



# City of Sunnyvale

## Notice and Agenda City Council

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Tuesday, January 9, 2018

5:00 PM

Council Chambers and West Conference  
Room, City Hall, 456 W. Olive Ave.,  
Sunnyvale, CA 94086

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**Special Meetings: Closed Session- 5 PM | Regular Meeting- 7 PM**

### **5 P.M. SPECIAL COUNCIL MEETING (Closed Session)**

#### **1 Call to Order in the West Conference Room**

#### **2 Roll Call**

#### **3 Public Comment**

*The public may provide comments regarding the Closed Session item(s) just prior to the Council beginning the Closed Session. Closed Sessions are not open to the public.*

#### **4 Convene to Closed Session**

[18-0045](#)

Closed Session held pursuant to California Government Code  
Section 54957.6:  
CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Kent Steffens, Interim City  
Manager; Teri Silva, Interim Assistant City Manager  
Employee organization: Communication Officers Association  
(COA)

[18-0043](#)

Closed Session held pursuant to California Government Code  
Section 54957: PUBLIC EMPLOYEE PERFORMANCE  
EVALUATION  
Title: City Attorney

#### **5 Adjourn Special Meeting**

### **7 P.M. COUNCIL MEETING**

*Pursuant to Council Policy, City Council will not begin consideration of any agenda item after 11:30 p.m. without a vote. Any item on the agenda which must*

*be continued due to the late hour shall be continued to a date certain. Information provided herein is subject to change from date of printing of the agenda to the date of the meeting.*

### **CALL TO ORDER**

*Call to Order in the Council Chambers (Open to the Public)*

### **SALUTE TO THE FLAG**

### **ROLL CALL**

### **CLOSED SESSION REPORT**

### **SPECIAL ORDER OF THE DAY**

[17-1198](#)

SPECIAL ORDER OF THE DAY - National Slavery and Human Trafficking Prevention Month

### **ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address Council on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Mayor) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow Councilmembers to take action on an item not listed on the agenda. If you wish to address the Council, please complete a speaker card and give it to the City Clerk. Individuals are limited to one appearance during this section.*

### **CONSENT CALENDAR**

*All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please submit a speaker card to the City Clerk prior to the start of the meeting or before approval of the consent calendar.*

- 1.A**    [17-0079](#)            Approve City Council Special Meeting Minutes of December 12, 2017

**Recommendation:** Approve the City Council Special Meeting Minutes of December 12, 2017 as submitted.

- 1.B**    [17-1149](#)            Approve City Council Meeting Minutes of December 12, 2017

**Recommendation:** Approve the City Council Meeting Minutes of December 12, 2017 as submitted.

- 1.C [18-0007](#) Approve City Council Meeting Minutes of December 19, 2017

**Recommendation:** Approve the City Council Meeting Minutes of December 19, 2017 as submitted.

- 1.D [17-1084](#) Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

**Recommendation:** Approve the list(s) of claims and bills.

- 1.E [18-0036](#) Annual Review and Approval of City's Code of Ethics and Conduct for Elected and Appointed Officials

**Recommendation:** Review and approve the 2018 Code of Ethics and Conduct for Elected and Appointed Officials with no changes from the 2017 Code as set forth in Attachment 1 of the report.

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

*If you wish to speak to a public hearings/general business item, please fill out a speaker card and give it to the City Clerk. You will be recognized at the time the item is being considered by Council. Each speaker is limited to a maximum of three minutes. For land-use items, applicants are limited to a maximum of 10 minutes for opening comments and 5 minutes for closing comments.*

- 2 [18-0001](#) Selection of Vice Mayor for a One-Year Term Effective January 9, 2018

**Recommendation:** Select a member of the Council to serve as Vice Mayor for a one-year term effective January 9, 2018, expiring on the first regular meeting in January 2019.

- 3 [18-0042](#) Approve the Appointment of the City Manager and Approve the Employment Agreement

**Recommendation:** Staff makes no recommendation.

- 4 [18-0005](#) Appoint Councilmembers to Intergovernmental Assignments; Ratify Appointments of Councilmembers made by Outside Agencies; Take Action to Modify, Create, or Terminate Council Subcommittees

**Recommendation:** Alternatives 1 through 6: 1) Ratify Community Member Appointments; 2) Reaffirm Board and Commission Liaison Assignments; 3) Take Action to Modify, Create, or Terminate Council Subcommittees; 4) Appoint Councilmembers to Remaining Council Subcommittees and Standing Committees; 5) Assign Councilmembers to serve on External IGR Agencies; and 6) Ratify Appointments Made by Outside Agencies including Pre-ratification of appointments that are still pending.

- 5      [18-0006](#)      Approve the Proposed 2018 Priority Advocacy Issues and Short-term Legislative Advocacy Positions (LAPs)

**Recommendation:** Alternative 1: Approve the Proposed 2018 Priority Advocacy Issues and Short-term Legislative Advocacy Positions as proposed to be amended.

- 6      [18-0003](#)      Determine the 2018 Seating Arrangements for City Council

**Recommendation:** Determine the seating arrangements for 2018 in accordance with Council Policy 7.3.11.

#### **COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS**

#### **NON-AGENDA ITEMS & COMMENTS**

-Council

-City Manager

#### **INFORMATION ONLY REPORTS/ITEMS**

- |                         |   |
|-------------------------|---|
| <a href="#">17-1169</a> | Tentative Council Meeting Agenda Calendar   |
| <a href="#">17-1168</a> | Information/Action Items  |
| <a href="#">17-0330</a> | Study Session Summary of October 17, 2017 - Joint Study Session with Council and Bicycle and Pedestrian Advisory Commission |
| <a href="#">17-1181</a> | Board/Commission Meeting Minutes  |

#### **ADJOURNMENT**

**NOTICE TO THE PUBLIC**

*The agenda reports to council (RTCs) may be viewed on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) after 7 p.m. on Thursdays or at the Sunnyvale Public Library, 665 W. Olive Ave. as of Fridays prior to Tuesday City Council meetings. Any agenda related writings or documents distributed to members of the City of Sunnyvale City Council regarding any open session item on this agenda will be made available for public inspection in the Office of the City Clerk located at 603 All America Way, Sunnyvale, California during normal business hours and in the Council Chamber on the evening of the Council Meeting, pursuant to Government Code §54957.5. Please contact the Office of the City Clerk at (408) 730-7483 for specific questions regarding the agenda.*

*PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on any public hearing item listed in this agenda, the issues in the lawsuit may be limited to the issues which were raised at the public hearing or presented in writing to the Office of the City Clerk at or before the public hearing. PLEASE TAKE FURTHER NOTICE that Code of Civil Procedure section 1094.6 imposes a 90-day deadline for the filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure 1094.5.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Office of the City Clerk at (408) 730-7483. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))*

**Planning a presentation for a City Council meeting?**

*To help you prepare and deliver your public comments, please review the "Making Public Comments During City Council or Planning Commission Meetings" available on the City website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov).*

**Planning to provide materials to Council?**

*If you wish to provide the City Council with copies of your presentation materials, please provide 12 copies of the materials to the City Clerk (located to the left of the Council dais). The City Clerk will distribute your items to the Council.*

**Upcoming Meetings**

*Visit <https://sunnyvaleca.legistar.com> for upcoming Council, board and commission meeting information.*



# City of Sunnyvale

## Agenda Item

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**18-0045**

**Agenda Date:** 1/9/2018

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Closed Session held pursuant to California Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Kent Steffens, Interim City Manager; Teri Silva, Interim Assistant City Manager

Employee organization: Communication Officers Association (COA)



# City of Sunnyvale

## Agenda Item

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**18-0043**

**Agenda Date:** 1/9/2018

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Closed Session held pursuant to California Government Code Section 54957: PUBLIC EMPLOYEE  
PERFORMANCE EVALUATION

Title: City Attorney



# City of Sunnyvale

## Agenda Item

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**17-1198**

**Agenda Date:** 1/9/2018

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SPECIAL ORDER OF THE DAY - National Slavery and Human Trafficking Prevention Month



# City of Sunnyvale

## Agenda Item

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**17-0079**

**Agenda Date:** 1/9/2018

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**SUBJECT**

Approve City Council Special Meeting Minutes of December 12, 2017

**RECOMMENDATION**

Approve the City Council Special Meeting Minutes of December 12, 2017 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft City Council

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Tuesday, December 12, 2017

5:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### Special Meeting: Closed Session

Vice Mayor Larsson announced the item for Closed Session and invited any members of the public to provide public comments before convening to Closed Session.

#### 1 Call to Order in the West Conference Room

Vice Mayor Larsson called the meeting to order at 5:01 p.m.

#### 2 Roll Call

**Present:** 7 - Mayor Glenn Hendricks  
Vice Mayor Gustav Larsson  
Councilmember Jim Griffith  
Councilmember Larry Klein  
Councilmember Nancy Smith  
Councilmember Russ Melton  
Councilmember Michael S. Goldman

#### 3 Public Comment

No speakers.

#### 4 Convene to Closed Session

[17-1178](#) Closed Session held pursuant to California Government Code  
Section 54957: PUBLIC EMPLOYEE APPOINTMENT  
Title: City Manager

#### 5 Adjourn Special Meeting

Vice Mayor Larsson adjourned the meeting at 5:55 p.m.



# City of Sunnyvale

## Agenda Item

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**17-1149**

**Agenda Date:** 1/9/2018

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**SUBJECT**

Approve City Council Meeting Minutes of December 12, 2017

**RECOMMENDATION**

Approve the City Council Meeting Minutes of December 12, 2017 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft City Council

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Tuesday, December 12, 2017

5:00 PM

Council Chambers and West Conference  
Room, City Hall, 456 W. Olive Ave.,  
Sunnyvale, CA 94086

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**Special Meetings: Closed Session- 5 PM | Study Session- 6 PM | Regular Meeting- 7 PM**

### **5 P.M. SPECIAL COUNCIL MEETING (Closed Session)**

Vice Mayor Larsson announced the item for Closed Session and invited any members of the public to provide public comments before convening to Closed Session.

#### **1 Call to Order in the West Conference Room**

Vice Mayor Larsson called the meeting to order at 5:01 p.m.

#### **2 Roll Call**

**Present:** 7 - Mayor Glenn Hendricks  
Vice Mayor Gustav Larsson  
Councilmember Jim Griffith  
Councilmember Larry Klein  
Councilmember Nancy Smith  
Councilmember Russ Melton  
Councilmember Michael S. Goldman

#### **3 Public Comment**

No speakers.

#### **4 Convene to Closed Session**

[17-0780](#)

Closed Session held pursuant to California Government Code  
Section 54957: PUBLIC EMPLOYEE PERFORMANCE  
EVALUATION  
Title: City Attorney

#### **5 Adjourn Special Meeting**

Vice Mayor Larsson adjourned the meeting at 5:55 p.m.

**6 P.M. SPECIAL COUNCIL MEETING (Study Session)****1 Call to Order in the West Conference Room (Open to the Public)**

Vice Mayor Larsson called the meeting to order at 6:01 p.m.

**2 Roll Call**

**Present:** 7 - Mayor Glenn Hendricks  
Vice Mayor Gustav Larsson  
Councilmember Jim Griffith  
Councilmember Larry Klein  
Councilmember Nancy Smith  
Councilmember Russ Melton  
Councilmember Michael S. Goldman

**3 Public Comment**

No speakers.

**4 Study Session**

[17-0959](#) Discussion of 2018 Council Intergovernmental Assignments

Interim City Manager Kent Steffens provided a brief report. Councilmembers expressed their preferences for 2018 intergovernmental committee assignments.

[17-0108](#) Discussion of Upcoming Selection of Vice Mayor for 2018

Councilmembers Klein and Melton expressed interest in serving as Vice Mayor in 2018.

**5 Adjourn Special Meeting**

Vice Mayor Larsson adjourned the meeting at 6:29 p.m.

**7 P.M. COUNCIL MEETING****CALL TO ORDER**

Mayor Hendricks called the meeting to order.

**SALUTE TO THE FLAG**

Mayor Hendricks led the salute to the flag.

**ROLL CALL**

**Present:** 7 - Mayor Glenn Hendricks  
Vice Mayor Gustav Larsson  
Councilmember Jim Griffith  
Councilmember Larry Klein  
Councilmember Nancy Smith  
Councilmember Russ Melton  
Councilmember Michael S. Goldman

### **CLOSED SESSION REPORT**

Vice Mayor Larsson reported the Council met in Closed Session on Friday, December 8, 2017 pursuant to California Government Code Section 54957: Public Employee Performance Evaluation; Title: City Attorney; nothing to report. Vice Mayor Larsson stated the report was also made at the end of that meeting.

Vice Mayor Larsson reported the Council met in Closed Session this evening pursuant to California Government Code Section 54957: Public Employee Performance Evaluation; Title: City Attorney; nothing to report.

Vice Mayor Larsson reported the Council met in Closed Session this evening pursuant to California Government Code Section 54957: Public Employee Performance Evaluation; Title: City Attorney; Council has conditionally appointed Kent Steffens as City Manager, conditioned on reaching an agreement regarding compensation, benefits, and the performance of a background check. Vice Mayor Larsson stated the vote was unanimous.

### **SPECIAL ORDER OF THE DAY**

[17-0484](#) SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office  
for Board of Building Code Appeals Member

City Clerk Kathleen Franco Simmons administered the ceremonial oath of office to Board of Building Code Appeals Member Marc Ketzel.

### **ORAL COMMUNICATIONS**

Councilmember Melton announced Sunnyvale's new minimum wage rate of \$15 per hour effective January 1.

Councilmember Smith provided information regarding a Santa Clara Unified School District potential bond measure.

Andy Frazer spoke regarding ordinances requiring roof-top photovoltaic systems on

residential and commercial construction. Frazer proposed a study issue to study requiring all new commercial construction to include roof-top photovoltaic systems.

Josh Grossman, Housing and Human Services Commission Chair speaking for himself, spoke regarding the mobile home rent control study issue and roof-top solar requirements for commercial construction. Grossman provided a PowerPoint presentation and recommended a study issue for roof-top solar panels.

Christopher Fallon spoke regarding loss of property equity by Plaza Del Rey residents due to actions of the Carlyle Group and requested Council consider rent control measures.

### **CONSENT CALENDAR**

MOTION: Vice Mayor Larsson moved and Councilmember Klein seconded the motion to approve the Consent Calendar.

The motion carried by the following vote:

**Yes: 7 -** Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No: 0**

**1.A**     [17-1055](#)     Approve City Council Meeting Minutes of November 28, 2017

Approve the City Council Meeting Minutes of November 28, 2017 as submitted.

**1.B**     [17-0089](#)     Approve City Council Special Meeting Minutes of November 28, 2017

Approve the City Council Special Meeting Minutes of November 28, 2017 as submitted.

**1.C**     [17-0200](#)     Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

Approve the list(s) of claims and bills.

- 1.D**      [17-1050](#)      Award of Bid No. PW18-08 for the Landscape Improvements on Caribbean Drive Re-Bid Project, Finding of California Environmental Quality Act (CEQA) Categorical Exemption, and Approval of Budget Modification No. 29

1) Make a finding of a California Environmental Quality Act (CEQA) categorical exemption pursuant to CEQA Guidelines Section 15304(d) for minor land alterations; 2) Award a contract in substantially the same form as Attachment 2 to the report in the amount of \$599,164 to Galeb Paving, Inc. and authorize the City Manager to execute the contract when all necessary conditions have been met; 3) Approve a 10% construction contingency in the amount of \$59,916; and 4) Approve Budget Modification No. 29 in the amount of \$36,131 to provide additional project funding.

- 1.E**      [17-0822](#)      Approve Budget Modification No. 27 to Appropriate \$110,567 of Bay Area UASI Grant Funds for a New Project, FFY 2017 UASI Preventative Radiological Nuclear Detection (PRND) Equipment Grant

Approve Budget Modification No. 27 to appropriate Bay Area UASI Grant funds in the amount of \$110,567 to a new project, FFY2017 UASI Preventative Radiological Nuclear Detection (PRND) Equipment Grant.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**      [17-1042](#)      Appoint Applicants to the Charter Review Committee

City Clerk Kathleen Franco Simmons provided the staff report. City Attorney John Nagel provided additional information.

MOTION: Councilmember Griffith moved and Councilmember Klein seconded the motion to include consideration of the two late applications.

The motion carried by the following vote:

**Yes: 7 -**    Mayor Hendricks  
                 Vice Mayor Larsson  
                 Councilmember Griffith  
                 Councilmember Klein  
                 Councilmember Smith  
                 Councilmember Melton  
                 Councilmember Goldman

**No: 0**

City Clerk Franco Simmons conducted paper ballots and tallied the votes while Council proceeded with Item 3. Following consideration of Item 3, Council returned to Item 2 and City Clerk Franco Simmons reported the results as follows:

Linda Davis

VOTE: 7 - 0 - 0 (Affirmative votes by all Councilmembers)

Hannalore Dietrich

VOTE: 5 - 0 - 2 (Affirmative votes by Melton, Larsson, Hendricks, Griffith, Smith; Abstentions by Klein, Goldman)

Melinda Hamilton

VOTE: 6 - 0 - 1 (Affirmative votes by Melton, Klein, Larsson, Hendricks, Griffith, Smith; Abstention by Goldman)

Arthur Henrick

VOTE: 2 - 0 - 5 (Affirmative votes by Smith, Goldman; Abstentions by Melton, Klein, Larsson, Hendricks, Griffith)

Dawn Hopkins

VOTE: 6 - 0 - 1 (Affirmative vote by Melton, Klein, Larsson, Hendricks, Griffith, Goldman; Abstention by Smith)

John Howe

VOTE: 7 - 0 - 0 (Affirmative votes by all Councilmembers)

Marc Ketzel

VOTE: 7 - 0 - 0 (Affirmative votes by all Councilmembers)

Andrew LaManque

VOTE: 1 - 0 - 6 (Affirmative vote by Goldman; Abstentions by Melton, Klein, Larsson, Hendricks, Griffith, Smith)

Richard Mehlinger

VOTE: 5 - 0 - 2 (Affirmative vote by Klein, Larsson, Hendricks, Griffith, Smith; Abstentions by Melton, Goldman)

Amanda Richey

VOTE: 7 - 0 - 0 (Affirmative votes by all Councilmembers)

Steve Scandalis

VOTE: 2 - 0 - 5 (Affirmative votes by Melton, Goldman; Abstentions by Klein, Larsson, Hendricks, Griffith, Smith)

Avanindar Singh

VOTE: 5 - 0 - 2 (Affirmative votes by Melton, Larsson, Hendricks, Smith, Goldman; Abstentions by Klein, Griffith)

William Stewart Jr.

VOTE: 1 - 0 - 6 (Affirmative vote by Melton; Abstentions by Klein, Larsson, Hendricks, Griffith, Smith, Goldman)

Lawrence Stone

VOTE: 7 - 0 - 0 (Affirmative votes by all Councilmembers)

Jack Walker

VOTE: 7 - 0 - 0 (Affirmative votes by all Councilmembers)

Carol Weiss

VOTE: 5 - 0 - 2 (Affirmative votes by Klein, Larsson, Griffith, Smith, Goldman; Abstentions by Melton, Hendricks)

David Ybarra

VOTE: 2 - 0 - 5 (Affirmative vote by Klein, Hendricks; Abstentions by Melton, Larsson, Griffith, Smith, Goldman)

City Clerk Kathleen Franco Simmons reported that twelve candidates received four or more affirmative votes.

TIE-BREAKER VOTES:

Hannalore Dietrich

**Yes:** 5 - Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Melton

**No:** 0

**Abstain:** 2 - Councilmember Smith  
Councilmember Goldman

Richard Mehlinger

**Yes:** 6 - Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Goldman

**No:** 0

**Abstain:** 1 - Councilmember Melton

Avanindar Singh

**Yes:** 4 - Mayor Hendricks  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No:** 0

**Abstain:** 3 - Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein

Carol Weiss

**Yes:** 6 - Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No:** 0

**Abstain:** 1 - Mayor Hendricks

City Clerk Kathleen Franco Simmons reported Council appointed the following 11 members to the Charter Review Committee: Linda Davis, Hannalore Dietrich, Dawn Hopkins, John Howe, Marc Ketzel, Melinda Hamilton, Richard Mehlinger, Amanda Richey, Lawrence Stone, Jack Walker and Carol Weiss.

Council recessed at 9:26 p.m.

Council reconvened at 9:36 p.m. with all Councilmembers present. Council proceeded with consideration of Item 4.

**3**      [17-1069](#)      Review Draft Work Plan for 2017 Housing Strategy (Study Issue)

Housing Officer Suzanne Isé provided the staff report and a PowerPoint presentation. Director of Community Development Trudi Ryan provided additional information.

Public Hearing opened at 7:48 p.m.

Ryan Jasinsky, Assistant Director, Brandenburg, Staedler & Moore, stated they have implemented self-imposed rent control by creating long-term lot lease agreements, and stated that if mobile home rent control is passed, there may be additional costs passed on to the City to monitor this program.

Tim Kerr, Sunnyvale Mobile Home Park Alliance, requested prioritization of the study issue for affordable housing and rent control for mobile home parks.

Fred Kameda, on behalf of a coalition of mobile home park residents, spoke regarding the need for rent stabilization and protection.

Lavonne Boucher, Sunnyvale Mobile Home Park Alliance, spoke regarding the need for rent control and stabilization.

Danna Beres, Our Daily Bread and St. Vincent de Paul, requested expansion of the scope of the study to include rent stabilization for apartments.

Angela Rausch requested the community outreach include all forms of media, and made available in English and Spanish.

John Cordes, Bicycle and Pedestrian and Advisory Commission Chair speaking for himself, requested expansion of the scope to include a homeless housing policy, SRO housing, increasing affordable housing impact fees, a thorough look at the mobile home park conversion policy, adoption of 20% BMR requirement for new rental housing, expansion of rent stabilization to apartment dwellings and to include mixed use for walkability and cyclability.

Marie Bernard, Executive Director, Sunnyvale Community Services, spoke regarding services provided to Sunnyvale residents and offered to assist with outreach.

Sue Serrone, Livable Sunnyvale Coalition and St. Cyprian's, spoke in support of rent protection measures to regulate excessive rent increases, consideration of a 12-month lease protection ordinance, and requested prioritization of returning to the 15% affordable housing standard or higher.

Mike Serrone, Livable Sunnyvale Coalition, spoke in support of including consideration of rent stabilization for all renters and regarding the urgency of the issues.

David Wessel spoke regarding the City of Mountain View's ordinance to address AB 1505 and suggested creation of an ad hoc business group.

Marlon Ordonez spoke in support of renter's rights.

Amalia Valencia requested the addition of rent control to the housing study issue.

Armida Brambilia spoke regarding the high rent costs in Sunnyvale and the effects on her family.

Richard Mehlinger, St. Cyprian's Parish and the Bay Area Organizing Committee, requested renter's rights and protections be made a priority as part of the housing study issue. Mehlinger provided information regarding a proposal to require landlords to offer a 12-month lease at terms equal or better than any short-term lease.

Public Hearing closed at 8:29 p.m.

MOTION: Vice Mayor Larsson moved and Councilmember Smith seconded the motion to approve Alternative 1: Approve Work Plan and Scope of Work as shown in Attachment 2 to the report.

FRIENDLY AMENDMENT: Councilmember Smith offered a friendly amendment to include other forms of rent stabilization.

Vice Mayor Larsson declined to accept the friendly amendment.

Councilmember Smith withdrew her second.  
Mayor Hendricks seconded the motion.

FRIENDLY AMENDMENT: Councilmember Klein offered a friendly amendment to accelerate the evaluation of AB 1505, as opposed to making it in the timeframe of the work plan, to have staff evaluate what can be done sooner from a code standpoint.

Vice Mayor Larsson accepted the friendly amendment.

FORMAL AMENDMENT: Councilmember Smith moved to amend the motion to include the addition of other forms of rent control, rent stabilization, or renter protections.

The motion to amend died due to lack of a second.

FRIENDLY AMENDMENT: Councilmember Smith offered a friendly amendment to assess the idea from St. Cyprian's Parish for providing some protections in terms of how long leases are, so that renters don't have to have their rent raised every three months.

Vice Mayor Larsson declined to accept the friendly amendment.

FORMAL AMENDMENT: Councilmember Smith moved to amend the motion and Councilmember Melton seconded to add a component to look at setting protections in terms of how long leases can last.

Mayor Hendricks inquired with the maker as to whether the intent of the amendment was to address what was mentioned by an earlier speaker, that a landlord would need to offer a 12-month lease that would be at the rate of what the lower monthly rate was.

Councilmember Smith clarified that the proposed amendment is that staff look at the idea that came forward from a member of the public to help residents have the ability to predict how much their rent is going to be for one year.

The motion to amend failed by the following vote:

**Yes:** 2 - Councilmember Smith  
Councilmember Goldman

**No: 5 -** Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Melton

The main motion carried by the following vote:

**Yes: 7 -** Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No: 0**

Following action on Item 3, City Clerk Kathleen Franco Simmons reported the results of the votes for Item 2, Charter Review Committee Appointments.

- 4**      [17-1160](#)      Approve Two Resolutions Authorizing the Advance Refunding of the City's Water Revenue Bonds, Series 2010 and Wastewater Revenue Bonds, Series 2010, Approval of the Official Documents Related to the Transactions, and Award a Contract in an Amount of \$193,000 plus Incidental Expenses to Jones Hall, A Professional Law Corporation for Bond and Disclosure Counsel Services, and Find that these Actions are Exempt from CEQA

Director of Finance Tim Kirby presented the staff report.

Public Hearing opened at 9:48 p.m.

No speakers.

Public Hearing closed at 9:48 p.m.

MOTION: Councilmember Melton moved and Vice Mayor Larsson seconded the motion to approve Alternatives 1 and 2: 1) Approve two resolutions authorizing the advance refunding of the City's Water Revenue Bonds, Series 2010 and Wastewater Revenue Bonds, Series 2010, and approval of the Official Documents

Related to the Transactions and find the actions exempt from environment review under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA Guidelines; and 2) Authorize the City Attorney to execute an Agreement, in substantially the same form as Attachment 11 to the Report, in an Amount of \$193,000 plus Incidental Expenses to Jones Hall, A Professional Law Corporation for Bond and Disclosure Counsel Services.

The motion carried by the following vote:

**Yes: 7 -** Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No: 0**

- 5**      [17-1060](#)      Receive and File the FY 2016/17 Comprehensive Annual Financial Report (CAFR), Sunnyvale Retiree Healthcare Plan Report, and Sunnyvale Financing Authority Financial Report

Assistant Director of Finance Kenn Lee presented the staff report. David Bullock, MGO, provided the auditor's report.

Public Hearing opened at 10:05 p.m.

No speakers.

Public Hearing closed at 10:05 p.m.

MOTION: Councilmember Melton moved and Vice Mayor Larsson seconded the motion to approve Alternative 1: Receive and file the audited Comprehensive Annual Financial Report, the Sunnyvale Retiree Healthcare Plan Report, Sunnyvale Financing Authority Financial Report, and the Report to the City Council issued by the independent auditors.

The motion carried by the following vote:

**Yes: 7 -** Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No: 0**

**COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS**

Councilmember Griffith reported his attendance at a meeting of Silicon Valley Clean Energy.

Councilmember Smith reported her attendance at a meeting of the Caltrain Modernization Project Local Policy Advisory Group.

Councilmember Goldman reported his attendance at a meeting of the Grand Boulevard Initiative Task Force.

Councilmember Griffith reported the City of Milpitas was formalized as the thirteenth member of Silicon Valley Clean Energy.

Mayor Hendricks reported that effective in January, the City of Sunnyvale will move from a primary seat to an alternate seat on the VTA Board. Hendricks reported San Jose Mayor Sam Liccardo was elected Chair and Santa Clara Councilmember Teresa O'Neill was elected Vice Chair.

**NON-AGENDA ITEMS & COMMENTS**

**-Council**

Councilmember Goldman proposed a study issue regarding joining San Mateo and other cities in mandating solar panels to some degree on some buildings, such as commercial and residential or some combination.

Councilmember Melton co-sponsored the study issue.

**-City Manager**

Interim City Manager Kent Steffens reported a Closed Session has been added on December 19 at 4:30 p.m.

**INFORMATION ONLY REPORTS/ITEMS**

[17-0961](#) Tentative Council Meeting Agenda Calendar

[17-0855](#) Information/Action Items

[17-1099](#) Board/Commission Meeting Minutes

**ADJOURNMENT**

Mayor Hendricks closed the meeting in honor of San Francisco Mayor Ed Lee.

Mayor Hendricks adjourned the meeting at 10:16 p.m.



# City of Sunnyvale

## Agenda Item

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**18-0007**

**Agenda Date:** 1/9/2018

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**SUBJECT**

Approve City Council Meeting Minutes of December 19, 2017

**RECOMMENDATION**

Approve the City Council Meeting Minutes of December 19, 2017 as submitted.



# City of Sunnyvale

## Meeting Minutes City Council

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Tuesday, December 19, 2017

4:30 PM

Council Chambers and West Conference  
Room, City Hall, 456 W. Olive Ave.,  
Sunnyvale, CA 94086

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**Special Meeting: Closed Session- 4:30 PM | Regular City Council Meeting- 7 PM | Special Joint Meeting of the City Council and the Sunnyvale Financing Authority-7 PM (or as soon thereafter as the matter may be heard)**

### **4:30 P.M. SPECIAL COUNCIL MEETING (Closed Session)**

Vice Mayor Larsson announced the items for Closed Session and invited any members of the public to provide public comments before convening to Closed Session.

#### **1 Call to Order in the West Conference Room**

Vice Mayor Larsson called the meeting to order at 4:33 p.m.

#### **2 Roll Call**

**Present:** 7 - Mayor Glenn Hendricks  
Vice Mayor Gustav Larsson  
Councilmember Jim Griffith  
Councilmember Larry Klein  
Councilmember Nancy Smith  
Councilmember Russ Melton  
Councilmember Michael S. Goldman

Councilmember Goldman arrived at 4:47 p.m.

#### **3 Public Comment**

No speakers.

#### **4 Convene to Closed Session**

[17-1176](#) Closed Session held pursuant to California Government Code Section 54957.6:  
CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Kent Steffens, Interim City Manager; Teri Silva, Interim Assistant City Manager  
Employee organization: Communication Officers Association (COA)

[17-0980](#) Closed Session held pursuant to California Government Code Section 54957.6:  
CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Council Compensation Subcommittee Members Glenn Hendricks, Jim Griffith, Russ Melton  
Unrepresented employee: City Manager

[17-1043](#) Closed Session held pursuant to California Government Code Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: "Block 15 Affordable Housing Site" located at 365-407 S. Mathilda Avenue and 388-406 Charles Street (APNs 165-13-045, 165-13-046, 165-13-068, 165-13-069, 165-13-073, 165-13-074)  
City negotiators: Interim City Manager Kent Steffens, Director of Community Development Trudi Ryan, Housing Officer Suzanne Isé  
Negotiating parties: The Related Companies of California, LLC  
Under negotiation: Price and terms of payment for a proposed long-term ground lease of City property (Exclusive Negotiating Agreement)

[17-0238](#) Closed Session held pursuant to California Government Code Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: City Attorney

## **5 Adjourn Special Meeting**

Vice Mayor Larsson adjourned the meeting at 6:45 p.m.

**7 P.M. COUNCIL MEETING****CALL TO ORDER**

Mayor Hendricks called the meeting to order.

**SALUTE TO THE FLAG**

Mayor Hendricks led the salute to the flag.

**ROLL CALL**

**Present:** 7 - Mayor Glenn Hendricks  
Vice Mayor Gustav Larsson  
Councilmember Jim Griffith  
Councilmember Larry Klein  
Councilmember Nancy Smith  
Councilmember Russ Melton  
Councilmember Michael S. Goldman

**CLOSED SESSION REPORT**

Vice Mayor Larsson reported the Council met in Closed Session pursuant to California Government Code Section 54957.6: Conference with Labor Negotiators; Agency designated representatives: Kent Steffens, Interim City Manager; Teri Silva, Interim Assistant City Manager, Employee organization: Communication Officers Association (COA); nothing to report.

Vice Mayor Larsson reported the Council met in Closed Session pursuant to California Government Code Section 54957.6: Conference with Labor Negotiators; Agency designated representatives: Council Compensation Subcommittee Members Glenn Hendricks, Jim Griffith, Russ Melton, Unrepresented employee: City Manager; nothing to report.

Vice Mayor Larsson reported the Council met in Closed Session pursuant to California Government Code Section 54956.8: Conference with Real Property Negotiators, Property: "Block 15 Affordable Housing Site" located at 365-407 S. Mathilda Avenue and 388-406 Charles Street (APNs 165-13-045, 165-13-046, 165-13-068, 165-13-069, 165-13-073, 165-13-074), City negotiators: Interim City Manager Kent Steffens, Director of Community Development Trudi Ryan, Housing Officer Suzanne Isé, Negotiating parties: The Related Companies of California, LLC; Under negotiation: Price and terms of payment for a proposed long term ground lease of City property (Exclusive Negotiating Agreement); nothing to report.

Vice Mayor Larsson reported the Council met in Closed Session pursuant to California Government Code Section 54957: Public Employee Performance Evaluation, Title: City Attorney; nothing to report.

**PRESENTATION**

[17-1096](#)

PRESENTATION - Update from VTA Policy Advisory Board on El Camino Real Bus Rapid Transit

Jeannie Bruins, City of Los Altos Councilmember and El Camino Real Bus Rapid Transit Policy Advisory Board Chair, and Adam Burger, Senior Transportation Planner, Valley Transportation Authority, provided an update on the pilot project and a PowerPoint presentation.

**ORAL COMMUNICATIONS**

Councilmember Smith announced Sunnyvale's new minimum wage rate of \$15 per hour effective January 1.

David Wessel withdrew his prior request to create an ad hoc citizen's committee with respect to formulating an ordinance regarding AB 1505. Wessel also spoke in support of a dedicated center lane for the bus service project and a focus on bicycle safety.

Adina Levin, Friends of Caltrain, spoke regarding the El Camino bus service proposal and in support of a dedicated center lane.

**CONSENT CALENDAR**

MOTION: Vice Mayor Larsson moved and Councilmember Klein seconded the motion to approve the Consent Calendar.

The motion carried by the following vote:

**Yes: 7 -** Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No: 0**

**1.A**      [17-0208](#)      Approve City Council Special Meeting Minutes of December 8, 2017

Approve the City Council Special Meeting Minutes of December 8, 2017 as submitted.

**1.B**      [17-0201](#)      Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

Approve the list(s) of claims and bills.

- 1.C**      [17-1104](#)      Authorize Issuance of Purchase Order for a Gas Chromatography Mass Spectrometer (GCMS) with Purge & Trap Concentrator/Autosampler at the Water Pollution Control Plant (F17-167)

Authorize the issuance of a purchase order in the amount of \$114,149 to Thermo Electron North America, LLC, aka Thermo Fisher, excluding sales tax, in substantially the same form as Attachment 2 to the report, to furnish a Gas Chromatography Mass Spectrometer (GCMS) with Purge & Trap Concentrator/Autosampler, as required by the Environmental Services Department.

- 1.D**      [17-1028](#)      Approve Grant Agreement with MidPen Housing Corp. for the Persian Drive Sidewalk Project and Approve Budget Modification No. 30 to Appropriate an Additional \$324,500 to the Project, for a Total of \$973,000

Approve Budget Modification No. 30 in the amount of \$324,500 to increase the budget for Project 832040 for a new total of \$973,000; Approve the Grant Agreement with MidPen Housing Corp for the Persian Drive Sidewalk Extension, and Authorize the City Manager to execute the Grant Agreement in a final form as approved by the City Attorney.

- 1.E**      [17-0386](#)      Receive and File FY 2016/17 Annual Status Report on Receipt and Use of Development Impact Fees and Adopt a Resolution Approving Findings Regarding Unspent Impact Fees (Exempt from CEQA pursuant to Section 15378(b)(4) of the CEQA Guidelines)

Receive and file FY 2016/17 Annual Status Report on receipt and use of development impact fees and adopt a Resolution making findings regarding unspent impact fees as required by the Mitigation Fee Act (California Government Code Section 66000 et seq.).

**ADJOURN TO SPECIAL JOINT MEETING OF THE CITY COUNCIL AND SUNNYVALE FINANCING AUTHORITY**

Mayor Hendricks adjourned the meeting to the Special Joint Meeting of the City Council and Sunnyvale Financing Authority at 7:48 p.m.

**CALL TO ORDER**

Mayor / Authority Board Chair Hendricks called the meeting to order.

**ROLL CALL**

Present: 7 - Mayor / Authority Member Hendricks  
Vice Mayor / Authority Member Larsson  
Councilmember / Authority Member Griffith  
Councilmember / Authority Member Klein  
Councilmember / Authority Member Smith  
Councilmember / Authority Member Melton  
Councilmember / Authority Member Goldman

**PUBLIC COMMENT (ON SPECIAL MEETING ITEMS ONLY)**

No speakers.

**GENERAL BUSINESS**

**2.A**      [17-1051](#)      Approve Joint City Council and Sunnyvale Financing Authority  
Meeting Minutes of June 20, 2017

Sunnyvale Financing Authority

MOTION: Authority Member Klein moved and Authority Member Larsson seconded the motion to approve the Joint City Council and Sunnyvale Financing Authority Meeting Minutes of June 20, 2017 as submitted.

