



City of Sunnyvale

Notice and Agenda City Council

Tuesday, March 19, 2019

5:00 PM

Council Chambers and West Conference
Room, City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

**Special Meetings: Closed Session-5 PM | Study Session-6 PM | Special Meeting-6:45 PM
| Regular Meeting-7 PM**

5 P.M. SPECIAL COUNCIL MEETING (Closed Session)

1 Call to Order in the West Conference Room

2 Roll Call

3 Public Comment

The public may provide comments regarding the Closed Session item(s) just prior to the Council beginning the Closed Session. Closed Sessions are not open to the public.

4 Convene to Closed Session

[19-0268](#)

Closed Session held pursuant to California Government Code
Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Tina Murphy, Director of
Human Resources; Kent Steffens, City Manager

Employee organization: Sunnyvale Managers Association
(SMA) and Sunnyvale Employees Association (SEA)

5 Adjourn Special Meeting

6 P.M. SPECIAL COUNCIL MEETING (Study Session)

1 Call to Order in the West Conference Room (Open to the Public)

2 Roll Call

3 Public Comment

4 Study Session[19-0121](#)

The Structure and Function of the Subcommittee titled
“Discussion of the Council Subcommittee to Discuss Items of
Mutual Interests with Local School Districts”

5 Adjourn Special Meeting**6:45 P.M. SPECIAL COUNCIL MEETING (Special Order of the Day)****1 Call to Order in the Council Chambers (Open to the Public)****2 Roll Call****3 Public Comment****4 Special Order of the Day**[19-0288](#)

SPECIAL ORDER OF THE DAY - Santa Clara Valley Science
and Engineering Fair 2018 Award Recipients
Location: Council Chambers

5 Adjourn Special Meeting**7 P.M. COUNCIL MEETING**

Pursuant to Council Policy, City Council will not begin consideration of any agenda item after 11:30 p.m. without a vote. Any item on the agenda which must be continued due to the late hour shall be continued to a date certain. Information provided herein is subject to change from date of printing of the agenda to the date of the meeting.

CALL TO ORDER

Call to Order in the Council Chambers (Open to the Public)

SALUTE TO THE FLAG**ROLL CALL****SPECIAL ORDER OF THE DAY**[19-0385](#)

SPECIAL ORDER OF THE DAY - American Red Cross Month

CLOSED SESSION REPORT**ORAL COMMUNICATIONS**

This category provides an opportunity for members of the public to address the City Council on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Mayor) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Council to take action on an item not listed on the agenda. If you wish to address the Council, please complete a speaker card and give it to the City Clerk. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please submit a speaker card to the City Clerk prior to the start of the meeting or before approval of the consent calendar.

- 1.A** [19-0194](#) Approve City Council Special Meeting Minutes of February 7, 2019

Recommendation: Approve the City Council Special Meeting Minutes of February 7, 2019 as submitted.

- 1.B** [19-0195](#) Approve City Council Meeting Minutes of February 26, 2019

Recommendation: Approve the City Council Meeting Minutes of February 26, 2019 as submitted.

- 1.C** [19-0311](#) Approve City Council Meeting Minutes of March 5, 2019

Recommendation: Approve the City Council Meeting Minutes of March 5, 2019 as submitted.

- 1.D** [19-0213](#) Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

Recommendation: Approve the list(s) of claims and bills.

- 1.E** [19-0300](#) Receive and File the City of Sunnyvale Investment Report - 4th Quarter 2018

Recommendation: Receive and file the City of Sunnyvale - Fourth Quarter 2018 Investment Report.

- 1.F [19-0265](#) Authorize Amending Existing Contracts for Building Plan Check and Inspection Services (F19-063).

Recommendation: Take the following actions:

- Authorize the City Manager to execute amendments to four (4) existing contracts: the Shums Coda Associates contract amount will increase \$50,000 for a new total not-to-exceed amount of \$350,000; the 4Leaf contract amount will increase \$150,000 for a new total not-to-exceed amount of \$450,000; the Municipal Plan Check Services contract amount will increase \$100,000 for a new not-to-exceed amount of \$300,000; and the CSG Consultants contract amount will increase \$203,000 for a new not-to-exceed amount of \$301,000; in substantially the same form as Attachments 1 through 4 to the report.
- Authorize the City Manager to renew these contracts and modify contract amounts, within approved budget funding.

- 1.G [19-0151](#) Award of a Contract to Woodard & Curran for Wastewater Collection System Model Expansion and Capacity Analysis Project (F18-251)

Recommendation: 1) Award a contract in substantially the same form as Attachment 1 to the report in the amount of \$690,819 to Woodard & Curran and authorize the City Manager to execute the contract when all necessary conditions have been met and 2) Approve a contingency in the amount of \$66,953 and find the Action does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please fill out a speaker card and give it to the City Clerk. You will be recognized at the time the item is being considered by Council. Each speaker is limited to a maximum of

three minutes. For land-use items, applicants are limited to a maximum of 10 minutes for opening comments and 5 minutes for closing comments.

- 2 [19-0361](#) Adoption of Resolution Amending Resolution No. 907-18 (Declaring the City of Sunnyvale's Intent to Transition from At-Large to District-Based City Council Elections, Outlining Specific Steps to be Undertaken to Facilitate the Transition, and Estimating a Time Frame for Action Pursuant to Elections Code Section 10100) to State the City's Intent to Place a Measure on the March 2020 Ballot Proposing to Amend City of Sunnyvale Charter Section 601 and Provide Direction to Staff Regarding Scientific Polling.

Recommendation: Alternative 1: Adopt Resolution Amending Resolution No. 907-18 (Declaring the City of Sunnyvale's Intent to Transition from At-Large to District-Based City Council Elections, Outlining Specific Steps to be Undertaken to Facilitate the Transition, and Estimating a Time Frame for Action Pursuant to Elections Code Section 10100) to State the City's Intent to Place a Measure on the March 2020 Ballot Proposing to Amend City of Sunnyvale Charter Section 601 and provide direction to staff regarding scientific polling.

- 3 [19-0293](#) Approve Updates to Council Policy 7.1.1 in Council Policy Manual Chapter 7, Section 1 - Fiscal Policies and Long Range Goals

Recommendation: Alternative 1: Approve revisions to Council Policy 7.1.1 Fiscal - Long Range Goals and Fiscal Policies as presented in Attachment 1 of the report.

- 4 [19-0267](#) Introduce an Ordinance Adding Chapter 1.07 (Administrative Subpoena) to the Sunnyvale Municipal Code Authorizing City Staff to Issue Administrative Subpoenas in Connection with Code Enforcement Investigations

Recommendation: Alternative 1: Introduce an Ordinance Adding Chapter 1.07 (Administrative Subpoena) to the Sunnyvale Municipal Code and find that the action is exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3).

COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS**NON-AGENDA ITEMS & COMMENTS**

-Council

-City Manager

INFORMATION ONLY REPORTS/ITEMS

[19-0307](#) Tentative Council Meeting Agenda Calendar

[19-0308](#) Information/Action Items

ADJOURNMENT**NOTICE TO THE PUBLIC**

The agenda reports to council (RTCs) may be viewed on the City's website at sunnyvale.ca.gov after 7 p.m. on Thursdays or at the Sunnyvale Public Library, 665 W. Olive Ave. as of Fridays prior to Tuesday City Council meetings. Any agenda related writings or documents distributed to members of the City of Sunnyvale City Council regarding any open session item on this agenda will be made available for public inspection in the Office of the City Clerk located at 603 All America Way, Sunnyvale, California during normal business hours and in the Council Chamber on the evening of the Council Meeting, pursuant to Government Code §54957.5. Please contact the Office of the City Clerk at (408) 730-7483 for specific questions regarding the agenda.

PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on any public hearing item listed in this agenda, the issues in the lawsuit may be limited to the issues which were raised at the public hearing or presented in writing to the Office of the City Clerk at or before the public hearing. PLEASE TAKE FURTHER NOTICE that Code of Civil Procedure section 1094.6 imposes a 90-day deadline for the filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure 1094.5.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Office of the City Clerk at (408) 730-7483. Notification of 48 hours prior to the meeting will enable the City to make

reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))

Planning a presentation for a City Council meeting?

To help you prepare and deliver your public comments, please review the "Making Public Comments During City Council or Planning Commission Meetings" available on the City website at sunnyvale.ca.gov.

Planning to provide materials to Council?

If you wish to provide the City Council with copies of your presentation materials, please provide 12 copies of the materials to the City Clerk (located to the left of the Council dais). The City Clerk will distribute your items to the Council.

Upcoming Meetings

Visit <https://sunnyvaleca.legistar.com> for upcoming Council, board and commission meeting information.



City of Sunnyvale

Agenda Item

19-0268

Agenda Date: 3/19/2019

5:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)

Closed Session held pursuant to California Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Tina Murphy, Director of Human Resources; Kent Steffens, City Manager

Employee organization: Sunnyvale Managers Association (SMA) and Sunnyvale Employees Association (SEA)



City of Sunnyvale

Agenda Item

19-0121

Agenda Date: 3/19/2019

6:00 P.M. SPECIAL COUNCIL MEETING (Study Session)

The Structure and Function of the Subcommittee titled "Discussion of the Council Subcommittee to Discuss Items of Mutual Interests with Local School Districts"



City of Sunnyvale

Agenda Item

19-0288

Agenda Date: 3/19/2019

6:45 P.M. SPECIAL COUNCIL MEETING

SPECIAL ORDER OF THE DAY - Santa Clara Valley Science and Engineering Fair 2018 Award
Recipients

Location: Council Chambers



City of Sunnyvale

Agenda Item

19-0385

Agenda Date: 3/19/2019

SPECIAL ORDER OF THE DAY - American Red Cross Month



City of Sunnyvale

Agenda Item

19-0194

Agenda Date: 3/19/2019

SUBJECT

Approve City Council Special Meeting Minutes of February 7, 2019

RECOMMENDATION

Approve the City Council Special Meeting Minutes of February 7, 2019 as submitted.



City of Sunnyvale

Meeting Minutes - Draft City Council

Thursday, February 7, 2019

8:30 AM

Sunnyvale Community Center -
Community Room, 550 East Remington
Drive, Sunnyvale, CA 94086

Special Meeting: Strategic Planning Session

CALL TO ORDER

Mayor Klein called the meeting to order in the Community Room at 8:35 a.m.

Mayor Klein provided welcoming remarks.

ROLL CALL

Present: 7 - Mayor Larry Klein
Vice Mayor Russ Melton
Councilmember Gustav Larsson
Councilmember Glenn Hendricks
Councilmember Nancy Smith
Councilmember Michael S. Goldman
Councilmember Mason Fong

Councilmember Fong arrived at 8:36 a.m.

ORAL COMMUNICATIONS

James Tuleya, requested consideration of accelerating climate action as a cross-department issue, including in the areas of Information Technology and Finance.

Tracy Hern, Vice President of Sunnyvale Public Safety Officers Association, spoke regarding a letter submitted by the association and requested focus and priority on staffing and creation of a Public Safety Hiring Taskforce.

Kristel Wickham, speaking on her own behalf, spoke in support of continued focus on climate action including CAP 2.0 funding, a citywide commitment in Information Technology, Finance, Environmental Services Department, and Public Works.

Tara Martin-Milius spoke in support of accelerating the climate action plan, electrification of new buildings, net zero buildings, incentivize photovoltaics, energy efficiency of the civic center, preserve and enhance natural systems including light mitigation, buffer zones for the East and West channels, reduction of chemical insecticides and fertilizers, and pursuing potable recycled water.

Barbara Fukumoto spoke in support of accelerated climate change mitigation and giving priority to solutions.

Mila Zelkha suggested adding a goal to explore a sub-regional Transportation Management Association to ease the burden of transportation locally.

OVERVIEW

Council met with the Executive Leadership Team (ELT) in a facilitated workshop format and received information on strategic focus areas.

STRATEGIC FOCUS AREAS AND COUNCIL PRIORITIES UPDATE

FOCUS TOPICS

COUNCIL STRATEGIC PRIORITIES DISCUSSION

Council confirmed its Strategic Priorities and revised the "Civic Center Campus and Main Library" to "Civic Center Modernization".

Councilmember Fong proposed a budget issue for certain Public Safety equipment. Following discussion, Councilmember Fong withdrew his proposed budget issue and suggested that staff work with Sunnyvale Public Safety Officers Association on equipment needs.

Councilmember Fong proposed a study issue adding diversity inclusion into the General Plan Chapter 2 Community Vision in Policy CV 1-4 to ensure that all components of City operations attempt to address the diversity of Sunnyvale and provide for an inclusive environment. Councilmember Melton co-sponsored the study issue.

Councilmember Fong proposed a study issue for a Sunnyvale Education Workforce Development Initiative to leverage local resources into a private/public partnership that "pipelines" high school and college students into public service roles. Mayor Klein co-sponsored this study issue.

Councilmember Fong proposed a study issue for new revenue sources for Public Safety Dispatch recruitment. There was no co-sponsor.

Councilmember Fong proposed a study issue for a program for community workforce agreements for major capital projects to find a middle ground between union labor contractors and independent contractors. There was no co-sponsor.

Mayor Klein and City Manager Steffens provided closing remarks.

ADJOURNMENT

Mayor Klein adjourned the meeting at 4:13 p.m.



City of Sunnyvale

Agenda Item

19-0195

Agenda Date: 3/19/2019

SUBJECT

Approve City Council Meeting Minutes of February 26, 2019

RECOMMENDATION

Approve the City Council Meeting Minutes of February 26, 2019 as submitted.



City of Sunnyvale

Meeting Minutes - Draft City Council

Tuesday, February 26, 2019

6:00 PM

Council Chambers and West Conference
Room, City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

Special Meeting: Closed Session - 6:00 PM | Regular Meeting - 7:00 P.M.

6:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)

Vice Mayor Melton announced the items for Closed Session and invited any members of the public to provide public comments before convening to Closed Session.

1 Call to Order in the West Conference Room

Vice Mayor Melton called the meeting to order at 6 p.m.

2 Roll Call

Present: 7 - Mayor Larry Klein
Vice Mayor Russ Melton
Councilmember Gustav Larsson
Councilmember Glenn Hendricks
Councilmember Nancy Smith
Councilmember Michael S. Goldman
Councilmember Mason Fong

3 Public Comment

None.

4 Convene to Closed Session

[19-0179](#)

Closed Session held pursuant to California Government Code
Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL-EXISTING
LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Bagley, Lee v. County of Santa Clara, et al., Case No.
3:16-CV-02250-JSC

19-0282

Closed Session held pursuant to California Government Code Section 54956.9: LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Related to Notice of California Voting Rights Act Violation by Samir Kalra, Galen Kim Davis, Kathy Higuchi, and Bowman Ching

5 Adjourn Special Meeting

Vice Mayor Melton adjourned the meeting at 6:50 p.m.

7 P.M. COUNCIL MEETING**CALL TO ORDER**

Mayor Klein called the meeting to order.

SALUTE TO THE FLAG

Mayor Klein lead the Salute to the Flag.

ROLL CALL

Present: 7 - Mayor Larry Klein
Vice Mayor Russ Melton
Councilmember Gustav Larsson
Councilmember Glenn Hendricks
Councilmember Nancy Smith
Councilmember Michael S. Goldman
Councilmember Mason Fong

CLOSED SESSION REPORT

Vice Mayor Melton reported that the Council met in Closed Session held pursuant to California Government Code Section 54956.9: CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Bagley, Lee v. County of Santa Clara, et al., Case No. 3:16 CV 02250 JSC; nothing to report.

Vice Mayor Melton reported that the Council met in Closed Session held pursuant to California Government Code Section 54956.9: LEGAL COUNSEL ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Related to Notice of California Voting Rights Act Violation by Samir Kalra, Galen Kim Davis, Kathy Higuchi, and Bowman Ching;

nothing to report.

ORAL COMMUNICATIONS

Vice Mayor Melton announced applications are being accepted for the Neighborhood and Community Events Grant Program.

Richard Mehlinger announced the formation of a new Northwest Sunnyvale neighborhood association. Mr. Mehlinger, member of BPAC, speaking on his own behalf, provided information regarding visibility at the intersection at Pajara and California and urged the installation of a four-way stop.

Prabhat Jammalamadku spoke in support of a lighting ordinance to reduce impacts to wildlife and native species.

Ralph Kenton, Parks and Recreation Commissioner, speaking on behalf of fellow tennis players and the Sunnyvale Tennis Club, requested support for a budget issue for capital improvements for Las Palmas Park Tennis Center.

Maria Pan spoke regarding communications from the City.

Benaifer and Joy, representing Fremont Union High School Foundation, announced an upcoming Fremont Union High School Foundation fundraising event.

CONSENT CALENDAR

Councilmember Hendricks pulled Item 1.G for separate consideration.

MOTION: Vice Mayor Melton moved and Councilmember Larson seconded the motion to approve the Consent Calendar with the exception of Item 1.G.

The motion carried by the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Melton
Councilmember Larsson
Councilmember Hendricks
Councilmember Smith
Councilmember Goldman
Councilmember Fong

No: 0

1.A [19-0076](#) Approve City Council Meeting Minutes of January 29, 2019

Approve the City Council Meeting Minutes of January 29, 2019 as submitted.

1.B [19-0187](#) Approve City Council Meeting Minutes of February 5, 2019

Approve the City Council Meeting Minutes of February 5, 2019 as submitted.

1.C [19-0026](#) Approve the List(s) of Claims and Bills Approved for Payment
by the City Manager

Approve the list(s) of claims and bills.

1.D [18-1095](#) Award of a Contract to California Sports Center for Gymnastics
Instruction Services (F18-146)

1) Award a two-year contract to California Sports Center to provide gymnastics instruction services, in substantially the same form as Attachment 1 to the report and authorize the City Manager to execute the contract when all necessary conditions have been met, and 2) delegate the authority to the City Manager to renew the contract for three additional one-year periods, if services and pricing remain acceptable to the City.

1.E [18-1132](#) Award of Bid No. PW19-01 to Ray's Electric for Traffic Signal
Reconstruction at Mathilda Avenue and Indio Way Project,
Finding of California Environmental Quality Act (CEQA)
Categorical Exemption, and Approval of Budget Modification
No. 18 in the Amount of \$270,000

Take the following actions:

- Make a finding of a California Environmental Quality Act (CEQA) categorical exemption pursuant to CEQA Guidelines Section 15301(c);
- Award a contract in substantially the same form as Attachment 2 to the report in the amount of \$1,169,417 to Ray's Electric of Oakland for the Traffic Signal Reconstruction at Mathilda Avenue and Indio Way Project;
- Authorize the City Manager to execute the contract when all necessary conditions have been met;
- Approve a 10% construction contingency in the amount of \$116,942; and
- Approve Budget Modification No. 18 in the amount of \$270,000.

1.F [19-0045](#) Continuation of Supplemental Law Enforcement Services
(SLES) Funds and Approval of Budget Modification No. 22 to
Appropriate \$93,355 in SLES Funding to Support Sworn Staff

Overtime Costs and the Purchase of Identified Police Services
Equipment

Approve Budget Modification No. 22 to appropriate \$93,355 in Supplemental Law Enforcement Services funding to support sworn overtime costs and the purchase of identified police services equipment.

1.G [19-0185](#) Annual Review and Approval of City's Code of Ethics and
Conduct for Elected and Appointed Officials

Councilmember Hendricks provided information regarding this subject matter.

Public comment opened at 7:22 p.m.

No speakers.

Public comment closed at 7:22 p.m.

MOTION: Councilmember Hendricks moved and Vice Mayor Melton seconded the motion to approve Item 1.G.: Review and approve the 2019 Code of Ethics and Conduct for Elected and Appointed Officials with no changes from the 2018 Code as set forth in Attachment 1 of the report.

The motion carried by the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Melton
Councilmember Larsson
Councilmember Hendricks
Councilmember Smith
Councilmember Goldman
Councilmember Fong

No: 0

1.H [19-0159](#) Adopt a Resolution to Summarily Vacate a Slope Easement at
830 E. El Camino Real and 810 E. El Camino Real

Adopt the resolution to summarily vacate a 10-foot wide slope easement at 830 E. El Camino Real and 810 E. El Camino Real; and to authorize the City Clerk to submit a certified copy of the resolution to the Santa Clara County Recorder's office.

1.I [19-0235](#) Adopt a Resolution to Amend the Classification Plan and the

City's Salary Resolution to Update the Schedule of Pay to Add the Classifications of Environmental Programs Specialist I/II.

Adopt the Resolution amending Resolution Nos. 143-77 and 190-05 to Add the New Classifications of Environmental Programs Specialist I/II to the Classification Plan and to Amend the City's Salary Resolution to Update the Schedule of Pay.

- 1.J [19-0178](#) Amend an Existing Purchase Order for Valley Oil Company to provide Unleaded Gasoline and Diesel Fuel (F19-121)

Authorize the amendment of an existing purchase order with Valley Oil Company, in substantially the same format as Attachment 2 to the report, to include the supply of diesel fuel and increasing the not-to-exceed amount by \$200,000 for a new not-to-exceed of \$380,000, and authorize the City Manager to execute the purchase order when all the necessary conditions have been met and Find the Action exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

- 1.K [19-0055](#) Award of Contract to Wastewater Solids Management, Inc. for Digesters No. 2 and No. 3 Cleanout 2018 Project (F19-053)

Award a contract to Wastewater Solids Management, Inc. of Yerington, NV in the amount not to exceed \$269,690 in substantially the same form as Attachment 2 to the report and authorize the City Manager to execute the contract when all necessary conditions have been met and Find that the Action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(b), for existing publicly-owned utilities facilities involving negligible or no expansion of use beyond which presently exists.

- 1.L [19-0280](#) Adopt a Resolution Amending the City's Salary Resolution and Schedule of Pay to Increase Salaries for Pay Plan Category A (Communication Officers Association) Effective March 10, 2019

Adopt a Resolution Amending Resolution No. 190-05, the City's Salary Resolution, to Increase Salaries for Pay Plan Category A (Employees Represented by the Communication Officers Association) Effective March 10, 2019.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [19-0239](#) Appoint Applicants to the Board of Library Trustees and

Housing and Human Services Commission

City Clerk Kathleen Franco Simmons provided a brief report and conducted the vote for each applicant.

BOARD OF LIBRARY TRUSTEES (1 vacancy: term expires 6/30/2021)

Applicant: Jefferey Brenion

VOTE: 4-0-3 (Yes: Mayor Klein, Vice Mayor Melton, Councilmember Smith, and Councilmember Goldman; Abstentions: Councilmember Larsson, Councilmember Hendricks, and Councilmember Goldman)

Applicant: Rahul Jain

VOTE: 0-0-7 (Abstentions: Mayor Klein, Vice Mayor Melton, Councilmember Larsson, Councilmember Hendricks, Councilmember Smith, Councilmember Goldman, Councilmember Fong)

Applicant: Narottam Joshi

VOTE: 0-0-7 (Abstentions: Mayor Klein, Vice Mayor Melton, Councilmember Larsson, Councilmember Hendricks, Councilmember Smith, Councilmember Goldman, Councilmember Fong)

Applicant: Sharlene Wang

VOTE: 5-0-2 (Yes: Mayor Klein, Councilmember Larsson, Councilmember Hendricks, Councilmember Smith, Councilmember Goldman; Abstentions: Vice Mayor Melton and Councilmember Fong)

City Clerk Franco Simmons confirmed Sharlene Wang has been selected to serve on the Board of Library Trustees for a term expiring 6/30/2021.

HOUSING AND HUMAN SERVICES COMMISSION (1 vacancy: term expires 6/30/2022)

Narottam Joshi

VOTE: 1-0-6 (Yes: Councilmember Goldman; Abstentions: Mayor Klein, Vice Mayor Melton, Councilmember Larsson, Councilmember Hendricks, Councilmember Smith, Councilmember Fong)

Mayor Klein reported one vacancy will remain on the Housing and Human Services

Commission until the next recruitment cycle.

3 [19-0044](#) Update on California Voting Rights Act Community Education and Outreach and Potential Direction on Next Steps for City Council By-District Elections

Deputy City Manager Jaqui Guzmán provided the staff report. David Early, Placeworks, provided a report and slide presentation.

The Public Hearing opened at 7:48 p.m.

Andy Frazer provided information and a slide presentation in support of a ballot measure in March 2020.

Richard Mehlinger spoke in support of a ballot measure in March 2020.

Bowman Ching, one of the Plaintiffs, spoke in support of a more representative City Council and in support of a March 2020 ballot measure.

Galen Davis, one of the Plaintiffs, spoke in support of district based elections and having a more representative and inclusive City Council.

Holly Lofgren spoke in support of a ballot measure March 2020 and recommended getting started sooner with the mapping phase and the decision regarding a directly-elected Mayor.

Gail Rubino spoke in support of the district-based election measure in March 2020.

Alejandra Flores spoke in support of putting the measure on the March 2020 ballot.

Jeremy Barousse, Director of Civic Engagement for Services Immigrant Rights and Education Network (SIREN), spoke in support of placing the ballot measure on the March 2020 ballot.

Jacqueline Farias, SIREN youth leader, spoke in support of placing the district-based election measure on the March 2020 ballot.

Diane Gleason spoke in support of district elections, and in support of placing the measure on the March 2020 ballot.

Linda Davis recommended an open-minded outreach process on a district based election system.

Frances Stanley-Jones spoke in support of a March 2020 ballot measure.

John Cordes, BPAC member, speaking for himself, spoke in support of a March 2020 ballot measure election.

Ray Xu spoke in support of district-based elections.

Samir Kalra, one of the Plaintiffs, Managing Director of the Hindu American Foundation, spoke in support of district election system.

Ginger Grimes, representing the Plaintiffs, spoke in support of district-based elections and placing the ballot measure on the March 2020 election date.

Jonathon Stein, Asian Americans Advancing Justice Asian Law Caucus, representing the Plaintiffs, recommended not to put the question of whether to use districts and the district map on the same ballot measure.

David Wessel spoke in support of holding the ballot measure election in March 2020.

Mei-Ling Stefan spoke in support of a March 2020 ballot measure election and provided a slide presentation.

Evelyn Rocha spoke in support of the district electoral system.

Ruhia You spoke in support of district-based elections.

Arwen Dave' spoke in support the staff recommendation.

Janette Brambila, member of the Citizens Advisory Committee, spoke in support of the ballot measure for March 2020.

Linda Sell spoke in support of a March 2020 ballot measure.

Steve Chessin, President of Californians for Electoral Reform, recommended modification of the Resolution of Intent to put a Charter Amendment on the March

2020 ballot and urged that the proposed mapping be completed prior to March 2020.

Steve Scandalis spoke in support of Alternative 1 and urged for more broader outreach efforts.

Martin Pyne, Citizens Advisory Committee member, speaking for himself, spoke in support of Alternative 1.

The Public Hearing closed at 8:46 p.m.

MOTION: Councilmember Larsson moved and Councilmember Smith seconded the motion to approve Alternative 1: Direct staff to return before March 29, 2019 with an amendment to the Resolution of Intent to Change to By District Elections setting a March 2020 election for amending Article VI of the Charter.

The motion carried by the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Melton
Councilmember Larsson
Councilmember Hendricks
Councilmember Smith
Councilmember Goldman
Councilmember Fong

No: 0

The Council recessed at 9:20 p.m. and reconvened at 9:28 p.m. with all Councilmembers present.

- 4 [19-0072](#) Adopt a Resolution Approving the 2018 Amendments to the Water Supply Agreement (WSA) between the City and County of San Francisco (SFPUC) and the Wholesale Customers in Alameda County, San Mateo County, and Santa Clara County.

Water and Sewer Division Manager Mansour Nasser provided the staff report and slide presentation.

The Public Hearing opened at 9:37 p.m.

No speakers.

The Public Hearing closed at 9:37 p.m.

MOTION: Councilmember Larsson moved and Vice Mayor Melton seconded the motion to approve Alternative 1: Adopt a resolution approving the seven amendments and the attached "Amended and Restated Water Supply Agreement between the City and County of San Francisco Wholesale Customers in Alameda County, San Mateo County, and Santa Clara County" dated November 2018 and authorize the City Manager to execute such Agreement when final execution copies are prepared and distributed by the Bay Area Water Supply and Conservation Agency and find the Action does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) as it is an organizational or administrative activity that will not result in direct or indirect physical changes to the environment.

The motion carried by the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Melton
Councilmember Larsson
Councilmember Hendricks
Councilmember Smith
Councilmember Goldman
Councilmember Fong

No: 0

- 5 [19-0152](#) CONTINUED FROM DECEMBER 4, 2018.
Consideration of Useable Open Space in Required Front
Yards: Introduce an Ordinance to Amend Section 19.37.100
(Usable Open Space Design Requirements) of Chapter 19.37
(Landscaping, Irrigation and Useable Open Space) and
Section 19.12.160 ("O") of Chapter 19.12 (Definitions) of the
Sunnyvale Municipal Code, and Find that the Action is Exempt
from CEQA Pursuant to CEQA Guidelines Section 15061(b)
(3). (Study Issue)

Community Development Director Trudi Ryan provided the staff report and slide presentation.

The Public Hearing opened at 10:11 p.m.

Zachary Kaufman provided comments to the Council.

The Public Hearing closed at 10:11 p.m.

MOTION: Councilmember Larsson moved and Vice Mayor Melton seconded the motion to approve Alternative 1: Introduce an Ordinance to Amend Chapter 19.37 (Landscaping, Irrigation and Useable Open Space), including but not limited to (a) Medium, high and very high density multi family residential zoning districts (R 3, R 4 and R 5), (b) Up to 50% of the required front yard may be counted toward the useable open space requirement, (c) Useable open space in the required front yard would not be a permitted use for a project with a front yard setback deviation or Variance, and Section 19.12.160 ("O") of Chapter 19.12 (Definitions) of the Sunnyvale Municipal Code (Attachment 3 to this report), and Find that the Action is Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines Section 15061(b)(3) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

City Clerk Franco Simmons read the ordinance title.

The motion carried by the following vote:

Yes: 6 - Mayor Klein
Vice Mayor Melton
Councilmember Larsson
Councilmember Hendricks
Councilmember Smith
Councilmember Fong

No: 1 - Councilmember Goldman

COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS

Councilmember Larsson provided an update of Bay Area Water Supply and Conservation Agency actions relating to the Bay Delta Plan.

Councilmember Hendricks reported that he was selected to be the Chairperson for the Policy Advisory Committee for Valley Transportation Authority and announced an upcoming meeting of the Cities Association's Air Noise Roundtable.

Councilmember Smith spoke regarding water-related issues; provided an update on Silicon Valley Green Energy; reported she was appointed to three committees: the Executive Committee, Legislative Ad Hoc Committee, and the Finance and Administration Committee; reported that Silicon Valley Clean Energy (SVCE) has submitted a grant application for Block Grants from the California Energy Commission on Electric Vehicle Supply Equipment incentives; and that SVCE received a Murphy Award on Saturday evening for the category of Outstanding Collaboration in Carbon-Free Electricity.

NON-AGENDA ITEMS & COMMENTS

-Council

Vice Mayor Melton sponsored a budget issue to increase the annual budget for each of the community events grant program and the neighborhood grant program to \$20,000. Councilmember Fong co-sponsored. Klein co-sponsored. Melton recommended doubling the current numbers.

Vice Mayor Melton sponsored a budget issue to significantly increase payments for the next 9 years into the irrevocable pension trust above currently projected levels with such increases to be achieved by constraining spending elsewhere in the budget and/or the allocation of projected revenue increases as proposed by staff to more pro-actively address the spike in pension payments expected in 2030. Councilmembers Goldman and Fong co-sponsored.

-City Manager

City Manager Steffens provided a reminder of the March 7 Study Issues and Budget Issues Workshop.

INFORMATION ONLY REPORTS/ITEMS

- | | |
|--------------------------------|---|
| <u>19-0188</u> | Tentative Council Meeting Agenda Calendar |
| <u>19-0189</u> | Information/Action Items |
| <u>19-0190</u> | Board/Commission Meeting Minutes |

ADJOURNMENT

Mayor Klein adjourned the meeting at 10:37 p.m.



City of Sunnyvale

Agenda Item

19-0311

Agenda Date: 3/19/2019

SUBJECT

Approve City Council Meeting Minutes of March 5, 2019

RECOMMENDATION

Approve the City Council Meeting Minutes of March 5, 2019 as submitted.



City of Sunnyvale

Meeting Minutes - Draft City Council

Tuesday, March 5, 2019

5:30 PM

Council Chambers, City Hall, 456 W. Olive
Ave., Sunnyvale, CA 94086

Special Meeting: Study Session - 5:30 PM | Regular Meeting - 7 PM

5:30 P.M. SPECIAL COUNCIL MEETING (Study Session)

1 Call to Order in the Council Chambers (Open to the Public)

Vice Mayor Melton called the meeting to order at 5:30 p.m.

2 Roll Call

Present: 5 - Vice Mayor Russ Melton
Councilmember Glenn Hendricks
Councilmember Nancy Smith
Councilmember Michael S. Goldman
Councilmember Mason Fong
Absent: 2 - Mayor Larry Klein
Councilmember Gustav Larsson

Mayor Klein and Councilmember Larsson were recused from the Study Session due to the proximity of their residences with the subject area.

4 Study Session

[19-0186](#) Update on Downtown Specific Plan Amendment
Location: Council Chambers

Community Development Director Trudi Ryan provided a report

Cliff Chang of Chang Architecture, Inc. provided information on the proposed Murphy Square project.

Rob Zirkle of Brick provided information on the proposed Altair/Taaffe project.

Dave Hopkins from Sares Regis provided information on the CityLine project.

Community Development Director Ryan provided the staff report and presentation.

3 Public Comment

The following people provided Public Comment:

Serge Rudaz

Linda Davis

James Tuleya

Gail Rubino

Tara Martin-Milius

Mike Serrone

Sue Serrone

Michael Johnson, Sunnyvale Downtown Association

Joe Antuzzi, Chairman, Sunnyvale Downtown Association

Dr. Gary Gold

Marie Bernard, Sunnyvale Community Services

Richard Mehlinger

Alice Mansell

Sarah Feldman, CEO, Silicon Valley Ice Skating Association

5 Adjourn Special Meeting

Vice Mayor Melton adjourned the meeting at 6:59 p.m.

7 P.M. COUNCIL MEETING

CALL TO ORDER

Mayor Klein called the meeting to order.

SALUTE TO THE FLAG

Mayor Klein lead the Salute to the Flag.

ROLL CALL

Present: 7 - Mayor Larry Klein
Vice Mayor Russ Melton
Councilmember Gustav Larsson
Councilmember Glenn Hendricks
Councilmember Nancy Smith
Councilmember Michael S. Goldman
Councilmember Mason Fong

SPECIAL ORDER OF THE DAY

[19-0014](#) SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office
for Board and Commission Members

Board of Library Trustee Sharlene Wang was not available for the ceremonial Oath of Office.

[19-0286](#) SPECIAL ORDER OF THE DAY - Women's History Month

Mayor Klein presented a proclamation in honor of Women's History Month.

[19-0287](#) SPECIAL ORDER OF THE DAY - Arbor Day Celebration and
Proclamation

Mayor Klein presented a proclamation in honor of Arbor Day.

ORAL COMMUNICATIONS

Mike Serrone, speaking as President of the Sunnyvale Democratic Club, spoke in support of the right-to-lease study issue.

Richard Mehlinger spoke in support of prioritizing the right-to-lease study issue. He also spoke regarding the Palmer fix and affordable housing units.

Gail Rubino, speaking as a President of GS Manufacturers League, spoke regarding the difficulty of selling mobile homes in the El Dorado mobile home park.

CONSENT CALENDAR

Councilmember Smith pulled Item 1.D for separate consideration.

MOTION: Vice Mayor Melton moved and Councilmember Smith seconded the motion to approve the Consent Calendar with the exception of Item 1.D.

The motion carried by the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Melton
Councilmember Larsson
Councilmember Hendricks
Councilmember Smith
Councilmember Goldman
Councilmember Fong

No: 0

- 1.A** [19-0212](#) Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

Approve the list(s) of claims and bills.

- 1.B** [19-0245](#) Approve Budget Modification No. 23 in the Amount of \$45,000 and modify the scope for the One-Stop Permit Center Project 831530 and Find that the Action is Exempt from CEQA

Find that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §15061(b)(3)) and approve Budget Modification No. 23 in the amount of \$45,000 with a modified project scope to provide funding for new Building Division workstations and a reorganization of the One-Stop Permit Center.

- 1.C** [19-0145](#) Award of Bid No. PW19-08 to Kevin Johnson Painting for Repaint Street Light Poles 2018 Rebid and Finding of California Environmental Quality Act (CEQA) Categorical Exemption

1) Make a finding of a California Environmental Quality Act (CEQA) categorical exemption pursuant to CEQA Guidelines Section 15301(d); 2) award a contract in substantially the same form as Attachment 2 to the report in the amount of \$147,825 to Kevin Johnson Painting for Repaint Street Light Poles 2018 Rebid, and authorize the City Manager to execute the contract when all necessary conditions have been met; and; 3) approve a 10% construction contingency in the amount of 14,783.

- 1.D** [18-0626](#) Award of Contract for Consultant Services for Bicycle Plan, Safe Routes to School Plan, and Pedestrian Safety and Circulation Plan (F18-218)

Public Works Director Chip Taylor provided information.

The Public Hearing opened at 7:31 p.m.

No speakers.

The Public Hearing closed at 7:31 p.m.

MOTION: Councilmember Smith moved and Vice Mayor Melton seconded the

motion to approve Item 1.D: 1) Award a contract to Alta Planning + Design to develop the Bicycle Plan, Safe Routes to School Plan, and Pedestrian Safety and Circulation Plan in an amount not to exceed \$411,264, and in substantially the same form as Attachment 2 to the report, and authorize the City Manager to execute the contract when all the necessary conditions have been met; and 2) approve a contract contingency in the amount of \$41,126.

Yes: 7 - Mayor Klein
Vice Mayor Melton
Councilmember Larsson
Councilmember Hendricks
Councilmember Smith
Councilmember Goldman
Councilmember Fong

No: 0

- 1.E** [19-0305](#) Appoint Councilmember Fong as Official City Representative on Delegation Trip to Taiwan with the Taipei Economic and Cultural Office (TECO) of San Francisco

Staff makes no recommendation.

- 1.F** [19-0336](#) Adopt Ordinance No. 3142-19 to amend various sections of Title 19 (Zoning) of the Sunnyvale Municipal Code Relating to Useable Open Space

Adopt Ordinance No. 3142-19.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2** [19-0147](#) Approve the 2018 Annual Progress Report on Implementation of the General Plan Housing Element

Housing Officer Jenny Carloni provided the staff report and presentation.

The Public Hearing opened at 7:57 pm

Linda Davis provided information regarding affordable housing targets for low and very low-income in nearby jurisdictions and spoke in support of achieving more affordable housing in Sunnyvale.

Richard Mehlinger speaking on his own behalf, spoke in support of changes to the

Accessory Dwelling Unit ordinance including removal of the owner occupancy requirement and encouraged responsible use of local control.

The Public Hearing closed at 8:02 p.m.

MOTION: Councilmember Hendricks moved and Councilmember Larsson seconded the motion to approve Alternate 1: Approve the 2018 Housing Element Annual Progress Report and direct staff to submit it to the Governor's Office of Planning and Research and the California Department of Housing and Community Development.

The motion carried by the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Melton
Councilmember Larsson
Councilmember Hendricks
Councilmember Smith
Councilmember Goldman
Councilmember Fong

No: 0

- 3** [19-0091](#) Award of Bid No. PW19-06 to Redgwick Construction Company for the Maude Avenue Bikeway and Streetscapes Re-Bid, Finding of California Environmental Quality Act (CEQA) Categorical Exemption, Approve Budget Modification No. 20 in the Amount of \$222,865, and Approve an Increase to the Contingency for Design Services with Kimley-Horn and Associates (F16-108)

Public Works Director Chip Taylor provided the staff report and presentation.

The Public Hearing opened at 8:43 p.m.

Richard Mehlinger spoke about the need to have bicycle connectivity between Borregas Avenue and Sunnyvale Road and expressed support of the installation of Dutch intersections and urged action to discourage driving.

MOTION: Councilmember Hendricks moved and Councilmember Larsson seconded the motion to approve Alternative 1: Take the following actions:
- Make a finding of a California Environmental Quality Act (CEQA) categorical

exemption pursuant to CEQA Guidelines Section 15301(a)

- Award a contract in substantially the same form as Attachment 2 to the report in the amount of \$1,022,140.10 to Redgwick Construction Company of Oakland for the Maude Avenue Bikeway and Streetscapes re bid
- Authorize the City Manager to execute the contract when all necessary conditions have been met
- Approve a 10% construction contingency in the amount of \$102,214
- Approve Budget Modification No. 20 to appropriate an additional in \$222,865 grant funds from the Department of Transportation One Bay Area Grant
- Approve a \$10,000 increase to the contingency for design and construction support services for Kimley Horn and Associates.

