



City of Sunnyvale

Notice and Agenda

Bicycle and Pedestrian Advisory Commission

Thursday, February 16, 2017

6:30 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

ROLL CALL

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1.A [17-0229](#) Approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of January 19, 2017

PUBLIC HEARINGS/GENERAL BUSINESS

2. [17-0242](#) Discussion of Utility Bill Concepts
3. [17-0243](#) Discussion of TDA Funding Recommendation

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

INFORMATION ONLY REPORTS/ITEMS

- [17-0230](#) BPAC 2017 Annual Work Plan
- [17-0232](#) Measure B Bicycle and Pedestrian Candidate List
- [17-0241](#) Active Items List

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Carol Shariat at pubworks@sunnyvale.ca.gov or (408) 730-7415. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Carol Shariat at (408) 730-7415. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.106 ADA Title II)



City of Sunnyvale

Agenda Item

17-0229

Agenda Date: 2/16/2017

Approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of January 19, 2017



City of Sunnyvale

Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

Thursday, January 19, 2017

6:30 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Jackson called the meeting to order at 6:37 p.m.

ROLL CALL

Present 6 - Chair Kevin Jackson
Vice Chair David Jones
Commissioner Timothy Oey
Commissioner Margaret Okuzumi
Commissioner Angela Rausch
Commissioner Kyle Welch
Absent 1 - Commissioner John Cordes

Council Liaison Nancy Smith (absent)
Status of absences: Excused

ORAL COMMUNICATIONS

Greg Unangst, a member of the Mountain View and VTA BPAC, invited the board to the upcoming Silicon Valley Bike Festival on May 7th held at History Park in San Jose.

Commissioner Rausch announced the upcoming State of the Valley Conference on Feb 17.

Commissioner Oey announced he attended a Bay Area Trail Collaborative (BATC) meeting where he learned the Rails-to-Trails Conservancy is developing a map of all the bike trails in the Bay Area.

Chair Jackson announced the following: There is a Council study session scheduled for February 28th regarding the Mary Avenue Extension Environmental Impact Report (EIR). The Draft EIR is scheduled to be released in July. A community meeting will be held on January 25th to discuss the Sunnyvale

Americans with Disabilities Act (ADA) Transition Plan project. Berkeley Complete Streets Safety Assessments (CSSA) is offering free assessments to local California agencies. The U.S. Department of Transportation (U.S.DOT) issued their revised performance measure for roadways in person miles traveled to begin in 2018. In December, the California Transportation Commission (CTC) approved over 158 million dollars for bicycle and pedestrian projects as part of the 2017 Active Transportation Program (ATP). Air Resources Board (ARB) has a draft proposal to include eBikes as an eligible grant expense in the Car Sharing and Mobility Options pilot program. Bay Bikes, San Mateo's bike share program, launched in May and currently has 500 members.

CONSENT CALENDAR

- 1.A** [17-0051](#) Approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of December 15, 2016

Commissioner Welch moved and Commissioner Rausch seconded the motion to approve the Meeting Minutes of December 15, 2016 as amended. The motion carried by the following vote:

Yes 6 - Chair Jackson
 Vice Chair Jones
 Commissioner Oey
 Commissioner Okuzumi
 Commissioner Rausch
 Commissioner Welch

No 0

Absent 1 - Commissioner Cordes

GENERAL BUSINESS

- 2.** [17-0068](#) Discussion regarding goals and objectives for the future Bicycle Plan Update

Chair Jackson opened the discussion by talking about the goals and objectives for the bike plan updates.

Carol Shariat, Principal Transportation Engineer/Planner, stated that if the money is approved by Council, they should receive it in July. Timeframe to start the project will be a year to a year and half.

Commissioner Oey provided recommendations for future bicycle facilities to include in the bike plan and asked Ms. Shariat to forward to the consultant. He also asked if

it were possible to combine the bike plan with the pedestrian plan. Ms. Shariat responded that there was not enough funding to combine them.

Chair Jackson emphasized incorporating all updates made since 2006. He also suggested the consultant hired have a history of working with other cities with well-designed bike plans.

Commissioner Okuzumi requested that the new bike plan have a way to track capital improvement projects, include the Climate Action Plan and emphasize Sunnyvale's goals and objectives. She directed staff to take a look at the Bicycle Plan developed by the City of Palo Alto.