The motion carried by the following vote:

Yes: 7 - Mayor / Authority Member Hendricks  
Vice Mayor / Authority Member Larsson  
Councilmember / Authority Member Griffith  
Councilmember / Authority Member Klein  
Councilmember / Authority Member Smith  
Councilmember / Authority Member Melton  
Councilmember / Authority Member Goldman

No: 0

**2.B**      [17-0159](#)      Receive and File the FY 2016/17 City and Sunnyvale  
Financing Authority Budgetary Year-End Financial Report and  
Approve Budget Modification No. 32

Assistant Director of Finance Kenn Lee provided the staff report and provided a PowerPoint presentation. Assistant Director Lee clarified that the carryover of special projects in Attachment 1 is included in the memo but was not included in the staff recommendation and it should be included as part of the motion if it is the will of the Council.

Public Hearing opened at 7:58 p.m.

No speakers.

Public Hearing closed at 7:58 p.m.

City Council:

MOTION: Vice Mayor Larsson moved and Councilmember Smith seconded the motion to approve Alternative 1: Receive and file the FY 2016/17 City Budgetary Year End Financial Report and Approve Budget Modification No. 32 adjusting General Fund Revenue, Capital Improvement Projects Reserve and the Budget Stabilization Fund, and approve the carryover of special projects listed in Attachment 1 to the report.

The motion carried by the following vote:

Yes: 7 -      Mayor / Authority Member Hendricks  
                 Vice Mayor / Authority Member Larsson  
                 Councilmember / Authority Member Griffith  
                 Councilmember / Authority Member Klein  
                 Councilmember / Authority Member Smith  
                 Councilmember / Authority Member Melton  
                 Councilmember / Authority Member Goldman

No: 0

Sunnyvale Financing Authority:

MOTION: Authority Member Larsson moved and Authority Member Melton seconded the motion to approve Alternative 1: Receive and file the FY 2016/17 Sunnyvale Financing Authority Budgetary Year-End Financial Report.

The motion carried by the following vote:

Yes: 7 - Mayor / Authority Member Hendricks  
Vice Mayor / Authority Member Larsson  
Councilmember / Authority Member Griffith  
Councilmember / Authority Member Klein  
Councilmember / Authority Member Smith  
Councilmember / Authority Member Melton  
Councilmember / Authority Member Goldman

No: 0

**ADJOURN SPECIAL MEETING**

Mayor Hendricks adjourned the Special Joint Meeting of the City Council and the Sunnyvale Financing Authority to resume the regular Council meeting at 8:01 p.m.

**RECONVENE TO CITY COUNCIL MEETING**

Mayor Hendricks called the regular Council meeting to order at 8:01 p.m.

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 3      [17-1194](#)      Confirm Study Area for the Kifer North Precise Plan (Larger area) or Modify to Include Fortinet Parcels Only (Smaller area); Authorize the City Manager to Enter into Agreements with Ascent Environmental to complete the Planning Study and Environmental Document, and Hexagon Transportation Consultants to complete the associated Transportation Impact Analysis; and Approve Budget Modification No. 33 in the amount of \$322,500 if the Larger Area is Confirmed

Senior Planner George Schroeder presented the staff report and provided a PowerPoint presentation. Director of Community Development Trudi Ryan provided additional information.

Councilmember Klein and Councilmember Goldman disclosed that they met with Fortinet.

Vice Mayor Larsson disclosed spoke with the representatives of Fortinet by telephone.

Councilmember Smith disclosed she met with Fortinet to discuss the application.

Larry Burnett, Senior Director, Real Estate and Facilities, Fortinet, provided information regarding the project and requested selection of a smaller planning area.

Public Hearing opened at 8:23 p.m.

No speakers.

Public Hearing closed at 8:23 p.m.

MOTION: Councilmember Melton moved and Councilmember Klein seconded the motion to approve Alternative 2: Modify and select a smaller study area for the Fortinet parcels only; no further action by the City Council is required as the City Manager is authorized to enter into consultant agreements when no City funding is required.

The motion carried by the following vote

**Yes: 7 -** Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No: 0**

- 4**      [17-0976](#)      Approve Agreement between the City of Sunnyvale and Bay Area Children's Theatre for Use of City Facilities at a Below-Market Rate of \$24,000 for the Period January 5, 2018 through March 25, 2018

Director of Library and Community Services Cynthia Bojorquez presented the staff report.

Public Hearing opened at 8:32 p.m.

No speakers.

Public Hearing closed at 8:32 p.m.

MOTION: Councilmember Klein moved and Vice Mayor Larsson seconded the motion to approve Authorize the City Manager to execute an Agreement between the City of Sunnyvale and Bay Area Children's Theatre for Use of City Facilities from January 5, 2018 through March 25, 2018, substantially in the same form as Attachment 2 of the report, at a discounted rental fee of \$600 per performance, for a maximum rental fee of \$24,000, when all necessary conditions have been met.

The motion carried by the following vote:

**Yes: 7 -** Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No: 0**

**5**      [17-1049](#)      Award a Contract for Fair Oaks Park Renovation Project and  
Park Design Standards for Construction Project (F17-176)

Interim Director of Public Works Craig Mobeck presented the staff report and provided a PowerPoint presentation.

Public Hearing opened at 8:45 p.m.

No speakers.

Public Hearing closed at 8:45 p.m.

MOTION: Councilmember Smith moved and Vice Mayor Larsson seconded the motion to approve Alternatives 1 and 2: 1) Award a contract not to exceed \$1,081,511 to Verde Design, Inc. for design and construction support for Fair Oaks Renovation Project and Park Design Standards for Construction Project, in substantially the same form as Attachment 1 to the report, and authorize the City Manager to execute the contract when all necessary conditions have been met and find that the procurement process for the Park Design Standards for Construction portion is in the best interest of the City; and 2) approve a contract contingency in the amount of \$108,151.

The motion carried by the following vote:

**Yes:** 7 - Mayor Hendricks  
Vice Mayor Larsson  
Councilmember Griffith  
Councilmember Klein  
Councilmember Smith  
Councilmember Melton  
Councilmember Goldman

**No:** 0

- 6      [17-1172](#)      Adopt a Resolution Approving an Exception to the CalPERS 180-Day Waiting Period for Work After Retirement for Brice McQueen, Senior Management Analyst in the Department of Finance

Director of Finance Tim Kirby provided the staff report.

Public Hearing opened at 8:47 p.m.

No speakers.

Public Hearing closed at 8:47 p.m.

MOTION: Councilmember Smith moved and Vice Mayor Larsson seconded the motion to approve Alternative 1: Adopt a resolution approving the exception to the CalPERS 180 day wait period and appointment of Brice McQueen to the Casual Management 2 position (Government Code Sections 21221(h), 21224 and 7522.56).

The motion carried by the following vote:

**Yes: 7 -**    Mayor Hendricks  
                 Vice Mayor Larsson  
                 Councilmember Griffith  
                 Councilmember Klein  
                 Councilmember Smith  
                 Councilmember Melton  
                 Councilmember Goldman

**No: 0**

**COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Council**

Councilmember Melton reported that he has asked that a decision of the Planning Commission on December 11, 2017 regarding 2017-7248, 838 Azure Drive, be called for review by the City Council.

Councilmember Goldman stated he agrees with the call for review.

City Attorney John Nagel stated the Municipal Code requires the request be made in writing.

Councilmember Griffith proposed a study issue to examine the effectiveness and need for greater service in terms of WiFi access at City public locations.

Councilmember Klein co-sponsored the study issue.

**-City Manager**

Interim City Manager Kent Steffens recognized outgoing Interim Director of Public Works for his six years of service to the City.

Director of Finance Tim Kirby reported on the pricing of storm water bonds that were approved for refinancing at the December 12 Council meeting.

**INFORMATION ONLY REPORTS/ITEMS**

[17-1102](#) Tentative Council Meeting Agenda Calendar

[17-0856](#) Information/Action Items

[17-0766](#) Board/Commission Meeting Minutes

**ADJOURNMENT**

Mayor Hendricks expressed appreciation to Council and staff for their service to the City in 2017.

Mayor Hendricks adjourned the meeting at 8:54 p.m.



# City of Sunnyvale

## Agenda Item

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17-1084

Agenda Date: 1/9/2018

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### REPORT TO COUNCIL

#### **SUBJECT**

Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

#### **BACKGROUND**

Pursuant to Sunnyvale Charter Section 802(6), the City Manager has approved for payment claims and bills on the following list(s); and checks have been issued.

List No.	Date	Total Disbursements
898	12-03-17 through 12-09-17	\$3,423,616.95
899	12-10-17 through 12-16-17	\$3,157,221.62

Payments made by the City are controlled in a variety of ways. In general, payments are reviewed by the appropriate City staff for compliance with the goods or services provided. Any discrepancies are resolved and re-submitted for payment. Different levels of dollar amounts for payments require varying levels of approval within the organization. Ultimately payments are reviewed and processed by the Finance Department. Budgetary control is set by Council through the budget adoption resolution.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

#### **RECOMMENDATION**

Approve the list(s) of claims and bills.

Prepared by: Timothy J. Kirby, Director of Finance  
Reviewed by: Teri Silva, Interim Assistant City Manager  
Approved by: Kent Steffens, Interim City Manager

#### **ATTACHMENTS**

1. List(s) of Claims and Bills Approved for Payment

12/18/2017

City of Sunnyvale

**LIST # 898**

Page 1

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
xxx297732	12/5/17	AT&T	0602230386	Utilities - Telephone	374.44	0.00	374.44	<b>\$374.44</b>
xxx297733	12/5/17	AIRGAS USA LLC	9067558267	General Supplies	73.98	0.00	73.98	<b>\$1,231.22</b>
			9068205433	General Supplies	578.62	0.00	578.62	
			9069728269	General Supplies	578.62	0.00	578.62	
xxx297734	12/5/17	ALI KALAMI	CK REQ 18-117	DED Services/Training - Books	200.00	0.00	200.00	<b>\$200.00</b>
xxx297735	12/5/17	ANDERSON BRULE ARCHITECTS INC	16.1101.2-5	Consultants	14,559.95	0.00	14,559.95	<b>\$14,559.95</b>
xxx297736	12/5/17	AON RISK INSURANCE SERVICES WEST INC	8200000225310	Insurances - Fidelity	582.00	0.00	582.00	<b>\$582.00</b>
xxx297737	12/5/17	BERTRAND FOX ELLIOT OSMAN & WENZEL	27637	Legal Services	4,935.23	0.00	4,935.23	<b>\$5,264.24</b>
			27811	Legal Services	329.01	0.00	329.01	
xxx297738	12/5/17	BOUND TREE MEDICAL LLC	82699975	Inventory Purchase	936.32	0.00	936.32	<b>\$936.32</b>
xxx297739	12/5/17	CD ALL ROOFING	101153	Customer Loans Disbursed	7,500.00	0.00	7,500.00	<b>\$7,500.00</b>
xxx297740	12/5/17	CITY & COUNTY OF SAN FRANCISCO	OCT2017	Contracts/Service Agreements	2,365.63	0.00	2,365.63	<b>\$10,273.22</b>
			SEPT2017	Contracts/Service Agreements	7,907.59	0.00	7,907.59	
xxx297741	12/5/17	CONEXWEST	60791862728	Equipment Rental/Lease	81.75	0.00	81.75	<b>\$81.75</b>
xxx297742	12/5/17	CONTROL TECH WEST INC	CTW1889	Engineering Services	13,713.31	0.00	13,713.31	<b>\$20,334.55</b>
			CTW1891	Engineering Services	6,621.24	0.00	6,621.24	
xxx297743	12/5/17	CORIX WATER PRODUCTS (US) INC	17713035876	Water Meters	448.22	0.00	448.22	<b>\$5,263.54</b>
			17713035878	Water Backflow Valves	466.23	0.00	466.23	
			17713036508	Water Meters	894.57	0.00	894.57	
			17713036513	Construction Services	3,454.52	0.00	3,454.52	
xxx297744	12/5/17	COUNTY OF SANTA CLARA FINANCE DEPT	1800059506	Contracts/Service Agreements	412,977.00	0.00	412,977.00	<b>\$412,977.00</b>
xxx297745	12/5/17	DELL MARKETING LP	10204441338	Computer Hardware	1,087.43	0.00	1,087.43	<b>\$1,545.19</b>
			10204828143	Miscellaneous Equipment Parts & Supplies	457.76	0.00	457.76	
xxx297746	12/5/17	DELTA DENTAL INSURANCE CO	BE002511666	Insurances - Dental	1,687.22	0.00	1,687.22	<b>\$1,687.22</b>
xxx297747	12/5/17	EBNIAHA NETTO	CK REQ 18-082	DED Services/Training - Books	95.17	0.00	95.17	<b>\$95.17</b>
xxx297748	12/5/17	EMPIRE SAFETY & SUPPLY	0090770-IN	Inventory Purchase	115.65	0.00	115.65	<b>\$115.65</b>
xxx297749	12/5/17	FEHR & PEERS	118273	Professional Services	10,201.30	0.00	10,201.30	<b>\$10,201.30</b>
xxx297750	12/5/17	FERGUSON ENTERPRISES INC 1423	1326948	Inventory Purchase	364.06	3.34	360.72	<b>\$360.72</b>

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
xxx297751	12/5/17	GRAYBAR ELECTRIC CO INC	9301060039	Comm Equip Maintain & Repair - Materials 2	1,410.79	0.00	1,410.79	<b>\$1,488.22</b>
			9301088293	Comm Equip Maintain & Repair - Materials 2	77.43	0.00	77.43	
xxx297752	12/5/17	HDL SOFTWARE LLC	0011675-IN	Software As a Service	840.00	0.00	840.00	<b>\$840.00</b>
xxx297753	12/5/17	HI TECH EMERGENCY VEHICLE SERVICE INC	158082	Auto Maint & Repair - Labor	5,231.80	0.00	5,231.80	<b>\$6,498.10</b>
			158082	Auto Maint & Repair - Materials	1,266.30	0.00	1,266.30	
xxx297754	12/5/17	INTERACTIVE DATA PRICING	59970352540PR D	Financial Services	126.87	0.00	126.87	<b>\$126.87</b>
xxx297755	12/5/17	INTERNATIONAL CODE COUNCIL INC	1000832917	Books & Publications	2,670.76	0.00	2,670.76	<b>\$2,782.48</b>
			1000833230	Books & Publications	111.72	0.00	111.72	
xxx297756	12/5/17	INTERNATIONAL MANAGEMENT SYSTEMS	7982	Professional Services	10,075.00	0.00	10,075.00	<b>\$10,075.00</b>
xxx297757	12/5/17	ITERIS INC	74841	Miscellaneous Equipment Parts & Supplies	75,951.20	0.00	75,951.20	<b>\$75,951.20</b>
xxx297758	12/5/17	JAVELCO EQUIPMENT SERVICE INC	52957	Parts, Vehicles & Motor Equip	53.38	0.00	53.38	<b>\$53.38</b>
xxx297759	12/5/17	JOBTRAIN	SEPT2017	DED Services/Training - Training	6,000.00	0.00	6,000.00	<b>\$45,988.00</b>
			SEPT2017	Contracts/Service Agreements	39,988.00	0.00	39,988.00	
xxx297760	12/5/17	KAISER FOUNDATION HEALTH PLAN INC	248602-110917	Pre-Employment Testing	65.00	0.00	65.00	<b>\$65.00</b>
xxx297761	12/5/17	KENYATTA ALI	2017-2	Rec Instructors/Officials	1,297.50	0.00	1,297.50	<b>\$1,297.50</b>
xxx297762	12/5/17	KIMLEY HORN & ASSOC INC	10181790	Consultants	29,824.05	0.00	29,824.05	<b>\$29,824.05</b>
xxx297763	12/5/17	L3 COMMUNICATIONS MOBILE VISION INC	0307489-IN	Comm Equip Maintain & Repair - Materials 2	146.82	0.00	146.82	<b>\$146.82</b>
xxx297764	12/5/17	LANCE WEISSER	Y2K	Graphics Services	675.00	0.00	675.00	<b>\$675.00</b>
xxx297765	12/5/17	LANDCARE USA LLC	89097	Miscellaneous Services	416.67	0.00	416.67	<b>\$833.34</b>
			96031	Miscellaneous Services	416.67	0.00	416.67	
xxx297766	12/5/17	LAWSON PRODUCTS INC	9305385097	Miscellaneous Equipment Parts & Supplies	456.75	0.00	456.75	<b>\$456.75</b>
xxx297767	12/5/17	MSI FUEL MANAGEMENT INC	4350	Auto Maint & Repair - Labor	380.00	0.00	380.00	<b>\$380.00</b>
xxx297768	12/5/17	MOUNTAIN VIEW GARDEN CENTER	91173	Materials - Land Improve	132.16	0.00	132.16	<b>\$1,644.14</b>
			91196	Materials - Land Improve	155.87	0.00	155.87	
			91213	Materials - Land Improve	127.80	0.00	127.80	
			91310	Materials - Land Improve	230.86	0.00	230.86	
			91314	Materials - Land Improve	230.86	0.00	230.86	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

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			91320	Materials - Land Improve	230.86	0.00	230.86	
			91324	Materials - Land Improve	230.86	0.00	230.86	
			91329	Materials - Land Improve	230.86	0.00	230.86	
			91431	Materials - Land Improve	74.01	0.00	74.01	
xxx297769	12/5/17	MUNICIPAL MAINTENANCE EQUIPMENT INC	0122635-IN	Parts, Vehicles & Motor Equip	394.55	0.00	394.55	<b>\$2,109.51</b>
			0122654-IN	Parts, Vehicles & Motor Equip	322.68	0.00	322.68	
			0123007-IN	Parts, Vehicles & Motor Equip	1,008.11	0.00	1,008.11	
			0123008-IN	Parts, Vehicles & Motor Equip	256.17	0.00	256.17	
			0123200-IN	Parts, Vehicles & Motor Equip	128.00	0.00	128.00	
xxx297770	12/5/17	MYERS TIRE SUPPLY CO	71734978	Parts, Vehicles & Motor Equip	104.95	0.00	104.95	<b>\$104.95</b>
xxx297771	12/5/17	NORTH STATE ENVIRONMENTAL	049490	HazMat Disposal - Hazardous Waste Disposal	1,100.00	0.00	1,100.00	<b>\$1,100.00</b>
xxx297772	12/5/17	P&R PAPER SUPPLY CO INC	30159722-00	Inventory Purchase	2,831.82	0.00	2,831.82	<b>\$2,831.82</b>
xxx297773	12/5/17	PACIFIC JANITORIAL SUPPLY CO	30044739-2	Inventory Purchase	310.00	0.00	310.00	<b>\$1,343.32</b>
			30045028-1	Inventory Purchase	1,033.32	0.00	1,033.32	
xxx297774	12/5/17	PACIFIC WEST SECURITY INC	1066446	Alarm Services	90.00	0.00	90.00	<b>\$289.00</b>
			1066447	Facilities Maintenance & Repair Labor	199.00	0.00	199.00	
xxx297775	12/5/17	PECKHAM & MCKENNEY	3	Professional Services	10,000.00	0.00	10,000.00	<b>\$10,000.00</b>
xxx297776	12/5/17	PETERSON POWER SYSTEMS INC	2416338	Facilities Maintenance & Repair Labor	8,925.81	0.00	8,925.81	<b>\$16,321.24</b>
			PC240031624	Miscellaneous Equipment Parts & Supplies	1,536.86	0.00	1,536.86	
			R3224401	Equipment Rental/Lease	5,858.57	0.00	5,858.57	
xxx297777	12/5/17	PETERSON TRUCKS	100373P	Parts, Vehicles & Motor Equip	223.52	0.00	223.52	<b>\$1,634.44</b>
			32156	Auto Maint & Repair - Labor	504.00	0.00	504.00	
			98210P	Parts, Vehicles & Motor Equip	726.47	0.00	726.47	
			99098P	Parts, Vehicles & Motor Equip	180.45	0.00	180.45	
xxx297778	12/5/17	PINE CONE LUMBER CO INC	731583	General Supplies	74.30	0.00	74.30	<b>\$1,037.53</b>
			731949	Inventory Purchase	972.96	9.73	963.23	
xxx297779	12/5/17	PLANTE & MORAN PLLC	1488369	Professional Services	70,000.00	0.00	70,000.00	<b>\$70,000.00</b>
xxx297780	12/5/17	PRIORITY 1 PUBLIC SAFETY EQUIPMENT	6449	Parts, Vehicles & Motor Equip	420.74	0.00	420.74	<b>\$7,523.01</b>
			6457	Parts, Vehicles & Motor Equip	127.53	0.00	127.53	
			6459	Vehicles & Motorized Equip	6,454.74	0.00	6,454.74	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			6465	Auto Maint & Repair - Labor	520.00	0.00	520.00	
xxx297781	12/5/17	R & R REFRIGERATION & AIR CONDITIONING	63158	Facilities Maintenance & Repair Labor	376.00	0.00	376.00	<b>\$676.00</b>
			63159	Facilities Maintenance & Repair Labor	300.00	0.00	300.00	
xxx297782	12/5/17	RDR GROUP INC	4528	City Training Program	4,261.50	0.00	4,261.50	<b>\$4,261.50</b>
xxx297783	12/5/17	RASH CURTIS & ASSOC	662700000302	Financial Services	139.64	0.00	139.64	<b>\$139.64</b>
xxx297784	12/5/17	RENNE SLOAN HOLTZMAN SAKAI LLP	36182	Legal Services	1,062.00	0.00	1,062.00	<b>\$1,062.00</b>
xxx297785	12/5/17	ROYAL BRASS INC	545009-001	Parts, Vehicles & Motor Equip	0.00	0.00	0.00	<b>\$892.63</b>
			845009-001	Parts, Vehicles & Motor Equip	43.95	0.00	43.95	
			845381-001	Parts, Vehicles & Motor Equip	38.59	0.00	38.59	
			845658-001	Parts, Vehicles & Motor Equip	92.16	0.00	92.16	
			846087-001	Parts, Vehicles & Motor Equip	40.08	0.00	40.08	
			846108-001	Parts, Vehicles & Motor Equip	17.94	0.00	17.94	
			846148-001	Parts, Vehicles & Motor Equip	10.19	0.00	10.19	
			846440-001	Parts, Vehicles & Motor Equip	168.31	0.00	168.31	
			846533-001	Parts, Vehicles & Motor Equip	144.86	0.00	144.86	
			846697-001	Parts, Vehicles & Motor Equip	20.41	0.00	20.41	
			846883-001	Parts, Vehicles & Motor Equip	13.60	0.00	13.60	
			847024-001	Parts, Vehicles & Motor Equip	302.54	0.00	302.54	
xxx297786	12/5/17	S & L FENCE CO	03767	Misc Equip Maint & Repair - Labor	1,185.00	0.00	1,185.00	<b>\$1,394.88</b>
			03767	Misc Equip Maint & Repair - Materials	209.88	0.00	209.88	
xxx297787	12/5/17	SCP DISTRIBUTORS LLC	36903860	Chemicals	1,368.30	0.00	1,368.30	<b>\$1,368.30</b>
xxx297788	12/5/17	SCS ENGINEERS	0312161	Engineering Services	2,112.50	0.00	2,112.50	<b>\$2,112.50</b>
xxx297789	12/5/17	SAFETY KLEEN SYSTEMS INC	74946395	Auto Maint & Repair - Labor	65.00	0.00	65.00	<b>\$65.00</b>
xxx297790	12/5/17	SAFEWAY INC	430614-112817	Food Products	13.46	0.00	13.46	<b>\$41.38</b>
			806394-112917	Food Products	15.96	0.00	15.96	
			806394-112917	General Supplies	11.96	0.00	11.96	
xxx297791	12/5/17	SAN JOSE CONSERVATION CORPS	6850	Recycling Services	4,166.67	0.00	4,166.67	<b>\$4,166.67</b>
xxx297792	12/5/17	SHAPE INC	123328	Miscellaneous Equipment Parts & Supplies	825.00	0.00	825.00	<b>\$825.00</b>
xxx297793	12/5/17	SHRED-IT USA	8123353110	General Supplies	418.00	0.00	418.00	<b>\$581.35</b>
			8123441199	Records Related Services	163.35	0.00	163.35	
xxx297794	12/5/17	SIERRA PACIFIC TURF SUPPLY INC	0514050-IN	Materials - Land Improve	111.28	0.00	111.28	<b>\$1,496.35</b>

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			0514058-IN	Materials - Land Improve	137.38	0.00	137.38	
			0515634-IN	Materials - Land Improve	944.32	0.00	944.32	
			0515814-IN	Materials - Land Improve	303.37	0.00	303.37	
xxx297795	12/5/17	SMART & FINAL INC	050476-112917	Food Products	173.03	0.00	173.03	<b>\$173.03</b>
xxx297796	12/5/17	SOLARWINDS WORLDWIDE LLC	IN349415	Software Licensing & Support	2,020.62	0.00	2,020.62	<b>\$2,020.62</b>
xxx297797	12/5/17	SONSRAY MACHINERY LLC	P06576-12	Parts, Vehicles & Motor Equip	1,351.64	0.00	1,351.64	<b>\$210.05</b>
			P06979-12	Parts, Vehicles & Motor Equip	-1,351.64	0.00	-1,351.64	
			P07266-12	Parts, Vehicles & Motor Equip	210.05	0.00	210.05	
xxx297798	12/5/17	STATE WATER RESOURCES CONTROL BOARD	OP#37130 T2	Training and Conferences	110.00	0.00	110.00	<b>\$110.00</b>
xxx297799	12/5/17	SUBURBAN PROPANE	9623	Misc Equip Maint & Repair - Labor	725.00	0.00	725.00	<b>\$725.00</b>
xxx297801	12/5/17	SUPPLYWORKS	420807786	Inventory Purchase	2,186.54	20.06	2,166.48	<b>\$3,708.72</b>
			420954406	Inventory Purchase	1,556.52	14.28	1,542.24	
xxx297802	12/5/17	THOMSON REUTERS WEST	836894428	Books & Publications	1,720.99	0.00	1,720.99	<b>\$1,720.99</b>
xxx297803	12/5/17	UNIQUE MANAGEMENT SERVICES INC	452510	Financial Services	402.75	0.00	402.75	<b>\$402.75</b>
xxx297804	12/5/17	VERIZON WIRELESS	9796610811	Communication Equipment	752.64	0.00	752.64	<b>\$14,012.81</b>
			9796610811	Utilities - Mobile Phones - City Mobile Phones	13,260.17	0.00	13,260.17	
xxx297808	12/5/17	VERMEER PACIFIC	P70548	Parts, Vehicles & Motor Equip	212.99	0.00	212.99	<b>\$340.52</b>
			P70791	Parts, Vehicles & Motor Equip	127.53	0.00	127.53	
xxx297809	12/5/17	WATEREUSE ASSN	D27718	Membership Fees	4,547.50	0.00	4,547.50	<b>\$4,547.50</b>
xxx297810	12/5/17	WINSUPPLY OF SILICON VALLEY	677219 00	Electrical Parts & Supplies	27.93	0.00	27.93	<b>\$1,410.77</b>
			681007 00	Miscellaneous Equipment	556.40	0.00	556.40	
			681007 01	Miscellaneous Equipment	630.12	0.00	630.12	
			681369 00	Equipment Rental/Lease	107.00	0.00	107.00	
			681526 00	Miscellaneous Equipment	72.20	0.00	72.20	
			681555 00	Electrical Parts & Supplies	17.12	0.00	17.12	
xxx297811	12/5/17	G&K SERVICES	6083160052	Laundry & Cleaning Services	77.09	0.00	77.09	<b>\$7,264.20</b>
			6083160053	Laundry & Cleaning Services	181.74	0.00	181.74	
			6083160054	Laundry & Cleaning Services	309.39	0.00	309.39	
			6083160055	Laundry & Cleaning Services	159.10	0.00	159.10	
			6083160056	Laundry & Cleaning Services	45.12	0.00	45.12	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			6083160057	Laundry & Cleaning Services	7.68	0.00	7.68	
			6083160058	Laundry & Cleaning Services	68.31	0.00	68.31	
			6083160059	Laundry & Cleaning Services	19.25	0.00	19.25	
			6083160060	Laundry & Cleaning Services	19.11	0.00	19.11	
			6083160061	Laundry & Cleaning Services	10.97	0.00	10.97	
			6083160062	Laundry & Cleaning Services	193.38	0.00	193.38	
			6083160063	Laundry & Cleaning Services	12.32	0.00	12.32	
			6083160064	Laundry & Cleaning Services	0.90	0.00	0.90	
			6083160065	Laundry & Cleaning Services	83.99	0.00	83.99	
			6083160066	Laundry & Cleaning Services	215.50	0.00	215.50	
			6083160067	Laundry & Cleaning Services	19.11	0.00	19.11	
			6083160068	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083160069	Laundry & Cleaning Services	45.28	0.00	45.28	
			6083160072	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083160073	Laundry & Cleaning Services	8.40	0.00	8.40	
			6083160074	Laundry & Cleaning Services	14.34	0.00	14.34	
			6083160075	Laundry & Cleaning Services	47.56	0.00	47.56	
			6083160076	Laundry & Cleaning Services	22.02	0.00	22.02	
			6083160077	Laundry & Cleaning Services	20.58	0.00	20.58	
			6083160078	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083160079	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083162541	Laundry & Cleaning Services	77.09	0.00	77.09	
			6083162542	Laundry & Cleaning Services	181.74	0.00	181.74	
			6083162543	Laundry & Cleaning Services	309.39	0.00	309.39	
			6083162544	Laundry & Cleaning Services	172.52	0.00	172.52	
			6083162545	Laundry & Cleaning Services	45.12	0.00	45.12	
			6083162546	Laundry & Cleaning Services	7.68	0.00	7.68	
			6083162547	Laundry & Cleaning Services	68.31	0.00	68.31	
			6083162548	Laundry & Cleaning Services	19.25	0.00	19.25	
			6083162549	Laundry & Cleaning Services	19.11	0.00	19.11	
			6083162550	Laundry & Cleaning Services	10.97	0.00	10.97	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

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			6083162551	Laundry & Cleaning Services	193.38	0.00	193.38	
			6083162552	Laundry & Cleaning Services	12.32	0.00	12.32	
			6083162553	Laundry & Cleaning Services	0.90	0.00	0.90	
			6083162554	Laundry & Cleaning Services	139.89	0.00	139.89	
			6083162555	Laundry & Cleaning Services	215.50	0.00	215.50	
			6083162556	Laundry & Cleaning Services	19.11	0.00	19.11	
			6083162557	Laundry & Cleaning Services	54.78	0.00	54.78	
			6083162558	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083162559	Laundry & Cleaning Services	42.48	0.00	42.48	
			6083162560	Laundry & Cleaning Services	45.28	0.00	45.28	
			6083162561	Laundry & Cleaning Services	20.88	0.00	20.88	
			6083162562	Laundry & Cleaning Services	58.62	0.00	58.62	
			6083162563	Laundry & Cleaning Services	53.46	0.00	53.46	
			6083162566	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083162567	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083162568	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083164997	Laundry & Cleaning Services	77.09	0.00	77.09	
			6083164998	Laundry & Cleaning Services	181.74	0.00	181.74	
			6083164999	Laundry & Cleaning Services	376.60	0.00	376.60	
			6083165000	Laundry & Cleaning Services	172.52	0.00	172.52	
			6083165001	Laundry & Cleaning Services	45.12	0.00	45.12	
			6083165002	Laundry & Cleaning Services	7.68	0.00	7.68	
			6083165003	Laundry & Cleaning Services	68.31	0.00	68.31	
			6083165004	Laundry & Cleaning Services	19.25	0.00	19.25	
			6083165005	Laundry & Cleaning Services	19.11	0.00	19.11	
			6083165006	Laundry & Cleaning Services	10.97	0.00	10.97	
			6083165007	Laundry & Cleaning Services	350.29	0.00	350.29	
			6083165008	Laundry & Cleaning Services	12.32	0.00	12.32	
			6083165009	Laundry & Cleaning Services	0.90	0.00	0.90	
			6083165010	Laundry & Cleaning Services	83.99	0.00	83.99	
			6083165011	Laundry & Cleaning Services	215.50	0.00	215.50	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			6083165012	Laundry & Cleaning Services	19.11	0.00	19.11	
			6083165013	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083165014	Laundry & Cleaning Services	45.28	0.00	45.28	
			6083165017	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083165018	Laundry & Cleaning Services	8.40	0.00	8.40	
			6083165020	Laundry & Cleaning Services	47.56	0.00	47.56	
			6083165021	Laundry & Cleaning Services	22.02	0.00	22.02	
			6083165022	Laundry & Cleaning Services	20.58	0.00	20.58	
			6083165023	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083165024	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083167487	Laundry & Cleaning Services	77.09	0.00	77.09	
			6083167488	Laundry & Cleaning Services	181.55	0.00	181.55	
			6083167489	Laundry & Cleaning Services	443.81	0.00	443.81	
			6083167490	Laundry & Cleaning Services	172.52	0.00	172.52	
			6083167491	Laundry & Cleaning Services	45.12	0.00	45.12	
			6083167492	Laundry & Cleaning Services	7.68	0.00	7.68	
			6083167493	Laundry & Cleaning Services	68.31	0.00	68.31	
			6083167494	Laundry & Cleaning Services	19.25	0.00	19.25	
			6083167495	Laundry & Cleaning Services	19.11	0.00	19.11	
			6083167496	Laundry & Cleaning Services	10.97	0.00	10.97	
			6083167497	Laundry & Cleaning Services	195.82	0.00	195.82	
			6083167498	Laundry & Cleaning Services	13.75	0.00	13.75	
			6083167499	Laundry & Cleaning Services	0.90	0.00	0.90	
			6083167500	Laundry & Cleaning Services	83.99	0.00	83.99	
			6083167501	Laundry & Cleaning Services	215.50	0.00	215.50	
			6083167502	Laundry & Cleaning Services	19.11	0.00	19.11	
			6083167503	Laundry & Cleaning Services	54.78	0.00	54.78	
			6083167504	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083167505	Laundry & Cleaning Services	42.48	0.00	42.48	
			6083167506	Laundry & Cleaning Services	45.28	0.00	45.28	
			6083167507	Laundry & Cleaning Services	20.88	0.00	20.88	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

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			6083167508	Laundry & Cleaning Services	58.62	0.00	58.62	
			6083167509	Laundry & Cleaning Services	53.46	0.00	53.46	
			6083167512	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083167513	Laundry & Cleaning Services	16.31	0.00	16.31	
			6083167514	Laundry & Cleaning Services	16.31	0.00	16.31	
xxx297820	12/5/17	MARY FLOWER	DEC/09/2017	Special Events	1,500.00	0.00	1,500.00	<b>\$1,500.00</b>
xxx297821	12/5/17	SANTA CLARA COUNTY CLERK-RECORDER	ST-18-07	Permit Fees	50.00	0.00	50.00	<b>\$50.00</b>
xxx297822	12/5/17	SANTA CLARA COUNTY CLERK-RECORDER	PR16-02	Permit Fees	50.00	0.00	50.00	<b>\$50.00</b>
xxx297824	12/5/17	STATE WATER RESOURCES CONTROL BOARD	R CAIN GR I	Membership Fees	125.00	0.00	125.00	<b>\$250.00</b>
			R CHAVEZ GR I	Membership Fees	125.00	0.00	125.00	
xxx297825	12/5/17	ALTOS REALTY ADVISORS	186445	Refund Utility Account Credit	938.70	0.00	938.70	<b>\$938.70</b>
xxx297826	12/5/17	ASHA RAMDAS	26575-16120	Refund Utility Account Credit	73.24	0.00	73.24	<b>\$73.24</b>
xxx297827	12/5/17	BRAYDEN CONSTRUCTION GROUP	073592	Business License Tax	60.10	0.00	60.10	<b>\$60.10</b>
xxx297828	12/5/17	CAROL MISRACK	165031-12670	Refund Utility Account Credit	61.22	0.00	61.22	<b>\$61.22</b>
xxx297829	12/5/17	CLIFTON COMPANY	055790	Business License Tax	31.53	0.00	31.53	<b>\$31.53</b>
xxx297830	12/5/17	ECI FOUR OAKMEAD LLC	073662	Business License Tax	450.75	0.00	450.75	<b>\$450.75</b>
xxx297831	12/5/17	JJR CONSTRUCTION	188817	Refund Utility Account Credit	3,828.32	0.00	3,828.32	<b>\$3,828.32</b>
xxx297832	12/5/17	KK CONSTRUCTION INC	BL073654 17-18	Business License Tax	30.05	0.00	30.05	<b>\$30.05</b>
xxx297833	12/7/17	AT&T	000010587710	Utilities - Telephone	3,165.26	0.00	3,165.26	<b>\$3,165.26</b>
xxx297834	12/7/17	ACCESS HARDWARE	5670503-IN	Bldg Maint Matls & Supplies	620.06	0.00	620.06	<b>\$620.06</b>
xxx297835	12/7/17	ACCLAMATION INSURANCE MANAGEMENT	109222	Workers' Compensation - Administration	25,320.83	0.00	25,320.83	<b>\$25,320.83</b>
xxx297836	12/7/17	ACE FIRE EQUIPMENT & SERVICE CO INC	S-4534	Facilities Maintenance & Repair Labor	2,600.00	0.00	2,600.00	<b>\$2,600.00</b>
xxx297837	12/7/17	ADVANCE DESIGN CONSULTANTS INC	1730916-01R	Consultants	9,891.00	0.00	9,891.00	<b>\$17,158.50</b>
			1730916-02	Consultants	7,267.50	0.00	7,267.50	
xxx297838	12/7/17	AIRGAS-NCN	9948405138	Equipment Rental/Lease	179.37	0.00	179.37	<b>\$364.14</b>
			9949119047	Equipment Rental/Lease	184.77	0.00	184.77	
xxx297839	12/7/17	ALPINE AWARDS INC	5522135	Clothing, Uniforms & Access	15.10	0.00	15.10	<b>\$15.10</b>
xxx297840	12/7/17	APEX LIFE SCIENCES LLC	LAB550371870	Salaries - Contract Personnel	1,200.00	0.00	1,200.00	<b>\$3,360.00</b>
			LAB550378758	Salaries - Contract Personnel	1,200.00	0.00	1,200.00	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

