



City of Sunnyvale

Notice and Agenda Parks and Recreation Commission

Wednesday, January 9, 2019

7:00 PM

Council Chambers, City Hall, 456 W. Olive
Ave., Sunnyvale, CA 94086

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

PRESENTATION

[19-0048](#)

PRESENTATION - Study Issues Overview

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1 [19-0049](#) Approve the Parks and Recreation Commission Meeting Minutes of December 12, 2018

Recommendation: Approve the Parks and Recreation Commission Minutes of December 12, 2018 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [19-0050](#) Rank Study Issues

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**NON-AGENDA ITEMS & COMMENTS**

-Commissioner Comments

-Staff Comments

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Community Services Administration at (408) 730-7336. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Community Services Administration at (408) 730-7336. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))



City of Sunnyvale

Agenda Item

19-0048

Agenda Date: 1/9/2019

PRESENTATION - Study Issues Overview



City of Sunnyvale

Agenda Item

19-0049

Agenda Date: 1/9/2019

SUBJECT

Approve the Parks and Recreation Commission Meeting Minutes of December 12, 2018

RECOMMENDATION

Approve the Parks and Recreation Commission Minutes of December 12, 2018 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, December 12, 2018

7:45 PM

Murphy Park, Recreation Building
194 N Sunnyvale Ave.
Sunnyvale, CA 94086

Special Meeting

CALL TO ORDER

The meeting was called to order at 7:45 p.m. in the Murphy Park, Recreation Building.

SALUTE TO THE FLAG

Chair Kenton led the salute to the flag.

ROLL CALL

Present: 4 - Chair Ralph Kenton
Commissioner Henry Alexander III
Commissioner Prakash Giri
Commissioner Craig Pasqua
Absent: 1 - Vice Chair Daniel McCune

Vice Chair Daniel McCune (unexcused)
Council Liaison Michael Goldman (present)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1 [18-0025](#) Approve the Parks and Recreation Commission Meeting Minutes of October 10, 2018

Commissioner Pasqua moved, and Commissioner Alexander III seconded, the motion to approve the Parks and Recreation meeting minutes of October 10, 2018 as submitted. The motion carried by the following vote:

Yes: 3 - Chair Kenton
Commissioner Alexander III
Commissioner Pasqua

No: 0

Absent: 1 - Vice Chair McCune

Abstain: 1 - Commissioner Giri

PUBLIC HEARINGS/GENERAL BUSINESS

Superintendent of Parks and Golf, Jim Stark, requested Chair Kenton take agenda item 3 out of order, to respect the presenter's time.

3 [18-0041](#) Animal Assisted Happiness Update

Vicki Amon-Higa from Animal Assisted Happiness (AAH) provided an overview of the AAH program. Their mission is to enrich the lives of youth with needs through barnyard animal interactions at their Smile Farm and mobile visits, creating moments of joy and happiness throughout the AAH community.

Commissioners inquired:

Could AAH expand the program to include small animals visiting individuals in hospitals/hospice?

Does the City of Sunnyvale promote the Animal Assisted Happiness program?

Does AAH have a website with volunteer opportunities listed?

Has AAH conducted any case studies on animal therapy for youth?

Vicki Amon-Higa responded:

AAH does have small animals that travel with a AAH representative to schools and hospitals.

The AAH program is promoted in the City's Activity Guide.

AAH volunteer opportunities are posted on the AAH website.

AAH conducts baseline surveys at the beginning of the school year and end of the school year that measures the impact of AAH from a teachers perspective. The surveys are administered by an AAH Boardmember who holds a PhD in Educational Psychology and currently has two years of data.

Chair Kenton opened the item for public comment, and there being no public

comments, he closed the item for public comment.

Chair Kenton returned to the regular agenda schedule.

- 2** [18-0033](#) Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Superintendent of Community Services, Damon Sparacino, provided the Commissioners with an overview of the 2018 Code of Ethics and Conduct for Elected and Appointed Officials.

Chair Kenton asked for clarification with having Commissioners attend meetings and/or events at the same time and if that would constitute a quorum requiring Commissioners excusing themselves from the meeting/event.

Superintendent of Community Services, Damon Sparacino will request clarification from the City Clerk and will report back to the Commission.

Chair Kenton opened the item for public comment, and there being no public comment, he closed the item for public comment.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Chair Kenton gave an overview on the joint study session between Council and Board/Commission Chairs and Vice Chairs on November 13, 2018. He also spoke about the Council Subcommittee Board/Commission Bylaws meeting he attended on December 11, 2018. The Subcommittee reviewed the feedback received from the joint study session and will make recommendations for Council action.

