

## RESPONSE TO COUNCIL QUESTIONS RE: 10/16/18 CITY COUNCIL AGENDA

### **Agenda Item #: 1.B**

#### **Title: Approve City Council Special Meeting Minutes of September 5, 2018**

Council Question: On page 3, please correct that the friendly amendment died for a lack of a second.

Staff Response: The meeting minutes have been corrected. A memo and corrected minutes will be provided Tuesday on the dais for Council and in the Public Review Binders.

### **Agenda Item #: 1.F**

#### **Title: Approve the List(s) of Claims and Bills Approved for Payment by the City Manager**

Council Question: Please provide more information on the following payments:

- A. \$252,394.78 to Golden Bay Construction Inc for Construction Services

Staff Response: This is a construction progress payment for the resurfacing of parking lots at parks throughout the City. Council awarded a contract to Golden Bay Construction, Inc in the amount of \$328,613 on March 6, 2018 (RTC 18-0089). This payment includes work at De Anza, Las Palmas, Murphy, Ponderosa, Raynor, and Washington Parks.

- B. \$327,497.96 to Santa Clara Vly Transportation Authority for Engineering Services

Staff Response: This payment is for work performed on the Route 237/101 Mathilda Interchange in accordance with a funding agreement between the Valley Transportation Authority and the City. The most recent Council action on this project was August 28, 2018 to authorize the City Manager to execute the Second Amendment to the Agreement, to extend the term until December 31, 2020, and increasing the not to exceed amount of the City's financial contribution from \$8,000,000 to \$25,000,000.

- C. \$169,417.73 to Northern Underground Construction Inc for Construction Services

Staff Response: This is a construction progress payment for water line replacement. Council awarded a contract to Northern Underground Construction, Inc in the amount of \$3,660,610 on May 8, 2018 (RTC 18-0282). This project consists of replacement of approximately 6,600 feet of water mains, valves, fire hydrants, service laterals, and non-radio-read water meters at Pastoria Ave. from Almanor Ave. to Del Rey Ave. (approx. 1,830 ft.), Coachella Ave. from San Patricio Ave. to San Rafael Ave. (approx 1,200 ft.), and Borregas Ave. from Ahwanee Ave. to Maude Ave. (approx. 3,600 ft.).

- D. \$750,326.09 to Internal Revenue Service for various Retirement Benefits, FICA and Medicare

Staff Response: This is a payment to the Internal Revenue Service for Federal taxes, Medicare, and Social Security related to the City's regular payroll. In addition, this posting is a single posting to the financial system from the payroll system that also reflects payments to other vendors like CalPERS, however our reporting is not picking up each as an individual vendor. Staff will seek to make a change to the logic on this report to better reflect each individual vendor.

- E. \$133,577.84 to CIC for Construction Services

Staff Response: This is a progress payment related to the project to upgrade the fuel system at the

Sunnyvale Golf Course. Council awarded a contract on November 28, 2017 to ConstructiCON Corp of Mountain View in the amount of \$285,895 (RTC 17-0955).

- F. \$134,192.50 to Redwood Engineering Construction for Construction Services

Staff Response: This is a construction progress payment for improvements to Orchard Heritage Park. Council awarded a contract to Redwood Engineering Construction in the amount of \$1,351,328 on September 12, 2017 (RTC 17-0797). This project is to make the Heritage Park Museum and surrounding area more accessible and complete associated improvements.

- G. \$683,517.00 and \$217,927.00 to First American Title Co for Permit Fees

Staff Response: This payment is related to closing costs to First American Title pursuant to an agreement with Home Depot for easements for the Fair Oaks Overhead Bridge project. Council approved these agreements on July 31, 2018 (RTC 18-0335).

- H. \$1,087,000.00 to US Bank Trust NA for Miscellaneous Payment

Staff Response: This payment is a debt service payment for the Certificates of Participation (Parking Facility), Series 1998 A. The 1998 COPs funded improvements related to parking facilities around the Town Center.

- I. \$132,714.00 to Stoney Pine Charities Housing Corp for Customer Loans Disbursed

Staff Response: This payment is a loan disbursement to assist with the rehabilitation of the Stoney Pine Villa Apartments, a 23-unit affordable rental complex located at 267 W. California Avenue. Council awarded a loan of \$403,000 from Below Market Rate In-Lieu Fee revenue for this project on September 13, 2016 (RTC 16-0785).

**Agenda Item #: 4**

**Title: Approval of the Conceptual Design for the Fair Oaks Park Renovation Project**

Council Question: the report to the Parks & Rec Commission references community outreach report summaries. Can you please provide them to us?

Staff Response: See attached three summaries.

Council Question: Can you describe what's envisioned for area 6, the "entry/wayfinding monument", and area 7a, the "enhanced planting area"?