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			LAB550378759	Salaries - Contract Personnel	960.00	0.00	960.00	
xxx297841	12/7/17	APPLEONE EMPLOYMENT SERVICES	01-4683261	Contracts/Service Agreements	1,575.82	0.00	1,575.82	<b>\$18,059.20</b>
			01-4683261	Travel Expenses - Mileage	13.28	0.00	13.28	
			01-4689454	Contracts/Service Agreements	1,233.28	0.00	1,233.28	
			01-4689455	Contracts/Service Agreements	9,001.47	0.00	9,001.47	
			01-4698876	Contracts/Service Agreements	921.97	0.00	921.97	
			01-4698876	Travel Expenses - Mileage	2.99	0.00	2.99	
			01-4698877	Contracts/Service Agreements	5,293.21	0.00	5,293.21	
			01-4698877	Travel Expenses - Mileage	17.18	0.00	17.18	
xxx297847	12/7/17	ARNE SIGN & DECAL CO INC	17-10674	Miscellaneous Equipment Parts & Supplies	70.85	0.00	70.85	<b>\$70.85</b>
xxx297848	12/7/17	AUTOSCRIBE CORP	168293	Financial Services	1,418.20	0.00	1,418.20	<b>\$1,418.20</b>
xxx297849	12/7/17	BKF ENGINEERS	17110183	Consultants	42,127.47	0.00	42,127.47	<b>\$42,127.47</b>
xxx297850	12/7/17	BACKFLOW PREVENTION SPECIALISTS INC	6067	Miscellaneous Equipment Parts & Supplies	23.58	0.00	23.58	<b>\$282.87</b>
			6072	Miscellaneous Equipment Parts & Supplies	259.29	0.00	259.29	
xxx297851	12/7/17	BAKER & TAYLOR	4012070430	Library Acquisitions, Books	949.53	0.00	949.53	<b>\$977.84</b>
			4012070430	Library Materials Preprocessing	28.31	0.00	28.31	
xxx297852	12/7/17	BAY-VALLEY PEST CONTROL INC	0231470	Services Maintain Land Improv	58.00	0.00	58.00	<b>\$313.00</b>
			0232106	Facilities Maintenance & Repair Labor	64.00	0.00	64.00	
			0232117	Facilities Maintenance & Repair Labor	65.00	0.00	65.00	
			0232121	Facilities Maintenance & Repair Labor	68.00	0.00	68.00	
			0232148	Services Maintain Land Improv	58.00	0.00	58.00	
xxx297853	12/7/17	BEE FRIENDLY HONEY BEE MGMT SOLUTIONS	5248	Services Maintain Land Improv	475.00	0.00	475.00	<b>\$1,225.00</b>
			5249	Services Maintain Land Improv	375.00	0.00	375.00	
			5250	Services Maintain Land Improv	375.00	0.00	375.00	
xxx297854	12/7/17	BERTRAND FOX ELLIOT OSMAN & WENZEL	27809	Legal Services	8,561.90	0.00	8,561.90	<b>\$8,561.90</b>
xxx297855	12/7/17	BLASTCO INC	MRY-CRSNTNK #R	Construction Project Contract Retainage	45,900.00	0.00	45,900.00	<b>\$45,900.00</b>
xxx297856	12/7/17	BRUCE BARTON PUMP SERVICE INC	0094606-IN	Materials - Land Improve	4,435.55	0.00	4,435.55	<b>\$4,435.55</b>
xxx297857	12/7/17	BUCKLES-SMITH ELECTRIC CO	3059513-00	Electrical Parts & Supplies	5,932.59	0.00	5,932.59	<b>\$6,832.83</b>
			3060210-00	Electrical Parts & Supplies	900.24	0.00	900.24	
xxx297858	12/7/17	C OVERAA & CO						<b>\$282,998.35</b>

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			PRMRYTRTMT 2#03	Construction Services	282,998.35	0.00	282,998.35	
xxx297859	12/7/17	CAW ARCHITECTS INC	1017.14006	Consultants	13,964.40	0.00	13,964.40	<b>\$13,964.40</b>
xxx297860	12/7/17	CSG CONSULTANTS INC	14847	Consultants	1,980.00	0.00	1,980.00	<b>\$1,980.00</b>
xxx297861	12/7/17	CAPTURE TECHNOLOGIES INC	49505	Hardware Maintenance	20,427.74	0.00	20,427.74	<b>\$20,427.74</b>
xxx297862	12/7/17	CAREER DEVELOPMENT SOLUTIONS LLC	4009218-X0P3T9	DED Services/Training - Training	339.50	0.00	339.50	<b>\$11,499.00</b>
			4010093-T9N2L1	DED Services/Training - Training	5,400.00	0.00	5,400.00	
			4010094-H0R5S4	DED Services/Training - Training	5,400.00	0.00	5,400.00	
			489665	DED Services/Training - Training	359.50	0.00	359.50	
xxx297863	12/7/17	CENETRI GROUP	,AJCC	Contracts/Service Agreements	1,875.00	0.00	1,875.00	<b>\$3,750.00</b>
			1,AJCC	Contracts/Service Agreements	1,875.00	0.00	1,875.00	
xxx297864	12/7/17	CENTURY GRAPHICS	47736	Clothing, Uniforms & Access	1,298.54	0.00	1,298.54	<b>\$11,380.93</b>
			47737	Clothing, Uniforms & Access	9,532.56	0.00	9,532.56	
			47905	Clothing, Uniforms & Access	549.83	0.00	549.83	
xxx297865	12/7/17	CONEXWEST	40886	Equipment Rental/Lease	81.75	0.00	81.75	<b>\$81.75</b>
xxx297866	12/7/17	CORIX WATER PRODUCTS (US) INC	17713034387	Materials - Land Improve	42.73	0.00	42.73	<b>\$2,316.38</b>
			17713034619	Materials - Land Improve	287.27	0.00	287.27	
			17713034846	Inventory Purchase	1,782.43	16.35	1,766.08	
			17713035886	Materials - Land Improve	174.97	0.00	174.97	
			17713035911	Inventory Purchase	37.28	0.34	36.94	
			17713036057	Inventory Purchase	65.40	0.60	64.80	
			1771502696	Inventory Purchase	-50.69	0.00	-50.69	
			1771502755	Inventory Purchase	-5.72	0.00	-5.72	
xxx297867	12/7/17	CROP PRODUCTION SERVICES INC	34677757	Materials - Land Improve	1,021.88	0.00	1,021.88	<b>\$1,839.38</b>
			34762151	Materials - Land Improve	817.50	0.00	817.50	
xxx297868	12/7/17	DELL MARKETING LP	10204438601	General Supplies	98.08	0.00	98.08	<b>\$2,141.72</b>
			10207356000	Computer Hardware	2,043.64	0.00	2,043.64	
xxx297869	12/7/17	EOA INC	SU58-0917	Consultants	18,189.69	0.00	18,189.69	<b>\$18,189.69</b>
xxx297870	12/7/17	EDGES ELECTRICAL GROUP LLC	S4204164.001	Bldg Maint Matls & Supplies	784.24	0.00	784.24	<b>\$784.24</b>
xxx297871	12/7/17	ENVIRONMENTAL RESOURCE ASSOC	847121	General Supplies	188.95	0.00	188.95	<b>\$188.95</b>
xxx297872	12/7/17	ESBRO	44371	Chemicals	1,407.22	0.00	1,407.22	<b>\$2,873.85</b>

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			44837	Chemicals	1,466.63	0.00	1,466.63	
xxx297873	12/7/17	FAST RESPONSE ON-SITE TESTING INC	149877	Medical Services	261.36	0.00	261.36	<b>\$605.00</b>
			149877	Contracts/Service Agreements	313.64	0.00	313.64	
			149906	Medical Services	13.64	0.00	13.64	
			149906	Contracts/Service Agreements	16.36	0.00	16.36	
xxx297874	12/7/17	FEDEX	5-996-64338	Mailing & Delivery Services	10.43	0.00	10.43	<b>\$28.35</b>
			5-996-95374	Mailing & Delivery Services	5.41	0.00	5.41	
			5-997-94619	Mailing & Delivery Services	6.78	0.00	6.78	
			6-004-97601	Mailing & Delivery Services	5.73	0.00	5.73	
xxx297875	12/7/17	FERGUSON ENTERPRISES INC 1423	1300599	Water Meter Boxes, Vaults, and Lids	20,928.00	0.00	20,928.00	<b>\$72,544.03</b>
			1306035	Water Meter Boxes, Vaults, and Lids	48,832.00	0.00	48,832.00	
			1310512	Construction Services	2,784.03	0.00	2,784.03	
xxx297876	12/7/17	FISHER SCIENTIFIC CO LLC	0341300	General Supplies	357.24	0.00	357.24	<b>\$357.24</b>
xxx297877	12/7/17	FLATIRON WEST INC	OMVCLBZBRD G#05	Construction Services	786,367.25	0.00	786,367.25	<b>\$786,367.25</b>
xxx297878	12/7/17	FOSTER BROS SECURITY SYSTEMS INC	294014	Facilities Maint & Repair - Materials	13.08	0.00	13.08	<b>\$34.88</b>
			294082	Facilities Maint & Repair - Materials	17.44	0.00	17.44	
			294211	Bldg Maint Matls & Supplies	4.36	0.00	4.36	
xxx297879	12/7/17	FRANK A OLSEN CO INC	239022	Miscellaneous Equipment Parts & Supplies	1,651.98	0.00	1,651.98	<b>\$1,651.98</b>
xxx297880	12/7/17	GABRIELE YOCKVER	CK REQ 18-119	DED Services/Training - Books	13.89	0.00	13.89	<b>\$13.89</b>
xxx297881	12/7/17	GALE/CENGAGE LEARNING	62273151	Library Acquisitions, Books	33.13	0.00	33.13	<b>\$62.77</b>
			62278981	Library Acquisitions, Books	29.64	0.00	29.64	
xxx297882	12/7/17	GARDENLAND POWER EQUIPMENT	530863	Misc Equip Maint & Repair - Materials	82.86	0.00	82.86	<b>\$89.31</b>
			530867	Misc Equip Maint & Repair - Materials	2.13	0.00	2.13	
			530868	Misc Equip Maint & Repair - Materials	4.32	0.00	4.32	
xxx297883	12/7/17	GEORGE HILLS CO INC	INV1012625	Liability Claims Adjustor	6,750.00	0.00	6,750.00	<b>\$6,750.00</b>
xxx297884	12/7/17	GRANICUS INC	90709	Professional Services	12,366.40	0.00	12,366.40	<b>\$12,366.40</b>
xxx297885	12/7/17	GRAYBAR ELECTRIC CO INC	9300961982	Comm Equip Maintain & Repair - Materials 2	6,387.07	0.00	6,387.07	<b>\$6,733.09</b>
			9301208416	Comm Equip Maintain & Repair - Materials 2	346.02	0.00	346.02	
xxx297886	12/7/17	HI-TECH OPTICAL INC						<b>\$1,400.00</b>

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

**Sorted by Payment Number**

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			724353	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			724356	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			724377	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			724653	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			726648	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			726649	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			726651	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			726652	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			726653	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			726686	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			728685	Benefits and Incentives - Prescription Safety Glasses	200.00	0.00	200.00	
xxx297887	12/7/17	HYBRID COMMERCIAL PRINTING INC	26355	Printing & Related Services	376.05	0.00	376.05	<b>\$735.75</b>
			26356	Printing & Related Services	359.70	0.00	359.70	
xxx297888	12/7/17	HYDROSCIENCE ENGINEERS INC	262013039	Professional Services	4,930.00	0.00	4,930.00	<b>\$4,930.00</b>
xxx297889	12/7/17	ICE CENTER OF CUPERTINO	ICE2017SO	Rec Instructors/Officials	2,376.00	0.00	2,376.00	<b>\$2,376.00</b>
xxx297890	12/7/17	INFOSEND INC	127643	Mailing & Delivery Services	682.13	0.00	682.13	<b>\$3,491.27</b>
			127644	Postage	1,611.89	0.00	1,611.89	
			128083	Financial Services	1,197.25	0.00	1,197.25	
xxx297891	12/7/17	INGRAM LIBRARY SERVICES INC	31346394	Library Materials Preprocessing	-3.92	0.00	-3.92	<b>\$30,715.04</b>
			31711848	Library Acquisitions, Books	420.39	0.00	420.39	
			31711848	Library Materials Preprocessing	27.17	0.00	27.17	
			31711852	Library Acquisitions, Books	941.99	0.00	941.99	
			31711852	Library Materials Preprocessing	828.63	0.00	828.63	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

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			31711853	Library Acquisitions, Books	924.64	0.00	924.64	
			31711853	Library Materials Preprocessing	487.08	0.00	487.08	
			31711854	Library Acquisitions, Books	157.46	0.00	157.46	
			31711855	Library Acquisitions, Books	6,247.11	0.00	6,247.11	
			31711855	Library Materials Preprocessing	413.14	0.00	413.14	
			31711856	Library Acquisitions, Books	8,220.04	0.00	8,220.04	
			31711856	Library Materials Preprocessing	541.09	0.00	541.09	
			31711857	Library Acquisitions, Books	2,298.94	0.00	2,298.94	
			31711857	Library Materials Preprocessing	136.53	0.00	136.53	
			31711858	Library Acquisitions, Books	7,209.14	0.00	7,209.14	
			31711858	Library Materials Preprocessing	1,475.90	0.00	1,475.90	
			31711859	Library Acquisitions, Books	329.97	0.00	329.97	
			31711859	Library Materials Preprocessing	59.74	0.00	59.74	
xxx297893	12/7/17	J N ABBOTT DISTRIBUTOR INC	265593	Fuel, Oil & Lubricants	7,462.14	0.00	7,462.14	<b>\$7,462.14</b>
xxx297894	12/7/17	JENSEN HUGHES INC	INV-1921440	Miscellaneous Services	352.15	0.00	352.15	<b>\$352.15</b>
xxx297895	12/7/17	LAWSON PRODUCTS INC	9305414385	Miscellaneous Equipment Parts & Supplies	425.80	0.00	425.80	<b>\$425.80</b>
xxx297896	12/7/17	MICHELLE LIU	CK REQ 18-120	DED Services/Training - Books	133.47	0.00	133.47	<b>\$133.47</b>
xxx297897	12/7/17	MOUNTAIN VIEW GARDEN CENTER	91357	Materials - Land Improve	113.31	0.00	113.31	<b>\$113.31</b>
xxx297898	12/7/17	ROGER D HIGDON	2017-153061	Consultants	1,647.36	0.00	1,647.36	<b>\$1,647.36</b>
xxx297899	12/7/17	SALLY SWANSON ARCHITECTS INC	0244786	Engineering Services	7,387.60	0.00	7,387.60	<b>\$7,387.60</b>
xxx297900	12/7/17	SAN FRANCISCO BAY BIRD OBSERVATORY	1148	Water Lab Services	1,646.45	0.00	1,646.45	<b>\$1,646.45</b>
xxx297901	12/7/17	STATE WATER RESOURCES CONTROL BOARD	APPL ID#487013	Permit Fees	526.00	0.00	526.00	<b>\$526.00</b>
xxx297902	12/7/17	TJKM	0046529	Consultants	5,725.88	0.00	5,725.88	<b>\$10,387.77</b>
			0046633	Consultants	4,661.89	0.00	4,661.89	
xxx297903	12/7/17	TIBURON INC	PA0001728	Software Licensing & Support	131,276.00	0.00	131,276.00	<b>\$131,276.00</b>
xxx297904	12/7/17	TRENDTEC INC	267936	Salaries - Contract Personnel	1,467.20	0.00	1,467.20	<b>\$1,467.20</b>
xxx297905	12/7/17	VALLEY OIL CO	38939	Fuel, Oil & Lubricants	564.18	0.00	564.18	<b>\$1,992.90</b>
			39143	Fuel, Oil & Lubricants	352.62	0.00	352.62	
			39692	Fuel, Oil & Lubricants	1,076.10	0.00	1,076.10	
xxx297906	12/7/17	VALLEY POWER SYSTEMS NORTH INC	J09234	Parts, Vehicles & Motor Equip	84.24	0.00	84.24	<b>\$1,765.86</b>

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

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			J09323	Parts, Vehicles & Motor Equip	291.44	0.00	291.44	
			J09840	Parts, Vehicles & Motor Equip	1,390.18	0.00	1,390.18	
xxx297907	12/7/17	WESTERN STATE DESIGN INC	0392603-IN	Misc Equip Maint & Repair - Labor	202.50	0.00	202.50	<b>\$202.50</b>
xxx297908	12/7/17	ALAMEDA COUNTY SHERIFFS OFFICE	29013111175237	Training and Conferences	12,000.00	0.00	12,000.00	<b>\$12,000.00</b>
xxx297910	12/7/17	JERRELL DE LEON	CMS-B2-1D-RE	Rec Instructors/Officials	1,000.00	0.00	1,000.00	<b>\$1,000.00</b>
xxx297911	12/7/17	BURGER KING	IN000081073	Refund Over/Duplicate Payment	250.00	0.00	250.00	<b>\$250.00</b>
xxx297912	12/7/17	CHITOSE GRUNDLER	362606-RE	Refund Recreation Fees	106.00	0.00	106.00	<b>\$106.00</b>
xxx297913	12/7/17	FALAFEL BITE	IN000073552	Refund Over/Duplicate Payment	157.00	0.00	157.00	<b>\$157.00</b>
xxx297914	12/7/17	JOE ANTONS	369538	Refund Recreation Fees	14.00	0.00	14.00	<b>\$14.00</b>
xxx297915	12/7/17	MEYERS NORMAN TRUST	IN000078100	Refund Over/Duplicate Payment	300.00	0.00	300.00	<b>\$300.00</b>
xxx297916	12/7/17	MT II LLC	PROJ 2016-9458	Development Water Fees - Tie-In Fee	11,276.00	0.00	11,276.00	<b>\$11,276.00</b>
xxx297918	12/7/17	THE GROVE APARTMENTS	IN000075777	Refund Over/Duplicate Payment	1,120.55	0.00	1,120.55	<b>\$1,120.55</b>
xxx297919	12/7/17	TOM SIMUNDICH	IN000080590	Refund Over/Duplicate Payment	318.00	0.00	318.00	<b>\$318.00</b>
xxx297920	12/7/17	RESERVE ACCOUNT	11927647-1217	Inventory Purchase	10,000.00	0.00	10,000.00	<b>\$10,000.00</b>
xxx002648	12/8/17	INTERNAL REVENUE SERVICE	950002648	Employer Taxes - FICA - Total	17.72	0.00	17.72	<b>\$56,145.50</b>
			950002648	Employer Taxes - Medicare - Total	56,127.78	0.00	56,127.78	
xxx002649	12/8/17	ICMA RETIREMENT CORP	950002649	Retirement Benefits - Deferred Comp - City Portion	9,499.01	0.00	9,499.01	<b>\$10,504.70</b>
			950002649	Retirement Benefits - PARS	1,005.69	0.00	1,005.69	
xxx002650	12/8/17	PUBLIC EMPLOYEES RETIREMENT SYSTEM	950002650	Retirement Benefits - Deferred Comp - City Portion	1,714.54	0.00	1,714.54	<b>\$644,611.84</b>
			950002650	Retirement Benefits - Misc Tier 1 & 2 Employer Required Cont.	178,419.30	0.00	178,419.30	
			950002650	Retirement Benefits - Misc Tier 1&2 Employer Paid Member Cont.	71,782.89	0.00	71,782.89	
			950002650	Retirement Benefits - Misc PEPRA Employer Required Cont.	61,371.33	0.00	61,371.33	
			950002650	Retirement Benefits - Safety Tier 1&2 Employer Required Cont.	204,965.24	0.00	204,965.24	
			950002650	Retirement Benefits - Safety Tier 1&2 Emplyr Paid Member Cont	92,165.68	0.00	92,165.68	
			950002650	Retirement Benefits - Safety PEPRA Employer Required Cont.	34,192.86	0.00	34,192.86	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/3/2017 through 12/9/2017**

Sorted by Payment Number

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
xxx906291	12/4/17	EMPLOYMENT DEVELOPMENT DEPT		Insurances - Unemployment	7,552.00	0.00	7,552.00	<b>\$7,552.00</b>
xxx906292	12/7/17	ACCLAMATION INSURANCE MANAGEMENT		Workers' Compensation - Claims	98,510.05	0.00	98,510.05	<b>\$98,510.05</b>
xxx906293	12/7/17	ACCLAMATION INSURANCE MANAGEMENT		Workers' Compensation - Claims	64,429.35	0.00	64,429.35	<b>\$64,429.35</b>
<b>Grand Total Payment Amount</b>								<b><u>\$3,423,616.95</u></b>

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
xxx297921	12/11/17	F&M BANK	PRMRYTRTMT 2#03	Construction Project Contract Retainage	14,894.65	0.00	14,894.65	<b>\$14,894.65</b>
xxx297922	12/11/17	INTERSTATE GRADING & PAVING INC	PVMTRHB2016 #03	Construction Services	192,156.37	0.00	192,156.37	<b>\$192,156.37</b>
xxx297923	12/11/17	JL TALLEY & ASSOC	2017-NOV-COFS	City Training Program	3,000.00	0.00	3,000.00	<b>\$3,000.00</b>
xxx297924	12/11/17	KOHLWEISS AUTO PARTS INC	01PM7773	Inventory Purchase	2,092.99	41.86	2,051.13	<b>\$2,051.13</b>
xxx297925	12/11/17	LAJPAT LAKHANPAL	CK REQ 18-123	DED Services/Training - Books	405.00	0.00	405.00	<b>\$405.00</b>
xxx297926	12/11/17	MARK THOMAS & CO INC	29146R	Consultants	37,412.30	0.00	37,412.30	<b>\$37,412.30</b>
xxx297927	12/11/17	MINH NHAN	CK REQ 18-124	DED Services/Training - Books	43.65	0.00	43.65	<b>\$43.65</b>
xxx297928	12/11/17	OPTONY INC	174204	Engineering Services	376.50	0.00	376.50	<b>\$4,650.00</b>
			174808	Engineering Services	4,273.50	0.00	4,273.50	
xxx297929	12/11/17	PACIFIC PLUMBING & UNDERGROUND	42115SR	Facilities Maint & Repair - Labor	5,400.00	0.00	5,400.00	<b>\$6,320.00</b>
			42115SR	Facilities Maint & Repair - Materials	920.00	0.00	920.00	
xxx297930	12/11/17	PRECISION ENGINEERING INC	SNTRYSWRPHS 3#R	Construction Project Contract Retainage	94,825.09	0.00	94,825.09	<b>\$94,825.09</b>
xxx297931	12/11/17	RANKIN STOCK HEABERLIN	34739	Legal Services	5,611.16	0.00	5,611.16	<b>\$7,540.09</b>
			34740	Legal Services	1,928.93	0.00	1,928.93	
xxx297932	12/11/17	REED & GRAHAM INC	906152	Materials - Land Improve	659.36	0.00	659.36	<b>\$6,777.06</b>
			906430	Materials - Land Improve	2,145.16	0.00	2,145.16	
			906500	Materials - Land Improve	2,150.10	0.00	2,150.10	
			906636	Materials - Land Improve	1,822.44	0.00	1,822.44	
xxx297933	12/11/17	REFRIGERATION SUPPLIES DISTRIBUTOR	38372428-00	Bldg Maint Matls & Supplies	346.05	0.00	346.05	<b>\$3,018.55</b>
			38373814-00	Bldg Maint Matls & Supplies	649.71	0.00	649.71	
			38374361-00	Bldg Maint Matls & Supplies	221.07	0.00	221.07	
			38377737-00	Bldg Maint Matls & Supplies	962.09	0.00	962.09	
			38377753-00	Bldg Maint Matls & Supplies	90.80	0.00	90.80	
			38379398-00	Bldg Maint Matls & Supplies	748.83	0.00	748.83	
xxx297934	12/11/17	SAFEWAY INC	806883-112917	General Supplies	18.47	0.00	18.47	<b>\$18.47</b>
xxx297935	12/11/17	SAGE SOFTWARE INC	2001769869	Software Licensing & Support	2,864.40	0.00	2,864.40	<b>\$2,864.40</b>

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
xxx297936	12/11/17	SECURITY ALERT SYSTEMS OF CALIFORNIA INC	070417	Facilities Maintenance & Repair Labor	1,925.00	0.00	1,925.00	<b>\$1,925.00</b>
xxx297937	12/11/17	SMART & FINAL INC	043770-120417	Food Products	153.47	0.00	153.47	<b>\$195.95</b>
			050060-112817	General Supplies	42.48	0.00	42.48	
xxx297938	12/11/17	STATCOMM INC	123140	Facilities Maintenance & Repair Labor	210.25	0.00	210.25	<b>\$11,556.21</b>
			124331	Facilities Maint & Repair - Labor	345.00	0.00	345.00	
			124331	Facilities Maint & Repair - Materials	26.96	0.00	26.96	
			124353	Facilities Maintenance & Repair Labor	10,974.00	0.00	10,974.00	
xxx297939	12/11/17	SUNNYVALE BUILDING MAINTENANCE	99909	Professional Services	298.00	0.00	298.00	<b>\$298.00</b>
xxx297940	12/11/17	TERI SHIOZAKI	CK REQ 18-121	DED Services/Training - Books	32.76	0.00	32.76	<b>\$32.76</b>
xxx297941	12/11/17	TRI DIM FILTER CORP	1942795-1	Bldg Maint Matls & Supplies	305.45	0.00	305.45	<b>\$305.45</b>
xxx297942	12/11/17	UNITED RENTALS	150079694-002	Equipment Rental/Lease	879.85	0.00	879.85	<b>\$1,759.70</b>
			150079694-003	Equipment Rental/Lease	879.85	0.00	879.85	
			150931564-001	Equipment Rental/Lease	98.10	0.00	98.10	
			180931564-001R	Equipment Rental/Lease	-98.10	0.00	-98.10	
xxx297943	12/11/17	UNIVERSAL SITE SERVICES INC	17028294	Services Maintain Land Improv	2,060.00	0.00	2,060.00	<b>\$2,060.00</b>
xxx297944	12/11/17	WINSUPPLY OF SILICON VALLEY	682089 00	Miscellaneous Equipment Parts & Supplies	145.58	0.00	145.58	<b>\$269.31</b>
			682252 00	Bldg Maint Matls & Supplies	123.73	0.00	123.73	
xxx297945	12/11/17	WAITER.COM INC	H1027561780	Food Products	77.98	0.00	77.98	<b>\$210.63</b>
			H1101575051	Food Products	132.65	0.00	132.65	
xxx297946	12/11/17	PALO ALTO MEDICAL FOUNDATION	1519	Medical Services	270.00	0.00	270.00	<b>\$8,352.18</b>
			1520	Medical Services	75.00	0.00	75.00	
			1521	Medical Services	75.00	0.00	75.00	
			3416	Pre-Employment Testing	195.00	0.00	195.00	
			3417	Pre-Employment Testing	75.00	0.00	75.00	
			3418	Pre-Employment Testing	57.00	0.00	57.00	
			3419	Pre-Employment Testing	195.00	0.00	195.00	
			3420	Pre-Employment Testing	182.00	0.00	182.00	
			3425	Pre-Employment Testing	92.00	0.00	92.00	
			3426	Pre-Employment Testing	4.83	0.00	4.83	
			3427	Pre-Employment Testing	150.00	0.00	150.00	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			3428	Pre-Employment Testing	200.00	0.00	200.00	
			3429	Pre-Employment Testing	125.00	0.00	125.00	
			3430	Pre-Employment Testing	195.00	0.00	195.00	
			3431	Pre-Employment Testing	75.00	0.00	75.00	
			3432	Pre-Employment Testing	57.00	0.00	57.00	
			3433	Medical Services	195.00	0.00	195.00	
			3434	Pre-Employment Testing	195.00	0.00	195.00	
			3435	Pre-Employment Testing	75.00	0.00	75.00	
			3436	Pre-Employment Testing	195.00	0.00	195.00	
			3437	Pre-Employment Testing	75.00	0.00	75.00	
			3438	Pre-Employment Testing	75.00	0.00	75.00	
			3439	Pre-Employment Testing	75.00	0.00	75.00	
			3440	Pre-Employment Testing	11.00	0.00	11.00	
			3441	Pre-Employment Testing	57.00	0.00	57.00	
			3445	Pre-Employment Testing	195.00	0.00	195.00	
			3446	Pre-Employment Testing	75.00	0.00	75.00	
			3447	Pre-Employment Testing	57.00	0.00	57.00	
			3448	Pre-Employment Testing	30.00	0.00	30.00	
			3449	Pre-Employment Testing	57.00	0.00	57.00	
			3450	Pre-Employment Testing	75.00	0.00	75.00	
			3451	Pre-Employment Testing	30.00	0.00	30.00	
			3452	Medical Services	195.00	0.00	195.00	
			3453	Pre-Employment Testing	195.00	0.00	195.00	
			3454	Pre-Employment Testing	75.00	0.00	75.00	
			3455	Pre-Employment Testing	57.00	0.00	57.00	
			3456	Pre-Employment Testing	57.00	0.00	57.00	
			3457	Medical Services	195.00	0.00	195.00	
			3458	Pre-Employment Testing	195.00	0.00	195.00	
			3460	Pre-Employment Testing	195.00	0.00	195.00	
			3461	Pre-Employment Testing	75.00	0.00	75.00	
			3462	Pre-Employment Testing	195.00	0.00	195.00	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			3463	Pre-Employment Testing	75.00	0.00	75.00	
			3464	Pre-Employment Testing	57.00	0.00	57.00	
			3470	Medical Services	200.00	0.00	200.00	
			3471	Medical Services	75.00	0.00	75.00	
			3472	Pre-Employment Testing	195.00	0.00	195.00	
			3473	Pre-Employment Testing	75.00	0.00	75.00	
			3474	Pre-Employment Testing	30.00	0.00	30.00	
			3475	Pre-Employment Testing	195.00	0.00	195.00	
			3476	Pre-Employment Testing	75.00	0.00	75.00	
			3477	Pre-Employment Testing	57.00	0.00	57.00	
			3479	Pre-Employment Testing	150.00	0.00	150.00	
			3480	Pre-Employment Testing	195.00	0.00	195.00	
			3481	Pre-Employment Testing	75.00	0.00	75.00	
			3482	Pre-Employment Testing	30.00	0.00	30.00	
			3483	Medical Services	195.00	0.00	195.00	
			3484	Pre-Employment Testing	195.00	0.00	195.00	
			3485	Pre-Employment Testing	75.00	0.00	75.00	
			3486	Pre-Employment Testing	57.00	0.00	57.00	
			3487	Pre-Employment Testing	57.00	0.00	57.00	
			3488	Pre-Employment Testing	57.00	0.00	57.00	
			3489	Pre-Employment Testing	125.00	0.00	125.00	
			3490	Pre-Employment Testing	179.52	0.00	179.52	
			3494	Pre-Employment Testing	92.00	0.00	92.00	
			3495	Pre-Employment Testing	4.83	0.00	4.83	
			3496	Pre-Employment Testing	150.00	0.00	150.00	
			3498	Pre-Employment Testing	200.00	0.00	200.00	
			3499	Pre-Employment Testing	75.00	0.00	75.00	
			3500	Pre-Employment Testing	195.00	0.00	195.00	
			3501	Pre-Employment Testing	75.00	0.00	75.00	
			3502	Pre-Employment Testing	75.00	0.00	75.00	
			3503	Pre-Employment Testing	75.00	0.00	75.00	

**List of All Claims and Bills Approved for Payment**

For Payments Dated 12/10/2017 through 12/16/2017

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
xxx297952	12/11/17	SUMMIT UNIFORMS	3504	Pre-Employment Testing	57.00	0.00	57.00	
			44377	Clothing, Uniforms & Access	315.73	0.00	315.73	<b>\$13,968.35</b>
			44386	Clothing, Uniforms & Access	139.84	0.00	139.84	
			44404	Clothing, Uniforms & Access	115.81	0.00	115.81	
			44448	Clothing, Uniforms & Access	90.00	0.00	90.00	
			44449	Clothing, Uniforms & Access	17.48	0.00	17.48	
			44486	Clothing, Uniforms & Access	42.61	0.00	42.61	
			44487	Clothing, Uniforms & Access	322.96	0.00	322.96	
			44488	Clothing, Uniforms & Access	119.08	0.00	119.08	
			44491	Clothing, Uniforms & Access	87.40	0.00	87.40	
			44540	Clothing, Uniforms & Access	70.00	0.00	70.00	
			44541	Clothing, Uniforms & Access	19.67	0.00	19.67	
			44627	Clothing, Uniforms & Access	26.22	0.00	26.22	
			44628	Clothing, Uniforms & Access	319.01	0.00	319.01	
			44659	Clothing, Uniforms & Access	556.08	0.00	556.08	
			44715	Clothing, Uniforms & Access	854.63	0.00	854.63	
			44716	Clothing, Uniforms & Access	13.11	0.00	13.11	
			44717	Clothing, Uniforms & Access	182.45	0.00	182.45	
			44718	Clothing, Uniforms & Access	238.17	0.00	238.17	
			44720	Clothing, Uniforms & Access	237.07	0.00	237.07	
			44721	Clothing, Uniforms & Access	346.32	0.00	346.32	
			44722	Clothing, Uniforms & Access	39.67	0.00	39.67	
			44723	Clothing, Uniforms & Access	52.78	0.00	52.78	
			44724	Clothing, Uniforms & Access	216.32	0.00	216.32	
			44870	Clothing, Uniforms & Access	213.04	0.00	213.04	
			44871	Clothing, Uniforms & Access	213.04	0.00	213.04	
			44873	Clothing, Uniforms & Access	213.04	0.00	213.04	
			44874	Clothing, Uniforms & Access	213.04	0.00	213.04	
			44875	Clothing, Uniforms & Access	213.04	0.00	213.04	
			44876	Clothing, Uniforms & Access	213.04	0.00	213.04	
			44877	Clothing, Uniforms & Access	213.04	0.00	213.04	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

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			44878	Clothing, Uniforms & Access	213.04	0.00	213.04	
			44879	Clothing, Uniforms & Access	213.04	0.00	213.04	
			44880	Clothing, Uniforms & Access	213.04	0.00	213.04	
			44885	Clothing, Uniforms & Access	376.91	0.00	376.91	
			44886	Clothing, Uniforms & Access	463.22	0.00	463.22	
			44887	Clothing, Uniforms & Access	463.22	0.00	463.22	
			44926	Clothing, Uniforms & Access	470.87	0.00	470.87	
			44927	Clothing, Uniforms & Access	303.72	0.00	303.72	
			44975	Clothing, Uniforms & Access	130.00	0.00	130.00	
			44976	Clothing, Uniforms & Access	108.16	0.00	108.16	
			44977	Clothing, Uniforms & Access	229.43	0.00	229.43	
			44978	Clothing, Uniforms & Access	110.34	0.00	110.34	
			44979	Clothing, Uniforms & Access	42.61	0.00	42.61	
			44981	Clothing, Uniforms & Access	204.30	0.00	204.30	
			44982	Clothing, Uniforms & Access	238.17	0.00	238.17	
			44983	Clothing, Uniforms & Access	144.21	0.00	144.21	
			45046	Clothing, Uniforms & Access	117.99	0.00	117.99	
			45047	Clothing, Uniforms & Access	64.46	0.00	64.46	
			45048	Clothing, Uniforms & Access	10.00	0.00	10.00	
			45106	Clothing, Uniforms & Access	97.23	0.00	97.23	
			45115	Clothing, Uniforms & Access	128.92	0.00	128.92	
			45131	Clothing, Uniforms & Access	133.29	0.00	133.29	
			45132	Clothing, Uniforms & Access	447.93	0.00	447.93	
			45133	Clothing, Uniforms & Access	209.76	0.00	209.76	
			45134	Clothing, Uniforms & Access	59.16	0.00	59.16	
			45135	Clothing, Uniforms & Access	56.22	0.00	56.22	
			45140	Clothing, Uniforms & Access	2,277.74	0.00	2,277.74	
			45167	Clothing, Uniforms & Access	48.07	0.00	48.07	
			45208	Clothing, Uniforms & Access	97.23	0.00	97.23	
			45210	Clothing, Uniforms & Access	62.27	0.00	62.27	
			45213	Clothing, Uniforms & Access	86.31	0.00	86.31	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