-Staff Comments

Superintendent of Parks and Golf, Jim Stark, gave an update on the Fair Oaks Park project and Capital Improvements Projects.

Superintendent of Community Services, Damon Sparacino, reminded the Commissioners to submit a playground option for Murphy Park. The final concept

will be chosen in February.

INFORMATION ONLY REPORTS/ITEMS

[18-0424](#) 2019 Master Work Plan

A copy of the final 2019 Master Work Plan was provided to the Commission.

ADJOURNMENT

The meeting was adjourned at 9:09 p.m.



City of Sunnyvale

Agenda Item

19-0050

Agenda Date: 1/9/2019

Rank Study Issues



City of Sunnyvale

Agenda Item

18-0896

Agenda Date: 3/7/2019

2019 COUNCIL STUDY ISSUE

NUMBER

DPW 19-07

TITLE Ascertain Suitable Location(s) for the Installation of Youth Cricket Batting Cages and Potential Funding Sources

BACKGROUND

Lead Department: Department of Public Works

Support Departments: Office of the City Manager
Office of the City Attorney
Department of Library and Community Services

Sponsor(s): Councilmembers: Melton, Goldman

History: 1 year ago: N/A
2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this study?

During the public outreach portion of the approval of the Conceptual Design for the Fair Oaks Park Renovation Project (RTC No. 18-0646) it was noted that there was demand for cricket facilities in the City. Several residents spoke and provided input for the conceptual design emphasizing the desire for both a cricket pitch and cricket batting cages to be built in City parks. There is currently one cricket pitch in the City located at Ortega Park and no cricket batting cages. During the public comment portion of the approval of the Conceptual Design for the Fair Oaks Park Renovation Project at City Council multiple residents also spoke to the need as well as benefits of City provided cricket facilities.

What are the key elements of the study?

The study issue would ascertain suitable location(s) for the installation of youth cricket batting cages within the City parks system or suitability of shared use of existing baseball batting cages at Serra Park and DeAnza Park, including existing and projected usage patterns. The study would also identify potential funding sources.

Estimated years to complete study: 1 year

FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required: Moderate

Funding Required for Non-Budgeted Costs: \$25,000

Funding Source:

Will seek budget supplement

A consultant would be hired to evaluate the potential locations for future cricket batting cages considering demographics, potential demand, other current sports user groups, park locations and existing amenities. Parks and Library and Community Services staff will assist the consultant with a variety of tasks including providing historical perspective, identifying potential park locations and identifying existing infrastructure as it may relate to the study. It is anticipated that public outreach will be part of the consultant's work.

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs, including capital and operating, as well as potential revenue.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: Yes

Reviewed by Boards/Commissions: Park and Recreation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2019 Study Issues Workshop.

This study is consistent with **General Plan, Chapter 3, *Land Use and Transportation - Open Space, Goal LT-8***

Options for Healthy Living - Create a city development pattern and improve the city's infrastructure in order to maximize healthy choices for all ages, including physical activity, use of the outdoors, and access to fresh food.

The study issue is also supported by **General Plan, Chapter 4, *Community Character - Recreation, Goal CC-11***

Wide Range of Recreation Programming - The City strives to ensure equal opportunities for participation and to provide for a range of structured and unstructured uses, and a variety of general and special interest uses in parks and facilities. The city also provides a wide range of program choices, open space, amenities and facility offerings to meet the recreational needs of a diverse and changing population, including identified subgroups and special populations. Policies related to acquiring and/or developing open space facilities and amenities are also included here. Competing interests and finite resources, however, require the City to set some priorities. (*Previously Open Space and Recreation Goal 2.2.D / Adopted in 2006*).

Prepared by: James Stark, Superintendent of Parks and Golf

Reviewed by: Chip Taylor, Director, Public Works

Reviewed by: Cynthia Bojorquez, Director, Library and Community Services

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

18-0857

Agenda Date: 3/7/2019

2019 COUNCIL STUDY ISSUE

NUMBER

ESD 17-01

TITLE Eliminate the Use of Chemical Pesticides on City Owned or Leased Property

BACKGROUND

Lead Department: Environmental Services
Support Departments: Office of the City Manager
Office of the City Attorney
Public Works
Library and Community Services
Sponsor(s): Sustainability Commission
History: 1 year ago: Below the line
2 years ago: Ranked Priority C

SCOPE OF THE STUDY

What precipitated this Study?