Staff Response: The entry/wayfinding monument sign has not yet been designed, but it is envisioned to be a more prominent feature than a simple park sign which is there now. A concept provided by the designer is attached. Currently, the area surrounding the main entrance to Fair Oaks Park consists of minimalist landscaping (bark mulch with a few bushes and boulders). Enhanced landscaping adjacent to the main entry could consist of native or drought tolerant ornamental shrubs.

Council Question: In general, the redesign of this park doesn't seem very much different from the existing design. Considering that Magical Bridge is being excluded from the costs quoted, it appears that replacing the turf with artificial turf is the major expense of this project. As such, it seems like \$12m is a very large sum of

money for the work that's getting done. Frankly, I'm concerned that residents are going to visit the park for the first time and wonder how that money was spent. Can you provide some idea of the big-ticket expenses that are a part of this redesign?

Staff Response: Artificial turf and associated lighting are approximately half of the costs of the park at \$6M. The artificial turf allows for more use of the field throughout the year. The field will not need to be closed during the rainy season or summer for annual turf maintenance. Other "unseen" components necessary to the project such as grading, drainage, and utilities are another \$2M. The new auxiliary restroom, site improvements (walkways and furnishings), basketball courts, and new parking lot are anticipated to cost approximately \$3.2M.

The change in grass fields to artificial turf also includes reconfiguration of the site so that more usability is gained. Specifically, the grass fields are trapezoidal in shape such that one end (south side) is narrower than the other. With the installation of the artificial turf fields and new sports field lighting, the multi-use sports field area was reshaped to be rectangular, enabling an additional soccer field for a total of three to fit in the area.

Council Question: There is a comment about a Study Issue regarding the Feasibility of Establishing Additional Dog Parks. Is this a completed Study or a proposed study?

Staff Response: This is a completed 2013 study issue, number DPW 13-14. RTC No. 13-178 on the outcome of the study was discussed at the City Council Meeting of July 23, 2013.

Council Question: A future location was proposed for the dog park, but I didn't see a possible location for the batting cages/cricket cages. Does Staff have a probable location?

Staff Response: On the Preferred Site Plan (Attachment 2 to the RTC), item 15 identifies a location for "Future Batting Cages" between the existing skate park and the proposed artificial turf fields.

Council Question: The concern is about the material that can be used for the one portion of the Cricket field. Does staff believe we will be able to find a material that is hard enough for the Cricket field and still be soft enough for general multi-use fields?

Staff Response: Staff is researching several options, however, it is proving to be a challenge in finding a product that provides the right balance.

<b>Agenda Item #: 5</b>
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<b>Title: Adopt Positions on State and Local Ballot Measures for the November 6, 2018 Election</b>
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Council Question: staff is recommending taking no position on Prop. 11 because it's not city business. Doesn't something involving private sector ambulance services affect County ambulance services, particularly given staff's comment that this may impact costs to local governments? That seems an odd position to take on this.

Staff Response: The language used in the Prop 11 summary was taken from the official Voter Information Guide, including the reference to the potential fiscal savings to local governments. Staff identified this proposition as not City business because the contract for emergency ambulance services is managed by Santa Clara County, in which mandated response times and personnel requirements are identified. Cities and counties do not pay for emergency ambulance services, the costs of responding to an emergency are passed on to the users and their insurance companies



## VERDE DESIGN

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### MEETING REPORT

DATE: March 12, 2018 MEETING DATE: March 7, 2018  
FACILITATOR: Mark Baginski MEETING TYPE: Community Workshop  
RECORDER: Pat Healy MEETING TIME: 6:30pm  
PROJECT NAME: Fair Oaks Park PROJECT NUMBER: 1713500  
MEETING LOCATION: Fair Oaks Park Bldg  
540 N. Fair Oaks

ATTENDEES: Humza Javed, City of Sunnyvale  
Jim Stark, City of Sunnyvale  
Glenn Hendricks, Mayor, City of Sunnyvale  
Nancy Grove, City of Sunnyvale  
Daniel Wax, City of Sunnyvale  
Olenka Villareal, Magical Bridge Foundation (MBF)  
Peter Jensen, MBF  
Mark Baginski, Verde Design (VDI)  
Pat Healy, VDI  
Qian Huang, VDI  
Community Members

COPY TO: File

FILE NAME & PATH: I:\2017\1713500-fair oaks park renovation-sunnyvale\meeting items\2018-03-07\_public meeting #1\2018-03-12\_community mtg #1 meeting report.docx

MEETING REPORT REVIEW / COMMENTS: *This report, if not corrected within seven (7) days after receipt by any party in attendance, shall be acknowledged as an accurate report of the events that took place at this meeting.*

MEETING CONTEXT: Community Outreach Meeting #1

MEETING PURPOSE: Introduce project and gain community input

- INTENDED RESULTS:
1. Introduce design team and City team
  2. Describe project program and milestones
  3. Record community input on existing park assessment
  4. Record community input on interactive plan diagram exercise

