



# City of Sunnyvale

## Notice and Agenda - Final Bicycle and Pedestrian Advisory Commission

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Thursday, August 17, 2017

6:30 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

### **ROLL CALL**

### **ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.*

### **CONSENT CALENDAR**

- 1a. [17-0800](#) Approve the Draft Bicycle and Pedestrian Advisory  
Commission Meeting Minutes of July 20, 2017

### **PUBLIC HEARINGS/GENERAL BUSINESS**

2. [17-0785](#) Nomination of a Bicycle and Pedestrian Advisory Commission  
Representative to the Climate Action Plan (CAP 2.0) Advisory  
Committee (CAC)

**Recommendation:** Nominate one BPAC representative to serve on the CAC.

3. [17-0811](#) Caltrain Grade Separation

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

4. [17-0807](#) Prohibit use of Bicycle Shared Lane Markings (sharrows) on  
roadways with posted speeds of 30 MPH and above

5. [17-0808](#) Permanently close Murphy Avenue between Evelyn Avenue and Washington Avenue to all vehicle traffic
6. [17-0812](#) DPW 16-03 Develop a Centralized Database for Bicycle and Pedestrian Projects
7. [17-0813](#) DPW 17-06 Alternative Parking Strategies
8. [17-0814](#) DPW 17-10 Street Maintenance Roadway Re-Allocation

### **NON-AGENDA ITEMS & COMMENTS**

-Commissioner Comments

-Staff Comments

### **INFORMATION ONLY REPORTS/ITEMS**

[17-0809](#) Active Items List - August 2017

[17-0810](#) BPAC 2017 Annual Work Plan

### **ADJOURNMENT**

*Notice to the Public:*

*Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.*

*Agenda information is available by contacting Ralph Garcia at [pubworks@sunnyvale.ca.gov](mailto:pubworks@sunnyvale.ca.gov) or (408) 730-7415. Agendas and associated reports are also available on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Carol Shariat at (408) 730-7415. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))*



# City of Sunnyvale

## Agenda Item

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**17-0800**

**Agenda Date:** 8/17/2017

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Approve the Draft Bicycle and Pedestrian Advisory Commission Meeting Minutes of July 20, 2017



# City of Sunnyvale

## Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

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Thursday, July 20, 2017

6:30 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Cordes called the meeting to order at 6:32 p.m.

### **ROLL CALL**

**Present 7 -** Chair John Cordes  
Commissioner Timothy Oey  
Commissioner Catherine Barry  
Commissioner Susan Bremond  
Commissioner Angela Rausch  
Commissioner Scott Swail  
Commissioner Kyle Welch

Council Liaison attendance: Council Liaison Russ Melton (present)

### **ORAL COMMUNICATIONS**

City Council Member, Russ Melton, introduced himself and stated that the Council has approved the twelve month budget which includes \$350k to update the Bicycle Master Plan.

Member of the public, Kevin Jackson, spoke on several items.

The Safe Routes to Schools (SRTS) project will transition to the City and will be coordinated through the Department of Public Safety. He suggested that BPAC be involved as well.

He inquired about the ADA Transition Plan Report and would like to know where it is in the process.

Since communication to the BPAC is of public record, he would like to know how the public can access the information.

In January, BPAC was given a link to access the status of City projects, but he said it has not been updated since December. He would like to know if that will be kept up to date and how the public can access the data.

One of his concerns is the reduced parking requirements being proposed for the Auxillary Dwelling Units (Granny Houses) which would lead to more street parking and less space for bicycle use.

He suggested that the Commissioners take a look at the deferred study issues soon and not wait until September to see if any changes are needed. Specifically, DPW 16-03, DPW 17-06 and DPW 17-10.

### **CONSENT CALENDAR**

- 1.a      [17-0657](#)      Approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of June 15, 2017

Commissioner Oey moved to approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of June 15, 2017. Commissioner Welch seconded the motion. The vote carried by the following vote:

**Yes 7 -**    Chair Cordes  
                 Commissioner Oey  
                 Commissioner Barry  
                 Commissioner Bremond  
                 Commissioner Rausch  
                 Commissioner Swail  
                 Commissioner Welch

**No 0**

### **PUBLIC HEARINGS/GENERAL BUSINESS**

2.      [17-0731](#)      Mary Avenue Overcrossing Update

Ria Hutabarat-Lo, Transportation and Traffic Manager, gave an update on the Mary Avenue Overcrossing and presented the five project options along with a visual presentation. The options include a bicycle and pedestrian crossing with and without vehicles, a bicycle and pedestrian crossing with transit only and a "no build" option. She stated they are currently working on a Draft Environmental Impact Report (EIR) and hope to have it ready for public review by October. It will go to the Planning Commission and then to City Council.

Chair Cordes asked if BPAC would be able to see the report and give their input before it goes to Council. Manuel Pineda, Director of Public Works, will look at the

schedule and let him know.

Mr. Jackson expressed his opinion on the Mary Avenue Overcrossing. His first choice would be option 4, pedestrian and bicycle only and his second choice would be option 3, two lanes for busses and shuttles only. He also stressed the difference between designing bike lanes for recreation riders versus commuters.

Dave Simons, VTA BPAC Commissioner, expressed his concerns with integrating the Mary Avenue Overcrossing with the current infrastructure. He suggested adding a link to the John W. Christian Trail and if that is not doable, adding a belvedere to the project.

Matthew Asuncion, a student at Saint Francis High School, said he was in favor of the new overpass. He commented that the surface on parts of the John W. Christian Trail are less than desirable. Many have loose gravel and are not easy to ride on. He suggested that any connections to that trail, have a better surface.

Commissioner Cordes agreed that adding a connection to the John W. Christian Trail would be a good idea and would like to see cycle tracks on Mary Avenue to Central Expressway be included in the Bike Plan. He also noted that If there is no safe way to get to the bridge, it will not be utilized.