The Sustainability Commission raised concerns that using chemicals to control weeds and pests may contaminate water and soil leading to negative long-term impacts to human health and non-targeted species (e.g., bees, aquatic life, birds, pets, and beneficial insects). Other cities in the region are investigating or piloting the elimination of pesticides in city parks (Reference [Menlo Park action in February 2018 <https://www.menlopark.org/DocumentCenter/View/16607/12---Herbicide-Free-Parks?bidId=>>](https://www.menlopark.org/DocumentCenter/View/16607/12---Herbicide-Free-Parks?bidId=>)).

What are the key elements of the Study?

The purpose of this Study is to evaluate the effectiveness of the City's current Integrated Pest Management Policy, levels of pesticide use on City property, assess community support for eliminating pesticide use on City property and identify the potential impact on City operations. Additionally, the study will also consider opportunities for educating residents about chemical pesticide alternatives.

Key study elements include:

- Identify current costs to the City for purchasing and applying pesticides (i.e., insecticides, herbicides, fungicides and rodenticides) that are covered in the Integrated Pest Management Plan (IPM). Separately identify costs of "Pesticides of Concern" and other chemical pesticides (for example glyphosate) used that are not on the 'concern' list. Identify expected net costs of further reducing and eliminating all pesticide use on City property (increased cost of mechanical weed removal, physical barriers, etc. as prescribed in the IPM plan minus savings from not purchasing pesticides, using mulch etc.).

- Identify benefits to community and environment. These will not be monetized since it is beyond the scope of this study to assess the value of environmental benefits.
- Identify cost of a pilot study in selected parks or City properties to measure costs/savings in a real application.
- Study cost of implementing a public outreach program to encourage pesticide elimination at homes, schools and businesses and provide information on alternative control means.
- Through a survey of residents and businesses, identify level of awareness and concern by the public on this topic and the desire for the City to devote attention to further pesticide reduction and eventual elimination.
- Benchmark and monitor progress of other cities in the region who have undertaken similar actions.
- Review the City's IPM Plan (effective June 1, 2010) and consider cost/benefit to add:
 1. Public notification prior to the application of pesticides in public areas;
 2. Reporting measures to allow the public to be informed on the quantities of each chemical pesticide used by the City (or associated contractors) on an annual basis; and
 3. Annual targets for reduction of pesticide use down to zero.

Estimated years to complete Study: 1 year

FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required (opportunity cost):	Major
Funding Required for Non-Budgeted Costs:	\$100,000
Funding Source:	Would seek budget supplement

The Study would be completed with existing staff time and additional consultant services. DPW is responsible for landscape management including the application of pesticides and herbicides on City property. ESD, with support from DPW, will take the lead in evaluating the public outreach aspects of the study and complete a survey of residents and businesses. The consultant, with management from ESD and support from DPW staff, will survey and monitor what other cities in the area have undertaken for similar projects, complete a cost analysis for current practices and possible changes, and identify options for a pilot project and costs associated with it. The cost does not anticipate a time-in-motion study to estimate potential cost impacts of chemical alternatives such as mechanical weed removal. The determination of the net cost impact of chemical alternatives, as identified in the study scope, would be estimated based on research of cost impacts experienced by the benchmarked communities. Additional funding beyond the \$100,000 would be needed to conduct time-in-motion studies and such costs will be included in the development of the potential pilot project to measure costs/savings in a real application as identified in this Study Issue.

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs, including capital and operating, as well as revenue/savings.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Sustainability, Parks and Recreation

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2019 Study Issues Workshop.

The City's current IPM policy has been in place since 2010. City maintenance staff receives annual training on the IPM policy and contractors are required to also comply with the policy when working on City property. In accordance with the IPM policy, pesticides are used only after other controls have been considered and applied. Additionally, the City provides education on IPM at environmental outreach events and participates in regional educational campaigns and hosts sustainable landscaping classes in partnership with the Bay Area Water Supply and Conservation Associate in spring and fall. While staff believes that the City's IPM Policy has been effective and overall use of pesticides of concern is minimal, staff supports the Study and an evaluation of the program.

Prepared by: Melody Tovar, Regulatory Programs Division Manager, Environmental Services

Reviewed by: Ramana Chinnakotla, Director, Environmental Services

Reviewed by: Chip Taylor, Director, Public Works

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager