



City of Sunnyvale

Notice and Agenda - Final Heritage Preservation Commission

Wednesday, January 9, 2019

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1.A. [19-0033](#) Approve the Draft Heritage Preservation Commission Meeting Minutes of December 5, 2018

PUBLIC HEARINGS/GENERAL BUSINESS

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

2. [19-0028](#) Selection and Ranking of Potential Study Issues

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

INFORMATION ONLY REPORTS/ITEMS**ADJOURNMENT**

Notice to the Public:

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City of Sunnyvale

Agenda Item

19-0033

Agenda Date: 1/9/2019

SUBJECT

Approve the Draft Heritage Preservation Commission Meeting Minutes of December 5, 2018

RECOMMENDATION

Approve the Draft Heritage Preservation Commission Meeting Minutes of December 5, 2018, as submitted.



City of Sunnyvale

Meeting Minutes - Draft Heritage Preservation Commission

Wednesday, December 5, 2018

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Commissioner Michitaka called the meeting to order.

SALUTE TO THE FLAG

Commissioner Michitaka led the salute to the flag.

ROLL CALL

Present: 5 - Commissioner Mike Michitaka
Commissioner Kenneth Valenzuela
Commissioner David Wu
Commissioner Steve Caroompas
Commissioner Shanna Gaudenti

Absent: 2 - Chair Dawn Hopkins
Vice Chair Dixie Larsen

PRESENTATION

None

ORAL COMMUNICATIONS

Bonnie Montgomery presented her historical research she conducted in the area, including information on Asian farmers in Sunnyvale and the possible location of Thomas Foon Chew's leased farm.

CONSENT CALENDAR

1.A. [18-1053](#) Approve the Draft Heritage Preservation Commission Meeting Minutes of October 3, 2018

Commissioner Wu motioned and Commissioner Valenzuela seconded to approve the Draft Heritage Preservation Commission Meeting Minutes of October 3, 2018, as submitted.

Yes: 3 - Commissioner Michitaka
Commissioner Valenzuela
Commissioner Wu

No: 0

Absent: 2 - Chair Hopkins
Vice Chair Larsen

Abstain: 2 - Commissioner Caroompas
Commissioner Gaudenti

PUBLIC HEARINGS/GENERAL BUSINESS

2. [18-0987](#) **Proposed Project: Public Comments on the Draft Environmental Impact Report** for the Corn Palace Residential Development Project.
Location: 1142 Dahlia Avenue (APN: 213-12-001)
File #: 2017-7451
Zoning: R-1.5/PD
Applicant: Trumark Homes
Project Planner: Shétal Divatia, (408) 730-7637,
sdivatia@sunnyvale.ca.gov

Senior Planner Shetal Divatia provided a summary of the proposed Corn Palace residential project. She noted that the applicant, Trumark Homes, is proposing to develop the site with 58 single-family homes and dedicate a two-acre public park to the City. She noted that this project is one of the last farm lands in Sunnyvale and that environmental analysis is required under the California Environmental Quality Act (CEQA).

Project Manager Kristen Stoner with Ascent Environmental, the consultant who prepared the Draft Environmental Impact Report (DEIR), provided an overview of the CEQA process. She noted that the CEQA's purpose is to disclose the environmental effects of a project to the public, to receive public input related to environmental issues, and to avoid or mitigate any impacts. She described that CEQA is a disclosure document, and that certification of an EIR does not mean that the project has been approved. Ms. Stoner noted that the purpose of the meeting is to obtain comments on the adequacy of the DEIR, specifically as it relates to historic resources, and that no decisions will be made at the hearing. Ms. Stoner summarized the findings of the DEIR and noted that the property is eligible for listing on the California Registrar of Historic Resources and on the Sunnyvale Heritage Resource Inventory. She reviewed the mitigation measures proposed and summarized the CEQA alternatives.

Project Director Pat Angel of Ascent Environmental noted the comment period of the DEIR is 45 days ending on December 17, 2018. He further stated that aside from receiving comments this evening, written comments and comments during the public hearing may also be received and the Final Environmental Impact Report (FEIR) will be released this winter. Mr. Angel noted that certification of the FEIR is expected shortly after.