3. [17-0081](#) Discussion regarding Removal of Active Items List

Commissioner Oey would like to see only the bicycle and pedestrian projects in a portal or attached as an Excel file. Ms. Shariat said she would look into it. Ms. Shariat asked if they would like to remove the Code of Ethics, Bike to Work Day and the utility bill insert. Chair Jackson recommended keeping items on the list such as Vision Zero & Stevens Creek Trail but remove items such as Code of Ethics.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

Chair Jackson asked if a study issue is needed for the Homestead Road bike lane. Ms. Shariat will find out and email the Commission with an answer.

NON-AGENDA ITEMS & COMMENTS

None.

-Commissioner Comments

Chair Jackson reminded the board that recommendations for the Transportation Development Act (TDA) is due in March. He also inquired about the status of funding for the Mary Avenue phase 2 project. Ms. Shariat said the funding for that project was received.

-Staff Comments

Ms. Shariat announced that the five million dollar Active Transportation Program (ATP) grant proposed for the Sunnyvale Neighbors of Arbor including La Linda (SNAIL) neighborhood, for Active Transportation Connectivity Improvements, was recommended by Caltrans to the California Transportation Commission (CTC) for approval. The grant is for bicycle and pedestrian improvements for 5 or 6 intersections within the SNAIL neighborhood.

INFORMATION ONLY REPORTS/ITEMS

Chair Jackson would like a list of specific improvements for safe routes to schools. He also requested volunteers for the San Miguel Elementary School Bike Rodeo's in March and in May.

[17-0066](#) Active Items List - January 2017

[17-0067](#) BPAC Annual Work Plan

ADJOURNMENT

Chair Jackson adjourned the meeting at 8:01 p.m.



City of Sunnyvale

Agenda Item

17-0242

Agenda Date: 2/16/2017

Discussion of Utility Bill Concepts



City of Sunnyvale

Agenda Item

17-0243

Agenda Date: 2/16/2017

Discussion of TDA Funding Recommendation



City of Sunnyvale

Agenda Item

17-0230

Agenda Date: 2/16/2017

BPAC 2017 Annual Work Plan

2017 Master Work Plan

BPAC Annual Calendar

List all regularly scheduled board/commission meetings, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

MEETING DATE	AGENDA ITEM/ISSUE
January	<ul style="list-style-type: none"> • Bicycle Plan Update (General Business) • Active Items List (General Business)
February	<ul style="list-style-type: none"> • Discussion of Utility Bill Concepts • Discussion of TDA Funding Recommendation
March	<ul style="list-style-type: none"> • Approve Master Work Plan¹ • Fair Oaks Bike Lane • TDA Funding Recommendation • Utility Bill Concepts • Bike to Work Day Planning • Annual Slurry Seal List (Information item) • Council Ranking of Study Issues (Information item)
April	<ul style="list-style-type: none"> • Bike to Work Day Planning • Mary Avenue Extension
May	<ul style="list-style-type: none"> • Review Recommended Budget²
June	<ul style="list-style-type: none"> • Board Member/Commissioner Recognition (Presentation) • Utility Bill Stuffer Update
July	<ul style="list-style-type: none"> • Election of Officers³
August	<ul style="list-style-type: none"> •
September	<ul style="list-style-type: none"> • Final month to propose Study Issues (Due to City Manager by October 1)⁴
October	<ul style="list-style-type: none"> • Annual reporting on collisions involving pedestrians and cyclists (information item) • Bernardo Undercrossing
November	<ul style="list-style-type: none"> • Final month to rank Study Issues (if any)⁵
December	<ul style="list-style-type: none"> • Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials⁶ • 2018 Work Plan

Additional items yet to be scheduled:

El Camino Precise Plan

Bicycle Plan Vision Zero

Footnotes

1

Council Policy requires that all boards and commissions create an annual work plan, defined as a 12-month calendar of the policy issues the body will be acting on during the year. Since Council does not approve until February the issues it will ask each of the boards and commissions to study, these work plans can not be adopted by the boards and commissions until March.