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			45284	Clothing, Uniforms & Access	233.80	0.00	233.80	
xxx297957	12/12/17	ALLIES	ELL-06	Contracts/Service Agreements	31,674.92	0.00	31,674.92	<b>\$31,674.92</b>
xxx297958	12/12/17	ACE FIRE EQUIPMENT & SERVICE CO INC	4173	Inventory Purchase	613.80	0.00	613.80	<b>\$942.78</b>
			S-4420	Bldg Maint Matls & Supplies	328.98	0.00	328.98	
xxx297959	12/12/17	AIR EXCHANGE INC	41638	Facilities Maint & Repair - Labor	312.50	0.00	312.50	<b>\$694.00</b>
			41638	Facilities Maint & Repair - Materials	381.50	0.00	381.50	
xxx297960	12/12/17	ALBERT S AYERS JR	103117-01	Rec Instructors/Officials	249.00	0.00	249.00	<b>\$249.00</b>
xxx297961	12/12/17	BAUER COMPRESSORS INC	0000231655RE	Clothing, Uniforms & Access	282.05	0.00	282.05	<b>\$1,697.82</b>
			0000232199RE	General Supplies	731.44	0.00	731.44	
			0000232509	Safety Equipment Maintenance & Repair	587.03	0.00	587.03	
			0000233125	Safety Equipment Maintenance & Repair	97.30	0.00	97.30	
xxx297962	12/12/17	BAY AREA VIDEO COALITION INC	27213	DED Services/Training - Training	333.50	0.00	333.50	<b>\$333.50</b>
xxx297963	12/12/17	BERTRAND FOX ELLIOT OSMAN & WENZEL	27808	Legal Services	4,217.58	0.00	4,217.58	<b>\$4,217.58</b>
xxx297964	12/12/17	BRUCE BARTON PUMP SERVICE INC	0094736-IN	Bldg Maint Matls & Supplies	4,543.60	0.00	4,543.60	<b>\$4,543.60</b>
xxx297965	12/12/17	CALTRONICS BUSINESS SYSTEMS	2406977	Equipment Rental/Lease	11,338.87	0.00	11,338.87	<b>\$11,338.87</b>
xxx297966	12/12/17	CENTRAL LABOR COUNCIL PARTNERSHIP	NOV2017	DED Services/Training - Books	122.81	0.00	122.81	<b>\$74,413.06</b>
			NOV2017	Contracts/Service Agreements	74,290.25	0.00	74,290.25	
xxx297967	12/12/17	CUNNINGHAM ELECTRIC INC	8966	Facilities Maintenance & Repair Labor	300.00	0.00	300.00	<b>\$300.00</b>
xxx297968	12/12/17	DEL GAVIO GROUP	8338	Supplies, Office 1	225.00	0.00	225.00	<b>\$225.00</b>
xxx297969	12/12/17	DELL MARKETING LP	10202773560	Computer Hardware	44,564.43	0.00	44,564.43	<b>\$44,564.43</b>
xxx297970	12/12/17	DEPARTMENT OF INDUSTRIAL RELATIONS	OSIP64430	Workers' Compensation - Assessments/Fees	117,383.26	0.00	117,383.26	<b>\$117,383.26</b>
xxx297972	12/12/17	ELAINE GONZALEZ	778185-2733059	DED Services/Training - Books	27.93	0.00	27.93	<b>\$27.93</b>
xxx297973	12/12/17	EMPIRE SAFETY & SUPPLY	0090959-IN	Inventory Purchase	666.49	0.00	666.49	<b>\$666.49</b>
xxx297974	12/12/17	FIRST ALARM SECURITY & PATROL INC	547126	Contracts/Service Agreements	4,310.02	0.00	4,310.02	<b>\$4,310.02</b>
xxx297975	12/12/17	FOSTER BROS SECURITY SYSTEMS INC	294252	Bldg Maint Matls & Supplies	26.68	0.00	26.68	<b>\$26.68</b>
xxx297976	12/12/17	FOUNDATION FOR CALIFORNIA COMMUNITY	NOVA1804	DED Services/Training - Training	886.61	0.00	886.61	<b>\$7,479.36</b>
			NOVA1804	Professional Services	132.99	0.00	132.99	
			NOVA-1805	DED Services/Training - Training	1,773.22	0.00	1,773.22	
			NOVA-1805	Professional Services	365.98	0.00	365.98	
			NOVA-1806	DED Services/Training - Training	1,684.56	0.00	1,684.56	

**List of All Claims and Bills Approved for Payment**

For Payments Dated 12/10/2017 through 12/16/2017

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			NOVA-1806	Professional Services	252.68	0.00	252.68	
			NOVA-1807	DED Services/Training - Training	786.87	0.00	786.87	
			NOVA-1807	Professional Services	118.03	0.00	118.03	
			NOVA-1808	DED Services/Training - Training	398.97	0.00	398.97	
			NOVA-1808	Professional Services	59.85	0.00	59.85	
			NOVA-1809	DED Services/Training - Training	886.61	0.00	886.61	
			NOVA-1809	Professional Services	132.99	0.00	132.99	
xxx297978	12/12/17	GALE/CENGAGE LEARNING	62297598	Library Acquisitions, Books	262.42	0.00	262.42	<b>\$262.42</b>
xxx297979	12/12/17	GOLDFARB LIPMAN ATTORNEYS	125005	Legal Services	1,083.00	0.00	1,083.00	<b>\$1,228.50</b>
			125039	Legal Services	145.50	0.00	145.50	
xxx297980	12/12/17	GRACE LEUNG	112717-112817	Recruitment Travel Expenses	718.48	0.00	718.48	<b>\$718.48</b>
xxx297981	12/12/17	HAUTE CUISINE INC	060-2017	Food Products	1,438.80	0.00	1,438.80	<b>\$1,438.80</b>
xxx297982	12/12/17	HOWARD ROME MARTIN & RIDLEY LLP	36961	Legal Services	4,428.25	0.00	4,428.25	<b>\$4,428.25</b>
xxx297983	12/12/17	HULA HALAU'O P'ILANI	10272017	Rec Instructors/Officials	414.00	0.00	414.00	<b>\$414.00</b>
xxx297985	12/12/17	JAVELCO EQUIPMENT SERVICE INC	52900RE	Parts, Vehicles & Motor Equip	41.07	0.00	41.07	<b>\$809.24</b>
			52967RE	Parts, Vehicles & Motor Equip	146.22	0.00	146.22	
			52992RE	Misc Equip Maint & Repair - Labor	190.00	0.00	190.00	
			52992RE	Misc Equip Maint & Repair - Materials	150.39	0.00	150.39	
			53003RE	Misc Equip Maint & Repair - Labor	190.00	0.00	190.00	
			53003RE	Misc Equip Maint & Repair - Materials	91.56	0.00	91.56	
xxx297986	12/12/17	JEFFERSON UNION HIGH SCHOOL DISTRICT	SEPT2017	Contracts/Service Agreements	29,302.11	0.00	29,302.11	<b>\$29,302.11</b>
xxx297987	12/12/17	JENNIFER GREENWOOD	660812-5927432	DED Services/Training - Books	39.95	0.00	39.95	<b>\$39.95</b>
xxx297988	12/12/17	KALPNA GUPTA	5578318	DED Services/Training - Books	405.00	0.00	405.00	<b>\$405.00</b>
xxx297989	12/12/17	LTI ELECTRIC INC	2437	Facilities Maint & Repair - Labor	420.00	0.00	420.00	<b>\$465.00</b>
			2437	Facilities Maint & Repair - Materials	45.00	0.00	45.00	
xxx297990	12/12/17	MALLORY SAFETY & SUPPLY LLC	4352053	Inventory Purchase	143.88	0.00	143.88	<b>\$143.88</b>
xxx297991	12/12/17	OLDCASTLE STORMWATER SOLUTIONS	500015613	Construction Services	85.00	0.00	85.00	<b>\$85.00</b>
xxx297993	12/12/17	READYREFRESH BY NESTLE	17J0024199309	Miscellaneous Services	50.68	0.00	50.68	<b>\$297.04</b>
			17J0025819772	General Supplies	56.67	0.00	56.67	
			17J5740132005	Miscellaneous Services	31.44	0.00	31.44	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			17K0024199309	Miscellaneous Services	131.52	0.00	131.52	
			17K5740132005	Miscellaneous Services	26.73	0.00	26.73	
xxx297994	12/12/17	REDGWICK CONSTRUCTION CO	MRYAVBIKEII#02	Construction Services	277,372.28	0.00	277,372.28	<b>\$277,372.28</b>
xxx297995	12/12/17	REED & GRAHAM INC	906769	Materials - Land Improve	1,654.65	0.00	1,654.65	<b>\$4,343.94</b>
			906967	Materials - Land Improve	465.09	0.00	465.09	
			907262	Materials - Land Improve	366.99	0.00	366.99	
			907394	Materials - Land Improve	1,857.21	0.00	1,857.21	
xxx297996	12/12/17	SCP DISTRIBUTORS LLC	36902027	General Supplies	116.41	0.00	116.41	<b>\$795.98</b>
			36902128	Chemicals	679.57	0.00	679.57	
xxx297997	12/12/17	SFO REPROGRAPHICS	41723	Printing & Related Services	324.82	0.00	324.82	<b>\$567.26</b>
			42601	Printing & Related Services	146.93	0.00	146.93	
			42603	Printing & Related Services	31.96	0.00	31.96	
			42850	Printing & Related Services	63.55	0.00	63.55	
			45603	Printing & Related Services	0.00	0.00	0.00	
xxx297998	12/12/17	SAFEWAY INC	806625-112817	Food Products	22.86	0.00	22.86	<b>\$22.86</b>
xxx297999	12/12/17	SIERRA CHEMICAL CO	SLS10053141	Chemicals	2,216.45	0.00	2,216.45	<b>\$2,216.45</b>
xxx298000	12/12/17	SMARSH INC	INV00304810	Software As a Service	13,500.00	0.00	13,500.00	<b>\$13,500.00</b>
xxx298001	12/12/17	SMART & FINAL INC	042698-112817	Food Products	80.10	0.00	80.10	<b>\$80.10</b>
xxx298002	12/12/17	SOFTWARE SOLUTIONS	120617-01	Software Licensing & Support	2,740.50	0.00	2,740.50	<b>\$2,740.50</b>
xxx298003	12/12/17	SUNNYVALE BUILDING MAINTENANCE	99917	Professional Services	1,565.50	0.00	1,565.50	<b>\$2,452.16</b>
			99918	Professional Services	708.24	0.00	708.24	
			99919	Professional Services	178.42	0.00	178.42	
xxx298004	12/12/17	SUNNYVALE COMMUNITY SERVICES	CBDO2017/18-1	Outside Group Funding	97,751.63	0.00	97,751.63	<b>\$97,751.63</b>
xxx298005	12/12/17	TMC SHOOTING RANGE SPECIALIST INC	1427	Professional Services	6,250.00	0.00	6,250.00	<b>\$7,965.00</b>
			1427 CR MEMO	Professional Services	-6,250.00	0.00	-6,250.00	
			1430	Professional Services	7,965.00	0.00	7,965.00	
xxx298006	12/12/17	US BANK	4827600	Financial Services	2,145.00	0.00	2,145.00	<b>\$2,145.00</b>
xxx298008	12/12/17	VERIZON WIRELESS	9795965075	Utilities - Mobile Phones - City Mobile Phones	290.66	0.00	290.66	<b>\$290.66</b>
xxx298009	12/12/17	WILSON SPORTING GOODS CO	4523592348	Inventory Purchase	370.00	0.00	370.00	<b>\$555.00</b>
			4523655908	Inventory Purchase	185.00	0.00	185.00	

**List of All Claims and Bills Approved for Payment**

For Payments Dated 12/10/2017 through 12/16/2017

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
xxx298010	12/12/17	LC ACTION POLICE SUPPLY	370217CM	Ballistic Equipment - Body Armor/Vests	-790.25	0.00	-790.25	<b>\$10,847.61</b>
			371691	Clothing, Uniforms & Access	106.82	0.00	106.82	
			371692	Clothing, Uniforms & Access	106.82	0.00	106.82	
			371693	Clothing, Uniforms & Access	98.10	0.00	98.10	
			371702	Clothing, Uniforms & Access	336.29	0.00	336.29	
			371796	Clothing, Uniforms & Access	34.96	0.00	34.96	
			371797	Clothing, Uniforms & Access	34.96	0.00	34.96	
			371798	Clothing, Uniforms & Access	105.10	0.00	105.10	
			371799	Clothing, Uniforms & Access	70.14	0.00	70.14	
			371800	Clothing, Uniforms & Access	129.08	0.00	129.08	
			371800CM	Clothing, Uniforms & Access	-108.99	0.00	-108.99	
			371803	Clothing, Uniforms & Access	214.08	0.00	214.08	
			371807	Clothing, Uniforms & Access	260.84	0.00	260.84	
			371808	Clothing, Uniforms & Access	262.03	0.00	262.03	
			371809	Clothing, Uniforms & Access	262.03	0.00	262.03	
			371811	Clothing, Uniforms & Access	197.78	0.00	197.78	
			371812	Clothing, Uniforms & Access	197.78	0.00	197.78	
			371813	Clothing, Uniforms & Access	197.78	0.00	197.78	
			371814	Clothing, Uniforms & Access	220.77	0.00	220.77	
			371815	Clothing, Uniforms & Access	220.77	0.00	220.77	
			371816	Clothing, Uniforms & Access	239.04	0.00	239.04	
			372018	Ballistic Equipment - Body Armor/Vests	790.25	0.00	790.25	
			372195	Clothing, Uniforms & Access	40.76	0.00	40.76	
			372195CM	Clothing, Uniforms & Access	-23.97	0.00	-23.97	
			372292	Clothing, Uniforms & Access	517.42	0.00	517.42	
			372293	Clothing, Uniforms & Access	22.99	0.00	22.99	
			372294	Clothing, Uniforms & Access	22.99	0.00	22.99	
			372295	Clothing, Uniforms & Access	28.49	0.00	28.49	
			372516	Clothing, Uniforms & Access	14.45	0.00	14.45	
			372517	Clothing, Uniforms & Access	16.79	0.00	16.79	
			372518	Clothing, Uniforms & Access	143.96	0.00	143.96	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			372519	Clothing, Uniforms & Access	143.96	0.00	143.96	
			372867A	Clothing, Uniforms & Access	14.45	0.00	14.45	
			372867B	Clothing, Uniforms & Access	5.44	0.00	5.44	
			372867CM	Clothing, Uniforms & Access	-14.45	0.00	-14.45	
			372897	Clothing, Uniforms & Access	41.26	0.00	41.26	
			372898	Clothing, Uniforms & Access	41.26	0.00	41.26	
			372899	Clothing, Uniforms & Access	41.26	0.00	41.26	
			372904	Clothing, Uniforms & Access	56.28	0.00	56.28	
			372905	Clothing, Uniforms & Access	45.27	0.00	45.27	
			372905CM	Clothing, Uniforms & Access	-3.58	0.00	-3.58	
			372910	Clothing, Uniforms & Access	143.96	0.00	143.96	
			372911	Clothing, Uniforms & Access	143.96	0.00	143.96	
			372912	Clothing, Uniforms & Access	143.96	0.00	143.96	
			372917	Clothing, Uniforms & Access	143.96	0.00	143.96	
			373128	Clothing, Uniforms & Access	143.96	0.00	143.96	
			373129	Clothing, Uniforms & Access	16.79	0.00	16.79	
			373130	Clothing, Uniforms & Access	70.14	0.00	70.14	
			373355	Clothing, Uniforms & Access	143.96	0.00	143.96	
			373360	Clothing, Uniforms & Access	21.80	0.00	21.80	
			373361	Clothing, Uniforms & Access	21.80	0.00	21.80	
			373362	Clothing, Uniforms & Access	21.80	0.00	21.80	
			373363	Clothing, Uniforms & Access	21.80	0.00	21.80	
			373364	Clothing, Uniforms & Access	63.06	0.00	63.06	
			373365	Clothing, Uniforms & Access	63.06	0.00	63.06	
			373385	Clothing, Uniforms & Access	184.76	0.00	184.76	
			373386	Clothing, Uniforms & Access	18.48	0.00	18.48	
			373489	Clothing, Uniforms & Access	23.97	0.00	23.97	
			373502	Clothing, Uniforms & Access	75.71	0.00	75.71	
			373617	Clothing, Uniforms & Access	22.99	0.00	22.99	
			373658	Clothing, Uniforms & Access	153.77	0.00	153.77	
			373695	Clothing, Uniforms & Access	207.01	0.00	207.01	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			373696	Clothing, Uniforms & Access	123.44	0.00	123.44	
			373703	Clothing, Uniforms & Access	139.47	0.00	139.47	
			373916	Clothing, Uniforms & Access	22.99	0.00	22.99	
			373917	Clothing, Uniforms & Access	143.96	0.00	143.96	
			373918	Clothing, Uniforms & Access	22.99	0.00	22.99	
			374020	Clothing, Uniforms & Access	34.96	0.00	34.96	
			374056	Ballistic Equipment - Other	327.00	0.00	327.00	
			374059	Ballistic Equipment - Body Armor/Vests	790.25	0.00	790.25	
			374060	Ballistic Equipment - Body Armor/Vests	790.25	0.00	790.25	
			374189	Ballistic Equipment - Body Armor/Vests	790.25	0.00	790.25	
			374190	Ballistic Equipment - Body Armor/Vests	790.25	0.00	790.25	
			374200	Clothing, Uniforms & Access	43.35	0.00	43.35	
			374238	Clothing, Uniforms & Access	43.60	0.00	43.60	
			374239	Clothing, Uniforms & Access	55.58	0.00	55.58	
			374240	Clothing, Uniforms & Access	55.58	0.00	55.58	
			374241	Clothing, Uniforms & Access	143.96	0.00	143.96	
			374242	Clothing, Uniforms & Access	165.76	0.00	165.76	
			374243	Clothing, Uniforms & Access	41.26	0.00	41.26	
			374251	Clothing, Uniforms & Access	43.60	0.00	43.60	
			374252	Clothing, Uniforms & Access	43.60	0.00	43.60	
			374253	Clothing, Uniforms & Access	43.60	0.00	43.60	
xxx298017	12/12/17	PACIFIC GAS & ELECTRIC CO	03955461531117	Utilities - Electric	1,496.51	0.00	1,496.51	<b>\$110,156.07</b>
			03958470701117	Utilities - Electric	2,397.75	0.00	2,397.75	
			11008300871117	Utilities - Electric	398.72	0.00	398.72	
			11023824481117	Utilities - Electric	504.32	0.00	504.32	
			11054204051117	Utilities - Electric	8,313.53	0.00	8,313.53	
			11059220091117	Utilities - Electric	2,906.44	0.00	2,906.44	
			11059220251117	Utilities - Gas	1,034.76	0.00	1,034.76	
			11059220401117	Utilities - Gas	170.64	0.00	170.64	
			11059220451117	Utilities - Gas	756.67	0.00	756.67	
			11059220501117	Utilities - Gas	16.06	0.00	16.06	

**List of All Claims and Bills Approved for Payment**

For Payments Dated 12/10/2017 through 12/16/2017

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			11059220551117	Utilities - Electric	625.97	0.00	625.97	
			11059220601117	Utilities - Gas	2,998.73	0.00	2,998.73	
			11059220641117	Utilities - Electric	1,035.06	0.00	1,035.06	
			11059220751117	Utilities - Gas	653.82	0.00	653.82	
			11059220811117	Utilities - Electric	323.60	0.00	323.60	
			11059220901117	Utilities - Gas	74.86	0.00	74.86	
			11059220931117	Utilities - Electric	215.57	0.00	215.57	
			11059221021117	Utilities - Electric	446.98	0.00	446.98	
			11059221051117	Utilities - Gas	45.35	0.00	45.35	
			11059221061117	Utilities - Electric	634.01	0.00	634.01	
			11059221081117	Utilities - Electric	460.27	0.00	460.27	
			11059221151117	Utilities - Gas	78.30	0.00	78.30	
			11059221181117	Utilities - Electric	6,151.42	0.00	6,151.42	
			11059221281117	Utilities - Electric	857.68	0.00	857.68	
			11059221351117	Utilities - Gas	90.34	0.00	90.34	
			11059221401117	Utilities - Gas	512.01	0.00	512.01	
			11059221601117	Utilities - Gas	52.32	0.00	52.32	
			11059221681117	Utilities - Electric	178.44	0.00	178.44	
			11059221701117	Utilities - Gas	75.39	0.00	75.39	
			11059221731117	Utilities - Electric	1,424.78	0.00	1,424.78	
			11059221931117	Utilities - Electric	7,954.88	0.00	7,954.88	
			11059222631117	Utilities - Electric	814.19	0.00	814.19	
			11059222721117	Utilities - Electric	543.21	0.00	543.21	
			11059224061117	Utilities - Electric	8,363.60	0.00	8,363.60	
			11059224271117	Utilities - Electric	9.53	0.00	9.53	
			11059224731117	Utilities - Electric	154.20	0.00	154.20	
			11059225291117	Utilities - Electric	485.08	0.00	485.08	
			11059225321117	Utilities - Electric	124.31	0.00	124.31	
			11059225551117	Utilities - Electric	1,783.90	0.00	1,783.90	
			11059225651117	Utilities - Gas	1,364.11	0.00	1,364.11	
			11059226381117	Utilities - Electric	5,576.23	0.00	5,576.23	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			11059226471117	Utilities - Electric	225.30	0.00	225.30	
			11059226811117	Utilities - Electric	5,457.54	0.00	5,457.54	
			11059227031117	Utilities - Electric	388.60	0.00	388.60	
			11059227061117	Utilities - Electric	1,979.86	0.00	1,979.86	
			11059227231117	Utilities - Electric	4,726.20	0.00	4,726.20	
			11059227651117	Utilities - Electric	193.10	0.00	193.10	
			11059227851117	Utilities - Electric	3,350.36	0.00	3,350.36	
			11059228051117	Utilities - Electric	5,021.65	0.00	5,021.65	
			11059228581117	Utilities - Electric	8,422.00	0.00	8,422.00	
			11059228671117	Utilities - Electric	181.16	0.00	181.16	
			11059229251117	Utilities - Electric	3,821.37	0.00	3,821.37	
			11059229471117	Utilities - Electric	4,522.81	0.00	4,522.81	
			11059229911117	Utilities - Electric	6,028.46	0.00	6,028.46	
			11059229991117	Utilities - Electric	3,613.40	0.00	3,613.40	
			53350770051117	Fuel, Oil & Lubricants	29.59	0.00	29.59	
			89805160051117	Utilities - Electric	10.83	0.00	10.83	
			89846354521117	Utilities - Electric	0.83	0.00	0.83	
			91271084621117	Utilities - Electric	21.54	0.00	21.54	
			91290311061117	Utilities - Electric	57.93	0.00	57.93	
xxx298023	12/12/17	UNITED STATES POSTAL SERVICE	P#112-12112017	Library Materials Preprocessing	940.00	0.00	940.00	<b>\$940.00</b>
xxx298024	12/12/17	ALIBABA GROUP INC	073639	Business License Tax	721.20	0.00	721.20	<b>\$721.20</b>
xxx298025	12/12/17	BAYVIEW REALTY AND FINANCIAL CORPORATION	059771	Business License Tax	61.94	0.00	61.94	<b>\$61.94</b>
xxx298026	12/12/17	EXPRESS PRINTING & GRAPHICS	056797	Business License Tax	61.94	0.00	61.94	<b>\$61.94</b>
xxx298027	12/12/17	IARA RUIZ	370548	Refund Recreation Fees	500.00	0.00	500.00	<b>\$500.00</b>
xxx298028	12/12/17	NATALIA MANGUM	365920	Refund Recreation Fees	76.00	0.00	76.00	<b>\$76.00</b>
xxx298029	12/12/17	PARADIGM GENERAL CONTRACTORS	BL073656 2017	Business License Tax	18.02	0.00	18.02	<b>\$18.02</b>
xxx298030	12/12/17	PEREZ JOSE AND LETICIA	INT000024058	Refund Over/Duplicate Payment	37.38	0.00	37.38	<b>\$37.38</b>
xxx298031	12/12/17	ZAYER QUALITY CONSTRUCTION	BL073467 2017	Business License Tax	104.25	0.00	104.25	<b>\$104.25</b>
xxx298032	12/14/17	ASCO POWER SERVICES INC	1233169	Equipment Maintenance & Repair Labor	3,141.76	0.00	3,141.76	<b>\$3,141.76</b>
xxx298033	12/14/17	ACE FIRE EQUIPMENT & SERVICE CO INC	3700	Inventory Purchase	1,037.32	0.00	1,037.32	<b>\$1,037.32</b>
xxx298034	12/14/17	APPLEONE EMPLOYMENT SERVICES						<b>\$11,293.89</b>

**List of All Claims and Bills Approved for Payment**

For Payments Dated 12/10/2017 through 12/16/2017

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			01-4700821	Contracts/Service Agreements	1,540.31	0.00	1,540.31	
			01-4700821	Travel Expenses - Mileage	1.29	0.00	1.29	
			01-4700822	Contracts/Service Agreements	9,744.16	0.00	9,744.16	
			01-4700822	Travel Expenses - Mileage	8.13	0.00	8.13	
xxx298037	12/14/17	ASSOCIATED INFRASTRUCTURE MGMT SERVICES	2017-057	Consultants	6,656.91	0.00	6,656.91	<b>\$6,656.91</b>
xxx298038	12/14/17	BACKFLOW PREVENTION SPECIALISTS INC	6015	Water Meters	70.72	0.00	70.72	<b>\$3,723.86</b>
			6042	Water Backflow Valves	3,530.79	0.00	3,530.79	
			6076	Water Backflow Valves	122.35	0.00	122.35	
xxx298039	12/14/17	BARA INFOWARE INC	1915	General Supplies	11,360.00	0.00	11,360.00	<b>\$11,360.00</b>
xxx298040	12/14/17	BUCKLES-SMITH ELECTRIC CO	3064621-00	Miscellaneous Equipment Parts & Supplies	1,130.18	0.00	1,130.18	<b>\$1,130.18</b>
xxx298041	12/14/17	CPS HR CONSULTING	SOP45429	Personnel Testing Services	1,347.50	0.00	1,347.50	<b>\$1,347.50</b>
xxx298042	12/14/17	CALTEST ANALYTICAL LABORATORY	579239	Water Lab Services	250.92	0.00	250.92	<b>\$1,066.58</b>
			579609	Water Lab Services	700.00	0.00	700.00	
			579644	Water Lab Services	57.83	0.00	57.83	
			579645	Water Lab Services	57.83	0.00	57.83	
xxx298043	12/14/17	CARBONIC SERVICE INC	120995	Equipment Rental/Lease	226.72	0.00	226.72	<b>\$226.72</b>
xxx298044	12/14/17	CAROLLO ENGINEERS	0161877	Professional Services	58,971.47	0.00	58,971.47	<b>\$58,971.47</b>
xxx298045	12/14/17	CENTRAL COMPUTER	4337745	Electrical Parts & Supplies	28.27	0.00	28.27	<b>\$446.16</b>
			4337778	Electrical Parts & Supplies	409.73	0.00	409.73	
			4338042	Electrical Parts & Supplies	8.16	0.00	8.16	
xxx298046	12/14/17	CHRIS ZAPATA	112717-1128/17	Recruitment Travel Expenses	425.56	0.00	425.56	<b>\$425.56</b>
xxx298047	12/14/17	CONEXWEST	6434	Materials - Land Improve	15,579.37	0.00	15,579.37	<b>\$15,579.37</b>
xxx298048	12/14/17	CONTRACTOR COMPLIANCE & MONITORING INC	9316	Consultants	2,000.00	0.00	2,000.00	<b>\$2,000.00</b>
xxx298049	12/14/17	CORIX WATER PRODUCTS US INC	17713030218	Construction Services	781.85	0.00	781.85	<b>\$993.56</b>
			17713037187	Water Backflow Valves	119.37	0.00	119.37	
			17713038380	Inventory Purchase	93.20	0.86	92.34	
xxx298050	12/14/17	CUSHMAN & WAKEFIELD US INC	RFP#F17-099	Professional Services	21,620.00	0.00	21,620.00	<b>\$21,620.00</b>
xxx298051	12/14/17	DELL MARKETING LP	10209102319	Computer Hardware	490.48	0.00	490.48	<b>\$511.45</b>
			10210060673	General Supplies	20.97	0.00	20.97	
xxx298052	12/14/17	EMPIRE SAFETY & SUPPLY	0090908-IN	Inventory Purchase	182.03	0.00	182.03	<b>\$182.03</b>

**List of All Claims and Bills Approved for Payment**

For Payments Dated 12/10/2017 through 12/16/2017

Sorted by Payment Number

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
xxx298053	12/14/17	FAMCON PIPE & SUPPLY INC	199903	Materials - Land Improve	4,185.60	0.00	4,185.60	<b>\$4,185.60</b>
xxx298054	12/14/17	FERGUSON ENTERPRISES INC 1423	1310512-1	Construction Services	2,333.34	0.00	2,333.34	<b>\$4,031.32</b>
			1326948-1	Inventory Purchase	262.91	2.41	260.50	
			1331799	General Supplies	159.84	0.00	159.84	
			1331920	Construction Services	1,277.64	0.00	1,277.64	
xxx298055	12/14/17	FITGUARD INC	000137356	Facilities Maintenance & Repair Labor	145.00	0.00	145.00	<b>\$145.00</b>
xxx298056	12/14/17	GLOBAL ACCESS INC	15947	Software As a Service	236.00	0.00	236.00	<b>\$236.00</b>
xxx298057	12/14/17	GOLDFARB LIPMAN ATTORNEYS	125139	Legal Services	1,681.50	0.00	1,681.50	<b>\$2,625.50</b>
			125140	Legal Services	442.50	0.00	442.50	
			125141	Legal Services	501.50	0.00	501.50	
xxx298058	12/14/17	GOODYEAR COMMERCIAL TIRE & SERVICE CTR	189-1096703	Inventory Purchase	597.52	0.00	597.52	<b>\$3,693.62</b>
			189-1096820	Inventory Purchase	1,486.10	0.00	1,486.10	
			189-1096906	Inventory Purchase	402.67	0.00	402.67	
			189-1096962	Inventory Purchase	1,207.33	0.00	1,207.33	
xxx298059	12/14/17	GRAINGER	9634001979	Inventory Purchase	147.02	0.00	147.02	<b>\$147.02</b>
xxx298060	12/14/17	GRANITEROCK CO	1074468	Materials - Land Improve	1,738.29	0.00	1,738.29	<b>\$1,738.29</b>
xxx298061	12/14/17	HI-TECH OPTICAL INC	728195	Occupational Health and Safety Services - Other	170.00	0.00	170.00	<b>\$1,280.00</b>
			728216	Occupational Health and Safety Services - Other	120.00	0.00	120.00	
			728217	Occupational Health and Safety Services - Other	120.00	0.00	120.00	
			728218	Occupational Health and Safety Services - Other	170.00	0.00	170.00	
			730297	Occupational Health and Safety Services - Other	120.00	0.00	120.00	
			730298	Occupational Health and Safety Services - Other	120.00	0.00	120.00	
			731656	Occupational Health and Safety Services - Other	120.00	0.00	120.00	
			731657	Occupational Health and Safety Services - Other	120.00	0.00	120.00	
			731661	Occupational Health and Safety Services - Other	120.00	0.00	120.00	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			732609	Occupational Health and Safety Services - Other	100.00	0.00	100.00	
xxx298062	12/14/17	IDEXX DISTRIBUTION GROUP	3024006642	General Supplies	2,439.78	0.00	2,439.78	<b>\$2,439.78</b>
xxx298063	12/14/17	IMAGEX	211609-R	Mailing & Delivery Services	1,604.86	0.00	1,604.86	<b>\$1,604.86</b>
xxx298064	12/14/17	INTERNATIONAL MANAGEMENT SYSTEMS	7987	Professional Services	7,300.00	0.00	7,300.00	<b>\$7,850.00</b>
			7990	Professional Services	550.00	0.00	550.00	
xxx298065	12/14/17	INTOXIMETERS, INC.	581554	General Supplies	4,266.30	0.00	4,266.30	<b>\$4,266.30</b>
xxx298066	12/14/17	KELLER SUPPLY COMPANY	S011329126.001	General Supplies	233.21	0.00	233.21	<b>\$661.12</b>
			S011329191.001	General Supplies	116.60	0.00	116.60	
			S011348284.001	Chemicals	95.58	0.00	95.58	
			S011348319.001	Chemicals	25.70	0.00	25.70	
			S011359319.001	Chemicals	168.38	0.00	168.38	
			S011359497.001	General Supplies	34.73	0.00	34.73	
			S011363077.001	Chemicals	-13.08	0.00	-13.08	
xxx298067	12/14/17	KENNEDY JENKS CONSULTANTS	116730	HazMat Disposal - Hazardous Waste Disposal	1,146.60	0.00	1,146.60	<b>\$1,146.60</b>
xxx298068	12/14/17	KENNETH R BRUCE	5-2017	Rec Instructors/Officials	1,400.00	0.00	1,400.00	<b>\$1,400.00</b>
xxx298069	12/14/17	L N CURTIS & SONS INC	INV132184	Supplies, Fire Protection	801.15	0.00	801.15	<b>\$2,784.66</b>
			INV132443	General Supplies	212.55	0.00	212.55	
			INV133213	Supplies, Fire Protection	122.95	0.00	122.95	
			INV141369	Electrical Parts & Supplies	981.00	0.00	981.00	
			INV143428	Safety Equipment Maintenance & Repair	667.01	0.00	667.01	
xxx298070	12/14/17	L3 COMMUNICATIONS MOBILE VISION INC	0306865-IN	Comm Equip Maintain & Repair - Materials 2	255.07	0.00	255.07	<b>\$255.07</b>
xxx298071	12/14/17	LAWSON PRODUCTS INC	9305392315	Miscellaneous Equipment Parts & Supplies	93.30	0.00	93.30	<b>\$481.63</b>
			9305392316	Miscellaneous Equipment Parts & Supplies	129.27	0.00	129.27	
			9305449748	Miscellaneous Equipment Parts & Supplies	259.06	0.00	259.06	
xxx298072	12/14/17	LEIGHTON STONE CORP	1166482	Miscellaneous Equipment Parts & Supplies	228.56	0.00	228.56	<b>\$228.56</b>
xxx298073	12/14/17	LIEBERT CASSIDY WHITMORE	1450159	Legal Services	384.00	0.00	384.00	<b>\$10,961.36</b>
			1450160	Legal Services	10,577.36	0.00	10,577.36	
xxx298074	12/14/17	MCMASTER CARR SUPPLY CO	51490636	Fuel, Oil & Lubricants	175.83	0.00	175.83	<b>\$324.64</b>
			51815735	Miscellaneous Equipment Parts & Supplies	108.96	0.00	108.96	

**List of All Claims and Bills Approved for Payment**

For Payments Dated 12/10/2017 through 12/16/2017

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
xxx298075	12/14/17	MISSION LINEN SUPPLY	51915909	Miscellaneous Equipment Parts & Supplies	39.85	0.00	39.85	
			506065210	Laundry & Cleaning Services	54.30	0.00	54.30	<b>\$1,724.61</b>
			506065211	Laundry & Cleaning Services	76.54	0.00	76.54	
			506065214	Laundry & Cleaning Services	76.54	0.00	76.54	
			506065215	Laundry & Cleaning Services	60.96	0.00	60.96	
			506093391	Laundry & Cleaning Services	53.39	0.00	53.39	
			506104493	Laundry & Cleaning Services	43.18	0.00	43.18	
			506111870	Laundry & Cleaning Services	54.30	0.00	54.30	
			506111871	Laundry & Cleaning Services	76.54	0.00	76.54	
			506111874	Laundry & Cleaning Services	76.54	0.00	76.54	
			506111875	Laundry & Cleaning Services	60.96	0.00	60.96	
			506139650	Laundry & Cleaning Services	53.39	0.00	53.39	
			506149052	Laundry & Cleaning Services	43.18	0.00	43.18	
			506157800	Laundry & Cleaning Services	54.30	0.00	54.30	
			506157801	Laundry & Cleaning Services	76.54	0.00	76.54	
			506157804	Laundry & Cleaning Services	76.54	0.00	76.54	
			506157805	Laundry & Cleaning Services	60.96	0.00	60.96	
			506187731	Laundry & Cleaning Services	53.39	0.00	53.39	
			506196700	Laundry & Cleaning Services	43.18	0.00	43.18	
			506206509	Laundry & Cleaning Services	54.30	0.00	54.30	
			506206510	Laundry & Cleaning Services	76.54	0.00	76.54	
			506206513	Laundry & Cleaning Services	76.54	0.00	76.54	
			506206514	Laundry & Cleaning Services	62.64	0.00	62.64	
			506234278	Laundry & Cleaning Services	53.39	0.00	53.39	
			506243695	Laundry & Cleaning Services	38.13	0.00	38.13	
			506260775	Laundry & Cleaning Services	54.30	0.00	54.30	
			506260776	Laundry & Cleaning Services	76.54	0.00	76.54	
			506260779	Laundry & Cleaning Services	76.54	0.00	76.54	
			506260780	Laundry & Cleaning Services	60.96	0.00	60.96	
xxx298078	12/14/17	OCLC INC	0000563625	Lib Database Services (OCLC)	2,250.03	0.00	2,250.03	<b>\$5,190.61</b>
			0000569075	Lib Database Services (OCLC)	2,940.58	0.00	2,940.58	

