



# City of Sunnyvale

## Notice and Agenda

### Housing and Human Services Commission

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Wednesday, March 22, 2017

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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#### **CALL TO ORDER**

#### **SALUTE TO THE FLAG**

#### **ROLL CALL**

#### **ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.*

#### **CONSENT CALENDAR**

- 1.A [17-0282](#) Approve the Housing and Human Services Commission Meeting Minutes of November 16, 2016

**Recommendation:** Approve the Housing and Human Services Commission Minutes of November 16, 2016 as submitted.

- 1.B [17-0284](#) Approve the Housing and Human Services Commission Meeting Minutes of February 22, 2017

**Recommendation:** Approve the Housing and Human Services Commission Minutes of February 22, 2017 as submitted.

- 1.C [17-0283](#) Approve 2017 Draft Master Work Plan

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2      [17-0300](#)      Evaluations and Funding Recommendations for FY 2017-18  
Human Services Grants and CDBG Capital Project Loans

**Recommendation:** Staff recommends Alternative 1 for the reasons explained in the staff report. However, the Commission may recommend Alternative 2, if a slightly different funding allocation is desired. If so, the Commission should specify which recommended awards should be modified, and by what amount, without exceeding the amount of funding estimated to be available.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

### **NON-AGENDA ITEMS & COMMENTS**

-Commissioner Comments

-Staff Comments

### **ADJOURNMENT**

*Notice to the Public:*

*Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.*

*Agenda information is available by contacting Edith Alanis at (408) 730-7254. Agendas and associated reports are also available on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Edith Alanis at (408) 730-7254. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))*



# City of Sunnyvale

## Agenda Item

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**17-0282**

**Agenda Date: 3/22/2017**

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**SUBJECT**

Approve the Housing and Human Services Commission Meeting Minutes of November 16, 2016

**RECOMMENDATION**

Approve the Housing and Human Services Commission Minutes of November 16, 2016 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft

### Housing and Human Services Commission

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Wednesday, October 19, 2016

7:00 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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#### Special Meeting

#### **CALL TO ORDER**

Vice Chair Kwok called the meeting to order at 7:05 p.m.

#### **SALUTE TO THE FLAG**

Vice Chair Kwok led the salute to the flag.

#### **ROLL CALL**

**Present:** 4 - Vice Chair Minjung Kwok  
Commissioner Diana Gilbert  
Commissioner Joshua Grossman  
Commissioner Narendra Pathak

**Absent:** 2 - Chair Patti Evans  
Commissioner Elinor Stetson

**Chair Patti Evans (excused absence)**  
**Commissioner Elinor Stetson (excused absence)**  
**Council Liaison Jim Griffith (present)**

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

**1.A**      [16-0967](#)      Approve the Housing and Human Services Commission  
Meeting Minutes of September 21, 2016

Vice Chair Kwok asked if anyone wanted to pull an item from the consent calendar for discussion. No one did. Vice Chair Kwok asked for a motion.

MOTION: Commissioner Pathak moved and Commissioner Grossman seconded the motion to Approve the Housing and Human Services Commission Minutes of

September 21, 2016 as submitted.

The motion carried by the following vote:

**Yes:** 4 - Vice Chair Kwok  
Commissioner Gilbert  
Commissioner Grossman  
Commissioner Pathak

**No:** 0

**Absent:** 2 - Chair Evans  
Commissioner Stetson

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**      [16-0743](#)      Biennial Review of Priority Needs for Human Services and  
Recommendation to City Council

Housing Officer Suzanne Isé provided the staff report.

Public hearing opened at 7:21 p.m.

The following human services agency representatives spoke briefly on behalf of their agencies. They thanked the City for providing funding for their programs in the past and described the services they provide and the current needs in the community. Some of the speakers suggested that the commission recommend to Council to allocate additional funding to meet increased needs.

