



City of Sunnyvale

Notice and Agenda

Board of Library Trustees

Monday, April 2, 2018

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

ROLL CALL

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow board members to take action on an item not listed on the agenda. If you wish to address the board, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1 [18-0229](#) Approve the Board of Library Trustees Meeting Minutes of March 5, 2018

Recommendation: Approve the Board of Library Trustees Minutes of March 5, 2018 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [18-0230](#) Update on Cold Weather Shelter
- 3 [18-0231](#) Overview of California Listens Project
- 4 [18-0295](#) Update on Branch Library and Learning Center Project

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments**-Staff Comments****INFORMATION ONLY ITEMS****ADJOURNMENT***Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the Sunnyvale Public Library located at 665 W. Olive Avenue, Sunnyvale, California during normal business hours and in the Library Program Room on the evening of the Board of Library Trustees meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Library Administration at sbarajas@sunnyvale.ca.gov or (408) 730-7314. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Library Administration at (408) 730-7314. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))



City of Sunnyvale

Agenda Item

18-0229

Agenda Date: 4/2/2018

SUBJECT

Approve the Board of Library Trustees Meeting Minutes of March 5, 2018

RECOMMENDATION

Approve the Board of Library Trustees Minutes of March 5, 2018 as submitted.



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, March 5, 2018

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

Present: 4 - Chair Carey Wingyin Lai
Vice Chair Daniel Bremond
Board Member Mason Fong
Board Member Mark Isaak
Absent: 1 - Board Member Tina Hwang

Board Member Fong arrived at 7:08 p.m.
Council Liaison Klein (present)

PRESENTATION

[18-0216](#) PRESENTATION - Teen Services

Director Bojorquez introduced Teen Librarian Amy Truter. Librarian Truter provided a presentation highlighting the Library's teen programs and events. During the school year, staff provides "Lunchtime Librarian" visits to Sunnyvale Middle School, Columbia Middle School and Fremont High School and afterschool craft programs at Columbia Middle School. During the Summer, teen programs include: sewing classes; learning Henna; learning how to juggle and the Teen Summer Reading Program. In addition, the Library's Teen Volunteer Advisory Board assists staff with planning programs and events such as winter crafts for children and teen "Blind Date with a Book".

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1.A [18-0217](#) Approve the Board of Library Trustees Special Meeting
Minutes of January 17, 2018

Vice Chair Bremond moved, and Board Member Isaak seconded, approval of the Board of Library Trustees Minutes of January 17, 2017 as submitted. The motion carried by the following vote:

Yes: 3 - Vice Chair Bremond
 Board Member Fong
 Board Member Isaak

No: 0

Absent: 1 - Board Member Hwang

Abstain: 1 - Chair Lai

1.B [18-0218](#) Approve the Board of Library Trustees Meeting Minutes of
February 5, 2018

Board Member Isaak moved, and Vice Chair Bremond seconded, approval of the Board of Library Trustees Minutes of February 5, 2018 as submitted. The motion carried by the following vote:

Yes: 3 - Vice Chair Bremond
 Board Member Fong
 Board Member Isaak

No: 0

Absent: 1 - Board Member Hwang

Abstain: 1 - Chair Lai

PUBLIC HEARINGS/GENERAL BUSINESS

2 [18-0226](#) Overview of Proposed National Library Week Activities

Director Bojorquez reported that National Library Week will be Sunday, April 8 through Saturday, April 14. Board Members were invited to attend the March 27 Council meeting for a Special Order of the Day in honor of National Library Week. An overview of the week's activities was provided and a video highlighting Library services was presented.

Chair Lai opened the public hearing, and there being no public testimonies, closed the public hearing.

3 [18-0228](#) Discussion of Lakewood Branch Library and Learning Center
Next Steps

Director Bojorquez reported that the Report to Council (RTC) regarding the Branch Library and Learning Center Feasibility Study Findings will be presented to Council at their March 6 meeting. A brief overview of the RTC was provided to the Board. Director Bojorquez also reported that a presentation on the the Lakewood Branch Library and Learning Center was made at the quarterly Neighborhood Associations meeting on February 12. Additional presentations will be made at: 1) the Lakewood Village Neighborhood Association meeting on March 14; and 2) the Sunnyvale Rotary Club meeting on March 27. In addition, a "Community Table" event is scheduled for April 26 at Lakewood Elementary School. This event will be an opportunity for the larger community to provide feedback on the proposed site options.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

Board Member Fong moved, and Vice Chair Bremond seconded, to add a public hearing item regarding California Library Association Advocacy Issues to a future Board of Library Trustees Meeting. The motion carried by the following vote:

Yes: 4 - Chair Lai
 Vice Chair Bremond
 Board Member Fong
 Board Member Isaak

No: 0

Absent: 1 - Board Member Hwang

-Staff Comments

Director Bojorquez informed the Board of the following:

- This year's Staff Development Day is scheduled for Columbus Day which is October 8. Library and Community Services will be closed so that all staff may attend this mandatory in-service training day.
- A total of seven Library employees will be attending this year's Public Library Association (PLA) conference which is being held in Philadelphia PA during the week of March 19.

- The ten slots for the Working Scholars Program were filled with unprecedented speed. In other jurisdictions, the pattern has been that the first slot was not filled until one week after the launch. The Sunnyvale slots were all filled within three business days.
- The Library continues its effort to expand library services to north Sunnyvale students through its "Passport to Learning" Virtual Library Card ConnectEd Whitehouse Challenge Program. Over 400 students at San Miguel Elementary School celebrated 100% student participation with an end of the program school celebration with an hour-long bubble making program with Sterling Johnson the "Bubble Smith".
- This year's California Library Association's Day in the District will take place on March 9. Meetings have been scheduled with both Assembly Speaker Pro Tempore Kevin Mullin and Senator Jerry Hill.

INFORMATION ONLY ITEMS

None.

ADJOURNMENT

The meeting adjourned at 8:42 p.m.



City of Sunnyvale

Agenda Item

18-0230

Agenda Date: 4/2/2018

Update on Cold Weather Shelter



City of Sunnyvale

Agenda Item

18-0231

Agenda Date: 4/2/2018

Overview of California Listens Project



City of Sunnyvale

Agenda Item

18-0295

Agenda Date: 4/2/2018

Update on Branch Library and Learning Center Project