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

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xxx298079	12/14/17	P&R PAPER SUPPLY CO INC	30160741-00	Inventory Purchase	1,098.72	0.00	1,098.72	<b>\$2,667.45</b>
			30161669-00	Inventory Purchase	1,568.73	0.00	1,568.73	
xxx298080	12/14/17	PAYFLEX SYSTEMS USA INC	000395685	Miscellaneous Payment	1,028.50	0.00	1,028.50	<b>\$1,028.50</b>
xxx298081	12/14/17	PAYFLEX SYSTEMS USA INC	130534-1071914	Professional Services	718.74	0.00	718.74	<b>\$768.74</b>
			130536-1071926	Professional Services	50.00	0.00	50.00	
xxx298082	12/14/17	PACIFIC COAST TRANE CONTROLS	S87264	Facilities Maintenance & Repair Labor	708.00	0.00	708.00	<b>\$2,284.00</b>
			S87561	Facilities Maintenance & Repair Labor	1,576.00	0.00	1,576.00	
xxx298083	12/14/17	PACIFIC TELEMAGEMENT SERVICES	953412	Utilities - Telephone	75.00	0.00	75.00	<b>\$75.00</b>
xxx298084	12/14/17	PAN ASIAN PUBLICATIONS INC	U-15407	Library Acquisitions, Books	648.55	0.00	648.55	<b>\$648.55</b>
xxx298085	12/14/17	PEARSON BUICK GMC	308148	Parts, Vehicles & Motor Equip	43.69	0.00	43.69	<b>\$130.43</b>
			308206	Parts, Vehicles & Motor Equip	40.24	0.00	40.24	
			308625	Parts, Vehicles & Motor Equip	46.50	0.00	46.50	
xxx298086	12/14/17	PENINSULA BATTERY INC	123569	Inventory Purchase	873.22	0.00	873.22	<b>\$873.22</b>
xxx298087	12/14/17	PINNACLE VEND SYSTEMS	2316	Equipment Rental/Lease	3,765.00	0.00	3,765.00	<b>\$3,765.00</b>
xxx298088	12/14/17	PLANET GRANITE INC	PG2017SO	Rec Instructors/Officials	920.00	0.00	920.00	<b>\$920.00</b>
xxx298089	12/14/17	PRIORITY DISPATCH CORP	SIN070318	General Supplies	2,888.00	0.00	2,888.00	<b>\$2,888.00</b>
xxx298090	12/14/17	PRO-SWEEP INC	244597	Services Maintain Land Improv	520.00	0.00	520.00	<b>\$1,352.00</b>
			244598	Services Maintain Land Improv	832.00	0.00	832.00	
xxx298091	12/14/17	QUALITY ASSURANCE SOLUTIONS LLC	CA-2017-069	Miscellaneous Services	1,410.00	0.00	1,410.00	<b>\$1,410.00</b>
xxx298092	12/14/17	RAHA BOOKS	BSNV181	Library Acquisitions, Books	305.47	0.00	305.47	<b>\$305.47</b>
xxx298093	12/14/17	RANKIN STOCK HEABERLIN	34741	Legal Services	1,059.02	0.00	1,059.02	<b>\$1,059.02</b>
xxx298094	12/14/17	REED & GRAHAM INC	904771	Materials - Land Improve	299.39	0.00	299.39	<b>\$3,225.68</b>
			904772	Materials - Land Improve	886.28	0.00	886.28	
			905268	Materials - Land Improve	1,797.82	0.00	1,797.82	
			905368	Materials - Land Improve	242.19	0.00	242.19	
			906967REV	Materials - Land Improve	-465.09	0.00	-465.09	
			906997	Materials - Land Improve	465.09	0.00	465.09	
xxx298095	12/14/17	RENNE SLOAN HOLTZMAN SAKAI LLP	36455	Legal Services	693.00	0.00	693.00	<b>\$11,440.98</b>
			36456	Legal Services	1,133.12	0.00	1,133.12	
			36457	Investigation Expense	6,949.86	0.00	6,949.86	
			36458	Legal Services	313.00	0.00	313.00	

**List of All Claims and Bills Approved for Payment**

For Payments Dated 12/10/2017 through 12/16/2017

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			36459	Legal Services	2,352.00	0.00	2,352.00	
xxx298096	12/14/17	SAFE 2 PLAY	02476	Professional Services	1,115.00	0.00	1,115.00	<b>\$1,115.00</b>
xxx298097	12/14/17	SAFEWAY INC	809770-120517	Food Products	5.00	0.00	5.00	<b>\$5.00</b>
xxx298098	12/14/17	SAN JOSE BOILER WORKS	27522	Bldg Maint Matls & Supplies	184.06	0.00	184.06	<b>\$184.06</b>
xxx298099	12/14/17	SANDEEP KUMAR	17-18-036	Liability Claims Paid	5,502.30	0.00	5,502.30	<b>\$5,502.30</b>
xxx298100	12/14/17	SANTA CLARA COUNTY VECTOR CONTROL DIST	070117-063018	Professional Services	971.19	0.00	971.19	<b>\$971.19</b>
xxx298101	12/14/17	SIERRA CHEMICAL CO	SLC10017842	Chemicals	-600.00	0.00	-600.00	<b>\$1,616.45</b>
			SLS10054225	Chemicals	2,216.45	0.00	2,216.45	
xxx298102	12/14/17	SIERRA PACIFIC TURF SUPPLY INC	0514165-IN	Materials - Land Improve	2,636.00	0.00	2,636.00	<b>\$10,504.00</b>
			0514167-IN	Materials - Land Improve	7,868.00	0.00	7,868.00	
xxx298103	12/14/17	SMART & FINAL INC	021045-111017	Food Products	151.85	0.00	151.85	<b>\$265.52</b>
			032240-120517	General Supplies	77.79	0.00	77.79	
			055281-111417	Food Products	35.88	0.00	35.88	
xxx298104	12/14/17	STANLEY ACCESS INC	0905087415	Facilities Maint & Repair - Labor	270.00	0.00	270.00	<b>\$695.35</b>
			0905087415	Facilities Maint & Repair - Materials	425.35	0.00	425.35	
xxx298105	12/14/17	SUBURBAN PROPANE	2288513	Fuel, Oil & Lubricants	56.67	0.00	56.67	<b>\$1,125.03</b>
			25390	Fuel, Oil & Lubricants	1,068.36	0.00	1,068.36	
xxx298106	12/14/17	SUNNYVALE FORD	110979	Inventory Purchase	586.97	0.00	586.97	<b>\$743.24</b>
			111255	Parts, Vehicles & Motor Equip	194.42	0.00	194.42	
			CM111255	Parts, Vehicles & Motor Equip	-38.15	0.00	-38.15	
xxx298107	12/14/17	TAYLORMADE GOLF CO	32855733	Inventory Purchase	878.86	0.00	878.86	<b>\$1,090.58</b>
			32915396	Inventory Purchase	215.90	4.18	211.72	
xxx298108	12/14/17	THOMAS PLUMBING INC	85130	Facilities Maint & Repair - Labor	124.00	0.00	124.00	<b>\$220.15</b>
			85130	Facilities Maint & Repair - Materials	96.15	0.00	96.15	
xxx298109	12/14/17	TIGER MARTIAL ARTS ACADEMY INC	TMA2017SO	Rec Instructors/Officials	1,312.50	0.00	1,312.50	<b>\$1,312.50</b>
xxx298110	12/14/17	TRENDTEC INC	268088	Salaries - Contract Personnel	1,467.20	0.00	1,467.20	<b>\$2,934.40</b>
			268208	Salaries - Contract Personnel	1,467.20	0.00	1,467.20	
xxx298111	12/14/17	TRI DIM FILTER CORP	1950632-1	Bldg Maint Matls & Supplies	247.07	0.00	247.07	<b>\$278.46</b>
			1969632-1	Bldg Maint Matls & Supplies	31.39	0.00	31.39	
xxx298112	12/14/17	TURF & INDUSTRIAL EQUIPMENT CO	UII7401	Misc Equip Maint & Repair - Materials	1,097.90	0.00	1,097.90	<b>\$1,097.90</b>
xxx298113	12/14/17	UNITED RENTALS						<b>\$5,320.34</b>

**List of All Claims and Bills Approved for Payment**  
**For Payments Dated 12/10/2017 through 12/16/2017**

**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
			137185550-021	Equipment Rental/Lease	2,857.41	0.00	2,857.41	
			139838537-017	Equipment Rental/Lease	400.01	0.00	400.01	
			141691843-015	Equipment Rental/Lease	1,567.92	0.00	1,567.92	
			150079694-004	Equipment Rental/Lease	195.00	0.00	195.00	
			152300775-001	Training and Conferences	300.00	0.00	300.00	
xxx298114	12/14/17	UNITED SITE SERVICES INC	114-6005866	Facilities Maintenance & Repair Labor	1,094.85	0.00	1,094.85	<b>\$1,447.11</b>
			114-6036904	Equipment Rental/Lease	352.26	0.00	352.26	
xxx298115	12/14/17	UNITED STATES POSTAL SERVICE	BOX2714-2018	Equipment Rental/Lease	1,300.00	0.00	1,300.00	<b>\$1,300.00</b>
xxx298116	12/14/17	VWR INTERNATIONAL LLC	8080393864	General Supplies	39.51	0.00	39.51	<b>\$387.19</b>
			8080393865	General Supplies	79.00	0.00	79.00	
			8080399090	General Supplies	25.92	0.00	25.92	
			8080491632	General Supplies	142.35	0.00	142.35	
			8080500882	General Supplies	23.53	0.00	23.53	
			8080514355	General Supplies	76.88	0.00	76.88	
xxx298117	12/14/17	W G FRITZ CONSTRUCTION INC	3841	Facilities Maintenance & Repair Labor	500.00	0.00	500.00	<b>\$500.00</b>
xxx298118	12/14/17	WOWZY CREATION CORP	89125	General Supplies	227.66	0.00	227.66	<b>\$836.15</b>
			89172	General Supplies	149.88	0.00	149.88	
			89195	Customized Products	119.33	0.00	119.33	
			89200	Customized Products	98.65	0.00	98.65	
			89346	Customized Products	240.63	0.00	240.63	
xxx298119	12/14/17	WATER ONE INDUSTRIES INC	101822	Facilities Maintenance & Repair Labor	1,200.00	0.00	1,200.00	<b>\$1,200.00</b>
xxx298120	12/14/17	WECO INDUSTRIES LLC	0039682-IN	Misc Equip Maint & Repair - Labor	480.00	0.00	480.00	<b>\$7,791.63</b>
			0039682-IN	Misc Equip Maint & Repair - Materials	3,135.19	0.00	3,135.19	
			0039687-IN	Miscellaneous Equipment	465.60	0.00	465.60	
			0039904-IN	Misc Equip Maint & Repair - Labor	1,536.36	0.00	1,536.36	
			0039904-IN	Misc Equip Maint & Repair - Materials	2,174.48	0.00	2,174.48	
xxx298121	12/14/17	WEST COAST RUBBER & RECYCLING INC	17-2837	Auto Maint & Repair - Labor	227.50	0.00	227.50	<b>\$238.88</b>
			17-2837	Auto Maint & Repair - Materials	11.38	0.00	11.38	
xxx298122	12/14/17	WEST VALLEY STAFFING GROUP	215242	Professional Services	2,434.07	0.00	2,434.07	<b>\$5,920.78</b>
			215741	Professional Services	921.06	0.00	921.06	
			216405	Professional Services	2,565.65	0.00	2,565.65	

**List of All Claims and Bills Approved for Payment**  
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**Sorted by Payment Number**

<b>Payment No.</b>	<b>Payment Date</b>	<b>Payment Vendor Name</b>	<b>Invoice No.</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Discount Taken</b>	<b>Amount Paid</b>	<b>Payment Total</b>
xxx298123	12/14/17	WESTERN STATE DESIGN INC	0393558-IN	Misc Equip Maint & Repair - Labor	271.16	0.00	271.16	<b>\$271.16</b>
xxx298124	12/14/17	WINSUPPLY OF SILICON VALLEY	680999 00	Bldg Maint Matls & Supplies	104.18	0.00	104.18	<b>\$817.72</b>
			682347 00	Miscellaneous Equipment Parts & Supplies	47.64	0.00	47.64	
			682366 00	Water Backflow Valves	221.00	0.00	221.00	
			682543 00	Water Backflow Valves	444.90	0.00	444.90	
xxx298125	12/14/17	CALEMA	DBITONTI-2017	General Supplies	32.46	0.00	32.46	<b>\$64.92</b>
			RLOCKE-2017	General Supplies	32.46	0.00	32.46	
xxx298126	12/14/17	MILLER MANAGEMENT AND CONSULTING GROUP	17-02007201823	Training and Conferences	811.00	0.00	811.00	<b>\$811.00</b>
xxx298127	12/14/17	STATE WATER RESOURCES CONTROL BOARD	LIWANAG GR III	Training and Conferences	295.00	0.00	295.00	<b>\$295.00</b>
xxx298128	12/14/17	YUSEF BOUGUERBA	CR16-707	Return of Seized, Forfeiture or Found Funds	2,279.00	0.00	2,279.00	<b>\$2,279.00</b>
xxx298129	12/14/17	DAN XIONG	733184	Lib - Lost & Damaged Circulation	4.16	0.00	4.16	<b>\$4.16</b>
xxx298130	12/14/17	IARA RUIZ	370684	Refund Recreation Fees	100.00	0.00	100.00	<b>\$100.00</b>
xxx298131	12/14/17	LIZZET ZAVALA	370577	Refund Recreation Fees	350.00	0.00	350.00	<b>\$350.00</b>
xxx298132	12/14/17	NORTH STATE FASTENER INC	BL020723-2018	Business License Tax	123.88	0.00	123.88	<b>\$123.88</b>
xxx298133	12/14/17	SUK YEE NG	728956	Lib - Lost & Damaged Circulation	7.21	0.00	7.21	<b>\$7.21</b>
xxx000531	12/11/17	CALIFORNIA PUBLIC EMP RETIREMENT SYSTEM		Insurances - Medical	1,140,774.71	0.00	1,140,774.71	<b>\$1,563,176.35</b>
				Insurances - Retiree Medical - PERS	422,401.64	0.00	422,401.64	
<b>Grand Total Payment Amount</b>								<b><u>\$3,157,221.62</u></b>



# City of Sunnyvale

## Agenda Item

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**18-0036**

**Agenda Date: 1/9/2018**

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### **REPORT TO COUNCIL**

#### **SUBJECT**

Annual Review and Approval of City's Code of Ethics and Conduct for Elected and Appointed Officials

#### **DISCUSSION**

This report represents Council's annual opportunity to review and revise the City's Code of Ethics and Conduct for Elected and Appointed Officials (hereafter referred to as "the Code") (Attachment 1).

The Code contains a section on ethical standards and a section on conduct which describes the way officials should treat one another, City staff, constituents, and others with whom they may come in contact while representing the City.

No changes to the Code are proposed by staff. The City's boards and commissions that meet on a regular basis completed their annual review of the Code during the months of September - December 2017 and no specific suggestions were made to revise the Code. The Board of Building Code Appeals, which meets only on an as-needed basis, will complete the annual review at its next scheduled meeting.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (b) (5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **EXISTING POLICY**

2017 Code of Ethics and Conduct for Elected and Appointed Officials.

#### **FISCAL IMPACT**

There is no fiscal impact associated with this report.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

#### **RECOMMENDATION**

Review and approve the 2018 Code of Ethics and Conduct for Elected and Appointed Officials with no changes from the 2017 Code as set forth in Attachment 1 of the report.

Prepared by: Lisa Natusch, Deputy City Clerk  
Reviewed by: Teri Silva, Interim Assistant City Manager  
Approved by: Kent Steffens, Interim City Manager

**ATTACHMENT**

1. Proposed 2018 Code of Ethics and Conduct for Elected and Appointed Officials



## **City of Sunnyvale**

### **~~2017~~2018 Code of Ethics and Conduct for Elected and Appointed Officials**

*"Conduct is three-fourths of our life and its largest concern."*

*-- Matthew Arnold*

## Table of Contents

<b><u>Title</u></b>	<b><u>Page No.</u></b>
A. Ethics	3
B. Conduct	5
1. Elected and Appointed Officials' Conduct with One Another	5
2. Elected and Appointed Officials' Conduct with City Staff	7
3. Elected and Appointed Officials' Conduct with the Public	10
4. Council Conduct with Other Public Agencies	12
5. Council Conduct with Boards and Commissions	12
6. Conduct with the Media	13
C. Sanctions	14
D. Principles of Proper Conduct	16
E. Checklist for Monitoring Conduct	17
F. Glossary of Terms	17
G. Implementation	17
APPENDIX A - Model of Excellence Member Statement	19

*For ease of reference in the Code of Ethics and Conduct, the term "member" refers to any member of the Sunnyvale City Council or the City's boards and commissions established by the City Charter, City Ordinance or Council policy.*

## **Policy Purpose**

The Sunnyvale City Council has adopted a Code of Ethics and Conduct for members of the City Council and the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation.

## **A. ETHICS**

The citizens and businesses of Sunnyvale are entitled to have fair, ethical and accountable local government which has earned the public's full confidence for integrity. In keeping with the City of Sunnyvale Commitment to Excellence, the effective functioning of democratic government therefore requires that:

- public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government;
- public officials be independent, impartial and fair in their judgment and actions;
- public office be used for the public good, not for personal gain; and
- public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the Sunnyvale City Council has adopted a Code of Ethics and Conduct for members of the City Council and of the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation. The Ethics section of the City's Code of Ethics and Conduct provides guidance on ethical issues and questions of right and wrong.

1. Act in the Public Interest. Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Sunnyvale and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Sunnyvale City Council, boards and commissions.
2. Comply with both the spirit and the letter of the Law and City Policy. Members shall comply with the laws of the nation, the State of California and the City of Sunnyvale in the performance of their public duties. These laws include, but are not limited to: the United States and California constitutions; the Sunnyvale City Charter; laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, and open processes of government; and City ordinances and policies.
3. Conduct of Members. The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of Council, boards and commissions, the staff or public.
4. Respect for Process. Members shall perform their duties in accordance with the processes and rules of order established by the City Council and board and commissions governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by City staff.

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5. Conduct of Public Meetings. Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.
6. Decisions Based on Merit. Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.
7. Communication. Members shall publicly disclose substantive information that is relevant to a matter under consideration by the Council or boards and commissions, which they may have received from sources outside of the public decision-making process.
8. Conflict of Interest. In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in which they have a material financial interest, or where they have an organizational responsibility or personal relationship which may give the appearance of a conflict of interest. In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist.
9. Gifts and Favors. Members shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office, that are not available to the public in general. They shall refrain from accepting any gifts, favors or promises of future benefits which might compromise their independence of judgment or action or give the appearance of being compromised.
10. Confidential Information. Members shall respect the confidentiality of information concerning the property, personnel or affairs of the City. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests.
11. Use of Public Resources. Members shall not use public resources not available to the public in general, such as City staff time, equipment, supplies or facilities, for private gain or personal purposes.
12. Representation of Private Interests. In keeping with their role as stewards of the public interest, members of Council shall not appear on behalf of the private interests of third parties before the Council or any board, commission or proceeding of the City, nor shall members of boards and commissions appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.
13. Advocacy. Members shall represent the official policies or positions of the City Council, board or commission to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Sunnyvale, nor will they allow the inference that they do.

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Councilmembers and board and commission members have the right to endorse candidates for all Council seats or other elected offices. It is inappropriate to mention or display endorsements during Council meetings, board/commission meetings, or other official City meetings.

14. **Policy Role of Members.** Members shall respect and adhere to the council-manager structure of Sunnyvale City government as outlined by the Sunnyvale City Charter. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and City staff. Except as provided by the City Charter, members therefore shall not interfere with the administrative functions of the City or the professional duties of City staff; nor shall they impair the ability of staff to implement Council policy decisions.
15. **Independence of boards and commissions.** Because of the value of the independent advice of boards and commissions to the public decision-making process, members of Council shall refrain from using their position to unduly influence the deliberations or outcomes of board and commission proceedings.
16. **Positive Work Place Environment.** Members shall support the maintenance of a positive and constructive work place environment for City employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealings with City employees to in no way create the perception of inappropriate direction to staff.

## **B. CONDUCT**

The Conduct section of the City's Code of Ethics and Conduct is designed to describe the manner in which Councilmembers and board and commission members should treat one another, City staff, constituents, and others they come into contact with in representing the City of Sunnyvale. It reflects the work of a Council Policy and Protocol Subcommittee that was charged with defining more clearly the behavior, manners, and courtesies that are suitable for various occasions. The Subcommittee also considered a wide variety of policy changes and clarifications designed to make public meetings and the process of governance run more smoothly.

The constant and consistent theme through all of the conduct guidelines is "respect." Councilmembers experience huge workloads and tremendous stress in making decisions that could impact thousands of lives. Despite these pressures, elected and appointed officials are called upon to exhibit appropriate behavior at all times. Demonstrating respect for each individual through words and actions is the touchstone that can help guide Councilmembers and board and commission members to do the right thing in even the most difficult situations.

### **1. Elected and Appointed Officials' Conduct with One Another**

*"In life, courtesy and self-possession, and in the arts, style, are the sensible impressions of the free mind, for both arise out of a deliberate shaping of all things and from never being swept away, whatever the emotion, into confusion or dullness."*

*-- William Butler Yeats*

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Elected and appointed officials are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In all cases, this common goal should be acknowledged even though individuals may "agree to disagree" on contentious issues.

### **1(a). In Public Meetings**

#### *Use formal titles*

Elected and appointed officials should refer to one another formally during public meetings, such as Mayor, Vice Mayor, Chair, Commissioner or Councilmember followed by the individual's last name.

#### *Practice civility and decorum in discussions and debate*

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, public officials to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.

#### *Honor the role of the chair in maintaining order*

It is the responsibility of the chair to keep the comments of members on track during public meetings. Members should honor efforts by the chair to focus discussion on current agenda items. If there is disagreement about the agenda or the chair's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.

#### *Avoid personal comments that could offend other members*

If a member is personally offended by the remarks of another member, the offended member should make notes of the actual words used and call for a "point of personal privilege" that challenges the other member to justify or apologize for the language used. The chair will maintain control of this discussion.

#### *Demonstrate effective problem-solving approaches*

Members have a public stage to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.

Outside of official board or commission meetings, individual board and commission members are not authorized to represent the City or their board or commission unless specifically designated by the Council or the board or commission to do so for a particular purpose. In private settings, board and commission members may communicate at any time and on any subject with individual members of the City Council, and may express to them individual viewpoints and opinions. In public, however, all members shall represent the official policies or positions of their board or commission, with the following exception. During a Council public hearing on any item addressed by the board or commission, any member may speak under standard time limits, but shall indicate whether their testimony represents an official position (majority opinion) or a minority opinion of the board/commission to which they belong. The chair shall represent the majority view of the

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board or commission, but may report on any minority views as well, including his or her own. When an official board or commission position differs from staff's recommendation on a particular policy issue, then at the Mayor's discretion additional time may be provided to the chair of the board or commission (or his/her designee) to explain the position of the board/commission or to rebut statements made by staff or the public. If new information is brought to light during a public hearing which was not shared previously with the board or commission, the Mayor may allow the board or commission chair to respond. If the Council deems the new information sufficient to warrant additional study, then by majority vote Council may remand the issue back to the board or commission for further study prior to taking other action itself.

Individual opinions and positions may be expressed by board and commission members regarding items that have not come before the particular board/commission to which they belong. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Sunnyvale, nor will they allow the inference that they do.

Although a board or commission may disagree with the final decision the Council makes, the board or commission shall not act in any manner contrary to the established policy adopted by the Council.

### **1(b). In Private Encounters**

*Continue respectful behavior in private*

The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations.

*Be aware of the insecurity of written notes, voicemail messages, and E-mail*

Technology allows words written or said without much forethought to be distributed wide and far. Would you feel comfortable to have this note faxed to others? How would you feel if this voicemail message were played on a speaker phone in a full office? What would happen if this E-mail message were forwarded to others? Written notes, voicemail messages and e-mail should be treated as potentially "public" communication.

*Even private conversations can have a public presence*

Elected and appointed officials are always on display – their actions, mannerisms, and language are monitored by people around them that they may not know. Lunch table conversations will be eavesdropped upon, parking lot debates will be watched, and casual comments between individuals before and after public meetings noted.

In private, board and commission members may communicate at any time and on any subject with the City Council, and may express to Council individual viewpoints and opinions.

## **2. Elected and Appointed Officials' Conduct with City Staff**

*"Never let a problem become an excuse."*

*-- Robert Schuller*

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Governance of a City relies on the cooperative efforts of elected officials, who set policy, appointed officials who advise the elected, and City staff who implements and administers the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

*Treat all staff as professionals*

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable.

*Member questions/inquiries to City staff*

1. General. Council and board/commission communications with City staff should be limited to normal City business hours unless the circumstances warrant otherwise. Responses to Council questions posed outside of normal business hours should be expected no earlier than the next business day.
2. Routine Requests for Information and Inquiries. Members may contact staff directly for information made readily available to the general public on a regular basis (e.g., "What are the library's hours of operation?" or "How does one reserve a tee time at the golf course?"). Under these circumstances staff shall treat the member no differently than they would the general public, and the member shall not use their elected status to secure preferential treatment. The city manager does not need to be advised of such contacts.
3. Non-Routine Requests for Readily Available Information. Members may also contact staff directly for easily retrievable information not routinely requested by the general public so long as it does not require staff to discuss the issue or express an opinion (e.g., "How many traffic lights are there in the City?" or "Under what circumstances does the City lower its flags to half mast?").
4. Non-Routine Requests Requiring Special Effort. Any member request or inquiry that requires staff to compile information that is not readily available or easily retrievable and/or that requests staff to express an opinion (legal or otherwise) must be directed to the city manager, or to the city attorney, as appropriate (e.g., "How many Study Issues completed over the past five years have required 500 or more hours of staff time?", or "What is the logic behind the City's sign ordinances affecting businesses along El Camino Real?"). The city manager (or city attorney as appropriate) shall be responsible for distributing such requests to his/her staff for follow-up. Responses to such requests shall be copied to all Councilmembers (if originating from a Councilmember), relevant board or commission members (if originating from a board or commission member), the city manager, the city attorney as appropriate and affected department directors.
5. Meeting Requests. Any member request for a meeting with staff must be directed to the city manager or city attorney, as appropriate.
6. Public Safety Restrictions. Under certain circumstances, requests for information regarding operations or personnel of the Department of Public Safety may be legally restricted. Applicable statutes include: The Peace Officers' Procedural Bill of Rights (California Government Code

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Section 3300, et seq.), Confidentiality of Peace Officer Records (California Penal Code Section 832.5-7), and a number of exceptions to the California Public Records Act, defined in Government Code Section 6254. Providing information in response to such requests could violate the law, and might also violate due process rights that have been defined for peace officers in the State of California. Accordingly, it shall be the policy of the City of Sunnyvale to strictly comply with all applicable legal authorities governing the release of Department of Public Safety information and records.

*Do not disrupt City staff from their jobs*

Elected and appointed officials should not disrupt City staff while they are in meetings, on the phone, or engrossed in performing their job functions in order to have their individual needs met. Do not attend City staff meetings unless requested by staff – even if the elected or appointed official does not say anything, his or her presence implies support, shows partiality, intimidates staff, and hampers staff's ability to do their job objectively.

*Never publicly criticize an individual employee*

Elected and appointed officials should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's manager. Comments about staff performance should only be made to the city manager through private correspondence or conversation. Comments about staff in the office of the city attorney should be made directly to the city attorney. Appointed officials should make their comments regarding staff to the city manager or the Mayor.

*Do not get involved in administrative functions*

Elected and appointed officials must not attempt to influence City staff on the making of appointments, awarding of contracts, selecting of consultants, processing of development applications, or granting of City licenses and permits. [See Code of Ethics] The Sunnyvale City Charter, Section 807, also contains information about the prohibition of Council interference in administrative functions.

*Check with City staff on correspondence before taking action*

Before sending correspondence, Councilmembers should check with City staff to see if an official City response has already been sent or is in progress. Board and commission members shall not send correspondence except as authorized under the City's policies governing volunteers. (Council Policy 7.2.19, Boards and Commissions.)

*Limit requests for staff support*

Routine secretarial support will be provided to all Councilmembers. The Council Executive Assistant opens all mail for Councilmembers, unless a Councilmember requests other arrangements. Mail addressed to the Mayor is reviewed first by the city manager who notes suggested action and/or follow-up items.

Requests for additional staff support – even in high priority or emergency situations – should be made to the city manager who is responsible for allocating City resources in order to maintain a professional, well-run City government.

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*Do not solicit political support from staff*

Elected and appointed officials should not solicit any type of political support (financial contributions, display of posters or lawn signs, name on support list, etc.) from City staff. City staff may, as private citizens with constitutional rights, support political candidates but all such activities must be done away from the workplace.

### **3. Elected and Appointed Officials' Conduct with the Public**

*"If a man be gracious and courteous to strangers, it shows he is a citizen of the world, and that his heart is no island cut off from other lands, but a continent that joins to them."*

*-- Francis Bacon*

#### **3(a). In Public Meetings**

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

*Be welcoming to speakers and treat them with care and gentleness. While questions of clarification may be asked, the official's primary role during public testimony is to listen.*

"I give many public presentations so standing up in front of a group and using a microphone is not new to me. But I found that speaking in front of Council was an entirely different experience. I was incredibly nervous and my voice was shaking. I think the reason was because the issue was so personal to me. The Council was going to take a vote that would affect my family's daily life and my home. I was feeling a lot of emotion. The way that Council treats people during public hearings can do a lot to make them relax or to push their emotions to a higher level of intensity."

*Be fair and equitable in allocating public hearing time to individual speakers.*

"The first thing the Mayor said to me was to be brief because the meeting was running late and the Council was eager to go home. That shouldn't be my problem. I'm sorry my item was at the end of the agenda and that there were a lot of speakers, but it is critically important to me and I should be allowed to say what I have to say and believe that the Council is listening to me."

The chair will determine and announce limits on speakers at the start of the public hearing process. Questions should not be asked for the express purpose of allowing one speaker to evade the time limit imposed on all others (e.g., "Was there something else you wanted to say?"). Generally, each speaker will be allocated three minutes with applicants and appellants or their designated representatives allowed ten. If many speakers are anticipated, the chair may shorten the time limit and/or ask speakers to limit themselves to new information and points of view not already covered by previous speakers.

No speaker will be turned away unless he or she exhibits inappropriate behavior. Each speaker may only speak once during the public hearing unless the chair requests additional clarification later in the process. After the close of the public hearing, no more public testimony will be accepted unless the chair reopens the public hearing for a limited and specific purpose.

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*Give the appearance of active listening*

It is disconcerting to speakers to have members not look at them when they are speaking. It is fine to look down at documents or to make notes, but reading for a long period of time or gazing around the room gives the appearance of disinterest. Be aware of facial expressions, especially those that could be interpreted as "smirking," disbelief, anger or boredom.

*Maintain an open mind*

Members of the public deserve an opportunity to influence the thinking of elected and appointed officials. To express an opinion or pass judgment prior to the close of a public hearing casts doubt on a member's ability to conduct a fair review of the issue. This is particularly important when officials are serving in a quasi-judicial capacity.

*Ask for clarification, but avoid debate and argument with the public*

Only the chair – not individual members – can interrupt a speaker during a presentation. However, a member can ask the chair for a point of order if the speaker is off the topic or exhibiting behavior or language the member finds disturbing.

If speakers become flustered or defensive by questions, it is the responsibility of the chair to calm and focus the speaker and to maintain the order and decorum of the meeting. Questions by members to the public testifying should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker. Members' personal opinions or inclinations about upcoming votes should not be revealed until after the public hearing is closed.

*No personal attacks of any kind, under any circumstance*

Members should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.

*Follow parliamentary procedure in conducting public meetings*

The city attorney serves as advisory parliamentarian for the City and is available to answer questions or interpret situations according to parliamentary procedures. The chair, subject to the appeal of the full Council or board/commission makes final rulings on parliamentary procedure.

### **3(b). In Unofficial Settings**

*Make no promises on behalf of the Council, board/commission or City*

Members will frequently be asked to explain a Council or board/commission action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council or board/commission action, or to promise City staff will do something specific (fix a pothole, remove a library book, plant new flowers in the median, etc.).

*Make no personal comments about other members*

It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other members, their opinions and actions.

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*Remember that despite its impressive population figures, Sunnyvale is a small town at heart. Members are constantly being observed by the community every day that they serve in office. Their behaviors and comments serve as models for proper deportment in the City of Sunnyvale. Honesty and respect for the dignity of each individual should be reflected in every word and action taken by members, 24 hours a day, seven days a week. It is a serious and continuous responsibility.*

#### **4. Council Conduct with Other Public Agencies**

*"Always do right. This will gratify some people and astonish the rest."  
-- Mark Twain*

*Be clear about representing the City or personal interests*

When representing the City, the Councilmember must support and advocate the official City position on an issue, not a personal viewpoint. Outside of official board or commission meetings, board and commission members are not authorized to represent the City or their board or commission unless specifically designated by the Council or the board or commission to do so for a particular purpose.

When representing another organization whose position is different from the City, the Councilmember should withdraw from voting on the issue if it significantly impacts or is detrimental to the City's interest. Councilmembers should be clear about which organizations they represent and inform the Mayor and Council of their involvement.

*Correspondence also should be equally clear about representation*

City letterhead may be used when the Councilmember is representing the City and the City's official position. A copy of official correspondence should be given to the Council Executive Assistant to be filed in the Council Office as part of the permanent public record.

City letterhead should not be used for non-City business nor for correspondence representing a dissenting point of view from an official Council position.

#### **5. Council Conduct with Boards and Commissions**

*"We rarely find that people have good sense unless they agree with us."  
--Francois, Duc de La Rochefoucauld*

The City has established several boards and commissions as a means of gathering more community input. Citizens who serve on boards and commissions become more involved in government and serve as advisors to the City Council. They are a valuable resource to the City's leadership and should be treated with appreciation and respect.

*If attending a board or commission meeting, be careful to only express personal opinions*

Councilmembers may attend any board or commission meeting, which are always open to any member of the public. However, they should be sensitive to the way their participation especially if it is on behalf of an individual, business or developer -- could be viewed as unfairly affecting the process. Any public comments by a Councilmember at a board or commission meeting should be

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clearly made as individual opinion and not a representation of the feelings of the entire City Council.

*Limit contact with board and commission members to questions of clarification*

It is inappropriate for a Councilmember to contact a board or commission member to lobby on behalf of an individual, business, or developer, and vice versa. It is acceptable for Councilmembers to contact board or commission members in order to clarify a position taken by the board or commission.

*Remember that boards and commissions serve the community, not individual Councilmembers*

The City Council appoints individuals to serve on boards and commissions, and it is the responsibility of boards and commissions to follow policy established by the Council. But board and commission members do not report to individual Councilmembers, nor should Councilmembers feel they have the power or right to threaten board and commission members with removal if they disagree about an issue. Appointment and re-appointment to a board or commission should be based on such criteria as expertise, ability to work with staff and the public, and commitment to fulfilling official duties. A board or commission appointment should not be used as a political "reward."

*Be respectful of diverse opinions*

A primary role of boards and commissions is to represent many points of view in the community and to provide the Council with advice based on a full spectrum of concerns and perspectives. Councilmembers may have a closer working relationship with some individuals serving on boards and commissions, but must be fair and respectful of all citizens serving on boards and commissions.

*Keep political support away from public forums*

Board and commission members may offer political support to a Councilmember, but not in a public forum while conducting official duties. Conversely, Councilmembers may support board and commission members who are running for office, but not in an official forum in their capacity as a Councilmember.

## **6. Conduct with the Media**

*"Keep them well fed and never let them know that all you've got is a chair and a whip."*

*-- Lion Tamer School*

Board and commission members are not authorized to represent the City outside of official board/commission meetings unless specifically authorized to do so.

Councilmembers are frequently contacted by the media for background and quotes.

*The best advice for dealing with the media is to never go "off the record"*

Most members of the media represent the highest levels of journalistic integrity and ethics, and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not said cannot be quoted.

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*The Mayor is the official spokesperson for the City on City positions.*

The Mayor is the designated representative of the Council to present and speak on the official City position. If an individual Councilmember is contacted by the media, the Councilmember should be clear about whether their comments represent the official City position or a personal viewpoint.

*Choose words carefully and cautiously*

Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.

## **C. SANCTIONS**

*"You cannot have a proud and chivalrous spirit if your conduct is mean and paltry;  
for whatever a man's actions are, such must be his spirit."*

*-- Demosthenes*

*Model of Excellence*

City Councilmembers, Board and Commission Members, and Council appointees who do not sign the Model of Excellence (Appendix A) shall be ineligible for intergovernmental assignments or Council subcommittees.

*Ethics Training for Local Officials*

City Councilmembers, Board and Commission Members, and Council appointees who are out of compliance with State- or City-mandated requirements for ethics training shall not represent the City on intergovernmental assignments or Council sub-committees, and may be subject to sanctions.

*Public Disruption*

Members of the public who do not follow proper conduct after a warning in a public hearing may be barred from further testimony at that meeting or removed from the Council Chambers.

*Inappropriate Staff Behavior*

Councilmembers should refer to the city manager any City staff or to the city attorney any City Attorney's staff who do not follow proper conduct in their dealings with Councilmembers, other City staff, or the public. These employees may be disciplined in accordance with standard City procedures for such actions. (Please refer to the section on Council Conduct with City Staff for more details on interaction with Staff.)

*Councilmembers Behavior and Conduct*

Compliance and Enforcement. The Sunnyvale Code of Ethics and Conduct expresses standards of ethical conduct expected for members of the Sunnyvale City Council, boards and commissions. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government. The chairs of boards and commissions and the Mayor and Council have the additional responsibility to

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intervene when actions of members that appear to be in violation of the Code of Ethics and Conduct are brought to their attention.

City Councilmembers who intentionally and repeatedly do not follow proper conduct may be reprimanded or formally censured by the Council, lose seniority or committee assignments (both within the City of Sunnyvale or with inter-government agencies) or have official travel restricted. Serious infractions of the Code of Ethics or Code of Conduct could lead to other sanctions as deemed appropriate by Council.

Councilmembers should point out to the offending Councilmember infractions of the Code of Ethics and Conduct. If the offenses continue, then the matter should be referred to the Mayor in private. If the Mayor is the individual whose actions are being challenged, then the matter should be referred to the Vice Mayor.

It is the responsibility of the Mayor to initiate action if a Councilmember's behavior may warrant sanction. If no action is taken by the Mayor, the alleged violation(s) can be brought up with the full Council in a public meeting.