Bill Wilson Center Chief Community Resources Officer Pilar Furlong;  
Sunnyvale Community Services Executive Director Marie Bernard;  
Downtown Streets Team Project Manager Greg Pensinger;  
Project Sentinel Director of Dispute Resolution Programs Sandra DeLateur;  
Project Sentinel Executive Director Ann Marquart;  
Friends of Vision Literacy Executive Director Pat Lawson-North; and  
Silicon Valley Independent Living Center Community Advocate Christine Fitzgerald.

In addition, several agencies, including Abilities United, Catholic Charities of Santa Clara County Day Break Cares Program, Senior Adults Legal Assistance and Live Oak Adult Day Care provided written comments and information on their agencies and services prior to the meeting.

Public hearing closed at 7:48 p.m.

After some discussion and questions of staff from the commissioners, Vice Chair Kwok asked for a motion.

MOTION: Commissioner Gilbert moved and Commissioner Pathak seconded the motion to recommend Alternatives 1 and 4. 1) Recommend to City Council the list of priority needs as shown in the staff report, excerpted from the 2015-2020 ConPlan; and 2) Recommend a supplemental funding amount of a) \$120,000, if the planned amount in the 20-year Resource Allocation Plan amount of \$100,000 is adjusted for Consumer Price Index (CPI) from 2008; or b) \$135,000 to maintain the current level allocated in the last two-year cycle; or c) \$150,000 if the current \$135,000 is adjusted for CPI.

FRIENDLY AMENDMENT: Commissioner Grossman asked to amend the motion to state that the list of priority needs include consideration of other client and service types not listed, as appropriate or necessary. Commissioner Gilbert and Commissioner Pathak accepted the friendly amendment.

The motion carried by the following vote:

**Yes:** 4 - Vice Chair Kwok  
Commissioner Gilbert  
Commissioner Grossman  
Commissioner Pathak

**No:** 0

**Absent:** 2 - Chair Evans  
Commissioner Stetson

**3**      [16-0975](#)      Forward recommendation to the City Council related to the Horizon 2035 Land Use and Transportation Element

Community Development Director Trudi Ryan and Planner Dana Hoffman provided the staff report.

Public hearing opened at 8:32 p.m.

No speakers present.

Public hearing closed at 8:32 p.m.

After some discussion and questions of staff, Vice Chair Kwok asked for a motion.

MOTION: Commissioner Pathak moved and Commissioner Grossman seconded the motion to Recommend to Council Alternative 1: Adoption of the Horizon 2035 Land Use and Transportation Element.

FRIENDLY AMENDMENT: Commissioner Gilbert suggested to amend the motion to Alternative 2: Adoption of the Horizon 2035 Land Use and Transportation Element, with the modification that Council and staff consider a more balanced job to housing ratio somewhere between the ratio in Alternative 2 of the EIR and the ratio in the report. Commissioner Pathak and Commissioner Grossman accepted the friendly amendment.

The motion carried by the following vote:

**Yes: 4 -** Vice Chair Kwok  
Commissioner Gilbert  
Commissioner Grossman  
Commissioner Pathak

**No: 0**

**Absent: 2 -** Chair Evans  
Commissioner Stetson

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Staff noted that any study issue suggested at this meeting would be considered next year. The commissioners had none.

#### **NON-AGENDA ITEMS & COMMENTS**

##### **-Commissioner Comments**

None.

##### **-Staff Comments**

Staff reminded the commissioners that the next meeting will be on November 16, 2016, and noted that the Conversion Impact Report for Blue Bonnet mobile home park was scheduled for the November meeting.

#### **ADJOURNMENT**

Vice Chair Kwok adjourned the meeting at 8:45 p.m.



# City of Sunnyvale

## Agenda Item

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**17-0284**

**Agenda Date:** 3/22/2017

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**SUBJECT**

Approve the Housing and Human Services Commission Meeting Minutes of February 22, 2017

**RECOMMENDATION**

Approve the Housing and Human Services Commission Minutes of February 22, 2017 as submitted.