3. [17-0633](#) Recommendation to City Council on the Update of the Transportation Strategic Program and Adopting a Resolution Amending the City's Master Fee Schedule for Traffic Impact Fees

Alternative 1: Recommend to City Council the Update of the Transportation Strategic Program and Adopt a Resolution Amending the City's Master Fee Schedule for Traffic Impact Fees.

Mr. Pineda gave an overview of the City's Traffic Impact Fees (TIF), which was last updated in 2013. He described how the City collects the fees and how the fees are used. Due to recent land use plans, transportation projects within the City and the inclusion of \$6 billion dollars of Measure B funds for transportation infrastructure, an update to the City's Master Fee Schedule for TIF is needed. He explained how the new fees are calculated using the transportation model and projects are identified using a nexus study. The fees are comparable to fees collected in neighboring cities. The following changes to the TIF were noted:

- Caltrain grade separations added to the fee
- Pedestrian improvements added

- Bicycle improvements increased from \$1.5 million to \$10.0 million
- Previous fee included \$287 million in improvements with \$136 million from TIF and updated fee includes \$906 million in improvements with \$126 million from TIF

Chair Cordes asked why the model uses level of service as a measure instead of evaluating vehicle miles traveled, if the model assumes an increase in alternative transportation mode share and how the projects identified will improve level of service to acceptable levels.

Mr. Pineda stated that Santa Clara Valley Transportation Authority has not provided standards for evaluating vehicle miles traveled at this time. The transportation model assumes travel mode share will change based on existing inputs and anticipated changes such as land use or transit improvements. The Land Use Transportation Element (LUTE) included a comprehensive traffic analysis that identified traffic mitigations to improve the transportation network. The LUTE traffic analysis was used to develop land development plans as well as the projects identified in the updated TIF.

Mr. Simons noted that pedestrian funding traditionally leaves out landscaping which is needed for shading. He also stated that the level of service metric traditionally has only worked for automobiles and is not a good support for bicyclists and pedestrians.

Commissioner Oey moved to approve staff recommendation with the addition that they ask council to increase fees further to account for more spending for bike and pedestrian improvements. Commissioner Swail seconded the motion. The motion carried by the following vote:

Note: Commissioner Rausch left the meeting at 7:30 p.m. before the vote was taken.

**Yes 6 -** Chair Cordes  
Commissioner Oey  
Commissioner Barry  
Commissioner Bremond  
Commissioner Swail  
Commissioner Welch

**No 0**

**Absent 1 -** Commissioner Rausch

**4.**      [17-0722](#)      Election of Officers

Chair Cordes called for nominations for the position of Chair and Vice Chair. Commissioner Rausch nominated John Cordes for position of Chair. Commissioner Cordes accepted. The motion carried by the following vote:

**Yes 6 -** Commissioner Oey  
Commissioner Barry  
Commissioner Bremond  
Commissioner Rausch  
Commissioner Swail  
Commissioner Welch

**No 0**

**Abstain 1 -** Chair Cordes

Commissioner Welch nominated Commissioner Oey for position of Vice Chair. Commissioner Oey accepted. The motion carried by the following vote:

**Yes 7 -** Chair Cordes  
Commissioner Oey  
Commissioner Barry  
Commissioner Bremond  
Commissioner Rausch  
Commissioner Swail  
Commissioner Welch

**No 0**

Ralph Garcia, Senior Transportation Engineer, announced that Chair and Vice Chair training will take place on Monday, July 31, at 6:00 p.m.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Commissioner Oey proposed a potential study issue to see the impact of requiring a designated bike facility for all streets having greater than 25 miles an hour and forbidding sharrows. Chair Cordes seconded the proposal.

Commissioner Oey proposed adding a bicycle pedestrian bridge at the Bay Trail near Carl Road to be included in the Bike Plan update.

Commissioner Bremond proposed a potential study issue to close Murphy Avenue to vehicle traffic. Commissioner Oey seconded the proposal.



## **NON-AGENDA ITEMS & COMMENTS**

### **-Commissioner Comments**

Commissioner Oey would like to see a standing agenda item for allowing VTA BPAC to have a two way interaction. Chair Cordes requested Shahid Abbas, Transportation and Traffic Manager, to look into it.

Commissioner Barry stated that she received a contribution of 25 water bottles from Sprouts to hand out at the State of the City event.

Commissioner Cordes asked members to give a brief introduction of themselves since there are three new Commissioners.

Mr. Simons announced that on August 8 there will be a bike summit through the Silicon Valley Bike Coalition (SVBC). Information can be found on the website. At the recent VTA workshop, they discussed the county routes and what will and will not be included in the map. He said what is important to look at is the map of potential funding for the future. Los Altos presented a design to improve the route between San Antonio and El Monte. Mr. Simons will email the minutes of the meeting to the BPAC.

Chair Cordes requested a speaker clock. Mr. Abbas will order one.

Chair Cordes would like an update of the ADA Transition Plan. Mr. Abbas agreed to add it to the Active Items List.

Chair Cordes requested to have a list of proposed study issues on the September agenda.

### **-Staff Comments**

Mr. Abbas requested a list of projects to be included in the Bike Plan update.

Mr. Garcia reminded the Commission to attend the State of the City on July 29.

## **INFORMATION ONLY REPORTS/ITEMS**

- |                         |  |
|-------------------------|--|
| <a href="#">17-0723</a> | BPAC 2017 Annual Work Plan             |
| <a href="#">17-0724</a> | Active Items List - July 2017          |
| <a href="#">17-0725</a> | State of the City - VIP Meet and Greet |

**ADJOURNMENT**

Chair Cordes adjourned the meeting at 8:54 p.m.



