



City of Sunnyvale

Notice and Agenda Housing and Human Services Commission

Wednesday, July 26, 2017

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1.A [17-0635](#) Approve the Housing and Human Services Commission Meeting Minutes of May 24, 2017

Recommendation: Approve the Housing and Human Services Commission Minutes of May 24, 2017 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [17-0764](#) Discussion of Accessory Dwelling Unit Development Standards
- 3 [17-0629](#) Election of Officers for FY 2017-2018

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Edith Alanis at (408) 730-7254. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Edith Alanis at (408) 730-7254. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))



City of Sunnyvale

Agenda Item

17-0635

Agenda Date: 7/26/2017

SUBJECT

Approve the Housing and Human Services Commission Meeting Minutes of May 24, 2017

RECOMMENDATION

Approve the Housing and Human Services Commission Minutes of May 24, 2017 as submitted.



City of Sunnyvale

Meeting Minutes - Draft

Housing and Human Services Commission

Wednesday, May 24, 2017

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Evans called the meeting to order at 7:03 p.m.

SALUTE TO THE FLAG

Chair Evans led the salute to the flag.

ROLL CALL

Present: 6 - Chair Patti Evans
Vice Chair Minjung Kwok
Commissioner Diana Gilbert
Commissioner Joshua Grossman
Commissioner Avaninder Singh
Commissioner Elinor Stetson

Absent: 1 - Commissioner Ken Hiremath

Commissioner Ken Hiremath (unexcused)
Council Liaison Glenn Hendricks (present)

PRESENTATION

[17-0525](#) Recognition of Service

Chair Evans welcomed and introduced Mayor Glenn Hendricks.

Mayor Hendricks attended the meeting to present Commissioners Gilbert, Kwok and Hiremath with certificates of appreciation for their service on the commission during their current terms which expire on June 30. He also thanked all other commissioners for their service, and announced that Commissioners Gilbert, Kwok and Hiremath had all been reappointed to serve another term on the Housing and Human Services Commission.

He answered some questions from the commissioners and invited them to enjoy the light refreshments that were provided.

[17-0584](#) Introduction of Accessory Dwelling Unit Study

Assistant Planner Shila Behzadiaria gave a brief verbal presentation on a study staff has begun to consider modifications to the development standards for Accessory Dwelling Units (ADUs). This study is part of the 2015-2023 Housing Element Implementation Plan (Program 15) which is scheduled to be completed by the end of 2017. ADUs, also known as granny units, are smaller units, often studios or one-bedrooms, that are separate from the primary residence but on the same lot, and sometimes part of the main structure of the home. ADUs can provide an affordable housing option for some people with relatively minimal impact to single-family neighborhoods.

Ms. Behzadiaria noted that the study was begun in late 2016 due to the City's need to comply with new state legislation. Staff is developing a survey that is scheduled to be published in early June designed to gather input from the community regarding ADUs and their development standards. Two community outreach meetings on this study have been scheduled for June 13, at 11 a.m. and 6:30 p.m., in the City Hall West Conference Room.

She noted that the study findings and alternatives will be brought back to the Commission for a formal public hearing and a recommendation during the July 26 meeting.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

- 1.A** [17-0511](#) Approve the Housing and Human Services Commission
Special Meeting Minutes of April 19, 2017

Chair Evans asked if anyone wanted to discuss the consent calendar. No one did.

Chair Evans asked for a motion.

MOTION: Commissioner Gilbert moved and Commissioner Singh seconded the motion to Approve the Housing and Human Services Commission Minutes of April 19, 2017 as submitted.

The motion carried by the following vote:

Yes: 5 - Chair Evans
Vice Chair Kwok
Commissioner Gilbert
Commissioner Grossman
Commissioner Singh

No: 0

Absent: 1 - Commissioner Hiremath

Abstain: 1 - Commissioner Stetson

Commissioner Stetson abstained because she did not attend the April meeting.

PUBLIC HEARINGS/GENERAL BUSINESS

2 [17-0512](#) Review of Fiscal Year 2017/18 Recommended Budget

Housing Officer Suzanne Isé gave an overview of the housing-related budget sections provided to the commissioners and answered their questions.

After some discussion and clarification questions of staff, Chair Evans opened and closed the public hearing at 9:06 p.m. There were no members of the public present.

Chair Evans asked for a motion.

MOTION: Commissioner Stetson moved and Commissioner Grossman seconded the motion to recommend to Council that they revisit the Housing and Human Services Commission recommendation of funding to the Healthier Kids Foundation for its Vision First program and to MayView Community Clinic to enhance their provision of needed services to the community at large.

The motion carried by the following vote:

Yes: 6 - Chair Evans
Vice Chair Kwok
Commissioner Gilbert
Commissioner Grossman
Commissioner Singh
Commissioner Stetson

No: 0

Absent: 1 - Commissioner Hiremath

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

Commissioner Grossman raised the study issue idea he had suggested at a prior meeting and asked several questions related to it and to the Info-only report provided with the meeting packet (File 17-0545). Staff answered questions and commissioners discussed the topic. There was no motion or vote regarding any new study issues.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

None.

INFORMATION ONLY REPORTS/ITEMS

[17-0545](#) Letters on Immigration Enforcement Issues (Information Only)

ADJOURNMENT

Chair Evans adjourned the meeting at 9:31 p.m.



City of Sunnyvale

Agenda Item

17-0764

Agenda Date: 7/26/2017

Discussion of Accessory Dwelling Unit Development Standards



City of Sunnyvale

Agenda Item

17-0629

Agenda Date: 7/26/2017

Election of Officers for FY 2017-2018