# City of Sunnyvale

## Meeting Minutes - Draft

### Housing and Human Services Commission

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Wednesday, February 22, 2017

7:00 PM

Council Chambers / West Conference  
Room, City Hall, 456 W. Olive Ave.,  
Sunnyvale, CA 94086

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#### **CALL TO ORDER**

Vice Chair Kwok called the meeting to order at 7:01 p.m.

#### **SALUTE TO THE FLAG**

Vice Chair Kwok led the salute to the flag.

#### **ROLL CALL**

**Present:** 3 - Vice Chair Minjung Kwok  
Commissioner Diana Gilbert  
Commissioner Elinor Stetson

**Absent:** 2 - Chair Patti Evans  
Commissioner Joshua Grossman

**Chair Patti Evans (excused absence)**

**Commissioner Joshua Grossman (excused absence)**

**Council Liaison Glenn Hendricks (absent)**

#### **PRESENTATION**

[17-0254](#) Proposals for CDBG Human Services Funding for FY 2017-18  
and FY 2018-19, and for CDBG/HOME Capital Project Loans  
for FY 2017-18

Housing Officer Suzanne Isé noted that this item was just a presentation and did not require any action at this time.

The following speakers briefly presented their proposals and asked for funding consideration. Those that have previously received funding from the City thanked the Commission for its past support of their programs.

1. Tanis Crosby, YWCA Silicon Valley: Domestic Violence Support Network.
2. Molly Current, Project Sentinel and Law Foundation of Silicon Valley: Fair Housing Services

3. Becky Cooper, Friends for Youth: Youth Intervention Services, Mentoring Program for Disadvantaged Youth.
4. Amanda Olson and Martin Chavez, Downtown Streets Team: Work First Sunnyvale for homeless and extremely low-income individuals.
5. Marie Bernard, Sunnyvale Community Services: Year-Round Food Program.
6. Maureen Damrel, Downtown Streets Team: City-Wide Homeless Outreach and Community Engagement.
7. Dan Schmid and Debra Chavez, LifeMoves: Shelter Services for Homeless Families and Individuals.
8. Debbie Witt and Tom Morse, First United Methodist Church: Senior Nutrition Program.
9. Craig King, Greater Opportunities: Cortez Semi-Independent Living Program, Rehabilitation of Cortez Apartments.
10. Teresa Johnson, The Health Trust: Meals on Wheels Program for Homebound Adults.
11. Milton Cadena, Catholic Charities of Santa Clara County: Day Break Cares Adult Day Care Program.
12. Maryanne McGlothlin, Family and Children Services: Counseling for At-risk Youth at the Columbia Neighborhood Center (CNC).
13. Jo Bailard, Abilities United: Adult Services.
14. Georgia Bacil, Senior Adults Legal Assistance (SALA): Free Legal Assistance for Sunnyvale Seniors.
15. Pilar Furlong, Bill Wilson Center: Counseling Program for Families & Individuals.
16. Kelvin Quan, MayView Community Health Center: Primary Healthcare Services.
17. Patricia Lawson-North, Friends of Vision Literacy: English Language Development Classes.
18. Laura Clendaniel, Healthier Kids Foundation: Vision First Program.
19. Colleen Hudgen, Live Oak Adult Day Services: Adult Day Care, Cupertino Center.
20. Wanda Hale, Catholic Charities of Santa Clara County: Long Term Care Ombudsman Program.

Following the presentations, staff thanked all the presenters for participating.

### **ORAL COMMUNICATIONS**

None.

### **CONSENT CALENDAR**

Vice Chair Kwok noted that the commission did not have a quorum present,

therefore the consent calendar would be considered at the March 22 meeting.

- 1.A**      [16-1137](#)      Approve the Housing and Human Services Commission Meeting Minutes of November 16, 2016

*Deferred to March 22 meeting due to lack of quorum.*

Approve the Housing and Human Services Commission Minutes of November 16, 2016 as submitted.