<u>ITEM</u>	<u>DISCUSSION AND ACTION</u>
I. Project Team Introductions	<p>I. Project Team Introductions – Humza introduced the project team</p> <p>a. City Staff Introduction</p> <p>i. Humza will be PM, point of contact for City of Sunnyvale</p> <ol style="list-style-type: none"> <li>1. Described park background including size, build date, and “old English” theme</li> <li>2. Noted that an “all-inclusive” Magical Bridge playground would be included, as well as the City’s first synthetic turf fields</li> <li>3. Outlined recent improvements at the park               <ol style="list-style-type: none"> <li>a. Skate Park</li> <li>b. New Auxiliary restrooms at the baseball field</li> <li>c. Parking lot improvements</li> <li>d. Renovated community building</li> </ol> </li> </ol> <p>b. Design Team</p> <p>i. Pat and Mark introduced Verde Design team</p> <p>c. Magical Bridge</p> <p>i. Olenka &amp; Peter introduced themselves and their team</p>

ITEM

DISCUSSION AND ACTION

II. Park Overview	<p>II. Mark led discussion about park context and circulation</p> <ul style="list-style-type: none"> <li>a. Park is bordered by major thoroughfares on the west and south sides, Fair Oaks Ave. and Wolfe Rd. with smaller Britton Ave to the West</li> <li>b. Main parking access off Wolfe near the baseball field, and auxiliary parking off Britton behind softball.</li> <li>c. Interior circulation map shows pedestrian/bicycle paths</li> </ul> <p>III. Site Use Diagram</p> <ul style="list-style-type: none"> <li>a. The site use diagram shows the main components that make up the park <ul style="list-style-type: none"> <li>i. Parking</li> <li>ii. Natural Grass fields with Lighting</li> <li>iii. Skate Park</li> <li>iv. Community Building</li> <li>v. Playground area</li> <li>vi. Basketball courts</li> <li>vii. Picnic area</li> <li>viii. Splash pad</li> <li>ix. Horseshoe pits</li> <li>x. Sand Volleyball Court</li> </ul> </li> </ul>
IV. Synthetic Turf Fields	<p>I. Mark described the field use and capacity of the athletic fields</p> <ul style="list-style-type: none"> <li>a. The reservation records show that the fields are in high demand <ul style="list-style-type: none"> <li>i. The fields are reserved for 1781 hours, which averages 7.4 hours per day</li> </ul> </li> <li>b. The fields are only open for use between March and October to allow for 4 months of recovery of the natural grass</li> </ul> <p>II. Mark introduced the reasons for considering the use of synthetic turf for these fields</p> <ul style="list-style-type: none"> <li>a. Increases the available hours of use</li> <li>b. Weather-related closures are minimized</li> <li>c. No down time is needed for recovery</li> <li>d. Water use is reduced</li> <li>e. Synthetic turf fields provide a durable, consistent, and uniform surface</li> </ul> <p>III. Programming</p> <ul style="list-style-type: none"> <li>a. Synthetic fields can be designed for multi-purpose use and allow space for many different sports</li> <li>b. Fields can be nested within one another and/or overlapping to make efficient use of space</li> </ul> <p>IV. Materials</p> <ul style="list-style-type: none"> <li>a. Synthetic turf is an engineered system designed to perform to the needs of the application</li> <li>b. Many different types of fibers, infill, and shock/drainage pads to consider <ul style="list-style-type: none"> <li>i. The City has decided against considering SBR rubber as an infill material</li> </ul> </li> </ul>
V. Magical Bridge Playground	<p>I. Olenka Introduced the Magical Bridge Foundation's role in the project,</p> <ul style="list-style-type: none"> <li>a. Design and development</li> <li>b. Community Engagement</li> <li>c. Fundraising services</li> </ul> <p>II. Olenka described the approach and design strategy for the Magical bridge playground design</p> <ul style="list-style-type: none"> <li>a. Average playgrounds pose impediments for people with physical or cognitive limitations.</li> </ul> <p>III. Peter introduced the play zones associated with the Magical Bridge playground, noting that the playground will include the following zones:</p>