# City of Sunnyvale

## Agenda Item

17-0785

Agenda Date: 8/17/2017

### REPORT TO BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

#### **SUBJECT**

Nomination of a Bicycle and Pedestrian Advisory Commission Representative to the Climate Action Plan (CAP 2.0) Advisory Committee (CAC)

#### **BACKGROUND**

The City's current Climate Action Plan (CAP), adopted in May 2014, outlines more than 130 actions for addressing community greenhouse gas (GHG) emissions. Based on the first biennial CAP Progress Report completed in 2016, the City is on path to meeting the State's 2020 GHG reduction target (15 percent below baseline emissions, which is equivalent to 1990 levels). However, the adopted CAP was not designed to meet the new State targets of a 40 percent GHG reduction below 1990 levels by 2030 and 80 percent reduction by 2050. Moreover, new approaches and technologies continue to emerge, which offer additional opportunities to modernize Sunnyvale's approach to climate action.

As a part of Council's 2017 Policy Priority, Accelerating Climate Action, the City has embarked on an initiative to update the CAP - the CAP 2.0 Initiative. The main goal of this Initiative is the development of a revised and more aggressive CAP that will contain guiding principles and key strategies designed to achieve or exceed the State's long-term greenhouse gas reduction targets.

To support the CAP 2.0 Initiative, the City Council approved the formation of a CAP 2.0 Advisory Committee (CAC) in June 2017. The CAC will play a key role in providing input and variety of perspectives during the development of CAP 2.0. The CAC will be responsible for reviewing information, providing feedback on key policy topics, recommending priorities, and representing the various interests of the community. The Council has approved the following composition of the committee (RTC 17-0592):

Type	Organization/Interest Group	No. of Members*
<b>Residents</b>	Residents	2
	Volunteer Community Group	2
<b>Businesses</b>	Large business	1
	Small business	1
	Real estate development or brokerage firm	1
<b>Boards/ Commissions</b>	Sustainability Commission	2
	Planning Commission	1
	Bicycle and Pedestrian Advisory Commission	1
<b>Total</b>		<b>11</b>

\* Three alternate members will also be appointed to serve if selected primary members cannot participate.

**EXISTING POLICY****COUNCIL POLICY MANUAL**

**Policy 7.2.1:** Community Engagement-Goals and Policies

**Policy 7.4.13:** Council Subcommittees and Council or Mayor-Created Advisory Task Forces

**ENVIRONMENTAL REVIEW**

The creation of the Community Advisory Committee does not constitute a “project” within the meaning of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378 (b)(5) as it a government organizational or administrative activity that will not result in direct or indirect changes to the physical environment.

**DISCUSSION**

The CAC is intended to represent a broad cross-section of the community and provide a balance of perspectives. For this reason, the CAC includes representation from City Boards/Commissions in addition to residents and representatives of local businesses, volunteer groups, and real estate development or brokerage firms that operate in Sunnyvale. Recruitment is underway for the remaining categories and applications are due August 23, 2017.

The Bicycle and Pedestrian Advisory Commission (BPAC) is requested to nominate one representative to serve on the CAC during its August 2017 meeting. A Council Ad Hoc Subcommittee will review the nomination and make final member appointments in September 2017. Nominated representatives are expected to submit a CAC application form (Attachment 1) by September 1, 2017, to provide their background and experience for the Council Ad Hoc Subcommittee’s information.

The City anticipates the CAP 2.0 process to kick off in September 2017 and the first CAC meeting to be held in the last week of September 2017 or thereafter. The CAC will hold six to eight core meetings (and supplemental meetings, as needed) between September 2017 and December 2018. Members will need to allow two to three hours for the first meeting and then two hours for each regular meeting. A detailed schedule will be determined in September.

**FISCAL IMPACT**

Funding for the CAP 2.0 Initiative is included in Budget Supplement No. 6, Accelerating Climate Action, in the City Manager’s Recommended FY 2017-18 Budget. This funding will cover consultant costs for research, analysis and development of CAP 2.0 including supporting a robust community engagement effort, which includes costs for planning and facilitating CAC meetings.

**PUBLIC CONTACT**

Public contact was made through posting of the Bicycle and Pedestrian Advisory Commission agenda on the City’s official-notice bulletin board, on the City’s website, and the availability of the agenda and report in the Office of the City Clerk.

**RECOMMENDATION**

Nominate one BPAC representative to serve on the CAC.

Prepared by: Melody Tovar, Regulatory Programs Division Manager

Approved by: Kent Steffens, Assistant City Manager and Interim Director, Environmental Services

**ATTACHMENTS**

1. CAP 2.0 Advisory Committee Application Packet

# Climate Action Plan (CAP 2.0) Advisory Committee

The City is inviting applications from Sunnyvale residents and representatives from local businesses, volunteer groups, and real estate development or brokerage firms that operate in Sunnyvale to serve on a community advisory committee for preparing an updated Climate Action Plan (CAP 2.0). Engaging the enthusiasm of our local community and the innovation of local technology companies along with the creative, can-do Silicon Valley spirit is integral to developing a plan that is aspirational, achievable, and adaptable. **Our vision for CAP 2.0 is a framework that includes bold, breakthrough ideas for our community generated by our community.** We encourage your contributions to this plan by applying to serve on the CAP 2.0 Advisory Committee.

## MEMBERS

The Advisory Committee will play a key role in providing input and a variety of perspectives during the development of CAP 2.0. Members will be appointed by a Council Subcommittee and will represent a broad cross-section of interests in our community. Three alternate members will also be appointed to serve if selected primary members cannot participate.

Group		No. of Members
Residents	Residents	2
	Volunteer Community Group	2
Businesses	Large business	1
	Small business	1
	Real estate development or brokerage firm	1
Boards/ Commissions	Sustainability Commission	2
	Planning Commission	1
	Bicycle and Pedestrian Advisory Commission	1
Total		11

## SUNNYVALE'S CLIMATE ACTION EFFORTS

The City of Sunnyvale's Climate Action Plan (CAP), adopted in 2014, includes nearly 130 actions for reducing greenhouse gas (GHG) emissions. Although the CAP has set us on track to meet or exceed the State's 2020 GHG emissions reduction target, it was not designed to identify how more ambitious, longer term targets for 2030 and 2050 can be achieved through significant changes in lifestyle and emerging technologies. A new approach – CAP 2.0 – is needed to achieve bold greenhouse gas reductions for climate action in our community.