#### *Board and Commission Members Behavior and Conduct*

Counseling, verbal reprimands and written warnings may be administered by the Mayor to board and commission members failing to comply with City policy. These lower levels of sanctions shall be kept private to the degree allowed by law. Copies of all written reprimands administered by the Mayor shall be distributed in memo format to the chair of the respective board or commission, the city clerk, the city attorney, the city manager, and the City Council. Written reprimands administered by the Mayor shall not be included in packets for public meetings and shall not be publicized except as required under the Public Records Act.

The City Council may impose sanctions on board and commission members whose conduct does not comply with the City's policies, up to and including removal from office. Any form of discipline imposed by Council shall be determined by a majority vote of at least a quorum of the Council at a noticed public meeting and such action shall be preceded by a Report to Council with supporting documentation. The Report to Council shall be distributed in accordance with normal procedures, including hard copies to numerous public facilities and posting online. Any Report to Council addressing alleged misconduct by a board or commission member shall be routed through the Office of the city attorney for review of whether any information is exempt from disclosure (subject to redaction) based on privacy interests authorized under the Public Records Act.

When deemed warranted, the Mayor or majority of Council may call for an investigation of board or commission member conduct. Should the city manager or city attorney believe an investigation is warranted, they shall confer with the Mayor or Council. The Mayor or Council shall ask the city manager and/or the city attorney to investigate the allegation and report the findings.

The results of any such investigation shall be provided to the full Council in the form of a Report to Council, and shall be placed on the agenda of a noticed public meeting as "Information Only". Any such report shall be made public and distributed in accordance with normal procedures (i.e., hard copies to numerous public locations and posted online). Any report to Council addressing the

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investigation of board and commission members shall be routed through the Office of the City Attorney for review of whether any information is exempt from disclosure (subject to redaction) based on privacy interests authorized under the Public Records Act.

It shall be the Mayor and/or the Council's responsibility to determine the next appropriate action. Any such action taken by Council (with the exception of "take no further action") shall be conducted at a noticed public hearing. These actions include, but are not limited to: discussing and counseling the individual on the violations; placing the matter on a future public hearing agenda to consider sanctions; forming a Council ad hoc subcommittee to review the allegation, the investigation and its findings, as well as to recommend sanction options for Council consideration.

Under the City Charter, the City Council also may remove members of boards and commissions from office. A violation of this Code of Ethics and Conduct shall not be considered a basis for challenging the validity of a Council, board or commission decision.

#### **D. PRINCIPLES OF PROPER CONDUCT**

##### **Proper conduct IS ...**

- Keeping promises
- Being dependable
- Building a solid reputation
- Participating and being available
- Demonstrating patience
- Showing empathy
- Holding onto ethical principles under stress
- Listening attentively
- Studying thoroughly
- Keeping integrity intact
- Overcoming discouragement
- Going above and beyond, time and time again
- Modeling a professional manner

##### **Proper conduct IS NOT ...**

- Showing antagonism or hostility
- Deliberately lying or misleading
- Speaking recklessly
- Spreading rumors
- Stirring up bad feelings, divisiveness
- Acting in a self-righteous manner

##### **It all comes down to respect**

Respect for one another as individuals ... respect for the validity of different opinions ... respect for the democratic process ... respect for the community that we serve.

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## **E. CHECKLIST FOR MONITORING CONDUCT**

- Will my decision/statement/action violate the trust, rights or good will of others?
- What are my interior motives and the spirit behind my actions?
- If I have to justify my conduct in public tomorrow, will I do so with pride or shame?
- How would my conduct be evaluated by people whose integrity and character I respect?
- Even if my conduct is not illegal or unethical, is it done at someone else's painful expense? Will it destroy their trust in me? Will it harm their reputation?
- Is my conduct fair? Just? Morally right?
- If I were on the receiving end of my conduct, would I approve and agree, or would I take offense?
- Does my conduct give others reason to trust or distrust me?
- Am I willing to take an ethical stand when it is called for? Am I willing to make my ethical beliefs public in a way that makes it clear what I stand for?
- Do I exhibit the same conduct in my private life as I do in my public life?
- Can I take legitimate pride in the way I conduct myself and the example I set?
- Do I listen and understand the views of others?
- Do I question and confront different points of view in a constructive manner?
- Do I work to resolve differences and come to mutual agreement?
- Do I support others and show respect for their ideas?
- Will my conduct cause public embarrassment to someone else?

## **F. GLOSSARY OF TERMS**

<b>attitude</b>	The manner in which one shows one's dispositions, opinions, and feelings
<b>behavior</b>	External appearance or action; manner of behaving; carriage of oneself
<b>civility</b>	Politeness, consideration, courtesy
<b>conduct</b>	The way one acts; personal behavior
<b>courtesy</b>	Politeness connected with kindness
<b>decorum</b>	Suitable; proper; good taste in behavior
<b>manners</b>	A way of acting; a style, method, or form; the way in which things are done
<b>point of order</b>	An interruption of a meeting to question whether rules or bylaws are being broken, such as the speaker has strayed from the motion currently under consideration
<b>point of personal privilege</b>	A challenge to a speaker to defend or apologize for comments that a fellow member considers offensive
<b>propriety</b>	Conforming to acceptable standards of behavior
<b>protocol</b>	The courtesies that are established as proper and correct
<b>respect</b>	The act of noticing with attention; holding in esteem; courteous regard

## **G. IMPLEMENTATION**

As an expression of the standards of conduct for members expected by the City, the Sunnyvale Code of Ethics and Conduct is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions. For this reason, this document shall be included in the regular orientations for candidates for City Council, applicants to

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board and commissions, and newly elected and appointed officials. Members entering office shall sign a statement affirming they read and understood the City of Sunnyvale Code of Ethics and Conduct. In addition, the Code of Ethics and Conduct shall be annually reviewed by the City Council, boards and commissions, and the City Council shall consider recommendations from boards and commissions and update it as necessary.

(Adopted: RTC 08-113 (4/8/08), Update: RTC 09-036 (2/3/09); Updated: RTC 09-047 (2/24/09); Approved with no changes: RTC 10-078 (3/23/10); Approved with no changes: RTC 11-058 (3/29/11); Approved with no changes: RTC 12-067 (3/20/2012); Updated: RTC 13-060 (3/19/13); Approved with no changes: RTC 14-0211 (3/18/14); RTC 15-0050 (3/24/15); RTC 16-0360 (4/5/16); RTC 17-0161 (3/28/17)

Lead Department: Office of the City Manager

APPENDIX A - Model of Excellence Member Statement

**MODEL OF EXCELLENCE**

**Sunnyvale City Council, Boards and Commissions**

**MEMBER STATEMENT**

As a member of the Sunnyvale City Council or of a Sunnyvale board or commission, I agree to uphold the Code of Ethics and Conduct for Elected and Appointed Officials adopted by the City and conduct myself by the following model of excellence. I will:

- Recognize the worth of individual members and appreciate their individual talents, perspectives and contributions;
- Help create an atmosphere of respect and civility where individual members, City staff and the public are free to express their ideas and work to their full potential;
- Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;
- Respect the dignity and privacy of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of Sunnyvale;
- Treat all people with whom I come in contact in the way I wish to be treated;

***I affirm that I have read and understood the City of Sunnyvale Code of Ethics and Conduct for Elected and Appointed Officials.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

City Council Seat #\_\_\_\_

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# City of Sunnyvale

## Agenda Item

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18-0001

Agenda Date: 1/9/2018

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### REPORT TO COUNCIL

#### **SUBJECT**

Selection of Vice Mayor for a One-Year Term Effective January 9, 2018

#### **DISCUSSION**

The City Charter and Council Policy require the City Council to designate one of its members as Vice Mayor at the first regular meeting in January.

The Vice Mayor is selected following the procedures set forth in Council Policy 7.3.10 (Attachment 1). In accordance with that policy, a study session was held on December 12, 2017 to allow Councilmembers the opportunity to express interest in the position of Vice Mayor. At that meeting, Councilmembers Russ Melton and Larry Klein stated their interest in serving as Vice Mayor in 2018.

#### **EXISTING POLICY**

City Charter Section 606. Vice Mayor

Council Policy 7.3.10. Mayor and Vice Mayor Selection

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **FISCAL IMPACT**

None.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

#### **STAFF RECOMMENDATION**

Select a member of the Council to serve as Vice Mayor for a one-year term effective January 9, 2018, expiring on the first regular meeting in January 2019.

Prepared by: Kathleen Franco Simmons, City Clerk

Reviewed by: Teri Silva, Interim Assistant City Manager

Approved by: Kent Steffens, Interim City Manager

**ATTACHMENT**

1. Council Policy 7.3.10 Mayor and Vice Mayor Selection

## COUNCIL POLICY MANUAL

**Policy 7.3.10 Mayor and Vice Mayor Selection**

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**POLICY PURPOSE:**

Section 605 of the City Charter provides that the City Council shall select one of its members to be presiding officer and have the title of Mayor. The Mayor can be removed by super majority (five) votes of the Council. Further, the Charter provides that the Council shall select a Vice Mayor to serve in the absence of the Mayor. The Vice Mayor serves at the pleasure of the Council. The Charter does not specify the method of selection. Section 613 of the Charter provides that the Council shall establish rules of conduct of its proceedings. This policy specifies the time and method of Mayor and Vice Mayor selection. It is intended to supplement Sections 605, 606, and 613 of the City Charter and in no way conflict with those provisions.

**POLICY STATEMENT:**

The City Charter provides the terms of office and certain procedural requirements for the selection and removal of the Mayor, and these Charter provisions are incorporated into this policy. The City Council recognizes the need to establish a term of office for the position of Vice Mayor as well as an orderly process of selection of both positions.

1. Terms of Office. The Mayor shall have a two year term of office, with the term of office beginning with the meeting at which a general municipal election is certified (typically in January of even numbered years) and shall serve until a successor is selected.

The Vice Mayor shall serve a one year term with the term beginning concurrently with the Mayor and shall serve until a successor is selected. Should the Mayor and/or Vice Mayor's office become vacant during a term for whatever reason (i.e. resignation, death, disability, Council vote), the Councilmember selected to fill the vacancy shall serve the remainder of the unexpired term.

2. Agenda for Selection of Mayor and Vice Mayor
  - A. During Election Years (when both a Mayor and Vice Mayor are to be selected):
    - (I) Between Election Day and the first meeting in January, Council shall schedule a study session during which Councilmembers and Councilmembers-elect shall have the opportunity to express interest in the positions of Mayor and Vice Mayor.
    - (II) At the first regular meeting in January, the City Council shall certify the election results following each General Municipal Election.
    - (III) The certification of the election results shall directly follow approval of minutes as a Special Order of the Day.
    - (IV) After results are certified, Councilmembers leaving office shall be excused and newly elected members shall be seated.

## COUNCIL POLICY MANUAL

- (V) The next item of business shall be selection of the Mayor and Vice Mayor.
    - (VI) The selection of Mayor shall precede the selection of Vice Mayor.
  - B. During Non-Election Years (when only a Vice Mayor is to be selected):
    - (I) Between November 1 and the first regular meeting in January, Council shall schedule a study session during which Councilmembers shall have the opportunity to express interest in the position of Vice Mayor.
- 3. Presiding Officer for Selection of Mayor
  - A. The officer presiding over the selection process shall serve as Mayor Pro Tempore and preside over Council meetings until a Mayor is selected.
  - B. The individual functioning as presiding officer for the selection of Mayor shall be in the following order:
    - (I) The incumbent Mayor if still on the Council.
    - (II) The incumbent Vice Mayor if still on the Council.
    - (III) The Councilmember with the longest period of continuous service.

Should there be two members of equal length of service, a drawing conducted by the City Clerk prior to the meeting shall be used to determine the presiding officer.
  - C. The newly selected Mayor shall preside over the selection of the Vice Mayor.
- 4. Nomination and Selection Process for Mayor.
  - A. Councilmembers shall select a Mayor who best exhibits the following criteria:
    - (I) Leadership. The candidate has a vision for the City and clearly defined goals that other Councilmembers support. The candidate recognizes Sunnyvale's role in regional issues as well.
    - (II) Executive skills. The candidate can run public hearings efficiently so that as many members of the public as possible are able to provide input on Council decisions. The candidate delegates tasks appropriately to the Vice Mayor, to subcommittees, and to Councilmembers. The candidate works well with city staff but does not take direction from staff.
    - (III) Integrity. The candidate maintains the highest possible ethical standards, works well with all Councilmembers, has the courage to take an

## COUNCIL POLICY MANUAL

unpopular position if it is best for the City, rises above petty disputes, remains calm in a crisis, and seeks recognition for the City more than personal acclaim.

- (IV) Commitment. The candidate is willing and able to devote sufficient time to the role of Mayor in order to perform it properly, is supportive of the community and is supported by the community. The candidate's past actions have been for the City's benefit rather than being self-serving.

### B. Nominations:

The Mayor Pro Tempore shall ask the Council for nominations for the position of the new Mayor. Any of the other Councilmembers may nominate someone other than himself or herself (including the incumbent or the Mayor Pro Tempore) for the position. The Mayor Pro Tempore shall ask each nominated Councilmember if he or she is willing to serve before declaring that person nominated. If there are no nominations, the Mayor Pro Tempore may make a nomination. When it appears that no further nominations will be made, the Mayor Pro Tempore shall announce that the nominations are closed.

### C. Candidate Statements

If more than one Councilmember has been nominated, the Mayor Pro Tempore shall allow each nominated candidate to speak briefly on his or own behalf. Nominees shall speak in the order in which they were nominated.

### D. Voting:

All Councilmembers are strongly urged to be present for this vote. If for some reason a Councilmember cannot be present, they will be allowed to teleconference and vote, as prescribed below, and to voice their opinion in regards to the candidate.

#### (I) Only One Candidate

If only one Councilmember has been nominated, the Mayor Pro Tempore shall declare that individual to be elected Mayor by unanimous consent.

#### (II) More than One Candidate

- (a) Votes will be taken by electronic vote unless a Councilmember participates via teleconference, in which case all votes will be taken by roll call vote. The order of roll call vote shall be determined by random drawing by the City Attorney. Councilmembers calling in will state their vote according to the order determined by random drawing.

## COUNCIL POLICY MANUAL

- (b) Each Councilmember is entitled to vote for only one candidate. If more than one Councilmember has been nominated, the Mayor shall call for a vote of the first one nominated. If that candidate has received four or more votes, the Mayor shall declare that candidate elected and the voting concluded. If not, the Mayor shall call for a vote for the second candidate in the same manner. The candidate receiving four or more votes shall be declared the Mayor.
- (c) In the case of a tie, a vote shall be held among all seven Councilmembers to break the tie. For example, in the case of three candidates, if candidate A gets three votes, candidate B gets two votes, and candidate C gets two votes, all seven Councilmember vote on Candidates B and C. If candidate C gets the most votes, the final vote will be held between Candidates A and C.
- (d) The election process shall continue until one candidate has at least four votes and is declared to be elected.
- (e) When the City Clerk announces the result of the voting, the incumbent Mayor, if not reelected, shall relinquish the chair, and the newly-elected Mayor shall preside over the remainder of the meeting, including the election of the new Vice Mayor, unless a teleconferencing Councilmember is newly-elected, in which case the Mayor Pro Tempore shall continue to preside for the remainder of the meeting.

### E. Public Record for Ballots Cast

The City Clerk shall announce all votes cast by each Councilmember for the record. The votes of each Councilmember shall be included in the minutes of the meeting.

### 5. Nomination and Selection Process for Vice Mayor.

The Vice Mayor election shall be carried out in the same manner as the election of the Mayor, with two exceptions:

- A new Vice Mayor shall be elected every year.
- The incumbent Mayor, whether newly seated or halfway through a two-year term, is ineligible to be nominated as Vice Mayor.

### 6. Mid-Term Vacancies.

If either position becomes vacant during the course of the Mayor or Vice Mayor's term, the City Clerk shall place an agenda item to select a new Mayor or Vice Mayor on the agenda of the meeting when such vacancy is declared to exist. The Mayor or Vice Mayor, whoever is appropriate, shall preside over the selection.

## COUNCIL POLICY MANUAL

(Adopted: RTC 81-602 (10/6/1981); Amended: 87-593 (11/10/1987), 95-165 (5/16/1995), 96-041 (2/27/1996); (Clerical/clarity update, Policy Update Project 7/2005); New Policy Adopted 12/11/2007; Amended 4/27/2010; Clarity Update based on 1/6/15 Council Meeting)

Lead Department: Office of the City Manager



# City of Sunnyvale

## Agenda Item

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18-0042

Agenda Date: 1/9/2018

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### REPORT TO COUNCIL

#### SUBJECT

Approve the Appointment of the City Manager and Approve the Employment Agreement

#### BACKGROUND

The City Council started the recruitment and selection process in October 2017 to seek a new City Manager to replace outgoing manager Deanna Santana. The process has now concluded, and the City Council is asked to take action on two issues. The first is to take action on the appointment of a specific City Manager candidate. The second item is to approve an employment agreement for services which outlines the compensation and terms of employment.

#### EXISTING POLICY

The City of Sunnyvale City Charter Section 800 established that the City Manager shall be chosen by the City Council. Entering into a contract is consistent with the City of Sunnyvale Charter Section 900.

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (b) (5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### DISCUSSION

Staff selected Peckham and McKenney, Inc. to manage the recruitment and selection process for the City Manager position. The application deadline was November 6, 2017 and the initial interview with the candidates identified by the City Council as most qualified was conducted on November 28, 2017. From the initial interviews, the preferred candidates were invited to a final interview with the City Council on December 8, 2017. From this selection process, the City Council determined to move forward with a current City of Sunnyvale employee, Kent Steffens. Discussions regarding terms and conditions of employment were completed with the final candidate resulting in the attached employment agreement.

#### FISCAL IMPACT

On September 12, 2017 Council adopted a change in the compensation range for the City Manager. The cost for the City Manager is budgeted in the operating program for the City Manager's Office, with the cost for the entire City Managers' office ultimately allocated across all operating funds in the City. Staff identified at that time that as the recruitment process would take some time, the impact of the adjustment on the current year could be absorbed in the current budget and adjusted for with the FY 2018/19 Budget. As the proposed salary is at the bottom of the pay range, this change can still be absorbed in the current budget. The other benefits offered are either in line with the current

budget or can be absorbed and adjusted for going forward.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

**ALTERNATIVES****ACTION #1: APPOINTMENT OF THE CITY MANAGER**

1. Appoint Kent Steffens as City Manager.
2. Do not appoint Kent Steffens as City Manager and direct staff on further action.

**ACTION #2: APPROVAL OF THE EMPLOYMENT AGREEMENT**

1. Approve an employment agreement with Kent Steffens as outlined in Attachment 1 to the report and authorize the Mayor to execute the agreement.
2. Approve a revised employment agreement with Kent Steffens as determined by a majority of the City Council and authorize the Mayor to execute the revised agreement.

**STAFF RECOMMENDATION**

Staff makes no recommendation.

Prepared by: Vienne Choi, Principal Human Resources Analyst

Reviewed by: Teri Silva, Interim Assistant City Manager

**ATTACHMENT**

1. Employment Agreement

**EMPLOYMENT AGREEMENT  
BETWEEN  
CITY OF SUNNYVALE AND KENT STEFFENS**

THIS AGREEMENT is between the City of Sunnyvale, a municipal corporation and chartered city ("City") and Kent Steffens ("Employee" or "Steffens"). It is effective on the latest date next to the signatures on the last page.

The Parties enter into this Agreement based on the following facts:

- A. The City Council wishes to employ Steffens as its City Manager, subject to the terms and conditions set forth in this Agreement, the Sunnyvale Municipal Code and the Charter of the City of Sunnyvale (the "Charter").
- B. Employee desires to be employed by the City as its City Manager, subject to the terms and conditions in this Agreement, the Sunnyvale Municipal Code, the Charter, and all other applicable laws, resolutions, and policies.
- C. The City and Employee wish to establish specific terms and conditions relating to compensation and benefits and other matters related to Employee's appointment as City Manager.

BASED UPON THE FOREGOING, THE CITY AND EMPLOYEE AGREE AS FOLLOWS:

1. Employment. The City appoints Employee as its City Manager for an indefinite term to begin on December 31, 2017. Except as otherwise provided in this Agreement, Employee's employment with the City shall be governed by the City Council-adopted Salary Resolution, as it currently exists and may be changed from time to time. Employee shall also serve as the Executive Director or chief executive officer of other City-related entities (e.g., Successor Agency to the Sunnyvale Redevelopment Agency and Sunnyvale Financing Authority)
2. Duties of the City Manager. Employee will perform the duties established for the City Manager by section 802 of the Sunnyvale City Charter, by the Sunnyvale Municipal Code, by direction given by the City Council, and as otherwise provided by law, ordinance, or regulation. Employee agrees to comply with all federal, state and local laws, ordinances, rules and regulations applicable to or associated with these duties.
  - 2.1. Full Energy and Skill. Employee will devote his full energy, skill, ability, and productive time to the performance of his duties.
  - 2.2. No Conflict. Employee will not engage in any employment, activity, consulting service, or other enterprise, for compensation or otherwise, which is actually or potentially in conflict with or which interferes with the performance of his duties. Employee acknowledges that s/he is subject to the various conflict of interest requirements found in the California Government Code and state and local policies and regulations.

2.3 Permission Required for Outside Activities. Employee will not engage in any employment, activity, consulting service, or other enterprise, for compensation or not, without written permission of the City Council. The parties have agreed that Employee may continue to manage rental property owned by Employee and to sell stock photography.

3. Compensation. While performing the duties of City Manager, Employee shall be compensated as provided in this Section 3.

3.1. Base Salary. Employee will receive an initial base annual salary of three hundred two thousand forty-one dollars (\$302,041.00), beginning with the pay period including December 31, 2017. This amount is subject to authorized or required deductions and withholding, prorated and paid on City's regular paydays. The City Manager position is exempt from overtime under applicable wage and hour law and the base salary shall be compensation for all hours worked. The City agrees that the amount of Employee's base annual salary will not decrease, except as otherwise agreed in writing or as part of a permanent decrease that is consistent with the Fair Labor Standards Act.

3.2. Performance Evaluation. Not less than once every 6 months, the City Council shall meet with Employee for the express purpose of evaluating his performance. One of the biannual evaluations shall be a formal annual performance evaluation.

3.3. Salary Adjustments. Employee shall receive an annual salary increase of three percent (3%), beginning with the pay period including January 1, 2019, until reaching the maximum salary range as approved and that may be amended by the City Council from time to time. Notwithstanding the preceding, the City Council may, by a majority vote, approve modifications to the Employee's annual salary increases.

3.4. Benefits and Allowances. Except as provided in section 3.5, Employee will receive all regular benefits such as health insurance, PERS formula and contributions, and paid leaves as are generally provided to Pay Plan Category F employees under the City Council-approved Salary Resolution, as it currently exists and may be changed from time to time.

3.5. Additional Benefits and Allowances. In addition to the benefits specified in section 3.4, Employee will receive the following additional benefits and allowances beginning with the pay period including December 31, 2017:

3.5.1. Paid Time Off. Employee will accrue PTO at the rate of 11.5 hours per pay period (299 hours per year). Maximum accrual and cash out eligibility shall be consistent with the Salary Resolution, as may be amended from time to time.

3.5.2. Management Administrative Leave. Employee will receive seventy (70) hours of Administrative leave each calendar year, prorated on start and termination of employment.

3.5.3. Additional Life Insurance. In addition to the standard life insurance provided to Pay Plan Category F employees, City will purchase additional term life insurance coverage sufficient to equal the City Manager's annual salary.

3.5.4. Additional Retirement Contributions. The City will contribute annually to Employee's Section 401(a) defined contribution plan the amount established by the Internal Revenue Service for the annual elective deferral limit for 401(k) plan employee contributions (e.g., \$18,500 in 2018).

3.5.5. Professional Development Expenses. The City will reimburse Employee for reasonable job-related equipment, training, conferences, and meeting expenses incurred in carrying out his duties as City Manager, subject to approval of the Mayor and the requirements of applicable City policies for travel and reimbursement standards.

3.5.6. Vehicle Allowance. Employee will receive a monthly vehicle allowance in the amount of five hundred dollars (\$500.00).

3.3.7. Mortgage Assistance. As a Department Director for City, Employee utilized City's Director Loan program for purchase of a home. That loan agreement shall continue unchanged.

4. Additional Expenses of Employment. The City shall pay the cost of the following additional expenses of employment:

6.1. The cost of any fidelity or other bonds required by law for the City Manager.

6.2. The cost to defend and indemnify Manager for acts, events or omissions occurring in the performance of Employee's professional duties as City Manager consistent with the provisions of state law, including the California Tort Claims Act (Government Code section 810 et seq.).

5. Duration of Employment. Employee understands and agrees that he has no constitutionally protected property or other interest in his employment as City Manager. Employee understands and agrees that he works at the will and pleasure of the City Council and that he may be terminated or asked to resign the position of City Manager at any time, with or without cause. Employee waives all rights, if any, under the City's rules and regulations, including without limitation, the right to pre-or post-disciplinary due process.

5.1. Resignation. Employee may voluntarily resign his position as City Manager or retire from public service at any time with a minimum of two months (60 days) notice to the City Council, unless the parties mutually agree to a different notice period. No severance will be paid to Employee if Employee voluntarily resigns or retires without official, affirmative request or action of the City Council.

5.2. Involuntary termination and Severance. If Employee is terminated by the City Council while he is still able to perform the duties of the City Manager, he shall receive a single lump-sum cash payment (without interest) on the effective day of termination

equivalent to the sum of his then-current monthly base salary multiplied by nine (9) and the cash value, as reasonably determined by City, of his monthly medical benefits multiplied by nine (9). Contemporaneously with the delivery of the severance pay described in this section, Employee agrees to execute and deliver to City a standard release of all claims against the City, except claims prohibited from such a release under federal or state law. All normal withholdings as required by law shall be made with respect to any amounts paid under this section.

5.2.1. Nonpayment of Severance. Notwithstanding anything contrary in this agreement, if Employee is terminated as the City Manager as the result of conviction or a plea of nolo contendere to a crime, or for serious misconduct involving abuse of his office or position, including but not limited to waste, fraud, violation of the law under color of authority, misappropriation of public resources, violence, harassment or discrimination, s/he shall not be entitled to any severance pay. Further, if Employee receives any cash settlement from the City related to termination of this agreement or Employee's employment with City, Employee shall fully reimburse the City the amount of that settlement if he is convicted of a crime involving an abuse of the office of City Manager as set forth in Government Code section 53243.3 within thirty (30) days after the conviction becomes final and is no longer subject to any appeal.

6. Miscellaneous.

6.1. Notices. Notices given under this Agreement shall be in writing and shall be either: (a) served personally; or (b) sent by facsimile (provided a hard copy is mailed within one (1) business day); or (c) delivered by first-class United States mail, certified, with postage prepaid and a return receipt requested; or (d) sent by Federal Express, or some equivalent private mail delivery service. Notices shall be deemed received at the earlier of actual receipt or three (3) days following deposit in the United States mail, postage prepaid. Notices shall be directed to the addresses shown below, provided that a party may change such party's address for notice by giving written notice to the other party in accordance with this subsection.

CITY: Attn: Mayor  
456 West Olive Ave, Sunnyvale, CA 94086

EMPLOYEE: Kent Steffens  
456 West Olive Ave, Sunnyvale, CA 94086

6.2. Entire Agreement/ Amendment. This Agreement constitutes the entire understanding and agreement between the parties as to those matters contained in it, and supersedes any and all prior or contemporaneous agreements, representations and understandings of the parties. This Agreement may be amended at any time by mutual agreement of the parties, but any such amendment must be in writing, dated, and signed by the parties and attached hereto.

6.3. Applicable Law and Venue. This Agreement shall be interpreted according to the laws of the State of California. Venue of any action regarding this Agreement shall be in the proper court in Santa Clara County.

6.4. Severability. If any portion of this Agreement is declared void, such portion shall be severed from this Agreement and the remaining provisions shall remain in effect, unless the result of such severance would be to substantially alter this Agreement or the obligations of the parties, in which case this Agreement shall be immediately terminated.

6.5. Waiver. Any failure of a party to insist upon strict compliance with any term, undertaking, or condition of this Agreement shall not be deemed to be a waiver of such term, undertaking, or condition. To be effective, a waiver must be in writing, signed and dated by the parties.

6.6. Representation by Counsel. Employee and the City acknowledge that they each did, or had the opportunity to, consult with legal counsel of their respective choices with respect to the matters that are the subject of this Agreement prior to executing it.

6.7. Section Headings. The headings on each of the sections and subsections of this Agreement are for the convenience of the parties only and do not limit or expand the contents of any such section or subsection.

EMPLOYEE

CITY OF SUNNYVALE

\_\_\_\_\_  
Kent Steffens

Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



# City of Sunnyvale

## Agenda Item

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18-0005

Agenda Date: 1/9/2018

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### REPORT TO COUNCIL

#### **SUBJECT**

Appoint Councilmembers to Intergovernmental Assignments; Ratify Appointments of Councilmembers made by Outside Agencies; Take Action to Modify, Create, or Terminate Council Subcommittees

#### **BACKGROUND**

On December 12, 2017, the City Council held a Study Session to review their intergovernmental (IGR) assignments, and state their interest in either retaining or dropping those assignments, or express interest in serving on other assignments.

The purpose of this report is for Council to review and possibly ratify Councilmember appointments as presented. Appointees represent the City's interests and influence policies and regulations of other agencies. With a few minor exceptions, all Council appointments are made annually in January; at this time, Council also considers ratifying appointments made by outside agencies.

#### **EXISTING POLICY**

**Council Policy 7.4.12, *Council Appointments to Intergovernmental Agencies***

**Council Policy 7.4.13, *Council Subcommittees and Council- or Mayor-Created Advisory Task Forces***

**Council Adopted Code of Ethics and Conduct for Elected and Appointed Officials**

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (b) (5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **DISCUSSION**

When making IGR appointments, Council considers the City's overall intergovernmental priorities as well as the particular interests and backgrounds of individual Councilmembers. The *2018 Appointments for Consideration by Council* (Attachment 1) lists for reference the names of all interested parties and number of appointments available. The *2018 Council IGR Assignments Review Forms* (Attachment 2) express the interest of Councilmembers to retain or drop their existing assignments.

#### **FISCAL IMPACT**

None.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board

outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

### **ALTERNATIVES**

1. Ratify Community Member Appointments.
2. Reaffirm Board and Commission Liaison Assignments.
3. Take Action to Modify, Create, or Terminate Council Subcommittees
4. Appoint Councilmembers to Remaining Council Subcommittees and Standing Committees.
5. Assign Councilmembers to serve on External IGR Agencies.
6. Ratify Appointments Made by Outside Agencies including Pre-ratification of appointments that are still pending.

### **STAFF RECOMMENDATION**

Alternatives 1 through 6: 1) Ratify Community Member Appointments; 2) Reaffirm Board and Commission Liaison Assignments; 3) Take Action to Modify, Create, or Terminate Council Subcommittees; 4) Appoint Councilmembers to Remaining Council Subcommittees and Standing Committees; 5) Assign Councilmembers to serve on External IGR Agencies; and 6) Ratify Appointments Made by Outside Agencies including Pre-ratification of appointments that are still pending.

Additionally, staff recommends that Councilmembers identify any other IGR assignments they have applied for to provide Council an opportunity to pre-ratify.

Prepared by: Jennifer Nuñez, Executive Assistant to Mayor and Council

Reviewed by: Teri Silva, Interim Assistant City Manager

Approved by: Kent Steffens, Interim City Manager

### **ATTACHMENTS**

1. 2018 Appointments for Consideration by Council
2. 2018 Council IGR Assignments Review Forms

## 2018 Appointments for Consideration by Council

Every year the City Council reviews three types of appointments, as follows:

1. **Appointments Made by Council:** Assignments that are at the discretion of the Council and are proposed to be ratified during the January 9, 2018 Council Meeting.

- a. **Community Member Appointments:** Council may appoint a non-Councilmember to represent the City's interest on an intergovernmental body.

Committee	2017 Community Member Appointee	Term Expires
VTA- Bicycle and Pedestrian Advisory Committee	David Simons	6/30/2018
Sourcewise (formerly Advisory Council to the Council on Aging)	Martin Rawson	6/30/2019

- b. **Board and Commission Liaison Assignments:** Assignments are on a set biannual rotation; Council can either reaffirm current rotation or change. Per Council Policy 7.2.19, appointments shall change every six months, with the method of assignment being an automatic rotation using Council seat numbering.

Dates	City Council Seat	Board/Commission	Meeting Dates	Time
Jan-Jun 2018	1	Parks and Recreation Commission	2nd Wednesday	7:00 pm
	2	Sustainability Commission	3rd Monday	7:00 pm
	3	Art Commission	3rd Wednesday	7:00 pm
	4	Bicycle and Pedestrian Advisory Commission	3rd Thursday	6:30 pm
	5	Board of Library Trustees	1st Monday	7:00 pm
	6	Heritage Preservation Commission	1st Wednesday	7:00 pm
	7	Housing and Human Services Commission	4th Wednesday	7:00 pm

Dates	City Council Seat	Board/Commission	Meeting Dates	Time
Jul-Dec 2018	1	Sustainability Commission	3rd Monday	7:00 pm
	2	Art Commission	3rd Wednesday	7:00 pm
	3	Bicycle and Pedestrian Advisory Commission	3rd Thursday	6:30 pm
	4	Board of Library Trustees	1st Monday	7:00 pm
	5	Heritage Preservation Commission	1st Wednesday	7:00 pm
	6	Housing and Human Services Commission	4th Wednesday	7:00 pm
	7	Parks and Recreation Commission	2nd Wednesday	7:00 pm

- c. **Council Subcommittees- Standing Committees:** Three standing Council subcommittees are set to continue into 2018 unless otherwise directed by Council. Standing committees exist with a set membership unless and until modified by the Council.

Subcommittees	Number of Appointments Available	Councilmembers Expressing Interest
<b>Subcommittee of Board &amp; Commission Bylaws</b>	3	1. Hendricks 2. Melton 3. Larsson
<b>Community Event and Neighborhood Grant Distribution Subcommittee</b>	3	1. Melton 2. Smith 3. Klein
<b>Standing Subcommittee to Discuss Issues of Mutual Interest with Local School Districts</b>	2 (per subgroup)	1. Hendricks 2. Melton
>Santa Clara Unified School District		1. Klein 2. Goldman
>Sunnyvale Elementary School District		1. Griffith 2. Smith
>Fremont Union High School District		1. Larsson 2. Melton
>Cupertino Union School District		

- d. **External IGR Appointments:** Appointments made to local intergovernmental agencies.

Agency	Committee	Councilmembers Expressing Interest	Number of Appointments Available
Association of Bay Area Governments (ABAG)	General Assembly	Klein	1
Bay Area Water Supply and Conservation Agency (BAWSCA)	Board of Directors	Larsson	1
Santa Clara County Expressway 2040 Policy Advisory Board (PAB)	County Expressway 2040 PAB	Melton	1
	County Expressway 2040 PAB, Alternate		1
Grand Boulevard Initiative	Grand Boulevard Initiative Task Force	Goldman	1
	Grand Boulevard Initiative Task Force, Alternate	Smith	1
North Valley (NOVA) Job Training Consortium Workforce Board	Nomination Committee	Larsson	1
Moffett Field	Restoration Advisory Board (RAB)	Melton	1
San Francisco Bay Area Regional Water System Financing Authority (RFA)	Board of Directors	Larsson	1
South Bay Salt Ponds Restoration	South Bay Salt Ponds Restoration Project Stakeholders	Hendricks	1
Silicon Valley Clean Energy Authority (SVCEA)	Board of Directors	Smith	1
	Board of Directors, Alternate	Larsson Melton	1
Valley Transportation Authority (VTA)	Board of Directors	Hendricks	1
	State Route (SR) 85 Corridor Policy Advisory Board (PAB)	Klein	1
	State Route (SR) 85 Corridor Policy Advisory Board (PAB), Alternate	Melton	1
	Policy Advisory Committee (PAC)	Hendricks	1
	Policy Advisory Committee (PAC), Alternate	Smith	1
	El Camino Real Rapid Transit Policy Advisory Board (PAB)	Smith	1
	El Camino Real Rapid Transit Policy Advisory Board (PAB), Alternate	Goldman	1
Water Emergency Transportation Authority	Water Emergency Transportation Authority Community Advisory Committee	Hendricks	1
Santa Clara Valley Water District (SCVWD)	Water Commission	Smith	1
	Water Commission, Alternate	Klein	1

**2. Appointments Made by Mayor:** Assignments that are to be appointed by Mayor.

- a. **External IGR Appointments:** The Mayor may appoint Councilmembers to various local intergovernmental agencies.

