



City of Sunnyvale

Notice and Agenda - Final Board of Library Trustees

Monday, October 2, 2017

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

ROLL CALL

STUDY SESSION

[17-0903](#)

Review Civic Center Master Plan Concepts and Provide
Feedback on Project Alternatives (Study Session)

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow board members to take action on an item not listed on the agenda. If you wish to address the board, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1 [17-0904](#) Approve the Board of Library Trustees Meeting Minutes of
September 11, 2017

Attachments: [Draft Minutes of September 11, 2017](#)

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

-Staff Comments

INFORMATION ONLY ITEMS**ADJOURNMENT**

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the Sunnyvale Public Library located at 665 W. Olive Avenue, Sunnyvale, California during normal business hours and in the Library Program Room on the evening of the Board of Library Trustees meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Library Administration at sbarajas@sunnyvale.ca.gov or (408) 730-7314. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Library Administration at (408) 730-7314. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))



City of Sunnyvale

Agenda Item

17-0903

Agenda Date: 10/2/2017

Review Civic Center Master Plan Concepts and Provide Feedback on Project Alternatives (Study Session)



City of Sunnyvale

Agenda Item

17-0904

Agenda Date: 10/2/2017

SUBJECT

Approve the Board of Library Trustees Meeting Minutes of September 11, 2017



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, September 11, 2017

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

The meeting was called to order at 7:02 p.m.

ROLL CALL

Present: 5 - Chair Carey Wingyin Lai
Vice Chair Daniel Bremond
Board Member Mason Fong
Board Member Tina Hwang
Board Member Mark Isaak

Council Liaison Smith (absent)

Chair Lai welcomed newly appointed Board Member Mason Fong to the Board of Library Trustees. Board Member Fong provided the Board with a brief overview of his background.

PRESENTATION

[17-0772](#) PRESENTATION - Friends of the Sunnyvale Public Library

Kathy Boelter, President of the Friends of the Sunnyvale Library, provided the Board with a presentation on the group's purpose, structure and foundation.

[17-0840](#) PRESENTATION - Information on Open Data

Chief Information Officer Kathleen Boutté Foster provided the Board with a presentation on Open Data. Open Data allows individuals to access data, use and/or share in a machine-readable format. The data is re-usable without requiring further permission and aims for transparency in government.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

- 1 [17-0839](#) Approve the Board of Library Trustees Meeting Minutes of August 7, 2017

Vice Chair Bremond moved, and Board Member Isaak seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 5 - Chair Lai
 Vice Chair Bremond
 Board Member Fong
 Board Member Hwang
 Board Member Isaak

No: 0

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [17-0841](#) Overview of Library Summer Reading Program

Supervising Librarian Christine Mendoza provided the Board with an overview of the Sunnyvale Public Library Summer Reading Program. A total of 3,192 individuals participated in the Summer Reading Program. Participants included:

- 1,779 children with 1,003 successfully completing the program
- 521 teens with 300 successfully completing the program
- 892 adults with 491 successfully completing the program

This year's Summer Reading events included the popular Family Nights at Washington Park, B.I.K.E. pop-ups and storytimes. Approximately 27,404 individuals participated in the various events.

Chair Lai opened the item for public comment, and there being no public comments, closed the item for public comment.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS**-Board Member Comments**

Vice Chair Bremond provided the Board with an overview of programs and meetings

he attended.

-Staff Comments

Administrative Librarian Steve Sloan noted the following:

- On August 10, Kartma temporarily paused their operations on the Library plaza. Kartma struggled with costs, staffing and training their baristas. They have hired a consultant to help them revisit their business and strategy. Kartma hopes to reopen in 30-60 days with new offerings and new staff.
- Library staff recently participated in the Librarian's Guide to Homelessness training with creator Ryan Dowd. The program is the same training that homeless shelter staff receive, but tailored to fit libraries. The Sunnyvale Library partnered with Salinas Public Library to offer the training to Monterey County and with San Mateo County to offer it to the northern bay area cities. The partnership was made possible through a Pacific Library Partnership grant. The feedback from participants was overwhelmingly positive: 57% of survey responders indicated that the training was "excellent"; 28% indicated it was "very good" and 13% indicated it was "good".
- City Manager Deanna Santana accepted the City of Santa Clara's offer to become their next city manager. Her role as Sunnyvale's City Manager will end on September 29. In addition, Assistant City Manager Walter Rossman and Public Works Director Manuel Pineda have announced that have accepted offers to work at the City of Santa Clara, and will end their roles in Sunnyvale at the end of September.
- The Library, Community Center and Senior Center were opened as cooling centers during Labor Day weekend's record-setting heat wave. The Library extended its hours to be open 10 a.m. to 9 p.m. Friday through Sunday, welcoming 7,813 people. This is a 51% increase from the 5,159 people who visited the Library during the Labor Day weekend in 2016. Patrons expressed their appreciation that the Library offered extended hours.

INFORMATION ONLY ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 8:16 p.m.