



City of Sunnyvale

Notice and Agenda - Final Board of Library Trustees

Monday, August 7, 2017

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

ROLL CALL

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow board members to take action on an item not listed on the agenda. If you wish to address the board, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1 [17-0608](#) Approve the Board of Library Trustees Meeting Minutes of June 5, 2017

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [17-0610](#) Overview of New Library Website
- 3 [17-0634](#) Election of Officers

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

-Staff Comments

INFORMATION ONLY ITEMS

ADJOURNMENT*Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the Sunnyvale Public Library located at 665 W. Olive Avenue, Sunnyvale, California during normal business hours and in the Library Program Room on the evening of the Board of Library Trustees meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Library Administration at sbarajas@sunnyvale.ca.gov or (408) 730-7314. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Library Administration at (408) 730-7314. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))



City of Sunnyvale

Agenda Item

17-0608

Agenda Date: 8/7/2017

SUBJECT

Approve the Board of Library Trustees Meeting Minutes of June 5, 2017



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, June 5, 2017

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

The meeting was called to order at 7:05 p.m.

ROLL CALL

Present: 5 - Chair Carey Wingyin Lai
Vice Chair Daniel Bremond
Board Member Tina Hwang
Board Member Mark Isaak
Board Member Erika Torres

Board Member Hwang arrived at 7:15 p.m.

Council Liaison Goldman arrived at 7:26 p.m.

PRESENTATION

[17-0551](#) PRESENTATION - Recognition of Service

Non-Agenda Items & Comments, Council Liaison Goldman presented Board Member Torres with a certificate of appreciation and a Sunnyvale Public Library gold card for her service while on the Board.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1 [17-0588](#) Approve the Board of Library Trustees Meeting Minutes of May 15, 2017

Chair Lai requested the minutes of the Board of Library Trustees meeting of 5/15/17 be revised to reflect Council Liaison Goldman as absent from the meeting.

Vice Chair Bremond moved, and Board Member Isaak seconded, approval of the

meeting minutes as amended. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Bremond
Board Member Isaak
Board Member Torres

No: 0

Absent: 1 - Board Member Hwang

PUBLIC HEARINGS/GENERAL BUSINESS

2 [17-0589](#) Overview of 2017 Summer Reading Program

Supervising Librarian, Sue Kaplan, provided an overview of the Library's summer reading program which is open to all ages. Between June 1 and July 15, participants sign up on-line at home or in the library and get a game card. As they read or do other activities throughout the summer, they fill in 10 boxes on the card and bring it to the library during the month of August for a prize. For kids, the prize is a book and for adults it's a Friends of the Library gift card. She also shared an overview of programs being offered during the summer and demonstrated the prize wheel which will be brought to outreach events.

Chair Lai opened the item for public comment, and there being no public comments, closed the item for public comment.

Vice Chair Bremond moved, and Board Member Torres seconded, approval of the staff report. The motion carried by the following vote:

Yes: 5 - Chair Lai
Vice Chair Bremond
Board Member Hwang
Board Member Isaak
Board Member Torres

No: 0

3 [17-0590](#) Presentation on Bike Mobile Roll Out

Supervising Librarian, Christine Mendoza, introduced the Bike Mobile and shared plans on how it will be used. Library staff will ride both the electric bike pulling the trailer and the three-wheeler to various sites around Sunnyvale including the Farmer's Market, parks and school sites. The goal is to have the Bike Mobile serve as a conversation magnet so that staff can not only demonstrate library services, but talk with members of the community about what services would help them most.

Chair Lai opened the item for public comment, and there being no public comments, closed the item for public comment.

Board Member Hwang moved, and Board Member Isaak seconded, approval of the staff report. The motion carried by the following vote:

Yes: 5 - Chair Lai
Vice Chair Bremond
Board Member Hwang
Board Member Isaak
Board Member Torres

No: 0

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

None.

-Staff Comments

Director Bojorquez informed the Board of the following:

- Representative of the City and School District have continued to explore the feasibility of a partnership for the development of the Lakewood Branch Library and Learning Center. A joint study session has been scheduled for Tuesday, July 11 at 6 p.m. in the West Conference Room of City Hall. Board Members are asked to save this date.
- Administrative Librarian, Steve Sloan, will be on paternity leave beginning Friday, June 9. Supervising Librarian, Christine Mendoza, will be working out of class as the Administrative Librarian during Steve's absence. Children's Librarian, Nancy Andrus, has been appointed to the out of class Supervising Librarian assignment. Assignments will begin Monday, June 12.
- The Print/Copy Room has moved to a new location! You will find the room in the space formerly called the Children's Annex. This new location is more convenient than ever for patrons thanks to its proximity to the PCs and is intended to eliminate navigational confusion and thereby improve the overall experience of patrons while printing.
- Beginning June 15, Sunnyvale Public Library librarians will provide stories, songs and activities every other Thursday, from 3:00 to 4:00 p.m. at Columbia Middle

School Library (739 Morse Ave.). Families with children of all ages are welcome. Children will enjoy a free snack at the end of the program.

- The City of Sunnyvale Youth and Family Resources, the Sunnyvale Public Library and the Friends of the Sunnyvale Public Library have partnered together for the first ever Sunnyvale Child Care Summer Reading Program. The program begins June 1 and prizes will be awarded in August.
- Results of the National Library Week satisfaction survey were shared with the Board.

Council Liaison Goldman presented Board Member Torres with a certificate of appreciation and a Sunnyvale Public Library gold card for her service while on the Board.

INFORMATION ONLY ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 7:45 p.m.



City of Sunnyvale

Agenda Item

17-0610

Agenda Date: 8/7/2017

Overview of New Library Website



City of Sunnyvale

Agenda Item

17-0634

Agenda Date: 8/7/2017

Election of Officers