Sunnyvale



## MEETINGS

The Advisory Committee will hold 6-8 core meetings (and supplemental meetings, as needed) between **September 2017 and December 2018**. A detailed schedule will be determined in September. Regular meetings will be approximately 2 hours long and members are expected to attend all meetings. Please note that members will not receive any financial compensation for their service.

## HOW TO APPLY

We encourage interested individuals to apply!

**Applications due by 5 p.m. on Wednesday, August 23, 2017.**

**Apply online at [Sunnyvale.ca.gov](http://Sunnyvale.ca.gov), News & Stories, or pick up a paper application** at the Sunnyvale Public Library, Community Center, or City Hall.

**Return completed application in hard copy or electronic format to:**

Nupur Hiremath, Sustainability Coordinator  
505 W. Olive Ave., Suite 130  
Sunnyvale, CA 94086  
[green@sunnyvale.ca.gov](mailto:green@sunnyvale.ca.gov)  
408-730-7717

Thank you for your interest in participating on the Sunnyvale CAP 2.0 Advisory Committee!

## CAP 2.0 PRIORITIES

Approximately 90 percent of Sunnyvale's emissions come from **energy** use and **transportation**. Harnessing emerging technology solutions and identifying innovative programs and policies to motivate behavior changes in these two sectors will be the key focus of the CAP 2.0 framework, while continuing to address emissions from all other sources.



Sunnyvale

Office Use Only

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_



Sunnyvale

## CITY OF SUNNYVALE APPLICATION FOR CLIMATE ACTION PLAN 2.0 ADVISORY COMMITTEE (CAC)

**Applications Deadline: Wednesday, August 23, 2017 by 5 p.m. PST.**

Please complete this form and submit a signed copy (electronic signature accepted) to the City by the above deadline. Required fields are marked with \*.

Electronic applications:

E-mail application form to: [green@sunnyvale.ca.gov](mailto:green@sunnyvale.ca.gov)

Hard copy applications:

Deliver or mail application form to:

Nupur Hiremath  
Sustainability Coordinator  
505 W. Olive Ave., Suite 130,  
Sunnyvale, CA 94086

Questions? Contact [green@sunnyvale.ca.gov](mailto:green@sunnyvale.ca.gov) or (408) 730-7717.

***\*General eligibility requirements:*** Applicants must be ages 18 years or older. At least one of the eligibility criteria below must be true for all applicants. Please check all that apply:

- ☐ I live in Sunnyvale
- ☐ I own or represent a business in Sunnyvale
- ☐ I work for a real estate development or brokerage firm with business interests in Sunnyvale
- ☐ I am an active member of a non-profit or volunteer group that substantially focuses on Sunnyvale

**Please print or type your responses to the following questions. If you need more space, you may attach an additional sheet.**

1. \*Name: \_\_\_\_\_  
Last First

2. \*Residence Address:

\_\_\_\_\_  
Street City ZIP



Applicant Name \_\_\_\_\_

3. \*Mailing Address (if different from Residence):

_____	_____	_____
Street	City	ZIP

4. \*E-mail address: \_\_\_\_\_

5. \*Telephone Number: \_\_\_\_\_

6. How long have you lived and/or worked in Sunnyvale? \_\_\_\_\_

7. If you wish to be considered as a representative for a non-profit or volunteer group in Sunnyvale, please provide: the name and a brief description of the group you are affiliated with, specifying its stake in Sunnyvale. If not applicable, please respond with "N/A."

8. If you wish to be considered as a business representative, please provide: (a) the name and a brief description of the business you work for, specifying your business interests in Sunnyvale; and (b) number of employees in your business. If not applicable, please respond with "N/A."

Applicant Name \_\_\_\_\_

9. If you wish to be considered as a representative of a real estate development or brokerage firm in Sunnyvale, please provide: the name and a brief description of the firm you are affiliated with. If not applicable, please respond with "N/A."

10. \*What relevant expertise, skills and experience would you bring to the CAP 2.0 Advisory Committee (CAC)? Examples: professional or personal expertise or knowledge of building energy use, transportation, land use planning, urban design or experience serving on a city or inter-city committee, board, or volunteer group such as a neighborhood association, Parent Teacher Association, etc.

Applicant Name \_\_\_\_\_

11. \*Why are you interested in serving on the CAC?

12. \*Regular attendance at CAC meetings is expected. The CAC will meet about 6-8 times between September 2017 and December 2018. Members need to allow 2-3 hours for the first meeting and then 2 hours for each regular meeting.

Meetings are tentatively scheduled to be held from 6:30 p.m. to 8:30 p.m. on the first and/or fourth Thursday of selected months. (Frequency may vary, with monthly or bi-monthly meetings through March 2018, and less frequent meetings thereafter).

Are you available on the first and fourth Thursday of each month at 6:30 p.m. to attend CAC meetings?

☐ Yes

☐ No

☐ Available only for first or fourth; please specify \_\_\_\_\_.

Applicant Name \_\_\_\_\_

If meetings need to be rescheduled, the City will accommodate Committee member availability to the extent possible. Please indicate your meeting schedule availability by checking all that apply:

Evening Days Available:    ☐ Mon            ☐ Tue            ☐ Wed            ☐ Thu

Meeting Start Times Available:   ☐ 6 p.m.        ☐ 6:30 p.m.    ☐ 7 p.m.    ☐ 7:30 p.m.    ☐ 8 p.m.

Days/Times **NOT** available: \_\_\_\_\_

Your application is not complete until the section below has been completed and signed.

**IMPORTANT NOTICE**

Please note that all information provided on this form becomes public record after it is officially filed. Please do not include any information on this form that you do not want posted on the City's Website and the City's Official Roster.