2

May is the month for boards and commissions to perform an official review and to comment on the City Manager's recommended budget to Council—i.e., make recommendations to Council regarding priorities and service levels, fees, and/or capital projects. Given the process, the City Manager's recommended budget will typically not be ready for boards and commissions to review until shortly before the time that a recommendation is necessary from the advisory body---in other words, there will be a very short turnaround time for boards and commissions---in fact, often there is not enough time to perform a thorough review and get the results to Council without conducting a special meeting of the board/commission and subsequently sending the Chair or his/her designated representative to Council's public hearing to convey recommendations in person (waiting for the normal board/commission minutes to reach Council won't work). This underscores the importance of a board/commission being prepared to conduct its review—to understand its role, to know how to navigate the budget and be familiar with its contents---before the issue is brought before it in May.

3

Unless otherwise dictated by City Charter, each board and commission shall, within the month of July each year, or during the next regularly scheduled meeting if a July meeting is not otherwise necessary, elect one of its members as presiding officer, to serve commencing after the end of the meeting, upon completion of mandatory chair training and ideally in time to advise staff on the agenda for the next regularly-scheduled meeting. The Board of Building Code Appeals must meet in July to select a Chair and Vice Chair if no meetings if no meetings are scheduled in the future. The selection of Chair and Vice Chair shall be the last item on the agenda at the scheduled meeting. All boards and commissions shall select their chair and vice chair in accordance with practices and procedures outlined by the Office of the City Clerk.

4

Boards and Commissions may propose study and budget issues throughout the year. In order to be considered by Council for study in the following year, however, all study issues must be proposed by boards and commissions by no

later than September. Any Study Issues proposed by a board/commission after September shall roll over to the next year's process (the only other recourse a b/c member has is to get Council to sponsor the Study Issue Paper). Study Issue papers must be signed by the City Manager prior to being ranked by a board or commission.

5

Boards and Commissions must rank their study issues by no later than November of each year so that staff can complete the work necessary to add these issues to the list Council will consider for ranking early in the next calendar year. Chairs of boards and commissions are encouraged to attend the Council's public hearing on study/budget issues to champion the issues ranked and prioritized by their body.

6

All Boards and Commissions must review the City's Code of Ethics and Conduct for Elected and Appointed Officials annually near the end of the calendar year prior to Council review, and by no later than December.



City of Sunnyvale

Agenda Item

17-0232

Agenda Date: 2/16/2017

Measure B Bicycle and Pedestrian Candidate List

ATTACHMENT A

ENVISION SILICON VALLEY BICYCLE AND PEDESTRIAN CANDIDATE LIST

Project

Implementation of Santa Clara Countywide Bicycle Plan*

Trails in Expressway Rights-of-Way

Alum Rock Trail

Coyote Creek Trail Completion

Lions Creek Trail

Lower Silver Creek Trail

Miramonte Ave Bikeways

Fremont Road Pathway

Los Gatos Creek Trail Connector to SR 9

Berryessa Creek Trail

West Llagas Creek Trail

Gualadupe River Trail-Extension to Almaden

Three Creeks Trail East from Guadalupe River to Coyote Creek Trail

Five Wounds Trail from William Street to Mabury Road/Berryessa

Hwy 237 Bike Trail: Great America Parkway to Zanker (Class I, II, and IV)

Lower Gudalupe River Access Ramps

Los Gatos Creek Trail Gap Closure

Calabazas Creek Trail

San Tomas Aquino Trail Extension to South & Campbell Portion

Union Pacific Railroad Trail

Stevens Creek Trail Extension

Hamilton Avenue/Highway 17 Bicycle Overcrossing

Ped/Bike Bridge over SR 17 from Railway/Sunnyside to Campbell Technology Pkwy

Mary Avenue Complete Streets Conversion

UPRR Bike/Ped Bridge Crossing: Stevens Creek Boulevard to Snyder Hammond House/Rancho San Antonio Park

Montague Expwy Bike/Ped Overcrossing at Milpitas BART Station

Shoreline/101 Bike Ped Bridge

Mayfield Tunnel Ped/Bike under Central Expressway connecting to San Antonio Caltrain station

South Palo Alto Caltrain Bike/Ped Crossing

Matadero Creek Trail Undercrossing

Caltrain Capitol Undercrossing

Phelan Avenue Pedestrian & Bike Bridge over Coyote Creek

Newhall Street Bike/Ped Overcrossing over Caltrain Tracks

Kiely Bicycle & Pedestrian Overcrossing

Winchester Bicycle and Pedestrian Overcrossing

Bernardo Caltrain Undercrossing

San Tomas Aquino Creek Trail Underpass at 49er Stadium

Latimer Avenue Bicycle/Pedestrian Overcrossing

Bike & ped safety education at approximately ~200 schools

Implementation of Pedestrian Access to Transit Plan (VTA)*

Bike amenities at transit stops and on transit vehicles

Countywide Vision Zero Program (VTA)*

Highway 9 Pedestrian Safety Improvements

*These plans are currently being developed/updated and projects are being identified.