ITEM

DISCUSSION AND ACTION

	<ul style="list-style-type: none"> <li>a. Slide &amp; Climb Mound</li> <li>b. Swing &amp; Sway Zone</li> <li>c. Spin Zone</li> <li>d. Tot Zone</li> <li>e. Innovation &amp; Music</li> <li>f. Kindness Corner</li> <li>g. Playhouse and Stage</li> </ul>
IV. Park Assessment	<p>V. Pat led a discussion with the community about their feelings about the current park; what is working and what needs improvement. The questions and answers are listed below. Photographed notes are also attached for reference.</p> <ul style="list-style-type: none"> <li>a. What do you like most about the park? <ul style="list-style-type: none"> <li>i. Sports Area</li> <li>ii. Lighting</li> <li>iii. Athletic fields</li> <li>iv. Lighting for courts/skate park</li> <li>v. Softball fields</li> </ul> </li> <li>b. What's missing? <ul style="list-style-type: none"> <li>i. Cricket pitch</li> <li>ii. Dog park</li> <li>iii. Bottle fillers at drinking fountains</li> <li>iv. More restrooms are needed</li> <li>v. Batting cages for cricket</li> <li>vi. Shaded seating</li> <li>vii. Scooter signage</li> <li>viii. Safe environment early in the morning (lots of homeless activity, carts, etc.)</li> </ul> </li> <li>c. What do you think about the sports fields? <ul style="list-style-type: none"> <li>i. Needs batting cages for baseball/softball/cricket</li> <li>ii. Need warm-up area</li> <li>iii. Bleachers are needed at the baseball fields – approximately the size of the softball bleachers</li> <li>iv. Need to balance enclosing fields (fencing for safety/access) with keeping them open for public access</li> <li>v. Should add another softball field</li> </ul> </li> <li>d. What do you think about the picnic areas? <ul style="list-style-type: none"> <li>i. Need more distance between tables/ more open area</li> <li>ii. Picnic areas should be spread out into clusters</li> <li>iii. Need to be better connected to park</li> <li>iv. Connect horseshoes area with picnic area</li> <li>v. More shade / shade trees</li> <li>vi. Need a specific area dedicated for bouncy house</li> <li>vii. Need a durable surface/reduce dust – synthetic turf or others</li> </ul> </li> <li>e. What do you think about the playground? <ul style="list-style-type: none"> <li>i. Should be buffered from traffic</li> <li>ii. Bike parking near playground</li> <li>iii. Perimeter path around playground</li> <li>iv. Limit sand- use a more durable/soft material</li> </ul> </li> <li>f. What do you think of the Basketball Courts? <ul style="list-style-type: none"> <li>i. Get a lot of use – keep the number of courts for basketball</li> <li>ii. Accommodate futsal (add futsal goals to courts)</li> <li>iii. Incorporate more colors into the striping</li> <li>iv. Add indoor courts for badminton</li> </ul> </li> <li>g. What do you think about the restrooms? <ul style="list-style-type: none"> <li>i. Need more restrooms on north end</li> <li>ii. Like the type of restroom added at the baseball field, but with a higher capacity</li> </ul> </li> </ul>

PROJECT NAME:  
PROJECT NO.:  
MEETING LOCATION:

Fair Oaks Park Renovation  
1713500  
City of Sunnyvale

MEETING REPORT FOR:  
MEETING DATE:  
REPORT DATE:

Community Meeting #1  
March 7, 2018  
March 13, 2018

ITEM

DISCUSSION AND ACTION

	<ul style="list-style-type: none"> <li>h. What do you think about the splash pad? <ul style="list-style-type: none"> <li>i. Splash pad is good for cooling down on hot days</li> <li>ii. Not needed - Playground provides feature at park for smaller children <ul style="list-style-type: none"> <li>1. Addition of a splash pad was held to a vote – 11 for, 5 against, 2 undecided</li> </ul> </li> </ul> </li> <li>i. What do you think of the horseshoe pits? <ul style="list-style-type: none"> <li>i. Add cornhole</li> <li>ii. Add bike jumps</li> <li>iii. Include bocce ball <ul style="list-style-type: none"> <li>1. Horseshoe pits were held to a vote – 4 voted to keep/add horseshoe pits.</li> </ul> </li> </ul> </li> <li>j. What do you think of the sand volleyball court? <ul style="list-style-type: none"> <li>i. Sand is a problem</li> <li>ii. Remove volleyball sand court</li> <li>iii. People use the grass fields for volleyball</li> </ul> </li> <li>k. What do you think of the drinking fountains? <ul style="list-style-type: none"> <li>i. Need newer models and more of them</li> <li>ii. Needed at courts/fields/playgrounds/picnic areas</li> </ul> </li> <li>l. What do you think about the existing Pathways? <ul style="list-style-type: none"> <li>i. Need a jogging path with distance markers</li> </ul> </li> <li>m. What do you think about the site lighting? <ul style="list-style-type: none"> <li>i. More lighting needed at entrances</li> <li>ii. Poles are currently in the way of athletic fields</li> <li>iii. Light the entire field space so the edges/corners can be used</li> <li>iv. Light uniformity and lighting intensity should be reviewed</li> </ul> </li> </ul>
VI. Bubble diagrams	<ul style="list-style-type: none"> <li>VI. Pat described activity in which each table is provided a black site plan with an aerial image to illustrate their design ideas <ul style="list-style-type: none"> <li>a. Each table (7 total tables) was given 15 minutes to work together and fill out the plan with their ideas – see attached scanned plans</li> <li>b. After the 15 minutes, each group elected a member to come to the front and share their ideas with the rest of the community</li> </ul> </li> </ul>
VII. Project Schedule recap	<ul style="list-style-type: none"> <li>VII. Mark shared the project milestones and next community meeting dates with the group.</li> <li>VIII. Humza encouraged attendees to visit the project survey which is posted on the City website, and linked on the meeting agenda</li> </ul>
VIII. Next Steps	<ul style="list-style-type: none"> <li>IX. Next Steps <ul style="list-style-type: none"> <li>a. VDI to share meeting notes with team for review and approval</li> <li>b. VDI and MBF to coordinate site plan diagrams for City to review prior to Community Meeting #2 on 3/21</li> </ul> </li> </ul>

