

## RESPONSE TO COUNCIL QUESTIONS RE: 12/18/18 CITY COUNCIL AGENDA

### **Agenda Item #: 1.B**

#### **Title: Approve the List(s) of Claims and Bills Approved for Payment by the City Manager**

Council Question: \$130,677.61 to INSIGHT PUBLIC SECTOR INC for Hardware Maintenance, for example Invoice No. 1100629368 for \$79,748.97

Staff Response: This payment is for networking equipment maintenance costs and Voice Over IP (VOIP) maintenance costs. Payments are under two separate POs for these distinct services, issued under the City Managers authority.

Council Question: \$344,378.69 to SOFTCHOICE CORP for Computer Software and Software Licensing & Support

Staff Response: This payment is for Microsoft Office 365 Licenses. Council awarded a contract for these licenses to SoftChoice on October 4, 2016 (RTC 16-0933) and for CRM Microsoft Licenses. The second payment is for Microsoft Dynamics licenses associated with the Customer Relationship Management system. Originally (in 2016) staff's intent was to bring back the licensing agreement for approval for the CRM system. This did not occur, but should have gone to Council for authorization. Staff will bring a new purchase order forward to Council in 2019.

### **Agenda Item #: 1.E**

#### **Title: Adopt a Resolution Amending the City's Salary Resolution and the Schedule of Pay to (1) update pay rates for Casual Employee Classifications to Reflect the January 1, 2019 Sunnyvale Minimum Wage, and for the City Council Stipend Amount; (2) Implement Formatting Changes to the Schedule of Pay; (3) Remove Classifications No Longer Used; and (4) Include Step 2 and Step 3 for the Casual NOVA Youth Worker Classification**

Council Question: Surprised by the large number of positions that we no longer think we will need. Is this because these duties have been merged into other areas or by additional training? [Specifically.... Hazardous Materials Coordinator? No Financial Accounting Manager? Public Safety Records Coordinator?] Please clarify.

Staff Response: The classifications that we are proposing to remove are ones that have not been used in several years. Some of the classifications were reclassified, but the original classification was never removed from the City's salary plan. Other classifications had the duties reorganized due to changes within the job and classifications were retitled/consolidated. We would like to do some clean-up and remove them at this time in anticipation of the ERP project.

### **Agenda Item #: 2**

#### **Title: Receive and File the FY 2017/18 Budgetary Year-End Financial Report, Comprehensive Annual Financial Report (CAFR), the Sunnyvale Financing Authority Financial Report, the Report to the City Council Issued by the Independent Auditors, and Approve Budget Modification No. 13 and the list of Proposed Closed Projects**

Council Question: Staff recommends an appropriation of \$1 million to the Pension Trust Fund and additional payment to CalPERS of \$2 million. How did Staff come to this particular mix, as opposed to

(for example) a \$3 million appropriation to the Pension Trust Fund. What advantage is there in the payment CalPERS as opposed to the Pension Trust Fund?

Staff Response: Staff is recommending contributions to both the City’s Pension Trust and to CalPERS to diversify our strategy in addressing long term pension costs. Payments to CalPERS would bring a higher return assuming CalPERS hits its investment targets. Payments would be allocated directly to pay down the City’s unfunded liability. Council could also choose to contribute all \$3 million to the Pension Trust. The advantage of this approach would be that, while it potentially earns less, the funds remain under the City’s control.

**Agenda Item #: 3**  
**Title: Regional Housing Needs Allocation (RHNA) Subregion Participation**

Council Question: To date, which cities have decided to join the RHNA sub-region, and which cities have yet to act or have declined?

Staff Response: This is the most up to date list, only change before tomorrow will be County since the item is not on any City Council agenda tomorrow.

Participate in RHNA Subregion	Not Participate in Subregion	Council Action Pending
Campbell		Milpitas (1/2019)
Gilroy		Cupertino (1/2019)
Los Altos		San Jose (Unknown)
Los Altos Hills		Santa Clara County (12/18/2018)
Los Gatos		<i>Sunnyvale (12/18/2018)</i>
Monte Sereno		
Morgan Hill		
Mountain View		
Palo Alto		
Santa Clara		
Saratoga		

Council Question: Does staff see any value in voting on what other cities or doing as far as potentially trading RHNA allotments (regardless of whether Sunnyvale has any plans on trading)?

Staff Response: There is not necessarily a benefit to voting on other jurisdictions housing allocations as a City plans solely on the RHNA and housing needs for their own Housing Element. There could be a benefit towards collaborating on affordable housing development opportunities and best practices; however, the RHNA sub-region participation would not necessarily focus on those ‘opportunity’ type ideas—that will depend on the Policy Committee.

**Agenda Item #: 4**  
**Title: Solid Waste & Recycling Collection Franchisee Performance Review Findings and Initiation of a Process for Selection of Post-2021 Franchisee**

Council Question: Please provide a table of all payments made by the City during the past 12 months to Bay Counties Waste Services. Column headers such as those used in the recurring “List of All Calims and Bills Approved for Payment” regularly reviewed by Council, would be helpful.

Staff Response: Attached is a table of all payments made and revenues received related to Bay Counties Waste Services during FY 2017/18. The payments are broken out by fund.