The motion carried by the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Melton
Councilmember Larsson
Councilmember Hendricks
Councilmember Smith
Councilmember Goldman
Councilmember Fong

No: 0

COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS

Councilmember Hendricks reported on communication from the Valley Transportation Agency regarding NextGen changes. He reported that the Santa Clara and Santa Cruz County Airport Noise Round Table met and that he will be traveling to Washington, DC for legislative advocacy on behalf of the City and will be meeting with the Federal Aviation Administration.

Vice Mayor Melton reported on the Santa Clara County Airport Land Use Commission meeting.

Councilmember Smith announced an upcoming CalTrain Modernization Committee open house and reported that the Peninsula Division of the League of California Cities is having a bocce ball tournament fundraiser on April 18.

NON-AGENDA ITEMS & COMMENTS

-Council

None.

-City Manager

City Manager Kent Steffens reported that an Informational Item is in the agenda regarding a follow up requested from Council at the February strategic planning meeting. He also reminded the Council that the Budget/Study Issues Workshop will be held on March 7.

INFORMATION ONLY REPORTS/ITEMS

- | | |
|--------------------------------|--|
| <u>19-0302</u> | Tentative Council Meeting Agenda Calendar |
| <u>19-0303</u> | Information/Action Items |
| <u>19-0304</u> | Board/Commission Meeting Minutes |
| <u>19-0297</u> | Notice of Public Works Director's Decision on Final Maps
(Information Only) |

ADJOURNMENT

Mayor Klein adjourned the meeting at 8:59 p.m.



City of Sunnyvale

Agenda Item

19-0213

Agenda Date: 3/19/2019

REPORT TO COUNCIL

SUBJECT

Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

BACKGROUND

Pursuant to Sunnyvale Charter Section 802(6), the City Manager has approved for payment claims and bills on the following list(s); and checks have been issued.

<u>List No.</u>	<u>Date</u>	<u>Total Disbursements</u>
961	02-17-19 through 02-23-19	\$5,837,135.79
962	02-24-19 through 03-02-19	\$3,772,552.06

Payments made by the City are controlled in a variety of ways. In general, payments are reviewed by the appropriate City staff for compliance with the goods or services provided. Any discrepancies are resolved and re-submitted for payment. Different levels of dollar amounts for payments require varying levels of approval within the organization. Ultimately payments are reviewed and processed by the Finance Department. Budgetary control is set by Council through the budget adoption resolution.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

RECOMMENDATION

Approve the list(s) of claims and bills.

Prepared by: Timothy J. Kirby, Director of Finance

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. List(s) of Claims and Bills Approved for Payment

3/4/2019

City of Sunnyvale

LIST # 961

Page 1

List of All Claims and Bills Approved for Payment
For Payments Dated 2/17/2018 through 2/23/2018

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
xxx10720	2/21/18	WELLS FARGO BANK	02202018	Purchasing Card Statement	156,025.49	0.00	156,025.49	\$156,025.49
xxx299935	2/20/18	AT&T	000010936465	Utilities - Telephone	12,128.05	0.00	12,128.05	\$12,128.05
xxx299936	2/20/18	AZCO SUPPLY INC	230003	Materials - Land Improve	7,259.40	0.00	7,259.40	\$7,259.40
xxx299937	2/20/18	ACCESS HARDWARE	5675409-IN	Bldg Maint Matls & Supplies	196.99	0.00	196.99	\$838.87
			5679829-IN	Bldg Maint Matls & Supplies	641.88	0.00	641.88	
xxx299938	2/20/18	ACME BOILER & WATER HEATING CO	3000	Facilities Maintenance & Repair Labor	310.00	0.00	310.00	\$775.00
			3001	Facilities Maintenance & Repair Labor	465.00	0.00	465.00	
xxx299939	2/20/18	AIRGAS USA LLC	9071233914	Electrical Parts & Supplies	295.33	0.00	295.33	\$295.33
xxx299940	2/20/18	AMFASOFT CORP	MARYLYNN-01	DED Services/Training - Training	1,777.50	0.00	1,777.50	\$7,127.50
			(A)					
			MDARMOND-02	DED Services/Training - Training	400.00	0.00	400.00	
			YI-01	DED Services/Training - Training	4,950.00	0.00	4,950.00	
xxx299941	2/20/18	ANDERSON PACIFIC ENGINEERING	EMRGNCYFLO W#15	Construction Services	13,300.00	0.00	13,300.00	\$13,300.00
xxx299942	2/20/18	APPLEONE EMPLOYMENT SERVICES	01-4759282	Contracts/Service Agreements	882.99	0.00	882.99	\$16,549.76
			01-4759282	Travel Expenses - Mileage	1.15	0.00	1.15	
			01-4759283	Contracts/Service Agreements	7,908.52	0.00	7,908.52	
			01-4759283	Travel Expenses - Mileage	10.30	0.00	10.30	
			01-4764089	Contracts/Service Agreements	6,739.67	0.00	6,739.67	
			01-4764089	Travel Expenses - Mileage	5.63	0.00	5.63	
			01-4764090	Contracts/Service Agreements	1,000.66	0.00	1,000.66	
			01-4764090	Travel Expenses - Mileage	0.84	0.00	0.84	
xxx299947	2/20/18	APPLIED INDUSTRIAL TECHNOLOGIES	7012398983	Miscellaneous Equipment Parts & Supplies	563.54	0.00	563.54	\$563.54
xxx299948	2/20/18	ASSOCIATED INFRASTRUCTURE MGMT SERVICES	2017-060	Consultants	7,250.10	0.00	7,250.10	\$7,250.10
xxx299949	2/20/18	ATLAS COPCO COMPRESSORS LLC	19502	Miscellaneous Equipment Parts & Supplies	405.48	0.00	405.48	\$405.48
xxx299950	2/20/18	AUTOSCRIBE CORP	170780	Financial Services	1,286.64	0.00	1,286.64	\$1,286.64
xxx299951	2/20/18	BAY AREA NEWS GROUP DIGITAL FIRST MEDIA	0006073541	Advertising Services	191.00	0.00	191.00	\$366.00
			0006074773	Advertising Services	175.00	0.00	175.00	

List of All Claims and Bills Approved for Payment
For Payments Dated 2/17/2018 through 2/23/2018

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
xxx299952	2/20/18	BIBLIOTHECA ITG LLC	SI0036632-US	Library Periodicals/Databases	1,056.72	0.00	1,056.72	\$1,056.72
xxx299953	2/20/18	BIGGS CARDOSA ASSOC INC	73038	Engineering Services	10,373.99	0.00	10,373.99	\$10,373.99
xxx299954	2/20/18	BRUCE BARTON PUMP SERVICE INC	0095456-IN	Bldg Maint Matls & Supplies	658.41	0.00	658.41	\$658.41
xxx299955	2/20/18	BUCKLES-SMITH ELECTRIC CO	3072711-00	Electrical Parts & Supplies	208.69	0.00	208.69	\$1,964.59
			3073543-00	Electrical Parts & Supplies	217.31	0.00	217.31	
			3074615-00	Electrical Parts & Supplies	1,531.76	0.00	1,531.76	
			3075983-00	Electrical Parts & Supplies	6.83	0.00	6.83	
xxx299956	2/20/18	CDM SMITH	90034881	Consultants	150,898.74	0.00	150,898.74	\$150,898.74
xxx299957	2/20/18	CSG CONSULTANTS INC	12421	Consultants	5,400.00	0.00	5,400.00	\$21,970.00
			12853	Consultants	5,100.00	0.00	5,100.00	
			13767	Consultants	11,470.00	0.00	11,470.00	
xxx299958	2/20/18	CWS CONSTRUCTION GROUP INC	GOLFBUILDGS #03	Construction Services	119,937.50	0.00	119,937.50	\$119,937.50
xxx299959	2/20/18	CALCON SYSTEMS INC	41599	Equipment Maintenance & Repair Labor	2,247.00	0.00	2,247.00	\$2,247.00
xxx299960	2/20/18	CENTRAL DRUG SYSTEM INC	274769	Professional Services	5,742.00	0.00	5,742.00	\$5,742.00
xxx299961	2/20/18	CHRISP CO	GREENPVRRFB #01	Construction Services	51,354.00	0.00	51,354.00	\$51,354.00
xxx299962	2/20/18	CITY OF SANTA CLARA MUNICIPAL UTILITIES	FEB2018	Utilities - Electric	545.68	0.00	545.68	\$545.68
xxx299964	2/20/18	CONSOLIDATED PARTS INC	5044750	Electrical Parts & Supplies	610.40	0.00	610.40	\$1,106.90
			5044751	Electrical Parts & Supplies	49.60	0.00	49.60	
			5044752	Electrical Parts & Supplies	446.90	0.00	446.90	
xxx299965	2/20/18	CROP PRODUCTION SERVICES INC	34980817	Materials - Land Improve	654.00	0.00	654.00	\$1,834.25
			34980818	Materials - Land Improve	721.69	0.00	721.69	
			34980819	Materials - Land Improve	218.00	0.00	218.00	
			34980820	Materials - Land Improve	240.56	0.00	240.56	
xxx299966	2/20/18	DEL GAVIO GROUP	8437	Professional Services	10,954.80	0.00	10,954.80	\$10,954.80
xxx299967	2/20/18	DELL MARKETING LP	10222942042	Computer Hardware	855.56	0.00	855.56	\$855.56
xxx299968	2/20/18	DEPARTMENT OF JUSTICE	275978	Contracts/Service Agreements	616.00	0.00	616.00	\$2,122.00
			281556	Contracts/Service Agreements	770.00	0.00	770.00	
			284284	Pre-Employment Testing	736.00	0.00	736.00	
xxx299969	2/20/18	ETM INC	18-0108	Consultants	3,000.00	0.00	3,000.00	\$3,000.00

List of All Claims and Bills Approved for Payment
For Payments Dated 2/17/2018 through 2/23/2018

Sorted by Payment Number

Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
xxx299971	2/20/18	FARMLoad DISTRIBUTORS INC	I180127712	Materials - Land Improve	617.76	0.00	617.76	\$617.76
xxx299973	2/20/18	FIRST ALARM SECURITY & PATROL INC	551831	Contracts/Service Agreements	3,767.50	0.00	3,767.50	\$3,767.50
xxx299974	2/20/18	FREMONT UNION HIGH SCHOOL DISTRICT	V180103	DED Services/Training - Training	9.00	0.00	9.00	\$9.00
xxx299975	2/20/18	HYBRID COMMERCIAL PRINTING INC	26416	Printing & Related Services	1,667.70	0.00	1,667.70	\$1,823.57
			26426	Printing & Related Services	155.87	0.00	155.87	
xxx299977	2/20/18	KELLER SUPPLY COMPANY	S011374855.002	Chemicals	-221.29	0.00	-221.29	\$469.71
			S011378358.001	Bldg Maint Matls & Supplies	245.38	0.00	245.38	
			S011441899.001	Bldg Maint Matls & Supplies	506.38	0.00	506.38	
			S011503780.001	Bldg Maint Matls & Supplies	-60.76	0.00	-60.76	
xxx299978	2/20/18	KELLY PAPER CO	8981974	General Supplies	340.41	0.00	340.41	\$2,017.76
			8981975	General Supplies	23.33	0.00	23.33	
			8993931	General Supplies	668.82	0.00	668.82	
			9008487	General Supplies	365.70	0.00	365.70	
			9018300	General Supplies	619.50	0.00	619.50	
xxx299979	2/20/18	KIMLEY HORN & ASSOC INC	10640844-1	Consultants	29,346.58	0.00	29,346.58	\$29,346.58
xxx299980	2/20/18	KING CRANE SERVICE	135994	Equipment Maintenance & Repair Labor	1,540.80	0.00	1,540.80	\$1,540.80
xxx299981	2/20/18	KOHLWEISS AUTO PARTS INC	01PO6987	Inventory Purchase	143.22	2.86	140.36	\$140.36
xxx299982	2/20/18	LEONE & ALBERTS APC	32449	Legal Services	522.38	0.00	522.38	\$596.90
			32451	Legal Services	74.52	0.00	74.52	
xxx299983	2/20/18	LEVEL 3 COMMUNICATIONS LLC	66223194	Telecommunication Services	3,622.18	0.00	3,622.18	\$3,622.18
xxx299984	2/20/18	MALLORY SAFETY & SUPPLY LLC	4397267	Inventory Purchase	440.27	0.00	440.27	\$2,063.11
			4397547	Inventory Purchase	23.16	0.00	23.16	
			4397798	Inventory Purchase	1,553.90	0.00	1,553.90	
			4398941	Inventory Purchase	45.78	0.00	45.78	
xxx299985	2/20/18	MCLAUGHLIN PAINTING	7122466	Facilities Maint & Repair - Labor	3,542.00	0.00	3,542.00	\$3,926.00
			7122466	Facilities Maint & Repair - Materials	384.00	0.00	384.00	
xxx299986	2/20/18	MOTT MACDONALD LLC	304781-48	Engineering Services	11,454.70	0.00	11,454.70	\$11,454.70
xxx299987	2/20/18	NET TRANSCRIPTS INC	0016938-IN	Investigation Expense	117.41	0.00	117.41	\$117.41
xxx299988	2/20/18	OMEGA ENGRAVING	215769	General Supplies	13.50	0.00	13.50	\$13.50
xxx299990	2/20/18	RANKIN STOCK HEABERLIN	34965	Legal Services	2,522.68	0.00	2,522.68	\$3,912.78

List of All Claims and Bills Approved for Payment
For Payments Dated 2/17/2018 through 2/23/2018

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Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			34967	Legal Services	1,390.10	0.00	1,390.10	
xxx299991	2/20/18	RASH CURTIS & ASSOC	662700000318	Financial Services	61.24	0.00	61.24	\$61.24
xxx299992	2/20/18	READYREFRESH BY NESTLE	18B5727863010	General Supplies	60.66	0.00	60.66	\$134.08
			18B5740132005	Miscellaneous Services	16.75	0.00	16.75	
			18B5740142004	General Supplies	56.67	0.00	56.67	
xxx299993	2/20/18	ROGER D HIGDON	2017-15306L	Consultants	849.20	0.00	849.20	\$849.20
xxx299994	2/20/18	SCS FIELD SERVICES INC	0318267	Engineering Services	574.63	0.00	574.63	\$574.63
xxx299995	2/20/18	SFO REPROGRAPHICS	46417	Printing & Related Services	397.80	0.00	397.80	\$696.60
			46419	Printing & Related Services	116.59	0.00	116.59	
			46420	Printing & Related Services	182.21	0.00	182.21	
xxx299996	2/20/18	SAFEWAY INC	727630-020718	General Supplies	103.48	0.00	103.48	\$431.95
			728003-020818	Food Products	33.38	0.00	33.38	
			728587-020918	Food Products	31.90	0.00	31.90	
			728864-020918	General Supplies	15.95	0.00	15.95	
			801175-020818	Food Products	15.00	0.00	15.00	
			801747-020918	Food Products	8.95	0.00	8.95	
			802046-020918	General Supplies	35.55	0.00	35.55	
			803561-021318	Food Products	41.30	0.00	41.30	
			804332-021418	Food Products	27.54	0.00	27.54	
			807324-013118	General Supplies	118.90	0.00	118.90	
xxx299997	2/20/18	SECURITY ALERT SYSTEMS OF CALIFORNIA INC	070918	Facilities Maintenance & Repair Labor	252.00	0.00	252.00	\$252.00
xxx299998	2/20/18	SHRED-IT USA	8124038835	Records Related Services	170.65	0.00	170.65	\$375.58
			8124040184	Records Related Services	204.93	0.00	204.93	
xxx299999	2/20/18	SMART & FINAL INC	035362-020918	Food Products	34.86	0.00	34.86	\$128.53
			051832-013018	General Supplies	66.41	0.00	66.41	
			052759-020218	Food Products	15.58	0.00	15.58	
			052759-020218	General Supplies	11.68	0.00	11.68	
xxx300000	2/20/18	SPORTS TURF MANAGEMENT	16745	Professional Services	400.00	0.00	400.00	\$400.00
xxx300001	2/20/18	STATCOMM INC	126353	Facilities Maintenance & Repair Labor	684.00	0.00	684.00	\$882.75
			126357	Facilities Maintenance & Repair Labor	198.75	0.00	198.75	

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xxx300002	2/20/18	STEVE MASON CONCRETE CONSTRUCTION INC	3318	Services Maintain Land Improv	12,445.00	0.00	12,445.00	\$12,445.00
xxx300003	2/20/18	STOP PROCESSING CENTER	17514	Financial Services	30.86	0.00	30.86	\$30.86
xxx300004	2/20/18	STUDIO EM GRAPHIC DESIGN	16933	Graphics Services	6,294.75	0.00	6,294.75	\$6,567.25
			16974	Graphics Services	272.50	0.00	272.50	
xxx300005	2/20/18	SUNNYVALE BUILDING MAINTENANCE	100125	Professional Services	1,414.00	0.00	1,414.00	\$2,122.24
			100126	Professional Services	708.24	0.00	708.24	
xxx300007	2/20/18	SUNNYVALE DOWNTOWN ASSN	JAZZBYD2017	Miscellaneous Services	9,173.64	0.00	9,173.64	\$9,173.64
xxx300008	2/20/18	SUNNYVALE FORD	116360	Inventory Purchase	748.79	0.00	748.79	\$748.79
xxx300009	2/20/18	SUPPLYWORKS	429106891	Inventory Purchase	340.08	3.12	336.96	\$336.96
xxx300010	2/20/18	TJKM	0046138	Consultants	11,020.00	0.00	11,020.00	\$12,813.01
			0046222	Consultants	793.01	0.00	793.01	
			046836	Consultants	1,000.00	0.00	1,000.00	
xxx300011	2/20/18	THOMAS PLUMBING INC	84646	Facilities Maintenance & Repair Labor	124.00	0.00	124.00	\$599.16
			84692	Facilities Maint & Repair - Labor	403.00	0.00	403.00	
			84692	Facilities Maint & Repair - Materials	72.16	0.00	72.16	
xxx300012	2/20/18	THOMSON REUTERS WEST	837612327	Books & Publications	1,720.99	0.00	1,720.99	\$1,720.99
xxx300013	2/20/18	TINT OF CLASS	18201	Facilities Maint & Repair - Labor	75.00	0.00	75.00	\$173.10
			18201	Facilities Maint & Repair - Materials	98.10	0.00	98.10	
xxx300014	2/20/18	TRI DIM FILTER CORP	1984236-1	Bldg Maint Matls & Supplies	69.69	0.00	69.69	\$69.69
xxx300015	2/20/18	TRICOR AMERICA INC	M648819	Contracts/Service Agreements	770.00	0.00	770.00	\$770.00
xxx300016	2/20/18	US PIPE FABRICATION	INV076132	Miscellaneous Equipment Parts & Supplies	853.00	0.00	853.00	\$961.75
			INV076135	Mailing & Delivery Services	108.75	0.00	108.75	
xxx300017	2/20/18	USA BLUEBOOK	486386	General Supplies	131.91	0.00	131.91	\$131.91
xxx300018	2/20/18	UNITED PARCEL SERVICE	0000966608058	Mailing & Delivery Services	310.92	0.00	310.92	\$310.92
xxx300019	2/20/18	UNITED RENTALS	154360661-001	Equipment Rental/Lease	483.23	0.00	483.23	\$483.23
xxx300020	2/20/18	UNITED ROTARY BRUSH CORP	CI213833	Inventory Purchase	1,911.22	0.00	1,911.22	\$1,911.22
xxx300021	2/20/18	UNITED STATES POSTAL SERVICE	P#190-021518	Mailing & Delivery Services	225.00	0.00	225.00	\$225.00
xxx300023	2/20/18	UNIVAR USA INC	SJ862963	Chemicals	4,554.53	0.00	4,554.53	\$4,554.53
xxx300024	2/20/18	VWR INTERNATIONAL LLC	8081288671	General Supplies	367.04	0.00	367.04	\$367.04
xxx300025	2/20/18	VIASYN	26518	Utilities - Electric	2,900.00	0.00	2,900.00	\$5,800.00

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xxx300026	2/20/18	W A KRAUSS & CO INC	26519	Utilities - Electric	2,900.00	0.00	2,900.00	\$587.91
			201802	Facilities Maint & Repair - Labor	192.50	0.00	192.50	
			201802	Facilities Maint & Repair - Materials	207.65	0.00	207.65	
			201802	Professional Services	187.76	0.00	187.76	
xxx300027	2/20/18	WEATHERSHIELD ROOF SYSTEMS INC	9202	Facilities Maint & Repair - Labor	300.00	0.00	300.00	\$794.00
			9202	Facilities Maint & Repair - Materials	10.00	0.00	10.00	
			9260	Facilities Maint & Repair - Labor	450.00	0.00	450.00	
			9260	Facilities Maint & Repair - Materials	34.00	0.00	34.00	
xxx300028	2/20/18	PACIFIC GAS & ELECTRIC CO	05225890200118	Utilities - Gas	262.96	0.00	262.96	\$8,473.41
			05225892760118	Utilities - Electric	2,018.58	0.00	2,018.58	
			05225894560118	Utilities - Electric	1,039.60	0.00	1,039.60	
			06025923000118	Utilities - Electric	15.90	0.00	15.90	
			06040860490118	Utilities - Electric	23.50	0.00	23.50	
			06072000410118	Utilities - Electric	17.66	0.00	17.66	
			06075132700118	Utilities - Electric	13.87	0.00	13.87	
			06075133000118	Utilities - Electric	10.91	0.00	10.91	
			06075135640118	Utilities - Electric	6.35	0.00	6.35	
			06075139670118	Utilities - Electric	0.43	0.00	0.43	
			06081240040118	Utilities - Electric	45.83	0.00	45.83	
			100023460218	Utilities - Electric	1,328.35	0.00	1,328.35	
			14823837850118	Utilities - Electric	40.38	0.00	40.38	
			18068041900118	Utilities - Electric	87.05	0.00	87.05	
			19867842520118	Utilities - Electric	33.71	0.00	33.71	
			38257235830118	Utilities - Electric	9.72	0.00	9.72	
			39509111000118	Utilities - Electric	36.64	0.00	36.64	
			43142590150118	Utilities - Gas	8.12	0.00	8.12	
			43142590250118	Utilities - Gas	60.84	0.00	60.84	
			43142590300118	Utilities - Gas	57.07	0.00	57.07	
			43142591280118	Utilities - Electric	458.82	0.00	458.82	
			43142597200118	Utilities - Electric	745.68	0.00	745.68	
			43142597640118	Utilities - Electric	1,173.54	0.00	1,173.54	

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			43142599650118	Utilities - Electric	565.33	0.00	565.33	
			48131400740118	Utilities - Electric	10.52	0.00	10.52	
			63004478110118	Utilities - Electric	50.24	0.00	50.24	
			66172622090118	Utilities - Electric	20.42	0.00	20.42	
			97306197490118	Utilities - Electric	7.03	0.00	7.03	
			97322830180118	Utilities - Electric	199.65	0.00	199.65	
			97322834740118	Utilities - Electric	22.60	0.00	22.60	
			97386482120118	Utilities - Electric	102.11	0.00	102.11	
xxx300032	2/20/18	VIKRAM NAGRATH	16-9268	Return of Seized, Forfeiture or Found Funds	131.12	0.00	131.12	\$131.12
xxx300033	2/22/18	ALLIES	ELL-06-2017REV	Contracts/Service Agreements	-14,935.50	0.00	-14,935.50	\$31,768.51
			ELL-07	Contracts/Service Agreements	14,935.50	0.00	14,935.50	
			ELL-08	Contracts/Service Agreements	31,768.51	0.00	31,768.51	
xxx300034	2/22/18	AT&T	3146270404	Software As a Service	247.09	0.00	247.09	\$247.09
xxx300035	2/22/18	AT&T	000010853785	Utilities - Telephone	3,167.22	0.00	3,167.22	\$9,702.08
			000010936456	Utilities - Telephone	40.52	0.00	40.52	
			000010936853	Utilities - Telephone	2,878.08	0.00	2,878.08	
			000010937052	Utilities - Telephone	36.55	0.00	36.55	
			000010939558	Utilities - Telephone	3,579.71	0.00	3,579.71	
xxx300036	2/22/18	ADVANCED CHEMICAL TRANSPORT INC	169218	HazMat Disposal - Hazardous Waste Disposal	474.12	0.00	474.12	\$4,155.35
			171098	HazMat Disposal - Hazardous Waste Disposal	3,681.23	0.00	3,681.23	
xxx300038	2/22/18	AIRGAS USA LLC	9950520414RE	Equipment Rental/Lease	184.77	0.00	184.77	\$184.77
xxx300039	2/22/18	AMERICAN LEAK DETECTION	14523A	Construction Services	250.00	0.00	250.00	\$250.00
xxx300040	2/22/18	ANDERSON PACIFIC ENGINEERING	WPCPCHLRINE #31	Construction Services	59,949.04	0.00	59,949.04	\$59,949.04
xxx300041	2/22/18	BAY AREA NEWS GROUP DIGITAL FIRST MEDIA	0006014209RE	Advertising Services	299.50	0.00	299.50	\$299.50
xxx300042	2/22/18	BAY COUNTIES WASTE SERVICES	024654	Recycling Services	48,435.99	0.00	48,435.99	\$48,435.99
xxx300043	2/22/18	BAY-VALLEY PEST CONTROL INC	0234948	Facilities Maintenance & Repair Labor	65.00	0.00	65.00	\$1,258.00
			0234976	Services Maintain Land Improv	58.00	0.00	58.00	

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			0235727	Facilities Maintenance & Repair Labor	42.00	0.00	42.00	
			0236138	Facilities Maintenance & Repair Labor	43.00	0.00	43.00	
			0236139	Facilities Maintenance & Repair Labor	43.00	0.00	43.00	
			0236140	Facilities Maintenance & Repair Labor	43.00	0.00	43.00	
			0236141	Facilities Maintenance & Repair Labor	88.00	0.00	88.00	
			0236142	Facilities Maintenance & Repair Labor	43.00	0.00	43.00	
			0236143	Facilities Maintenance & Repair Labor	43.00	0.00	43.00	
			0236144	Facilities Maintenance & Repair Labor	59.00	0.00	59.00	
			0236145	Facilities Maintenance & Repair Labor	59.00	0.00	59.00	
			0236146	Facilities Maintenance & Repair Labor	59.00	0.00	59.00	
			0236147	Facilities Maintenance & Repair Labor	59.00	0.00	59.00	
			0236148	Facilities Maintenance & Repair Labor	72.00	0.00	72.00	
			0236151	Facilities Maintenance & Repair Labor	32.00	0.00	32.00	
			0236154	Facilities Maintenance & Repair Labor	42.00	0.00	42.00	
			0236155	Facilities Maintenance & Repair Labor	42.00	0.00	42.00	
			0236156	Facilities Maintenance & Repair Labor	42.00	0.00	42.00	
			0236157	Facilities Maintenance & Repair Labor	42.00	0.00	42.00	
			0236158	Facilities Maintenance & Repair Labor	42.00	0.00	42.00	
			0236181	Services Maintain Land Improv	120.00	0.00	120.00	
			0236195	Services Maintain Land Improv	120.00	0.00	120.00	
xxx300045	2/22/18	BOETHING TREELAND FARMS INC	SI-1141716	Materials - Land Improve	110.93	0.00	110.93	\$698.10
			SI-1142164	Materials - Land Improve	587.17	0.00	587.17	
xxx300046	2/22/18	BUCKLES-SMITH ELECTRIC CO	3074615-01	Electrical Parts & Supplies	300.29	0.00	300.29	\$300.29
xxx300047	2/22/18	CENTRAL LABOR COUNCIL PARTNERSHIP	JAN2018	DED Services/Training - Training	307.55	0.00	307.55	\$77,610.61
			JAN2018	Contracts/Service Agreements	77,303.06	0.00	77,303.06	
xxx300048	2/22/18	CENTURY GRAPHICS	48144	Clothing, Uniforms & Access	190.39	0.00	190.39	\$567.95
			48145	Clothing, Uniforms & Access	33.68	0.00	33.68	
			48146	Clothing, Uniforms & Access	34.43	0.00	34.43	
			48211	Clothing, Uniforms & Access	46.16	0.00	46.16	
			48310	Clothing, Uniforms & Access	124.27	0.00	124.27	
			48311	Clothing, Uniforms & Access	139.02	0.00	139.02	

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xxx300049	2/22/18	CITILABS INC	870006597	Computer Software	20,653.00	0.00	20,653.00	\$20,653.00
xxx300050	2/22/18	D & M TRAFFIC SERVICES INC	56443	Inventory Purchase	1,521.86	0.00	1,521.86	\$1,521.86
xxx300051	2/22/18	DELL MARKETING LP	10221838428	Software Licensing & Support	27,117.22	0.00	27,117.22	\$40,348.67
			10224015669	Computer Hardware	11,923.46	0.00	11,923.46	
			10225114718	Computer Hardware	1,307.99	0.00	1,307.99	
xxx300052	2/22/18	DEPARTMENT OF TRANSPORTATION	18005427	Utilities - Electric	1,186.77	0.00	1,186.77	\$1,186.77
xxx300053	2/22/18	DISCOUNT SCHOOL SUPPLY	W30403090101	General Supplies	345.68	0.00	345.68	\$345.68
xxx300055	2/22/18	DU-ALL SAFETY	19507	Occupational Health and Safety Services - Other	2,700.00	0.00	2,700.00	\$2,700.00
xxx300056	2/22/18	DUNG NGO	CK REQ 18-164	DED Services/Training - Books	130.42	0.00	130.42	\$130.42
xxx300057	2/22/18	ENVIRONMENTAL RESOURCE ASSOC	853781	Water Lab Services	1,122.98	0.00	1,122.98	\$1,122.98
xxx300058	2/22/18	EWING IRRIGATION PRODUCTS INC	4644698	Materials - Land Improve	801.72	0.00	801.72	\$2,315.59
			4684459	Materials - Land Improve	314.37	0.00	314.37	
			4702661	Materials - Land Improve	884.93	0.00	884.93	
			4702662	Hand Tools	314.57	0.00	314.57	
xxx300059	2/22/18	FERGUSON ENTERPRISES INC 1423	1344654	Construction Services	2,908.44	0.00	2,908.44	\$2,908.44
xxx300060	2/22/18	FIRE & RISK ALLIANCE LLC	132-001-20	Miscellaneous Services	29,455.41	0.00	29,455.41	\$29,455.41
xxx300061	2/22/18	FITGUARD INC	0000138809	Professional Services	218.93	0.00	218.93	\$218.93
xxx300062	2/22/18	GINO GEMIGNANI	806240-2906629	DED Services/Training - Books	38.23	0.00	38.23	\$38.23
xxx300063	2/22/18	GRAINGER	9699866233	Inventory Purchase	166.90	0.00	166.90	\$166.90
xxx300064	2/22/18	GRAYBAR ELECTRIC CO INC	9302456323	Comm Equip Maintain & Repair - Materials 2	186.32	0.00	186.32	\$186.32
xxx300065	2/22/18	HI-TECH OPTICAL INC	737587	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	\$1,510.00
			737950	Benefits and Incentives - Prescription Safety Glasses	170.00	0.00	170.00	
			737953	Benefits and Incentives - Prescription Safety Glasses	170.00	0.00	170.00	
			739600	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			739623	Benefits and Incentives - Prescription Safety Glasses	170.00	0.00	170.00	

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			739627	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			739628	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			739634	Benefits and Incentives - Prescription Safety Glasses	120.00	0.00	120.00	
			740502	Benefits and Incentives - Prescription Safety Glasses	400.00	0.00	400.00	
xxx300066	2/22/18	HORIZON DISTRIBUTORS INC	1Y256158	Materials - Land Improve	255.89	0.00	255.89	\$255.89
xxx300067	2/22/18	HYDROSCIENCE ENGINEERS INC	262015026	Engineering Services	8,105.00	0.00	8,105.00	\$8,105.00
xxx300068	2/22/18	IBI GROUP	0010000926	Engineering Services	9,906.54	0.00	9,906.54	\$9,906.54
xxx300069	2/22/18	ICC GENERAL CONTRACTORS INC	PRKBLDGMDR N#10	Construction Services	33,492.37	0.00	33,492.37	\$33,492.37
xxx300070	2/22/18	IMAGEX	212869	Printing & Related Services	761.70	0.00	761.70	\$761.70
xxx300071	2/22/18	INTERSTATE SALES	17198	Materials - Land Improve	39.24	0.00	39.24	\$1,393.02
			17200	Materials - Land Improve	1,353.78	0.00	1,353.78	
xxx300072	2/22/18	JMB CONSTRUCTION INC	STRMPMPSTN2 #11	Construction Services	47,006.00	0.00	47,006.00	\$306,066.25
			WLFEVLYNH2O #05	Construction Services	259,060.25	0.00	259,060.25	
xxx300073	2/22/18	JOHNSON ROBERTS & ASSOC INC	134830	Investigation Expense	91.00	0.00	91.00	\$91.00
xxx300074	2/22/18	KENNETH LEKASHMAN	CK REQ 18-161	DED Services/Training - Books	39.90	0.00	39.90	\$39.90
xxx300075	2/22/18	KOHLWEISS AUTO PARTS INC	01PO8254	Inventory Purchase	181.41	3.63	177.78	\$187.87
			01PO8341	Inventory Purchase	10.30	0.21	10.09	
xxx300076	2/22/18	LORI MCKAY	121817PURCHASE	General Supplies	27.24	0.00	27.24	\$54.48
			122217PURCHASE	General Supplies	27.24	0.00	27.24	
xxx300077	2/22/18	MORPHOTRUST USA	113173	Hardware Maintenance	2,291.25	0.00	2,291.25	\$2,291.25
xxx300078	2/22/18	NI GOVERNMENT SERVICES INC	7121198098	Miscellaneous Services	78.77	0.00	78.77	\$78.77
xxx300079	2/22/18	NEOPOST USA INC.	15315063	Communication Equipment	8,855.16	0.00	8,855.16	\$8,855.16
xxx300080	2/22/18	NORTHERN CALIFORNIA NURSING ACADEMY LLC	0016	DED Services/Training - Training	5,400.00	0.00	5,400.00	\$5,400.00
xxx300081	2/22/18	P&R PAPER SUPPLY CO INC						\$1,464.96

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			30177346-00	Inventory Purchase	1,464.96	0.00	1,464.96	
xxx300082	2/22/18	PFEIFFER ELECTRIC CO INC	3340	Facilities Maint & Repair - Labor	2,240.00	0.00	2,240.00	\$2,931.90
			3340	Facilities Maint & Repair - Materials	390.79	0.00	390.79	
			3466	Facilities Maint & Repair - Labor	281.57	0.00	281.57	
			3466	Facilities Maint & Repair - Materials	19.54	0.00	19.54	
xxx300083	2/22/18	POLYDYNE INC	1208310	Chemicals	30,552.00	0.00	30,552.00	\$30,552.00
xxx300084	2/22/18	READYREFRESH BY NESTLE	08B0029664380	Food Products	121.54	0.00	121.54	\$379.98
			17L0025819772	General Supplies	26.73	0.00	26.73	
			18A0025819772	General Supplies	6.81	0.00	6.81	
			18B0024199309	Miscellaneous Services	131.52	0.00	131.52	
			18B5715636006	General Supplies	71.64	0.00	71.64	
			18B5740154009	General Supplies	21.74	0.00	21.74	
xxx300085	2/22/18	SC FUELS	3505916	Inventory Purchase	22,458.17	0.00	22,458.17	\$22,458.17
xxx300086	2/22/18	SAFeway INC	724030-022018	Food Products	18.74	0.00	18.74	\$18.74
xxx300087	2/22/18	SAN MATEO COUNTY COMMUNITY COLLEGE	600071	Contracts/Service Agreements	14,000.00	0.00	14,000.00	\$14,000.00
xxx300088	2/22/18	SILICON VALLEY SECURITY & PATROL INC	2034997	Services Maintain Land Improv	550.00	0.00	550.00	\$1,650.00
			2035018	Professional Services	550.00	0.00	550.00	
			2035173	Professional Services	550.00	0.00	550.00	
xxx300089	2/22/18	SMARSH INC	INV00328220	Software As a Service	48,750.00	0.00	48,750.00	\$48,750.00
xxx300090	2/22/18	SPARTAN TOOL LLC	567680	Inventory Purchase	1,384.88	0.00	1,384.88	\$1,384.88
xxx300091	2/22/18	SUBURBAN PROPANE	2289313	Fuel, Oil & Lubricants	155.11	0.00	155.11	\$155.11
xxx300092	2/22/18	SUNNYVALE FORD	116999	Inventory Purchase	391.31	0.00	391.31	\$391.31
xxx300093	2/22/18	SYNAGRO-WWT INC	03-103204	Miscellaneous Services	38,677.55	0.00	38,677.55	\$38,677.55
xxx300094	2/22/18	TARGET SPECIALTY PRODUCTS INC	PI0754854	Materials - Land Improve	327.71	0.00	327.71	\$327.71
xxx300095	2/22/18	THE ARCANUM GROUP	000696	General Supplies	63,412.50	0.00	63,412.50	\$63,412.50
xxx300096	2/22/18	THOMAS PLUMBING INC	184617	Facilities Maint & Repair - Labor	279.00	0.00	279.00	\$329.00
			184617	Facilities Maint & Repair - Materials	50.00	0.00	50.00	
xxx300097	2/22/18	TURF & INDUSTRIAL EQUIPMENT CO	IV24410A	Misc Equip Maint & Repair - Materials	37.47	0.00	37.47	\$37.47
xxx300098	2/22/18	UC REGENTS	980132-174	DED Services/Training - Training	144.50	0.00	144.50	\$789.00
			980179-173	DED Services/Training - Training	600.00	0.00	600.00	

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			993448-174	DED Services/Training - Training	44.50	0.00	44.50	
xxx300099	2/22/18	UNITED RENTALS	153578250-001	Equipment Rental/Lease	552.72	0.00	552.72	\$2,371.46
			153624116-002	Equipment Rental/Lease	522.26	0.00	522.26	
			153795414-002	Equipment Rental/Lease	273.91	0.00	273.91	
			153819539-002	Equipment Rental/Lease	54.23	0.00	54.23	
			153819539-003	Equipment Rental/Lease	272.50	0.00	272.50	
			154382223-001	Equipment Rental/Lease	647.88	0.00	647.88	
			154408018-001	Equipment Rental/Lease	47.96	0.00	47.96	
xxx300100	2/22/18	UNIVERSITY OF CALIFORNIA SANTA CRUZ	57397	DED Services/Training - Training	151.00	0.00	151.00	\$26,023.50
			57434	DED Services/Training - Training	501.00	0.00	501.00	
			57558	DED Services/Training - Training	368.50	0.00	368.50	
			57560	DED Services/Training - Training	217.00	0.00	217.00	
			58051	DED Services/Training - Training	5,400.00	0.00	5,400.00	
			58054	DED Services/Training - Training	4,716.00	0.00	4,716.00	
			58060	DED Services/Training - Training	5,184.00	0.00	5,184.00	
			58062	DED Services/Training - Training	4,473.00	0.00	4,473.00	
			58068	DED Services/Training - Training	18.00	0.00	18.00	
			58069	DED Services/Training - Training	4,995.00	0.00	4,995.00	
xxx300101	2/22/18	VMI INC	240384	Misc Equip Maint & Repair - Labor	220.00	0.00	220.00	\$220.00
xxx300102	2/22/18	VALLEY OIL CO	910795	Inventory Purchase	15,635.66	0.00	15,635.66	\$15,635.66
xxx300103	2/22/18	WEST COAST SECURITY INC	02012018-12	Alarm Services	150.00	0.00	150.00	\$150.00
xxx300104	2/22/18	WILLIAM SALAS	SMS-B2-WR	Rec Instructors/Officials	1,000.00	0.00	1,000.00	\$1,000.00
xxx300105	2/22/18	WINSUPPLY OF SILICON VALLEY	683570 00	Materials - Land Improve	321.87	0.00	321.87	\$441.37
			683911 00	Materials - Land Improve	119.50	0.00	119.50	
xxx300107	2/22/18	ALBERT J SCOTT	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	134.34	0.00	134.34	\$134.34
xxx300108	2/22/18	CHARLES S EANEFF JR	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	929.24	0.00	929.24	\$929.24
xxx300109	2/22/18	DEAN CHU	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	866.25	0.00	866.25	\$866.25
xxx300110	2/22/18	DEAN S RUSSELL	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,261.79	0.00	1,261.79	\$1,261.79