END OF MEETING REPORT



## VERDE DESIGN

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### MEETING REPORT

DATE: March 23, 2018 MEETING DATE: March 21, 2018  
FACILITATOR: Mark Baginski MEETING TYPE: Community Workshop  
RECORDER: Pat Healy MEETING TIME: 6:30pm  
PROJECT NAME: Fair Oaks Park PROJECT NUMBER: 1713500  
MEETING LOCATION: Fair Oaks Park Bldg  
540 N. Fair Oaks  
ATTENDEES: Humza Javed, City of Sunnyvale  
Jim Stark, City of Sunnyvale  
Russ Melton, City of Sunnyvale  
Nancy Grove, City of Sunnyvale  
Olenka Villareal, Magical Bridge Foundation (MBF)  
Peter Jensen, MBF  
Mark Baginski, Verde Design (VDI)  
Pat Healy, VDI  
Daniel Correia, VDI  
Community Members

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MEETING REPORT REVIEW / COMMENTS *This report, if not corrected within seven (7) days after receipt by any party in attendance, shall be acknowledged as an accurate report of the events that took place at this meeting.*

MEETING CONTEXT: Community Outreach Meeting #2

MEETING PURPOSE: Introduce (3) Concept Plans and gain community feedback

INTENDED RESULTS:

1. Introduce design team and City team
2. Describe project program and milestones
3. Record community input on (3) Conceptual Plans and Playground
4. Record community input on interactive plan diagram exercise

<u>ITEM</u>	<u>DISCUSSION AND ACTION</u>
I. Project Team Introductions	<p>I. Project Team Introductions – Humza introduced the project team</p> <p>a. City Staff Introduction</p> <ol style="list-style-type: none"> <li>i. Humza described the current progress for the park project <ol style="list-style-type: none"> <li>1. Outlined previous meetings, survey, and dates</li> <li>2. Notified attendees of next public meeting and council and parks and recreation commission meetings</li> </ol> </li> </ol> <p>b. Design Team</p> <ol style="list-style-type: none"> <li>i. Mark introduced Verde Design team (Derek, Pat, and Daniel)</li> <li>ii. Described project milestones</li> <li>iii. Describe the input process from the 1<sup>st</sup> public meeting, survey results, and pop-up event and outlined the desired outcomes for the meeting.</li> </ol>
II. Community Input Progress	<p>I. Mark gave an overview of the survey results and notable comments from previous public input meetings. Pat noted a couple anomalies discovered in the online survey:</p> <ol style="list-style-type: none"> <li>a. Most park users were not aware of the “Old English” theme</li> <li>b. There is a notable amount of interest in tennis courts</li> </ol> <p>II. Based on all the input received so far, Mark described the core program list for each concept:</p> <ol style="list-style-type: none"> <li>i. Synthetic Turf Fields</li> <li>ii. Magical Bridge Playground</li> <li>iii. Hard court improvements</li> </ol>