Ms. Caliva-Lepe reminded the Commission that their purpose tonight is to determine if the historical analysis is adequate. She noted that the merits of the project should not be discussed in this evening's meeting, but should be raised at future public hearings about the project entitlements.

Commissioners Caroompas and Wu asked staff about the procedure for saving the farm stand. Ms. Caliva-Lepe responded that the significance of the farm stand is associated with the use of the land for farming, and that maintaining the farm stand on-site would not be enough to mitigate the loss of the potential resource.

Commissioner Caroompas then asked staff about other archaeological resources and Ms. Stoner replied that possible archaeological features may be found; however, it would be considered less than significant with the inclusion of appropriate mitigation measures. Mr. Angel noted that the site was surveyed by an archaeologist and that there were no indications of any archaeological resources.

Commissioner Wu asked staff for clarification about the alternatives listed in the DEIR. Ms. Stoner summarized the alternatives. Ms. Caliva-Lepe noted the difference between a DEIR alternative and a project alternative.

Councilmember Melton added that the DEIR alternatives are not project based, but are different scenarios for the environmental analysis.

Commissioner Michitaka opened the public hearing.

Applicant Garrett Hines with Trumark Homes noted that the existing farm stand is currently located on future public park lot, and that the City could decide to maintain the farm stand as part of the park.

Bonnie Montgomery noted that the historical analysis only goes back to 1926 and feels it is incomplete. Ms. Stoner received her comment and noted that it will be

addressed in the Final Environmental Impact Report (FEIR).

Commissioner Michitaka asked staff about the construction timeline and noise impacts. Ms. Stoner said completion is expected in 2021 with construction starting next year.

Commissioner Michitaka asked about the eight protected trees and four large walnut trees noted on page 141. Ms. Stoner replied that the impact associated with the loss of trees is less than significant and the FEIR will address which trees will be removed and preserved. Commissioner Michitaka also asked for clarification about the recordation of the history of the site. Ms. Stoner explained that mitigation measure 4.3-1a notes that the documentation shall be prepared by an architectural historian, and will be submitted to the City of Sunnyvale.

Commissioners Wu and Caroompas asked staff to consider the possibility of preserving the farm stand as part of the public park

Commissioner Michitaka closed the public hearing.

Staff noted that their comments will be noted on the Final EIR and forwarded to the Planning Commission.

3. [18-1056](#) Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials

Commissioners acknowledged the Code of Ethics and Conduct for Elected and Appointed Officials.

4. [18-1058](#) Discussion and Adoption of Final 2019 Work Plan

Ms. Caliva-Lepe summarized the 2019 Work Plan and noted that more items may be added if the City Council approves any of the Heritage Preservation Commission - supported study issues.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Wu wished everyone a happy holiday.

INFORMATION ONLY REPORTS/ITEMS

None

ADJOURNMENT

Commissioner Michitaka adjourned the meeting at 7:55 p.m.



City of Sunnyvale

Agenda Item

19-0028

Agenda Date: 1/9/2018

Selection and Ranking of Potential Study Issues



City of Sunnyvale

Agenda Item

18-0966

Agenda Date: 3/7/2019

2019 COUNCIL STUDY ISSUE

NUMBER

CDD 18-02

TITLE Update and Review of the Heritage Resource Inventory

BACKGROUND

Lead Department: Community Development

Support Departments: Office of the City Manager
Office of the City Attorney

Sponsor(s): Heritage Preservation Commission

History: 1 year ago: Ranked, Budget modification not approved
2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this study?

The Heritage Preservation Commission identified a need to reexamine the City's current Heritage Resource Inventory (Inventory) and explore whether additional properties, including non-residential development, should qualify based on adopted criteria for nomination.

The Inventory was created in 1979 and has been updated periodically. The most recent comprehensive study in 2007 included a citywide survey for consideration of new neighborhood districts and individual heritage resources. Two neighborhoods and five properties were identified and further evaluated in 2009; however, none of these properties and neighborhoods were ultimately added to the Inventory. Over the years, through requests by individual property owners, several properties have been approved for removal from the list, once further study determined that they did not meet or were determined to no longer meet the City's standards for heritage designation.

