



City of Sunnyvale

Notice and Agenda

Parks and Recreation Commission

Wednesday, February 8, 2017

7:00 PM

Council Chambers, City Hall, 456 W. Olive
Ave., Sunnyvale, CA 94086

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1.A [17-0215](#) Approval of the Parks and Recreation Commission Meeting
Minutes of January 11, 2017

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [17-0216](#) Review Master Work Plan
- 3 [17-0217](#) Orchard Heritage Museum Interactive Exhibit

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

ADJOURNMENT*Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Kendall Braud at (408) 730-7336. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Sandra Barajas at (408) 730-7382. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.106 ADA Title II)



City of Sunnyvale

Agenda Item

17-0215

Agenda Date: 2/8/2017

Approval of the Parks and Recreation Commission Meeting Minutes of January 11, 2017



City of Sunnyvale

Meeting Minutes

Parks and Recreation Commission

Wednesday, January 11, 2017

7:00 PM

Council Chambers, City Hall, 456 W. Olive
Ave., Sunnyvale, CA 94086

CALL TO ORDER

Superintendent Dan Wax called the meeting to order at 7:05 p.m. in the Council Chambers.

SALUTE TO THE FLAG

Superintendent Wax led the salute to the flag.

ROLL CALL

Superintendent Wax noted that Chair Alexander III and Vice Chair Kenton will not be in attendance. Therefore, a temporary chair had to be elected.

Superintendent Wax opened nominations for a temporary chair. Commissioner Pasqua nominated Commissioner Pochowski who accepted the nomination. No further nominations were presented.

Vote on nomination for temporary Chair:

Yes: 3 - Commissioner Gabashvili
Commissioner Pasqua
Commissioner Pochowski

No: 0

Absent: 2 - Chair Alexander III
Vice Chair Kenton

Temporary Chair Pochowski noted excused absences for Chair Alexander III and Vice Chair Kenton.

Present: 3 - Commissioner Irene Gabashvili
Commissioner Craig Pasqua
Commissioner Robert Pochowski

Absent: 2 - Chair Henry Alexander III
Vice Chair Ralph Kenton

Council Liaison Melton (present)

Temporary Chair Pochowski welcomed newly appointed Council Liaison Melton. Council Liaison thanked the Commission and provided a brief introduction about himself.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

- 1.A** [17-0044](#) Approve the Parks and Recreation Commission Meeting Minutes of November 9, 2016

Commissioner Gabashvili moved, and Commissioner Pasqua seconded, approval of the Consent Calendar as presented. The motion was carried by the following vote:

Yes: 3 - Commissioner Gabashvili
 Commissioner Pasqua
 Commissioner Pochowski

No: 0

Absent: 2 - Chair Alexander III
 Vice Chair Kenton

PUBLIC HEARINGS/GENERAL BUSINESS

- 2** [17-0049](#) Community Services Division Volunteer Program

Community Services Coordinator, Alisha Rodrigues, provided the Commission with an overview of the Community Services Division's Volunteer Program.

The City has 1,057 active volunteers. The Community Services Division has 680 active volunteers. The Division has the largest amount of the active volunteers with 64% of the City's volunteers.

Commissioners inquired about volunteer recruitment and mentorship programs. Staff stated volunteer recruitments are posted on the City's website and publicized at various events. Currently, Community Services does not offer mentorship programs, however, Staff will inquire with the Library Division to determine if they offer mentorship programs.

Temporary Chair Pochowski opened for public hearing, and there being no public comments, closed the public hearing.

3 [17-0050](#) Parks Division Urban Forest Management Plan (UFMP)

Superintendent Stark provided an overview of the Parks Division Urban Forest Management Plan (UFMP)

UFMP is a long-term plan to manage, preserve and protect the City's urban forest. A key component of the UFMP involves fostering community engagement and working with advocacy groups. Staff has proposed a Capitol Improvement Project to implement a software program that will efficiently track inventory and monitor City trees.

Commissioners inquired about the tree canopy coverage and if the recent drought had an impact on the health of City trees. Staff stated trees provide 21% canopy coverage in Sunnyvale. The drought impacted the health of some of the City's redwood trees.

Temporary Chair Pochowski opened for public hearing, and there being no public comments, closed the public hearing.

4 [17-0045](#) Review Draft 2017 Work Plan Calendar

Superintendent Wax provided the Commission with an overview of the Draft 2017 Work Plan Calendar. Additionally, he provided possible items that may be included:

- California Sports Center
- Animal Assisted Happiness at Baylands Park
- Orchard Heritage Museum Update
- Vale Development park Project
- Capitol Improvement Projects
- Urban Forest Management Plan
- Community Engagement

Temporary Chair Pochowski opened for public hearing, and there being no public comments, closed the public hearing.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

Superintendent Wax announced an upcoming event:
Pints for Pizza on January 28 at the Senior Center.

Superintendent Stark announced a Public Outreach Meeting on January 18 at
Murphy Park to review final design plans for a new park.

ADJOURNMENT

Temporary Chair Pochowski adjourned the meeting at 8:05 p.m.



City of Sunnyvale

Agenda Item

17-0216

Agenda Date: 2/8/2017

Review Master Work Plan

Draft 2017 Work Plan

Parks and Recreation Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 11	<ul style="list-style-type: none"> Review Master Work Plan
February 8	<ul style="list-style-type: none"> Review Master Work Plan Orchard Heritage Museum Interactive Exhibit
March 8	<ul style="list-style-type: none"> Approve Master Work Plan Vale Development Update Mitigated Negative Declaration and a Mitigation Monitoring Reporting Program for Animal Assisted Happiness Amended Agreement with California Sports Center (Fremont Pool)
April 12	<ul style="list-style-type: none"> Presentation (tbd)
May 10*	<ul style="list-style-type: none"> Review Recommended Budget
June 14	<ul style="list-style-type: none"> Capital Improvement Plan Update
July 12	<ul style="list-style-type: none"> Election of Officers
August 9	<ul style="list-style-type: none"> Presentation (tbd)
September 13**	<ul style="list-style-type: none"> Final month to propose Study Issues (Due to City Manager by October 1)
October 11	<ul style="list-style-type: none"> Urban Forest Management Plan Update
November 8	<ul style="list-style-type: none"> Final month to rank Study Issues (if any)
December 13	<ul style="list-style-type: none"> Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Additional items yet to be scheduled:

Study Issues (if approved by City Council)

- a. Potential Membership in the Global Network of Age-Friendly Cities and Communities
- b. Orchard Heritage Park and Heritage Park Museum -
- c. Eliminate the Use of Chemical Pesticides on City Owned or Leased Property

Events:

Arbor Day, April 28
 Fit and Fun Fair, April 29
 Hands on the Arts Festival, May 20
 State of the City, TBD

Note:

* Joint meeting with Arts Commission
 **Location: Braly Park (Sister City Tree Planting).



City of Sunnyvale

Agenda Item

17-0217

Agenda Date: 2/8/2017

Orchard Heritage Museum Interactive Exhibit