- 2**            [16-1138](#)      Approve 2017 Draft Master Work Plan

*Deferred to March 22 meeting due to lack of quorum.*

### **PUBLIC HEARINGS/GENERAL BUSINESS**

None.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

### **NON-AGENDA ITEMS & COMMENTS**

None.

#### **-Commissioner Comments**

None.

#### **-Staff Comments**

None.

### **ADJOURNMENT**

Vice Chair Kwok adjourned the meeting at 8:15 p.m.



# City of Sunnyvale

## Agenda Item

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**17-0283**

**Agenda Date: 3/22/2017**

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Approve 2017 Draft Master Work Plan

# Draft 2017 Master Work Plan

## Housing and Human Services Commission Annual Calendar

Meeting Date	Agenda Item/Issue
January 25	<i>No meeting</i>
February 22	Presentation: Proposals for CDBG Human Services funding for FY 2017-18 and FY 2018-19 and CDBG/HOME Capital Project Loans for FY 2017-18
March 22	1. Public Hearing: Recommended Funding of CDBG Human Services Grants and CDBG/HOME Capital Project Loans
April 19*	1. Public Hearing: Consider MidPen Housing Proposal for \$2.6 Million in Housing Mitigation Funds for Rehabilitation of Eight Trees Apartments at 183 Acalanes Drive. 2. Public Hearing: Draft FY 2017-2018 HUD Action Plan
May 24	1. Public Hearing: Accessory Dwelling Unit Study 2. Annual Budget Review
<i>June 28</i>	<i>No meeting</i>
July 26	1. Election of Officers for FY 2017-2018.
<i>August 23</i>	<i>No meeting</i>
September 20	1. Propose and/or review new Study Issues and Budget Issues 2. Public Hearing: Review of Consolidated Annual Performance Evaluation Report (CAPER) on CDBG and HOME grants. 3. Annual Review of Code of Ethics
<i>October 25</i>	<i>No meeting</i>
November 15*	1. Rank Study Issues
<i>December 27</i>	<i>No meeting</i>

\* Special Meetings

Other Items:

- El Camino Real Corridor Plan - Date TBD

PLEASE NOTE: Consent Calendar items are not listed on the Work Plan.



# City of Sunnyvale

## Agenda Item

17-0300

Agenda Date: 3/22/2017

### MEMORANDUM TO HOUSING AND HUMAN SERVICES COMMISSION

#### **SUBJECT**

Evaluations and Funding Recommendations for FY 2017-18 Human Services Grants and CDBG Capital Project Loans

#### **BACKGROUND**

The City received 18 proposals for human services funding and two capital project proposals in response to the Request for Proposals (RFP) issued in January 2017. A list of the proposals is provided in Attachment 1, and the full proposals are available online at [HUDPrograms.inSunnyvale.com](http://HUDPrograms.inSunnyvale.com). The staff scoring committee, consisting of several Community Development Department staff members, evaluated the proposals based on the requirements and evaluation criteria in Council Policies 5.1.3: Human Services, as well as the unmet and priority needs described in the City's 2015-2020 Consolidated Plan, and using the scoring system provided in the RFPs.

#### **Priority Needs for Human Services**

The Commission and Council confirmed in November 2016 that the list of priority needs in the 2015 Consolidated Plan continues to be valid, therefore the human services proposals had to describe how they address one or more of these priority needs:

- A. Basic needs (such as food, shelter, transportation, health & mental health care, employment assistance/training, child care, etc.).
- B. After school or intervention programs to provide youth with positive alternatives to drugs, violence, and/or gangs (i.e., recreational, mentoring, educational, and career-building activities).
- C. Mental health, addiction and substance abuse counseling, particularly for youth and those exiting institutions.
- D. Other specialized supportive services as may be requested by the community, such as foreclosure assistance, legal assistance for seniors and others, and other specialized human services, such as those currently supported by the City, or those that may address a new or unmet priority need.

In addition, programs proposed for funding must verify that the funds will be used to serve primarily lower-income clients (at least 51% of clients).