What are the key elements of the study?

Similar to previous Inventory updates, the study would identify potential properties for nomination both by visually surveying the City, and by conducting research to identify locations where prominent members of Sunnyvale's history lived or where significant local historic events may have taken place. Outreach meetings would be conducted with affected and/or interested property owners and business owners. The study would also examine the current list and the appropriateness of the specific designations.

Estimated years to complete study: 1 year

FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required (opportunity cost): Moderate

Funding Required for Non-Budgeted Costs: \$250,000
Funding Source: Will seek budget supplement

A consultant would conduct a survey of residential and non-residential developments and help evaluate individual properties for nomination to the City's Heritage Resource inventory.

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Heritage Preservation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2019 Study Issues Workshop.

The last citywide survey was conducted 10 years ago. An updated comprehensive study would be needed to further examine the condition of properties within the existing Inventory as well as identify new residential and non-residential properties that could be nominated. With the continual increase of redevelopment and evolving architectural design within the City, a survey of the existing building inventory would help determine whether adequate preservation measures are in place. This is supported by the General Plan Community Character Chapter and its goal and policies to enhance, preserve and protect Sunnyvale's heritage.

Prepared by: Trudi Ryan, Director, Community Development

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

18-1020

Agenda Date: 3/7/2019

2019 COUNCIL STUDY ISSUE

NUMBER

CDD 19-04

TITLE Update to the Historical Context Statement to Include Historical Contributions Made by Asian Americans and Other Minority Groups

BACKGROUND

Lead Department: Community Development

Support Departments: Office of the City Manager

Office of the City Attorney

Sponsor(s): Heritage Preservation Commission

History: 1 year ago: N/A

2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this study?

The City Council adopted the Historical Context Statement in 2012, which provides a framework for setting goals, policies and action statements that direct the City's heritage preservation program. The Historical Context Statement documents different aspects of the historical development of Sunnyvale, such as land use patterns, important events, and architecture. In addition, prominent figures who have contributed to Sunnyvale's history are included, such as the early Native Americans, Spanish-Mexican settlers, European farmers, and Japanese and Chinese laborers and farmworkers.

The Heritage Preservation Commission identified the need for an update to the Historic Context Statement to include more thorough information about Asian Americans and other minority groups. An updated document could help to inform the City Council on potential heritage and landmark resources that are not currently designated for preservation.

What are the key elements of the study?

The study would expand on the current Historical Context Statement with more detailed information on contributions made by Asian American and other minority groups to Sunnyvale's rich and diverse history. Research may include a review of existing publications not already referenced in the current Historical Context Statement, meeting with the Sunnyvale Heritage Park Museum staff, and visits to local libraries.

Estimated years to complete study: 1 years

FISCAL IMPACT**Cost to Conduct Study**

Level of staff effort required (opportunity cost):	Minor
Funding Required for Non-Budgeted Costs:	\$25,000
Funding Source:	Will seek budget supplement

A historical consultant would be hired, who would also have access to additional information that may not be readily available to City staff.

Cost to Implement Study Results

Minimal cost expected to implement.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Heritage Preservation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at a Study Issues Workshop.

Staff acknowledges that this additional research would provide an opportunity to further recognize the various achievements of a continually growing diverse community and could inform future decisions related to designation of heritage and landmark resources.

Prepared by: Trudi Ryan, Director, Community Development

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

Attachments

1. Historical Context Statement



City of Sunnyvale

Agenda Item

18-0964

Agenda Date: 3/7/2019

2019 COUNCIL STUDY ISSUE

NUMBER

CDD 16-14

TITLE Exploring Options for Establishment of a Plaque Program for Heritage Resources

BACKGROUND

Lead Department: Community Development

Support Departments: Office of the City Manager

Office of the City Attorney

Sponsor(s): Heritage Preservation Commission

History: 1 year ago: Ranked, Below the Line
2 years ago: Ranked, Below the Line 3 years ago: Ranked, Below the Line

SCOPE OF THE STUDY

What precipitated this study?