Agency	Committee	Councilmembers Expressing Interest	Number of Appointments Available
<b>Caltrain Modernization Project</b>	Local Policy Advisory Group [M]	Smith	1
	Local Policy Advisory Group, Alternate [M]	Larsson	1
<b>Cities Association of Santa Clara County (CASCC)</b>	Board of Directors [M]	Klein	1
	City Selection Committee [M]	Klein	1
	Legislative Action Committee (LAC) [M]	Klein	1
<b>South Bay Military Affairs Council</b>	Military Affairs Council [M]	Hendricks	1
<b>Santa Clara Valley Water District (SCVWD)</b>	Recycled Water Joint Committee [M]	Melton	1
	Recycled Water Joint Committee [M]	Larsson	1
<b>Silicon Valley Regional Interoperability Authority (SVRIA)</b>	Silicon Valley Regional Interoperability Authority (SVRIA), Alternate [M]	Melton	1
<b>City of San Jose/ San Jose Mineta Airport</b>	Ad Hoc Advisory Committee on South Flow Arrivals, Chair [M]	Hendricks	1
	Ad Hoc Advisory Committee on South Flow Arrivals, Alternate [M]	Klein	1

- b. **Council Subcommittees- Ad-Hoc Committees:** The Mayor may create ad hoc committees of the Council to assist in particular matters as they arise. Members of the committee shall be appointed by the Mayor. At the study session, there was discussion of terminating the El Camino Real Corridor Plan Appointment Committee and the Sunnyvale Brand Subcommittee. The City Attorney advises that the Ad hoc Committee for Performance Evaluation Tools and Recruitment Process for the City Manager and City Attorney be terminated and then created by the Mayor on an annual basis as set forth in City Council Policy 7.4.13. As the City Manager and City Attorney are evaluated on an annual basis, then the Mayor can create a new Ad hoc Committee each year a month or two before the evaluation process is initiated. This process will avoid the appearance of a de facto standing committee being created by the City Council. Any action to create or modify a committee must be placed as an item on the Council agenda. This action could be taken under Alternative 3. As the need for the Ad hoc Committee for Performance Evaluation Tools and Recruitment Process for the City Manager and City Attorney occurs annually, the City Council may wish to exempt this committee from being placed on a City Council agenda when created or modified by the Mayor.

- i. Ad- Hoc Committees to continue in 2018:

Ad-Hoc Committee	Number of Appointments Available	Councilmembers Expressing Interest
Civic Center Core Team Subcommittee	3	1. Larsson 2. Goldman 3. Hendricks
CAP 2.0 Community Advisory Committee Appointment Committee	3	1. Larsson 2. Klein 3. Smith

- ii. Ad- Hoc Committees recommended for dissolution:

Ad-Hoc Committee	Number of Appointments Available	Councilmembers Expressing Interest
Performance Evaluation Tools and Recruitment Process for the City Manager and City Attorney	3	1. Griffith 2. Hendricks 3. Melton
El Camino Real Corridor Plan Advisory Committee Appointment Committee	3	1. Hendricks 2. Smith 3. Goldman
Sunnyvale Brand Subcommittee	3	1. Hendricks 2. Larsson 3. Vacant

- c. **Community Member Advisory Task Forces:** There are currently no Community Member Advisory Task Forces.
- d. **Mayor's Task Force:** There are currently no Mayor Task Forces.

3. **Appointments Made by Outside Agencies:** Assignments that are proposed to be ratified by Council during the January 9, 2018 Council Meeting. Assignments included in this section are those where the Councilmember has, in accordance with City Policy, advised staff in advance. All Outside Agency appointments must be ratified by Council before the respective appointee(s) are officially approved to serve on those assignments. Supporting documentation confirming the appointments for Councilmember Smith and Councilmember Klein are included with this packet.

Agency	Committee	Appointed Councilmembers	Ratify Y/N
<b>Santa Clara County Airport Land-Use Commission (ALUC)</b>	Airport Land-Use Commission	Hendricks	
	Airport Land-Use Commission, Alternate	Melton	
<b>Local Agency Formation Commission (LAFCO) of Santa Clara County</b>	LAFCO, Alternate	Melton	
<b>League of California Cities (LCC)</b>	Housing, Community and Economic Development Policy Committee, Peninsula Division Representative	Smith	
	Women's Caucus Board Member	Smith	
<b>Santa Clara County Emergency Operational Area Council (OAC)</b>	Central County Cities Seat	Melton	
<b>Santa Clara County Recycling and Waste Reduction Commission</b>	Santa Clara County Recycling and Waste Reduction Commission, Vice-Chair	Griffith	
<b>Cities Association of Santa Clara County (CASCC)</b>	Southern Peninsula/South Bay Community Roundtable Ad Hoc Committee	Klein	
	Executive Board, Treasurer	Klein	
<b>Santa Clara County Measure A (2016 Housing Bond)</b>	Independent Citizen's Oversight Committee	Hendricks	

## 2018 COUNCIL IGR ASSIGNMENTS REVIEW FORM

ATTACHMENT 2

Appointments Made by Outside Agencies: An indication on this form to "keep" an existing appointment will not initiate the application process. Councilmembers wishing to keep appointments made by outside agencies should inquire with the appointing agency regarding its application process and timelines.

Outside agency appt. [OA]; Ratification Pending [RP]; CASC app. [CASC]; Mayoral appt. [M]

Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop			
		Mayor	Council	Outside Agencies:					
<b>SEAT 1 - VICE MAYOR GUSTAV LARSSON</b>									
Bay Area Water Supply and Conservation Agency (BAWSCA)									
Board of Directors	6/19		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
North Valley (NOVA) Job Training Consortium Workforce Board									
Nomination Committee	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
San Francisco Bay Area Regional Water System Financing Authority (RFA)									
Board of Directors	6/19		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Valley Transportation Authority (VTA)									
Policy Advisory Committee (PAC)	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Santa Clara Valley Water District (SCVWD)									
Recycled Water Joint Committee [M]	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
CalMod Local Policy Maker Group (formerly Caltrain Modernization Project Policy Advisory Group)									
CalMod LPMG [M], Alternate	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees/ Ad-Hoc Committees/ Task Forces									
Subcommittee of Board & Commission Bylaws	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts: Cupertino Unified School District	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Civic Center Core Team Subcommittee	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Sunnyvale Brand Subcommittee	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Other Requested Appointments: None

Councilmember Signature: *Justin Lee* Date: 11/10/17

## Jennifer Nunez

---

**From:** Gustav Larsson  
**Sent:** Wednesday, November 15, 2017 3:11 PM  
**To:** Jennifer Nunez  
**Subject:** Re: Ad Hoc Subcommittee to Select CAP 2.0 Community Advisory Committee

Hi Jennifer,

Yes, I would like to keep this assignment.

Thanks,  
Gustav

From: Jennifer Nunez  
Sent: Wednesday, November 15, 5:54 PM  
Subject: Ad Hoc Subcommittee to Select CAP 2.0 Community Advisory Committee  
To: Jennifer Nunez

Councilmembers,

In your IGR review form, this assignment was inadvertently left out.  
Please confirm via reply to this email if you wish to keep this appointment for next year and I will add to your review form.  
My apologies for the error.

Thank you!



Sunnyvale

Follow us on:



JENNIFER

NUÑEZ

Executive Assistant – Mayor & City Council

## 2018 COUNCIL IGR ASSIGNMENTS REVIEW FORM

Appointments Made by Outside Agencies: An indication on this form to "keep" an existing appointment will not initiate the application process. Councilmembers wishing to keep appointments made by outside agencies should inquire with the appointing agency regarding its application process and timelines.  
Outside agency appt. [OA]; Ratification Pending [RP]; CASCC appt. [CASCC]; Mayoral appt. [M]

Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop			
		Mayor	Council	Outside Agencies:					
<b>SEAT 2 - MAYOR GLENN HENDRICKS</b>									
<b>South Bay Salt Ponds Restoration Project</b>									
South Bay Salt Ponds Restoration Project Stakeholders	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Water Emergency Transportation Authority</b>									
Water Emergency Transportation Authority Community Advisory Committee	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>South Bay Military Affairs Council</b>									
Military Affairs Council [M]	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Santa Clara County Airport Land-Use Commission (ALUC)</b>									
Airport Land-Use Commission * [OA, CASCC]	5/20			X	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Valley Transportation Authority (VTA)</b>									
Board of Directors	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Santa Clara County Measure A (2016 Housing Bond) Independent Citizen's Oversight Committee</b>									
Santa Clara County Measure A (2016 Housing Bond) Independent Citizen's Oversight Committee [OA, CASCC]	2/19			X	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>City of San Jose/ San Jose Mineta Airport</b>									
Ad Hoc Committee on South Flow Arrivals, Primary [M]	2/18			X	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Standing Subcommittees/ Ad-Hoc Committees/ Task Forces</b>									
Subcommittee of Board & Commission Bylaws (Chair)	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts: Santa Clara Unified School District	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Performance Evaluation Tools and Recruitment Process for the City Attorney and City Manager	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
El Camino Real Corridor Plan Advisory Committee Appointment Committee <i>can this end?</i>	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Civic Center Core Team Subcommittee	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Sunnyvale Brand Subcommittee <i>can this end?</i>	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Other Requested Appointments: \_\_\_\_\_

Councilmember Signature:  Date: 11-27-17

## 2018 COUNCIL IGR ASSIGNMENTS REVIEW FORM

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Outside agency appt. [OA]; Ratification Pending [RP]; CASCC appt. [CASCC]; Mayoral appt. [M]

Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop			
		Mayor	Council	Outside Agencies:					
<b>SEAT 3 - JIM GRIFFITH</b>									
Cities Association of Santa Clara County (CASCC)									
Executive Board, Past President [OA, CASCC]	1/18			X	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Silicon Valley Clean Energy Authority (SVCEA)									
Board of Directors	1/18		X		<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Santa Clara County Recycling and Waste Reduction Commission									
Santa Clara County Recycling and Waste Reduction Commission [OA, CASCC]	1/22			X	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees/ Ad-Hoc Committees/ Task Forces									
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts: Fremont Union High School District	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Performance Evaluation Tools and Recruitment Process for the City Attorney and City Manager	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Other Requested Appointments: \_\_\_\_\_

\_\_\_\_\_

Councilmember Signature: James R. Griffith Date: 11/29/17

## 2018 COUNCIL IGR ASSIGNMENTS REVIEW FORM

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Outside agency appt. [OA]; Ratification Pending [RP]; CASCSC appt. [CASCSC]; Mayoral appt. [M]

Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop			
		Mayor	Council	Outside Agencies:					
<b>SEAT 4 - LARRY KLEIN</b>									
Association of Bay Area Governments (ABAG)									
General Assembly	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Valley Transportation Authority (VTA)									
State Route (SR) 85 Corridor Policy Advisory Board (PAB)	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Santa Clara Valley Water District (SCVWD)									
Water Commission, <u>Alternate</u> Would drop if someone else interested	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Cities Association of Santa Clara County (CASCSC) As of last week's mtg, appointed to Executive Board (Treasurer)									
Board of Directors [M]	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Legislative Action Committee (LAC) [M]	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
City Selection Committee [M]	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Ad hoc Committee on South Bay/Peninsula Aircraft Noise [OA, CASCSC]	1/18			X	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Santa Clara County Expressway 2040 Policy Advisory Board (PAB)									
Expressway 2040 PAB, <u>Alternate</u>	1/18		X		<input type="checkbox"/>	<input checked="" type="checkbox"/>			
City of San Jose/ San Jose Mineta Airport									
Ad Hoc Committee on South Flow Arrivals, <u>Alternate</u> [M]	2/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees/ Ad-Hoc Committees/ Task Forces									
Community Event Grant Distributions	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts: Sunnyvale Elementary School District	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Council Subcommittee CAP2.0 Member (temporary); will continue to serve in case additional issues.

Other Requested Appointments: \_\_\_\_\_

Councilmember Signature: Larry Klein Date: Nov-15-2017

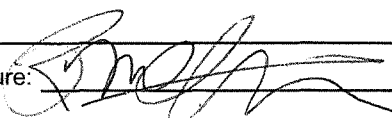
## 2018 COUNCIL IGR ASSIGNMENTS REVIEW FORM

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Outside agency appt. [OA]; Ratification Pending [RP]; CASCSC appt. [CASCSC]; Mayoral appt. [M]

Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop			
		Mayor	Council	Outside Agencies:					
<b>SEAT 5 - RUSS MELTON</b>									
Moffett Field Restoration Advisory Board (RAB)									
Moffett Field Restoration Advisory Board (RAB)	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Valley Transportation Authority (VTA)									
State Route (SR) 85 Corridor Policy Advisory Board (PAB), Alternate	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Santa Clara Valley Water District (SCVWD)									
Recycled Water Joint Committee [M]	1/18	X			<input type="checkbox"/>	<input type="checkbox"/>			
Silicon Valley Regional Interoperability Authority (SVRIA)									
Silicon Valley Regional Interoperability Authority (SVRIA), Alternate [M]	6/19	X			<input type="checkbox"/>	<input type="checkbox"/>			
Local Agency Formation Commission (LAFCO) of Santa Clara County									
LAFCO [OA, CASCSC] Alternate	5/20			X	<input type="checkbox"/>	<input type="checkbox"/>			
Santa Clara County Airport Land-Use Commission (ALUC)									
Airport Land-Use Commission *, Alternate	5/20			X	<input type="checkbox"/>	<input type="checkbox"/>			
Santa Clara County Emergency Operational Area Council (OAC)									
Central County Cities Seat, Alternate [OA, CASCSC]	9/19			X	<input type="checkbox"/>	<input type="checkbox"/>			
Santa Clara County Expressway 2040 Policy Advisory Board (PAB)									
Expressway 2040 PAB	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees/ Ad-Hoc Committees/ Task Forces									
Subcommittee of Board & Commission Bylaws	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Community Event Grant Distributions	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts: Santa Clara Unified School District	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts: Cupertino Unified School District	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Performance Evaluation Tools and Recruitment Process for the City Attorney and City Manager	1/18	X			<input type="checkbox"/>	<input type="checkbox"/>			

Other Requested Appointments: \_\_\_\_\_

Councilmember Signature:  Date: 11/27/2017

## Jennifer Nunez

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**From:** Russ Melton  
**Sent:** Monday, November 27, 2017 10:27 AM  
**To:** Jennifer Nunez  
**Subject:** Re: 2018 Council IGR Assignments Review Form

Hi Jennifer, I would like to keep all of my assignments.

Russ

Russ Melton  
Sunnyvale City Councilmember, Seat #5

City Email: [MeltonCouncil@sunnyvale.ca.gov](mailto:MeltonCouncil@sunnyvale.ca.gov)  
Personal Email: [russell.w.melton@gmail.com](mailto:russell.w.melton@gmail.com)  
Cellphone: (650) 455-1163  
Facebook: @RussMeltonSunnyvale

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**From:** Jennifer Nunez  
**Sent:** Friday, November 10, 2017 2:28:05 PM  
**To:** Russ Melton  
**Subject:** 2018 Council IGR Assignments Review Form

Good afternoon Russ,

Please see attached your 2018 Intergovernmental Assignments Review Form. Please review and indicate those assignments you wish to keep and/or drop, including those appointments made by the Mayor. The form will be provided to Mayor Hendricks for review purposes as well as to inform the Council appointment process in January and may be included as an attachment in the Report to Council.

Please sign and return the completed form by Monday, November 27.  
Thank you and please let me know if you have any questions.



Sunnyvale

Follow us on:



**JENNIFER NUÑEZ**  
**Executive Assistant – Mayor & City Council**  
Office of the City Manager

Phone (Direct): 408-730-7913  
Mayor & Council (Main) : 408-730-7473  
[Sunnyvale.ca.gov](http://Sunnyvale.ca.gov)

## 2018 COUNCIL IGR ASSIGNMENTS REVIEW FORM

Appointments Made by Outside Agencies: An indication on this form to "keep" an existing appointment will not initiate the application process. Councilmembers wishing to keep appointments made by outside agencies should inquire with the appointing agency regarding its application process and timelines. Outside agency appt. [OA]; Ratification Pending [RP]; CASCSC appt. [CASCSC]; Mayoral appt. [M]						
Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop
		Mayor	Council	Outside Agencies:		
<b>SEAT 6 - NANCY SMITH</b>						
<b>Valley Transportation Authority (VTA)</b>						
Policy Advisory Committee (PAC), Alternate	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
El Camino Real Rapid Transit Policy Advisory Board (PAB)	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Silicon Valley Clean Energy Authority (SVCEA)</b>						
Board of Directors, Alternate	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Santa Clara Valley Water District (SCVWD)</b>						
Water Commission	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>CalMod Local Policy Maker Group (formerly Caltrain Modernization Project Policy Advisory Group)</b>						
CalMod LPMG [M]	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Grand Boulevard Task Force</b>						
Grand Boulevard Task Force, Alternate	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Standing Subcommittees/ Ad-Hoc Committees/ Task Forces</b>						
Community Event Grant Distributions	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts: Fremont Union High School District	1/18		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
El Camino Real Corridor Plan Advisory Committee Appointment Committee	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>
CAP 2.0 Community Advisory Committee Appointment Committee	1/18	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other Requested Appointments: Silicon Valley Clean Energy Authority, Primary Assignment  
Two others provided by email to Jennifer Nuñez: Member of the Board for the Housing, Community, and Economic Development Policy Committee  
California League of Cities Women's Caucus on LoCC  
 Councilmember Signature: Nancy C Smith Date: 11/28/2017

**Jennifer Nunez**

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**From:** Nancy Smith  
**Sent:** Monday, November 27, 2017 9:24 AM  
**To:** Jennifer Nunez  
**Subject:** Re: 2018 Council IGR Assignments Review Form

Hi Jennifer,

I've reviewed the list and, along with the Grand Boulevard Initiative, would like to continue in my current assignments, possibly taking a step from Alternate to primary where applicable. The opportunities have been a good match for my interests.

In addition, I have been appointed to the following two roles in outside agencies:

- Member of the Board of the Women's Caucus of the League of California Cities. (already appointed in September)
- Division representative on the Housing, Community and Economic Development Policy Committee for the League of California Cities

**NANCY SMITH**  
**City Councilmember**  
City of Sunnyvale

Phone: 408-455-8672

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**From:** Jennifer Nunez  
**Sent:** Friday, November 10, 2017 2:30 PM  
**To:** Nancy Smith  
**Subject:** 2018 Council IGR Assignments Review Form

Good afternoon Nancy,

Please see attached your 2018 Intergovernmental Assignments Review Form. Please review and indicate those assignments you wish to keep and/or drop, including those appointments made by the Mayor. The form will be provided to Mayor Hendricks for review purposes as well as to inform the Council appointment process in January and may be included as an attachment in the Report to Council.

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Thank you and please let me know if you have any questions.

## 2018 COUNCIL IGR ASSIGNMENTS REVIEW FORM

ATTACHMENT 2

Appointments Made by Outside Agencies: An indication on this form to "keep" an existing appointment will not initiate the application process. Councilmembers wishing to keep appointments made by outside agencies should inquire with the appointing agency regarding its application process and timelines.

Outside agency appt. [OA]; Ratification Pending [RP]; CASC appt. [CASC]; Mayoral appt. [M]

Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop			
		Mayor	Council	Outside Agencies:					
<b>SEAT 7 - MICHAEL S. GOLDMAN</b>									
Grand Boulevard Task Force									
Grand Boulevard Task Force	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Valley Transportation Authority (VTA)									
El Camino Real Rapid Transit Policy Advisory Board (PAB), Alternate	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees/ Ad-Hoc Committees/ Task Forces									
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts: Sunnyvale Elementary School District	1/18		X		<input type="checkbox"/>	<input type="checkbox"/>			
El Camino Real Corridor Plan Advisory Committee Appointment Committee	1/18	X			<input type="checkbox"/>	<input type="checkbox"/>			
Civic Center Core Team Subcommittee	1/18	X			<input type="checkbox"/>	<input type="checkbox"/>			

Other Requested Appointments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Councilmember Signature: See attached email Date: \_\_\_\_\_

## Jennifer Nunez

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**Subject:** PLEASE REPLY--FW: 2018 Council IGR Assignments Review Form

**From:** Michael S. Goldman

**Sent:** Tuesday, December 12, 2017 2:55 PM

**To:** Jennifer Nunez <JNunez@sunnyvale.ca.gov>

**Subject:** Re: PLEASE REPLY--FW: 2018 Council IGR Assignments Review Form

Hi Jennifer,

I would like to keep the IGR's I have without change.

Sincerely,

Michael S. Goldman

Sunnyvale City Council, Seat 7

(408) 507-3128

---

**From:** Jennifer Nunez

**Sent:** Friday, November 10, 2017 1:57 PM

**To:** Michael S. Goldman <[GoldmanCouncil@sunnyvale.ca.gov](mailto:GoldmanCouncil@sunnyvale.ca.gov)>

**Subject:** 2018 Council IGR Assignments Review Form

Good afternoon Michael,

Please see attached your 2018 Intergovernmental Assignments Review Form. Please review and indicate those assignments you wish to keep and/or drop, including those appointments made by the Mayor. The form will be provided to Mayor Hendricks for review purposes as well as to inform the Council appointment process in January and may be included as an attachment in the Report to Council.

Please sign and return the completed form by Monday, November 27.

Thank you and please let me know if you have any questions.



Sunnyvale

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# City of Sunnyvale

## Agenda Item

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18-0006

Agenda Date: 1/9/2018

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### REPORT TO COUNCIL

#### SUBJECT

Approve the Proposed 2018 Priority Advocacy Issues and Short-term Legislative Advocacy Positions (LAPs)

#### BACKGROUND

A goal of the City's Intergovernmental Relations Program is to enable timely and effective advocacy of City interests on pending legislation and issues that significantly impact City business. The City can initiate advocacy on the basis of any existing City Policy, including the City Charter, Municipal Code, General Plan Elements, and the Council Policy Manual, which is where many of the City's other legislative goals are addressed. However, every year, the Council adopts the City's advocacy platform which includes the priority advocacy issues and short-term LAPs for the coming year as well as long-term LAPs found in each chapter of the Council Policy Manual. This report provides Council with the opportunity to review the Proposed 2018 Priority Issues, short-term and long-term LAPs.

#### EXISTING POLICY

**Council Policy 7.4.14, *Legislative Advocacy Positions***

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

#### DISCUSSION

*Proposed 2018 Priority Advocacy Issues* (Attachment 1) is presented for Council consideration. Priority advocacy issues focus on regional, state, and federal activity already underway or expected within the upcoming calendar year and where the pending legislation or issue is expected to have significant impact on City business. Staff is proposing 12 Priority Advocacy Issues:

1. Investment Funding and Local Control for Workforce Development
2. Interoperability/Public Safety Communications System
3. Environmental Regulatory & Conservation Issues
4. Regional and State-wide Water Supply Issues
5. Local Authority Over Wireless Telecommunications Facilities
6. School Mitigation Fees
7. Regional Transportation Plan: Taxicabs/Network Companies
8. Massage Therapy
9. Anticipated Legislation regarding the use of Unmanned Aircraft Systems by Law Enforcement and First Responder Immunity when interfering with Unmanned Aircraft Systems

10. Medical Marijuana/Recreational Marijuana
11. Affordable Housing/Homelessness
12. Engagement with the Federal Aviation Administration Regarding Airplane Noise

Community Development is proposing a new short-term LAP:

“Encourage level or increased federal funding for affordable housing and community development programs for local governments; preservation and strengthening of the low-income housing tax credit (LIHTC) program and federal tax exemptions for private activity bonds (PAB); preservation of federal tax exemptions for state and local taxes (SALT), including state and local property, sales, and income taxes; maintain federal tax exemptions for mortgage interest payments on primary residences. Elimination or weakening of the LIHTC and/or PAB programs and/or SALT and mortgage interest deductions could have significant negative impacts on affordable housing production, first-time home buyers, local and state governments’ fiscal health, and the stability of the California housing market.”

Finance is proposing to delete the existing short-term LAP, “Support legislation to limit or eliminate direct investment of public funds to support the production or drilling of fossil fuels” since Council adopted inclusion in October 2017 under *Council Policy 7.1.2 Investment and Cash Management*.

The City captures long-term LAPs by issue categories in each chapter of the Council Policy Manual, <https://sunnyvale.ca.gov/government/codes/manual.htm>. Long-term LAPs do not require annual Council adoption; however, any edits to those positions must be approved by Council. There are no proposed changes this year.

#### **FISCAL IMPACT**

None.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

#### **ALTERNATIVES**

1. Approve the *Proposed 2018 Priority Advocacy Issues and Short-term Legislative Advocacy Positions* (Attachment 1 in the report).
2. Approve the *Proposed 2018 Priority Advocacy Issues and Short-term Legislative Advocacy Positions* (Attachment 1 in the report) with additional modifications.
3. Other direction as provided by Council.

#### **STAFF RECOMMENDATION**

Alternative 1: Approve the Proposed 2018 Priority Advocacy Issues and Short-term Legislative Advocacy Positions as proposed to be amended.

Prepared by: Catlin Ivanetich, Senior Management Analyst

Reviewed by: Teri Silva, Interim Assistant City Manager

Approved by: Kent Steffens, Interim City Manager

**ATTACHMENT**

1. 2018 Priority Advocacy Issues and Short-term Legislative Advocacy Positions

## 2018 Priority Advocacy Issues

### 1. Investment Funding and Local Control for Workforce Development

“Investment Funding and Local Control for Workforce Development” will continue to be a Priority Issue for the City in 2018. Financial resources from federal and state governments for workforce development, education and training programs are critical to effectively preparing the workforce for the changing demands and churn of the Silicon Valley technology-driven economy as new industries replace the obsolete. This past year, NOVA was ranked No. 1 in the state for the numbers of individuals who have been laid off through the official WARN (Worker Adjustment and Retraining Notification) notices impacting 6,584, up from 5,967 affected the previous year. Even in an economic recovery, workers are being left further behind without the skills to compete in today’s demanding market place. In California, 24.8 percent of the unemployed are considered long-term unemployed, specifically, out of work for 27+ weeks. These workers, who may face barriers to employment, require job-driven retraining and support services for the skilled employment that the new and emerging industries will bring. The implementation of the federal Workforce Innovation and Opportunity Act (WIOA) will offer new opportunities, as well as threats to the local workforce development system. WIOA will not ensure any additional resources to serve the continued high demand from customers. Local government’s authority and control over local/regional planning, one-stop procurement and how best to allocate these limited resources may also be diminished. Given the current climate at the state and federal levels and uncertainty with the current Congressional priorities, funding for and local control of workforce development is vulnerable in 2018 and could potentially threaten the sustainability of these local and essential programs and the economic prosperity of this community.

The City department will continue to apply for private, state and federal grants to address customer need and achieved success in 2017 with grant awards from Google.org for a career pipeline initiative, from LinkedIn for the youth program, and from the State for the Slingshot initiative, advanced transportation apprenticeships and energy management system for electric transit buses projects, workforce development for flood relief and Workforce Accelerator projects. The City will track and take positions on federal and state proposals that will impact the education and training of the local community’s workforce and local elected official’s authority over the local workforce development system. This is in alignment with Council Policy 5.0 *Long-term Advocacy Positions - Socio-Economic, Section 5.2 — Economy and Employment and Section 5.3 – Education and Training.*

### 2. Interoperability/Public Safety Communications System

The Silicon Valley Regional Interoperability Authority (SVRIA) represents the interests of all public safety agencies in Santa Clara County through its 15 municipal members. SVRIA exists to identify, coordinate and implement communications interoperability solutions to its member agencies. The purpose of SVRIA is to develop seamless operation of voice, radio and data communications between law enforcement, fire and rescue service, emergency medical services and emergency management for routine operations, critical incidents and disaster response and recovery. SVRIA provides consolidated guidance and participation in larger regional efforts including participation in the Bay Area Regional Interoperable Communications System (BayRICS) that represents the Bay Area Urban Area Security Initiative (UASI) 10 county region.

Ensuring that our nation’s emergency responders can communicate readily available technology is of the utmost importance, whether during everyday situations or more complex national emergencies. It is a priority for the City to support resolving interoperability problems that affect emergency communications systems, remedying the current shortage of broadcast spectrum availability for public safety needs, and providing funding for interoperable equipment.

On February 22, 2012, the Middle Class Tax Relief and Job Creation Act created the First Responder Network Authority (FirstNet). The law gives FirstNet the mission to build, operate and maintain the first high-speed, nationwide wireless broadband network dedicated to public safety. FirstNet will provide a single interoperable platform for emergency and daily public safety data communications allowing more flexibility for collaboration. In 2017, the City will continue to monitor and potentially perform advocacy at the local, state and federal level to encourage the build-out of the network and an efficient sustainment model.

### **3. Environmental Regulatory & Conservation Issues**

Continued interest in environmental issues at both the state and federal levels will likely result in regulations and legislation that could significantly impact the City. Monitoring and advocacy efforts will be geared to ensuring that emerging legislation is in alignment with the City's interests. Issues of importance to the City include solid waste reduction and recycling; Product Stewardship/ Extended Producer Responsibility programs; marine debris regulation; industrial and municipal storm water permit regulations; potential application of "cap and trade" GHG regulations to landfills; hazardous materials and clean-up of toxic sites; green building standards and requirements; greenhouse gas emissions regulation and climate resiliency; and fossil fuel energy/renewable energy alternatives.

Specific items of interest include:

#### *Water*

The City supports provisions of National Pollutant Discharge Elimination System permit regulations that are attainable and reflect local conditions and circumstances. Along the same lines, new regulations and/or permit requirements that include numerical limits for municipal urban runoff discharge should be opposed as infeasible and a very expensive way to address the problem. It is in the City's continued interest to support non-point source discharge regulations, water conservation and recycling and pollution controls that benefit the City. Policies by Regional Water Quality Boards should recognize the goals of the Clean Water Act but apply an appropriate standard based on local circumstances.

#### *Renewable Energy and Community Choice Aggregation*

The City will continue to monitor discussions regarding clean energy related issues including energy conservation, renewable energy, energy storage, distributed energy, and Community Choice Aggregation (CCA). It is in the City's interest to support policy that enables, accelerates and supports the deployment of clean energy. The City has particular interest in any discussions or actions related to CCA as the City's effective implementation of the Climate Action Plan is heavily reliant on the local CCA Sunnyvale helped to form, Silicon Valley Clean Energy, to implement and further accelerate greenhouse gas reductions. The City should monitor legislation that may have a regional and local impact on greenhouse gas emissions to advocate for effective and equitable approaches to emissions reduction.

#### *AB 32 and SP 32*

AB 32, the Global Warming Solutions Act of 2006, set the 2020 greenhouse gas emissions reduction goal into law. In 2008, the State approved the AB 32 Scoping Plan, which contains the main strategies California will use to reduce the greenhouse gases (GHG) that cause climate change. The initial Scoping Plan has a range of GHG reduction actions which include direct regulations, alternative compliance mechanisms, monetary and non-monetary incentives, voluntary actions market-based mechanisms such as a cap-and-trade system, and an AB 32 program implementation fee regulation to fund the program. In 2014, the California Air

Resources Control Board (CARB) approved the first update to the AB 32 Scoping Plan to highlight progress to date, refine program parameters, defines priorities for the next five years, and sets the foundation for how post 2020 reduction targets will be achieved. CARB is now moving forward with a second update to the Scoping Plan to reflect the 2030 target, to achieve a 40% reduction from 1990 GHG levels, established in Executive Order B-30-15 and SB 32 which was signed into law in September 2016.

*SB 1383 and CARB*

In September, 2015, CARB announced its intent to ban landfill disposal of food waste and other organics by 2025 in hopes of further reducing methane emissions from landfills. SB 1383 (Lara), signed into law by Governor Brown on September 19, 2016, reinforced CARB's focus on diverting organics from landfill. The bill establishes 2014 disposal as a baseline, then sets a state target of reducing disposal 50% by 2020 and 75% by 2015. As of late 2017, CalRecycle is drafting regulations to implement the organics diversion provisions of SB 1383. Diverting more organics from disposal is consistent with the City's Zero Waste Strategic Plan goals. However, creating the composting and anaerobic digester infrastructure needed to process the additional food waste will require overcoming significant statewide funding, siting and land use and environmental permitting challenges. A key issue is the need for a realistic, market-driven definition of "organics." For example, as the City implements its commercial and residential organics diversion services, staff is seeing that the end users of the collected materials have little ability to make useful products or to recover energy from many single-use food and beverage packaging materials that are labeled by manufacturers as "compostable." This can set up conflict between well-meaning generators of fiber-based single-use foodware (e.g. large corporate cafeterias) and the end users of the collected "organics"—with the City playing referee in the middle.

It is in the City's interest to continue to monitor the progress and implementation of these efforts as they relate to its utility functions of wastewater, water, and solid waste management and to the City's greenhouse gas reduction goals and approaches.

*South Bay Salt Ponds*

The salt pond conversion project, to restore the salt ponds to their natural ecosystem and provide flood protection, is ongoing. A large amount of fresh water enters the San Francisco Bay from wastewater treatment plants in South Bay cities, including Sunnyvale. These inputs of freshwater are included in the hydrodynamic modeling work conducted to evaluate the impact of alternatives on such things as salinity, water quality, and water levels. The Project Management Team (Team) is comprised of the California State Coastal Conservancy, the California Department of Fish and Game, the U.S. Fish and Wildlife Service, Santa Clara Valley Water District, Alameda County Flood Control and Water Conservation District, and the U.S. Army Corps of Engineers. The project needs to be tracked, due to its proximity and possible impact on the City's Water Pollution Control Plant.

*South Bay Shoreline Study*

Shoreline areas along San Francisco Bay, including Sunnyvale, will risk damages from coastal flooding, with potential impacts to human health and safety, due to future sea level rise. The South San Francisco Bay Shoreline Project is a Congressionally authorized study by the US Army Corps of Engineers together with the Santa Clara Valley Water District and the State Coastal Conservancy to identify and recommend flood risk management projects for Federal funding. The Corps is looking at projects that will reduce flood risk, restore some of the region's lost wetlands, and provide related benefits such as recreation and public access. This project, and other Bay Area resiliency planning efforts, should be tracked into ensure that Sunnyvale's

infrastructure and community assets are considered and protected as the Bay Area plans and constructs resiliency projects.

*California Environmental Quality Act Reform*

The 2014 California legislative session involved considerable discussion regarding substantive reforms to the California Environmental Quality Act (CEQA). CEQA is recognized as an important tool for ensuring public disclosure of potentially significant environmental impacts and for ensuring that adequate mitigation measures are included to reduce or avoid these impacts. Growing concerns have been expressed, however, that some groups are using CEQA inappropriately to delay a project, and often the opposition is not truly predicated on environmental concerns. Environmental impact reports are increasingly challenged in the courts. Along with causing significant project delays, cities must commit considerable staff resources and incur substantial financial costs to defend these legal challenges. While CEQA reform has been a topic of regular discussion with numerous revisions enacted since the law was passed in 1970, the revisions have generally been incremental and ineffective in streamlining the CEQA process.

The 2014 legislative session expected significant CEQA reform, however, an overall CEQA reform proposal did not proceed and SB 731 was introduced, which proposed CEQA reform specific to infill projects. In the last days of the session, SB 731 was shelved and SB 743 was approved. SB 743 includes provisions modifying the expedited judicial review provisions for environmental leadership projects, and adopting some streamlining provisions for infill projects in transit priority areas. SB 743 removes parking, transportation Level-of-Service (LOS), and aesthetics standards as grounds for legal challenges against project developments in urban infill areas. These standards are most commonly used in CEQA litigation to slow or terminate a new development project. The standards will remain in place to demand a higher threshold for green – field developments. It is expected that additional CEQA reform will be necessary in the future.

*Industrial Clear-cut Logging in California*

The City supports prohibitions on industrial clear-cut logging of forests in California. For the purposes of this issue, “clear-cutting” may be defined as any public or private forest management or timber harvest method in which sixty percent (60%) or more of cubic tree volume of any area greater than two and one-half (2 ½) acres is felled within any fifteen-year period; and “clear - cutting” also refers to any forest management or timber harvesting practice that results in the first image of a clear-cut forest. The Sierra Club reports that such deforestation degrades water quality in the areas where the activity takes place, impacts wildlife habitat, reduces the capacity for carbon sequestration as a greenhouse gas reduction strategy, and makes the impacted area less resistant to fire.

The City has broad interest in the impacts of clear-cutting. Such practices are not an impact to current water supply in Sunnyvale. It is not allowed in the Hetch Hetchy watershed and it does not impact Delta supply. The City has broader interest in the health of California’s forests and watersheds. Additionally, the City’s Climate Action Plan objectives are well aligned with the interest to protect the carbon sequestration capacity that can be threatened by clear-cutting.

**4. Regional and State-wide Water Supply Issues**

The City of Sunnyvale has four different sources of water supply readily available. Over 95% of Sunnyvale water comes from two sources - the Hetch-Hetchy Reservoir through the San Francisco Public Utilities Commission (SFPUC) and the Santa Clara Valley Water District (District) State Water Project or Central Valley Project. Water supplies were strained due to the four years (2012-2016) of drought, where Sunnyvale residents and businesses stepped up to challenge and reduce water use by 24%.

Following the 2016-2017 winter season, which brought record levels of rain and snow, Governor Brown lifted the drought state of emergency in most California counties, including Santa Clara County. Though the statewide drought emergency may be over, Governor Brown noted that the next drought could be right around the corner and that conservation must remain a way of life in California. Sunnyvale is already doing its part. For example, in response to Governor Brown's Executive Orders B-37-16 and B-40-17, the State Water Board is advancing a rulemaking that would prohibit certain wasteful urban water use practices. The Water Board is seeking comments on the proposed regulation. The Water Board announced the rulemaking and first circulated the associated documents on November 1, 2017. Sunnyvale, however already has the proposed prohibitions among others in effect as listed in Sunnyvale Municipal Code 12.34.020. The prohibitions the Water Board is proposing are:

- The application of water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;
- The use of a hose that dispenses water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;
- The application of potable water to driveways and sidewalks (except for health and safety reasons);
- The use of potable water in an ornamental fountain or other decorative water feature, except where the water is part of a recirculating system;
- The application of water to irrigate turf and ornamental landscapes during and within 48 hours after measurable rainfall of at least one-tenth of an inch;
- The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;
- The irrigation of turf on public street medians or publicly owned or maintained landscaped areas between the street and sidewalk, except where the turf serves a community or neighborhood function.

