



# City of Sunnyvale

## Notice and Agenda - Final Heritage Preservation Commission

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Wednesday, March 1, 2017

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### CALL TO ORDER

### SALUTE TO THE FLAG

### ROLL CALL

### PRESENTATION

### ORAL COMMUNICATIONS

### CONSENT CALENDAR

1. A [17-0272](#) Approve the Heritage Preservation Commission Meeting Minutes of January 11, 2017

**Recommendation:** Approve the Heritage Preservation Commission Meeting Minutes of January 11, 2017 as submitted.

### PUBLIC HEARINGS/GENERAL BUSINESS

### STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

### NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

### INFORMATION ONLY REPORTS/ITEMS

2. Recap of the 2017 City Council Study Issues Workshop
3. Certified Local Government Workshop – March 24
4. Training Video

### ADJOURNMENT



# City of Sunnyvale

## Agenda Item

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**17-0272**

**Agenda Date:** 3/1/2017

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**SUBJECT**

Approve the Heritage Preservation Commission Meeting Minutes of January 11, 2017

**RECOMMENDATION**

Approve the Heritage Preservation Commission Meeting Minutes of January 11, 2017 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft Heritage Preservation Commission

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Wednesday, January 11, 2017

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Michitaka called the meeting to order at 7:00 p.m.

### **SALUTE TO THE FLAG**

Chair Michitaka led the Salute to the Flag.

### **ROLL CALL**

Chair Michitaka noted Comm. Mouritsen's planned absence.

**Present:** 5 - Chair Mike Michitaka  
Vice Chair Hannalore Dietrich  
Commissioner Dawn Hopkins  
Commissioner Dixie Larsen  
Commissioner Kenneth Valenzuela  
**Absent:** 1 - Commissioner Dale Mouritsen

### **PRESENTATION**

None

### **ORAL COMMUNICATIONS**

None

### **CONSENT CALENDAR**

**1.A.**     [17-0038](#)     Approve the Heritage Preservation Commission Meeting Minutes of December 7, 2016

Comm.Hopkins made a motion to approve the Draft Heritage Preservation Commission Meeting Minutes of December 7, 2016 with a minor clarification; to clarify she was referring to Heritage Tree #106 in the third paragraph of page three.

Comm. Valenzuela seconded. Motion carried by the following vote:

**Yes:** 5 - Chair Michitaka  
Vice Chair Dietrich  
Commissioner Hopkins  
Commissioner Larsen  
Commissioner Valenzuela

**No:** 0

**Absent:** 1 - Commissioner Mouritsen

### **PUBLIC HEARINGS/GENERAL BUSINESS**

**2.**        [17-0037](#)        Review of Code of Ethics and Conduct

Noren Caliva-Lepe, Senior Planner, noted the Code of Ethics was distributed as an annual review.

**3.**        [17-0039](#)        Discussion and Adoption of Final 2017 Work Plan

Ms. Caliva-Lepe summarized the 2017 Work Plan and said that a February meeting will not be needed as there are no upcoming permit applications. She discussed possible training topics and asked if the Commission had any suggestions.

Comm. Larsen noted interest in historic architecture training.

Comm. Dietrich noted a conversation with the Mayor regarding Heritage Resources (tree) and suggested that training regarding the City's Heritage Resources would be useful. Comm. Dietrich also expressed interest in a possible City walking tour and an art gallery.

Chair Michitaka noted that a tour of the Sunnyvale Heritage Park Museum may be a good training opportunity and training regarding the Eichler homes and the neighborhoods.

Comm. Larsen noted that many Heritage Resources in the City are spread around the City and a "driving tour" may be more appropriate.

Comm. Larsen noted interest in Eichler neighborhoods and the possibility of a heritage designation. Ms. Caliva-Lepe explained that the issue would be best as a study issue, not for training.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES****NON-AGENDA ITEMS & COMMENTS**

None

**-Commissioner Comments**

None

**INFORMATION ONLY REPORTS/ITEMS****4. Update on Butcher's Corner Heritage Tree Study**

Ms. Caliva-Lepe updated the Commission that City Council approved to designate four of the six proposed trees as a Heritage Resource within the Butchers Corner project. She further summarized the Butchers Corner proposal.

Comm. Larsen clarified that a proposed hotel has been approved across from the Butchers Corner project (formerly known as Summerwinds Nursery) on the northwest corner of El Camino Real and Wolfe Road.

**ADJOURNMENT**

Chair Michitaka adjourned the meeting at 7:48 p.m.