The Heritage Preservation Commission duties are defined in the City Charter to advise the City Council in all matters pertaining to heritage resources, landmark sites and landmark districts and to implement the heritage preservation regulations of the Sunnyvale Municipal Code. While these duties typically focus on preserving heritage resources, the Heritage Preservation Commission also sees value in educating the community on history and heritage resources. This role of the Heritage Preservation Commission is further expressed in the General Plan:

Goal CC-6 KNOWLEDGE OF SUNNYVALE 'S HERITAGE. Promote knowledge of, and appreciation for, Sunnyvale's heritage and encourage broad community participation in heritage programs and projects.

The City has approximately 57 structures listed on the Heritage Resources Inventory, as well as a few neighborhoods and several trees; however, many community members may not know of most of those resources or their historical impact on the City of Sunnyvale. Creation of a plaque program could educate the community on specific heritage resources in the City as well as events and people famous to Sunnyvale.

What are the key elements of the study?

Within the overall category of historic resources, the City recognizes three levels of significance, ranked in descending order from most significant as follows:

- (1) Local landmark resource/local landmark district;
- (2) Designated heritage resource/designated heritage resource district; and
- (3) Heritage resource/heritage resource district.

Between the mid-1980s and mid-1990s the City installed plaques on 11 Heritage Landmark

properties. This study would examine a new program associated with the remaining two tiers of heritage resources.

Exploration of establishing a plaque program may include:

- Survey of cities with plaque programs and the specifics of each program;
- Discussions with other City staff members on the effectiveness and receptiveness of such a program;
- Evaluation of costs associated with buying plaques and how those costs would be covered;
- Details and criteria for what resources would be eligible to receive a plaque and details on how the program would be established and maintained; and
- Standards for the plaque program with the objective to improve community education and awareness of Sunnyvale's historic resources.

Estimated years to complete study: 1 year

FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required (opportunity cost)	Minor
Funding Required for Non-Budgeted Costs	\$0
Funding Source	N/A

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs, including capital and operating costs.

EXPECTED PARTICIPATION IN THE PROCESS

Council-Approved Work Plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Heritage Preservation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2019 Study Issues Workshop.

Staff considers the concept worthy of study, and it would be beneficial to increase community awareness of the City's heritage resources. However, the cost for a plaque program would need to be balanced with other funding priorities. Staff is aware of cities that require the owners of heritage resources to cover the costs of the plaques; therefore, a plaque program could potentially be created with minimal cost to the City.

Prepared by: Trudi Ryan, Director, Community Development

Reviewed By: Teri Silva, Assistant City Manager

Approved By: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

18-1023

Agenda Date: 3/7/2019

2019 COUNCIL STUDY ISSUE

NUMBER

CDD 19-05

TITLE Update to the Heritage Resource Inventory to Include Potential Resources Associated with Technological Innovation

BACKGROUND

Lead Department: Community Development

Support Departments: Office of the City Manager

Office of the City Attorney

Sponsor(s): Heritage Preservation Commission

History: 1 year ago: N/A

2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this study?

The current Heritage Resource Inventory is primarily made up of residential and commercial properties and districts. The designation of these resources is generally associated with architecture, early industry, historical events, and prominent individuals. Although some important technological innovation has originated in Sunnyvale, the City does not currently have any heritage resources on the local list that are tied to more modern technology. For example, the first computer game, Pong, was invented within the Moffett Park neighborhood.

A similar study issue was completed in 1996 to identify and promote knowledge of historical technological events in Sunnyvale (File #8783). Staff conducted extensive research, including published literature, patent data, and soliciting information from several companies. At that time, staff found a limited amount of Sunnyvale-focused information and industry professionals that were willing to participate in the study. The study also acknowledged the City's limited resources and in-house expertise to move the study forward. Staff also found it difficult to define criteria for significant technological advancements worth recognizing from a historic standpoint. Therefore, no further action was taken.

As development pressures continue, the Heritage Preservation Commission (HPC) expressed concerns over the loss of structures that may have historic value. Therefore, HPC identified the need to study the history of technological innovation in Sunnyvale and seek out potential resources that may be eligible for listing on Sunnyvale's Heritage Resource Inventory.