I, \_\_\_\_\_ (please print), am interested in serving on the Sunnyvale Climate Action Plan 2.0 (CAP 2.0) Advisory Committee (CAC). I understand that the CAC will represent a variety of stakeholders in the City of Sunnyvale, and will act in an advisory capacity to City staff and consultants throughout the planning process. I also understand that the committee will not have approval authority over CAP 2.0.

I acknowledge that if selected, I will assume the responsibilities of this appointment and will not delegate my position to anyone else.

I have read and answered the questions on this application to the best of my ability.

Thank you for your consideration,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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## OPTIONAL SUPPLEMENTAL BACKGROUND INFORMATION

### IMPORTANT NOTICE

Section 1233 of the California Government Code gives each applicant the opportunity to voluntarily indicate his/her identification on an application. The following information will be used by the City of Sunnyvale in conducting research and compiling statistical reports regarding the composition of advisory committee applicants. It is illegal to use this information to discriminate against, or give preference to, a person for appointment. This page is optional and will not be made a part of the application review process.

Pursuant to the Americans with Disabilities Act, the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities. Do you request any special accommodations if selected to serve on the CAC?

Age:

- ☐ 18-24 years old
- ☐ 25-44 years old
- ☐ 45-64 years old
- ☐ 65 years old and over

Gender: \_\_\_\_\_

Name of employer, if any \_\_\_\_\_

What is your racial/ethnic background? (Check all that apply)

- ☐ **Asian or Pacific Islander:** All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands.
- ☐ **Black (not of Hispanic Origins):** All persons having origins in any of the Black racial groups of Africa.
- ☐ **Hispanic:** All persons of Mexican, Puerto Rican, Cuban, Central/South American, or other Spanish cultures, regardless of race.
- ☐ **Native American or Alaskan Native:** All persons having origins in any of the original peoples of North American, or who maintain cultural identification through tribal affiliation.
- ☐ **White (not of Hispanic Origin):** All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Applicant Name \_\_\_\_\_

**How did you hear of this opening? Check all that apply. This information will help us serve you better.**

- |   |  |
|---|--|
| <input type="checkbox"/> City Website                       | <input type="checkbox"/> Neighborhood Association (specify name):<br>_____ |
| <input type="checkbox"/> City Public Hearing                |  |
| <input type="checkbox"/> Sustainable Sunnyvale e-newsletter | <input type="checkbox"/> NextDoor  |
| <input type="checkbox"/> City Manager Biweekly Report       | <input type="checkbox"/> Facebook  |
| <input type="checkbox"/> Flyer posted at City facilities    | <input type="checkbox"/> Email (specify source):<br>_____                  |
| <input type="checkbox"/> Sunnyvale Sun Newspaper            |  |
| <input type="checkbox"/> Word of Mouth                      | <input type="checkbox"/> Other: _____                                      |

**Thank you for completing this portion of your application. Please return it with your application.**



# City of Sunnyvale

## Agenda Item

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**17-0811**

**Agenda Date: 8/17/2017**

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Caltrain Grade Separation





# City of Sunnyvale

## Agenda Item

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**17-0807**

**Agenda Date: 8/17/2017**

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Prohibit use of Bicycle Shared Lane Markings (sharrows) on roadways with posted speeds of 30 MPH and above



# City of Sunnyvale

## Agenda Item

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**17-0808**

**Agenda Date:** 8/17/2017

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Permanently close Murphy Avenue between Evelyn Avenue and Washington Avenue to all vehicle traffic



# City of Sunnyvale

## Agenda Item

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**17-0812**

**Agenda Date:** 8/17/2017

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DPW 16-03 Develop a Centralized Database for Bicycle and Pedestrian Projects



# City of Sunnyvale

## Agenda Item

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**15-0781**

**Agenda Date:** 1/29/2016

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### **2016 COUNCIL STUDY ISSUE**

#### **NUMBER**

DPW 16-03

**TITLE** Develop a Centralized Database for Bicycle and Pedestrian Projects

#### **BACKGROUND**

**Lead Department:** Public Works  
**Support Department(s):** N/A

#### **Sponsor(s):**

Board/Commission: Bicycle and Pedestrian Advisory Commission

#### **History:**

1 year ago: N/A  
2 years ago: N/A

#### **SCOPE OF THE STUDY**

##### **What are the key elements of the study?**

The study would analyze the cost to create a centralized web accessible mobile database where the status of all bicycle and pedestrian projects can be reviewed and accessed by the public. This would help provide better bike and pedestrian project related information to BPAC and general public as well.

##### **What precipitated this study?**

BPAC would like more up to date information on all pedestrian and bicycle related projects within the City. This will help keep BPAC informed in greater details on all such projects, and the same information can also be made available to the community.

**Planned Completion Year:** 2016

#### **FISCAL IMPACT**

##### **Cost to Conduct Study**

Level of staff effort required (opportunity cost): Major

Amount of funding above current budget required: \$0

Funding Source: N/A

Explanation of Cost:

Staff is in the process of developing a project database that will include bicycle and pedestrian projects.

**Cost to Implement Study Results**

N/A

**EXPECTED PARTICIPATION IN THE PROCESS**

Council-approved work plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Bicycle and Pedestrian Advisory Commission

**STAFF RECOMMENDATION****Position:** Drop

**Explanation:** The City is already deploying a similar centralized electronic project management data base (E-Builder), which will be capable of generating the types of reports requested by BPAC. The generated reports can be posted on the City web site for all to view. The new system will be up and running by June 2016.