ITEM

DISCUSSION AND ACTION

		<ul style="list-style-type: none"> <li>iv. Picnic areas spread throughout the park</li> <li>v. Dog park</li> <li>vi. Walking/jogging path with measured lengths</li> <li>vii. Concessions building and additional restrooms</li> <li>viii. Fill in underutilized park areas</li> </ul>
III. Conceptual Park Plans	<ul style="list-style-type: none"> <li>I. Pat reviewed the existing park plan and existing site use diagram</li> <li>II. Pat outlined the Design Principles that guided the design of each concept: <ul style="list-style-type: none"> <li>a. Strengthen park identity with monumentation and wayfinding</li> <li>b. Create interior and exterior walking/ jogging paths</li> <li>c. Increase field use with synthetic turf and permanent striping</li> <li>d. Improve existing programmed areas</li> <li>e. Add program to unused and underutilized spaces</li> <li>f. Distribute picnic areas throughout the park</li> <li>g. Add site amenities and infrastructure (restrooms, parking, seating)</li> </ul> </li> <li>III. Conceptual Design Presentation <ul style="list-style-type: none"> <li>a. Pat presented Option A showing the synthetic turf field within the footprint of the existing field</li> <li>b. Pat presented Option B showing an expanded synthetic turf field based on the relocation of (2) lights along the western edge</li> <li>c. Pat presented Option C showing a further expanded synthetic turf field based on the relocation of (6) lights along the west, north, and east edges.</li> </ul> </li> </ul>	
IV. Magical Bridge Playground	<ul style="list-style-type: none"> <li>I. Pat introduced Peter Jensen who gave an overview of the Magical Bridge playground use areas</li> <li>II. Peter reviewed the play zones introduced in the previous meeting <ul style="list-style-type: none"> <li>a. The site plan shows the layout of the zones with a curved walk leading up the slide mound and the upper level of the play house.</li> <li>b. The community will have the chance to select equipment for the play zones shown on the poster in the back of the room.</li> </ul> </li> </ul>	
IV. Group Concept Assessment	<ul style="list-style-type: none"> <li>V. Mark led a group discussion with the community to gather feedback on each concept, noting what they like, dislike, or think is missing from each concept. The general comments are listed below and attached to this report: <ul style="list-style-type: none"> <li>a. Option A: <ul style="list-style-type: none"> <li>i. Whatever is done, ensure it can be kept clean</li> <li>ii. The dog park is in a good location along Wolfe Rd. <ul style="list-style-type: none"> <li>1. 5 attendees voted by hand for this location</li> </ul> </li> <li>iii. For the area around the community building, there was a tepid response to bocce courts, slightly more excitement for game tables, and a general consensus for flexible space that can be used for a variety of activities.</li> <li>iv. Warm-up areas are good</li> <li>v. Design should focus on accommodating sports and park users.</li> <li>vi. Sports lights are important because most practices start after at 6:30 pm (Pop Warner)</li> <li>vii. Sports programming and permitting will remain the same or be improved.</li> <li>viii. 60x100 yd soccer fields are not preferred; too small</li> </ul> </li> <li>b. Option B: <ul style="list-style-type: none"> <li>i. 110 yd soccer field is preferred</li> <li>ii. Good idea to separate big and small dogs at the dog park</li> <li>iii. Pavilions/shade structures in picnic areas are good</li> <li>iv. Tennis courts are not strongly desired. A minimum of two would be needed to ensure drop-in availability and allow one to be scheduled.</li> <li>v. East batting cage works for this concept</li> <li>vi. Too much space for the dog parks in relation to the picnic areas; The dog park could be consolidated to 11a and 11b could become more picnic space</li> <li>vii. Batting cages should be closer to field for use during practices, within eyesight of coaches (Swap picnic and batting cages)</li> </ul> </li> </ul> </li> </ul>	

PROJECT NAME:  
PROJECT NO.:  
MEETING LOCATION:

Fair Oaks Park Renovation  
1713500  
City of Sunnyvale

MEETING REPORT FOR:  
MEETING DATE:  
REPORT DATE:

Community Meeting #2  
March 21, 2018  
March 23, 2018

ITEM

DISCUSSION AND ACTION

	<p>c. Option C:</p> <ul style="list-style-type: none"> <li>i. Liked the expanded field space</li> <li>ii. Liked the expanded parking lot in the east</li> <li>iii. Community garden would be good; other available community gardens have wait-lists</li> <li>iv. Warm up areas are needed near softball</li> <li>v. Covered picnic areas, as shown, are preferred</li> <li>vi. Lighted cages are a good idea especially if they operate independent from sports field lighting and on a timer. <ul style="list-style-type: none"> <li>1. Cages paid for by user groups? Typically yes.</li> </ul> </li> </ul>
VI. Breakout Session	<p>VI. Mark described the next activity in which each attendee was given time to provide written feedback on the conceptual plans that were included in a packet that was distributed at the beginning of the meeting.</p> <ul style="list-style-type: none"> <li>a. The group was given 15 minutes to record their ideas individually or in small groups – see attached scanned comments</li> <li>b. After the 15 minutes, attendees shared some of the additional points with the rest of the community <ul style="list-style-type: none"> <li>i. Water play area would be nice</li> <li>ii. Include storage space for athletics including <ul style="list-style-type: none"> <li>1. goal storage when they are not in use</li> <li>2. Provide space for Pop Warner, currently storing equipment in shipping container in Britton parking lot</li> </ul> </li> <li>iii. Batting cages should be located on the south side of the field where the noise will be less disruptive</li> <li>iv. More drop-off areas needed on the northeast corner – Britton Ave</li> <li>v. Possible striping desired for pop-warner football practice (80yd field for younger groups – 110yd field for older age groups)</li> <li>vi. Tennis courts used to be at the King's Academy side of the park and was well used although tennis is not a priority.</li> <li>vii. Space for food truck parking</li> <li>viii. Keep or replace the snack shack (concessions)</li> <li>ix. The majority of attendees preferred Option C.</li> </ul> </li> </ul>
VII. Project Schedule Recap	<p>VII. Mark shared the project milestones and next community meeting dates with the group.</p> <p>VIII. Humza encouraged attendees to attend the next public meeting as well as the city council meeting and parks and recreation commission meeting.</p> <ul style="list-style-type: none"> <li>a. Several community members expressed interest in moving the date of the next community meeting to the following week because it currently falls within spring break.</li> <li>b. Humza suggested pushing the next meeting date back to 4/25</li> </ul>
VIII. Next Steps	<p>IX. Next Steps</p> <ul style="list-style-type: none"> <li>a. VDI to share meeting notes with team for review and approval</li> <li>b. VDI and MBF to coordinate site plans for City to review prior to Community Meeting #3 (confirmed new meeting date of 4/25 as of 3/22)</li> </ul>