#### **Eligible Capital Projects**

CDBG capital project proposals may include housing rehabilitation, economic development activities, public facilities and infrastructure improvements, site acquisition, commercial building rehabilitation, and several other rather obscure types of projects listed in the CDBG statutes. Any of the project types must show clear evidence that they will "primarily benefit" low income residents. This means at

least 51% of the users of the facility to be improved, or beneficiaries of the activity (loan recipient, occupants of housing to be improved, job training program participants etc.) must be lower-income.

### Available Funding for FY 2017-18

For the current fiscal year (2016-17) the City received a CDBG entitlement grant from the U.S. Department of Housing and Urban Development (HUD) of \$1,037,051. This year, there is increased uncertainty regarding the amount of CDBG funds localities might receive, because Congress has not yet appropriated funding for the entire federal fiscal year (FFY) 2017 (October 1, 2016 through September 30, 2017), which would provide the funding for the City's FY 2017-18 CDBG grant. Instead, Congress passed a continuing resolution in December to fund the first part of FFY 2017, and will need to pass another continuing resolution by mid-April in order to provide full funding for the year, in order for HUD to fund the City's 2017 CDBG grant. So far there has been no bill introduced in Congress to show what funding level is proposed for the remaining part of FFY 2017. HUD staff has informed its grantees, including City staff, that they may not be able to follow the usual schedule in preparing their Action Plans this year due to the delay in federal appropriations, and that they should be prepared to adopt plans with contingency provisions to allow for adjustments in case appropriations are not consistent with the prior year. HUD expects a Continuing Resolution (CR) to be released in Congress within several weeks to provide the remaining funding needed for FFY 2017. As a note, most of the recent news coverage about HUD budget cuts has been regarding the federal budget for FFY 2018, not the budget for the remainder of FFY 2017.

Consistent with HUD guidance, staff has developed the draft funding allocations based on an assumption that CDBG funding will remain approximately the same as last year, but is aware that this may prove to be incorrect and adjustments may be required later in the process (e.g., prior to the next HHSC meeting). Due to the amount of uncertainty, staff has attempted to keep the recommended allocations as simple as possible to allow for relatively straightforward adjustments later, if needed.

In addition to the new grant amount, whatever it ultimately may be, staff estimates that approximately \$170,000 in CDBG program income will be received by the end of the current fiscal year. Program income consists of loan payments on prior CDBG loans, as well as interest accrued in the fund. So far this fiscal year, the City has received \$150,000 in program income, and the remaining \$20,000 is what staff expects to receive by June 30, 2017.

<b>ESTIMATED Funds Available for FY 2017-18</b>	<b>CDBG</b>	<b>Change from Prior Year</b>
Entitlement Grant	\$1,037,000	0%
FY 16-17 Program Income (PI)	\$170,000	-32%
<b>Total Grant + PI</b>	<b>\$1,207,000</b>	
Maximum Funds Available for Human Services 15% of Sum of Grant + PI	\$181,050	
Funds Available for Capital Projects*	\$550,000	

\* "Funds available for capital projects" does not include activities funded outside of the RFP process, such as the Home Improvement Program, public facilities projects, and program administration.

CDBG regulations limit public services funding to no more than 15% of the City's FY 2017-18 CDBG grant, plus 15% of CDBG program income received in the current fiscal year (FY 2016-17). Based on this formula, as shown in the table above, staff estimates that approximately \$180,000 will be available for public services for next year.

### **Supplemental General Funds for Human Services**

For many years Council has augmented the CDBG public services funding with general funds, referred to as the "supplemental general funds" for human services. In November 2016, Council set a tentative funding threshold of \$100,000 in supplemental General Funds for next fiscal year's human services grants. This amount, established so that staff and the Commission will have a general idea of approximately how much funding will be available, will be confirmed or modified by Council during the final budget hearings in June. If the general fund amount stays the same and the estimated CDBG funding described above is granted, a total of \$280,000 in CDBG and General Funds could be available next year for human services grants. The maximum amount available for any single human services grant is set by Council policy at 25% of the total funds available for human services, which would be approximately \$70,000, based on an estimated total of \$280,000. Staff expects more information to be released on the federal budget proposals within the next week; staff may have an updated estimate to share by the time the HHSC meeting occurs.