Prepared By: Shahid Abbas, Transportation and Traffic Manger

Reviewed By: Manuel Pineda, Director, Public Works

Reviewed By: Kent Steffens, Assistant City Manager

Approved By: Deanna J. Santana, City Manager



# City of Sunnyvale

## Agenda Item

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**17-0813**

**Agenda Date: 8/17/2017**

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DPW 17-06 Alternative Parking Strategies



# City of Sunnyvale

## Agenda Item

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**16-0824**

**Agenda Date: 2/17/2017**

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### **2017 COUNCIL STUDY ISSUE**

#### **NUMBER**

DPW 17-06

**TITLE** Alternative Parking Strategies

#### **BACKGROUND**

**Lead Department:** Public Works

Support Department(s): Office of the City Attorney

#### **Sponsor(s):**

Board/Commission: Bicycle and Pedestrian Advisory Commission

#### **History:**

1 year ago: N/A

2 years ago: N/A

#### **SCOPE OF THE STUDY**

##### **What are the key elements of the study?**

This study would analyze the recurring situations that lead to the demand for street parking and develop innovative solutions to address these situations. These innovative solutions would in turn minimize the negative impacts on street space that is needed for safe and efficient traffic flow.

When street parking removal is proposed as a necessary element of a project in order to meet traffic safety and capacity needs, the innovative solutions developed by this study can assist staff to develop alternatives that will address the concerns of opponents and also ensure the greatest utility for transportation users. Among the items to be included in this study are:

- The needs of the mobility impaired. One possible approach is to allow a dedicated handicapped parking space to be installed in front of the residence. A single handicapped space would satisfy the concern of the resident and could be less disruptive to safe traffic flow compared to designating street parking along the entire corridor year round.
- Accommodating social events. One possible approach is to allow the event host to apply for a reservation of the street space for the specific time needed, as is done for many other special events in the city. Limiting street parking to a defined period would satisfy the concern of the resident and could be less disruptive to safe traffic flow compared to designating street parking along the entire corridor year round.
- Access for service vehicles. One possible approach is to work with the Department of Public Safety so that they do not interfere with service vehicles stopped temporarily in a no-parking

zone if it is clear they need to be there and take reasonable safety precautions. Allowing such short-term stopping on an occasional basis satisfies the expressed concern and could be less disruptive to safe traffic flow compared to designating street parking along the entire corridor year round.

- Level of vehicle ownership. The study would recommend establishing a baseline for the number of vehicles that should be regarded as sufficient to meet the needs of a typical household. For households with off-street parking capacity that is less than the baseline, street parking may compete with all other needs for street space. For households with off-street parking capacity that equals or exceeds the baseline, vehicle owners will be expected to justify any request for street space dedicated to parking.

### **What precipitated this study?**

Increasingly, the main solution for our traffic safety and capacity problems is the allocation of additional street space. It is important that this limited resource be used more efficiently. Providing alternative means to serve parking needs would reduce demand for street parking and thus, making more of this space available for critical transportation needs.

**Planned Completion Year: 2018**

### **FISCAL IMPACT**

#### **Cost to Conduct Study**

Level of staff effort required (opportunity cost): Major

Amount of funding above current budget required: \$200,000

Funding Source: Will seek budget supplement

#### **Explanation of Cost:**

The cost associated with this study will be for consultant services. The consultant would be required to review existing policies, existing codes, develop alternatives, and develop new codes and policies as needed. It is expected that items like “establishing a baseline for the number of vehicles that should be sufficient” or “apply for a reservation of the street space for the specific time needed” would require a significant amount of community outreach. The consultant would implement a full community engagement process. Staff will manage the consultant, review and approve all proposals, and lead part of the community engagement process.

#### **Cost to Implement Study Results**

Unknown. Study would include assessment of potential costs.

### **EXPECTED PARTICIPATION IN THE PROCESS**

Council-approved work plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Bicycle and Pedestrian Advisory Commission



**STAFF RECOMMENDATION****Position:** Drop

**Explanation:** Staff proposes to drop the proposed Study Issue. As part of road allocation or bike projects where parking removal is considered, staff already takes into consideration both on-street and off-street parking capacity while formulating options and recommendations that are reasonable, manageable, and take into account that each individual recommendation has its own pros and cons to consider.

The types of options described in the Study Issue would be very difficult to implement and manage. The option for the City to establish a baseline for the number of vehicles that should be regarded as sufficient to meet the needs of a typical household would be difficult to define. Implementing definition of number of vehicles for a “typical household” and “sufficient” will be complex and the City would have a limited ability to enforce. The City also serves the needs of the mobility impaired on a request basis, and parking by service vehicles has never been an issue.

If the Study Issue does move forward, a significant community engagement program will be required to get feedback on these types of definitions and also for programs (as provided as an example above) that would require special reservation to use on-street parking. Any new programs would also require new staffing.

Prepared By: Carol Shariat, Principal Transportation Engineer/Planner

Reviewed By: Shahid Abbas, Transportation and Traffic Manager

Reviewed By: Manuel Pineda, Director, Public Works

Reviewed By: Walter C. Rossmann, Assistant City Manager

Approved By: Deanna J. Santana, City Manager



# City of Sunnyvale

## Agenda Item

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**17-0814**

**Agenda Date: 8/17/2017**

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DPW 17-10 Street Maintenance Roadway Re-Allocation



# City of Sunnyvale

## Agenda Item

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16-0926

Agenda Date: 2/17/2017

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### 2017 COUNCIL STUDY ISSUE

#### **NUMBER**

DPW 17-10

**TITLE** Street Maintenance Roadway Re-Allocation

#### **BACKGROUND**

**Lead Department:** Public Works  
Support Department(s): N/A

#### **Sponsor(s):**

Board/Commission: Bicycle and Pedestrian Advisory Commission

#### **History:**

1 year ago: N/A  
2 years ago: N/A

#### **SCOPE OF THE STUDY**

##### **What are the key elements of the study?**

This study would develop policies for street space reallocation after roadway construction or pavement rehabilitation projects. Complete streets facilities may be accommodated on existing facilities through street space re-allocation. A policy to incorporate street space allocation modifications during road work will be explored. Street space re-allocation can include striping changes and modifications to medians, curb, and gutter.