City of Sunnyvale

Agenda Item

17-0241

Agenda Date: 2/16/2017

Active Items List

Bicycle and Pedestrian Advisory Commission

Active Items List

Item #	Item	PR	Due Date (Approx)	Status	Last Updated
1	Old Mountain View-Alviso Road	Ng, Javed	Construction 2017	The City of Sunnyvale is currently designing a bridge replacement project on Old Mountain View-Alviso Road between Patrick Henry Drive and Reamwood Avenue. The proposed project will replace the existing bridge with a wider bridge structure that accommodates pedestrian and bicycle facilities. To help facilitate construction and ensure pedestrian/bicyclist/motor safety, there will be temporary trail and road closures. The road closure is anticipated to last for 3 months and trail closure is anticipated to last for 4 months. Under design.	2/16/2017
2	Establishment of Bike Lanes on Mary Avenue (Evelyn to Maude)	Nguyen	Construction 2017	Construction anticipated to begin in Spring 2017.	2/16/2017
3	East-West Channel Trail	Abbas	Annual	Feasibility study/concept plan for the West Channel Trail corridor capital project approved by Council. East and West Channel trail concepts provided to SCVWD for inclusion in flood control project. City can't begin on trail projects until SCVWD is done with the flood control project. SCVWD plans to complete the project in 2017/2018.	2/16/2017
4	Priority Development Area Grants	Abbas, Uribe, Pineda, Zulueta	Fall, 2017	Mathilda Avenue Plan Line is completed. Precise Plan for El Camino Real is on-going.	2/16/2017
5	Bernardo Caltrain Under-crossing	R. Lo	TBD	A Feasibility Study completed in 2004 was accepted by the City Council. The project is included in VTP 2040, is listed as a Tier 1 project in the 2008 Countywide Bicycle Plan, and is included in the City's Traffic Impact Fee at a cost of \$9.5 million (\$2013). The project was also included in the preliminary bicycle-pedestrian project list for VTA's Envision Silicon Valley at a cost of \$9.8 (\$2017). This list is intended to be funded by Measure B, which passed in November 2016. In 2016, an OBAG grant in the amount of \$500,000 was awarded for environmental review and preliminary concept design. An RFP for environmental review and preliminary concept design (with the option to augment the scope to include 100% design) will be released in early 2017.	1/19/2017
6	Utility Bill Insert	Shariat	Annual	BPAC to review proof during June 2017 meeting, Scheduled to go out in July/Aug.	1/19/2017
7	Bike to Work Day	Shariat	Annual	Bike to Work Day scheduled for May 11, 2017.	1/19/2017
8	Safe Routes to Schools Projects	Price	Design, March 2017	Safe Route to School Comprehensive Pedestrian Infrastructure Improvements project underway. Project funds is \$1.9 Million. Project plans will be done by March 2017 and ready to bid in Summer 2017.	1/19/2017
9	Stevens Creek Trail	Steffens	TBD	Next steps for the Stevens Creek Trail Project are to develop a Master Plan (including environmental review) for the selected routes. Actions as approved by City Council are to: 1) collaborate with the City of Mountain View to seek out grant funding for Segment 1 – Dale / Heatherstone Bridge to Fremont Avenue; and 2) to collaborate with the cities of Cupertino and Los Altos to seek out grant funding for improvements to Segment 3 at the Homestead Road / SR 85 Bridge. Recent passage of Measure B appears to be a good potential funding source and staff is following this and other transportation grant sources as potential opportunities.	1/19/2017
10	Establishment of Bike Lanes on Mary Avenue (Fremont to Evelyn)	Nguyen	N/A	Construction completed in November 2016.	12/15/2016
11	One Bay Area Grants	Abbas	2016	Updates provided in December 2016.	12/15/2016
12	Vision Zero Plan	Garcia	N/A	Proposals from consultants are currently under review.	12/15/2016
13	Road Overlay, Slurry, Reconstruction & Chip Schedule	T. Pineda	Annual	Transmitted at Feb. 2016 BPAC meeting.	4/14/2016