In 2015, the HHSC proposed a budget issue suggesting that the supplemental funding amount shown in the Resource Allocation Plan (RAP) should be indexed to the consumer price index (CPI) to adjust for inflation. This suggestion was considered during the City's FY 2016/17 Budget hearings as Budget Supplement No. 6, and was deferred to the FY 2017/18 budget deliberations, which will occur in May 2017.

### **Human Services Proposals**

The staff scoring committee reviewed the proposals, discussed their strengths and weaknesses, and reviewed the financial information provided. The committee met to discuss the proposals, eligibility and completeness requirements, scoring, and possible funding scenarios. Each member of the committee independently scored each proposal, and their scores for each proposal were averaged. Staff then ranked the proposals by average score, as shown in Attachments 2 and 3.

Of the 18 human services proposals received, six proposals requested a total of \$276,460 in CDBG funding, which exceeds the CDBG amount available by nearly \$100,000. The remaining proposals requested a total of \$213,879 in General funds, which exceeds the GF amount by nearly \$114,000. One of the CDBG proposals (fair housing services), is eligible for funding with CDBG administrative funds, to the extent those may be available, therefore staff recommends funding it from that source, as was done in prior years, so that the human services funds can be maximized for the other proposals.

### **CDBG Recommendations**

As shown on Attachment 2, for the CDBG applicants, staff recommends funding the top-ranked proposal at the maximum grant limit (\$70,000) and the remaining proposals at the minimum grant amount (\$25,000)-to be able to avoid cutting any of the programs. One of the applicants is in a unique situation in that their program is eligible for either administrative or human services funding. For this applicant staff is recommending funding half of their grant from the human services funding and the other half from administrative funds. If the City's final grant amount is significantly lower than the estimate shown above, staff may recommend dropping one or more of the lower-scoring



proposals and/or adjusting the recommended funding for one or more of these proposals.

#### General Fund (GF) Recommendations

The concept used for this group was to fund as many of the eligible, complete proposals received, in ranked order by score, with the minimum grant amount (\$10,000), which is what most of these applicants received in the prior year. Based on the available amount of \$100,000, this meant that ten grants of \$10,000 could be funded. This resulted in all but two of the GF proposals being funded, with no funds left over. In the last funding cycle, two \$5,000 grants were approved at half of the minimum amount required by Council policy (total of \$10,000). Shortly after the start of the first grant year, one of those grantees complained to staff about the administrative requirements, such as required liability insurance coverage, being too burdensome for such a small grant. That agency did not apply for funding this cycle. Staff continues to recommend that no grants be funded at less than the minimum \$10,000 amount as experience has shown that grants of less than that amount are not cost-effective for the grantee or the City.

#### **Capital Project Proposals**

Two capital project proposals were received, as shown below. One proposal was for CDBG funds for an economic development activity that has been funded in several prior years, and the other requested CDBG Revolving Loan funds (RLF) for rehabilitation of a six-unit affordable rental property for disabled tenants. These proposals are available online at [HUDPrograms.inSunnyvale.com](http://HUDPrograms.inSunnyvale.com).

Sufficient funds are estimated to be available for both capital project proposals at or near the amounts requested. Due to the uncertainty noted above regarding the City's CDBG grant amount for next year, staff recommends funding the WorkFirst Sunnyvale proposal at the same amount it received for the current fiscal year. The new proposal for rental housing rehabilitation is eligible for funding with RLF funds, which are already in the City's possession. Staff recommends funding that proposal in the amount requested, however the applicant has informed staff that they may rescind this request as it appears another funding source may be able to fully fund this project without any City funding required. Staff expects to receive confirmation of that before the next HHSC meeting, in which case this proposal will be removed from the draft Action Plan.