Fund 485 is the Solid Waste Management Enterprise Fund. The revenues and payment in this fund are associated with the solid waste collection franchise agreement. Revenues are monies collected by Bay Counties (dba Specialty Solid Waste) related to construction debris box service. The payment for Recycling Services is for food waste processing. The other expenditure is for the collection contract. The total authorized payment for FY 2017/18 was \$21,042,019.03 (highlighted within the table for ease of reference).

Fund 490 is the SMaRT Station Fund. Revenues are related to the materials received at the SMaRT Station with negative revenues reflecting materials that the City has to pay to recycle. The expenditures are for the contract to operate the SMaRT Station. The negative expenditures in Period 2 are an accrual reversal.

Payments to Bay Counties Waste Services Fiscal Year 2017/18

FUND Type	OL3	OBJ_LVL_3_TITLE	OL4	OBJ_LVL_4_TITLE	VENDOR_NAME	Accounting Period														Grand Total
						2	3	4	5	6	7	8	9	10	11	12	13	14		
485	Revenue	3062 Refuse Serv Fees - Specialty			Specialty Solid Waste & Recycling Inc	196,170	175,412	178,544	148,479	149,957	99,424	120,328	146,338	154,472	-	153,826	287,113	-	1,810,063	
	Revenue Total					196,170	175,412	178,544	148,479	149,957	99,424	120,328	146,338	154,472	-	153,826	287,113	-	1,810,063	
	Expenditure	5335 Recycling Services			Bay Counties Waste Services	-	-	18,890	23,658	23,218	37,494	48,477	48,436	55,403	48,878	50,801	47,647	109,468	512,369	
		5395 Pymt to Franch Garb Collector			Specialty Solid Waste & Recycling Inc	-	1,753,502	1,753,502	1,753,502	1,753,502	1,753,502	1,753,502	1,753,502	1,753,502	-	1,753,502	3,507,003	1,753,502	21,042,019	
	Expenditure Total					-	1,753,502	1,772,391	1,777,160	1,776,720	1,790,995	1,801,978	1,801,938	1,808,904	48,878	1,804,302	3,554,650	1,862,970	21,554,388	
490	Revenue	3065 Curbside Revenues	1	Mountain View	Bay Counties Waste Services	-	222,476	62,855	58,350	-	46,897	29,090	19,088	74,688	38,465	14,371	48,025	10,520	624,824	
		3070 Host Fees - SMaRT Station	4	Public Haul Fees	Bay Counties Waste Services	-	17,645	9,022	7,145	-	6,817	6,911	(6,179)	8,156	6,648	6,072	13,548	7,602	83,388	
		3071 MRF Revenues - SMaRT			Bay Counties Waste Services	-	(55,745)	13,363	(12,405)	-	(9,970)	(6,185)	(4,058)	(15,878)	(8,178)	(3,055)	(10,210)	(2,237)	(114,557)	
		3080 SMaRT Public Haul Receipts			Bay Counties Waste Services	-	224,707	121,740	96,984	-	97,014	96,100	88,949	113,951	93,864	87,696	191,526	108,311	1,320,844	
		3082 Yardwaste	1	Mountain View	Bay Counties Waste Services	-	(12,280)	(1,523)	(504)	-	(788)	(1,270)	(1,292)	(1,711)	(697)	(901)	(1,757)	(816)	(23,539)	
			2	Palo Alto	Bay Counties Waste Services	-	(2,424)	(1,165)	(1,108)	-	(1,991)	(2,951)	(2,402)	(2,952)	(1,292)	(988)	(2,602)	(990)	(20,866)	
			3	Sunnyvale	Bay Counties Waste Services	-	(32,755)	(17,205)	(15,817)	-	(15,244)	(16,781)	(17,504)	(15,069)	(14,637)	(15,215)	(37,413)	(13,554)	(211,194)	
	Revenue Total					-	361,624	187,087	132,645	-	122,735	104,915	76,601	161,184	114,173	87,980	201,118	108,838	1,658,900	
	Expenditure	5070 Consultants			Bay Counties Waste Services	-	-	-	845	-	-	-	615	1,255	1,117	2,248	1,799	-	7,879	
		5100 Misc Equip Maint & Repair	1	Labor	Bay Counties Waste Services	-	650	-	650	-	325	650	650	650	650	3,283	1,300	-	8,808	
		5115 Facilities Equipment			Bay Counties Waste Services	(55,359)	74,199	41,891	35,085	-	33,659	45,664	38,263	43,417	111,294	15,437	60,162	83,051	526,763	
		5155 General Supplies			Bay Counties Waste Services	(2,238)	5,210	1,744	1,688	-	1,777	1,104	1,144	1,234	1,810	1,843	7,273	6,168	28,757	
		5175 HazMat Disposal	1	Hazardous Waste Disposal	Bay Counties Waste Services	(13,816)	22,311	8,164	5,586	-	30,629	7,946	6,169	2,344	9,479	32,680	24,292	12,837	148,620	
		5345 SMaRT Contractor Payment			Bay Counties Waste Services	(1,184,647)	2,343,888	1,165,099	1,132,877	-	1,144,660	1,108,622	1,154,986	1,103,017	1,129,096	1,123,288	2,209,538	2,211,317	14,641,742	
	Expenditure Total					(1,256,060)	2,446,258	1,216,897	1,176,731	-	1,211,050	1,163,986	1,201,827	1,151,917	1,253,446	1,178,778	2,304,364	2,313,373	15,362,568	