END OF MEETING REPORT



## VERDE DESIGN

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### MEETING REPORT

DATE: April 30, 2018 MEETING DATE: April 25, 2018  
FACILITATOR: Mark Baginski MEETING TYPE: Community Workshop  
RECORDER: Pat Healy MEETING TIME: 6:30pm  
PROJECT NAME: Fair Oaks Park PROJECT NUMBER: 1713500  
MEETING LOCATION: Fair Oaks Park Bldg  
540 N. Fair Oaks

ATTENDEES: Humza Javed, City of Sunnyvale  
Mike Eccles, City of Sunnyvale  
Nancy Grove, City of Sunnyvale  
Olenka Villareal, Magical Bridge Foundation (MBF)  
Peter Jensen, MBF  
Mark Baginski, Verde Design (VDI)  
Derek McKee, VDI  
Pat Healy, VDI  
Daniel Correia, VDI  
Community Members

COPY TO: File

FILE NAME & PATH: I:\2017\1713500-fair oaks park renovation-sunnyvale\meeting items\2018-04-25\_public meeting #3\meeting report\2018-04-25\_community mtg #3 meeting report.docx

MEETING REPORT REVIEW / COMMENTS *This report, if not corrected within seven (7) days after receipt by any party in attendance, shall be acknowledged as an accurate report of the events that took place at this meeting.*

MEETING CONTEXT: Community Outreach Meeting #3

MEETING PURPOSE: Present (2) Refined Concept Plans and gain community feedback

INTENDED RESULTS:

1. Introduce design team and City team
2. Describe project program and milestones
3. Record community input on (2) Refined Concept Plans and Playground
4. Record community input on interactive plan diagram exercise

<u>ITEM</u>	<u>DISCUSSION AND ACTION</u>
I. Project Team Introductions	<p>I. Project Team Introductions –</p> <ol style="list-style-type: none"> <li>a. Humza introduced the project design team and described the current progress for the park project</li> <li>b. Pat introduced Verde Design team (Derek, Mark, and Daniel) and described the project milestones.</li> </ol>
II. Community Input Progress	<p>I. Pat reviewed the input process from the 1<sup>st</sup> public meeting, online survey results, and pop-up event, 2<sup>nd</sup> public meeting and outlined the desired outcomes for the meeting.</p> <p>II. Pat described the Program Components distilled from all the community input to-date:</p> <ol style="list-style-type: none"> <li>i. Synthetic Turf Fields</li> <li>ii. Magical Bridge Playground</li> <li>iii. Basketball Court Improvements</li> <li>iv. Restrooms/Concessions Building</li> <li>v. Parking Lot Improvements</li> <li>vi. Dog Park</li> <li>vii. Bocce Courts</li> <li>viii. Site Lighting</li> <li>ix. Picnic Areas</li> <li>x. Pathways</li> <li>xi. Batting Cages</li> </ol>