What are the key elements of the study?

Extensive research on the history of technological innovation in Sunnyvale would be conducted.

Based on the information obtained, potential properties that may be eligible for listing on the Heritage Resource Inventory would be identified. It is important to note that traditionally the City obtains property owner consent before adding a property to the Heritage Resource Inventory, the study would evaluate that aspect and inform property owners before adding any property to the inventory.

This study may include a review of existing publications related to the histories of technology, discussion with staff at the Sunnyvale Heritage Park Museum, and visits to local libraries. A review of other cities' historic preservation programs related to technology may also be completed. In addition, the City would conduct outreach meetings with affected and/or interested property owners and business owners and community members who may have valuable information to contribute to the topic.

Estimated years to complete study: 1 years

FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required (opportunity cost):	Moderate
Funding Required for Non-Budgeted Costs:	\$75,000
Funding Source:	Will seek budget supplement

A historical consultant would conduct research and evaluate properties for nomination to the Heritage Resource Inventory.

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Heritage Preservation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2019 Study Issues Workshop, subject to funding for the study.

Sunnyvale has historically been at the center of technological innovation and that history is not reflected in the current Heritage Resource Inventory. This is supported by the General Plan's Community Character Chapter and its goals and policies to enhance Sunnyvale's heritage and seek out potential resources which may have historic significance.

Study Issue CDD 18-02, Update and Review of the Heritage Resource Inventory, is related and could be combined with this study. Combining the two studies would result in a more comprehensive update to the Inventory and could avoid the need to obtain two separate consultants. The duration of the combined studies would likely take more than one year to complete and the full inventory project would include higher consultant costs.

Prepared by: Trudi Ryan, Director, Community Development
Reviewed by: Teri Silva, Assistant City Manager
Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

18-1032

Agenda Date: 3/7/2019

2019 COUNCIL STUDY ISSUE

NUMBER

CDD 19-06

TITLE Programs to Encourage Visitation to Heritage and Landmark Resources

BACKGROUND

Lead Department: Community Development

Support Departments: Office of the City Manager
Office of the City Attorney

Sponsor(s): Heritage Preservation Commission

History: 1 year ago: N/A
2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this study?

The City has approximately 57 structures listed on the Heritage Resources Inventory, as well as a few neighborhoods and several trees. Attachment 1 contains a list of these Heritage Resources and a description of Local Landmarks. The Sunnyvale Bicycle and Pedestrian Advisory Committee sponsored a map created in the 1990s for a self-guided bike tour of resources (Attachment 2), plus some of the exhibits in the Heritage Park Museum include information and pictures of some of these resources. The Heritage Preservation Commission has expressed interest in exploring additional programs to encourage visitation to these resources to educate the community about the City's history.

The following General Plan goal supports the study:

Goal CC-6 KNOWLEDGE OF SUNNYVALE 'S HERITAGE. Promote knowledge of, and appreciation for, Sunnyvale's heritage and encourage broad community participation in heritage programs and projects.

What are the key elements of the study?

Several initial steps would be undertaken including: a survey of other cities to find examples of city-sponsored programs that encourage visitation to heritage resources; interviews with Heritage Park Museum staff; and, discussion with multiple City departments with a relationship to the existing Heritage Preservation programs. An evaluation of the costs to develop and maintain these programs would be completed. Staff would also conduct outreach to property owners of heritage resources to determine if they are interested in having their property included in a program.

Estimated years to complete study: 1 year

FISCAL IMPACT**Cost to Conduct Study**

Level of staff effort required (opportunity cost): Minor
Funding Required for Non-Budgeted Costs: \$0
Funding Source: N/A

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Heritage Preservation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2019 Study Issues Workshop.

Staff considers the concept worthy of study, and it would be beneficial to increase community awareness of the City's heritage resources, as supported by the General Plan's Community Character Chapter and its goal to promote knowledge of Sunnyvale's history.

Prepared by: Trudi Ryan, Director, Community Development

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

Attachments

1. Heritage Resources Inventory and Local Landmarks
2. Heritage Bicycle Tour Map