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xxx300111	2/22/18	GAIL SWEGLES	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	118.66	0.00	118.66	\$118.66
xxx300112	2/22/18	JOHN S WITTHAUS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,475.79	0.00	1,475.79	\$1,475.79
xxx300113	2/22/18	MARK ROGGE	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	53.36	0.00	53.36	\$53.36
xxx300114	2/22/18	NANCY BOLGARD STEWARD	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	929.24	0.00	929.24	\$929.24
xxx300115	2/22/18	PACIFIC GAS & ELECTRIC CO	11008300870118	Utilities - Electric	241.02	0.00	241.02	\$210,705.15
			11023824480118	Utilities - Electric	476.19	0.00	476.19	
			11054204050118	Utilities - Electric	4,014.51	0.00	4,014.51	
			11059220090118	Utilities - Electric	2,580.58	0.00	2,580.58	
			11059220250118	Utilities - Gas	2,020.04	0.00	2,020.04	
			11059220400118	Utilities - Gas	716.18	0.00	716.18	
			11059220450118	Utilities - Gas	2,136.05	0.00	2,136.05	
			11059220500118	Utilities - Gas	132.60	0.00	132.60	
			11059220550118	Utilities - Electric	521.34	0.00	521.34	
			11059220600118	Utilities - Gas	4,795.67	0.00	4,795.67	
			11059220640118	Utilities - Electric	1,031.56	0.00	1,031.56	
			11059220750118	Utilities - Gas	3,689.45	0.00	3,689.45	
			11059220810118	Utilities - Electric	401.12	0.00	401.12	
			11059220900118	Utilities - Gas	401.34	0.00	401.34	
			11059220930118	Utilities - Electric	286.03	0.00	286.03	
			11059221020118	Utilities - Electric	480.61	0.00	480.61	
			11059221050118	Utilities - Gas	272.12	0.00	272.12	
			11059221060118	Utilities - Electric	673.93	0.00	673.93	
			11059221080118	Utilities - Electric	459.03	0.00	459.03	
			11059221150118	Utilities - Gas	370.60	0.00	370.60	
			11059221180118	Utilities - Electric	5,293.14	0.00	5,293.14	
			11059221280118	Utilities - Electric	674.04	0.00	674.04	
			11059221350118	Utilities - Gas	661.09	0.00	661.09	
			11059221400118	Utilities - Gas	3,346.21	0.00	3,346.21	

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			11059221600118	Utilities - Gas	227.60	0.00	227.60	
			11059221680118	Utilities - Electric	278.63	0.00	278.63	
			11059221700118	Utilities - Gas	310.13	0.00	310.13	
			11059221730118	Utilities - Electric	1,197.14	0.00	1,197.14	
			11059221930118	Utilities - Electric	7,719.69	0.00	7,719.69	
			11059222630118	Utilities - Electric	1,125.63	0.00	1,125.63	
			11059222720118	Utilities - Electric	488.27	0.00	488.27	
			11059224060118	Utilities - Electric	6,249.20	0.00	6,249.20	
			11059224270118	Utilities - Electric	9.86	0.00	9.86	
			11059224730118	Utilities - Electric	228.24	0.00	228.24	
			11059225100118	Utilities - Gas	982.91	0.00	982.91	
			11059225290118	Utilities - Electric	430.22	0.00	430.22	
			11059225320118	Utilities - Electric	237.20	0.00	237.20	
			11059225550118	Utilities - Electric	1,566.20	0.00	1,566.20	
			11059225650118	Utilities - Gas	3,091.66	0.00	3,091.66	
			11059226380118	Utilities - Electric	5,048.93	0.00	5,048.93	
			11059226470118	Utilities - Electric	395.17	0.00	395.17	
			11059226810118	Utilities - Electric	4,218.53	0.00	4,218.53	
			11059227030118	Utilities - Electric	391.33	0.00	391.33	
			11059227060118	Utilities - Electric	1,999.72	0.00	1,999.72	
			11059227230118	Utilities - Electric	3,094.00	0.00	3,094.00	
			11059227650118	Utilities - Electric	251.04	0.00	251.04	
			11059227850118	Utilities - Electric	2,580.33	0.00	2,580.33	
			11059228050118	Utilities - Electric	4,152.77	0.00	4,152.77	
			11059228290118	Utilities - Electric	63.06	0.00	63.06	
			11059228580118	Utilities - Electric	6,151.11	0.00	6,151.11	
			11059228670118	Utilities - Electric	268.70	0.00	268.70	
			11059229250118	Utilities - Electric	3,315.67	0.00	3,315.67	
			11059229470118	Utilities - Electric	3,415.94	0.00	3,415.94	
			11059229910118	Utilities - Electric	5,589.32	0.00	5,589.32	
			11059229930118	Utilities - Electric	69.61	0.00	69.61	

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			1105922990118	Utilities - Electric	1,607.68	0.00	1,607.68	
			12847684120118	Utilities - Electric	10.26	0.00	10.26	
			22868920920118	Utilities - Electric	61.92	0.00	61.92	
			24528699500118	Utilities - Electric	10.18	0.00	10.18	
			25900730020118	Utilities - Electric	67.55	0.00	67.55	
			32725925630118	Utilities - Electric	868.73	0.00	868.73	
			32725927360118	Utilities - Gas	582.80	0.00	582.80	
			32725927630118	Utilities - Electric	494.08	0.00	494.08	
			35600081570118	Utilities - Electric	32.99	0.00	32.99	
			35602171200118	Utilities - Electric	24.54	0.00	24.54	
			35604437160118	Utilities - Electric	26.12	0.00	26.12	
			35606224450118	Utilities - Electric	15.24	0.00	15.24	
			35607191900118	Utilities - Electric	37.14	0.00	37.14	
			35608567660118	Utilities - Electric	35.14	0.00	35.14	
			35610567280118	Utilities - Electric	14.74	0.00	14.74	
			35611839590118	Utilities - Electric	0.57	0.00	0.57	
			35612262510118	Utilities - Electric	31.64	0.00	31.64	
			35613458020118	Utilities - Electric	16.89	0.00	16.89	
			35615386140118	Utilities - Electric	12.73	0.00	12.73	
			35616646260118	Utilities - Electric	27.27	0.00	27.27	
			35617117850118	Utilities - Electric	17.03	0.00	17.03	
			35619832010118	Utilities - Electric	11.53	0.00	11.53	
			35620251620118	Utilities - Electric	13.60	0.00	13.60	
			35621388650118	Utilities - Electric	20.47	0.00	20.47	
			35622378290118	Utilities - Electric	24.69	0.00	24.69	
			35622803790118	Utilities - Electric	35.14	0.00	35.14	
			35623203290118	Utilities - Electric	33.12	0.00	33.12	
			35623495080118	Utilities - Electric	27.05	0.00	27.05	
			35624668430118	Utilities - Electric	30.26	0.00	30.26	
			35625361150118	Utilities - Electric	17.74	0.00	17.74	
			35629588410118	Utilities - Electric	21.11	0.00	21.11	

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			35630250570118	Utilities - Electric	17.68	0.00	17.68	
			35630370110118	Utilities - Electric	34.14	0.00	34.14	
			35630869420118	Utilities - Electric	22.61	0.00	22.61	
			35631755360118	Utilities - Electric	26.84	0.00	26.84	
			35632810380118	Utilities - Electric	19.96	0.00	19.96	
			35634101590118	Utilities - Electric	43.37	0.00	43.37	
			35635840130118	Utilities - Electric	27.91	0.00	27.91	
			35635878160118	Utilities - Electric	18.68	0.00	18.68	
			35638635000118	Utilities - Electric	32.56	0.00	32.56	
			35639668520118	Utilities - Electric	17.38	0.00	17.38	
			35641783140118	Utilities - Electric	31.28	0.00	31.28	
			35642309020118	Utilities - Electric	24.26	0.00	24.26	
			35642590020118	Utilities - Electric	21.75	0.00	21.75	
			35642590100118	Utilities - Electric	57.63	0.00	57.63	
			35642590150118	Utilities - Electric	45.71	0.00	45.71	
			35642590200118	Utilities - Electric	48.47	0.00	48.47	
			35642590250118	Utilities - Electric	62.91	0.00	62.91	
			35642590300118	Utilities - Electric	72.14	0.00	72.14	
			35642590350118	Utilities - Electric	53.06	0.00	53.06	
			35642590400118	Utilities - Electric	82.58	0.00	82.58	
			35642590450118	Utilities - Electric	54.37	0.00	54.37	
			35642590460118	Utilities - Electric	9.16	0.00	9.16	
			35642590500118	Utilities - Electric	45.84	0.00	45.84	
			35642590650118	Utilities - Electric	44.84	0.00	44.84	
			35642590700118	Utilities - Electric	64.74	0.00	64.74	
			35642590750118	Utilities - Electric	79.88	0.00	79.88	
			35642590800118	Utilities - Electric	69.23	0.00	69.23	
			35642590850118	Utilities - Electric	39.54	0.00	39.54	
			35642590950118	Utilities - Electric	18.50	0.00	18.50	
			35642591000118	Utilities - Electric	98.11	0.00	98.11	
			35642591050118	Utilities - Electric	50.54	0.00	50.54	

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			35642591100118	Utilities - Electric	44.24	0.00	44.24	
			35642591150118	Utilities - Electric	54.94	0.00	54.94	
			35642591210118	Utilities - Electric	29.19	0.00	29.19	
			35642591250118	Utilities - Electric	67.73	0.00	67.73	
			35642591300118	Utilities - Electric	31.26	0.00	31.26	
			35642591310118	Utilities - Electric	8.80	0.00	8.80	
			35642591350118	Utilities - Electric	68.92	0.00	68.92	
			35642591400118	Utilities - Electric	55.32	0.00	55.32	
			35642591430118	Utilities - Electric	26.33	0.00	26.33	
			35642591450118	Utilities - Electric	43.51	0.00	43.51	
			35642591500118	Utilities - Electric	32.69	0.00	32.69	
			35642591550118	Utilities - Electric	35.46	0.00	35.46	
			35642591600118	Utilities - Electric	46.39	0.00	46.39	
			35642591650118	Utilities - Electric	65.30	0.00	65.30	
			35642591700118	Utilities - Electric	61.39	0.00	61.39	
			35642591750118	Utilities - Electric	54.43	0.00	54.43	
			35642591800118	Utilities - Electric	44.11	0.00	44.11	
			35642591850118	Utilities - Electric	48.79	0.00	48.79	
			35642591900118	Utilities - Electric	39.37	0.00	39.37	
			35642591930118	Utilities - Electric	33.12	0.00	33.12	
			35642591940118	Utilities - Electric	21.62	0.00	21.62	
			35642591950118	Utilities - Electric	55.61	0.00	55.61	
			35642592000118	Utilities - Electric	62.50	0.00	62.50	
			35642592050118	Utilities - Electric	65.24	0.00	65.24	
			35642592070118	Utilities - Electric	23.69	0.00	23.69	
			35642592100118	Utilities - Electric	50.88	0.00	50.88	
			35642592130118	Utilities - Electric	15.24	0.00	15.24	
			35642592150118	Utilities - Electric	57.42	0.00	57.42	
			35642592190118	Utilities - Electric	40.00	0.00	40.00	
			35642592200118	Utilities - Electric	57.05	0.00	57.05	
			35642592250118	Utilities - Electric	29.87	0.00	29.87	

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			35642592300118	Utilities - Electric	38.10	0.00	38.10	
			35642592350118	Utilities - Electric	10.47	0.00	10.47	
			35642592400118	Utilities - Electric	71.64	0.00	71.64	
			35642592450118	Utilities - Electric	38.64	0.00	38.64	
			35642592500118	Utilities - Electric	47.34	0.00	47.34	
			35642592550118	Utilities - Electric	65.95	0.00	65.95	
			35642592600118	Utilities - Electric	56.74	0.00	56.74	
			35642592650118	Utilities - Electric	70.81	0.00	70.81	
			35642592700118	Utilities - Electric	56.34	0.00	56.34	
			35642592750118	Utilities - Electric	47.47	0.00	47.47	
			35642592800118	Utilities - Electric	85.58	0.00	85.58	
			35642592850118	Utilities - Electric	50.69	0.00	50.69	
			35642592900118	Utilities - Electric	51.80	0.00	51.80	
			35642592950118	Utilities - Electric	58.09	0.00	58.09	
			35642593000118	Utilities - Electric	66.24	0.00	66.24	
			35642593050118	Utilities - Electric	68.77	0.00	68.77	
			35642593100118	Utilities - Electric	61.42	0.00	61.42	
			35642593200118	Utilities - Electric	57.42	0.00	57.42	
			35642593210118	Utilities - Electric	30.48	0.00	30.48	
			35642593250118	Utilities - Electric	11.68	0.00	11.68	
			35642593260118	Utilities - Electric	26.05	0.00	26.05	
			35642593300118	Utilities - Electric	54.72	0.00	54.72	
			35642593350118	Utilities - Electric	46.02	0.00	46.02	
			35642593400118	Utilities - Electric	66.24	0.00	66.24	
			35642593410118	Utilities - Electric	14.95	0.00	14.95	
			35642593450118	Utilities - Electric	34.21	0.00	34.21	
			35642593480118	Utilities - Electric	19.75	0.00	19.75	
			35642593500118	Utilities - Electric	56.11	0.00	56.11	
			35642593550118	Utilities - Electric	45.05	0.00	45.05	
			35642593600118	Utilities - Electric	70.70	0.00	70.70	
			35642593650118	Utilities - Electric	61.42	0.00	61.42	

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			35642593700118	Utilities - Electric	58.28	0.00	58.28	
			35642593750118	Utilities - Electric	35.16	0.00	35.16	
			35642593800118	Utilities - Electric	39.03	0.00	39.03	
			35642593830118	Utilities - Electric	17.53	0.00	17.53	
			35642593850118	Utilities - Electric	9.53	0.00	9.53	
			35642593900118	Utilities - Electric	42.76	0.00	42.76	
			35642593950118	Utilities - Electric	36.63	0.00	36.63	
			35642593960118	Utilities - Electric	21.11	0.00	21.11	
			35642594000118	Utilities - Electric	46.12	0.00	46.12	
			35642594030118	Utilities - Electric	19.89	0.00	19.89	
			35642594050118	Utilities - Electric	24.92	0.00	24.92	
			35642594100118	Utilities - Electric	24.33	0.00	24.33	
			35642594150118	Utilities - Electric	40.83	0.00	40.83	
			35642594250118	Utilities - Electric	76.80	0.00	76.80	
			35642594260118	Utilities - Electric	19.75	0.00	19.75	
			35642594300118	Utilities - Electric	46.84	0.00	46.84	
			35642594310118	Utilities - Electric	23.90	0.00	23.90	
			35642594350118	Utilities - Electric	42.64	0.00	42.64	
			35642594400118	Utilities - Electric	45.05	0.00	45.05	
			35642594450118	Utilities - Electric	49.36	0.00	49.36	
			35642594500118	Utilities - Electric	34.68	0.00	34.68	
			35642594550118	Utilities - Electric	66.46	0.00	66.46	
			35642594600118	Utilities - Electric	60.82	0.00	60.82	
			35642594650118	Utilities - Electric	62.85	0.00	62.85	
			35642594700118	Utilities - Electric	58.63	0.00	58.63	
			35642594750118	Utilities - Electric	50.71	0.00	50.71	
			35642594800118	Utilities - Electric	56.69	0.00	56.69	
			35642594850118	Utilities - Electric	35.40	0.00	35.40	
			35642594900118	Utilities - Electric	46.24	0.00	46.24	
			35642594950118	Utilities - Electric	65.25	0.00	65.25	
			35642595000118	Utilities - Electric	45.89	0.00	45.89	

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			35642595050118	Utilities - Electric	54.54	0.00	54.54	
			35642595100118	Utilities - Electric	55.38	0.00	55.38	
			35642595150118	Utilities - Electric	39.03	0.00	39.03	
			35642595180118	Utilities - Electric	15.38	0.00	15.38	
			35642595200118	Utilities - Electric	49.86	0.00	49.86	
			35642595250118	Utilities - Electric	41.17	0.00	41.17	
			35642595260118	Utilities - Electric	36.71	0.00	36.71	
			35642595270118	Utilities - Electric	26.76	0.00	26.76	
			35642595300118	Utilities - Electric	44.89	0.00	44.89	
			35642595350118	Utilities - Electric	43.13	0.00	43.13	
			35642595400118	Utilities - Electric	42.99	0.00	42.99	
			35642595450118	Utilities - Electric	79.92	0.00	79.92	
			35642595500118	Utilities - Electric	38.09	0.00	38.09	
			35642595550118	Utilities - Electric	37.84	0.00	37.84	
			35642595600118	Utilities - Electric	39.53	0.00	39.53	
			35642595650118	Utilities - Electric	41.61	0.00	41.61	
			35642595700118	Utilities - Electric	50.99	0.00	50.99	
			35642595750118	Utilities - Electric	51.95	0.00	51.95	
			35642595800118	Utilities - Electric	44.37	0.00	44.37	
			35642595840118	Utilities - Electric	24.48	0.00	24.48	
			35642595850118	Utilities - Electric	71.91	0.00	71.91	
			35642595900118	Utilities - Electric	41.36	0.00	41.36	
			35642595950118	Utilities - Electric	75.47	0.00	75.47	
			35642596000118	Utilities - Electric	72.02	0.00	72.02	
			35642596050118	Utilities - Electric	54.32	0.00	54.32	
			35642596100118	Utilities - Electric	54.80	0.00	54.80	
			35642596150118	Utilities - Electric	43.74	0.00	43.74	
			35642596180118	Utilities - Electric	18.61	0.00	18.61	
			35642596200118	Utilities - Electric	48.98	0.00	48.98	
			35642596250118	Utilities - Electric	43.97	0.00	43.97	
			35642596300118	Utilities - Electric	50.72	0.00	50.72	

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			35642596310118	Utilities - Electric	18.54	0.00	18.54	
			35642596350118	Utilities - Electric	43.74	0.00	43.74	
			35642596380118	Utilities - Electric	31.70	0.00	31.70	
			35642596390118	Utilities - Electric	24.83	0.00	24.83	
			35642596400118	Utilities - Electric	40.28	0.00	40.28	
			35642596450118	Utilities - Electric	64.87	0.00	64.87	
			35642596500118	Utilities - Electric	38.64	0.00	38.64	
			35642596510118	Utilities - Electric	19.75	0.00	19.75	
			35642596700118	Utilities - Electric	21.83	0.00	21.83	
			35642596890118	Utilities - Electric	19.89	0.00	19.89	
			35642597310118	Utilities - Electric	22.18	0.00	22.18	
			35642597410118	Utilities - Electric	28.05	0.00	28.05	
			35642597560118	Utilities - Electric	16.61	0.00	16.61	
			35642597580118	Utilities - Electric	33.06	0.00	33.06	
			35642597780118	Utilities - Electric	24.26	0.00	24.26	
			35642598090118	Utilities - Electric	33.85	0.00	33.85	
			35642598240118	Utilities - Electric	10.18	0.00	10.18	
			35642598320118	Utilities - Electric	27.27	0.00	27.27	
			35642598500118	Utilities - Electric	17.46	0.00	17.46	
			35642598680118	Utilities - Electric	19.68	0.00	19.68	
			35642598820118	Utilities - Electric	17.53	0.00	17.53	
			35642599030118	Utilities - Electric	23.98	0.00	23.98	
			35642599140118	Utilities - Electric	20.32	0.00	20.32	
			35642599220118	Utilities - Electric	36.57	0.00	36.57	
			35642599230118	Utilities - Electric	16.11	0.00	16.11	
			35642599630118	Utilities - Electric	41.86	0.00	41.86	
			35642599650118	Utilities - Electric	19.96	0.00	19.96	
			35642657100118	Utilities - Electric	26.12	0.00	26.12	
			35644680670118	Utilities - Electric	23.90	0.00	23.90	
			35646567580118	Utilities - Electric	5.16	0.00	5.16	
			35647525510118	Utilities - Electric	27.70	0.00	27.70	

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			35647587030118	Utilities - Electric	44.65	0.00	44.65	
			35650040160118	Utilities - Electric	28.42	0.00	28.42	
			35650072020118	Utilities - Electric	20.04	0.00	20.04	
			35650295620118	Utilities - Electric	52.52	0.00	52.52	
			35650736240118	Utilities - Electric	21.97	0.00	21.97	
			35651995910118	Utilities - Electric	27.98	0.00	27.98	
			35652446010118	Utilities - Electric	28.98	0.00	28.98	
			35652837430118	Utilities - Electric	17.38	0.00	17.38	
			35653850930118	Utilities - Electric	33.12	0.00	33.12	
			35654460380118	Utilities - Electric	20.82	0.00	20.82	
			35655027900118	Utilities - Electric	35.79	0.00	35.79	
			35656758090118	Utilities - Electric	20.96	0.00	20.96	
			35658641990118	Utilities - Electric	21.90	0.00	21.90	
			35659521990118	Utilities - Electric	23.33	0.00	23.33	
			35659719430118	Utilities - Electric	37.06	0.00	37.06	
			35661606410118	Utilities - Electric	21.40	0.00	21.40	
			35662710140118	Utilities - Electric	20.54	0.00	20.54	
			35663598020118	Utilities - Electric	35.35	0.00	35.35	
			35664661630118	Utilities - Electric	27.12	0.00	27.12	
			35666020590118	Utilities - Electric	18.54	0.00	18.54	
			35666267910118	Utilities - Electric	41.36	0.00	41.36	
			35669864390118	Utilities - Electric	23.62	0.00	23.62	
			35671931870118	Utilities - Electric	22.75	0.00	22.75	
			35674252920118	Utilities - Electric	30.26	0.00	30.26	
			35674989850118	Utilities - Electric	21.04	0.00	21.04	
			35675679620118	Utilities - Electric	27.27	0.00	27.27	
			35676150740118	Utilities - Electric	32.35	0.00	32.35	
			35677237450118	Utilities - Electric	35.86	0.00	35.86	
			35677904120118	Utilities - Electric	26.98	0.00	26.98	
			35679500460118	Utilities - Electric	31.64	0.00	31.64	
			35679745900118	Utilities - Electric	32.99	0.00	32.99	

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			35680001590118	Utilities - Electric	30.26	0.00	30.26	
			35681394250118	Utilities - Electric	17.17	0.00	17.17	
			35685267030118	Utilities - Electric	39.36	0.00	39.36	
			35690738200118	Utilities - Electric	28.05	0.00	28.05	
			35692937870118	Utilities - Electric	34.63	0.00	34.63	
			35693522670118	Utilities - Electric	20.89	0.00	20.89	
			35695460940118	Utilities - Electric	25.33	0.00	25.33	
			35695887370118	Utilities - Electric	27.48	0.00	27.48	
			35699206580118	Utilities - Electric	1.29	0.00	1.29	
			35922924580118	Utilities - Electric	19.84	0.00	19.84	
			43357992720118	Utilities - Electric	11.72	0.00	11.72	
			45039216730118	Utilities - Electric	11.69	0.00	11.69	
			56825387840118	Utilities - Electric	0.32	0.00	0.32	
			56891435920118	Utilities - Electric	0.57	0.00	0.57	
			56892570110118	Utilities - Electric	0.87	0.00	0.87	
			56892570120118	Utilities - Electric	13.25	0.00	13.25	
			56892570160118	Utilities - Electric	0.85	0.00	0.85	
			56892570470118	Utilities - Electric	11.56	0.00	11.56	
			56892570610118	Utilities - Electric	12.69	0.00	12.69	
			56892570850118	Utilities - Electric	10.73	0.00	10.73	
			56892571110118	Utilities - Electric	34.00	0.00	34.00	
			56892571230118	Utilities - Electric	0.85	0.00	0.85	
			56892571500118	Utilities - Electric	10.19	0.00	10.19	
			56892571930118	Utilities - Electric	0.77	0.00	0.77	
			56892572230118	Utilities - Electric	10.18	0.00	10.18	
			56892572310118	Utilities - Electric	1.02	0.00	1.02	
			56892572380118	Utilities - Electric	0.01	0.00	0.01	
			56892572410118	Utilities - Electric	0.81	0.00	0.81	
			56892572990118	Utilities - Electric	0.80	0.00	0.80	
			56892573010118	Utilities - Electric	1.49	0.00	1.49	
			56892573210118	Utilities - Electric	11.51	0.00	11.51	

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			56892573280118	Utilities - Electric	10.18	0.00	10.18	
			56892573340118	Utilities - Electric	11.33	0.00	11.33	
			56892573450118	Utilities - Electric	10.18	0.00	10.18	
			56892573610118	Utilities - Electric	1.80	0.00	1.80	
			56892573790118	Utilities - Electric	0.97	0.00	0.97	
			56892573860118	Utilities - Electric	0.81	0.00	0.81	
			56892574540118	Utilities - Electric	11.63	0.00	11.63	
			56892574610118	Utilities - Electric	11.81	0.00	11.81	
			56892574640118	Utilities - Electric	1.49	0.00	1.49	
			56892574690118	Utilities - Electric	11.65	0.00	11.65	
			56892574720118	Utilities - Electric	11.56	0.00	11.56	
			56892574750118	Utilities - Electric	0.98	0.00	0.98	
			56892574930118	Utilities - Electric	11.46	0.00	11.46	
			56892574970118	Utilities - Electric	0.32	0.00	0.32	
			56892574980118	Utilities - Electric	0.75	0.00	0.75	
			56892575010118	Utilities - Electric	16.99	0.00	16.99	
			56892575240118	Utilities - Electric	11.56	0.00	11.56	
			56892575250118	Utilities - Electric	11.82	0.00	11.82	
			56892575560118	Utilities - Electric	11.85	0.00	11.85	
			56892575840118	Utilities - Electric	12.73	0.00	12.73	
			56892576280118	Utilities - Electric	10.18	0.00	10.18	
			56892576480118	Utilities - Electric	12.67	0.00	12.67	
			56892576590118	Utilities - Electric	11.59	0.00	11.59	
			56892576670118	Utilities - Electric	11.75	0.00	11.75	
			56892576690118	Utilities - Electric	11.74	0.00	11.74	
			56892576720118	Utilities - Electric	0.78	0.00	0.78	
			56892577190118	Utilities - Electric	0.82	0.00	0.82	
			56892577220118	Utilities - Electric	11.51	0.00	11.51	
			56892577390118	Utilities - Electric	11.89	0.00	11.89	
			56892577590118	Utilities - Electric	0.79	0.00	0.79	
			56892578070118	Utilities - Electric	0.97	0.00	0.97	

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			56892578180118	Utilities - Electric	10.71	0.00	10.71	
			56892578260118	Utilities - Electric	0.81	0.00	0.81	
			56892578540118	Utilities - Electric	2.56	0.00	2.56	
			56892578610118	Utilities - Electric	0.85	0.00	0.85	
			56892578660118	Utilities - Electric	0.92	0.00	0.92	
			56892578670118	Utilities - Electric	11.50	0.00	11.50	
			56892578890118	Utilities - Electric	11.52	0.00	11.52	
			56892578980118	Utilities - Electric	11.83	0.00	11.83	
			56892579010118	Utilities - Electric	10.19	0.00	10.19	
			56892579190118	Utilities - Electric	0.81	0.00	0.81	
			56892579380118	Utilities - Electric	0.78	0.00	0.78	
			56892579430118	Utilities - Electric	1.51	0.00	1.51	
			56892579640118	Utilities - Electric	11.63	0.00	11.63	
			56892579760118	Utilities - Electric	0.85	0.00	0.85	
			56892579810118	Utilities - Electric	11.63	0.00	11.63	
			56892579830118	Utilities - Electric	0.77	0.00	0.77	
			56892579860118	Utilities - Electric	0.68	0.00	0.68	
			60209026830118	Utilities - Electric	4.91	0.00	4.91	
			60211953740118	Utilities - Electric	2.03	0.00	2.03	
			60225900040118	Utilities - Electric	27,645.15	0.00	27,645.15	
			60225900080118	Utilities - Electric	7,273.09	0.00	7,273.09	
			60225900140118	Utilities - Electric	34.06	0.00	34.06	
			60225900150118	Utilities - Electric	19.21	0.00	19.21	
			60225900160118	Utilities - Electric	11.58	0.00	11.58	
			60225900170118	Utilities - Electric	9.04	0.00	9.04	
			60225900220118	Utilities - Electric	708.14	0.00	708.14	
			60225900260118	Utilities - Electric	23.22	0.00	23.22	
			60225900450118	Utilities - Electric	153.72	0.00	153.72	
			60225901000118	Utilities - Electric	9.85	0.00	9.85	
			60225901010118	Utilities - Electric	324.70	0.00	324.70	
			60225901310118	Utilities - Electric	12.51	0.00	12.51	

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			60225901820118	Utilities - Electric	6.48	0.00	6.48	
			60225901980118	Utilities - Electric	41.29	0.00	41.29	
			60225902010118	Utilities - Electric	120.19	0.00	120.19	
			60225902290118	Utilities - Electric	24.78	0.00	24.78	
			60225902530118	Utilities - Electric	1,598.24	0.00	1,598.24	
			60225902640118	Utilities - Electric	44.18	0.00	44.18	
			60225902660118	Utilities - Electric	453.08	0.00	453.08	
			60225902810118	Utilities - Electric	154.56	0.00	154.56	
			60225902900118	Utilities - Electric	185.97	0.00	185.97	
			60225902950118	Utilities - Electric	21.05	0.00	21.05	
			60225903300118	Utilities - Electric	69.46	0.00	69.46	
			60225903370118	Utilities - Electric	2.32	0.00	2.32	
			60225903550118	Utilities - Electric	103.92	0.00	103.92	
			60225904170118	Utilities - Electric	6.90	0.00	6.90	
			60225904200118	Utilities - Electric	802.62	0.00	802.62	
			60225904270118	Utilities - Electric	3.43	0.00	3.43	
			60225904460118	Utilities - Electric	1.38	0.00	1.38	
			60225904500118	Utilities - Electric	0.42	0.00	0.42	
			60225904580118	Utilities - Electric	53.16	0.00	53.16	
			60225905100118	Utilities - Electric	2.55	0.00	2.55	
			60225905410118	Utilities - Electric	26.16	0.00	26.16	
			60225905570118	Utilities - Electric	76.59	0.00	76.59	
			60225905580118	Utilities - Electric	11.65	0.00	11.65	
			60225905590118	Utilities - Electric	11.65	0.00	11.65	
			60225905600118	Utilities - Electric	3,705.77	0.00	3,705.77	
			60225906090118	Utilities - Electric	2,678.65	0.00	2,678.65	
			60225906210118	Utilities - Electric	2.55	0.00	2.55	
			60225906400118	Utilities - Electric	4.59	0.00	4.59	
			60225906510118	Utilities - Electric	995.05	0.00	995.05	
			60225906590118	Utilities - Electric	31.56	0.00	31.56	
			60225906600118	Utilities - Electric	39.93	0.00	39.93	

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			60225906650118	Utilities - Electric	45.32	0.00	45.32	
			60225906780118	Utilities - Electric	1,479.90	0.00	1,479.90	
			60225906940118	Utilities - Electric	869.88	0.00	869.88	
			60225906980118	Utilities - Electric	246.84	0.00	246.84	
			60225907190118	Utilities - Electric	487.22	0.00	487.22	
			60225907630118	Utilities - Electric	2.63	0.00	2.63	
			60225907690118	Utilities - Electric	135.27	0.00	135.27	
			60225907730118	Utilities - Electric	23.62	0.00	23.62	
			60225907760118	Utilities - Electric	9.75	0.00	9.75	
			60225908160118	Utilities - Electric	734.84	0.00	734.84	
			60225908170118	Utilities - Electric	24.31	0.00	24.31	
			60225908580118	Utilities - Electric	49.68	0.00	49.68	
			60225908610118	Utilities - Electric	28.15	0.00	28.15	
			60225908940118	Utilities - Electric	38.92	0.00	38.92	
			60225909050118	Utilities - Electric	7.80	0.00	7.80	
			60225909410118	Utilities - Electric	68.22	0.00	68.22	
			60225909830118	Utilities - Electric	51.58	0.00	51.58	
			60243005770118	Utilities - Electric	0.85	0.00	0.85	
			61266000050118	Utilities - Gas	3,923.15	0.00	3,923.15	
			65170651530118	Utilities - Electric	800.21	0.00	800.21	
			72891152060118	Utilities - Electric	9.72	0.00	9.72	
			74408230820118	Utilities - Electric	49.52	0.00	49.52	
			81004444430118	Utilities - Electric	6.65	0.00	6.65	
			81008620210118	Utilities - Electric	0.91	0.00	0.91	
			81008621120118	Utilities - Electric	6.99	0.00	6.99	
			81008622290118	Utilities - Electric	4.36	0.00	4.36	
			81008622550118	Utilities - Electric	53.87	0.00	53.87	
			81008623480118	Utilities - Electric	10.38	0.00	10.38	
			81008623720118	Utilities - Electric	0.75	0.00	0.75	
			81008624270118	Utilities - Electric	69.29	0.00	69.29	
			81008624310118	Utilities - Electric	14.42	0.00	14.42	

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			81008624650118	Utilities - Electric	10.38	0.00	10.38	
			81008624800118	Utilities - Electric	23.31	0.00	23.31	
			81008625370118	Utilities - Electric	121.16	0.00	121.16	
			81008626650118	Utilities - Electric	7.61	0.00	7.61	
			81008628100118	Utilities - Electric	0.75	0.00	0.75	
			81008628260118	Utilities - Electric	2.39	0.00	2.39	
			81008628350118	Utilities - Electric	0.75	0.00	0.75	
			81008629370118	Utilities - Electric	2.39	0.00	2.39	
			81008629450118	Utilities - Electric	2.44	0.00	2.44	
			81009280180118	Utilities - Electric	732.17	0.00	732.17	
			81011846090118	Utilities - Electric	14.07	0.00	14.07	
			81015536310118	Utilities - Electric	3,748.05	0.00	3,748.05	
			81020785620118	Utilities - Electric	7.50	0.00	7.50	
			81024370710118	Utilities - Electric	189.26	0.00	189.26	
			81029727040118	Utilities - Electric	6.65	0.00	6.65	
			81033823480118	Utilities - Electric	53.15	0.00	53.15	
			81035854770118	Utilities - Electric	20.55	0.00	20.55	
			81049144670118	Utilities - Electric	41.78	0.00	41.78	
			81052655700118	Utilities - Electric	13.56	0.00	13.56	
			81063868990118	Utilities - Electric	28,030.59	0.00	28,030.59	
			81073831150118	Utilities - Electric	23.12	0.00	23.12	
			81074135340118	Utilities - Electric	82.71	0.00	82.71	
			81080547220118	Utilities - Electric	52.22	0.00	52.22	
			81081601140118	Utilities - Electric	62.66	0.00	62.66	
			81703231610118	Utilities - Electric	14.62	0.00	14.62	
			91475900360118	Utilities - Electric	175.53	0.00	175.53	
			91475900450118	Utilities - Gas	188.54	0.00	188.54	
			91475901220118	Utilities - Electric	34.74	0.00	34.74	
			91475903190118	Utilities - Electric	79.14	0.00	79.14	
			91475903550118	Utilities - Electric	232.75	0.00	232.75	
			91475904100118	Utilities - Electric	546.46	0.00	546.46	

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			91475904310118	Utilities - Electric	306.62	0.00	306.62	
			91475904900118	Utilities - Electric	84.61	0.00	84.61	
			91475906250118	Utilities - Electric	182.91	0.00	182.91	
			91475906620118	Utilities - Electric	772.90	0.00	772.90	
			91475907050118	Utilities - Electric	165.18	0.00	165.18	
			91475907470118	Utilities - Electric	490.05	0.00	490.05	
			91475907600118	Utilities - Electric	288.80	0.00	288.80	
			91475907800118	Utilities - Electric	175.33	0.00	175.33	
			91475908690118	Utilities - Electric	329.72	0.00	329.72	
			91475909640118	Utilities - Electric	1,371.38	0.00	1,371.38	
			91475909790118	Utilities - Electric	504.20	0.00	504.20	
			94639783770118	Utilities - Electric	39.82	0.00	39.82	
			96226800430118	Utilities - Electric	80.36	0.00	80.36	
			96226804090118	Utilities - Electric	150.50	0.00	150.50	
			97331850980118	Utilities - Electric	11.49	0.00	11.49	
xxx300154	2/22/18	ROBERT VAN HEUSEN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	575.14	0.00	575.14	\$575.14
xxx300155	2/22/18	STEPHEN QUICK	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,245.04	0.00	1,245.04	\$1,245.04
xxx300156	2/22/18	SUMMIT UNIFORMS	46821	Clothing, Uniforms & Access	324.47	0.00	324.47	\$23,468.69
			46825	Clothing, Uniforms & Access	380.19	0.00	380.19	
			46882	Clothing, Uniforms & Access	269.85	0.00	269.85	
			46883	Clothing, Uniforms & Access	238.17	0.00	238.17	
			46884	Clothing, Uniforms & Access	283.74	0.00	283.74	
			46893	Clothing, Uniforms & Access	806.27	0.00	806.27	
			47077	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47078	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47079	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47080	Clothing, Uniforms & Access	40.00	0.00	40.00	
			47081	Clothing, Uniforms & Access	715.59	0.00	715.59	
			47082	Clothing, Uniforms & Access	444.65	0.00	444.65	
			47083	Clothing, Uniforms & Access	53.11	0.00	53.11	

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Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			47084	Clothing, Uniforms & Access	94.96	0.00	94.96	
			47086	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47087	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47088	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47090	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47091	Clothing, Uniforms & Access	182.45	0.00	182.45	
			47099	Clothing, Uniforms & Access	357.25	0.00	357.25	
			47100	Clothing, Uniforms & Access	26.22	0.00	26.22	
			47103	Clothing, Uniforms & Access	26.22	0.00	26.22	
			47250	Clothing, Uniforms & Access	216.32	0.00	216.32	
			47295	Clothing, Uniforms & Access	262.20	0.00	262.20	
			47296	Clothing, Uniforms & Access	26.22	0.00	26.22	
			47297	Clothing, Uniforms & Access	26.22	0.00	26.22	
			47298	Clothing, Uniforms & Access	26.22	0.00	26.22	
			47299	Clothing, Uniforms & Access	13.11	0.00	13.11	
			47301	Clothing, Uniforms & Access	52.44	0.00	52.44	
			47303	Clothing, Uniforms & Access	34.96	0.00	34.96	
			47304	Clothing, Uniforms & Access	35.59	0.00	35.59	
			47305	Clothing, Uniforms & Access	689.37	0.00	689.37	
			47307	Clothing, Uniforms & Access	124.55	0.00	124.55	
			47308	Clothing, Uniforms & Access	32.78	0.00	32.78	
			47311	Clothing, Uniforms & Access	392.21	0.00	392.21	
			47328	Clothing, Uniforms & Access	84.12	0.00	84.12	
			47398	Clothing, Uniforms & Access	238.17	0.00	238.17	
			47403	Clothing, Uniforms & Access	476.33	0.00	476.33	
			47460	Clothing, Uniforms & Access	420.61	0.00	420.61	
			47461	Clothing, Uniforms & Access	182.45	0.00	182.45	
			47522	Clothing, Uniforms & Access	73.20	0.00	73.20	
			47523	Clothing, Uniforms & Access	216.32	0.00	216.32	
			47524	Clothing, Uniforms & Access	137.66	0.00	137.66	
			47525	Clothing, Uniforms & Access	533.48	0.00	533.48	

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Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			47526	Clothing, Uniforms & Access	400.95	0.00	400.95	
			47527	Clothing, Uniforms & Access	137.66	0.00	137.66	
			47528	Clothing, Uniforms & Access	320.10	0.00	320.10	
			47529	Clothing, Uniforms & Access	73.20	0.00	73.20	
			47530	Clothing, Uniforms & Access	797.53	0.00	797.53	
			47531	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47532	Clothing, Uniforms & Access	82.11	0.00	82.11	
			47533	Clothing, Uniforms & Access	583.40	0.00	583.40	
			47534	Clothing, Uniforms & Access	704.66	0.00	704.66	
			47535	Clothing, Uniforms & Access	137.66	0.00	137.66	
			47536	Clothing, Uniforms & Access	20.00	0.00	20.00	
			47537	Clothing, Uniforms & Access	119.08	0.00	119.08	
			47538	Clothing, Uniforms & Access	10.00	0.00	10.00	
			47539	Clothing, Uniforms & Access	783.57	0.00	783.57	
			47540	Clothing, Uniforms & Access	16.56	0.00	16.56	
			47541	Clothing, Uniforms & Access	36.56	0.00	36.56	
			47542	Clothing, Uniforms & Access	34.20	0.00	34.20	
			47544	Clothing, Uniforms & Access	50.00	0.00	50.00	
			47545	Clothing, Uniforms & Access	238.17	0.00	238.17	
			47546	Clothing, Uniforms & Access	108.16	0.00	108.16	
			47547	Clothing, Uniforms & Access	260.02	0.00	260.02	
			47548	Clothing, Uniforms & Access	368.17	0.00	368.17	
			47549	Clothing, Uniforms & Access	703.57	0.00	703.57	
			47550	Clothing, Uniforms & Access	454.48	0.00	454.48	
			47551	Clothing, Uniforms & Access	6.56	0.00	6.56	
			47553	Clothing, Uniforms & Access	941.74	0.00	941.74	
			47554	Clothing, Uniforms & Access	232.70	0.00	232.70	
			47557	Clothing, Uniforms & Access	491.63	0.00	491.63	
			47559	Clothing, Uniforms & Access	135.47	0.00	135.47	
			47560	Clothing, Uniforms & Access	297.16	0.00	297.16	
			47561	Clothing, Uniforms & Access	469.78	0.00	469.78	

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			47568	Clothing, Uniforms & Access	513.48	0.00	513.48	
			47570	Clothing, Uniforms & Access	262.20	0.00	262.20	
			47571	Clothing, Uniforms & Access	186.82	0.00	186.82	
			47663	Clothing, Uniforms & Access	576.84	0.00	576.84	
			47672	Clothing, Uniforms & Access	238.17	0.00	238.17	
			47688	Clothing, Uniforms & Access	15.30	0.00	15.30	
			47704	Clothing, Uniforms & Access	380.19	0.00	380.19	
			47736	Clothing, Uniforms & Access	326.18	0.00	326.18	
			47738	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47739	Clothing, Uniforms & Access	151.86	0.00	151.86	
			47740	Clothing, Uniforms & Access	234.89	0.00	234.89	
			47742	Clothing, Uniforms & Access	521.12	0.00	521.12	
			47744	Clothing, Uniforms & Access	102.70	0.00	102.70	
			47745	Clothing, Uniforms & Access	6.56	0.00	6.56	
			47746	Clothing, Uniforms & Access	135.47	0.00	135.47	
			47747	Clothing, Uniforms & Access	372.54	0.00	372.54	
			47748	Clothing, Uniforms & Access	525.11	0.00	525.11	
xxx300164	2/22/18	UNITED STATES POSTAL SERVICE	P#190-022018	Postage	9,898.67	0.00	9,898.67	\$9,898.67
xxx300165	2/22/18	UNITED STATES POSTAL SERVICE	8050365-021518	Inventory Purchase	20,000.00	0.00	20,000.00	\$20,000.00
xxx300166	2/22/18	ANDY CHUNG	023004	Business License Tax	125.74	0.00	125.74	\$125.74
xxx300167	2/22/18	CAROL PHAM DDS	IN000081029	Refund Over/Duplicate Payment	621.00	0.00	621.00	\$621.00
xxx300168	2/22/18	CLASSIC 1071 NORIEGA LP	2014-9509	Deposits Payable - Miscellaneous	3,110.00	0.00	3,110.00	\$3,110.00
xxx300169	2/22/18	DIESNER KURT W REALTY	012768	Business License Tax	126.74	0.00	126.74	\$126.74
xxx300171	2/22/18	FUJITREES CONSULTING	068435	Business License Tax	75.41	0.00	75.41	\$75.41
xxx300172	2/22/18	GLOBE BAY AREA FORKLIFT	072089	Business License Tax	21.14	0.00	21.14	\$21.14
xxx300173	2/22/18	LINNSEY MILLER	153801-25984	Refund Utility Account Credit	120.49	0.00	120.49	\$120.49
xxx300174	2/22/18	M&M DRYWALL	BL073861 17-18	Business License Tax	46.72	0.00	46.72	\$46.72
xxx300175	2/22/18	PACIFIC SURFACING INC	188749-45086	Refund Utility Account Credit	3,962.94	0.00	3,962.94	\$8,078.03
			188749-49012	Refund Utility Account Credit	4,115.09	0.00	4,115.09	
xxx300176	2/22/18	PAMELA KITTLER	49805-31304	Refund Utility Account Credit	1,776.31	0.00	1,776.31	\$1,776.31
xxx300177	2/22/18	RAMSTAR RENOVATIONS LLC	BL073806 17-18	Business License Tax	30.05	0.00	30.05	\$30.05

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xxx000534	2/23/18	OLD REPUBLIC TITLE CO		Customer Loans Disbursed	2,358,000.00	0.00	2,358,000.00	\$2,358,000.00
xxx100721	2/23/18	STATE BOARD OF EQUAL DIRECT DEPOSIT	2241333	Use Tax Payable	5,914.65	0.00	5,914.65	\$5,914.65
xxx100722	2/22/18	SPECIALTY SOLID WASTE & RECYCLING INC	JAN2018	Franchise - Specialty Garbage	-163,825.70	0.00	-163,825.70	\$1,443,337.99
			JAN2018	Refuse Serv Fees - Specialty	-146,337.90	0.00	-146,337.90	
			JAN2018	Pymt to Franch Garb Collector	1,753,501.59	0.00	1,753,501.59	
Grand Total Payment Amount								<u>\$5,837,135.79</u>

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Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
xxx8681	2/27/18	ABEL A VARGAS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	724.06	0.00	724.06	\$724.06
xxx8682	2/27/18	AIMEE FOSBENNER	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	53.36	0.00	53.36	\$53.36
xxx8683	2/27/18	ALI FATAPOUR	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,475.79	0.00	1,475.79	\$1,475.79
xxx8684	2/27/18	ANNABEL YURUTUCU	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	429.09	0.00	429.09	\$429.09
xxx8685	2/27/18	BRICE MCQUEEN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	942.38	0.00	942.38	\$942.38
xxx8686	2/27/18	BYRON K PIPKIN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	887.34	0.00	887.34	\$887.34
xxx8687	2/27/18	CATHY E MERRILL	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	53.36	0.00	53.36	\$53.36
xxx8688	2/27/18	CATHY HAYNES	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,245.04	0.00	1,245.04	\$1,245.04
xxx8689	2/27/18	CHRIS CARRION	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	724.06	0.00	724.06	\$724.06
xxx8690	2/27/18	CORYN CAMPBELL	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	265.62	0.00	265.62	\$265.62
xxx8691	2/27/18	DAN HAMMONS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	942.38	0.00	942.38	\$942.38
xxx8692	2/27/18	DAVID A LEWIS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	929.24	0.00	929.24	\$929.24
xxx8693	2/27/18	DAVID KAHN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	884.11	0.00	884.11	\$884.11
xxx8694	2/27/18	DAVID L VERBRUGGE	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,261.79	0.00	1,261.79	\$1,261.79
xxx8695	2/27/18	DAVID M GOTT	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	265.62	0.00	265.62	\$265.62
xxx8696	2/27/18	DAVID PITTS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	704.34	0.00	704.34	\$704.34
xxx8697	2/27/18	DEE SCHABOT	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	866.94	0.00	866.94	\$866.94

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xxx8698	2/27/18	DON JOHNSON	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	487.24	0.00	487.24	\$487.24
xxx8699	2/27/18	DOUGLAS MORETTO	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,191.98	0.00	1,191.98	\$1,191.98
xxx8700	2/27/18	ENCARNACION HERNANDEZ	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	171.76	0.00	171.76	\$171.76
xxx8701	2/27/18	ERWIN YOUNG	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	602.30	0.00	602.30	\$602.30
xxx8702	2/27/18	ESTRELLA AGRAVIADOR KAWCZYNSKI	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	183.34	0.00	183.34	\$183.34
xxx8703	2/27/18	EUGENE J WADDELL	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	866.94	0.00	866.94	\$866.94
xxx8704	2/27/18	FRANK CURTIS BLACK	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	269.76	0.00	269.76	\$269.76
xxx8705	2/27/18	FRANK J GRGURINA	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	595.99	0.00	595.99	\$595.99
xxx8706	2/27/18	GARY K CARLS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	310.58	0.00	310.58	\$310.58
xxx8707	2/27/18	GARY LUEBBERS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	299.22	0.00	299.22	\$299.22
xxx8708	2/27/18	GLENN FORTIN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	457.34	0.00	457.34	\$457.34
xxx8709	2/27/18	GREGORY E KEVIN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	704.34	0.00	704.34	\$704.34
xxx8710	2/27/18	JAMES BOUZIANE	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	602.30	0.00	602.30	\$602.30
xxx8711	2/27/18	JEFFREY PLECQUE	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,134.34	0.00	1,134.34	\$1,134.34
xxx8712	2/27/18	JEROME P AMMERMAN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	724.06	0.00	724.06	\$724.06
xxx8713	2/27/18	JOHN DEBATTISTA	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	724.06	0.00	724.06	\$724.06
xxx8714	2/27/18	JOHN HOWE	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	429.09	0.00	429.09	\$429.09
xxx8715	2/27/18	KAREN WOBLESKY	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	929.24	0.00	929.24	\$929.24

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xxx8716	2/27/18	KELLY FITZGERALD	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	704.34	0.00	704.34	\$704.34
xxx8717	2/27/18	KELLY MENEHAN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	46.79	0.00	46.79	\$46.79
xxx8718	2/27/18	KLAUS DAEHNE	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	565.43	0.00	565.43	\$565.43
xxx8719	2/27/18	MARK G PETERSEN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,458.71	0.00	1,458.71	\$1,458.71
xxx8720	2/27/18	MARK STIVERS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	704.34	0.00	704.34	\$704.34
xxx8721	2/27/18	MARVIN A ROSE	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	449.10	0.00	449.10	\$449.10
xxx8722	2/27/18	MICHAEL A CHAN	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,475.79	0.00	1,475.79	\$1,475.79
xxx8723	2/27/18	MYRIAM CASTANEDA	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	429.09	0.00	429.09	\$429.09
xxx8724	2/27/18	PETE GONDA	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,458.71	0.00	1,458.71	\$1,458.71
xxx8725	2/27/18	RICHARD C GURNEY	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	429.09	0.00	429.09	\$429.09
xxx8726	2/27/18	ROBERT PATERNOSTER	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	220.37	0.00	220.37	\$220.37
xxx8727	2/27/18	ROBERT WALKER	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,418.36	0.00	1,418.36	\$1,418.36
xxx8728	2/27/18	RONALD DALBA	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	704.34	0.00	704.34	\$704.34
xxx8729	2/27/18	SCOTT MORTON	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,191.98	0.00	1,191.98	\$1,191.98
xxx8730	2/27/18	SILVIA MARTINS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	942.38	0.00	942.38	\$942.38
xxx8731	2/27/18	SIMON C LEMUS	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,458.71	0.00	1,458.71	\$1,458.71
xxx8732	2/27/18	STEVEN D PIGOTT	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	458.41	0.00	458.41	\$458.41
xxx8733	2/27/18	TAMMY PARKHURST	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	265.62	0.00	265.62	\$265.62

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xxx8734	2/27/18	THERESE BALBO	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,071.44	0.00	1,071.44	\$1,071.44
xxx8735	2/27/18	TIM CARLYLE	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	704.34	0.00	704.34	\$704.34
xxx8736	2/27/18	TIM JOHNSON	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	704.34	0.00	704.34	\$704.34
xxx8737	2/27/18	TONY J PEREZ	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	866.94	0.00	866.94	\$866.94
xxx8738	2/27/18	VINCENT CHETCUTI	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	1,475.79	0.00	1,475.79	\$1,475.79
xxx8739	2/27/18	WILLIAM BIELINSKI	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	265.62	0.00	265.62	\$265.62
xxx8740	2/27/18	WILLIAM L DISQUE	MARCH 2018	Insurances - Retiree Medical - Retiree Reimbursement	413.57	0.00	413.57	\$413.57
xxx300179	2/27/18	4LEAF INC	J3567E	Consultants	7,560.00	0.00	7,560.00	\$7,560.00
xxx300180	2/27/18	AECOM TECHNICAL SERVICES INC	2000018161-1	Engineering Services	8,997.27	0.00	8,997.27	\$8,997.27
xxx300181	2/27/18	AT&T	0602260776	Utilities - Telephone	374.55	0.00	374.55	\$374.55
xxx300182	2/27/18	ABODE SERVICES	TBRA2016/17-13	Outside Group Funding	28,571.00	0.00	28,571.00	\$28,571.00
xxx300183	2/27/18	ACE FIRE EQUIPMENT & SERVICE CO INC	6707	Inventory Purchase	17.00	0.00	17.00	\$1,473.41
			6708	Inventory Purchase	1,456.41	0.00	1,456.41	
xxx300184	2/27/18	AIRGAS USA LLC	9950549340	General Supplies	223.28	0.00	223.28	\$450.55
			9951260678	General Supplies	227.27	0.00	227.27	
xxx300185	2/27/18	ALAMEDA CTY INFORMATION TECHNOLOGY DEPT	112-1801057	Software As a Service	1,837.58	0.00	1,837.58	\$1,837.58
xxx300186	2/27/18	AMERICAN FIDELITY ADMINISTRATIVE SVCS	27592	Professional Services	664.95	0.00	664.95	\$664.95
xxx300187	2/27/18	APEX LIFE SCIENCES LLC	LAB550406887	Salaries - Contract Personnel	924.00	0.00	924.00	\$2,978.25
			LAB550406888	Salaries - Contract Personnel	1,155.00	0.00	1,155.00	
			LAB550411400	Salaries - Contract Personnel	899.25	0.00	899.25	
xxx300188	2/27/18	APPLEONE EMPLOYMENT SERVICES	01-4771508	Contracts/Service Agreements	6,723.88	0.00	6,723.88	\$7,648.84
			01-4771509	Contracts/Service Agreements	924.96	0.00	924.96	
xxx300190	2/27/18	APTIM ENVIRONMENTAL & INFRASTRUCTURE INC	369909	Consultants	1,579.42	0.00	1,579.42	\$1,579.42
xxx300191	2/27/18	AXON ENTERPRISE INC	SI1510920	General Supplies	12,714.53	0.00	12,714.53	\$12,714.53

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xxx300192	2/27/18	B & A FRICTION MATERIALS INC	583762	Auto Maint & Repair - Labor	80.00	0.00	80.00	\$4,867.17
			583762	Auto Maint & Repair - Materials	658.37	0.00	658.37	
			583811	Parts, Vehicles & Motor Equip	56.14	0.00	56.14	
			583944	Auto Maint & Repair - Labor	80.00	0.00	80.00	
			583944	Auto Maint & Repair - Materials	474.65	0.00	474.65	
			584765	Auto Maint & Repair - Labor	80.00	0.00	80.00	
			584765	Auto Maint & Repair - Materials	485.16	0.00	485.16	
			584987	Parts, Vehicles & Motor Equip	187.64	0.00	187.64	
			585635	Parts, Vehicles & Motor Equip	68.44	0.00	68.44	
			585759	Parts, Vehicles & Motor Equip	1,640.37	0.00	1,640.37	
			585948	Parts, Vehicles & Motor Equip	1.70	0.00	1.70	
			586073	Auto Maint & Repair - Labor	177.33	0.00	177.33	
			586073	Auto Maint & Repair - Materials	829.54	0.00	829.54	
			586283	Parts, Vehicles & Motor Equip	19.53	0.00	19.53	
			587124	Parts, Vehicles & Motor Equip	28.30	0.00	28.30	
xxx300194	2/27/18	BACKFLOW PREVENTION SPECIALISTS INC	6128	Water Backflow Valves	281.49	0.00	281.49	\$281.49
xxx300196	2/27/18	BAY AREA TRENCHLESS	252018	Construction Services	4,800.00	0.00	4,800.00	\$4,800.00
xxx300197	2/27/18	BAY-VALLEY PEST CONTROL INC	0236152	Facilities Maintenance & Repair Labor	56.00	0.00	56.00	\$163.00
			0236159	Facilities Maintenance & Repair Labor	65.00	0.00	65.00	
			0236163	Facilities Maintenance & Repair Labor	42.00	0.00	42.00	
xxx300198	2/27/18	BERTRAND FOX ELLIOT OSMAN & WENZEL	28316	Legal Services	4,930.20	0.00	4,930.20	\$4,930.20
xxx300199	2/27/18	BOUND TREE MEDICAL LLC	82771802	Inventory Purchase	3,789.93	0.00	3,789.93	\$3,789.93
xxx300200	2/27/18	BRAD A MCGORAN	SMS-B3-GS67	Rec Instructors/Officials	1,000.00	0.00	1,000.00	\$1,000.00
xxx300201	2/27/18	BRIGHTVIEW TREE CARE SERVICES INC	3078273	Services Maintain Land Improv	5,394.00	0.00	5,394.00	\$5,394.00
xxx300202	2/27/18	CALIFORNIA SPORTS CENTER	CSC0118	Rec Instructors/Officials	67,243.95	0.00	67,243.95	\$67,243.95
xxx300203	2/27/18	CORELOGIC SOLUTIONS LLC	50021868	Software As a Service	10,270.00	0.00	10,270.00	\$10,270.00
xxx300204	2/27/18	CORIX WATER PRODUCTS US INC	17813003411	Materials - Land Improve	311.84	0.00	311.84	\$3,824.04
			17813003420	Materials - Land Improve	262.52	0.00	262.52	
			17813003432	Materials - Land Improve	313.21	0.00	313.21	
			17813003530	Inventory Purchase	1,353.26	12.42	1,340.84	

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			17813003863	Materials - Land Improve	18.90	0.00	18.90	
			17813003926	Materials - Land Improve	530.13	0.00	530.13	
			17813004142	Materials - Land Improve	1,046.60	0.00	1,046.60	
xxx300205	2/27/18	CROP PRODUCTION SERVICES INC	34588274	Materials - Land Improve	1,046.40	0.00	1,046.40	\$2,387.97
			35044869	Materials - Land Improve	379.32	0.00	379.32	
			35608905	Materials - Land Improve	962.25	0.00	962.25	
xxx300206	2/27/18	CYBERSOURCE CORP	235956125489	Software As a Service	75.00	0.00	75.00	\$75.00
xxx300207	2/27/18	DAPPER TIRE CO INC	45012139	Inventory Purchase	-376.39	0.00	-376.39	\$1,402.21
			45012139CORR	Inventory Purchase	-376.39	0.00	-376.39	
			45342971	Inventory Purchase	569.18	0.00	569.18	
			45455157	Inventory Purchase	1,585.81	0.00	1,585.81	
xxx300208	2/27/18	DEBRA CHROMCZAK	57	Consultants	902.50	0.00	902.50	\$902.50
xxx300209	2/27/18	DELL MARKETING LP	10224361368	Computer Hardware	490.50	0.00	490.50	\$585.99
			10226311596	Computer Hardware	95.49	0.00	95.49	
xxx300210	2/27/18	DYNAMIC INTERFACE SYSTEMS CORP	LL503-9724	Software Licensing & Support	1,900.96	0.00	1,900.96	\$1,900.96
xxx300211	2/27/18	ELIZABETH J STRAIN	ES2018JF	Rec Instructors/Officials	1,064.80	0.00	1,064.80	\$1,064.80
xxx300212	2/27/18	EMPIRE SAFETY & SUPPLY	0092064-IN	Inventory Purchase	176.69	0.00	176.69	\$176.69
xxx300213	2/27/18	EWING IRRIGATION PRODUCTS INC	4597509	Materials - Land Improve	3,032.83	0.00	3,032.83	\$3,032.83
xxx300214	2/27/18	FARMLOAD DISTRIBUTORS INC	34833	Materials - Land Improve	831.97	0.00	831.97	\$831.97
xxx300215	2/27/18	FEDEX	6-091-68522	Mailing & Delivery Services	8.25	0.00	8.25	\$8.25
xxx300216	2/27/18	FERGUSON ENTERPRISES INC 1423	1324631	Water Meter Boxes, Vaults, and Lids	2,376.00	0.00	2,376.00	\$3,748.90
			1347407	Construction Services	998.03	0.00	998.03	
			1347759	Construction Services	374.87	0.00	374.87	
xxx300217	2/27/18	FISHER SCIENTIFIC CO LLC	8831554	General Supplies	277.16	0.00	277.16	\$277.16
xxx300219	2/27/18	FOSTER BROS SECURITY SYSTEMS INC	296541	Bldg Maint Matls & Supplies	479.60	0.00	479.60	\$978.82
			296586	Bldg Maint Matls & Supplies	432.51	0.00	432.51	
			296636	Bldg Maint Matls & Supplies	66.71	0.00	66.71	
xxx300220	2/27/18	GCS ENVIRONMENTAL EQUIPMENT SERVICES INC	16187REV	Parts, Vehicles & Motor Equip	-490.91	0.00	-490.91	\$1,096.18
			16487	Parts, Vehicles & Motor Equip	490.91	0.00	490.91	
			17140	Inventory Purchase	1,096.18	0.00	1,096.18	
xxx300221	2/27/18	GARDA	10362432	Financial Services	3,074.32	0.00	3,074.32	\$6,148.64

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xxx300222	2/27/18	GENUENT LLC	10370102	Financial Services	3,074.32	0.00	3,074.32	\$8,112.00
			257666	Professional Services	3,120.00	0.00	3,120.00	
			257803	Professional Services	1,872.00	0.00	1,872.00	
			257945	Professional Services	3,120.00	0.00	3,120.00	
xxx300223	2/27/18	GOODYEAR COMMERCIAL TIRE & SERVICE CTR	189-1097409	Inventory Purchase	2,427.72	0.00	2,427.72	\$4,587.34
			189-1097543	Inventory Purchase	2,159.62	0.00	2,159.62	
xxx300224	2/27/18	GRANICUS INC	94934	Software As a Service	13,776.00	0.00	13,776.00	\$27,552.00
			94936	Software As a Service	13,776.00	0.00	13,776.00	
xxx300225	2/27/18	GRAYBAR ELECTRIC CO INC	9302481531	Communication Equipment	78.86	0.00	78.86	\$78.86
xxx300226	2/27/18	HDR ENGINEERING INC	1200100065	Consultants	5,236.03	0.00	5,236.03	\$5,236.03
xxx300227	2/27/18	HACH CO INC	10822670	General Supplies	174.78	0.00	174.78	\$174.78
xxx300228	2/27/18	HARRINGTON INDUSTRIAL PLASTICS LLC	003L6495	Communication Equipment	16.46	0.00	16.46	\$16.46
xxx300229	2/27/18	HAUTE CUISINE INC	070-2018	Food Products	1,242.60	0.00	1,242.60	\$1,242.60
xxx300230	2/27/18	INFORMATION SERVICES DEPT	1800061435	Software As a Service	1,966.40	0.00	1,966.40	\$1,966.40
xxx300231	2/27/18	INFOSEND INC	118958	Postage	3,596.15	0.00	3,596.15	\$5,622.09
			121760	Financial Services	2,025.94	0.00	2,025.94	
			159972308547PR	Financial Services	126.87	0.00	126.87	
xxx300232	2/27/18	INTERACTIVE DATA PRICING	159977703848PR	Financial Services	126.87	0.00	126.87	\$253.74
			8103	Professional Services	11,960.00	0.00	11,960.00	
			8114	Professional Services	8,800.00	0.00	8,800.00	
			8117	Professional Services	2,400.00	0.00	2,400.00	
xxx300233	2/27/18	INTERNATIONAL MANAGEMENT SYSTEMS						\$23,160.00
xxx300234	2/27/18	INTERSTATE GRADING & PAVING INC	PVMTRHB2016	Construction Services	427.50	0.00	427.50	\$427.50
			#05					
xxx300237	2/27/18	KOHLWEISS AUTO PARTS INC	01PO9840	Inventory Purchase	232.19	4.64	227.55	\$227.55
xxx300238	2/27/18	L N CURTIS & SONS INC	INV162596	Inventory Purchase	1,614.77	0.00	1,614.77	\$1,614.77
xxx300239	2/27/18	LEONE & ALBERTS APC	32450	Legal Services	70.10	0.00	70.10	\$70.10
xxx300240	2/27/18	LUDOVIC BAJKO	CLAIM#1718-06	Liability Claims Paid	5,394.88	0.00	5,394.88	\$5,394.88
xxx300241	2/27/18	M&M COMMUNICATIONS INC	1					\$650.00
			INV-0046	Miscellaneous Services	450.00	0.00	450.00	
			INV-0047	Miscellaneous Services	200.00	0.00	200.00	
xxx300242	2/27/18	MP EIGHT TREES LLC	HMF DRAW#11	Customer Loans Disbursed	17,258.39	0.00	17,258.39	\$17,258.39

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xxx300243	2/27/18	MUFG UNION BANK NA	120117-0228/18	Financial Services	14,906.91	0.00	14,906.91	\$14,906.91
xxx300244	2/27/18	MAD SCIENCE OF THE BAY AREA	21666	Professional Services	200.00	0.00	200.00	\$200.00
xxx300245	2/27/18	MALLORY SAFETY & SUPPLY LLC	4399911	Inventory Purchase	105.95	0.00	105.95	\$105.95
xxx300246	2/27/18	MATHEWS MECHANICAL	26547	Misc Equip Maint & Repair - Labor	635.63	0.00	635.63	\$2,041.68
			26547	Misc Equip Maint & Repair - Materials	797.98	0.00	797.98	
			26570	Misc Equip Maint & Repair - Labor	317.52	0.00	317.52	
			26570	Misc Equip Maint & Repair - Materials	290.55	0.00	290.55	
xxx300247	2/27/18	MCMaster CARR SUPPLY CO	56405935	Miscellaneous Equipment Parts & Supplies	66.10	0.00	66.10	\$433.06
			56436188	Miscellaneous Equipment Parts & Supplies	340.04	0.00	340.04	
			56520263	Hand Tools	26.92	0.00	26.92	
xxx300248	2/27/18	METROPOLITAN PLANNING GROUP	1000022	Professional Services	740.00	0.00	740.00	\$6,110.50
			180007	Professional Services	5,370.50	0.00	5,370.50	
xxx300249	2/27/18	MONICA DE ARMOND	110861185	DED Services/Training - Books	139.00	0.00	139.00	\$544.00
			935250698982	DED Services/Training - Books	405.00	0.00	405.00	
xxx300250	2/27/18	MUNICIPAL MAINTENANCE EQUIPMENT INC	0124302-IN	Parts, Vehicles & Motor Equip	63.88	0.00	63.88	\$4,441.93
			0124346-IN	Parts, Vehicles & Motor Equip	26.28	0.00	26.28	
			0124420-IN	Parts, Vehicles & Motor Equip	154.24	0.00	154.24	
			0124460-IN	Parts, Vehicles & Motor Equip	995.80	0.00	995.80	
			0124488-IN	Parts, Vehicles & Motor Equip	279.26	0.00	279.26	
			0124625-IN	Parts, Vehicles & Motor Equip	135.17	0.00	135.17	
			0125200-IN	Parts, Vehicles & Motor Equip	1,615.51	0.00	1,615.51	
			0125236-IN	Parts, Vehicles & Motor Equip	647.14	0.00	647.14	
			0125497-IN	Parts, Vehicles & Motor Equip	464.69	0.00	464.69	
			0125741-IN	Parts, Vehicles & Motor Equip	59.96	0.00	59.96	
xxx300251	2/27/18	MUNICIPAL PLAN CHECK SERVICES, INC.	1010	Consultants	14,550.00	0.00	14,550.00	\$14,550.00
xxx300252	2/27/18	NI GOVERNMENT SERVICES INC	8011204094	Miscellaneous Services	78.77	0.00	78.77	\$78.77
xxx300253	2/27/18	NEXGEN FACILITIES GROUP LLC	1972	Professional Services	12,559.01	0.00	12,559.01	\$12,559.01
xxx300254	2/27/18	OVERDRIVE INC	910CO18030452	Library Periodicals/Databases	433.61	0.00	433.61	\$3,201.03
			910CO18030454	Library Periodicals/Databases	206.40	0.00	206.40	
			910CO18032929	Library Periodicals/Databases	2,561.02	0.00	2,561.02	
xxx300255	2/27/18	PAYFLEX SYSTEMS USA INC						\$912.00

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			128934-1110696	Insurances - Depend Care & Health Care	895.52	0.00	895.52	
				Rmb Admin Fees				
			128934-1110696	Professional Services	16.48	0.00	16.48	
xxx300256	2/27/18	PR DIAMOND PRODUCTS INC	0047883-IN	Construction Services	2,899.00	0.00	2,899.00	\$2,899.00
xxx300257	2/27/18	PACIFIC JANITORIAL SUPPLY CO	30046588	Inventory Purchase	466.69	0.00	466.69	\$466.69
xxx300258	2/27/18	PACIFIC TELEMAGEMENT SERVICES	970508	Utilities - Telephone	75.00	0.00	75.00	\$75.00
xxx300259	2/27/18	PAN ASIAN PUBLICATIONS INC	U-15485	Library Acquisitions, Books	505.87	0.00	505.87	\$1,000.07
			U-15486	Library Acquisitions, Books	494.20	0.00	494.20	
xxx300260	2/27/18	PETERSON POWER SYSTEMS INC	SW240144665	Misc Equip Maint & Repair - Labor	2,888.00	0.00	2,888.00	\$5,239.99
			SW240144665	Misc Equip Maint & Repair - Materials	2,351.99	0.00	2,351.99	
xxx300261	2/27/18	PILLSBURY WINTHROP SHAW PITTMAN LLP	8176479	Legal Services	5,000.00	0.00	5,000.00	\$5,000.00
xxx300262	2/27/18	PINE CONE LUMBER CO INC	739889	Hand Tools	252.78	0.00	252.78	\$252.78
xxx300263	2/27/18	PRO-SWEEP INC	245882	Services Maintain Land Improv	520.00	0.00	520.00	\$520.00
xxx300264	2/27/18	R E P NUT N BOLT GUY	28718	Inventory Purchase	105.88	0.00	105.88	\$321.57
			28719	Inventory Purchase	104.90	0.00	104.90	
			28720	Inventory Purchase	110.79	0.00	110.79	
xxx300265	2/27/18	READYREFRESH BY NESTLE	18B0023249071	General Supplies	56.67	0.00	56.67	\$105.61
			18B0023360647	General Supplies	6.81	0.00	6.81	
			18B5727863002	General Supplies	21.70	0.00	21.70	
			18B5736476002	General Supplies	6.81	0.00	6.81	
			18B5740153001	General Supplies	6.81	0.00	6.81	
			18B5740156004	General Supplies	6.81	0.00	6.81	
xxx300266	2/27/18	REDWOOD ENGINEERING CONSTRUCTION	ORCHHRTGPR K#02	Construction Services	70,585.00	0.00	70,585.00	\$70,585.00
xxx300267	2/27/18	ROBIN PICKEL	RP2018JF	Rec Instructors/Officials	3,417.70	0.00	3,417.70	\$3,417.70
xxx300268	2/27/18	ROHITH SAJJA	17-18-015	Liability Claims Paid	237.69	0.00	237.69	\$237.69
xxx300269	2/27/18	ROOFING AND SOLAR CONSTRUCTION INC	ROOFFIRENO5#04	Construction Services	18,704.24	0.00	18,704.24	\$18,704.24
xxx300270	2/27/18	SCS ENGINEERS	0318083	Engineering Services	257.50	0.00	257.50	\$7,257.50
			0318084	Engineering Services	7,000.00	0.00	7,000.00	
xxx300271	2/27/18	SAFEWAY INC	808530-022218	Inventory Purchase	25.08	0.00	25.08	\$25.08

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xxx300272	2/27/18	SAN FRANCISCO BAY BIRD OBSERVATORY	1170	Water Lab Services	1,646.45	0.00	1,646.45	\$3,292.90
			1189	Water Lab Services	1,646.45	0.00	1,646.45	
xxx300273	2/27/18	SAN JOSE CONSERVATION CORPS	6931	Recycling Services	4,166.67	0.00	4,166.67	\$4,166.67
xxx300274	2/27/18	SANTA CLARA VALLEY WATER DISTRICT	GM100760	Taxes & Licenses - Misc	8,084.00	0.00	8,084.00	\$8,084.00
xxx300275	2/27/18	SARAH GRAVES	SG2018JF	Rec Instructors/Officials	900.90	0.00	900.90	\$900.90
xxx300276	2/27/18	SITEONE LANDSCAPE SUPPLY LLC	84365957	Materials - Land Improve	610.14	0.00	610.14	\$610.14
xxx300277	2/27/18	STATE BOARD OF EQUALIZATION	2017 FUEL TAX	Taxes & Licenses - Misc	23.51	0.00	23.51	\$23.51
xxx300278	2/27/18	STUDIO EM GRAPHIC DESIGN	16975	Advertising Services	136.25	0.00	136.25	\$136.25
xxx300279	2/27/18	SUBURBAN PROPANE	2289377	Fuel, Oil & Lubricants	27.64	0.00	27.64	\$27.64
xxx300280	2/27/18	SUNNYVALE BUILDING MAINTENANCE	100159	Professional Services	10,354.83	0.00	10,354.83	\$10,354.83
xxx300281	2/27/18	SUPPLYWORKS	429885965	Inventory Purchase	391.09	3.59	387.50	\$387.50
xxx300282	2/27/18	TELERIK INC	OFI231341	Software Licensing & Support	2,696.40	0.00	2,696.40	\$2,696.40
xxx300283	2/27/18	TURF & INDUSTRIAL EQUIPMENT CO	IV24606	Inventory Purchase	218.00	0.00	218.00	\$218.00
xxx300284	2/27/18	UNITED RENTALS	137185550-025	Equipment Rental/Lease	457.80	0.00	457.80	\$457.80
xxx300285	2/27/18	UNIVAR USA INC	SJ863107	Chemicals	2,210.22	0.00	2,210.22	\$2,210.22
xxx300286	2/27/18	V & W CULTURE CO	S01032018EB	Library Acquisitions, Books	291.59	0.00	291.59	\$1,067.05
			S01172018NFB	Library Acquisitions, Books	775.46	0.00	775.46	
xxx300287	2/27/18	VWR INTERNATIONAL LLC	8081316826	General Supplies	677.76	0.00	677.76	\$1,383.51
			8081319353	General Supplies	93.13	0.00	93.13	
			8081323933	General Supplies	57.12	0.00	57.12	
			8081336176	General Supplies	555.50	0.00	555.50	
xxx300288	2/27/18	VERN WASKOM COMPANY	28589	Inventory Purchase	1,314.90	0.00	1,314.90	\$1,314.90
xxx300289	2/27/18	WHCI PLUMBING SUPPLY	S2283532.001	Bldg Maint Matls & Supplies	758.64	0.00	758.64	\$758.64
xxx300290	2/27/18	WOWZY CREATION CORP	89894	Customized Products	119.41	0.00	119.41	\$119.41
xxx300291	2/27/18	WEST LITE SUPPLY CO INC	56904C	Electrical Parts & Supplies	914.95	0.00	914.95	\$914.95
xxx300292	2/27/18	WEST VALLEY STAFFING GROUP	221828	Professional Services	855.28	0.00	855.28	\$2,335.32
			222299	Professional Services	1,480.04	0.00	1,480.04	
xxx300293	2/27/18	WINSUPPLY OF SILICON VALLEY	685037 00	Bldg Maint Matls & Supplies	20.11	0.00	20.11	\$2,193.00
			685178 00	Bldg Maint Matls & Supplies	1,137.36	0.00	1,137.36	
			685203 00	Water Meters	670.52	0.00	670.52	
			685210 00	Bldg Maint Matls & Supplies	246.58	0.00	246.58	

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			685215 00	Bldg Maint Matls & Supplies	118.43	0.00	118.43	
xxx300294	2/27/18	YAMAHA MOTOR FINANCE CORP USA	630340	Equipment Rental/Lease	5,973.20	0.00	5,973.20	\$5,973.20
xxx300295	2/27/18	WAITER.COM INC	10213779958	Food Products	118.62	0.00	118.62	\$118.62
xxx300296	2/27/18	KIRBY CANYON RECYCLING & DISPOSAL FAC	JAN2018	Landfill Fees to be Allocated	818,178.01	0.00	818,178.01	\$818,178.01
xxx300297	2/27/18	OAKLAND POLICE DEPARTMENT	060418-060518	Training and Conferences	15.00	0.00	15.00	\$15.00
xxx300298	2/27/18	PACIFIC GAS & ELECTRIC CO	03142830050118	Utilities - Electric	17,345.03	0.00	17,345.03	\$32,222.08
			32702441030118	Utilities - Electric	99.57	0.00	99.57	
			32709321910118	Utilities - Electric	69.62	0.00	69.62	
			32725920040118	Utilities - Electric	48.66	0.00	48.66	
			32725920070118	Utilities - Electric	12.66	0.00	12.66	
			32725920140118	Utilities - Electric	22.83	0.00	22.83	
			32725920350118	Utilities - Gas	8.12	0.00	8.12	
			32725921110118	Utilities - Electric	13.06	0.00	13.06	
			32725921170118	Utilities - Electric	103.07	0.00	103.07	
			32725921260118	Utilities - Electric	13.28	0.00	13.28	
			32725921320118	Utilities - Electric	140.83	0.00	140.83	
			32725921430118	Utilities - Electric	4.52	0.00	4.52	
			32725921471217	Utilities - Electric	181.93	0.00	181.93	
			32725921480118	Utilities - Electric	175.99	0.00	175.99	
			32725921490118	Utilities - Electric	11.59	0.00	11.59	
			32725921610118	Utilities - Electric	75.96	0.00	75.96	
			32725921710118	Utilities - Electric	175.21	0.00	175.21	
			32725921790118	Utilities - Electric	1.48	0.00	1.48	
			32725921800118	Utilities - Electric	15.88	0.00	15.88	
			32725921981217	Utilities - Electric	315.71	0.00	315.71	
			32725922050118	Utilities - Electric	32.05	0.00	32.05	
			32725922090118	Utilities - Electric	1,344.10	0.00	1,344.10	
			32725922410118	Utilities - Electric	814.93	0.00	814.93	
			32725922520118	Utilities - Electric	312.36	0.00	312.36	
			32725922580118	Utilities - Electric	46.88	0.00	46.88	

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			32725922850118	Utilities - Electric	2.75	0.00	2.75	
			32725923120118	Utilities - Electric	167.10	0.00	167.10	
			32725923350118	Utilities - Electric	135.08	0.00	135.08	
			32725923370118	Utilities - Electric	6.67	0.00	6.67	
			32725923400118	Utilities - Electric	18.92	0.00	18.92	
			32725923710118	Utilities - Electric	11.65	0.00	11.65	
			32725923770118	Utilities - Electric	95.36	0.00	95.36	
			32725923850118	Utilities - Electric	0.89	0.00	0.89	
			32725924030118	Utilities - Electric	315.84	0.00	315.84	
			32725924040118	Utilities - Electric	209.03	0.00	209.03	
			32725924170118	Utilities - Electric	21.90	0.00	21.90	
			32725924960118	Utilities - Electric	762.91	0.00	762.91	
			32725924970118	Utilities - Electric	11.95	0.00	11.95	
			32725925000118	Utilities - Electric	298.19	0.00	298.19	
			32725925010118	Utilities - Electric	70.79	0.00	70.79	
			32725925200118	Utilities - Electric	331.65	0.00	331.65	
			32725925210118	Utilities - Electric	7.52	0.00	7.52	
			32725925230118	Utilities - Electric	33.22	0.00	33.22	
			32725925370118	Utilities - Electric	166.26	0.00	166.26	
			32725925690118	Utilities - Electric	30.92	0.00	30.92	
			32725925890118	Utilities - Electric	75.46	0.00	75.46	
			32725926210118	Utilities - Electric	369.96	0.00	369.96	
			32725926440118	Utilities - Electric	882.46	0.00	882.46	
			32725926470118	Utilities - Electric	903.58	0.00	903.58	
			32725926830118	Utilities - Electric	456.27	0.00	456.27	
			32725926850118	Utilities - Electric	31.72	0.00	31.72	
			32725926870118	Utilities - Electric	0.80	0.00	0.80	
			32725926940118	Utilities - Electric	342.14	0.00	342.14	
			32725926950118	Utilities - Electric	21.34	0.00	21.34	
			32725927040118	Utilities - Electric	11.53	0.00	11.53	
			32725927250118	Utilities - Electric	273.12	0.00	273.12	

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			32725927290118	Utilities - Electric	4.97	0.00	4.97	
			32725927340118	Utilities - Electric	481.96	0.00	481.96	
			32725927380118	Utilities - Electric	95.27	0.00	95.27	
			32725927400118	Utilities - Electric	54.45	0.00	54.45	
			32725927510118	Utilities - Electric	461.88	0.00	461.88	
			32725927680118	Utilities - Electric	0.87	0.00	0.87	
			32725928000118	Utilities - Electric	252.81	0.00	252.81	
			32725928250118	Utilities - Electric	18.18	0.00	18.18	
			32725929100118	Utilities - Electric	1.06	0.00	1.06	
			32725929140118	Utilities - Electric	53.36	0.00	53.36	
			32725929220118	Utilities - Electric	687.72	0.00	687.72	
			32725929250118	Utilities - Electric	0.83	0.00	0.83	
			32725929280118	Utilities - Electric	33.65	0.00	33.65	
			32725929390118	Utilities - Electric	83.41	0.00	83.41	
			32725929440118	Utilities - Electric	501.13	0.00	501.13	
			32725929750118	Utilities - Electric	104.66	0.00	104.66	
			32730750560118	Utilities - Electric	355.30	0.00	355.30	
			32753650070118	Utilities - Electric	141.75	0.00	141.75	
			32754254880118	Utilities - Electric	199.35	0.00	199.35	
			32784398000118	Utilities - Electric	53.38	0.00	53.38	
			32799419320118	Utilities - Gas	152.29	0.00	152.29	
			36207652980118	Utilities - Electric	64.37	0.00	64.37	
			52896844240118	Utilities - Gas	433.62	0.00	433.62	
			52896847890118	Utilities - Electric	533.51	0.00	533.51	
xxx300305	2/27/18	SANTA CLARA COUNTY CLERK-RECORDER	ST-18-07	Permit Fees	50.00	0.00	50.00	\$50.00
xxx300306	2/27/18	SANTA CLARA COUNTY CLERK-RECORDER	PR16-02	Permit Fees	50.00	0.00	50.00	\$50.00
xxx300307	2/27/18	SANTA CLARA VALLEY WATER DISTRICT	31159-1	Permit Fees	2,186.55	0.00	2,186.55	\$2,186.55
xxx300308	2/27/18	THIRD DEGREE COMMUNICATIONS INC	6114	Training and Conferences	375.00	0.00	375.00	\$375.00
xxx300309	2/27/18	UNITED STATES POSTAL SERVICE	P#112-022218	Mailing & Delivery Services	1,330.00	0.00	1,330.00	\$1,330.00
xxx300311	2/27/18	GUERRA CONSTRUCTION GROUP	10562920RE	Deposits Payable - Hydrant Meter	2,303.00	0.00	2,303.00	\$1,822.30

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			10562920RE	Water Sales - Metered	-480.70	0.00	-480.70	
xxx300312	2/27/18	GURSHARAN KAUR	377228	Refund Recreation Fees	350.00	0.00	350.00	\$350.00
xxx300313	2/27/18	JERRY THOMPSON & SONS PAINTING INC	073780	Business License Tax	25.97	0.00	25.97	\$25.97
xxx300314	2/27/18	JESUS MENDOZA	377233	Refund Recreation Fees	350.00	0.00	350.00	\$350.00
xxx300315	2/27/18	OWL COOKIES LLC	BL071749 16-17	Business License Tax	15.00	0.00	15.00	\$15.00
xxx300316	2/27/18	PARKSIDE STUDIOS	2014-9107	Deposits Payable - Miscellaneous	3,471.00	0.00	3,471.00	\$3,471.00
xxx300323	3/1/18	ABODE SERVICES	TBRA2016/17-14	Outside Group Funding	4,176.33	0.00	4,176.33	\$4,176.33
xxx300324	3/1/18	ACME BOILER & WATER HEATING CO	3132	Facilities Maintenance & Repair Labor	542.50	0.00	542.50	\$542.50
xxx300325	3/1/18	ADVANCED CHEMICAL TRANSPORT INC	173823	HazMat Disposal - Hazardous Waste Disposal	3,211.00	0.00	3,211.00	\$3,379.28
			184837	HazMat Disposal - Hazardous Waste Disposal	168.28	0.00	168.28	
xxx300327	3/1/18	AL CLANCY & ASSOC	COS18101	Consultants	1,250.00	0.00	1,250.00	\$1,250.00
xxx300328	3/1/18	ALPINE AWARDS INC	5523340	Clothing, Uniforms & Access	8,750.08	0.00	8,750.08	\$8,896.25
			5524316	Clothing, Uniforms & Access	146.17	0.00	146.17	
xxx300329	3/1/18	APPLEONE EMPLOYMENT SERVICES	01-4778936	Contracts/Service Agreements	5,350.98	0.00	5,350.98	\$6,279.68
			01-4778936	Travel Expenses - Mileage	3.74	0.00	3.74	
			01-4778937	Contracts/Service Agreements	924.31	0.00	924.31	
			01-4778937	Travel Expenses - Mileage	0.65	0.00	0.65	
xxx300331	3/1/18	BAY-VALLEY PEST CONTROL INC	0235598	Services Maintain Land Improv	58.00	0.00	58.00	\$595.00
			0236149	Facilities Maintenance & Repair Labor	64.00	0.00	64.00	
			0236160	Facilities Maintenance & Repair Labor	65.00	0.00	65.00	
			0236164	Facilities Maintenance & Repair Labor	86.00	0.00	86.00	
			0236186	Services Maintain Land Improv	58.00	0.00	58.00	
			0236196	Services Maintain Land Improv	68.00	0.00	68.00	
			0236478	Services Maintain Land Improv	196.00	0.00	196.00	
xxx300332	3/1/18	BERTRAND FOX ELLIOT OSMAN & WENZEL	28312	Legal Services	223.72	0.00	223.72	\$2,222.06
			28314	Legal Services	1,734.87	0.00	1,734.87	
			28315	Legal Services	263.47	0.00	263.47	
xxx300333	3/1/18	CARBONIC SERVICE INC	135619	Equipment Rental/Lease	233.52	0.00	233.52	\$233.52
xxx300334	3/1/18	CAROLLO ENGINEERS	0163470	Engineering Services	70,813.75	0.00	70,813.75	\$70,813.75
xxx300335	3/1/18	CONSOLIDATED PARTS INC	5045169	Electrical Parts & Supplies	392.40	0.00	392.40	\$2,856.05

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			5045170	Electrical Parts & Supplies	2,343.74	0.00	2,343.74	
			5045171	Electrical Parts & Supplies	119.91	0.00	119.91	
xxx300336	3/1/18	CORIX WATER PRODUCTS US INC	17713039183	Materials - Land Improve	2,447.49	0.00	2,447.49	\$2,447.49
xxx300337	3/1/18	DEANZA APPLIANCE	8-15180-418840	Facilities Maintenance & Repair Labor	99.95	0.00	99.95	\$299.85
			8-15180-422332	Facilities Maintenance & Repair Labor	99.95	0.00	99.95	
			8-15180-424217	Facilities Maintenance & Repair Labor	99.95	0.00	99.95	
xxx300338	3/1/18	FARMERS INSURANCE EXCHANGE	CLAIM#1718-062	Liability Claims Paid	2,451.84	0.00	2,451.84	\$2,451.84
xxx300339	3/1/18	FERGUSON ENTERPRISES INC 1423	1346254	Inventory Purchase	546.09	5.01	541.08	\$541.08
xxx300340	3/1/18	FIT PROS ON LOCATION	1099RE	City Wellness Program	1,470.00	0.00	1,470.00	\$1,470.00
xxx300341	3/1/18	FITGUARD INC	0000138296	Facilities Maintenance & Repair Labor	1,500.00	0.00	1,500.00	\$1,500.00
xxx300342	3/1/18	HUMANE SOCIETY SILICON VALLEY	125399	Contracts/Service Agreements	11,015.06	0.00	11,015.06	\$11,015.06
xxx300343	3/1/18	INFOSEND INC	131402	Postage	1,038.93	0.00	1,038.93	\$3,188.95
			132054	Postage	940.59	0.00	940.59	
			132458	Financial Services	1,209.43	0.00	1,209.43	
xxx300344	3/1/18	KMVT COMMUNITY TELEVISION	7131	Engineering Services	5,250.71	0.00	5,250.71	\$5,250.71
xxx300345	3/1/18	KRONOS INC	11285201	Computer Software	700.00	0.00	700.00	\$700.00
xxx300346	3/1/18	L N CURTIS & SONS INC	INV163289	Inventory Purchase	768.01	0.00	768.01	\$768.01
xxx300347	3/1/18	LANDCARE USA LLC	105355A	Services Maintain Land Improv	485.00	0.00	485.00	\$970.00
			129126	Services Maintain Land Improv	485.00	0.00	485.00	
xxx300348	3/1/18	LIEBERT CASSIDY WHITMORE	1454576	Legal Services	3,162.00	0.00	3,162.00	\$12,746.25
			1454577	Legal Services	9,584.25	0.00	9,584.25	
xxx300349	3/1/18	MCMASTER CARR SUPPLY CO	56699944	Chemicals	73.83	0.00	73.83	\$107.32
			56936652	Hand Tools	33.49	0.00	33.49	
xxx300350	3/1/18	MIDWEST TAPE	95777655	Library Acquis, Audio/Visual	-286.92	0.00	-286.92	\$1,536.64
			95810350	Library Acquis, Audio/Visual	170.26	0.00	170.26	
			95810351	Library Acquis, Audio/Visual	432.16	0.00	432.16	
			95810381	Library Acquis, Audio/Visual	186.23	0.00	186.23	
			95833512	Library Acquis, Audio/Visual	189.27	0.00	189.27	
			95833513	Library Acquis, Audio/Visual	845.64	0.00	845.64	
xxx300351	3/1/18	MISSION LINEN SUPPLY	506705765	Laundry & Cleaning Services	53.39	0.00	53.39	\$1,275.80

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			506707754	Laundry & Cleaning Services	54.30	0.00	54.30	
			506727541	Laundry & Cleaning Services	76.54	0.00	76.54	
			506727544	Laundry & Cleaning Services	76.54	0.00	76.54	
			506727545	Laundry & Cleaning Services	60.96	0.00	60.96	
			506754173	Laundry & Cleaning Services	53.39	0.00	53.39	
			506763721	Laundry & Cleaning Services	54.30	0.00	54.30	
			506775613	Laundry & Cleaning Services	76.54	0.00	76.54	
			506775616	Laundry & Cleaning Services	76.54	0.00	76.54	
			506775617	Laundry & Cleaning Services	60.96	0.00	60.96	
			506790427	Laundry & Cleaning Services	53.39	0.00	53.39	
			506799137	Laundry & Cleaning Services	54.30	0.00	54.30	
			506808731	Laundry & Cleaning Services	76.54	0.00	76.54	
			506808734	Laundry & Cleaning Services	76.54	0.00	76.54	
			506808735	Laundry & Cleaning Services	60.96	0.00	60.96	
			506836035	Laundry & Cleaning Services	53.39	0.00	53.39	
			506844165	Laundry & Cleaning Services	43.18	0.00	43.18	
			506855194	Laundry & Cleaning Services	76.54	0.00	76.54	
			506855197	Laundry & Cleaning Services	76.54	0.00	76.54	
			506855198	Laundry & Cleaning Services	60.96	0.00	60.96	
xxx300353	3/1/18	NIELSEN MERKSAMER PARRINELLO	175977	Legal Services	14,522.25	0.00	14,522.25	\$14,522.25
		GROSS &						
xxx300354	3/1/18	OVERDRIVE INC	910DA18034512	Library Periodicals/Databases	47.99	0.00	47.99	\$47.99
xxx300355	3/1/18	PACIFIC TIDES CONSULTING LLC	EMO 3-18	Consultants	2,189.75	0.00	2,189.75	\$2,189.75
xxx300356	3/1/18	PETERSON POWER SYSTEMS INC	SW240146505	Misc Equip Maint & Repair - Labor	4,268.00	0.00	4,268.00	\$9,782.75
			SW240146505	Misc Equip Maint & Repair - Materials	621.94	0.00	621.94	
			SW240146614	Misc Equip Maint & Repair - Labor	4,268.00	0.00	4,268.00	
			SW240146614	Misc Equip Maint & Repair - Materials	624.81	0.00	624.81	
xxx300357	3/1/18	QED ENVIRONMENTAL SYSTEMS INC	0000248802	Misc Equip Maint & Repair - Materials	349.31	0.00	349.31	\$349.31
xxx300358	3/1/18	RANKIN STOCK HEABERLIN	34966	Legal Services	155.50	0.00	155.50	\$237.20
			35004	Legal Services	81.70	0.00	81.70	
xxx300359	3/1/18	SSA LANDSCAPE ARCHITECTS INC	5990	Consultants	1,116.50	0.00	1,116.50	\$1,116.50
xxx300360	3/1/18	STC VENTURES LLC						\$100,639.83

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Payment No.	Payment Date	Vendor Name	Invoice No.	Description	Invoice Amount	Discount Taken	Amount Paid	Payment Total
			MAY17-OCT17	Construction Services	100,639.83	0.00	100,639.83	
xxx300361	3/1/18	SAFETY KLEEN SYSTEMS INC	75859633	Chemicals	322.07	0.00	322.07	\$367.07
			76070410	Fuel, Oil & Lubricants	45.00	0.00	45.00	
xxx300362	3/1/18	SAFEWAY INC	724193-022018	Food Products	18.97	0.00	18.97	\$30.50
			804815-021418	Food Products	11.53	0.00	11.53	
xxx300363	3/1/18	SCHAAF & WHEELER	29105	Engineering Services	5,289.00	0.00	5,289.00	\$5,289.00
xxx300364	3/1/18	SECTOR SECURITY & COMMUNICATIONS	WO-0643	Services Maintain Land Improv	255.75	0.00	255.75	\$255.75
xxx300365	3/1/18	SHRED-IT USA	8124154750	General Supplies	59.90	0.00	59.90	\$59.90
xxx300366	3/1/18	STATCOMM INC	125017	Facilities Maintenance & Repair Labor	375.00	0.00	375.00	\$995.00
			125018	Facilities Maintenance & Repair Labor	275.00	0.00	275.00	
			126246	Facilities Maintenance & Repair Labor	345.00	0.00	345.00	
xxx300367	3/1/18	SUBURBAN PROPANE	146001	Fuel, Oil & Lubricants	141.12	0.00	141.12	\$141.12
xxx300368	3/1/18	SUPPLYWORKS	430354811	Inventory Purchase	113.36	1.04	112.32	\$280.80
			430354829	Inventory Purchase	170.04	1.56	168.48	
xxx300369	3/1/18	THE COVELLO GROUP INC	2015.003-33	Engineering Services	101,311.95	0.00	101,311.95	\$101,311.95
xxx300370	3/1/18	UNIVAR USA INC	SJ864427	Chemicals	4,454.65	0.00	4,454.65	\$4,454.65
xxx300371	3/1/18	VAN DERMYDEN MADDUX LAW CORP	8314	Legal Services	17,770.55	0.00	17,770.55	\$17,770.55
xxx300372	3/1/18	W-TRANS	20489	Engineering Services	560.00	0.00	560.00	\$560.00
xxx300373	3/1/18	WHCI PLUMBING SUPPLY	S2285879.001	Bldg Maint Matls & Supplies	497.37	0.00	497.37	\$672.16
			S2287015.001	Bldg Maint Matls & Supplies	174.79	0.00	174.79	
xxx300374	3/1/18	WEATHERSHIELD ROOF SYSTEMS INC	8877	Facilities Maint & Repair - Labor	1,350.00	0.00	1,350.00	\$1,421.00
			8877	Facilities Maint & Repair - Materials	71.00	0.00	71.00	
xxx300375	3/1/18	WECO INDUSTRIES LLC	0040376-IN	Misc Equip Maint & Repair - Materials	1,300.21	0.00	1,300.21	\$1,300.21
xxx300376	3/1/18	VLOUD TECH INC	12164-0	Software Licensing & Support	45,724.64	0.00	45,724.64	\$45,724.64
xxx300377	3/1/18	WAITER.COM INC	10215782266	Food Products	94.50	0.00	94.50	\$207.27
			10221795495	Food Products	112.77	0.00	112.77	
xxx300378	3/1/18	GRAINGER	9656631471	Chemicals	83.25	0.00	83.25	\$23,225.52
			9658178521	Clothing, Uniforms & Access	-878.08	0.00	-878.08	
			9658331385	Clothing, Uniforms & Access	549.73	0.00	549.73	
			9658331393	Miscellaneous Equipment Parts & Supplies	868.57	0.00	868.57	
			9658917126	Supplies, Safety	1,627.84	0.00	1,627.84	

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			9660101552	Clothing, Uniforms & Access	103.34	0.00	103.34	
			9660482572	Clothing, Uniforms & Access	103.34	0.00	103.34	
			9660619769	Clothing, Uniforms & Access	66.10	0.00	66.10	
			9660783169	Safety Equipment Maintenance & Repair	480.47	0.00	480.47	
			9660919334	Safety Equipment Maintenance & Repair	480.47	0.00	480.47	
			9661496175	Electrical Parts & Supplies	100.07	0.00	100.07	
			9661496183	Hand Tools	145.25	0.00	145.25	
			9662039545	Clothing, Uniforms & Access	290.38	0.00	290.38	
			9664478444	Miscellaneous Equipment Parts & Supplies	35.39	0.00	35.39	
			9665214830	Clothing, Uniforms & Access	66.10	0.00	66.10	
			9670191601	Supplies, Safety	89.15	0.00	89.15	
			9671374321	Construction Services	1,426.37	0.00	1,426.37	
			9672194702	Hand Tools	145.38	0.00	145.38	
			9672194710	Hand Tools	333.32	0.00	333.32	
			9672528248	Hand Tools	409.55	0.00	409.55	
			9673004330	Miscellaneous Equipment Parts & Supplies	117.72	0.00	117.72	
			9673575255	Supplies, Safety	198.39	0.00	198.39	
			9674099040	Clothing, Uniforms & Access	291.08	0.00	291.08	
			9674835013	Clothing, Uniforms & Access	873.23	0.00	873.23	
			9675426911	Clothing, Uniforms & Access	800.45	0.00	800.45	
			9675426929	Miscellaneous Equipment	100.65	0.00	100.65	
			9676073720	Miscellaneous Equipment	468.87	0.00	468.87	
			9676073738	Supplies, Safety	198.39	0.00	198.39	
			9676073746	Services Maintain Land Improv	1,063.86	0.00	1,063.86	
			9676073753	Materials - Land Improve	1,930.35	0.00	1,930.35	
			9676196133	Hand Tools	18.21	0.00	18.21	
			9676346308	Miscellaneous Equipment	161.34	0.00	161.34	
			9677145501	Miscellaneous Equipment Parts & Supplies	24.82	0.00	24.82	
			9677298227	Clothing, Uniforms & Access	72.77	0.00	72.77	
			9677379746	Hand Tools	60.62	0.00	60.62	
			9677379761	Miscellaneous Equipment Parts & Supplies	221.15	0.00	221.15	

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			9677379779	Hand Tools	757.62	0.00	757.62	
			9678160400	Hand Tools	1,217.31	0.00	1,217.31	
			9678160418	Hand Tools	24.97	0.00	24.97	
			9678461709	Hand Tools	99.73	0.00	99.73	
			9678461717	Materials - Land Improve	3,444.86	0.00	3,444.86	
			9679156852	Miscellaneous Equipment Parts & Supplies	38.88	0.00	38.88	
			9679925553	Hand Tools	256.30	0.00	256.30	
			9680360394	Hand Tools	27.14	0.00	27.14	
			9680414233	Hand Tools	1,059.57	0.00	1,059.57	
			9680544336	Hand Tools	1,536.91	0.00	1,536.91	
			9681268760	Electrical Parts & Supplies	25.50	0.00	25.50	
			9682406948	Hand Tools	290.77	0.00	290.77	
			9682696183	Miscellaneous Equipment Parts & Supplies	486.21	0.00	486.21	
			9683138029	Miscellaneous Equipment Parts & Supplies	490.96	0.00	490.96	
			9684416192	Hand Tools	285.16	0.00	285.16	
			9685762727	Clothing, Uniforms & Access	274.05	0.00	274.05	
			9685762735	Clothing, Uniforms & Access	-145.54	0.00	-145.54	
			9685762743	Clothing, Uniforms & Access	-72.77	0.00	-72.77	
xxx300383	3/1/18	OFFICE DEPOT INC	103105210001	Supplies, Office	35.23	0.00	35.23	\$8,407.35
			103482610001	Supplies, Office	33.95	0.00	33.95	
			103504472001	Supplies, Office	-129.40	0.00	-129.40	
			103730109001	Supplies, Office	-92.78	0.00	-92.78	
			103876352001	Supplies, Office	-75.10	0.00	-75.10	
			103956937001	Supplies, Office	127.44	0.00	127.44	
			103957385001	Supplies, Office	20.03	0.00	20.03	
			104101792001	Supplies, Office	178.72	0.00	178.72	
			104255572001	Supplies, Office	11.52	0.00	11.52	
			104255922001	Supplies, Office	129.64	0.00	129.64	
			104351795001	Supplies, Office	39.02	0.00	39.02	
			104356907001	Supplies, Office	110.09	0.00	110.09	
			104413390001	Supplies, Office	79.56	0.00	79.56	

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			104479681001	Supplies, Office	117.95	0.00	117.95	
			104480230001	Supplies, Office	26.13	0.00	26.13	
			105048053001	Supplies, Office	186.91	0.00	186.91	
			105048232001	Supplies, Office	4.01	0.00	4.01	
			105048233001	Supplies, Office	45.21	0.00	45.21	
			105051050001	Supplies, Office	209.82	0.00	209.82	
			105051683001	Supplies, Office	246.57	0.00	246.57	
			105187209001	Supplies, Office	46.88	0.00	46.88	
			105291678001	Supplies, Office	-64.26	0.00	-64.26	
			105336644001	Supplies, Office	94.18	0.00	94.18	
			105406637001	Supplies, Office	75.12	0.00	75.12	
			105407919001	Supplies, Office	16.34	0.00	16.34	
			105495615001	Supplies, Office	38.32	0.00	38.32	
			105496373001	Supplies, Office	13.89	0.00	13.89	
			105518283001	Supplies, Office	55.68	0.00	55.68	
			105663667001	Supplies, Office	105.95	0.00	105.95	
			105664492001	Supplies, Office	11.10	0.00	11.10	
			105794940001	Supplies, Office	53.40	0.00	53.40	
			105877178001	Supplies, Office	370.71	0.00	370.71	
			105880452001	Supplies, Office	133.60	0.00	133.60	
			106008476001	Supplies, Office	122.29	0.00	122.29	
			106038710001	Supplies, Office	18.31	0.00	18.31	
			106044254001	Supplies, Office	79.53	0.00	79.53	
			106044254002	Supplies, Office	13.07	0.00	13.07	
			106064320001	Supplies, Office	503.93	0.00	503.93	
			106067308001	Supplies, Office	519.33	0.00	519.33	
			106067314001	Supplies, Office	62.68	0.00	62.68	
			106067315001	Supplies, Office	9.27	0.00	9.27	
			106147891001	Supplies, Office	272.78	0.00	272.78	
			106236891001	Supplies, Office	67.90	0.00	67.90	
			106446504001	Supplies, Office	137.61	0.00	137.61	

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			106504225001	Supplies, Office	1,073.11	0.00	1,073.11	
			106504705001	Supplies, Office	99.74	0.00	99.74	
			106580789001	Supplies, Office	-14.85	0.00	-14.85	
			106608804001	Supplies, Office	47.56	0.00	47.56	
			107082139001	Supplies, Office	96.01	0.00	96.01	
			107084053001	Supplies, Office	301.58	0.00	301.58	
			107084530001	Supplies, Office	34.32	0.00	34.32	
			107089952001	Supplies, Office	73.20	0.00	73.20	
			107108526001	Supplies, Office	98.56	0.00	98.56	
			107109797001	Supplies, Office	68.65	0.00	68.65	
			107137951001	Supplies, Office	355.65	0.00	355.65	
			107172519001	Supplies, Office	825.12	0.00	825.12	
			107176455001	Supplies, Office	54.99	0.00	54.99	
			107177158001	Supplies, Office	35.01	0.00	35.01	
			107307423001	Supplies, Office	16.51	0.00	16.51	
			107307754001	Supplies, Office	56.89	0.00	56.89	
			107325336001	Supplies, Office	6.09	0.00	6.09	
			107325407001	Supplies, Office	20.52	0.00	20.52	
			107326922001	Supplies, Office	51.54	0.00	51.54	
			107459986001	Supplies, Office	279.87	0.00	279.87	
			107538750001	Supplies, Office	7.43	0.00	7.43	
			107657351001	Supplies, Office	4.39	0.00	4.39	
			107715345001	Supplies, Office	68.53	0.00	68.53	
			107842663001	Supplies, Office	34.32	0.00	34.32	
			107864608001	Supplies, Office	192.28	0.00	192.28	
			107899330001	Supplies, Office	72.82	0.00	72.82	
			107899841001	Supplies, Office	19.36	0.00	19.36	
			107899842001	Supplies, Office	14.99	0.00	14.99	
			107909762001	Supplies, Office	90.97	0.00	90.97	
			107909763001	Supplies, Office	208.66	0.00	208.66	
			108024928001	Supplies, Office	51.40	0.00	51.40	

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xxx300389	3/1/18	SANTA CLARA COUNTY CLERK-RECORDER	ST-18-03	Permit Fees	50.00	0.00	50.00	\$50.00
xxx300390	3/1/18	SANTA CLARA COUNTY CLERK-RECORDER	ST-18-05	Permit Fees	50.00	0.00	50.00	\$50.00
xxx300391	3/1/18	SANTA CLARA COUNTY CLERK-RECORDER	UY-13/04-16	Permit Fees	50.00	0.00	50.00	\$50.00
xxx300393	3/1/18	ADDITION TECHNOLOGY INC	122601-70692	Refund Utility Account Credit	147.54	0.00	147.54	\$147.54
xxx300394	3/1/18	CARLOTTO FRED AND JOHNA	012593	Business License Tax	126.74	0.00	126.74	\$126.74
xxx300395	3/1/18	MARIA ARELLANO	169697-74352	Refund Utility Account Credit	112.33	0.00	112.33	\$112.33
xxx300396	3/1/18	WATER ONE	BL071439 16-17	Business License Tax	89.39	0.00	89.39	\$89.39
xxx002672	3/2/18	INTERNAL REVENUE SERVICE	950002672	Employer Taxes - FICA - Total	199.94	0.00	199.94	\$57,547.17
			950002672	Employer Taxes - Medicare - Total	57,347.23	0.00	57,347.23	
xxx002673	3/2/18	ICMA RETIREMENT CORP	950002673	Retirement Benefits - Deferred Comp - City Portion	11,362.34	0.00	11,362.34	\$12,425.47
			950002673	Retirement Benefits - PARS	1,063.13	0.00	1,063.13	
xxx002674	3/2/18	PUBLIC EMPLOYEES RETIREMENT SYSTEM	950002674	Retirement Benefits - Deferred Comp - City Portion	2,800.19	0.00	2,800.19	\$648,574.43
			950002674	Retirement Benefits - Misc Tier 1 & 2 Employer Required Cont.	175,749.86	0.00	175,749.86	
			950002674	Retirement Benefits - Misc Tier 1&2 Employer Paid Member Cont.	72,013.56	0.00	72,013.56	
			950002674	Retirement Benefits - Misc PEPRA Employer Required Cont.	67,850.15	0.00	67,850.15	
			950002674	Retirement Benefits - Safety Tier 1&2 Employer Required Cont.	200,079.98	0.00	200,079.98	
			950002674	Retirement Benefits - Safety Tier 1&2 Emplyr Paid Member Cont	89,968.97	0.00	89,968.97	
			950002674	Retirement Benefits - Safety PEPRA Employer Required Cont.	40,111.72	0.00	40,111.72	
xxx100723	3/1/18	BAY COUNTIES WASTE SERVICES	DEC2017	Curbside Revenues - Mountain View	-19,087.55	0.00	-19,087.55	\$1,125,226.03
			DEC2017	Host Fees - SMaRT Station - Public Haul Fees	6,178.54	0.00	6,178.54	
			DEC2017	MRF Revenues - SMaRT	4,057.98	0.00	4,057.98	
			DEC2017	SMaRT Public Haul Receipts	-88,948.52	0.00	-88,948.52	

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			DEC2017	Yardwaste - Mountain View	1,292.47	0.00	1,292.47	
			DEC2017	Yardwaste - Palo Alto	2,401.65	0.00	2,401.65	
			DEC2017	Yardwaste - Sunnyvale	17,504.17	0.00	17,504.17	
			DEC2017	Consultants	615.25	0.00	615.25	
			DEC2017	Misc Equip Maint & Repair - Labor	650.00	0.00	650.00	
			DEC2017	Facilities Equipment	38,263.06	0.00	38,263.06	
			DEC2017	General Supplies	1,144.12	0.00	1,144.12	
			DEC2017	HazMat Disposal - Hazardous Waste Disposal	6,168.57	0.00	6,168.57	
			DEC2017	SMaRT Contractor Payment	1,154,986.29	0.00	1,154,986.29	
Grand Total Payment Amount								<u>\$3,772,552.06</u>



City of Sunnyvale

Agenda Item

19-0300

Agenda Date: 3/19/2019

REPORT TO COUNCIL

SUBJECT

Receive and File the City of Sunnyvale Investment Report - 4th Quarter 2018

REPORT IN BRIEF

In accordance with California Government Code Section 53646, staff is submitting the attached investment report for Council's review. The report includes all investments held by the City of Sunnyvale. Funds not immediately needed for disbursement and held in investments are managed by Chandler Asset Management.

Funds for the City's Deferred Compensation Plan, the City's Retirement Plan, the City's Pension Trust, Other Post-Employment Benefits (OPEB) Trust, and any proceeds from debt issuance are not included in this report. These funds are managed and held by third party administrators and trustee custodial banks.

EXISTING POLICY

California Government Code Section 53600 et seq., strictly governs which investments public agencies can hold. In some cases, State law also governs what percentage of the portfolio can be invested in certain security types, maximum maturities, and minimum credit ratings by the major rating agencies (Standard & Poor's and Moody's Investors Service). Public agencies can only invest in fixed income securities. The purchase of stock is prohibited. As a result, the City primarily invests in highly rated securities such as U.S. Treasury, Federal agencies, and government sponsored enterprise debt as well as high credit quality, non-governmental debt securities.

The California Government Code also requires investment objectives of safety, liquidity, and return in that order. As such, safety of principal is the foremost objective of the City's investment program. The portfolio must remain sufficiently liquid to enable the City to meet all cash requirements.

The City Council first adopted a policy (7.1.2 Investment and Cash Management) governing the investment of City funds on July 30, 1985. This policy is reviewed and adopted annually. Council adopted an updated policy for FY 2018/19 at its August 14, 2018 meeting. The City's investment policy follows the Government Code and includes additional restrictions on some investments such as a lower allowable percentage per investment type or issuer than State law.

ENVIRONMENTAL REVIEW

This action does not require environmental review because it is not a project that has the potential for causing a significant impact on the environment. (CEQA Guideline 15061(b)(3)). Furthermore, the action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (b) (4) in that it is a

fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

DISCUSSION

This report provides information on the values (par, book and market), the type of investment, issuer, maturity date and yield of each investment. The par value of a bond is the amount that the issuer agrees to repay the City by the maturity date. The book value is what the City initially paid for the bond and it changes gradually if a premium or discount is amortized. The market value is what the bond is worth now.

The City has adopted a portfolio structure to address liquidity and return, all while maintaining safety. Funds not needed for immediate liquidity (core investments) are actively managed in a diversified portfolio with maturities ranging between 0 and 5 years, with an average duration target of approximately 2.5 years to capture yield and enhance long-term returns. The duration for these funds is currently 1.76 years, up from 1.58 years at the end of last quarter. The duration continues to be moved closer to its target slowly in consideration of volatile rates and a flat yield curve. These funds currently total \$441,192,477.

Funds needed to meet cash needs (liquid investments) are managed in both a diversified portfolio with maturities shorter than two years (totaling \$65,149,043) and Local Agency Investment Fund (totaling \$63,999,389). Local Agency Investment Fund (LAIF) is a program created by statute as an investment alternative for California's local governments and special districts. Liquid investments are generally held to maturity.

Summary and detailed information on each security is provided. Also included is an activity report of sales, purchases and maturities for this accounting period as required by Government Code section 53607. The current portfolio market value is \$570,340,909. This amount does not include \$3,160,862 of accrued interest, which has been earned, but not yet received with an aggregate average yield to maturity of 2.31 percent (Core Portfolio YTM: 2.34%; Liquidity Portfolio YTM: 2.13%; LAIF YTM: 2.31%) as of January 12, 2019. The value of the portfolio is impacted by market forces in the bond market, as well as by growing property tax revenues, development related activity such as park impact fees, housing impact fees, developer contributions, building and planning fees, increased utility enterprise fund revenues and other City financial activities.

Economic Update

The Federal Open Market Committee (FOMC) kept the fed funds target rate unchanged in January in a range of 2.25%-2.50%. The FOMC pointed to muted inflation expectations as one of the primary reasons for keeping the monetary policy unchanged. Notably, the Fed's policy statement suggested that the next adjustment to monetary policy could either be a rate hike or a cut, depending on global economic and financial developments. For now, the FOMC is maintaining its balance sheet reduction process but said they would be prepared to make future adjustments if necessary. In light of political and fiscal policy uncertainty, ongoing US-China trade negotiations, an uncertain outlook for Brexit, the ongoing delay of key US economic data related to the government shutdown, along with slowing global economic growth (particularly in Europe and China), our investment adviser expects the Fed to keep monetary policy on hold at least through the first quarter of 2019. However, because the US labor market remains strong, they do not rule out the possibility of further rate increases later this year.

Domestic and global economic growth has slowed and inflation pressures remain muted. However, the labor market remains a bright spot in the US economy and should provide a tailwind for modest economic growth this year. First quarter economic growth will be negatively impacted by the government shutdown but some of the loss may be recovered later this year. Overall, the economy is expected to grow 2.5% this year versus 2.9% in 2018.

Treasury yields declined modestly in January. At month-end, the 2-year Treasury yield was down about three basis points to 2.46%, while the 10-year Treasury yield was down about six basis points to 2.63%. The spread between 2- and 10-year Treasury yields was just 17 basis points at month-end.

The rise in rates impacted the City's investments up to December 2018 primarily in two ways:

- Interest income grew because reinvestment of maturing funds was executed at higher available market yields. Interest income for this fiscal year's first seven reporting periods totaled \$5,809,163. In comparison, interest income for the same period last year totaled \$2,515,962.
- Rising interest rates negatively impact the fair value of the City's investments. These shifts in market value are not generally realized. Most investments are held until maturity.

As mentioned above, interest rates fell modestly in December 2018 and January 2019, lessening the negative impact to portfolio values. Interest income, however, continues to be strong, as older securities in the portfolio continue to be replaced at higher yield levels.

FISCAL IMPACT

The City-wide projection for interest income for FY 2018/19 totals approximately \$6.6 million. Interest earnings as of the end of the fourth quarter of 2018 (second quarter of FY 2018/19) totaled \$5,809,163, tracking above our forecast.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

RECOMMENDATION

Receive and file the City of Sunnyvale - Fourth Quarter 2018 Investment Report.

Prepared by: Inderdeep Dhillon, Finance Manager

Reviewed by: Timothy J. Kirby, Director, Finance

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. City of Sunnyvale Fourth Quarter Investment Report



Sunnyvale

Memorandum

ATTACHMENT I

Date: 2/11/2019
To: Honorable Mayor and Councilmembers
From: Timothy J. Kirby, Director of Finance
Subject: Investment Report Fourth Quarter 2018

Pursuant to the California Government Code Section 53646, attached is detailed information on all securities, investments, and moneys held by the City. I hereby certify that the City's portfolio complies with the City's adopted Investment Policy and the reporting requirements of State Law Section 53607, and that sufficient funds are available to meet expenditure requirements for the next 6 months, ending July 2019.



Timothy J. Kirby, Director of Finance

cc: Kent Steffens, City Manager
Teri Silva, Assistant City Manager

TOTAL PORTFOLIO EVALUATION - PERIOD 7 FY 2018/2019 (12/16/2018 - 1/12/2019)

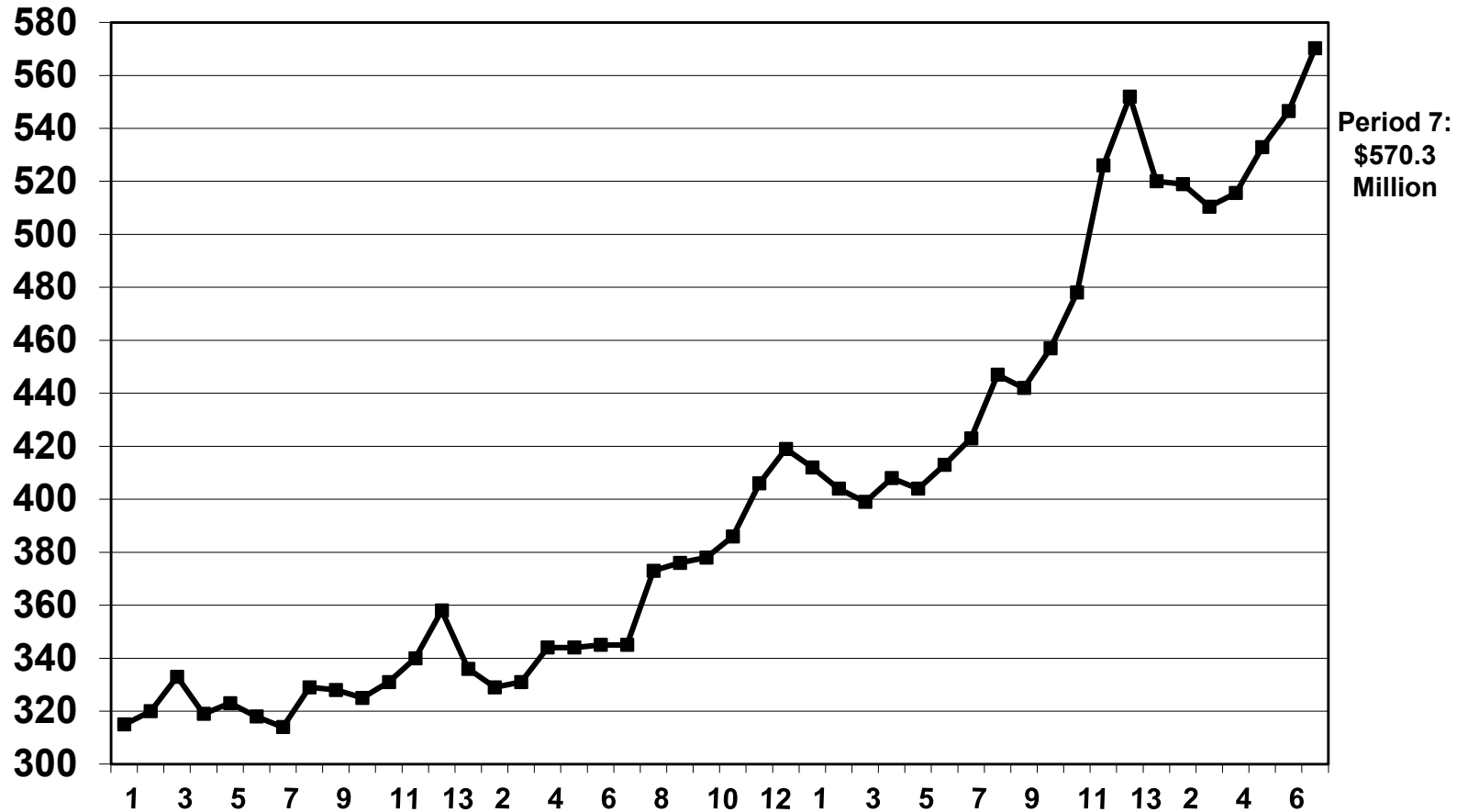
DESCRIPTION		FY 18/19 PERIOD 7 (12/16/18 - 1/12/19)	FY 18/19 PERIOD 6 (11/18/18 - 12/15/18)	FY 17/18 PERIOD 7 (12/03/17- 12/30/17)
CORE PORTFOLIO MARKET VALUE		\$441,192,477.19	\$419,051,703.29	\$358,064,914.58
LIQUIDITY PORTFOLIO MARKET VALUE		65,149,042.67	65,056,231.00	-
LAIF PORTFOLIO MARKET VALUE		63,999,388.75	62,438,389.00	64,766,647.94
TOTAL PORTFOLIO MARKET VALUE		\$570,340,908.61	\$546,546,323.29	\$422,831,562.52
AVERAGE LIFE OF PORTFOLIO (DAYS)		623	653	339
CITY - WEIGHTED YIELD (Current Period)		2.31%	2.28%	1.33%
STATE (LAIF) POOL YIELD		2.32%	2.25%	1.24%
90 DAY T-BILL RATE (Current Period)		2.42%	2.41%	1.33%
VARIANCE FROM CITY YIELD		-0.11%	-0.13%	0.00%
1 YEAR TREASURY RATE (Current Period)		2.57%	2.73%	1.75%
VARIANCE FROM CITY YIELD		-0.26%	-0.45%	-0.42%
TREASURY YIELD WITH SAME AVG LIFE AS PORTFOLIO		2.49%	2.73%	1.75%
VARIANCE FROM CITY YIELD		-0.18%	-0.45%	-0.42%
<hr/>				
TOTAL INVESTMENTS MATURING WITHIN 0 TO 1 YEAR	\$287,058,128.80	50.33%	49.47%	59.47%
TOTAL INVESTMENTS MATURING WITHIN 1 TO 3 YEARS	\$162,895,784.93	28.56%	29.43%	39.35%
TOTAL INVESTMENTS MATURING WITHIN 3 TO 5 YEARS	\$120,386,994.88	21.11%	21.10%	1.18%
TOTAL INVESTMENTS MATURING OVER 5 YEARS **	\$0.00	0.00%	0.00%	0.00%
TOTAL	\$570,340,908.61	100.0%	100.0%	100.0%

** In accordance with Government Code 53601, the City Council, as part of the City's investment program, granted express authority to invest in US Treasury and US Agency and Government Sponsored Enterprise securities with final stated maturities up to seven years. No investment shall be made in any other security type that at the time of investment has a term remaining to maturity in excess of five years unless granted express authority by the City Council to do so.

INVESTMENT PORTFOLIO

PORTFOLIO BALANCE TREND

\$ Million



Accounting Periods

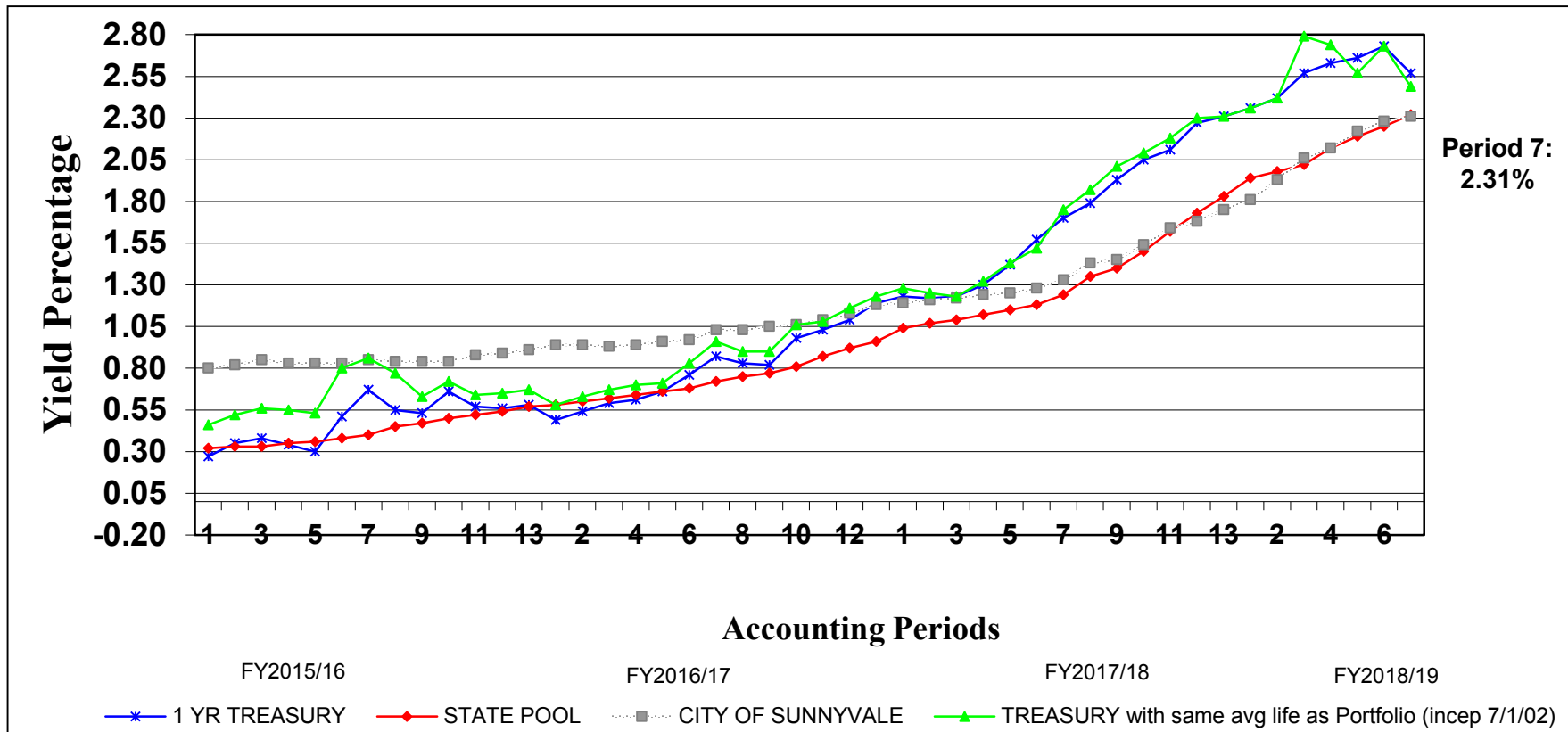
FY2015/16

FY2016/17

FY2017/18

FY2018/19

INVESTMENT PORTFOLIO COMPARISON OF ANNUAL YIELDS





| City of Sunnyvale Consolidated - Account #10597

MONTHLY ACCOUNT STATEMENT

DECEMBER 16, 2018 THROUGH JANUARY 12, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact **operations@chandlerasset.com**

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

Portfolio Summary

As of January 12, 2019



Account #10597

PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.38
Average Coupon	2.26%
Average Purchase YTM	2.31%
Average Market YTM	2.65%
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	1.56 yrs
Average Life	1.44 yrs

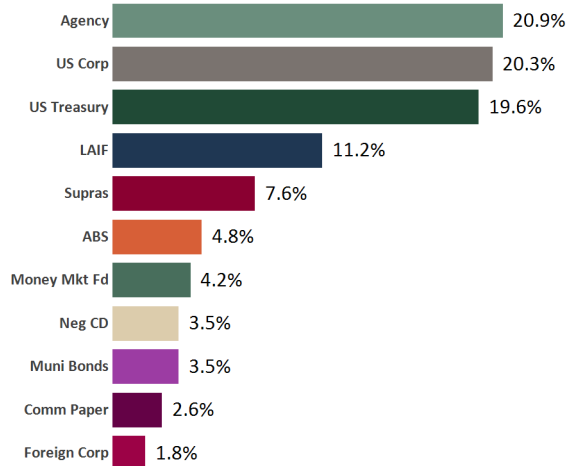
ACCOUNT SUMMARY

	Beg. Values as of 12/15/18	End Values as of 1/12/19
Market Value	546,546,323	570,340,909
Accrued Interest	2,741,156	3,160,862
Total Market Value	549,287,479	573,501,770
Income Earned	832,798	990,436
Cont/WD		
Par	550,879,264	572,889,851
Book Value	548,882,596	571,047,432
Cost Value	550,087,523	572,240,126

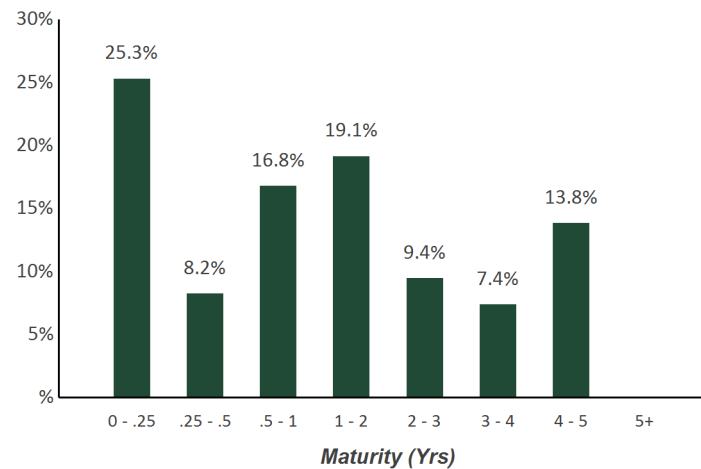
TOP ISSUERS

Government of United States	19.6%
Local Agency Investment Fund	11.2%
Federal Home Loan Bank	8.5%
Federal National Mortgage Assoc	5.9%
Federated Govt Obligation Money	4.2%
Federal Home Loan Mortgage Corp	3.3%
Federal Farm Credit Bank	3.1%
Intl Bank Recon and Development	2.6%
Total	58.4%

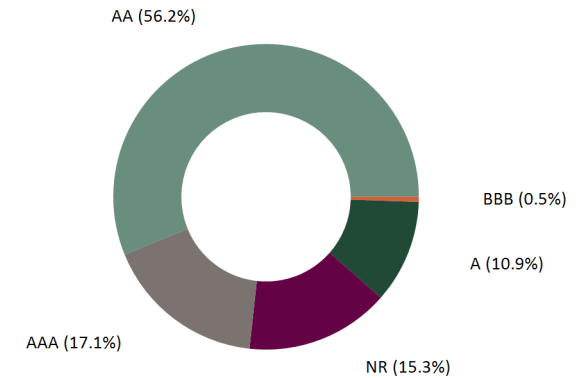
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Statement of Compliance

As of January 12, 2019



City of Sunnyvale Consolidated

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by City of Sunnyvale. Chandler relies on City of Sunnyvale to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
Treasury Issues	7 years max maturity	Complies
Agency Issues	30% max per single issuer; 7 years max maturity	Complies
Supranational Securities	"AA" rated category or better by a Nationally Recognized Statistical Rating Organization ("NRSRO"); 30% maximum; 5 years max maturity; U.S. dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development ("IBRD"), the International Finance Corporation ("IFC") or the Inter-American Development Bank ("IADB")	Complies
Municipal Securities	"A" rated category or better by a NRSRO; For Municipal Obligations in the form of variable rate demand obligations, the obligations shall be supported by a third-party liquidity facility from a financial institution with short-term ratings of at least A-1 by S&P or P-1 by Moody's; The right of the bondholder to tender the obligation converts these obligations to a short term investment; 5% max per issuer; 5 years max maturity	Complies
Banker's Acceptances	"A-1" rated or equivalent by a NRSRO; 30% maximum; 5% max per issuer; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or higher by a NRSRO; or "A" rated issuer or higher by a NRSRO, if any long-term debt; 15% maximum; 5% max per issuer; 270 days max maturity; Entity organized and operating in the U.S. as a general corporation and has total assets >\$500 million; or Entity is organized within the U.S. as a special purpose corporation, trust, or limited liability company and has credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.	Complies
Negotiable Certificates of Deposit (NCD)	"A" long-term rated issuer or higher by a NRSRO or "A" short-term rated or higher by a NRSRO; 30% maximum (including CDARs); 5% max per issuer; 5 years max maturity; Issued by nationally or state-chartered bank, a savings association or a federal association, or by a federally or state-licensed branch of a foreign bank.	Complies
Certificates of Deposit (CD)/ Bank Deposit (FDIC Insured/ Collateralized)	20% maximum combined FDIC insured and collateralized time deposits; For FDIC insured CDs, amount per institution is limited to maximum covered under FDIC; 5 years max maturity; For collateralized CDs, 5% max per issuer; 365 days max maturity	Complies
Corporate Medium Term Notes	"A" rated or higher by a NRSRO; 30% maximum; 5% max per issuer; 5 years max maturity; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S.	Complied at time of purchase *
Mortgage Pass-Throughs (MPT) and Asset-Backed (ABS) Securities	"AAA" rated category or higher by a NRSRO; "A" rated long-term debt issuer or higher by a NRSRO; 20% maximum (combined MPT and ABS); 5% max per issuer; 5 years max maturity	Complies
Money Market Mutual Funds	AAA rated by S&P or Aaa by Moody's; SEC registered investment adviser with assets under management in excess of \$500 million and experience greater than 5 years; 10% maximum; Maintain NAV of %1; Invest only in US Treasury and federal agency securities, and in repurchase agreements backed by US Treasury and federal agency securities	Complies
Repurchase Agreements	10% maximum; 15 days max maturity	Complies
Local Agency Investment Fund (LAIF)	20% maximum; Thorough investigation of the pool/fund is required prior to investing and on a continual basis, City staff will annually perform the due diligence analysis of LAIF based on a standardized questionnaire	Complies
Joint Power Authority (JPA) Pools	Pursuant to CGC ; SEC registered investment adviser with assets under management in excess of \$500 million and experience greater than 5 years	Complies
Prohibited	Inverse floaters, Range notes, Mortgage derived interest-only strips; Zero interest accrual securities; Mutual funds (other than government money market funds, unregulated and/ or unrated investment pools or trusts, collateralized mortgage obligations, and futures and options; 144A	Complies
Social and Environmental Responsibility	Investments are discouraged in entities that manufacture tobacco products, firearms, or nuclear weapons and are direct or indirect investments to support the production or drilling of fossil fuels; Investments in entities that support community well-being through safe and environmentally sound practices and fair labor practices and equality of rights regardless of sex, race, age, disability, or sexual orientation is encouraged.	Complies
Average Maturity of the Portfolio	2.5 years	Complies
Max Per Issuer	5% max per single issuer, except US Government, Agencies/Instrumentalities, LAIF	Complies
Maximum maturity	7 years	Complies

*GE (36962G4D3,36962G4R2) was downgraded by Moody's (Baa1) and S&P (BBB+) in October 2018 and by Fitch (BBB+) in November 2018; Complied at time of purchase.

Reconciliation Summary

As of January 12, 2019



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$548,882,595.80
<u>Acquisition</u>		
+ Security Purchases	\$26,765,374.95	
+ Money Market Fund Purchases	\$25,054,504.15	
+ Money Market Contributions	\$20,000,000.00	
+ Security Contributions	\$10,561,000.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$82,380,879.10
<u>Dispositions</u>		
- Security Sales	\$0.00	
- Money Market Fund Sales	\$26,816,734.66	
- MMF Withdrawals	\$20,990.70	
- Security Withdrawals	\$9,000,000.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$24,050,000.00	
- Calls	\$0.00	
- Principal Paydowns	\$372,191.46	
Total Dispositions		\$60,259,916.82
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$43,874.37	
		\$43,874.37
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$0.00	
		\$0.00
ENDING BOOK VALUE		\$571,047,432.45

Holdings Report

As of January 12, 2019



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
47788BAB0	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	2,206,202.91	07/30/2018 2.11%	2,198,446.73 2,200,500.93	99.86 1.87%	2,203,072.31 2,728.34	0.38% 2,571.38	Aaa / NR AAA	1.26 0.51
161571HF4	Chase CHAIT 2016-A5 1.27% Due 7/15/2021	3,000,000.00	09/27/2018 2.11%	2,964,960.94 2,968,633.01	99.18 1.94%	2,975,454.00 2,963.33	0.52% 6,820.99	NR / AAA AAA	2.51 1.24
161571FK5	Chase CHAIT 2012-A4 1.58% Due 8/15/2021	2,500,000.00	07/30/2018 2.38%	2,470,019.53 2,474,476.09	99.23 2.19%	2,480,830.00 3,072.22	0.43% 6,353.91	NR / AAA AAA	2.59 1.27
47788BAD6	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	4,610,000.00	10/26/2018 3.17%	4,545,712.11 4,550,172.42	98.90 2.97%	4,559,432.91 6,525.71	0.80% 9,260.49	Aaa / NR AAA	2.76 0.95
43815HAC1	Honda Auto Receivables Owner 2018-3 A3 2.95% Due 8/22/2022	3,605,000.00	08/21/2018 2.98%	3,604,505.39 3,604,552.30	100.02 2.95%	3,605,713.79 6,499.01	0.63% 1,161.49	Aaa / NR AAA	3.61 0.93
02587AAJ3	American Express Credit 2017-1 1.93% Due 9/15/2022	4,000,000.00	07/17/2018 2.93%	3,939,843.76 3,946,893.01	98.94 2.93%	3,957,784.00 6,004.44	0.69% 10,890.99	Aaa / NR AAA	3.68 1.06
47788EAC2	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	3,920,000.00	07/18/2018 3.10%	3,919,702.86 3,919,735.33	100.43 2.87%	3,936,828.56 9,390.58	0.69% 17,093.23	Aaa / NR AAA	3.84 1.86
65479GAD1	Nissan Auto Receivables Owner 2018-B A3 3.06% Due 3/15/2023	3,600,000.00	07/17/2018 3.08%	3,599,883.36 3,599,895.20	100.32 2.76%	3,611,570.40 8,568.00	0.63% 11,675.20	Aaa / AAA NR	4.17 1.01
Total ABS		27,441,202.91	2.82%	27,243,074.68 27,264,858.29	2.65%	27,330,685.97 45,751.63	4.77% 65,827.68	Aaa / AAA AAA	3.18 1.13
AGENCY									
3135G0H63	FNMA Note 1.375% Due 1/28/2019	5,500,000.00	01/26/2017 1.28%	5,510,120.00 5,500,207.38	99.96 2.20%	5,497,943.00 34,661.46	0.96% (2,264.38)	Aaa / AA+ AAA	0.04 0.04
3133EFYS0	FFCB Callable Note Cont 2/22/2017 1.15% Due 2/22/2019	3,000,000.00	06/21/2016 1.15%	3,006,750.00 3,000,000.00	99.89 2.13%	2,996,712.00 13,512.50	0.52% (3,288.00)	Aaa / AA+ AAA	0.11 0.11
3136G3MN2	FNMA Callable Note 1X 5/24/2017 1.5% Due 5/24/2019	4,000,000.00	09/21/2017 1.40%	4,006,560.00 4,001,408.79	99.63 2.51%	3,985,268.00 8,166.67	0.70% (16,140.79)	NR / AA+ AAA	0.36 0.36
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	3,994,000.00	04/19/2018 2.35%	3,938,802.92 3,970,461.80	99.28 2.57%	3,965,183.29 22,466.25	0.70% (5,278.51)	Aaa / AA+ AAA	0.55 0.54
3130A8Y72	FHLB Note 0.875% Due 8/5/2019	3,000,000.00	11/08/2017 1.63%	2,961,000.00 2,987,470.87	99.06 2.56%	2,971,881.00 11,520.83	0.52% (15,589.87)	Aaa / AA+ AAA	0.56 0.55

Holdings Report

As of January 12, 2019



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3133X8AS1	FHLB Note 5.125% Due 8/15/2019	4,000,000.00	05/02/2017 1.43%	4,331,600.00 4,084,984.91	101.43 2.67%	4,057,136.00 84,277.78	0.72% (27,848.91)	Aaa / AA+ AAA	0.59 0.57
3130A0JR2	FHLB Note 2.375% Due 12/13/2019	7,000,000.00	Various 1.84%	7,074,530.00 7,033,567.31	99.75 2.65%	6,982,248.00 13,854.17	1.22% (51,319.31)	Aaa / AA+ AAA	0.92 0.90
3137EAE5	FHLMC Note 1.5% Due 1/17/2020	5,000,000.00	10/23/2017 1.67%	4,981,000.00 4,991,408.09	98.91 2.60%	4,945,315.00 36,666.67	0.87% (46,093.09)	Aaa / AA+ AAA	1.01 0.99
3133EG6C4	FFCB Note 1.55% Due 2/3/2020	4,000,000.00	01/10/2018 2.03%	3,961,760.00 3,980,423.55	98.90 2.61%	3,955,852.00 27,555.56	0.69% (24,571.55)	Aaa / AA+ AAA	1.06 1.03
3130ACQ56	FHLB Note 1.65% Due 3/13/2020	4,000,000.00	01/09/2018 2.03%	3,968,000.00 3,982,871.54	98.89 2.62%	3,955,740.00 14,300.00	0.69% (27,131.54)	Aaa / AA+ NR	1.17 1.14
3133ECKU7	FFCB Note 1.49% Due 4/2/2020	4,000,000.00	01/10/2018 2.03%	3,952,720.00 3,974,121.03	98.64 2.63%	3,945,448.00 16,721.11	0.69% (28,673.03)	Aaa / AA+ AAA	1.22 1.20
3135G0D75	FNMA Note 1.5% Due 6/22/2020	4,000,000.00	02/28/2018 2.33%	3,925,200.00 3,953,438.11	98.45 2.60%	3,937,872.00 3,500.00	0.69% (15,566.11)	Aaa / AA+ AAA	1.44 1.41
3135G0T60	FNMA Note 1.5% Due 7/30/2020	4,000,000.00	10/04/2017 1.65%	3,983,600.00 3,991,019.81	98.36 2.59%	3,934,212.00 27,166.67	0.69% (56,807.81)	Aaa / AA+ AAA	1.55 1.51
3137EAEJ4	FHLMC Note 1.625% Due 9/29/2020	4,000,000.00	03/22/2018 2.45%	3,919,520.00 3,945,444.69	98.38 2.60%	3,935,020.00 18,777.78	0.69% (10,424.69)	Aaa / AA+ AAA	1.72 1.67
3130AD4X7	FHLB Note 2% Due 12/11/2020	3,000,000.00	04/04/2018 2.45%	2,965,200.00 2,975,264.36	98.91 2.59%	2,967,150.00 5,333.33	0.52% (8,114.36)	Aaa / AA+ NR	1.92 1.86
3133EJHD4	FFCB 2.48% Due 3/22/2021	4,000,000.00	03/27/2018 2.53%	3,994,480.00 3,995,957.40	99.70 2.62%	3,987,872.00 30,586.67	0.70% (8,085.40)	Aaa / AA+ AAA	2.19 2.11
313383ZU8	FHLB Note 3% Due 9/10/2021	5,000,000.00	09/07/2018 2.82%	5,025,700.00 5,022,768.89	101.26 2.51%	5,063,075.00 51,250.00	0.89% 40,306.11	Aaa / AA+ NR	2.66 2.52
3130AF5B9	FHLB Note 3% Due 10/12/2021	8,000,000.00	10/18/2018 3.06%	7,986,160.00 7,987,252.97	101.07 2.59%	8,085,888.00 60,666.67	1.42% 98,635.03	Aaa / AA+ NR	2.75 2.61
3135G0S38	FNMA Note 2% Due 1/5/2022	2,150,000.00	07/30/2018 2.87%	2,089,198.00 2,097,246.75	98.34 2.58%	2,114,284.20 955.56	0.37% 17,037.45	Aaa / AA+ AAA	2.98 2.87
3135G0T45	FNMA Note 1.875% Due 4/5/2022	6,000,000.00	07/30/2018 2.88%	5,791,200.00 5,816,989.29	97.77 2.60%	5,866,428.00 30,625.00	1.03% 49,438.71	Aaa / AA+ AAA	3.23 3.09
3133EH7F4	FFCB Note 2.35% Due 1/17/2023	3,000,000.00	01/17/2018 2.35%	3,000,000.00 3,000,000.00	98.75 2.68%	2,962,593.00 34,466.67	0.52% (37,407.00)	Aaa / AA+ AAA	4.02 3.76



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3137EAEN5	FHLMC Note 2.75% Due 6/19/2023	6,000,000.00	07/20/2018 2.86%	5,969,880.00 5,972,804.60	100.59 2.61%	6,035,592.00 11,000.00	1.05% 62,787.40	Aaa / AA+ AAA	4.44 4.15
313383YJ4	FHLB Note 3.375% Due 9/8/2023	7,000,000.00	10/29/2018 3.08%	7,091,910.00 7,088,073.94	102.92 2.70%	7,204,701.00 82,031.25	1.27% 116,627.06	Aaa / AA+ NR	4.66 4.25
3135G0U43	FNMA Note 2.875% Due 9/12/2023	8,205,000.00	09/12/2018 2.96%	8,171,359.50 8,173,591.13	101.17 2.61%	8,300,735.94 77,975.99	1.46% 127,144.81	Aaa / AA+ AAA	4.67 4.31
3130A0F70	FHLB Note 3.375% Due 12/8/2023	7,000,000.00	12/28/2018 2.77%	7,194,320.00 7,192,918.91	102.94 2.73%	7,205,765.00 22,968.75	1.26% 12,846.09	Aaa / AA+ AAA	4.91 4.49
Total Agency		118,849,000.00	2.32%	118,800,570.42 118,719,696.12	2.58%	118,859,914.43 741,007.34	20.85% 140,218.31	Aaa / AA+ AAA	2.30 2.17
COMMERCIAL PAPER									
02665KPN1	American Honda Discount CP 2.62% Due 2/22/2019	5,250,000.00	11/16/2018 2.68%	5,212,555.83 5,234,716.67	99.71 2.68%	5,234,716.67 0.00	0.91% 0.00	P-1 / A-1 F-1	0.11 0.11
62479MQ55	MUFG Bank Ltd/NY Discount CP 2.69% Due 3/5/2019	3,000,000.00	11/30/2018 2.75%	2,978,704.17 2,988,567.50	99.62 2.75%	2,988,567.50 0.00	0.52% 0.00	P-1 / A-1 NR	0.14 0.14
62479MRF2	MUFG Bank Ltd/NY Discount CP 2.78% Due 4/15/2019	7,000,000.00	12/21/2018 2.84%	6,937,836.11 6,950,268.89	99.29 2.84%	6,950,268.89 0.00	1.21% 0.00	P-1 / A-1 NR	0.25 0.25
Total Commercial Paper		15,250,000.00	2.77%	15,129,096.11 15,173,553.06	2.77%	15,173,553.06 0.00	2.65% 0.00	Aaa / AA AA	0.18 0.18
FOREIGN CORPORATE									
404280BA6	HSBC Holdings PLC Note 3.6% Due 5/25/2023	5,000,000.00	Various 4.02%	4,913,780.00 4,917,168.29	99.23 3.79%	4,961,655.00 24,000.00	0.87% 44,486.71	A2 / A AA-	4.37 3.99
89114QC48	Toronto Dominion Bank Note 3.5% Due 7/19/2023	5,000,000.00	07/27/2018 3.56%	4,985,500.00 4,986,826.90	101.08 3.24%	5,054,240.00 84,583.33	0.90% 67,413.10	Aa1 / AA- AA-	4.52 4.09
Total Foreign Corporate		10,000,000.00	3.79%	9,899,280.00 9,903,995.19	3.51%	10,015,895.00 108,583.33	1.77% 111,899.81	Aa3 / A+ AA-	4.44 4.04



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	63,999,388.75	Various 2.31%	63,999,388.75 63,999,388.75	1.00 2.31%	63,999,388.75 337,324.25	11.22% 0.00	NR / NR NR	0.00 0.00
Total LAIF		63,999,388.75	2.31%	63,999,388.75 63,999,388.75	2.31%	63,999,388.75 337,324.25	11.22% 0.00	NR / NR NR	0.00 0.00

MONEY MARKET FUND FI									
60934N807	Federated Investors Govt Oblig Fund Inst.	3,276,821.39	Various 2.03%	3,276,821.39 3,276,821.39	1.00 2.03%	3,276,821.39 0.00	0.57% 0.00	Aaa / AAA AAA	0.00 0.00
60934N807	Federated Investors Govt Oblig Fund Inst.	20,681,438.17	Various 2.03%	20,681,438.17 20,681,438.17	1.00 2.03%	20,681,438.17 0.00	3.61% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		23,958,259.56	2.03%	23,958,259.56 23,958,259.56	2.03%	23,958,259.56 0.00	4.18% 0.00	Aaa / AAA AAA	0.00 0.00

MUNICIPAL BONDS									
91412GTA3	Univ of California CA Revenues TE-REV 2.566% Due 5/15/2019	1,000,000.00	12/06/2016 1.55%	1,024,240.00 1,003,322.79	99.98 2.63%	999,750.00 4,134.11	0.18% (3,572.79)	Aa2 / AA AA	0.34 0.34
91412GSB2	Univ of California CA Revenues TE-REV 1.796% Due 7/1/2019	2,275,000.00	04/11/2017 1.50%	2,289,628.25 2,278,048.30	99.59 2.69%	2,265,604.25 1,361.97	0.40% (12,444.05)	Aa2 / AA AA	0.47 0.46
13034PYF8	California Housing Finance TE-REV 1.938% Due 8/1/2019	1,385,000.00	09/22/2017 1.50%	1,396,066.15 1,388,264.35	99.41 3.02%	1,376,856.20 12,078.59	0.24% (11,408.15)	A1 / AA NR	0.55 0.54
53301TAV3	Lincoln CA Dissolved Redev Agy Tax Allocation 2% Due 9/15/2019	705,000.00	12/29/2016 2.10%	703,138.80 704,539.40	99.29 3.08%	699,959.25 4,621.67	0.12% (4,580.15)	NR / AA NR	0.67 0.66
13063A7G3	California State TE-GO 6.2% Due 10/1/2019	5,690,000.00	Various 1.59%	6,303,783.00 5,873,215.58	102.41 2.78%	5,827,185.90 99,954.33	1.03% (46,029.68)	Aa3 / AA- AA-	0.72 0.69
798170AC0	San Jose CA Redev Agy Tax Allocation 2.259% Due 8/1/2020	1,000,000.00	12/21/2017 2.00%	1,006,540.00 1,003,880.13	99.13 2.84%	991,270.00 10,165.50	0.17% (12,610.13)	NR / AA AA	1.55 1.50



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MUNICIPAL BONDS									
13063DDE5	California St TE-GO 2.3% Due 10/1/2020	8,000,000.00	Various 2.14%	8,036,080.00 8,021,833.35	99.17 2.80%	7,933,440.00 52,133.34	1.39% (88,393.35)	Aa3 / AA- AA-	1.72 1.66
Total Municipal Bonds		20,055,000.00	1.82%	20,759,476.20 20,273,103.90	2.80%	20,094,065.60 184,449.51	3.54% (179,038.30)	Aa3 / AA- AA-	1.09 1.06
NEGOTIABLE CD									
89114MCU9	Toronto Dominion Bank Yankee CD 2.46% Due 2/28/2019	5,000,000.00	09/11/2018 2.45%	5,000,182.61 5,000,049.41	100.00 2.45%	5,000,049.41 46,808.33	0.88% 0.00	P-1 / A-1+ F-1+	0.13 0.13
06370RQY8	Bank of Montreal Chicago Yankee CD 2.86% Due 6/11/2019	8,000,000.00	12/10/2018 2.86%	8,000,000.00 8,000,000.00	100.00 2.86%	8,000,000.00 20,973.33	1.40% 0.00	P-1 / A-1 F-1+	0.41 0.41
96130ABJ6	Westpac Banking Corp NY Yankee CD 2.97% Due 9/13/2019	7,200,000.00	12/13/2018 2.97%	7,200,000.00 7,200,000.00	100.00 2.97%	7,200,000.00 17,820.00	1.26% 0.00	P-1 / A-1+ F-1+	0.67 0.66
Total Negotiable CD		20,200,000.00	2.80%	20,200,182.61 20,200,049.41	2.80%	20,200,049.41 85,601.66	3.54% 0.00	Aaa / AAA AAA	0.43 0.43
SUPRANATIONAL									
4581X0BY3	Inter-American Dev Bank Note 1.125% Due 9/12/2019	4,000,000.00	05/24/2017 1.43%	3,972,280.00 3,992,023.50	98.96 2.72%	3,958,212.00 15,125.00	0.69% (33,811.50)	Aaa / AAA AAA	0.67 0.65
45950KCD0	International Finance Corp Note 1.75% Due 9/16/2019	4,000,000.00	05/31/2017 1.43%	4,028,527.96 4,008,374.56	99.32 2.77%	3,972,812.00 22,750.00	0.70% (35,562.56)	Aaa / AAA NR	0.68 0.66
459058DW0	Intl. Bank Recon & Development Note 1.875% Due 10/7/2019	4,000,000.00	12/06/2017 1.91%	3,997,800.00 3,999,123.28	99.40 2.70%	3,976,020.00 20,000.00	0.70% (23,103.28)	Aaa / AAA AAA	0.73 0.72
4581X0CH9	Inter-American Dev Bank Note 1.75% Due 10/15/2019	4,000,000.00	10/05/2017 1.61%	4,011,440.00 4,004,251.35	99.31 2.67%	3,972,596.00 17,111.11	0.70% (31,655.35)	NR / AAA AAA	0.76 0.74
45905UZJ6	Intl. Bank Recon & Development Callable Note S/A 4/25/2017 1.3% Due 10/25/2019	7,000,000.00	Various 1.57%	6,954,260.00 6,985,651.59	98.81 2.84%	6,916,455.00 19,716.67	1.21% (69,196.59)	Aaa / AAA NR	0.78 0.77
4581X0CP1	Inter-American Dev Bank Note 1.875% Due 6/16/2020	2,000,000.00	03/01/2018 2.44%	1,975,100.00 1,984,548.93	98.95 2.63%	1,978,996.00 2,812.50	0.35% (5,552.93)	Aaa / AAA AAA	1.43 1.40



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SUPRANATIONAL									
45950KCG3	International Finance Corp Note 1.625% Due 7/16/2020	4,000,000.00	01/17/2018 2.15%	3,948,960.00 3,969,185.51	98.47 2.66%	3,938,840.00 31,958.33	0.69% (30,345.51)	Aaa / AAA NR	1.51 1.47
4581X0CD8	Inter-American Dev Bank Note 2.125% Due 11/9/2020	4,000,000.00	05/09/2017 1.76%	4,049,040.00 4,025,516.13	99.01 2.68%	3,960,448.00 15,111.11	0.69% (65,068.13)	Aaa / AAA AAA	1.83 1.77
45950KCM0	International Finance Corp Note 2.25% Due 1/25/2021	6,000,000.00	Various 2.61%	5,945,620.00 5,957,613.48	99.20 2.66%	5,951,820.00 63,000.00	1.05% (5,793.48)	Aaa / AAA NR	2.04 1.95
4581X0CZ9	Inter-American Dev Bank Note 1.75% Due 9/14/2022	5,000,000.00	08/21/2018 2.87%	4,787,000.00 4,807,538.77	96.77 2.68%	4,838,355.00 28,923.61	0.85% 30,816.23	NR / NR AAA	3.67 3.50
Total Supranational		44,000,000.00	1.97%	43,670,027.96 43,733,827.10	2.71%	43,464,554.00 236,508.33	7.62% (269,273.10)	Aaa / AAA AAA	1.44 1.39
US CORPORATE									
94974BFQ8	Wells Fargo Corp Note 2.15% Due 1/15/2019	3,000,000.00	06/09/2016 1.42%	3,055,530.00 3,000,116.91	100.00 2.15%	3,000,000.00 31,891.67	0.53% (116.91)	A2 / A- A+	0.01 0.01
459200HT1	IBM Corp Note 1.95% Due 2/12/2019	1,620,000.00	06/16/2016 0.99%	1,660,532.40 1,621,252.29	99.92 2.86%	1,618,736.40 13,250.25	0.28% (2,515.89)	A1 / A A	0.08 0.08
17275RAE2	Cisco Systems Note 4.95% Due 2/15/2019	2,152,000.00	03/12/2018 2.37%	2,202,485.89 2,156,900.10	100.19 2.78%	2,156,161.97 43,793.20	0.38% (738.13)	A1 / AA- NR	0.09 0.09
037833BQ2	Apple Inc Note 1.7% Due 2/22/2019	3,000,000.00	06/09/2016 1.21%	3,038,850.00 3,001,572.87	99.89 2.73%	2,996,580.00 19,833.33	0.53% (4,992.87)	Aa1 / AA+ NR	0.11 0.11
084664CG4	Berkshire Hathaway Note 1.7% Due 3/15/2019	1,895,000.00	02/01/2017 1.59%	1,899,434.30 1,895,350.38	99.81 2.77%	1,891,414.66 10,559.36	0.33% (3,935.72)	Aa2 / AA A+	0.17 0.17
17325FAA6	Citibank Callable Note Cont 2/20/2019 2% Due 3/20/2019	3,000,000.00	04/25/2017 1.70%	3,016,050.00 3,000,915.77	99.85 2.80%	2,995,407.00 18,833.33	0.53% (5,508.77)	A1 / A+ A+	0.18 0.19
037833AQ3	Apple Inc Note 2.1% Due 5/6/2019	3,000,000.00	12/19/2016 1.75%	3,024,540.00 3,003,194.72	99.88 2.48%	2,996,337.00 11,725.00	0.52% (6,857.72)	Aa1 / AA+ NR	0.31 0.31
06406HCU1	Bank of New York Callable Note Cont 4/15/2019 2.2% Due 5/15/2019	2,000,000.00	12/07/2016 1.79%	2,018,820.00 2,002,015.65	99.78 2.83%	1,995,698.00 7,088.89	0.35% (6,317.65)	A1 / A AA-	0.34 0.34
36962G4D3	General Electric Capital Corp Note 6% Due 8/7/2019	1,000,000.00	05/31/2017 1.62%	1,093,655.34 1,024,176.69	101.32 3.63%	1,013,217.00 26,000.00	0.18% (10,959.69)	Baa1 / BBB+ BBB+	0.57 0.55
17275RBG6	Cisco Systems Note 1.4% Due 9/20/2019	4,000,000.00	05/30/2017 1.59%	3,982,680.00 3,994,863.58	99.08 2.75%	3,963,384.00 17,577.78	0.69% (31,479.58)	A1 / AA- NR	0.69 0.68



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US CORPORATE									
90331HML4	US Bank NA Callable Note Cont 9/28/2019 2.125% Due 10/28/2019	3,000,000.00	05/31/2017 1.71%	3,028,590.00 3,008,677.91	99.28 3.05%	2,978,277.00 13,281.25	0.52% (30,400.91)	A1 / AA- AA-	0.79 0.78
459200AG6	IBM Corp Note 8.375% Due 11/1/2019	3,000,000.00	11/04/2016 1.39%	3,612,360.00 3,163,744.62	104.21 3.02%	3,126,327.00 50,250.00	0.55% (37,417.62)	A1 / A A	0.80 0.77
594918AY0	Microsoft Callable Note Cont 1/12/2020 1.85% Due 2/12/2020	4,000,000.00	01/12/2018 2.06%	3,983,040.00 3,991,196.85	99.07 2.73%	3,962,688.00 31,038.89	0.70% (28,508.85)	Aaa / AAA AA+	1.08 1.06
904764AV9	Unilever Capital Note 1.8% Due 5/5/2020	2,000,000.00	12/21/2017 2.07%	1,987,580.00 1,993,144.62	98.42 3.04%	1,968,386.00 6,800.00	0.34% (24,758.62)	A1 / A+ A+	1.31 1.28
037833CS7	Apple Inc Note 1.8% Due 5/11/2020	4,000,000.00	01/26/2018 2.26%	3,959,120.00 3,976,332.63	98.80 2.72%	3,952,124.00 12,400.00	0.69% (24,208.63)	Aa1 / AA+ NR	1.33 1.30
478160AW4	Johnson & Johnson Note 2.95% Due 9/1/2020	4,000,000.00	04/05/2018 2.46%	4,045,880.00 4,031,125.41	100.34 2.74%	4,013,500.00 43,266.67	0.71% (17,625.41)	Aaa / AAA AAA	1.64 1.57
36962G4R2	General Electric Capital Corp Note 4.375% Due 9/16/2020	2,000,000.00	06/30/2017 1.87%	2,155,600.00 2,081,113.46	100.49 4.06%	2,009,862.00 28,437.50	0.36% (71,251.46)	Baa1 / BBB+ BBB+	1.68 1.58
594918AH7	Microsoft Note 3% Due 10/1/2020	3,817,000.00	04/20/2017 1.74%	3,977,619.36 3,896,927.25	100.49 2.71%	3,835,592.61 32,444.50	0.67% (61,334.64)	Aaa / AAA AA+	1.72 1.65
00440EAT4	Chubb INA Holdings Inc Callable Note Cont 10/3/2020 2.3% Due 11/3/2020	5,300,000.00	08/16/2018 3.00%	5,221,401.00 5,235,638.54	98.63 3.08%	5,227,458.90 23,702.78	0.92% (8,179.64)	A3 / A A	1.81 1.75
92826CAB8	Visa Inc Note 2.2% Due 12/14/2020	4,000,000.00	03/28/2018 2.73%	3,945,320.00 3,961,360.20	98.93 2.77%	3,957,284.00 7,088.89	0.69% (4,076.20)	A1 / AA- NR	1.92 1.86
78012KKU0	Royal Bank of Canada Note 2.5% Due 1/19/2021	4,000,000.00	09/19/2018 3.25%	3,933,440.00 3,942,356.38	98.81 3.11%	3,952,528.00 48,333.33	0.70% 10,171.62	Aa2 / AA- AA	2.02 1.93
459200JF9	IBM Corp Note 2.25% Due 2/19/2021	4,000,000.00	04/05/2018 2.81%	3,939,080.00 3,955,483.77	97.94 3.27%	3,917,776.00 36,000.00	0.69% (37,707.77)	A1 / A A	2.11 2.01
037833AR1	Apple Inc Note 2.85% Due 5/6/2021	3,000,000.00	06/30/2017 2.01%	3,092,400.00 3,055,466.29	100.09 2.81%	3,002,652.00 15,912.50	0.53% (52,814.29)	Aa1 / AA+ NR	2.32 2.22
369550BE7	General Dynamics Corp Note 3% Due 5/11/2021	2,025,000.00	09/14/2018 3.21%	2,014,186.50 2,015,496.21	100.13 2.94%	2,027,571.75 10,462.50	0.36% 12,075.54	A2 / A+ NR	2.33 2.23
594918BP8	Microsoft Callable Note Cont 7/8/21 1.55% Due 8/8/2021	2,000,000.00	06/30/2017 1.97%	1,967,000.00 1,979,364.00	97.19 2.69%	1,943,702.00 13,347.22	0.34% (35,662.00)	Aaa / AAA AA+	2.57 2.48
89236TDP7	Toyota Motor Credit Corp Note 2.6% Due 1/11/2022	3,750,000.00	10/03/2018 3.34%	3,664,575.00 3,671,729.52	98.59 3.10%	3,697,121.25 541.67	0.64% 25,391.73	Aa3 / AA- A+	3.00 2.86



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US CORPORATE									
69353RFE3	PNC Bank Callable Note Cont 6/28/2022 2.45% Due 7/28/2022	4,290,000.00	Various 3.39%	4,142,985.00 4,157,352.40	96.88 3.39%	4,156,254.96 48,173.13	0.73% (1,097.44)	A2 / A A+	3.54 3.32
48128BAB7	JP Morgan Chase & Co Callable Note 1X 1/15/2022 2.972% Due 1/15/2023	5,250,000.00	09/07/2018 3.54%	5,131,770.00 5,141,007.88	97.66 3.60%	5,127,312.75 77,148.17	0.91% (13,695.13)	A2 / A- AA-	4.01 3.68
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	5,000,000.00	Various 3.34%	4,859,140.00 4,871,142.90	97.60 3.29%	4,879,825.00 61,833.34	0.86% 8,682.10	A2 / A A	4.04 3.74
24422ETG4	John Deere Capital Corp Note 2.8% Due 3/6/2023	5,268,000.00	Various 3.60%	5,100,015.66 5,107,013.01	97.69 3.40%	5,146,430.36 52,036.13	0.91% 39,417.35	A2 / A A	4.15 3.84
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.75% Due 3/15/2023	3,200,000.00	11/26/2018 3.51%	3,104,288.00 3,107,095.88	98.22 3.21%	3,142,886.40 28,844.44	0.55% 35,790.52	Aa2 / AA A+	4.17 3.87
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.4% Due 6/26/2023	2,755,000.00	12/21/2018 3.29%	2,767,535.25 2,767,395.28	101.04 3.14%	2,783,632.72 4,423.31	0.49% 16,237.44	Aa2 / AA AA	4.45 4.03
02665WCJ8	American Honda Finance Note 3.45% Due 7/14/2023	5,070,000.00	Various 3.44%	5,073,141.30 5,072,836.67	100.08 3.43%	5,073,959.67 85,999.88	0.90% 1,123.00	A2 / A+ NR	4.50 4.07
69371RP59	Paccar Financial Corp Note 3.4% Due 8/9/2023	4,095,000.00	08/06/2018 3.41%	4,093,321.05 4,093,465.41	100.23 3.35%	4,104,271.08 59,559.50	0.73% 10,805.67	A1 / A+ NR	4.58 4.15
06406RAJ6	Bank of NY Mellon Corp Note 3.45% Due 8/11/2023	1,750,000.00	09/14/2018 3.56%	1,741,687.50 1,742,231.44	100.50 3.33%	1,758,804.25 25,156.25	0.31% 16,572.81	A1 / A AA-	4.58 4.15
02665WCQ2	American Honda Finance Note 3.625% Due 10/10/2023	1,000,000.00	10/03/2018 3.64%	999,180.00 999,222.66	100.73 3.46%	1,007,280.00 9,364.58	0.18% 8,057.34	A2 / A+ NR	4.75 4.29
Total US Corporate		116,237,000.00	2.58%	116,532,833.55 115,718,280.15	3.04%	115,380,443.73 1,026,399.24	20.30% (337,836.42)	A1 / AA- AA-	2.23 2.09
US TREASURY									
912828N63	US Treasury Note 1.125% Due 1/15/2019	4,000,000.00	06/08/2016 0.87%	4,026,240.00 4,000,055.18	100.00 1.51%	3,999,872.00 22,255.43	0.70% (183.18)	Aaa / AA+ AAA	0.01 0.01
912828P53	US Treasury Note 0.75% Due 2/15/2019	7,000,000.00	12/31/2018 2.40%	6,985,507.81 6,989,603.43	99.86 2.26%	6,990,179.00 21,542.12	1.22% 575.57	Aaa / AA+ AAA	0.09 0.09
912828C24	US Treasury Note 1.5% Due 2/28/2019	3,000,000.00	01/10/2017 1.24%	3,016,406.25 3,000,968.79	99.89 2.35%	2,996,640.00 16,781.77	0.53% (4,328.79)	Aaa / AA+ AAA	0.13 0.13

Holdings Report

As of January 12, 2019



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828SN1	US Treasury Note 1.5% Due 3/31/2019	3,000,000.00	12/02/2016 1.24%	3,017,578.13 3,001,594.25	99.80 2.41%	2,994,138.00 12,980.77	0.52% (7,456.25)	Aaa / AA+ AAA	0.21 0.21
912828C65	US Treasury Note 1.625% Due 3/31/2019	3,000,000.00	01/04/2017 1.28%	3,022,500.00 3,002,123.16	99.83 2.41%	2,994,912.00 14,062.50	0.52% (7,211.16)	Aaa / AA+ AAA	0.21 0.21
912828D23	US Treasury Note 1.625% Due 4/30/2019	7,000,000.00	Various 1.33%	7,047,890.63 7,006,020.68	99.73 2.51%	6,981,408.00 23,252.76	1.22% (24,612.68)	Aaa / AA+ AAA	0.30 0.30
912828WL0	US Treasury Note 1.5% Due 5/31/2019	3,000,000.00	12/15/2016 1.39%	3,008,203.13 3,001,262.02	99.62 2.51%	2,988,516.00 5,439.56	0.52% (12,746.02)	Aaa / AA+ AAA	0.38 0.38
912828WS5	US Treasury Note 1.625% Due 6/30/2019	6,000,000.00	Various 1.29%	6,044,882.82 6,009,057.97	99.60 2.49%	5,976,096.00 3,501.38	1.04% (32,961.97)	Aaa / AA+ AAA	0.46 0.46
912828XV7	US Treasury Note 1.25% Due 6/30/2019	4,000,000.00	03/09/2018 2.12%	3,955,120.00 3,984,226.28	99.42 2.51%	3,976,720.00 1,795.58	0.69% (7,506.28)	Aaa / AA+ AAA	0.46 0.46
912828WW6	US Treasury Note 1.625% Due 7/31/2019	7,000,000.00	Various 1.74%	7,001,562.50 6,995,758.88	99.50 2.54%	6,965,000.00 51,311.14	1.22% (30,758.88)	Aaa / AA+ AAA	0.55 0.54
912828K5	US Treasury Note 1.375% Due 7/31/2019	2,900,000.00	12/28/2018 2.56%	2,880,175.78 2,881,391.42	99.38 2.52%	2,881,988.10 17,987.09	0.51% 596.68	Aaa / AA+ AAA	0.55 0.54
912828T6	US Treasury Note 1.25% Due 8/31/2019	3,000,000.00	09/01/2017 1.32%	2,995,664.06 2,998,632.01	99.16 2.60%	2,974,923.00 13,984.81	0.52% (23,709.01)	Aaa / AA+ AAA	0.63 0.62
912828F39	US Treasury Note 1.75% Due 9/30/2019	4,000,000.00	05/19/2017 1.31%	4,041,250.00 4,012,413.19	99.40 2.60%	3,976,092.00 20,192.31	0.70% (36,321.19)	Aaa / AA+ AAA	0.72 0.70
912828UB4	US Treasury Note 1% Due 11/30/2019	2,750,000.00	11/02/2016 1.00%	2,750,000.00 2,750,000.00	98.60 2.61%	2,711,544.00 3,324.18	0.47% (38,456.00)	Aaa / AA+ AAA	0.88 0.87
912828UB4	US Treasury Note 1% Due 11/30/2019	1,250,000.00	11/02/2016 1.00%	1,250,000.00 1,250,000.00	98.60 2.61%	1,232,520.00 1,510.99	0.22% (17,480.00)	Aaa / AA+ AAA	0.88 0.87
912828H1	US Treasury Note 1.75% Due 11/30/2019	4,000,000.00	03/15/2018 2.23%	3,968,125.00 3,983,629.00	99.25 2.61%	3,970,156.00 8,461.54	0.69% (13,473.00)	Aaa / AA+ AAA	0.88 0.87
912828G95	US Treasury Note 1.625% Due 12/31/2019	4,000,000.00	11/09/2017 1.67%	3,996,600.00 3,998,469.57	99.07 2.60%	3,962,812.00 2,334.25	0.69% (35,657.57)	Aaa / AA+ AAA	0.97 0.95
912828H52	US Treasury Note 1.25% Due 1/31/2020	3,000,000.00	10/23/2017 1.60%	2,976,630.00 2,989,216.01	98.61 2.59%	2,958,399.00 16,915.76	0.52% (30,817.01)	Aaa / AA+ AAA	1.05 1.03
912828J50	US Treasury Note 1.375% Due 2/29/2020	4,000,000.00	04/17/2018 2.38%	3,927,200.00 3,956,085.51	98.64 2.61%	3,945,468.00 20,511.05	0.69% (10,617.51)	Aaa / AA+ AAA	1.13 1.11

Holdings Report

As of January 12, 2019



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828J84	US Treasury Note 1.375% Due 3/31/2020	5,000,000.00	01/16/2018 2.01%	4,931,600.00 4,962,358.76	98.53 2.61%	4,926,560.00 19,831.73	0.86% (35,798.76)	Aaa / AA+ AAA	1.22 1.19
912828VA5	US Treasury Note 1.125% Due 4/30/2020	4,000,000.00	03/23/2018 2.32%	3,902,500.00 3,940,029.26	98.13 2.60%	3,925,000.00 9,125.00	0.69% (15,029.26)	Aaa / AA+ AAA	1.30 1.27
912828XE5	US Treasury Note 1.5% Due 5/31/2020	4,000,000.00	01/25/2018 2.12%	3,943,593.75 3,966,827.60	98.52 2.60%	3,940,624.00 7,252.75	0.69% (26,203.60)	Aaa / AA+ AAA	1.38 1.35
912828VJ6	US Treasury Note 1.875% Due 6/30/2020	4,000,000.00	01/23/2018 2.14%	3,974,800.00 3,984,862.99	98.97 2.59%	3,958,908.00 2,693.37	0.69% (25,954.99)	Aaa / AA+ AAA	1.47 1.43
912828VV9	US Treasury Note 2.125% Due 8/31/2020	4,000,000.00	04/17/2018 2.46%	3,968,906.25 3,978,625.29	99.28 2.58%	3,971,248.00 31,698.90	0.70% (7,377.29)	Aaa / AA+ AAA	1.64 1.58
912828L57	US Treasury Note 1.75% Due 9/30/2022	8,000,000.00	09/07/2018 2.79%	7,684,062.50 7,710,728.39	97.29 2.52%	7,783,128.00 40,384.62	1.36% 72,399.61	Aaa / AA+ AAA	3.72 3.55
912828N30	US Treasury Note 2.125% Due 12/31/2022	8,000,000.00	10/03/2018 2.97%	7,730,937.50 7,748,481.28	98.52 2.52%	7,881,248.00 6,104.97	1.38% 132,766.72	Aaa / AA+ AAA	3.97 3.77
Total US Treasury		112,900,000.00	1.91%	112,047,936.11 112,102,420.92	2.49%	111,864,099.10 395,236.33	19.57% (238,321.82)	Aaa / AA+ AAA	1.14 1.10
TOTAL PORTFOLIO		572,889,851.22	2.31%	572,240,125.95 571,047,432.45	2.65%	570,340,908.61 3,160,861.62	100.00% (706,523.84)	Aa1 / AA+ AAA	1.56 1.38
TOTAL MARKET VALUE PLUS ACCRUED						573,501,770.23			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/16/2018	60934N807	18,750.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	18,750.00	0.00	18,750.00	0.00
Purchase	12/17/2018	60934N807	6,433.33	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	6,433.33	0.00	6,433.33	0.00
Purchase	12/17/2018	60934N807	3,291.67	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	3,291.67	0.00	3,291.67	0.00
Purchase	12/17/2018	60934N807	3,175.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	3,175.00	0.00	3,175.00	0.00
Purchase	12/17/2018	60934N807	375,607.84	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	375,607.84	0.00	375,607.84	0.00
Purchase	12/17/2018	60934N807	6,991.83	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	6,991.83	0.00	6,991.83	0.00
Purchase	12/17/2018	60934N807	10,061.33	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	10,061.33	0.00	10,061.33	0.00
Purchase	12/17/2018	60934N807	9,180.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	9,180.00	0.00	9,180.00	0.00
Purchase	12/19/2018	60934N807	86,166.67	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	86,166.67	0.00	86,166.67	0.00
Purchase	12/21/2018	60934N807	7,000,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	7,000,000.00	0.00	7,000,000.00	0.00
Purchase	12/21/2018	60934N807	8,862.29	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	8,862.29	0.00	8,862.29	0.00
Purchase	12/21/2018	62479MRF2	7,000,000.00	MUFG Bank Ltd/NY Discount CP 2.78% Due 4/15/2019	99.112	2.84%	6,937,836.11	0.00	6,937,836.11	0.00
Purchase	12/22/2018	60934N807	30,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	30,000.00	0.00	30,000.00	0.00
Purchase	12/26/2018	931142EK5	2,755,000.00	Wal-Mart Stores Callable Note Cont 5/26/2023 3.4% Due 6/26/2023	100.455	3.29%	2,767,535.25	0.00	2,767,535.25	0.00
Purchase	12/28/2018	60934N807	9,375.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	9,375.00	0.00	9,375.00	0.00
Purchase	12/28/2018	60934N807	16,965.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	16,965.00	0.00	16,965.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/28/2018	60934N807	3,000,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	3,000,000.00	0.00	3,000,000.00	0.00
Purchase	12/28/2018	60934N807	2,900,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	2,900,000.00	0.00	2,900,000.00	0.00
Purchase	12/31/2018	3130A0F70	7,000,000.00	FHLB Note 3.375% Due 12/8/2023	102.776	2.77%	7,194,320.00	15,093.75	7,209,413.75	0.00
Purchase	12/31/2018	60934N807	261,875.00	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	261,875.00	0.00	261,875.00	0.00
Purchase	12/31/2018	60934N807	25,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	25,000.00	0.00	25,000.00	0.00
Purchase	12/31/2018	60934N807	8,000,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	8,000,000.00	0.00	8,000,000.00	0.00
Purchase	12/31/2018	9128282K5	2,900,000.00	US Treasury Note 1.375% Due 7/31/2019	99.316	2.56%	2,880,175.78	16,578.46	2,896,754.24	0.00
Purchase	12/31/2018	912828P53	7,000,000.00	US Treasury Note 0.75% Due 2/15/2019	99.793	2.40%	6,985,507.81	19,687.50	7,005,195.31	0.00
Purchase	01/01/2019	60934N807	20,429.50	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	20,429.50	0.00	20,429.50	0.00
Purchase	01/02/2019	60934N807	7,536.70	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	7,536.70	0.00	7,536.70	0.00
Purchase	01/02/2019	60934N807	4,123.99	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	4,123.99	0.00	4,123.99	0.00
Purchase	01/05/2019	60934N807	21,500.00	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	21,500.00	0.00	21,500.00	0.00
Purchase	01/10/2019	60934N807	30,429.00	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	30,429.00	0.00	30,429.00	0.00
Purchase	01/10/2019	60934N807	3,150,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	3,150,000.00	0.00	3,150,000.00	0.00
Purchase	01/11/2019	60934N807	48,750.00	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	48,750.00	0.00	48,750.00	0.00
Subtotal			51,709,504.15				51,819,879.10	51,359.71	51,871,238.81	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Security Contribution	01/03/2019	90LAIF\$00	2,561,000.00	Local Agency Investment Fund State Pool	1.000		2,561,000.00	0.00	2,561,000.00	0.00
Security Contribution	01/08/2019	60934N807	20,000,000.00	Federated Investors Govt Oblig Fund Inst.	1.000		20,000,000.00	0.00	20,000,000.00	0.00
Security Contribution	01/11/2019	90LAIF\$00	8,000,000.00	Local Agency Investment Fund State Pool	1.000		8,000,000.00	0.00	8,000,000.00	0.00
Subtotal			30,561,000.00				30,561,000.00	0.00	30,561,000.00	0.00
Short Sale	12/31/2018	60934N807	-7,209,413.75	Federated Investors Govt Oblig Fund Inst.	1.000		-7,209,413.75	0.00	-7,209,413.75	0.00
Subtotal			-7,209,413.75				-7,209,413.75	0.00	-7,209,413.75	0.00
TOTAL ACQUISITIONS			75,061,090.40				75,171,465.35	51,359.71	75,222,825.06	0.00
DISPOSITIONS										
Closing Purchase	12/31/2018	60934N807	-7,209,413.75	Federated Investors Govt Oblig Fund Inst.	1.000		-7,209,413.75	0.00	-7,209,413.75	0.00
Subtotal			-7,209,413.75				-7,209,413.75	0.00	-7,209,413.75	0.00
Sale	12/21/2018	60934N807	6,937,836.11	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	6,937,836.11	0.00	6,937,836.11	0.00
Sale	12/26/2018	60934N807	2,767,535.25	Federated Investors Govt Oblig Fund Inst.	1.000	1.85%	2,767,535.25	0.00	2,767,535.25	0.00
Sale	12/31/2018	60934N807	2,896,754.24	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	2,896,754.24	0.00	2,896,754.24	0.00
Sale	12/31/2018	60934N807	7,005,195.31	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	7,005,195.31	0.00	7,005,195.31	0.00
Sale	12/31/2018	60934N807	7,209,413.75	Federated Investors Govt Oblig Fund Inst.	1.000	2.03%	7,209,413.75	0.00	7,209,413.75	0.00
Subtotal			26,816,734.66				26,816,734.66	0.00	26,816,734.66	0.00
Paydown	12/17/2018	02587AAJ3	0.00	American Express Credit 2017-1 1.93% Due 9/15/2022	100.000		0.00	6,433.33	6,433.33	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	12/17/2018	161571FK5	0.00	Chase CHAIT 2012-A4 1.58% Due 8/15/2021	100.000		0.00	3,291.67	3,291.67	0.00
Paydown	12/17/2018	161571HF4	0.00	Chase CHAIT 2016-A5 1.27% Due 7/15/2021	100.000		0.00	3,175.00	3,175.00	0.00
Paydown	12/17/2018	47788BAB0	372,191.46	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	100.000		372,191.46	3,416.38	375,607.84	0.00
Paydown	12/17/2018	47788BAD6	0.00	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	100.000		0.00	6,991.83	6,991.83	0.00
Paydown	12/17/2018	47788EAC2	0.00	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	100.000		0.00	10,061.33	10,061.33	0.00
Paydown	12/17/2018	65479GAD1	0.00	Nissan Auto Receivables Owner 2018-B A3 3.06% Due 3/15/2023	100.000		0.00	9,180.00	9,180.00	0.00
Paydown	12/21/2018	43815HAC1	0.00	Honda Auto Receivables Owner 2018-3 A3 2.95% Due 8/22/2022	100.000		0.00	8,862.29	8,862.29	0.00
Subtotal			372,191.46				372,191.46	51,411.83	423,603.29	0.00
Maturity	12/21/2018	62479MMM2	7,000,000.00	MUFG Bank Ltd/NY Discount CP 2.3% Due 12/21/2018	99.221		7,000,000.00	0.00	7,000,000.00	0.00
Maturity	12/28/2018	3130A7HA6	2,900,000.00	FHLB Callable Note 1X 12/28/2016 1.17% Due 12/28/2018	100.000		2,900,000.00	0.00	2,900,000.00	0.00
Maturity	12/28/2018	3134G8S26	3,000,000.00	FHLMC Callable Note 1X 3/28/2017 1.25% Due 12/28/2018	100.000		3,000,000.00	0.00	3,000,000.00	0.00
Maturity	12/31/2018	912828A75	5,000,000.00	US Treasury Note 1.5% Due 12/31/2018	100.000		5,000,000.00	0.00	5,000,000.00	0.00
Maturity	12/31/2018	912828RY8	3,000,000.00	US Treasury Note 1.375% Due 12/31/2018	100.000		3,000,000.00	0.00	3,000,000.00	0.00
Maturity	01/10/2019	86958JHB8	3,150,000.00	Svenska Handelsbanken Yankee CD 1.89% Due 1/10/2019	100.000		3,150,000.00	0.00	3,150,000.00	0.00
Subtotal			24,050,000.00				24,050,000.00	0.00	24,050,000.00	0.00
Security Withdrawal	01/04/2019	60934N807	18,456.11	Federated Investors Govt Oblig Fund Inst.	1.000		18,456.11	0.00	18,456.11	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	01/04/2019	60934N807	2,534.59	Federated Investors Govt Oblig Fund Inst.	1.000		2,534.59	0.00	2,534.59	0.00
Security Withdrawal	01/08/2019	90LAIF\$00	9,000,000.00	Local Agency Investment Fund State Pool	1.000		9,000,000.00	0.00	9,000,000.00	0.00
Subtotal			9,020,990.70				9,020,990.70	0.00	9,020,990.70	0.00
TOTAL DISPOSITIONS			53,050,503.07				53,050,503.07	51,411.83	53,101,914.90	0.00

OTHER TRANSACTIONS										
Interest	12/16/2018	4581X0CP1	2,000,000.00	Inter-American Dev Bank Note 1.875% Due 6/16/2020	0.000		18,750.00	0.00	18,750.00	0.00
Interest	12/19/2018	3137EAEN5	6,000,000.00	FHLMC Note 2.75% Due 6/19/2023	0.000		86,166.67	0.00	86,166.67	0.00
Interest	12/22/2018	3135G0D75	4,000,000.00	FNMA Note 1.5% Due 6/22/2020	0.000		30,000.00	0.00	30,000.00	0.00
Interest	12/28/2018	3130A7HA6	2,900,000.00	FHLB Callable Note 1X 12/28/2016 1.17% Due 12/28/2018	0.000		16,965.00	0.00	16,965.00	0.00
Interest	12/28/2018	3134G8S26	3,000,000.00	FHLMC Callable Note 1X 3/28/2017 1.25% Due 12/28/2018	0.000		9,375.00	0.00	9,375.00	0.00
Interest	12/31/2018	912828A75	5,000,000.00	US Treasury Note 1.5% Due 12/31/2018	0.000		37,500.00	0.00	37,500.00	0.00
Interest	12/31/2018	912828G95	4,000,000.00	US Treasury Note 1.625% Due 12/31/2019	0.000		32,500.00	0.00	32,500.00	0.00
Interest	12/31/2018	912828N30	8,000,000.00	US Treasury Note 2.125% Due 12/31/2022	0.000		85,000.00	0.00	85,000.00	0.00
Interest	12/31/2018	912828RY8	3,000,000.00	US Treasury Note 1.375% Due 12/31/2018	0.000		20,625.00	0.00	20,625.00	0.00
Interest	12/31/2018	912828VJ6	4,000,000.00	US Treasury Note 1.875% Due 6/30/2020	0.000		37,500.00	0.00	37,500.00	0.00
Interest	12/31/2018	912828WS5	6,000,000.00	US Treasury Note 1.625% Due 6/30/2019	0.000		48,750.00	0.00	48,750.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	12/31/2018	912828XV7	4,000,000.00	US Treasury Note 1.25% Due 6/30/2019	0.000		25,000.00	0.00	25,000.00	0.00
Interest	01/01/2019	91412GSB2	2,275,000.00	Univ of California CA Revenues TE-REV 1.796% Due 7/1/2019	0.000		20,429.50	0.00	20,429.50	0.00
Interest	01/05/2019	3135G0S38	2,150,000.00	FNMA Note 2% Due 1/5/2022	0.000		21,500.00	0.00	21,500.00	0.00
Interest	01/10/2019	86958JHB8	3,150,000.00	Svenska Handelsbanken Yankee CD 1.89% Due 1/10/2019	0.000		30,429.00	0.00	30,429.00	0.00
Interest	01/11/2019	89236TDP7	3,750,000.00	Toyota Motor Credit Corp Note 2.6% Due 1/11/2022	0.000		48,750.00	0.00	48,750.00	0.00
Subtotal			63,225,000.00				569,240.17	0.00	569,240.17	0.00
Dividend	01/02/2019	60934N807	69,912,509.49	Federated Investors Govt Oblig Fund Inst.	0.000		7,536.70	0.00	7,536.70	0.00
Dividend	01/02/2019	60934N807	38,255,312.06	Federated Investors Govt Oblig Fund Inst.	0.000		4,123.99	0.00	4,123.99	0.00
Subtotal			108,167,821.55				11,660.69	0.00	11,660.69	0.00
TOTAL OTHER TRANSACTIONS			171,392,821.55				580,900.86	0.00	580,900.86	0.00



City of Sunnyvale

Agenda Item

19-0265

Agenda Date: 3/19/2019

REPORT TO COUNCIL

SUBJECT

Authorize Amending Existing Contracts for Building Plan Check and Inspection Services (F19-063).

REPORT IN BRIEF

Approval is requested to amend the existing contracts with Shums Coda Associates, 4Leaf, Municipal Plan Check Services and CSG Consultants for building plan check and inspection services. The Shums Coda Associates contract amount will increase \$50,000 for a new total not-to-exceed amount of \$350,000. The 4Leaf contract amount will increase \$150,000 for a new total not-to-exceed amount of \$450,000. The Municipal Plan Check contract amount will increase \$100,000 for a new not-to-exceed amount of \$300,000. The CSG Consultants contract amount will increase \$203,000 for a new not-to-exceed amount of \$301,000. Approval is requested to delegate authority to the City Manager to amend these contracts, within budgeted funding.

EXISTING POLICY

Pursuant to Section 2.08.040 of the Sunnyvale Municipal Code, City Council approval is required for the procurement of goods and/or services exceeding \$100,000 in any one transaction.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that the action will have a significant effect on the environment.

BACKGROUND AND DISCUSSION

Development activity continues to increase in Sunnyvale and Silicon Valley, which reflects the area's appeal for residential development and business opportunities. The current pace of growth is demonstrated by new development, the modernization of existing buildings and updates currently in progress to four of the City's major Specific or Precise Plans. Concurrently, the Building Division is facing staffing shortages across all levels and there is a lack of available qualified Building Division candidates. As of February 2019, there are five vacant Building Division positions. The Bay Area job market remains competitive and this presents a challenge when recruiting to hire regular full time staff. Consulting firms offer the benefit of flexible schedules for their contract staff and can provide a wider range of services to the City.

Four consulting firms, Shums Coda Associates, 4Leaf, Municipal Plan Check Services and CSG Consultants are currently under contract with the City to provide plan check review and building inspection services. Contracting with multiple consultant firms is critical because it allows for cross-coverage if a firm does not have qualified staff available at the time of an assignment. To date, approximately 85% of these four existing contracts has been expended.

On November 7, 2017, City Council approved Budget Modification No. 19 in the amount of \$503,000 in project 829761 - Building Permitting to cover contracts for building plan check and inspection services (RTC No. 17-0974). Due to staff vacancies, FY 2017/18 consultant fees were paid using the Building Division's operating budget, and the project 829761 budget was never utilized. To fund increases to the current consultant agreements, staff is requesting to use the existing project 829761 budget. For a more stable staffing solution, a departmental restructure proposal will be presented for City Council consideration at a future City Council meeting.

Based on the experience of the consultant firms and the professional qualifications of their personnel to perform plan check review and building inspection services, staff recommends increasing the not-to-exceed amounts of the current contracts as follows: Shums Coda Associates, from \$300,000 to \$350,000; 4Leaf, from \$300,000 to \$450,000; Municipal Plan Check Services, from \$200,000 to \$300,000; and CSG Consultants, from \$98,000 to \$301,000. Staff is also requesting that the City Manager be authorized to renew these agreements and modify contract amounts as needed, within the approved budget funding.

FISCAL IMPACT

Project 829761- Building Permitting currently has \$503,000 available to address the demand for increased services which cannot be effectively managed with the existing staff resources. There would be no additional fiscal impact with the approval of the requested contract amendments.

PUBLIC CONTACT

Public contact was made by posting the City Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center and Community Center, and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

RECOMMENDATION

Take the following actions:

- Authorize the City Manager to execute amendments to four (4) existing contracts: the Shums Coda Associates contract amount will increase \$50,000 for a new total not-to-exceed amount of \$350,000; the 4Leaf contract amount will increase \$150,000 for a new total not-to-exceed amount of \$450,000; the Municipal Plan Check Services contract amount will increase \$100,000 for a new not-to-exceed amount of \$300,000; and the CSG Consultants contract amount will increase \$203,000 for a new not-to-exceed amount of \$301,000; in substantially the same form as Attachments 1 through 4 to the report.
- Authorize the City Manager to renew these contracts and modify contract amounts, within approved budget funding.

Prepared by: Gregory S. Card, Purchasing Officer

Reviewed by: Timothy J. Kirby, Director of Finance

Reviewed by: Trudi Ryan, Director of Community Development

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Draft Amendment to Temporary Personnel Services Agreement - Shums Coda Associates
2. Draft Amendment to Temporary Personnel Services Agreement - 4Leaf
3. Draft Amendment to Temporary Personnel Services Agreement - Municipal Plan Check
Services
4. Draft Amendment to Temporary Personnel Services Agreement - CSG Consultants

**DRAFT THIRD AMENDMENT TO TEMPORARY PERSONNEL
SERVICES AGREEMENT BETWEEN THE CITY OF SUNNYVALE
AND SHUMS CODA ASSOCIATES, INC.**

This Third Amendment to Temporary Personnel Services Agreement, dated _____, is by and between the CITY OF SUNNYVALE, a municipal corporation ("CITY") and SHUMS CODA ASSOCIATES, INC. ("AGENCY").

WHEREAS, on April 20, 2017, CITY and AGENCY entered into a Temporary Personnel Services Agreement whereby AGENCY would provide specialized services in relation to building official, plan review, building inspection, and permit technician services; and

WHEREAS, on November 29, 2017, CITY and AGENCY entered into an Amendment to Temporary Personnel Services Agreement whereby the total compensation payable under the Agreement was increased to \$300,000.00 and whereby additional requirements (Exhibit "D") were incorporated to said Agreement and whereby the reference in "Payroll Hours Reporting" section of said Agreement was changed to Michelle Ahlberg; and

WHEREAS, on May 16, 2018, CITY and AGENCY entered into a Second Amendment to Temporary Personnel Services Agreement whereby the term of the Agreement was extended by one year; and

WHEREAS, the parties now agree that a Third Amendment to said Agreement is advisable;

NOW, THEREFORE, THE PARTIES ENTER INTO THIS THIRD AMENDMENT TO TEMPORARY PERSONNEL SERVICES AGREEMENT:

4. Compensation

[Replace the second sentence of this section with the following]:

Total compensation shall not exceed Three Hundred Fifty Thousand and no/100 Dollars (\$350,000.00).

All other terms and conditions remain unchanged.

IN WITNESS WHEREOF, the parties have executed this Agreement Amendment.

ATTEST:

CITY OF SUNNYVALE ("CITY")

By _____
City Clerk

By _____
City Manager

APPROVED AS TO FORM:

SHUMS CODA ASSOCIATES, INC.
("AGENCY")

By _____
City Attorney

By _____

Name and Title

By _____

Name and Title

**THIRD AMENDMENT TO TEMPORARY PERSONNEL SERVICES
AGREEMENT BETWEEN THE CITY OF SUNNYVALE AND 4LEAF, INC.**

This Third Amendment to Temporary Personnel Services Agreement, dated _____, is by and between the CITY OF SUNNYVALE, a municipal corporation ("CITY") and 4LEAF, INC. ("AGENCY").

WHEREAS, on April 18, 2017, CITY and AGENCY entered into a Temporary Personnel Services Agreement whereby AGENCY would provide specialized services in relation to building official, plan review, building inspection, and permit technician services; and

WHEREAS, on December 5, 2017, CITY and AGENCY entered into an Amendment to Temporary Personnel Services Agreement whereby the total compensation payable under the Agreement was increased to \$300,000.00 and whereby additional requirements (Exhibit "D") were incorporated to said Agreement and whereby the reference in "Payroll Hours Reporting" section of said Agreement was changed to Michelle Ahlberg; and

WHEREAS, on April 12, 2018, CITY and AGENCY entered into a Second Amendment to Temporary Personnel Services Agreement whereby the term of the Agreement was extended by two years; and

WHEREAS, the parties now agree that a Third Amendment to said Agreement is advisable;

NOW, THEREFORE, THE PARTIES ENTER INTO THIS THIRD AMENDMENT TO TEMPORARY PERSONNEL SERVICES AGREEMENT:

4. Compensation

[Replace the second sentence of this section with the following]:

Total compensation shall not exceed Four Hundred Fifty Thousand and No/100 Dollars (\$450,000.00).

All other terms and conditions remain unchanged.

IN WITNESS WHEREOF, the parties have executed this Agreement Amendment.

ATTEST:

CITY OF SUNNYVALE ("CITY")

By _____
City Clerk

By _____
City Manager

APPROVED AS TO FORM:

4LEAF, INC. ("AGENCY")

By _____
City Attorney

By _____

Name and Title

By _____

Name and Title

**DRAFT THIRD AMENDMENT TO TEMPORARY PERSONNEL SERVICES AGREEMENT
BETWEEN THE CITY OF SUNNYVALE MUNICIPAL PLAN CHECK SERVICES, INC.**

Third Amendment to Temporary Personnel Services Agreement, dated _____, is by and between the CITY OF SUNNYVALE, a municipal corporation ("CITY") and MUNICIPAL PLAN CHECK SERVICES, INC. ("AGENCY").

WHEREAS, on September 28, 2017, CITY and AGENCY entered into a Temporary Personnel Services Agreement whereby AGENCY would provide specialized services in relation to plan review; and

WHEREAS, on November 28, 2017, CITY and AGENCY entered into an Amendment to Temporary Personnel Services Agreement whereby additional requirements (Exhibit "B-1") were incorporated into said Agreement and whereby the total compensation payable under said Agreement was increased by \$101,000; and

WHEREAS, on November 21, 2018, CITY and AGENCY entered into a Second Amendment to Temporary Personnel Services Agreement whereby the term of the Agreement was extended by one year; and

WHEREAS, the parties now agree that a Third Amendment to said Agreement is advisable;

NOW, THEREFORE, THE PARTIES ENTER INTO THIS THIRD AMENDMENT TO TEMPORARY PERSONNEL SERVICES AGREEMENT:

4. Compensation

[Replace the second sentence of this section with the following]:

Total compensation shall not exceed Three Hundred Thousand and no/100 Dollars (\$300,000.00).

All other terms and conditions remain unchanged.

IN WITNESS WHEREOF, the parties have executed this Agreement Amendment.

ATTEST:

CITY OF SUNNYVALE ("CITY")

By _____
City Clerk

By _____
City Manager

APPROVED AS TO FORM:

MUNICIPAL PLAN CHECK SERVICES, INC.
("AGENCY")

By _____
City Attorney

By _____

Name and Title

By _____

Name and Title

**DRAFT AMENDMENT TO TEMPORARY PERSONNEL SERVICES AGREEMENT
BETWEEN THE CITY OF SUNNYVALE AND CSG CONSULTANTS INC**

This Amendment to Temporary Personnel Services Agreement, dated _____, is by and between the CITY OF SUNNYVALE, a municipal corporation ("CITY") and CSG CONSULTANTS INC., a California corporation ("AGENCY").

WHEREAS, on September 25, 2018, CITY and AGENCY entered into a Temporary Personnel Services Agreement whereby AGENCY would provide specialized services in relation to building plan check services; and

WHEREAS, the parties now agree that an Amendment to said Agreement is advisable;

NOW, THEREFORE, THE PARTIES ENTER INTO THIS AMENDMENT TO TEMPORARY PERSONNEL SERVICES AGREEMENT:

4. Compensation

[Replace the second sentence of this section with the following]:

Total compensation shall not exceed Three Hundred One Thousand and no/100 Dollars (\$301,000.00).

All other terms and conditions remain unchanged.

IN WITNESS WHEREOF, the parties have executed this Agreement Amendment.

ATTEST:

CITY OF SUNNYVALE ("CITY")

By _____
City Clerk

By _____
City Manager

APPROVED AS TO FORM:

CSG CONSULTANTS INC.
("AGENCY")

By _____
City Attorney

By _____

Name and Title

By _____

Name and Title



City of Sunnyvale

Agenda Item

19-0151

Agenda Date: 3/19/2019

REPORT TO COUNCIL

SUBJECT

Award of a Contract to Woodard & Curran for Wastewater Collection System Model Expansion and Capacity Analysis Project (F18-251)

REPORT IN BRIEF

Approval is requested to award a contract in the amount of \$690,819 to Woodard & Curran of San Jose for the Wastewater Collection System Model Expansion and Capacity Analysis Project. Approval is also requested for a contingency in the amount of \$66,953.

EXISTING POLICY

Pursuant to Chapter 2.08 of the Sunnyvale Municipal Code, contracts for this type of service are awarded pursuant to a Request for Proposals (RFP) best value process, unless otherwise exempt from the competitive bidding process. Additionally, City Council approval is required for the procurement of goods and/or services exceeding \$100,000 in any one transaction.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

BACKGROUND AND DISCUSSION

In 2015, the City completed a Wastewater Collection System Master Plan, which included development of a hydraulic model that simulates the City's sewer system. This model was used to identify deficiencies in the sewer system where pipes are not large enough to carry high flows. Although it addressed general areas where projects are likely needed, the hydraulic model was not sufficiently detailed to identify capital improvement projects with enough information for the project to be budgeted and scheduled.

To ensure a sufficient hydraulic system, Environmental Services Department (ESD) staff prepared a detailed scope of services that will:

- Develop projections of sewer collection system improvements recommended over a 15-year planning horizon based on anticipated development, population growth, and system condition assessments;
- Inform the City of infrastructure needs associated with City land use decisions;
- Determine the City's sewer system capacity to provide typical daily demand service range;
- Develop and calibrate a sewer system model of greatly improved coverage and detail that can be utilized to analyze proposed modifications to the system;

- Deliver a living model and document that will be updated and expanded based on future land use planning, system improvements, and changed regulations; and
- Study options to divert sewer flow away from the Lawrence Expressway sewer main rather than upsizing the main, in addition to projects that improve flow capacity elsewhere in the City.

A Request for Proposals (RFP) process was utilized to solicit proposals for this project. The RFP specifications were prepared by Environmental Services Department (ESD) and Purchasing staff. The RFP was directly distributed to five (5) firms and posted on the Demandstar public procurement network. Proposals were received on November 20, 2018. Three responsive proposals were received.

Proposals were reviewed by an evaluation team consisting of Public Works and Environmental Services Department staff. The firms were evaluated on qualifications, experience, project understanding, project approach, and innovation. Following the interview and deliberation, the City selected Woodard & Curran as the highest ranked consulting team with the most relevant experience, especially in the Bay Area where they have developed numerous Wastewater Collection System Model Expansion and Capacity Analysis databases and reports.

FISCAL IMPACT

\$757,772 in funding for this project is available in Project 833090, Sanitary and Storm System Hydraulic Model Update. The contingency amount allows additional funds up to the budgeted amount if needed.