Applicant	Proposal	Funding Type	Amount Requested	Recommended Award
Sunnyvale Community Services	WorkFirst Sunnyvale	CDBG	\$410,211	\$404,000
Greater Opportunities for the Developmentally Disabled	Cortez Rental Housing Rehabilitation Project	CDBG RLF	\$150,000	\$150,000
<b>Total</b>			<b>\$560,211</b>	<b>\$554,000</b>

#### **Process for Final Approval**

Staff will include the HHSC's CDBG funding recommendations in the draft FY 2017-18 Action Plan, which will be considered by the HHSC at its regular meeting in April. At that time the HHSC may make changes to the funding recommendations if needed, such as if new information becomes available regarding the federal appropriations for the City's CDBG entitlement grant. The

Commission's recommendations for GF human services awards will not be included in the Action Plan, which only covers HUD funds, but will be included in the same Report to Council as a separate attachment. Council will consider all of the funding recommendations and make a final decision at its regular meeting on May 9, 2017. Public hearings will be held prior to any action on these items at each meeting. Awards will not become final until after Council adopts the final 2017-18 budget and HUD approves the City's 2017 Action Plan.

### **ALTERNATIVES**

1. Recommend funding the human services proposals in the amounts shown in Attachments 2 and 3 and the capital project proposals as shown in the table above.
2. Recommend funding one or more of the proposals with a different amount(s) than those recommended by staff under Alternative 1, not to exceed the total amount of funding estimated to be available for each type of proposal and/or funding source.

### **RECOMMENDATION**

Staff recommends Alternative 1 for the reasons explained in the staff report. However, the Commission may recommend Alternative 2, if a slightly different funding allocation is desired. If so, the Commission should specify which recommended awards should be modified, and by what amount, without exceeding the amount of funding estimated to be available.

Prepared by: Katrina L. Ardina, Housing Programs Analyst  
Reviewed by: Suzanne Isé, Housing Officer  
Reviewed by: Trudi Ryan, Director, Community Development

### **ATTACHMENTS**

1. List of Proposals
2. Human Services: Recommended CDBG Grants
3. Human Services: Recommended General Fund Grants

## List of Proposals

ATTACHMENT 1

Agency Name	Funding Amount Requested		Program
	CDBG	GF	
Bill Wilson Center	\$ 35,000		Family & Individual Counseling
First United Methodist Church of Sunnyvale	\$ 31,460		Sunnyvale Senior Nutrition
Law Foundation of Silicon Valley	\$ 30,000		Sunnyvale Fair Housing Services
LifeMoves	\$ 75,000		Shelter Operations
Sunnyvale Community Services	\$ 80,000		Sunnyvale Residents
YWCA of Silicon Valley	\$ 25,000		Domestic Violence-Support Network
Abilities United		\$ 12,073	Adult Services
Catholic Charities of Santa Clara County		\$ 15,000	Day Break Cares-Adult Day Care Program
Catholic Charities of Santa Clara County		\$ 20,000	Long Term Care Ombudsman
Downtown Streets, Inc		\$ 24,177	City Wide Homeless Outreach and Community Engagement
Family & Children Services of Silicon Valley		\$ 24,480	Sunnyvale Youth & Family Counseling Program
Friends for Youth		\$ 24,650	Mentoring Services: A Positive Alternative for Sunnyvale Youth
Friends of Vision Literacy		\$ 10,500	English Language Development Class
Healthier Kids Foundation of Santa Clara County		\$ 14,000	VisionFirst
The Health Trust		\$ 24,000	Meals on Wheels
Live Oak Adult Day Services		\$ 10,000	Adult Day Care - Cupertino Center
MayView Community Health Center		\$ 24,999	and Low-Income Sunnyvale
SALA		\$ 10,000	Legal Assistance to Sunnyvale Elders
<b>Total Requested</b>	<b>\$ 276,460</b>	<b>\$ 213,879</b>	
<b>Funds Available</b>	<b>\$ 180,000</b>	<b>\$ 100,000</b>	
Total Requested in Excess of Available Funds	\$ 96,460	\$ 113,879	

