



City of Sunnyvale

Notice and Agenda - Final Heritage Preservation Commission

Wednesday, October 4, 2017

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

PRESENTATION

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

[17-0952](#)

Approve the Draft Heritage Preservation Commission Meeting Minutes of July 12, 2017

Recommendation: Approve the Draft Heritage Preservation Commission Meeting Minutes of July 12, 2017 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

Discussion of Potential Study Issues for 2018

NON-AGENDA ITEMS & COMMENTS**-Commissioner Comments****INFORMATION ONLY REPORTS/ITEMS****ADJOURNMENT***Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Joey Mariano at (408) 730-7486. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Joey Mariano at (408) 730-7486. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))



City of Sunnyvale

Meeting Minutes - Draft Heritage Preservation Commission

Wednesday, July 12, 2017

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Michitaka Called the meeting to order.

Present: 7 - Chair Mike Michitaka
Vice Chair Hannalore Dietrich
Commissioner Melanie Holthaus
Commissioner Dawn Hopkins
Commissioner Dixie Larsen
Commissioner Dale Mouritsen
Commissioner Kenneth Valenzuela

SALUTE TO THE FLAG

Chair Michitaka led the salute to the flag.

ROLL CALL

Chair Michitaka noted Comm. Larsen's excused absence.

Present: 6 - Chair Mike Michitaka
Vice Chair Hannalore Dietrich
Commissioner Melanie Holthaus
Commissioner Dawn Hopkins
Commissioner Dale Mouritsen
Commissioner Kenneth Valenzuela

Absent: 1 - Commissioner Dixie Larsen

PRESENTATION

None.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1. [17-0697](#) Approve the Draft Heritage Preservation Commission Meeting

Minutes of June 7, 2017

Comm. Dietrich noted minor grammatical changes.

Comm. Mouritsen made a motion to approve the Draft Heritage Preservation Commission Meeting Minutes of June 6, 2017, as corrected. Comm. Holthaus seconded.

Motion carried as follows:

Yes: 5 - Chair Michitaka
Vice Chair Dietrich
Commissioner Holthaus
Commissioner Hopkins
Commissioner Mouritsen

No: 0

Absent: 1 - Commissioner Larsen

Abstain: 1 - Commissioner Valenzuela

PUBLIC HEARINGS/GENERAL BUSINESS**2. 17-0719 Selection of Chair and Vice Chair**

Chair Michitaka nominated Vice Chair Dietrich to serve as Chair. Comm. Valenzuela seconded.

Motion carried as follows:

Yes: 5 - Chair Michitaka
Commissioner Holthaus
Commissioner Hopkins
Commissioner Mouritsen
Commissioner Valenzuela

No: 0

Absent: 1 - Commissioner Larsen

Abstain: 1 - Vice Chair Dietrich

Comm. Mouritsen nominated Comm. Hopkins to serve as Vice Chair. Chair Michitaka seconded.

Motion carried as follows:

Yes: 5 - Chair Michitaka
Vice Chair Dietrich
Commissioner Holthaus
Commissioner Mouritsen
Commissioner Valenzuela

No: 0

Absent: 1 - Commissioner Larsen

Abstain: 1 - Commissioner Hopkins

3. [17-0704](#) SUBJECT
Consideration to Initiate the Heritage Resource Nomination
Process for Several Redwood Trees at Sunnyvale Civic
Center

Senior Planner Noren Caliva-Lepe presented the report as submitted.

Comm. Michitaka noted page two of four of the report asking staff if the nomination will delay the Civic Center Master Plan. Ms. Caliva-Lepe responded that the initiation and the Civic Center Master Plan will be processed separately, although the study of the trees is already being conducted as part of the Civic Center Master Plan.

Vice Chair Hopkins discussed the timeline to process an initiation, and if it would be too late to start the initiation in relation to the Civic Center Master Plan if the plan does not include the trees in this nomination.

Assistant City Manager Kent Steffens stated that the Civic Center Modernization Plan included a tree study that is available to the public. He then noted that the Master Plan will show which trees will be planned for removal and that there is time to initiate a Heritage Resource nomination for the Redwood trees once the Master Plan is completed.

Chair Dietrich asked if the tree study is available online, Mr. Steffens stated it is available to the public; however, it is not online and that they could contact him to get a copy of the tree study.

Chair Dietrich opened the Public Hearing.

Deborah Marks, member of Sunnyvale Urban Forests Advocates, noted that the City arborist informed her that the trees are in a healthy condition and stated her support for the initiation. Ms. Marks asked questions about the need for a cultural

study and noted that one was not required for the Butcher's Corner tree study.

Mary Brunkhorst, member of the public, noted that some trees may be removed and it may be too late if they do not initiate the process to nominate the trees as heritage resources.

Ms. Caliva-Lepe clarified that the Commission could vote to initiate the heritage resource nomination process or wait for additional information to be provided as part of the Civic Center Master Plan. Ms. Caliva-Lepe also clarified that staff has not determined at this time if a cultural study is required. She noted that if in the course of the study one was required, a budget allocation would need to go before the City Council. Ms. Caliva-Lepe also noted that based on the timing to conduct the study and limited staff resources, staff's recommendation is to not initiate the study.

Comm. Mouritsen made a motion to approve Alternative 2: Do not initiate the heritage resource nomination process for several redwood trees at Sunnyvale Civic Center. The Civic Center Master Plan process already has a mechanism in place to evaluate all protected trees at the Civic Center and to evaluate potential historic resources. Any protected trees that are potentially impacted by future buildings or site features would be evaluated further with a Program Environmental Impact Report, which requires City Council approval. The Vision Statement adopted by City Council for the Civic Center already includes the preservation of trees.

Motion carried as follows:

Yes: 6 - Chair Michitaka
Vice Chair Dietrich
Commissioner Holthaus
Commissioner Hopkins
Commissioner Mouritsen
Commissioner Valenzuela

No: 0

Absent: 1 - Commissioner Larsen

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

Discussion of Potential Study Issues for 2018

Chair Dietrich reminded staff of the previous request for a study issue to re-examine the City's Heritage Resource Inventory. Ms. Caliva-Lepe acknowledged that a study issue paper will be prepared and reviewed by the Commission at a future date.

NON-AGENDA ITEMS & COMMENTS**-Commissioner Comments**

Chair Dietrich noted the Library Book Sale is this weekend, and the State of the City.

Comm. Mouritsen noted that the Sunnyvale Museum is looking for volunteers.

INFORMATION ONLY REPORTS/ITEMS

Planning Officer Miner thanked Comm. Michitaka for his service as chair.

4. 17-0720 Update on the Murphy Avenue Design Guidelines

Ms. Caliva-Lepe noted that the Guidelines are moving forward, and is anticipated to come to the Commission in August where there will be two meetings; one is for the walk-through with the consultant on Murphy Avenue, and the other is to vote on the Guidelines. Ms. Caliva-Lepe noted that the Commission's recommendation would be forwarded to the City Council for final approval.

ADJOURNMENT

Chair Dietrich adjourned the meeting at 7:45 p.m.