The proposed regulation also requires specific actions of the Commercial, Industrial, and Institutional (CII) sector:

- Hotels and motels must provide guests with the option of having towels and linens laundered, and prominently display this option.

On September 15, 2016, the State Water Board released the draft revised Substitute Environmental Document (SED) to update water quality requirements for salinity in the southern Delta and water flows in major tributaries to the San Joaquin River (the Stanislaus, Tuolumne, and Merced Rivers), which drain into the southern Delta. The SED is part of the process to update the Bay-Delta Plan which is required by law to be updated every three years. The goals of the Bay-Delta Plan are to identify beneficial uses of water, set water quality objectives for the Bay-Delta and set a program of implementation for achieving those water quality objectives. The Bay-Delta Plan also lays out water quality protections to ensure various uses such as drinking, agriculture, and fisheries are protected.

The Bay Area Water Supply and Conservation Agency (BAWSCA), SFPUC and the District have the lead on the primary regional issues around the water supply. However, it is important for the Council to stay current on the water resource issues as they progress, in order to lend support wherever needed by the suppliers.

All support for SFPUC issues should be coordinated with BAWSCA. In some cases, BAWSCA may have suggestions, or coordinate efforts, for the suburban agencies to be sure to maintain a consistent and appropriate level of support, and any other involvement. The issue is being addressed in all areas of our State government. Support may involve meetings, letters of support, public testimony, and assignment of staff so that the City can best respond as a retailer, and work with our suppliers in the interests of the City's residential and commercial water consumers.

### **5. Local Authority Over Wireless Telecommunications Facilities**

The wireless telecommunications industry has made efforts to limit or exempt local control over projects such as new wireless facilities. Several actions by federal and state lawmakers have resulted in: Limiting local authority of wireless telecommunications facility to aesthetics, and not Radio Frequency (RF) exposure or the need for facilities; adding the provision of a "shot clock" requiring local agencies to complete review of projects to a specified time period; and, exempting a type of wireless facility from local permit authority because it is considered a "public utility." In 2015, the Federal Communications Commission issued an order attempting to clarify rules passed by Congress in 2012 known as 6409 which limits the approval authority by local jurisdictions for co-located wireless telecommunications facilities. Recently, the Governor signed into law a "shot clock" that requires local agencies to take action on wireless telecommunications facilities within 90 days for co-locations and 150 days for new facilities.

These efforts continue to erode the City's ability to effectively regulate wireless telecommunications facilities. The efforts have continued to take away local authority on facilities that directly affect a city's residents. The most recent FCC rule includes a broad definition of what type of modifications must be approved by a local agency and attempts to define "modification" as the addition of new antennas and equipment on an existing telecommunications location, and also prohibit a local jurisdiction from denying those modifications. This could for example, result in future wireless carriers adding antennas anywhere on a rooftop without screening if a prior carrier installed a facility on the same building (which would require screening by the City).

In 2017 SB 649 was vetoed, but, if it had passed, the bill would have removed significant local authority over small cell telecommunications facilities within the public right-of-way. The bill would have established a uniform permitting process for small cell wireless equipment throughout the State, and would have fixed the rates local governments could charge for placement of small cell equipment on City owned property. It is expected that this bill will be modified, and re-surface again shortly.

### **6. School Mitigation Fees**

In 1986, the Governor signed into law Assembly Bill 2926 (Chapter 887/Statutes 1986) which authorized school districts to levy development fees to pay for new school facilities and established the maximum fees that can be charged to developers that are building new residential and non-residential projects. This fee is updated every two years as adjusted for inflation. Once the maximum rate is set by the State, it is the responsibility for each school district to establish its own rate.

The school fees are earmarked for improving and expanding school facilities to serve the school-age population that would be generated from new development. Land values and construction costs have dramatically increased since 1986 and the current adjusted maximum rate does not adequately mitigate the school impacts from new development.

With increasing community concern over the ability of school districts to meet the facility needs for a growing school-age population, consideration should be given to increasing the allowable school mitigation fees. Cities and school districts are constrained by the amount set by the State, and the current rate does not adequately cover the cost for new facilities and enhancements to existing facilities. This places a formidable challenge on school districts to implement their school modernization programs while

also responding to the pressures of increasing enrollment. The City would support efforts by the State Legislature and/or Allocation Board to increase the rates and/or inflation calculator to more realistically reflect current school facility costs, or consider other provisions to allow school districts to effectively mitigate the impacts of new development.

### **7. Regional Transportation Plan: Taxicabs/Network Companies**

The City of Sunnyvale has a long-standing support and focus on transportation for hire in the City (taxicabs, limousines, shuttles, etc.). Transportation network companies (TNCs) also fall under this area of focus; however, like limousines, TNCs are regulated by the California Public Utilities Commission, rather than the City.

California state law supersedes the City Charter and places regulatory authority over limousines and other transportation for hire, including TNCs, with the California Public Utilities Commission.

Recent state law (AB 1069) has placed the regulatory responsibility for the taxi industry in the hands of regional authority; lacking the presence of a regional authority, taxicab companies will be required to identify the city where the majority of their business is located, and conform to state-mandated regulations in that jurisdiction. Surrounding cities will be required to accept the license that is issued by the taxicab company's base location city/agency. This change will take full effect on January 1, 2019. There is currently no indication that a county-wide taxi authority is going to be formed in Santa Clara County.

During the calendar year January-December 2018, taxicab companies will gather data to establish the base location where the majority of their revenue is generated. The City will spend calendar 2018 reviewing and revising its taxicab ordinance and process for issuing franchises, so as to align with new state laws and prepare for the regulatory changes that take effect January 1, 2019.

### **8. Massage Therapy**

In response to AB 1147, the City recently amended SMC 9.41 to comply with current state law. AB 2194 (Bonilla) will extend the sunset date of the California Massage Therapy Council to January 1, 2021 and makes some changes to the existing state regulation of massage businesses. Staff will continue to monitor this proposed legislation and its effect on state and local law on the massage industry.

### **9. Anticipated Legislation regarding the use of Unmanned Aircraft Systems by Law Enforcement and First Responder Immunity when interfering with Unmanned Aircraft Systems**

The City anticipates legislation regarding Unmanned Aircraft Systems (drones). An example is the currently inactive 2017 SB 347 (Jackson/Roth), which attempted to establish the State Remote Piloted Aircraft Act, which would govern the use of privately owned Unmanned Aircraft Systems (UAS) and place strict regulation on any use that would endanger life or property, including the prohibition of weaponized UAS. The legislation allowed local governments to adopt ordinances limiting UAS, and placed state enforcement authority over UAS in the hands of CalTrans.

Likewise, SB 168 (Gaines), vetoed by Governor Brown in 2015, would have provided specified emergency responders with immunity from civil liability for any damage to a UAS, if the damage was caused while the emergency responder was providing, and the UAS was interfering with, the operation, support, or enabling of specified emergency services. This bill would have made it unlawful to knowingly, intentionally, or recklessly operate an unmanned aircraft or UAS in a manner that prevents or delays the extinguishment of a fire, or in any way interferes with the efforts of firefighters to control, contain, or extinguish a fire, as specified.

Staff will continue to monitor future legislative proceedings closely and support any legislation that:

allows local governments to adopt ordinances governing the safe use of UAS; places reasonable restrictions on law enforcement with regard to use of unmanned aircraft systems; and releases liability restrictions on law enforcement agencies that interfere with drones posing a threat to emergency services.

### **10. Medical Marijuana/ Recreational Marijuana**

In response to Proposition 64, decriminalizing marijuana in California and providing state regulation of the recreational marijuana business, the City of Sunnyvale maintained the status quo, banning all commercial marijuana activities. The City amended chapter 9.86 the Sunnyvale Municipal Code and various sections of Title 19 to update the existing prohibition against commercial marijuana activity in the city to expressly include non-medical marijuana. To remain consistent with state law, the city placed reasonable regulations on indoor personal cultivation of marijuana, and prohibited the outdoor personal cultivation of marijuana.

The City has supported legislation that fundamentally promotes public health and safety, while sustaining the ability of local agencies to appropriately regulate businesses and recover costs. Staff will continue to monitor future legislative proceedings and support any legislation that maintains this position. Additionally, staff will support state legislation that promotes public health and safety by mirroring Sunnyvale's existing restrictions imposed on smoking in outdoor areas and public gathering places.

### **11. Affordable Housing and Homelessness**

Affordable housing and homelessness have been topics of intense public interest in the City and region for many years. Public interest in the topic tends to increase sharply during times of economic booms, and wane in times of recession, as home prices and rents (affordability levels) rise and fall, in relative terms. Currently the City and the region are facing housing affordability and supply deficiencies at a level not seen since before the 2008 recession. Cities around the region and in many other major metropolitan areas around the country are struggling to address homelessness and housing affordability concerns of local residents and workers, including a severe shortage of housing affordable to lower- and moderate-income households in many California cities. As of 2017, housing and homelessness have become urgent statewide concerns, leading to increasing public debates about causes and possible solutions. The State of California enacted more than fifteen new laws in late 2017 aimed at addressing the State's shortage of housing at all levels of affordability, and the increase in homelessness across many parts of the State. These new laws are complex and require certain state agencies to develop guidelines and protocols for local governments to follow in implementing the new requirements. Those guidelines will not be fully developed by the state agencies until late 2018, so the full impact of the new legislation will not be fully understood until that time. The new requirements generally consist of new reporting, new streamlined processes for reviewing new housing development proposals, new standards for court review of local government decisions on development applications that are litigated, and a new way of analyzing local governments' compliance with state housing element law.

The federal government has taken a different approach to housing and homeless issues in 2017 with several budgetary proposals to eliminate all funding for Community Development Block Grants (CDBG) and HOME grants, and reduce or eliminate funding for various health, nutrition, and human services programs that can affect people's ability to maintain housing. In addition, proposed federal tax reform currently pending in Congress could, if not amended, significantly reduce the amount of federal and private investment available for affordable housing projects in California, and impede Sunnyvale's affordable housing goals.

The City has been a regional leader in implementing various policies and programs to provide housing in a variety of types and affordability levels for decades, and continues to refine and implement its programs and policies. Two important policy documents contain many of these policies, programs, and current

goals and objectives: the 2015-2023 Housing Element of the General Plan and the 2015-2020 HUD Consolidated Plan. The content of these policy documents is generally sufficient to support City legislative advocacy efforts on the topics of affordable housing and homelessness. However, in order to keep this topic front and center among the City's list of current priority issues, staff has developed this priority issue at this time. City advocacy efforts should focus on encouraging the state and federal governments to provide more resources (funding, legal authority, technical support, streamlining of burdensome administrative requirements associated with federal funding, etc.) to local governments to address local housing needs, which includes housing people who are currently homeless, and providing the most vulnerable homeless people with supportive services to help them maintain their housing. In addition, the City should focus advocacy efforts on encouraging its neighboring cities within the County, particularly in those in North County, to do more to supply their respective fair shares of affordable housing and to play a more active role in supporting the County in its efforts to establish facilities, housing, and programs for homeless residents within their respective city limits. The City should focus advocacy efforts at the State level on encouraging the State to engage in constructive dialogue with local governments to seek realistic solutions to local fiscal challenges and challenges in meeting local affordable housing goals, rather than adopting measures that reduce local control and are mainly punitive in nature. Federal advocacy shall focus on encouraging level or increased federal funding for affordable housing and community development programs for local governments; preserving and strengthening the low-income housing tax credit (LIHTC) program and federal tax exemptions for private activity bonds (PAB); preserving federal tax exemptions for state and local taxes (SALT) including state and local property, sales, and income taxes, and maintaining federal tax exemptions for mortgage interest payments on primary residences (at least). Elimination or weakening of the LIHTC and/or PAB programs and/or SALT and mortgage interest deduction could have significant negative impacts on affordable housing production, first-time home buyers, local and state governments' fiscal health, and the stability of the California housing market.

## **12. Engagement with the Federal Aviation Administration Regarding Airplane Noise**

The City continues to track air noise activity on multiple fronts and from multiple sources that impact our residents. In Sunnyvale, the source of air noise comes from various activities from regional international airports, general aviation airports, and Moffett Federal Airfield. Ultimately, the Federal Aviation Administration (FAA) is primarily responsible for air traffic control and our region continues to advocate for air noise mitigation. While the City does not have direct authority over air space, City staff will continue to work with regional agencies and federal representatives and authorities to mitigate the effect on our residents.

## **2018 Legislative Advocacy Positions**

1) Encourage level or increased federal funding for affordable housing and community development programs for local governments; preservation and strengthening of the low-income housing tax credit (LIHTC) program and federal tax exemptions for private activity bonds (PAB); preservation of federal tax exemptions for state and local taxes (SALT), including state and local property, sales, and income taxes; maintain federal tax exemptions for mortgage interest payments on primary residences. Elimination or weakening of the LIHTC and/or PAB programs and/or SALT and mortgage interest deduction could have significant negative impacts on affordable housing production, first-time home buyers, local and state governments' fiscal health, and the stability of the California housing market [2018 CDD Staff Recommendation] Lead Dept. CDD



# City of Sunnyvale

## Agenda Item

18-0003

Agenda Date: 1/9/2018

### REPORT TO COUNCIL

#### SUBJECT

Determine the 2018 Seating Arrangements for City Council

#### EXISTING POLICY

Council Policy 7.3.11. Seating Arrangements/City Council

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### DISCUSSION

Council Policy 7.3.11 (Attachment 1) provides a process to determine the seating arrangements of Councilmembers at Council meetings held in the Council Chambers. This procedure is conducted as the last item of business at the first meeting in January. The Vice Mayor may choose to be seated to either side of the Mayor. The remaining seats will be selected in order of Council seniority as defined in Council Policy 7.3.11.

Section 3.B. of Council Policy 7.3.11 states, "Councilmembers shall select where they wish to sit on the basis of length of continuous time of service on the City Council. The selection process shall be in the order of most senior to least senior. When two or more Councilmembers have equivalent time of service, those Councilmembers are given priority in seat selection by the highest number of votes received in their most recent election." Therefore, after selection of the seat to be occupied by the Vice Mayor, the following order is to be used to select the remaining seats:

Seniority Order	Date First Elected	Councilmember	No. of Votes Received at Most Recent Election	Most Recent Election
1	11/03/09	James R. "Jim" Griffith	11,410	11/05/13
2	11/05/13	Glenn Hendricks	10,181	11/05/13
3	11/05/13	Gustav Larsson	9,205	11/05/13
4	08/16/16	Larry Klein	18,972	11/08/16
5	11/08/16	Nancy Smith	26,565	11/08/16
6	11/08/16	Russ Melton	24,281	11/08/16
7	11/08/16	Michael S. Goldman	19,298	11/08/16

The 2018 seating arrangements will take effect at the next Council meeting to be held in the Council Chambers.

**FISCAL IMPACT**

None.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

**STAFF RECOMMENDATION**

Determine the seating arrangements for 2018 in accordance with Council Policy 7.3.11.

Prepared by: Kathleen Franco Simmons, City Clerk

Reviewed by: Teri Silva, Interim Assistant City Manager

Approved by: Kent Steffens, Interim City Manager

**ATTACHMENT**

1. Council Policy 7.3.11 Seating Arrangements/City Council

## COUNCIL POLICY MANUAL

**Policy 7.3.11 Seating Arrangements/City Council**

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**POLICY PURPOSE:**

Section 613 of the Charter provides that the City Council shall establish rules for the conduct of its proceedings. It is the purpose of this policy to establish a process to determine the seating arrangement of Councilmembers at Council meetings.

**POLICY STATEMENT:**

## 1. Seating of Mayor

The Mayor shall be seated in the center seat. Should the Mayor be absent, the Vice Mayor will assume the Mayor's seat.

## 2. Seating of the Vice Mayor

The Vice Mayor shall be seated to either side of the Mayor, with the vice Mayor receiving preference for obtaining the seat.

## 3. Councilmember Seating

A. When Determined: Seating arrangements will be determined as the last item of business at a meeting during which a mayor and/or vice mayor is selected.

B. How Determined: Councilmembers shall select where they wish to sit on the basis of length of continuous time of service on the City Council. The selection process shall be in the order of most senior to least senior. When two or more Councilmembers have equivalent time of service, those Councilmembers shall be given priority in seat selection by the highest number of votes in his/her most recent election.

(Adopted: RTC 81-602 (10/6/1981); Amended: 84-673 (11/6/1984), 85-554 (11/12/1985), 87-590 (11/10/1987), 88-701 (11/29/1988), 89-729 (11/14/1989), 91-522 (11/12/1991), 05-357 (11/29/05))

Lead Department: Office of the City Manager



# City of Sunnyvale

## Agenda Item

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**17-1169**

**Agenda Date:** 1/9/2018

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Tentative Council Meeting Agenda Calendar



# City of Sunnyvale

## Tentative Council Meeting Agenda Calendar

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### **Friday, January 19, 2018 - City Council**

#### **Study Session**

**17-0099**                      8:30 A.M. SPECIAL COUNCIL MEETING  
Strategic Session-Prioritization & Policy Priorities Update

### **Tuesday, January 23, 2018 - City Council**

#### **Closed Session**

**18-0002**                      5 P.M. SPECIAL COUNCIL MEETING (Closed Session)  
Closed Session held pursuant to California Government Code Section  
54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: City Manager

#### **Study Session**

**17-0784**                      6 P.M. SPECIAL COUNCIL MEETING (Study Session)  
Presentation by the California High-Speed Rail Authority on the Status and  
Next Steps on the High-Speed Rail Project

#### **Special Order of the Day**

**17-0609**                      SPECIAL ORDER OF THE DAY - Sunnyvale Working Scholars Program  
Launch

**18-0037**                      SPECIAL ORDER OF THE DAY - Recognition of Outgoing Vice Mayor

#### **Public Hearings/General Business**

**18-0004**                      Annual Public Hearing - Discussion of Potential Council Study Issues and  
Budget Issues for Calendar Year 2018

**17-1185**                      Proposed Project: Introduction of an Ordinance to REZONE 79 contiguous  
single family home lots from R-1 (Low Density Residential) to R-1/S (Low  
Density Residential/Single-Story)  
Location: 1135-1166 Pome Avenue (APNs 202-18-029 through 031,  
202-11-023 through 027, 202-13-002 through 007 and 058); 1142-1167  
Pomegranate Court (APNs 202-13-008 through 013, 202-13-016 through  
021, 202-13-059 and 060); 1142-1167 Pulora Court (APNs 202-13-022  
through 035), 1142-1170 Quince Avenue (APNs 202-13-036 through 050);  
701-795 Sheraton Avenue (APNs 202-12-004 through 019); 1151-1167  
Hollenbeck Avenue (202-13-053 through 057).

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File #: 2017-7688

Zoning: R-1

Applicant / Owner: John Scheffel (plus multiple property owners)

Environmental Review: The Ordinance being considered is categorically exempt from review pursuant to CEQA Guidelines Section 15305 (minor alteration in land use) and Section 15061(b)(3) (a general rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the action may have a significant effect on the environment, the activity is not subject to CEQA).

**17-1007** Hold Tax Equity and Fiscal Responsibility Act (TEFRA) Hearing and Adopt Resolution Allowing Issuance of up to \$50 Million in Tax-Exempt Bonds for Mixed-Income Rental Housing Development at 1008 E. El Camino Real in Sunnyvale

**17-1186** File #: 2016-7573  
Location: 623-625 N. Pastoria Avenue (APNs:165-41-029 & 165-41-030)  
Proposed Project: Related applications on a 1.35-acre site on N. Pastoria Avenue:  
PEERY PARK PLAN REVIEW PERMIT to construct a 52,755-square foot, three-story corporate/research and development (R&D) office building and a one-level underground parking structure resulting in a total of 89% FAR. The project includes a restaurant on the first floor.  
Applicant / Owner: Arc Tec, Inc. / George And Josefa Yagmourian Trustee  
Environmental Review: The project is exempt from additional CEQA review per CEQA Guidelines section 15168(c)(2) and (4) and Public Resources Code Section 21094 (c). The project is within the scope of the Peery Park Specific Plan Program EIR as no new environmental impacts are anticipated and no new mitigation measures are required.

**17-1161** Approve Addition of Rail Depression Alternative for Caltrain Grade Separation Feasibility Study and Approve Budget Modification No. XX in the amount of \$130,750, and Authorize the City Manager to Execute a Contract Amendment with BKF Engineers.

**17-1107** Budget Modification No. 34 in the amount of \$200,000 for the Peery Park Specific Plan Housing Study

**Tuesday, February 6, 2018 - City Council**

**Public Hearings/General Business**

**17-0122** File #: 2017-7743  
Locations: Moffett Park Specific Plan Area  
Proposed Project: General Plan Amendment Initiation: to consider amendments to the Moffett Park Specific Plan.  
Applicant / Owner: Google, Inc. (applicant) / various owners

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Environmental Review: The project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 (a).

- 17-0992** Accept the Findings of the Lakewood Branch Library and Learning Center Feasibility Study and Authorize the City Manager to Proceed with the Development of a Formal Memorandum of Understanding with the Sunnyvale School District for a Joint-Use Project on the Lakewood Elementary School Site
- 17-1134** Introduce an ordinance to amend Sunnyvale Municipal Code Sections 19.68.040 (Accessory Dwelling Units) of the Sunnyvale Municipal Code Related to Senate Bill 229 And Assembly Bill 494, And Find That the Action Is Exempt from Environmental Review Pursuant to CEQA Guidelines Section 15061(B)(3).
- 17-1180** Approve Contract Amendment for the Mary Avenue Overcrossing Environmental Impact Report (EIR) to Undertake Work Associated with Designation of a Preferred Project Contingent on CEQA Compliance, and Approve Budget Modification No. XX in the amount of \$48,000.

**Friday, February 16, 2018 - City Council**

**Public Hearings/General Business**

- 17-0101** 8:30 A.M. SPECIAL COUNCIL MEETING  
Study/Budget Issues Workshop

**Tuesday, February 27, 2018 - City Council**

**Study Session**

- 17-0102** 5:30 P.M. SPECIAL COUNCIL MEETING (Study Session)  
Minimum Wage Update
- 17-1150** 6 P.M. SPECIAL COUNCIL MEETING (Study Session)  
Wage Theft (Study Issue)

**Public Hearings/General Business**

- 17-0778** Hold a Public Hearing and Adopt a Resolution Ordering the Vacation of a Portion of Carl Road Westerly of Borregas Avenue, a Portion of Borregas Avenue Northerly of Carl Road and a Portion of Crossman Avenue Northerly of Caribbean Drive

**Tuesday, March 6, 2018 - City Council**

**Public Hearings/General Business**

- 18-0008** Agenda items pending- to be scheduled

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**Tuesday, March 27, 2018 - City Council**

**Public Hearings/General Business**

17-1148                      Wage Theft (Study Issue)

**Tuesday, April 10, 2018 - City Council**

**Public Hearings/General Business**

18-0010                      Agenda items pending- to be scheduled

**Tuesday, April 24, 2018 - City Council**

**Public Hearings/General Business**

18-0011                      Agenda items pending- to be scheduled

**Tuesday, May 1, 2018 - City Council**

**Study Session**

18-0012                      6 P.M. SPECIAL COUNCIL MEETING (Study Session)  
Board and Commission Interviews

**Tuesday, May 8, 2018 - City Council**

**Public Hearings/General Business**

18-0013                      Agenda items pending- to be scheduled

**Tuesday, May 15, 2018 - City Council**

**Study Session**

18-0014                      6 P.M. SPECIAL COUNCIL MEETING ONLY (Study Session)  
Board and Commission Interviews

**Tuesday, May 22, 2018 - City Council**

**Public Hearings/General Business**

18-0015                      Agenda items pending- to be scheduled

**Friday, May 25, 2018 - City Council**

**Study Session**

18-0016                      8:30 A.M. SPECIAL COUNCIL MEETING

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Budget Workshop

**Tuesday, June 12, 2018 - City Council**

**Public Hearings/General Business**

18-0017                      Agenda items pending- to be scheduled

**Tuesday, June 26, 2018 - City Council**

**Public Hearings/General Business**

18-0018                      Agenda items pending- to be scheduled

**Tuesday, July 17, 2018 - City Council**

**Public Hearings/General Business**

18-0019                      Agenda items pending- to be scheduled

**Tuesday, July 31, 2018 - City Council**

**Public Hearings/General Business**

18-0020                      Agenda items pending- to be scheduled

**Tuesday, August 14, 2018 - City Council**

**Public Hearings/General Business**

18-0021                      Agenda items pending- to be scheduled

**Tuesday, August 28, 2018 - City Council**

**Public Hearings/General Business**

18-0022                      Agenda items pending- to be scheduled

**Tuesday, September 11, 2018 - City Council**

**Public Hearings/General Business**

18-0023                      Agenda items pending- to be scheduled

**Tuesday, September 25, 2018 - City Council**

**Public Hearings/General Business**

18-0024                      Agenda items pending- to be scheduled

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**Tuesday, October 16, 2018 - City Council**

**Public Hearings/General Business**

18-0025                      Agenda items pending- to be scheduled

**Tuesday, October 30, 2018 - City Council**

**Public Hearings/General Business**

18-0026                      Agenda items pending- to be scheduled

**Tuesday, November 13, 2018 - City Council**

**Public Hearings/General Business**

18-0027                      Agenda items pending- to be scheduled

**Tuesday, November 27, 2018 - City Council**

**Public Hearings/General Business**

18-0028                      Agenda items pending- to be scheduled

**Tuesday, December 4, 2018 - City Council**

**Public Hearings/General Business**

18-0029                      Agenda items pending- to be scheduled

**Tuesday, December 18, 2018 - City Council**

**Public Hearings/General Business**

18-0030                      Agenda items pending- to be scheduled

**Tuesday, January 8, 2019 - City Council**

**Public Hearings/General Business**

18-0031                      Agenda items pending- to be scheduled

**Tuesday, January 15, 2019 - City Council**

**Public Hearings/General Business**

18-0032                      Agenda items pending- to be scheduled

**Tuesday, January 29, 2019 - City Council**

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**Public Hearings/General Business**

**18-0033**                      Agenda items pending- to be scheduled

**Tuesday, February 5, 2019 - City Council**

**Public Hearings/General Business**

**18-0034**                      Agenda items pending- to be scheduled

**Tuesday, February 26, 2019 - City Council**

**Public Hearings/General Business**

**18-0035**                      Agenda items pending- to be scheduled

**Date to be Determined - City Council**

**Public Hearings/General Business**

**17-0471**                      Eco-district Feasibility and Incentives (Study Issue)



# City of Sunnyvale

## Agenda Item

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**17-1168**

**Agenda Date:** 1/9/2018

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Information/Action Items

## 2017/2018 INFORMATION/ACTION ITEMS COUNCIL DIRECTIONS TO STAFF

Date Assigned	Directive/Action Required	Dept	Due Date	Completed
4/11/17	Prepare an Information Only Report to Council informing Council of potential ways the City could work to reduce the jobs/housing ratio in the future	CDD	1/23/18	
7/11/17	Agendize Minimum Wage Update for Council discussion (study session)	OCM	2/27/18	
10/3/17	Revise Administrative Policy for Below Market Rate Alternative Compliance Plan recommendations to be presented to the Housing and Human Services Commission for a recommendation to the City Council	CDD	1/31/18	
10/17/17	Work with consultant to modify agreement for the Caltrain Grade Separation Feasibility Study to include additional option to be studied	DPW	1/23/18	
11/7/17	Come back to Council in a reasonable period of time to discuss funding of the civic center for phase II and beyond	OCM	Mar 2018	

## 2017/2018 NEW STUDY/BUDGET ISSUES SPONSORED BY COUNCIL

Date Requested	Study Issue Title	Sponsors	Dept	Approved by City Manager
11/28/17	Consider Requiring the Use of Story Poles, Modeling Technologies, and other Visual Aids for Proposed Development Projects	Griffith/ Melton	CDD	
11/28/17	Planning for Post-2021 Solid Waste & Recycling Collection Franchise	Griffith/ Klein	ESD	
12/12/17	Require Installation of Solar Energy Systems on New Buildings	Goldman/ Melton	CDD	
12/19/17	Examine the effectiveness and need for greater service in terms of WiFi access at City public locations	Griffith/ Klein	ITD	



# City of Sunnyvale

## Agenda Item

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**17-0330**

**Agenda Date: 1/9/2018**

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Study Session Summary of October 17, 2017 - Joint Study Session with Council and Bicycle and Pedestrian Advisory Commission

**Call to Order:**

Vice Mayor Larsson called the meeting to order at 5:30 p.m.

**City Councilmembers Present:**

Mayor Glenn Hendricks  
Vice Mayor Gustav Larsson  
Councilmember Jim Griffith  
Councilmember Larry Klein  
Councilmember Nancy Smith  
Councilmember Russ Melton  
Councilmember Michael S. Goldman

**Board and Commission Members Present:**

Chair John Cordes  
Vice Chair Timothy Oey

**City Councilmembers Absent:**

None

**Board and Commission Members Absent:**

Commissioner Catherine Barry  
Commissioner Susan Bremond  
Commissioner Angela Rausch  
Commissioner Scott Swail  
Commissioner Kyle Welch

**Study Session Summary:**

Craig Mobeck, Interim Director of Public Works, Ria Hutabarat-Lo, Transportation and Traffic Manager, and Natalina Bernardi, BKF Engineers, delivered a presentation on the Caltrain Grade Separation Feasibility Study. The presentation outlined the project analysis, project outreach process and information on impacts of eliminated and shortlisted alternatives for grade separation at Mary Avenue and Sunnyvale Avenue. Shortlisted alternatives include Mary Avenue rail depression, road underpass and road underpass with jughandle; and Sunnyvale Avenue rail depression, road underpass tunnel, and pedestrian/bicycle undercrossing. Staff recommended further analysis of the Mary Avenue road underpass and jughandle, and Sunnyvale Avenue underpass tunnel and pedestrian/bicycle undercrossing.

Councilmembers and Commissioners commented on the projects benefits and concerns and

provided feedback on additional research and/or information requested. Councilmembers requested that the rail depression alternative be left on the list. Interim Public Works Director, Craig Mobeck, reiterated that if the depressed rail option is carried forward it may be an increase to the current scope of work being performed by the consultant. Before carrying out the analysis of the depressed rail option along with the other alternatives included in the staff recommendations, staff will talk with the consultant to obtain a proposal for modifying the scope of work and will return to Council as needed for approvals.

**Public Comment:**

Members of the Sunnyvale Downtown Association as well as businesses in close proximity to the Sunnyvale Avenue station expressed concerns regarding negative impacts of an underpass tunnel to the downtown business area.

Other members of the public expressed concerns with property values being impacted and noted the potential benefits of a bike/pedestrian underpass.

**Adjournment:**

Vice Mayor Larsson adjourned the meeting at 6:57 p.m.



# City of Sunnyvale

## Agenda Item

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**17-1181**

**Agenda Date:** 1/9/2018

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Board/Commission Meeting Minutes



# City of Sunnyvale

## Meeting Minutes - Final

### Sustainability Commission

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Monday, November 20, 2017

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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#### **CALL TO ORDER**

Chair Paton called the meeting to order at 7:01 p.m. in the West Conference Room.

#### **SALUTE TO THE FLAG**

Chair Paton led the salute to the flag.

#### **ROLL CALL**

**Present:** 6 - Chair Bruce Paton  
Commissioner Dan Hafeman  
Commissioner Adriana Imbre  
Commissioner Stephen Joesten  
Commissioner Kristel Wickham  
Commissioner Steven Zornetzer  
**Absent:** 1 - Vice Chair Amit Srivastava

Commissioner Zornetzer arrived at 7:05 p.m.

Commissioner Hafeman arrived at 7:06 p.m.

Vice Srivastava's absence is unexcused.

Council Liaison – Jim Griffith (absent)

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

[17-1132](#)

Approve the Sustainability Commission Meeting Minutes of  
September 18, 2017

Commissioner Joesten moved, and Commissioner Imbre seconded, a motion to approve the consent calendar. The motion carried by the following vote:

**Yes:** 6 - Chair Paton  
Commissioner Hafeman  
Commissioner Imbre  
Commissioner Joesten  
Commissioner Wickham  
Commissioner Zornetzer

**No:** 0

**Absent:** 1 - Vice Chair Srivastava

### **PUBLIC HEARINGS/GENERAL BUSINESS**

#### [17-1129](#) 2018 Sustainability Speaker Series Update

Commissioner Wickham, a member of the Ad Hoc Committee (Subcommittee) that supports the Sustainability Speaker Series, provided an update regarding Council's approval of the topics prioritized by the Commission and also on its decision in October to limit the series to four events and to cap the Series budget at \$25,000 as previously approved by Council. As a result of this decision, Commissioner Wickham explained that the Subcommittee had revised its proposed speakers to ensure they could be accommodated within budget while keeping the topics prioritized. Staff added that standard events would be held in City Council Chambers to facilitate video recording, but events that were anticipated to draw a larger audience may be held at the Sunnyvale Theater.

#### [17-1130](#) Consideration of Adding a Member to the Sustainability Speaker Series Subcommittee

Commissioner Wickham proposed that since all seven seats on the Commission were now filled, the Commission should consider adding a third member to the Sustainability Speaker Series Subcommittee.

Commissioner Wickham moved, and Commissioner Joesten seconded, to add Commissioner Imbre to the Sustainability Speaker Series Subcommittee. The motion carried by the following vote:

**Yes:** 6 - Chair Paton  
Commissioner Hafeman  
Commissioner Imbre  
Commissioner Joesten  
Commissioner Wickham  
Commissioner Zornetzer

**No:** 0

**Absent:** 1 - Vice Chair Srivastava

[17-1133](#) 2018 Annual Work Plan Topics

The Commission developed a list of topic areas and sub-topics it was interested in considering for its 2018 Annual Work Plan. To account for the diversity of opinions, the Commission conducted a ranking exercise to help prioritize topics. Based on the written prioritization, each Commissioner prioritized the topics as follows:

Commissioner Hafeman: Built Environment; CAP 1.0 and 2.0; Bus Rapid Transit

Commissioner Imbre: Built Environment; CAP 1.0 and 2.0; Waste

Commissioner Joesten: Mixed use developments at Moffett Park; electric vehicles (EVs) in Sunnyvale; Commercial Waste Diversion programs

Chair Paton: Gap analysis to bridge CAP 1.0 and 2.0; Green Building Code update and Zero Net Energy Regulations; Peery Park Rides program

Commissioner Wickham: CAP 1.0 and 2.0; Green Building Code update and Zero Net Energy Regulations; EVs in Sunnyvale

Commissioner Zornetzer: CAP 1.0 and 2.0; Built Environment; Transit

Staff will consolidate the topics ranked by the Commission and prepare a draft Annual Work Plan for review with the Chair and Vice Chair. A draft Work Plan will be made available for the Commission's review and approval at the December meeting.

[17-1128](#) Annual Review of Code of Ethic and Conduct for Elected and Appointed Officials

The Commission discussed item 4 (Non-Routine Requests Requiring Special Effort) of the section on Member Questions/Inquiries to Staff (pg. 8 of Code) and requested

clarification on what threshold of time is considered acceptable for staff to respond to a Commission request for information. Staff will provide clarification at a future meeting.

### **STANDING ITEM: CLIMATE ACTION PLAN (CAP 2.0) UPDATE**

[17-1131](#)

Discussion of Adaptation and Additional Elements for Consideration in CAP 2.0

Commissioner Joesten shared that the CAP 2.0 Advisory Committee (CAC) had met twice to date and had elected Commissioner Wickham as the Chair of the Committee. Staff shared that James Tuleya had been elected as the Vice Chair. Commissioner Wickham mentioned that the CAC had a strong diversity of backgrounds.

Chair Paton mentioned his preference was to address adaptation as a part of CAP 2.0. Commissioners Wickham and Joesten, the Commission's representatives to the CAC, agreed to keep adaptation in mind and bring it up at CAC meetings as appropriate.

Nupur Hiremath, Sustainability Coordinator, answered clarification questions regarding the purpose and role of the CAC. She explained that the goal of the CAP 2.0 Initiative was to develop a CAP 2.0 Framework that contained a long-term plan to address emissions by 2030 and 2050, but that staff would then need to develop short-term work plans for more detailed implementation of that framework. The project schedule currently includes presenting the CAP 2.0 Framework to the Commission at its October 2018 meeting. Information on the CAP 2.0 and the CAC meetings is available on the City's website.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

#### **NON-AGENDA ITEMS & COMMENTS**

##### **-Commissioner Comments**

Commissioner Joesten shared that he had attended a meeting of the Energy subgroup of the Silicon Valley Leadership Group, which had discussed how the EV charger permitting fee was significantly higher than the rooftop solar permitting fee, thereby serving as a disincentive to encourage EV proliferation. He also mentioned he was attending the Zero Net Energy workshop in San Jose on December 13, 2017.

Commissioner Wickham shared that she attended a Sunnyvale Democratic Club meeting. She also announced an upcoming event of interest on sustainable water strategies entitled No Drop Left Behind, being held on December 5, 2017.

Chair Paton recounted a conversation with Mayor Glenn Hendricks who had encouraged the Commission to continue proposing Study Issues so that Council would have a pulse on sustainability topics of interest that are worth considering for funding.

**-Staff Comments**

Ms. Hiremath shared that as of October, Elaine Marshall, Environmental Programs Manager, was now also serving as Interim Regulatory Programs Division Manager. She also shared that although Sunnyvale was not selected as a finalist in the Georgetown University Prize competition, it had been selected as one of the top 8 communities receiving special recognition.

**ADJOURNMENT**

The meeting was adjourned at 9:09 p.m.