Human Services:  
Recommended CDBG Grants

ATTACHMENT 2

CDBG Applicant	Program	Staff Recommendation	Funding Amount Requested	Difference	Average Score	Current FY Grant
Sunnyvale Community Services	Food Assistance for Low-Income Sunnyvale Residents	\$ 70,000	\$ 80,000	\$ (10,000)	95	\$ 75,000
YWCA of Silicon Valley	Domestic Violence - Support Network	\$ 25,000	\$ 25,000	\$ -	91	\$ 25,000
First United Methodist Church of Sunnyvale	Sunnyvale Senior Nutrition	\$ 25,000	\$ 31,460	\$ (6,460)	87	\$ 15,000
LifeMoves	Homeless Shelter Operations	\$ 25,000	\$ 75,000	\$ (50,000)	85	\$ 50,000
Bill Wilson Center	Family & Individual Counseling	\$ 25,000	\$ 35,000	\$ (10,000)	78	\$ 25,000
Law Foundation of Silicon Valley	Fair Housing Services*	\$ 20,000	\$ 30,000	\$ (10,000)	77	\$ 20,000
<b>Total Recommended Grants</b>		\$ 190,000	\$ 276,460	\$ (86,460)	85	\$ 210,000
<b>Total CDBG HS Funds Available</b>		<b>\$ 180,000</b>				
<i>Estim. CDBG Admin Funds (Fair Housing Only)</i>		<i>\$ 10,000</i>				
Total Funds Available		\$ 190,000				

\* This grant recommended to be split 50/50 between CDBG Admin and Human Services funding.

Human Services:  
Recommended General Fund Grants

ATTACHMENT 3

GF Applicant	Program	Staff Recommend- ation	Amount Requested	Difference	Average Score	Current FY Grant
Catholic Charities of Santa Clara County	Long Term Care Ombudsman	\$ 10,000	\$ 20,000	\$ (10,000)	86	\$ 10,000
The Health Trust	Meals on Wheels	\$ 10,000	\$ 24,000	\$ (14,000)	85	\$ 16,000
Abilities United	Adult Services	\$ 10,000	\$ 12,073	\$ (2,073)	85	\$ 10,000
Live Oak Adult Day Services	Adult Day Care, Cupertino Center	\$ 10,000	\$ 10,000	\$ -	82	\$ 5,000
SALA	Legal Assistance to Sunnyvale Elders	\$ 10,000	\$ 10,000	\$ -	81	\$ 10,000
Catholic Charities of Santa Clara County	Day Break Cares: Adult Day Care Program	\$ 10,000	\$ 15,000	\$ (5,000)	81	\$ 10,000
Friends for Youth	Mentoring Services: A Positive Alternative for Sunnyvale Youth	\$ 10,000	\$ 24,650	\$ (14,650)	76	\$ 15,000
Friends of Vision Literacy	English Language Development Class	\$ 10,000	\$ 10,500	\$ (500)	74	\$ 10,000
Downtown Streets, Inc	City-wide Homeless Outreach and Community Engagement	\$ 10,000	\$ 24,177	\$ (14,177)	72	\$ -
Family & Children Services of Silicon Valley	Youth & Family Counseling Program	\$ 10,000	\$ 24,480	\$ (14,480)	72	\$ 14,000
Healthier Kids Foundation of Santa Clara County	VisionFirst	\$ -	\$ 14,000	\$ (14,000)	68	\$ 10,000
MayView Community Health Center	On-site Lab Services for Uninsured and Low-Income Residents	\$ -	\$ 24,999	\$ (24,999)	65	\$ -
Total Funds Available (Estimate)		\$ 100,000	\$ 213,879	\$ (113,879)		
Total Recommended Grants		\$ 100,000				