##### **What precipitated this study?**

Street maintenance and construction occurs on a routine basis and provides an opportunity for street space allocation improvements. Many of the City's streets can be made safer for non-motorists with some adjustments to the lane striping. Routine pavement maintenance includes treatment with slurry seal and restriping, which provides periodic opportunities to apply the City's Complete Streets policies in a cost effective manner. If the planning for street maintenance operations includes a review of Complete Streets policies, these important safety benefits could be delivered more expediently.

**Planned Completion Year:** 2018

#### **FISCAL IMPACT**

##### **Cost to Conduct Study**

Level of staff effort required (opportunity cost): Major

Amount of funding above current budget required: \$100,000

Funding Source: Will seek budget supplement.

**Explanation of Cost:**

The cost associated with this study would be for consultant services and staff time. Staff will work with a consultant to develop policies for allocation of street space during roadway construction and rehabilitation projects. The study would also examine the cost effects of this policy on street reconstruction and rehabilitation projects.

**Cost to Implement Study Results**

Unknown. Study would include assessment of potential costs.

**EXPECTED PARTICIPATION IN THE PROCESS**

Council-approved work plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Bicycle and Pedestrian Advisory Commission

**STAFF RECOMMENDATION**

**Position:** Drop

**Explanation:** In 2008, the City adopted a policy on the Allocation of Street Space and subsequently amended the General Plan to include the policy. Staff already takes into consideration the elements of Allocation of Street Space policy on all street reconstruction and rehabilitation projects, and further explores opportunities to expand and enhance bike and pedestrian facilities where possible as per the City's Bicycle Plan and Pedestrian Safety and Opportunities studies.

Prepared By: Carol Shariat, Principal Transportation Engineer/Planner

Reviewed By: Shahid Abbas, Transportation and Traffic Manager

Reviewed By: Manuel Pineda, Director, Public Works

Reviewed By: Kent Steffens, Assistant City Manager

Approved By: Deanna J. Santana, City Manager



# City of Sunnyvale

## Agenda Item

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**17-0809**

**Agenda Date: 8/17/2017**

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Active Items List - August 2017

# Bicycle and Pedestrian Advisory Commission

## Active Items List

Item #	Item	PR	Due Date (Approx)	Status	Last Updated
1	Stevens Creek Trail	Steffens, Lo	TBD	The next step for the Stevens Creek Trail Project is development of Segment 1 (Dale / Heatherstone Bridge to Fremont Avenue). The City of Mountain View is leading development of this segment and they plan to assemble a multi-city staff group to gauge interest and commitment from the affected Cities. As discussed with Council as part of the budget process, no work will occur on Segment 2 (Fremont Avenue to Homestead Road) until the City has more clarity on the location of connection points for Segment 1. For Segment 3 (Homestead Road / SR 85 Bridge), the City of Sunnyvale will need to collaborate with the cities of Cupertino and Los Altos to seek out grant funding. Recent passage of Measure B appears to be a good potential funding source and staff is following this and other transportation grant sources as potential opportunities.	7/20/2017
2	Vision Zero Plan	Garcia	N/A	Vision Zero consultant (Fehr and Peers) is working on initial findings, setting up web-site, and preparing for community and stakeholder meetings.	7/20/2017
3	Road Overlay, Slurry, Reconstruction & Chip Schedule	T. Pineda	Annual	Transmitted at Mar. 2017 BPAC meeting.	3/16/2017
4	Old Mountain View-Alviso Road	Ng, Javed	Construction 2017	The City of Sunnyvale is currently designing a bridge replacement project on Old Mountain View-Alviso Road between Patrick Henry Drive and Reamwood Avenue. The proposed project will replace the existing bridge with a wider bridge structure that accommodates pedestrian and bicycle facilities. To help facilitate construction and ensure pedestrian/bicyclist/motor safety, there will be temporary trail and road closures. The road closure is anticipated to last for 3 months and trail closure is anticipated to last for 4 months. Under design.	2/16/2017
5	Establishment of Bike Lanes on Mary Avenue (Evelyn to Maude)	Nguyen	Construction 2017	Construction anticipated to begin in 2017.	2/16/2017
6	East-West Channel Trail	Abbas	Annual	Feasibility study/concept plan for the West Channel Trail corridor capital project approved by Council. East and West Channel trail concepts provided to SCVWD for inclusion in flood control project. City can't begin on trail projects until SCVWD is done with the flood control project. SCVWD plans to complete the project in 2017/2018.	2/16/2017
7	Priority Development Area Grants	Abbas, Uribe, Pineda, Zulueta	Fall, 2017	Mathilda Avenue Plan Line is completed. Precise Plan for El Camino Real is on-going.	2/16/2017
8	Bernardo Caltrain Under-crossing	R. Lo	TBD	A Feasibility Study completed in 2004 was accepted by the City Council. The project is included in VTP 2040, is listed as a Tier 1 project in the 2008 Countywide Bicycle Plan, and is included in the City's Traffic Impact Fee at a cost of \$9.5 million (\$2013). The project was also included in the preliminary bicycle-pedestrian project list for VTA's Envision Silicon Valley at a cost of \$9.8 (\$2017). This list is intended to be funded by Measure B, which passed in November 2016. In 2016, an OBAG grant in the amount of \$500,000 was awarded for environmental review and preliminary concept design. An RFP for environmental review and preliminary concept design (with the option to augment the scope to include 100% design) will be released in early 2017.	1/19/2017
9	Utility Bill Insert	Shariat	Annual	BPAC to see proof during June 2017 meeting, Scheduled to go out in July/Aug.	1/19/2017
10	Bike to Work Day	Shariat	Annual	Bike to Work Day scheduled for May 11, 2017.	1/19/2017
11	Safe Routes to Schools Projects	Price	Design, March 2017	Safe Route to School Comprehensive Pedestrian Infrastructure Improvements project underway. Project funds is \$1.9 Million. Project plans will be done by March 2017 and ready to bid in Summer 2017.	1/19/2017
12	Establishment of Bike Lanes on Mary Avenue (Fremont to Evelyn)	Nguyen	N/A	Construction completed in November 2016.	12/15/2016
13	One Bay Area Grants	Abbas	2016	Updates provided in December 2016.	12/15/2016