ITEM

DISCUSSION AND ACTION

		<ol style="list-style-type: none"> <li>1. Community member asked why this program element was not listed as part of the base scope</li> <li>2. Nancy/Humza noted that since these are typically paid for by rec leagues since batting cages are specialty structures used only by a small percentage of overall park users</li> </ol> <p>xii. Shade Structures</p> <p>xiii. Additional Storage</p>
III. Refined Conceptual Park Plans Presentation	<ol style="list-style-type: none"> <li>I. Plan 1 Presentation by Pat: <ol style="list-style-type: none"> <li>a. Site Context and Element to Remain</li> <li>b. Wayfinding &amp; Jogging Paths</li> <li>c. Synthetic Turf Fields</li> <li>d. Additional Amenities</li> <li>e. Magical Bridge Playground, presented by Peter Jensen of Magical Bridge <ol style="list-style-type: none"> <li>i. Community member asked about fencing at the playground, noting that some playgrounds were locked after certain hours. Olenka explained that the perimeter fence would not be locked, and that its purpose is to act as a deterrent to children running away from the playground, providing additional safety to children with special needs, especially autism.</li> <li>ii. A community member expressed interest in providing space for arts &amp; crafts. <ol style="list-style-type: none"> <li>1. Olenka replied that many events were possible at the new playground space.</li> <li>2. "Kindness Ambassadors" have taken initiative to lead programs with art and music in other MBF playgrounds.</li> </ol> </li> </ol> </li> </ol> </li> <li>II. Plan 2 Presentation by Pat: <ol style="list-style-type: none"> <li>a. Synthetic Turf Playing Fields – same as plan 1</li> <li>b. Additional Amenities</li> </ol> </li> </ol>	
IV. Plan Review and Feedback	<ol style="list-style-type: none"> <li>I. Pat led a group discussion with the community to gather feedback on each refined concept, noting what they like, dislike, or think is missing from each concept. The general comments are summarized below and attached to this report: <ol style="list-style-type: none"> <li>a. Plan 1: <ol style="list-style-type: none"> <li>i. What do you like? <ol style="list-style-type: none"> <li>1. Expanded parking and drop-off area very good</li> <li>2. Additional seating and picnic area dispersed around the park</li> <li>3. Trees closer to the playground is better for providing shade than in Plan 2.</li> </ol> </li> <li>ii. What do you dislike? <ol style="list-style-type: none"> <li>1. Cricket pitch <ol style="list-style-type: none"> <li>a. Pitch is only on one side of the field- a suggestion was made to add an additional cricket pitch on the south side of the field so that it can be used while softball field is in use.</li> <li>b. Pitch dimensions do not include space for the bowler's approach (approx. 20m), which should be considered</li> </ol> </li> </ol> </li> <li>iii. What is missing? <ol style="list-style-type: none"> <li>1. Splash Pad- all agreed that the current splash pad should be removed but a couple believed it would be a well-used element if replaced. After some discussion on drought, cost, and code constraints they were open to alternative water elements such as misting areas or a similar element found at Seven Seas Park.</li> <li>2. Futsal space on basketball court be identified</li> <li>3. Bocce Courts <ol style="list-style-type: none"> <li>a. Some attendees questioned whether bocce courts were desired by the community</li> <li>b. Mark noted that there had been mixed input from the community, but that it could provide a programmed space that doesn't interrupt patio space around building.</li> </ol> </li> </ol> </li> </ol> </li> </ol> </li></ol>	

PROJECT NAME:  
PROJECT NO.:  
MEETING LOCATION:

Fair Oaks Park Renovation  
1713500  
City of Sunnyvale

MEETING REPORT FOR:  
MEETING DATE:  
REPORT DATE:

Community Meeting #3  
April 25, 2018  
April 30, 2018

ITEM

DISCUSSION AND ACTION

	<ul style="list-style-type: none"> <li>c. Horseshoe pits could replace one or both proposed bocce courts.</li> <li>b. Plan 2: <ul style="list-style-type: none"> <li>i. What do you like? <ul style="list-style-type: none"> <li>1. The tree-lined promenade is good for shade and providing a natural barrier between the fields and walking paths.</li> <li>2. Restroom building is close to playground</li> </ul> </li> <li>ii. What do you dislike? <ul style="list-style-type: none"> <li>1. Needs more trees in picnic areas for shade.</li> <li>2. Too much fencing around field and playground</li> <li>3. Smaller parking lot without a drop-off is not preferred.</li> </ul> </li> <li>iii. What is missing? <ul style="list-style-type: none"> <li>1. Foul ball warning sign ("Park at your own risk") at baseball/softball areas.</li> <li>2. Community garden space- <ul style="list-style-type: none"> <li>a. Community member shared that this was included in previous concept plans and asked why it had been removed in community meeting #3's concepts.</li> <li>b. The City explained that there are other designated areas for community gardens in Sunnyvale for those that are interested. Fair Oaks Park is not suited to community gardens</li> </ul> </li> <li>3. Dog waste bag dispensers should be provided.</li> </ul> </li> </ul> </li> <li>c. Additional Questions and Comments: <ul style="list-style-type: none"> <li>i. A couple voiced concerns over the sanitation and aesthetics of the synthetic turf field, asking if the synthetic surface decision was set in stone. <ul style="list-style-type: none"> <li>1. Humza noted that the designs were not set in stone and that community input was still shaping the plans.</li> <li>2. Another community member described the desire to have synthetic turf due to expanded availability throughout the year and dependability despite weather changes.</li> <li>3. The group voted 6 to 2 in favor of synthetic turf.</li> </ul> </li> <li>ii. Concerns over reduced lawn and greenery.</li> </ul> </li> </ul>
II. Project Schedule Recap	<ul style="list-style-type: none"> <li>I. Pat shared the project milestones and next community meeting dates with the group.</li> <li>II. Humza encouraged attendees to attend future meetings and voice any concerns directly to the parks and recreation commission at the 6/13 meeting.</li> </ul>
III. Next Steps	<ul style="list-style-type: none"> <li>I. Next Steps <ul style="list-style-type: none"> <li>a. VDI to share meeting notes with team for review and approval</li> <li>b. VDI and MBF to coordinate site plans for the City to review prior to Parks and Recreation Commission Review (6/13)</li> </ul> </li> </ul>

END OF MEETING REPORT





FAIR OAKS PARK

2'

23' 7/8"