunnyvale

## Agenda Item

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**17-0049**

**Agenda Date:** 1/11/2017

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Community Services Division Volunteer Program





# City of Sunnyvale

## Agenda Item

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**17-0050**

**Agenda Date: 1/11/2017**

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Parks Division Urban Forest Management Plan (UFMP)



# City of Sunnyvale

## Agenda Item

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**17-0045**

**Agenda Date:** 1/11/2017

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Review Draft 2017 Work Plan Calendar

# Draft 2017 Work Plan

## Parks and Recreation Commission Annual Calendar

| MEETING DATE | AGENDA ITEM/ISSUE   |
|--------------|---|
| January 11   | <ul style="list-style-type: none"> <li>Review Master Work Plan</li> </ul>   |
| February 8   | <ul style="list-style-type: none"> <li>Review Master Work Plan</li> </ul>   |
| March 8      | <ul style="list-style-type: none"> <li>Approve Master Work Plan</li> </ul>  |
| April 12     | <ul style="list-style-type: none"> <li></li> </ul>  |
| May 10       | <ul style="list-style-type: none"> <li>Review Recommended Budget</li> </ul>   |
| June 14      | <ul style="list-style-type: none"> <li></li> </ul>  |
| July 12      | <ul style="list-style-type: none"> <li>Election of Officers</li> </ul>  |
| August 9     | <ul style="list-style-type: none"> <li></li> </ul>  |
| September 13 | <ul style="list-style-type: none"> <li>Final month to propose Study Issues (Due to City Manager by October 1)</li> </ul>                          |
| October 11   | <ul style="list-style-type: none"> <li></li> </ul>  |
| November 8   | <ul style="list-style-type: none"> <li>Final month to rank Study Issues (if any)</li> </ul>   |
| December 13  | <ul style="list-style-type: none"> <li>Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul> |

**Additional items yet to be scheduled:**

**Events:**

Fit and Fun Fair, April 29  
 Hands on the Arts, May 20  
 State of the City, TBD