# City of Sunnyvale

## Agenda Item

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**17-0810**

**Agenda Date: 8/17/2017**

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BPAC 2017 Annual Work Plan

# 2017 Master Work Plan

## BPAC Annual Calendar

List all regularly scheduled board/commission meetings, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

MEETING DATE	AGENDA ITEM/ISSUE
January	<ul style="list-style-type: none"> <li>• Bicycle Plan Update (General Business)</li> <li>• Active Items List (General Business)</li> </ul>
February	<ul style="list-style-type: none"> <li>• Discussion of Utility Bill Concepts</li> <li>• Discussion of TDA Funding Recommendation</li> </ul>
March	<ul style="list-style-type: none"> <li>• Brown Act Training Discussion</li> <li>• Approve Master Work Plan<sup>1</sup></li> <li>• TDA Funding Recommendation</li> <li>• Utility Bill Concepts</li> <li>• Annual Slurry Seal List (Information item)</li> <li>• Council Ranking of Study Issues (Information item)</li> </ul>
April	<ul style="list-style-type: none"> <li>• Fair Oaks Bike Lane</li> <li>• Election of Officers <sup>3</sup></li> <li>• TDA Funding Recommendation</li> <li>• Bike to Work Day Planning</li> </ul>
May	<ul style="list-style-type: none"> <li>• Discussion with DPS regarding quarterly report on collisions involving pedestrians and cyclists</li> <li>• Review Recommended Budget<sup>2</sup></li> </ul>
June	<ul style="list-style-type: none"> <li>• Board Member/Commissioner Recognition (Presentation)</li> <li>• El Camino Specific Plan Nomination</li> <li>• Utility Bill Stuffer Update</li> <li>• State of the City</li> </ul>
July	<ul style="list-style-type: none"> <li>• Mary Avenue Overcrossing Update</li> <li>• Traffic Impact Fee</li> <li>• Election of Officers <sup>3</sup></li> </ul>
August	<ul style="list-style-type: none"> <li>• Nomination of a Representative to the Climate Action Plan (CAP 2.0) Advisory Committee (CAC)</li> <li>• Caltrain Grade Separation (Presentation)</li> </ul>
September	<ul style="list-style-type: none"> <li>• Vision Zero (Presentation)</li> <li>• Final month to propose Study Issues (Due to City Manager by October 1)<sup>4</sup></li> </ul>
October	<ul style="list-style-type: none"> <li>• Civic Center Master Plan Concepts (Study Session)</li> <li>• Bernardo Undercrossing</li> <li>• Annual reporting on collisions involving pedestrians and cyclists</li> </ul>



	(information item)
November	<ul style="list-style-type: none"><li>• Final month to rank Study Issues (if any)<sup>5</sup></li></ul>
December	<ul style="list-style-type: none"><li>• Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials<sup>6</sup></li><li>• 2018 Work Plan</li></ul>

**Additional items yet to be scheduled:**

**El Camino Precise Plan  
Bicycle Plan**

Footnotes

1

Council Policy requires that all boards and commissions create an annual work plan, defined as a 12-month calendar of the policy issues the body will be acting on during the year. Since Council does not approve until February the issues it will ask each of the boards and commissions to study, these work plans can not be adopted by the boards and commissions until March.

2

May is the month for boards and commissions to perform an official review and to comment on the City Manager's recommended budget to Council—i.e., make recommendations to Council regarding priorities and service levels, fees, and/or capital projects. Given the process, the City Manager's recommended budget will typically not be ready for boards and commissions to review until shortly before the time that a recommendation is necessary from the advisory body---in other words, there will be a very short turnaround time for boards and commissions---in fact, often there is not enough time to perform a thorough review and get the results to Council without conducting a special meeting of the board/commission and subsequently sending the Chair or his/her designated representative to Council's public hearing to convey recommendations in person (waiting for the normal board/commission minutes to reach Council won't work). This underscores the importance of a board/commission being prepared to conduct its review—to understand its role, to know how to navigate the budget and be familiar with its contents---before the issue is brought before it in May.

3

Unless otherwise dictated by City Charter, each board and commission shall, within the month of July each year, or during the next regularly scheduled meeting if a July meeting is not otherwise necessary, elect one of its members as presiding officer, to serve commencing after the end of the meeting, upon completion of mandatory chair training and ideally in time to advise staff on the agenda for the next regularly-scheduled meeting. The Board of Building Code Appeals must meet in July to select a Chair and Vice Chair if no meetings if no meetings are scheduled in the future. The selection of Chair and Vice Chair shall

be the last item on the agenda at the scheduled meeting. All boards and commissions shall select their chair and vice chair in accordance with practices and procedures outlined by the Office of the City Clerk.

4

Boards and Commissions may propose study and budget issues throughout the year. In order to be considered by Council for study in the following year, however, all study issues must be proposed by boards and commissions by no later than September. Any Study Issues proposed by a board/commission after September shall roll over to the next year's process (the only other recourse a b/c member has is to get Council to sponsor the Study Issue Paper). Study Issue papers must be signed by the City Manager prior to being ranked by a board or commission.

5

Boards and Commissions must rank their study issues by no later than November of each year so that staff can complete the work necessary to add these issues to the list Council will consider for ranking early in the next calendar year. Chairs of boards and commissions are encouraged to attend the Council's public hearing on study/budget issues to champion the issues ranked and prioritized by their body.

6

All Boards and Commissions must review the City's Code of Ethics and Conduct for Elected and Appointed Officials annually near the end of the calendar year prior to Council review, and by no later than December.