Funding Source

The project is funded in the Wastewater Fund.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

RECOMMENDATION

1) Award a contract in substantially the same form as Attachment 1 to the report in the amount of \$690,819 to Woodard & Curran and authorize the City Manager to execute the contract when all necessary conditions have been met and 2) Approve a contingency in the amount of \$66,953 and find the Action does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

Prepared by: Gregory S. Card, Purchasing Officer

Reviewed by: Timothy J. Kirby, Director of Finance

Reviewed by: Ramana Chinnakotla, Director of Environmental Services Department

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Draft Consultant Services Agreement

**DRAFT CONSULTANT SERVICES AGREEMENT BETWEEN
CITY OF SUNNYVALE AND WOODARD & CURRAN FOR COLLECTION
SYSTEM MODEL UPDATE AND CAPACITY ANALYSIS**

THIS AGREEMENT, dated _____, is by and between the CITY OF SUNNYVALE, a municipal corporation ("CITY"), and WOODARD & CURRAN, a California corporation ("CONSULTANT").

WHEREAS, CITY desires to secure professional services necessary for investigation, analysis, design, preparation of construction drawings and contract specifications, consultation, services during construction and other services for a project known as Collection System Model Update and Capacity Analysis; and

WHEREAS, CONSULTANT represents that it, and its sub-consultants, if any, possess the professional qualifications and expertise to provide the required services and are licensed by the State of California to practice engineering in the required disciplines;

NOW, THEREFORE, THE PARTIES ENTER INTO THIS AGREEMENT.

1. Services by CONSULTANT

CONSULTANT shall provide services in accordance with Exhibit "A" entitled "Scope of Work." All exhibits referenced in this Agreement are attached hereto and are incorporated herein by reference. To accomplish that end, CONSULTANT agrees to assign Cathy Greenman to this project, to act in the capacity of Project Manager and personally direct the professional services to be provided by CONSULTANT.

Except as specified in this Agreement, CONSULTANT shall furnish all technical and professional services, including labor, material, equipment, transportation, supervision and expertise to perform all operations necessary and required to satisfactorily complete the services required in this Agreement.

2. Notice to Proceed/Completion of Services

- (a) CONSULTANT shall commence services upon receipt of a Notice to Proceed from CITY. Notice shall be deemed to have occurred three (3) calendar days after deposit in the regular course of the United States mail.
- (b) When CITY determines that CONSULTANT has satisfactorily completed the services defined in Exhibit "A," CITY shall give CONSULTANT written Notice of Final Acceptance, and CONSULTANT shall not incur any further costs hereunder. CONSULTANT may request this determination of completion when, in its opinion, it has satisfactorily completed the Scope of Work (Exhibit "A"), and if so requested, CITY shall make this determination within fourteen (14) days of such request.

3. Project Schedule

The Project Schedule is set forth in the attached Exhibit "A-1."

4. Payment of Fees and Expenses

Payments shall be made to CONSULTANT on a monthly basis as set forth in the attached Exhibit "B" entitled "Compensation Schedule." All compensation will be based on monthly billings as provided in Exhibit "B." Compensation will not be due until said detailed billing is submitted to CITY

within a reasonable time before payment is expected to allow for normal CITY processing. An estimate of the percent of total completion associated with the various categories of the services shall be furnished by CONSULTANT with said billing. When applicable, copies of pertinent financial records will be included with the submission of billing(s) for all direct reimbursables. Compensation shall not exceed the amounts set forth in Exhibit "B" for each task description total fee, and shall include services as identified in Exhibit "A." In no event shall the total amount of compensation payable under this agreement exceed the sum of Six Hundred Ninety Thousand Eight Hundred Nineteen and No/100 Dollars (\$690,819.00) unless upon written modification of this Agreement. All invoices, including detailed backup, shall be sent to City of Sunnyvale, attention Accounts Payable, P.O. Box 3707, Sunnyvale, CA 94088-3707.

CONSULTANT will be reimbursed as promptly as fiscal procedures will permit upon receipt by the CITY of itemized invoices in triplicate. Invoices shall be submitted no later than 45 calendar days after the performance of work for which CONSULTANT is billing. Invoices shall detail the work performed on each milestone and each project as applicable. Invoices shall follow the format stipulated in the Compensation Schedule and shall reference the project title. The final invoice must contain the final cost and all credits due CITY. The final invoice should be submitted within 60 calendar days after completion of CONSULTANT's work.

5. No Assignment of Agreement

CONSULTANT bind themselves, their partners, successors, assigns, executors, and administrators to all covenants of this Agreement. Except as otherwise set forth in this Agreement, no interest in this Agreement or any of the work provided for under this Agreement shall be assigned or transferred, either voluntarily or by operation of law, without the prior written approval of CITY. However, claims for money due to or to become due to CONSULTANT from CITY under this Agreement may be assigned to a bank, trust company or other financial institutions, or to a trustee in bankruptcy, provided that written notice of any such assignment or transfer shall be first furnished to CITY. In case of the death of one or more members of CONSULTANT's firm, the surviving member or members shall complete the services covered by this Agreement. Any such assignment shall not relieve CONSULTANT from any liability under the terms of this Agreement.

6. Consultant is an Independent Contractor

CONSULTANT is not an agent or employee of CITY but is an independent contractor with full rights to manage its employees subject to the requirements of the law. All persons employed by CONSULTANT in connection with this Agreement will be employees of CONSULTANT and not employees of CITY in any respect. CONSULTANT is responsible for obtaining statutory Workers' Compensation coverage for its employees.

7. Consultant's Services to be Approved by a Registered Professional

All reports, costs estimates, plans and other documents which may be submitted or furnished by CONSULTANT shall be approved and signed by a qualified registered professional in the State of California. The title sheet for calculations, specifications and reports, and each sheet of plans, shall bear the professional seal, certificate number, registration classification, expiration date of certificate and signature of the professional responsible for their preparation.

8. Standard of Workmanship

CONSULTANT represents and maintains that it is skilled in the professional calling necessary to perform the services and its duties and obligations, expressed and implied, contained herein, and CITY expressly relies upon CONSULTANT's representations regarding its skills and knowledge. CONSULTANT shall perform such services and duties in conformance to and

consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California.

The plans, designs, specifications, estimates, calculations reports and other documents furnished under the Scope of Work (Exhibit "A") shall be of a quality acceptable to CITY. The criteria for acceptance of the work provided under this Agreement shall be a product of neat appearance, well-organized, technically and grammatically correct, checked and having the maker and checker identified. The minimum standard of appearance, organization and content of the drawings shall be that used by CITY for similar projects.

9. Responsibility of CONSULTANT

CONSULTANT shall be responsible for the professional quality, technical accuracy and the coordination of the services furnished by it under this Agreement. Neither CITY's review, acceptance nor payment for any of the services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement and CONSULTANT shall be and remain liable to CITY in accordance with applicable law for all damages to CITY caused by CONSULTANT's negligent performance of any of the services furnished under this Agreement.

Any acceptance by CITY of plans, specifications, calculations, construction contract documents, reports, diagrams, maps and other material prepared by CONSULTANT shall not, in any respect, absolve CONSULTANT for the responsibility CONSULTANT has in accordance with customary standards of good engineering practice in compliance with applicable Federal, State, County and/or municipal laws, ordinances, regulations, rules and orders.

10. Right of CITY to Inspect Records of CONSULTANT

CITY, through its authorized employees, representatives, or agents, shall have the right, at any and all reasonable times, to audit the books and records including, but not limited to, invoices, vouchers, canceled checks, time cards of CONSULTANT for the purpose of verifying any and all charges made by CONSULTANT in connection with this Agreement. CONSULTANT shall maintain for a minimum period of three (3) years from the date of final payment to CONSULTANT or for any longer period required by law, sufficient books and records in accordance with generally accepted accounting practices to establish the correctness of all charges submitted to CITY by CONSULTANT. Any expenses not so recorded shall be disallowed by CITY.

11. Confidentiality of Material

All ideas, memoranda, specifications, plans, calculations, manufacturing procedures, data, drawings, descriptions, documents, discussions or other information developed or received by or for CONSULTANT and all other written information submitted to CONSULTANT in connection with the performance of this Agreement shall be held confidential by CONSULTANT and shall not, without the prior written consent of CITY be used for any purposes other than the performance of the Project services, nor be disclosed to an entity not connected with the performance of the Project services. Nothing furnished to CONSULTANT which is otherwise known to CONSULTANT or is or becomes generally known to the related industry shall be deemed confidential. CONSULTANT shall not use CITY's name, insignia or distribute exploitative publicity pertaining to the services rendered under this Agreement in any magazine, trade paper, newspaper or other medium without the express written consent of CITY.

12. No Pledging of CITY's Credit

Under no circumstances shall CONSULTANT have the authority or power to pledge the

credit of CITY or incur any obligation in the name of CITY.

13. Ownership of Material

All material, including information developed on computer(s), which shall include, but not be limited to, data, sketches, tracings, drawings, plans, diagrams, quantities, estimates, specifications, proposals, tests, maps, calculations, photographs, reports and other material developed, collected, prepared or caused to be prepared, under this Agreement shall be the property of CITY, but CONSULTANT may retain and use copies thereof.

CITY shall not be limited, in any way, in its use of said material, at any time, for work associated with Project. However, CONSULTANT shall not be responsible for damages resulting from the use of said material for work other than Project, including, but not limited to the release of this material to third parties for work other than on Project.

14. Hold Harmless/Indemnification

To the extent permitted by law (including, without limitation, California Civil Code section 2782.8), CONSULTANT agrees to indemnify, defend and hold harmless CITY, its officers and employees from any and all claims, demands, actions, causes of action, losses, damages, liabilities, known or unknown, and all costs and expenses, including reasonable attorneys' fees in connection with any injury or damage to persons or property to the extent arising out of any negligence, recklessness or willful misconduct of CONSULTANT, its officers, employees, agents, contractor, subcontractors or any officer, agent or employee thereof in relation to CONSULTANT's performance under this Agreement. In no event shall the cost to defend charged to the design professional exceed the design professional's proportionate percentage of fault. However, notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs. Such defense and indemnification shall not apply in any instance of and to the extent caused by the sole negligence, recklessness or willful misconduct of CITY, its officers, employees, agents or representatives.

15. Insurance Requirements

CONSULTANT shall take out and maintain during the life of this Agreement policies of insurance as specified in Exhibit "C" attached and incorporated by reference, and shall provide all certificates and/or endorsements as specified in Exhibit "C."

16. No Third Party Beneficiary

This Agreement shall not be construed or deemed to be an agreement for the benefit of any third party or parties and no third party or parties shall have any claim or right of action hereunder for any cause whatsoever.

17. Notices

All notices required by this Agreement, other than invoices for payment which shall be sent directly to Accounts Payable, shall be in writing, and sent by first class with postage prepaid, or sent by commercial courier, to address below.

Nothing in this provision shall be construed to prohibit communication by more expedient means, such as by email or fax, to accomplish timely communication. Each party may change the address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of

three business days after mailing.

To CITY: Eric Evans
Environmental Services Department
CITY OF SUNNYVALE
P. O. Box 3707
Sunnyvale, CA 94088-3707

To CONSULTANT: Woodard & Curran
Attn: Cathy Greenman
100 W. San Fernando St. Suite 320
San Jose, CA 95113

18. Waiver

CONSULTANT agrees that waiver by CITY of any one or more of the conditions of performance under this Agreement shall not be construed as waiver(s) of any other condition of performance under this Agreement.

19. Amendments

No alterations or changes to the terms of this Agreement shall be valid unless made in writing and signed by both parties.

20. Integrated Agreement

This Agreement embodies the agreement between CITY and CONSULTANT and its terms and conditions. No verbal agreements or conversation with any officer, agent or employee of CITY prior to execution of this Agreement shall affect or modify any of the terms or obligations contained in any documents comprising this Agreement. Any such verbal agreement shall be considered as unofficial information and in no way binding upon CITY.

21. Conflict of Interest

CONSULTANT shall avoid all conflicts of interest, or appearance of conflict, in performing the services and agrees to immediately notify CITY of any facts that may give rise to a conflict of interest. CONSULTANT is aware of the prohibition that no officer of CITY shall have any interest, direct or indirect, in this Agreement or in the proceeds thereof. During the term of this Agreement CONSULTANT shall not accept employment or an obligation which is inconsistent or incompatible with CONSULTANT'S obligations under this Agreement.

22. Governing Law, Jurisdiction and Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its conflict of law principles. Proper venue for legal actions will be exclusively vested in a state court in the County of Santa Clara. The parties agree that subject matter and personal jurisdiction are proper in state court in the County of Santa Clara, and waive all venue objections.

23. Records, Reports and Documentation

CONSULTANT shall maintain complete and accurate records of its operation, including any and all additional records required by CITY in writing. CONSULTANT shall submit to CITY any and all reports concerning its performance under this Agreement that may be requested by CITY in

writing. CONSULTANT agrees to assist CITY in meeting CITY's reporting requirements to the state and other agencies with respect to CONSULTANT's work hereunder. All records, reports and documentation relating to the work performed under this Agreement shall be made available to City during the term of this Agreement.

24. Termination of Agreement

- A. If CONSULTANT defaults in the performance of this Agreement, or materially breaches any of its provisions, CITY at its option may terminate this Agreement by giving written notice to CONSULTANT. In the event of such termination, CONSULTANT shall be compensated in proportion to the percentage of satisfactory services performed or materials furnished (in relation to the total which would have been performed or furnished) through the date of receipt of notification from CITY to terminate. CONSULTANT shall present CITY with any work product completed at that point in time.
- B. Without limitation to such rights or remedies as CITY shall otherwise have by law, CITY also shall have the right to terminate this Agreement for any reason upon ten (10) days' written notice to CONSULTANT. In the event of such termination, CONSULTANT shall be compensated in proportion to the percentage of services performed or materials furnished (in relation to the total which would have been performed or furnished) through the date of receipt of notification from CITY to terminate. CONSULTANT shall present CITY with any work product completed at that point in time.
- C. If CITY fails to pay CONSULTANT, CONSULTANT at its option may terminate this Agreement if the failure is not remedied by CITY within (30) days after written notification of failure to pay.

25. Subcontracting

None of the services covered by this Agreement shall be subcontracted without the prior written consent of CITY. Such consent may be issued with notice to proceed if subcontract consultants are listed in the project work plan.

26. Fair Employment

CONSULTANT shall not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, condition of physical handicap, religion, ethnic background or marital status, in violation of state or federal law.

27. Changes

CITY or CONSULTANT may, from time to time, request changes in the terms and conditions of this Agreement. Such changes, which are mutually agreed upon by CITY and CONSULTANT, shall be incorporated in amendments to this Agreement.

28. Other Agreements

This Agreement shall not prevent either Party from entering into similar agreements with others.

29. Severability Clause.

In case any one or more of the provisions contained herein shall, for any reason, be held invalid, illegal or unenforceable in any respect, it shall not affect the validity of the other provisions which shall remain in full force and effect.

30. Captions

The captions of the various sections, paragraphs and subparagraphs, of the contract are for convenience only and shall not be considered nor referred to for resolving questions of interpretation.

31. Entire Agreement; Amendment

This writing constitutes the entire agreement between the parties relating to the services to be performed or materials to be furnished hereunder. No modification of this Agreement shall be effective unless and until such modification is evidenced by writing signed by all parties.

32. Miscellaneous

Time shall be of the essence in this Agreement. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provision or any other provision.

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

CITY OF SUNNYVALE ("CITY")

By _____
City Clerk

By _____
City Manager

WOODARD & CURRAN ("CONSULTANT")

APPROVED AS TO FORM:

By _____

Name/Title

City Attorney

By _____

Name/Title

Exhibit A
SCOPE OF WORK
WASTEWATER COLLECTION SYSTEM MODEL
EXPANSION AND CAPACITY ANALYSIS

This scope of work details Consultant's proposed work plan to prepare a Model Expansion and Capacity Analysis for the City of Sunnyvale's wastewater collection system. The project is expected to be completed within 19 months. It is understood that sewer flow monitoring must be done in order to complete the Project; therefore, the Project schedule may be lengthened as needed to allow for completion of major tasks after the 2019-2020 rainy season.

The Scope of Work provides a description of each task and subtask and the anticipated deliverables. In addition to Technical Memoranda (TMs), maps, data, and model files listed as specific deliverables, analysis methodologies, assumptions, and results will be presented and discussed at project progress meetings. Unless specifically noted, it is assumed that draft deliverables will be submitted electronically for the City's review. City's comments on TMs will be incorporated into the final TMs to be prepared as part of the summary report under Task 6. However, if City comments on draft TMs are substantial, the City may request revised draft TMs prior to the final report preparation.

Task 1 – Project Management and Coordination

Subtask 1.1 – Project Administration

The Consultant shall perform day-to-day management of the Project including QA/QC and timely submissions of deliverables such as technical reports, monthly progress reports, and invoices.

Consultant shall update the schedule monthly and notify the City of any delays. In such cases, Consultant shall make up the schedule in subsequent phases of the project or request a time extension.

In compliance with its Quality Assurance/Quality Control (QA/QC) program, Consultant shall conduct an internal Senior Technical Approach Review (STAR) Workshop following the City's Notice to Proceed. Additionally, throughout the project, Consultant shall follow established QA/QC procedures for review of data, results and deliverables prior to submittal to the City. (Note: labor effort and budget for QC checking are included under individual project tasks.)

Subtask 1.2 - Meetings

Consultant shall prepare for and attend the kickoff meeting and progress meetings to discuss progress, decisions, and coordination. The budget for this subtask includes attendance at nine (9) meetings at City offices.

Task 1 Deliverables – Monthly invoices with progress reports, schedule updates, meeting minutes.

Task 2 – Data Collection and Review

Subtask 2.1 – Review Existing Information

Prior to the kickoff meeting, Consultant shall prepare an initial request list of data and information to supplement the information provided as part of the RFP. For information required from other City departments (e.g. City Planning), Consultant shall coordinate the data collection with assistance from the City's project manager and/or City staff.

The information to be provided by City will include:

- 2015 Wastewater Collection System Master Plan
- City's current sewer system model
- Technical memoranda from sewer utility impact studies
- City's most current digital collection system map and database in GIS format
- Past flow monitoring reports
- Manhole survey data
- Relevant sewer as-built drawings, as available
- Pump station SCADA data, record drawings and operating information
- Digital mapping related to the City's General Plan, specific plans, and other mapping of active and/or planned developments
- Latest County tax assessor's database and/or the City's customer billing database, which include parcel use information, number of dwelling units, and sewer connections
- Information on specially permitted large and/or industrial dischargers
- Available water consumption data by customer account
- Construction bids for sewer rehabilitation or replacement projects
- City's sewer design and construction standards
- Technical memoranda or reports related to the storm drain system
- LiDAR ground elevation data. Consultant already has 2006 Santa Clara County data. More recent data will be used as available.

Consultant shall review available information and data in order to assess the information available. For data not available but critical for the Project, Consultant shall recommend an approach for obtaining the information or making use of existing data and will discuss this approach with the City.

A local engineering consultant is completing a focused wastewater capacity study of the Sunnyvale Town Center / Cityline area, generally bounded by S. Mathilda Ave., W. Iowa Ave., S. Sunnyvale Ave., and W. Washington Ave. Pipes downstream of this area, extending to the treatment plant, will also be modeled and analyzed. Survey, flow monitoring, and other information from this effort shall be included in the Project. Coordination shall take place to prevent or minimize any redundancy of efforts.

Subtask 2.2 – Review Sewer Network Data and Prepare Field Surveying Plan

Consultant shall conduct an initial review of the sewer network for the purpose of identifying missing and/or apparent erroneous data. Initial review includes importing the available sewer network data into the model, comparing manhole rim elevations to LiDAR ground elevation data and reviewing pipe profiles. Through this review Consultant shall develop a list of manholes that may be field surveyed to verify or supplement existing data. The list will include manholes along sewers 10" and larger within the Project area, defined as being within City Limits north of and including Homestead Road, as well as manholes along 6" and 8" trunk sewers identified for inclusion in the hydraulic model. Consultant shall determine which 6" and 8" sewers may be defined as trunks, subject to approval from the City.

Not all manholes along these 6", 8", 10", and larger sewers need be surveyed. The Consultant shall examine the existing system and determine an appropriate selection of manholes to be surveyed in order to develop an adequately accurate hydraulic model of the overall system. The City has noted that a storm drain manhole along Borregas Ave. near US-101 is configured in a manner that diverts stormwater into the sewer system. This inflow is presumed to reduce sewer capacity along Borregas Ave, including capacity available to receive flow from the Lal. This storm drain manhole, as well as others in the vicinity of Borregas Avenue and Weddell Drive, Persian Drive, and Ahwanee Avenue will be included in the plan.

The Consultant will prepare a field surveying plan and review its recommendations with the City.

Subtask 2.3 – Conduct Field Surveying

Consultant shall perform field survey, including necessary traffic control, of manholes identified in the surveying plan.

Up to 200 manholes will be field surveyed. The exact number may vary depending on field conditions and the needs of the project, as approved by the City. Field survey of sewer manholes along the Lawrence Interceptor, extending from Homestead Road to the WPCP, is excluded from this effort because this data was already obtained from others. The budget for this task includes surveying of 200 manholes and standard traffic control, plus preparation of up to 10 sheets for site-specific traffic control plans, where required by the City. The 10 traffic control plans refer specifically to locations where the City requires additional special traffic control that require preparation of site-specific plans (for the surveying work only).

For all surveyed manholes, "dip form" data sheets are to be provided. Data collection shall include X & Y coordinates & elevations of rims. It shall additionally include the sizes, invert elevations, and compass positions (NW, E., etc.) of all inlet and outlet

pipes. In the case of drop manholes, invert elevations shall be collected at both upper and lower incoming pipes.

Any unusual features observed in the manholes shall be specially noted and a photo shall be taken (photos taken facing north). These features may include but are not limited to manholes with more than one outgoing pipe, weirs (surveyor to capture weir elevations), overflow sewers, concrete or other intentional blockages, and steel plates that may cover the channels below. The existing GIS mapping does not show all existing City sewer manholes, though this should not preclude the Consultant from surveying manholes discovered in the field along sewers of interest, if surveying such manholes will assist the project.

The data will be collected using a combination of GPS technology and conventional land surveying, depending on field conditions. Measurements will have an accuracy of ± 0.03 ft. Data will be recorded on maps and “dip sheets” and also provided in AutoCAD format to facilitate incorporating into GIS under Task 3.

Subtask 2.4 – Prepare Data Collection TM

Consultant will prepare a TM summarizing the work performed under Task 2, the data collected, and findings of interest such as manholes with flow splits and cross connections identified between the storm drain system and the sewer system. The TM will also summarize the work performed for the GIS update under Task 3.

Task 2 Deliverables – Field surveying plan; collected survey data, dip sheets, notes, manhole photos; and a Data Collection TM.

Task 3 – GIS Mapping Update

Subtask 3.1 – Update GIS Database

Using information and data from Task 2, Consultant shall update the existing GIS mapping and make corrections as needed. Manholes that were field surveyed shall be specially noted in the GIS, so that one can easily determine whether data for a particular manhole was obtained via survey from this Project, or from other sources. Manholes that were previously surveyed as part of the Downtown Specific Plan Sewer Utility Impact Study will also be updated in GIS.

Task 3 Deliverables - Updated GIS mapping files.

Task 4 – Flow Monitoring

Subtask 4.1 – Prepare Flow Monitoring Plan

Consultant shall refine the preliminary flow monitoring locations identified in its November 20, 2018 proposal and identify locations of rainfall gauges based on discussion with City staff. Consultant shall prepare a flow monitoring plan and review its recommendations with the City for City’s approval.

Subtask 4.2 – Conduct Flow Monitoring

Consultant’s flow monitoring subconsultant, ADS Environmental Services (ADS), shall conduct a reconnaissance of the flow monitoring and rain gauge sites to confirm the

locations are appropriate for monitoring from the standpoint of hydraulic conditions, safety, and access. ADS shall also determine the appropriate meter type for the specific hydraulic conditions at each site (all gravity flow meters will be area-velocity type, capable of recording both flow depth and velocity). All meters will be equipped with wireless telemetry to enable downloading of data remotely. Consultant shall review flow monitoring site reports to confirm final flow meter locations. After City approval, ADS will then install, calibrate, and maintain the flow meters and rain gauges for up to two months during the rainy season and remove the meters at the end of this monitoring period. The date for the start of flow monitoring shall be determined jointly by the City and Consultant and shall depend on available weather forecasts for the 2019/20 winter season. It is anticipated that the flow meters and rain gauges will be installed in December 2019 or January 2020.

ADS will provide standard traffic control (one arrowboard or flashing vehicle beacon, 2 signs and 18 cones) at meter sites. City will provide additional traffic control at locations requiring more than standard traffic control. City will also provide access to sites and site preparation, if required, including exposing manholes, clearing easements, and cleaning sewers. ADS will provide final electronic data files (15-minute data) at the conclusion of the monitoring.

Consultant shall periodically review the flow monitoring data during the flow monitoring period to check data quality and consistency. ADS data analysts will review the downloaded data weekly to identify any changes that may indicate equipment problems or site issues such as sensors fouled by debris. If such issues are noted, ADS will notify their field crew manager and visit the meter site within 5 business days to investigate and resolve any problems. Relatively short periods of missing or faulty data (e.g., due to fouling of sensors by debris) can be reconstructed using good data from other periods during the flow monitoring.

The budget for this task is based on installation of thirty-three (33) flow meters and four (4) rain gauges installed for two months during the 2019/20 wet weather season, and assumes that no fee permits are required. The budget includes submittal of standard traffic control setups but does not include preparation of special site-specific traffic control plans..

Subtask 4.3 – Review and Summarize Flow Monitoring Data

ADS will provide a summary report documenting the flow monitoring program including flow meter site reports, summary information for each flow meter (e.g., average, minimum and peak flows) and plots of depth, velocity, flow rate and rainfall. Note that analysis of the data to develop design wastewater flows and flow components will be conducted as part of model expansion and calibration in Task 5.

Task 4 Deliverables - Flow monitoring plan, flow monitoring and rainfall data, and summary report.

Task 5 – Hydraulic Model Expansion

Using updated GIS mapping and data from previous tasks, this task creates an updated and expanded hydraulic model of the Project area. Consultant shall use InfoWorks™ ICM model software and its own model software licenses for the Project work.

Subtask 5.1 – Expand and Update Model Network

Using data from City’s updated GIS and other sources identified under Subtask 2.1, Consultant shall develop an expanded hydraulic model of the trunk sewer system. The modeled sewer network will include, at a minimum, larger sewers (typically 10” and larger) and critical small diameter pipes, including those that serve areas of significant size, are known or suspected by City staff to have capacity problems, provide alternative flow paths within the system, or serve areas of potential future growth. It is anticipated that over one-third of the system will be included in the model network. Less critical smaller-diameter pipelines will not be included in the trunk model but could be added in the future as needed.

Following the construction of the model database, Consultant shall use a process called “model validation” to verify the data before beginning model runs. Similar to the initial network review conducted to prepare the field surveying plan, this process will include checking network connectivity and data completeness and reasonableness for apparent discrepancies (e.g., negative pipe slopes, outlet pipe invert elevations higher than inlet invert elevations etc.). Missing or suspect data will be resolved to the extent possible through review of available record drawings or additional requested field verification. The source of new or updated data in the model will be documented directly in the model using InfoWorks “flags” and notes. The budget for this subtask assumes Consultant shall provide up to 80 hours of record drawing review to supplement or correct data.

Consultant shall also delineate model subcatchment (sub-basin) boundaries and assign the model loads and preliminary flow factors developed as part of Subtask 5.2 to the subcatchments.

Subtask 5.2 - Develop Existing Model Loads

Consultant shall review existing parcel, customer billing and water use data, land use type, number and type of dwelling units, etc. that are collected under Subtask 2.1 to determine the best approach for using this data to estimate existing base wastewater flows. The exact methodology to be used to develop model loadings will depend on the format and completeness of available parcel-based data.

Consultant shall develop preliminary criteria to be used to estimate wastewater flows, including unit base wastewater flow factors; diurnal base wastewater flow patterns; and I/I parameters. These criteria will be developed based on the flow monitoring data plus Consultant’s experience with similar Bay Area systems. These criteria will be verified/refined through the model calibration process under Subtask 5.4.

Subtask 5.3 - Develop Future Model Loads

Consultant shall review the City’s General Plan Land Use and Transportation Element, Specific Plans, and Urban Water Management Plan/Water Supply Assessment Projections and consult with the City’s Planning Department to identify specific planning issues and potential growth and planned development projects in the City. Using this

information, estimates of future wastewater flows based on the locations of anticipated developments and growth will be developed. To the extent that the information is available, these estimates will be compiled at the parcel level. The projected timing of new developments will also be discussed and documented, and model flow scenarios representing near-term future (ca. 2025) and long-term future (ca. 2035) will be developed. The budget for this subtask assumes one meeting with the City's planning staff.

Subtask 5.4 - Calibrate Model

Consultant shall run the model under existing conditions and compare the computed dry weather and wet weather flow hydrographs to observed flow monitoring data collected under Task 4. Modeling parameters such as unit flow rates, diurnal curves, and I/I factors will be adjusted as needed to achieve a reasonable match for modeled to metered flows.

Subtask 5.5 - Prepare Model Development TM

Consultant shall prepare a TM summarizing the development of the hydraulic model, including development of model loads and model calibration results.

Task 5 Deliverables - TM describing the model software and documenting model development and calibration; calibrated and properly functioning hydraulic model to be submitted at the end of the Project.

Task 6 – Capacity Analysis

The Consultant shall use the hydraulic model to conduct a capacity analysis of the trunk sewer system as defined in Subtask 2.2, including areas of particular concern to the City, such as the Lawrence, Lockheed, and Borregas interceptors and Arques Lift Station.

Subtask 6.1 - Develop Design Flow and Hydraulic Criteria and Prepare TM

Consultant shall propose design and hydraulic criteria to be used for assessing the capacity of existing sewer facilities and sizing new facilities, including Manning's "n" factor for gravity sewers, maximum d/D values, minimum and maximum velocities, slopes, and depth of cover, and pump station design and reliability considerations (e.g., firm capacity). Consultant also identify approaches for defining an appropriate design storm or storms, including use of an actual historical storm, use of a synthetic event based on rainfall intensity-duration-frequency statistics, or other methods such as the SCS Type IA distribution curve. Consultant shall propose criteria for evaluating the performance of the system under the design event (e.g., acceptable level of surcharge) that reflects the City's desired level of service and risk acceptance. The proposed criteria will be documented in a TM that will be reviewed and discussed with City staff.

Subtask 6.2 – Evaluate Impact of Borregas Stormwater Flow Diversion

The modeling work shall address how much and under what conditions stormwater flows into the sanitary sewer system at the aforementioned storm drain manhole along

Borregas Avenue, and how sewer system capacity may improve from reducing or eliminating this inflow.

Assuming the results from Task 2 confirm the connection between the storm and sanitary sewer at Borregas Avenue, this subtask will determine the watershed contributing to the storm drain-sanitary sewer connection point and the estimated drainage flow diversion from that watershed. Consultant's subconsultant, Schaaf & Wheeler, will develop a small focused storm drainage model providing the level of detail necessary to estimate the flow diversion. Using the results of the survey, as well as existing LiDAR, system GIS and as-builts provided by the City, the catchment to the storm drainage network will be delineated in GIS. The 2- and 10-year flow rates from the watershed will be determined based on Santa Clara County Drainage Manual SCS methodology in HEC-HMS or MIKEUrban. The flows will be routed through a pipe network model developed in MIKEUrban, limited to the catchment upstream of the storm drain-sanitary sewer connection point. Modeled pipes will be based on field survey in Task 2, as-builts and GIS provided by the City. The model will be developed to the extent necessary to determine flow rates and is not intended to be a detailed hydraulic model of the watershed. The result of this effort will be the 2- and 10-year flow rates which enter the sewer system. Consultant shall use these results to assess potential impacts to the sanitary sewer system.

Subtask 6.3 – Conduct Model Simulations and Identify Capacity Deficiencies

Using the hydraulic model and based on the criteria established in Subtask 6.1, Consultant shall evaluate the performance of the existing gravity trunk sewers, pump stations included in the model, and force mains under dry and design wet weather flows. In addition to any new deficiencies that may be identified through the hydraulic modeling for this Project, Consultant shall review and evaluate capacity deficiencies that were previously identified in the 2015 MP, including but not limited to areas within the Lawrence and Lockheed sewersheds, and elsewhere within the Project limits. Flow conditions to be addressed shall be existing, 2025, and 2035. As described under Subtask 5.4, future condition flows shall account for information available at this time, including the General Plan, Specific Plans, and information about upcoming development as provided by the City.

Thematic maps and hydraulic gradeline plots will be prepared to present the identified capacity problem areas. Based on the results of Subtask 6.2, sewer system capacity deficiencies resulting from estimated stormwater diversions at Borregas Avenue will also be identified.

Subtask 6.4 – Develop and Model Preliminary Solutions

Using an iterative simulation process and engineering judgment, Consultant shall develop and test solutions to identified capacity deficiencies. Solutions may include upsizing or paralleling existing pipes, upgrading pump stations that lack sufficient firm capacity, consolidating flows in new sewers or existing sewers with available capacity, implementing flow diversions at critical locations, or sewer rehabilitation to reduce I/I. The City has noted that diversion of flow from the Lai into other sewersheds such as Borregas and Cannery may exacerbate existing capacity limitations or create new ones in those sewersheds. This analysis shall address these situations and include projects to improve these limitations.

Based on preliminary model results and discussion with City staff, the alternatives will be refined and focused on the most viable solutions for more detailed project development.

Subtask 6.5 - Evaluate Potential Capacity Improvement Projects

Consultant shall evaluate potential project alternatives in further detail, including review of project sites on aerial mapping or in the field. The purpose of these evaluations is to confirm the suitability of pipeline alignments, and identify design, constructability, permitting, or environmental issues that could potentially be “fatal flaws” or that should be considered in project development.

Where potential new sewer projects may run along arterial roadways including though not necessarily limited to Wolfe Road, Consultant shall evaluate roadways and their existing utilities and obstacles to determine their feasibility to accept new sewers. Identification of existing utilities and obstacles will be based on visual observation and/or available drawings provided by the City.

Subtask 6.6 - Evaluate Arques Lift Station

The Arques Lift Station, within the Lawrence Interceptor sewershed, shall also be evaluated to detail its deficiencies and to identify projects that would improve its capacity to handle existing and future flows.

Consultant’s subconsultant, Schaaf & Wheeler, will conduct an evaluation of the Arques Lift Station necessary to determine if hydraulic improvements are needed to convey projected wastewater flows. The work under this subtask will include:

- Review record information regarding the station, influent lines, and discharge piping.
- Perform site visit to observe existing condition of the station, observe connections and discharge location, and if possible, perform pump drawdown test to determine approximate pump capacities. It is assumed that any monitoring components needed for testing, including flow meters or pressure gauges, would be provided by the City or authorized as an additional service. If taps are provided, Schaaf & Wheeler will install pressure gauges to aide in the performance evaluation of the pump station.
- Coordinate with the modeling effort to determine adequacy of existing station with respect to anticipated flows.
- Prepare written documentation of observations and findings for inclusion in the Model Expansion and Capacity Analysis Report (see Subtask 6.8), including description of station hydraulic deficiencies relative to the modeling results and recommendations for correction; necessary modifications to the existing station to confirm to the hydraulic recommendations; identification of non-hydraulic deficiencies and recommended improvements for complying with reliability standards and general good practice for sanitary sewer pump stations.

Subtask 6.7 - Develop Capacity Improvement Plan

Based on the results of the above tasks, Consultant shall develop a capital improvement plan for the recommended capacity improvements, including prioritization of projects, estimated construction and capital costs, and implementation schedule. Planning level costs for recommended improvements will be based on the City's historical costs for sewer projects as well as data from other similar agencies compiled by Consultant. Information provided about capacity improvement projects shall be adequate to allow the City to proceed with preliminary design of those projects.

Subtask 6.8 - Prepare Model Expansion and Capacity Analysis Report

Consultant shall prepare a report summarizing the work performed under Task 6 and detailing deficiencies, projects, and their planning level costs. The report appendix will include the final versions of the TMs prepared under previous tasks. Consultant shall prepare a draft report for City's review. Comments on the draft report will be incorporated into a final report.

Task 6 Deliverables – TM on design flow and hydraulic criteria; thematic maps and hydraulic gradeline plots of predicted capacity deficiencies; draft and final Model Expansion and Capacity Analysis Report.

Exhibit A-1
Project Schedule

Wastewater Collection System Model Expansion and Capacity Analysis
Proposed Project Schedule

Task	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20
Task 1: Project Management & Coordination																				
1.1 Project Administration	NTP																			
1.2 Meetings		★			★		★		★			★		★		★		★		★
Task 2: Data Collection and Review																				
2.1 Review Existing Information																				
2.2 Review Sewer Network Data & Prepare Surveying Plan																				
2.3 Conduct Field Surveying																				
2.4 Prepare Data Collection & GIS Update TM																				
Task 3: GIS Mapping Update																				
3.1 Update GIS Database																				
Task 4: Flow Monitoring																				
4.1 Prepare Flow Monitoring Plan																				
4.2 Conduct Flow Monitoring																				
4.3 Review and Summarize Flow Monitoring Data																				
Task 5: Hydraulic Model Expansion																				
5.1 Expand and Update Model Network																				
5.2 Develop Existing Model Loads																				
5.3 Develop Future Model Loads																				
5.4 Calibrate Model																				
5.5 Prepare Model Development TM																				
Task 6: Capacity Analysis																				
6.1 Develop Design Flow & Hydraulic Criteria and Prepare TM																				
6.2 Evaluate Impact of Borregas Stormwater Flow Diversion																				
6.3 Conduct Model Simulations & Identify Capacity Deficiencies																				
6.4 Develop and Model Preliminary Solutions																				
6.5 Evaluate Potential Capacity Improvement Projects																				
6.6 Evaluate Arques Lift Station																				
6.7 Develop Capacity Improvement Plan																				
6.8 Prepare Model Expansion and Capacity Analysis Report																				
★ Progress Meeting or Workshop TM Technical Memorandum D Draft Report F Final Report																				

★ Progress Meeting or Workshop TM Technical Memorandum D Draft Report F Final Report

Exhibit B
Compensation Schedule



Fee Estimate

City of Sunnyvale
Wastewater Collection System Model Expansion and Capacity Analysis

Tasks		Labor										Outside Services					ODCs	Total	
Billing classification>> 2019 billing rate>>	Dave Richardson	Gisa Ju	Cathy Greenman	Nuria Bertran-Ortiz	Chris van Lienden	Staff Engineer	Glenn Hermanson	GIS Technician	Admin. Support	Total Hours	Total W&C Labor Costs (1)	Kier & Wright	Schaaf & Wheeler	ADS	Subtotal	Sub-consultant Total Cost (2)	Total ODCs (3)	Total Fee	
	Principal In Charge	Technical Advisor	Project Manger	Project Engineer	Modeling Support	Project Support	Capacity Project Development	GIS Updates	Admin			Surveying	Stormwater & Pump Station Evaluations	Flow Monitoring					
	NPL	STPL	SPM	PM1	PM1	E1	STPL		PA										
	320	310	282	251	251	162	310	134	110										
Task 1: Project Management & Coordination																			
1.1 Project Administration		4	2	42	12	2	2	2	24	90	\$21,155		\$1,840		\$1,390	\$1,529	\$0	\$22,684	
1.2 Meetings			12	32	32	6	12	6		100	\$26,477				\$450	\$495	\$200	\$27,172	
Subtotal Task 1:		4	14	74	44	8	14	8	0	24	190	\$47,632	\$0	\$1,840	\$0	\$1,840	\$2,024	\$200	\$49,856
Task 2: Data Collection and Review																			
2.1 Review Existing Information			2	8	16	8	16			50	\$11,492				\$0	\$0	\$0	\$11,492	
2.2 Review Sewer Network Data and Prepare Field Surveying Plan			2	12	40		80			134	\$27,004				\$0	\$0	\$0	\$27,004	
2.3 Conduct Field Surveying (4)				8	12		16			36	\$7,860	\$69,000			\$69,000	\$75,900	\$0	\$83,760	
2.4 Prepare Data Collection and GIS Update TM			2	8	16		24		16	66	\$12,924				\$0	\$0	\$0	\$12,924	
Subtotal Task 2:		0	6	36	84	8	136	0	16	0	286	\$59,280	\$69,000	\$0	\$0	\$69,000	\$75,900	\$0	\$135,180
Task 3: GIS Mapping Update																			
3.1 Update GIS Database (5)				4	10		20		100	134	\$20,278				\$0	\$0	\$0	\$20,278	
Subtotal Task 3:		0	0	4	10	0	20	0	100	0	134	\$20,278	\$0	\$0	\$0	\$0	\$0	\$0	\$20,278
Task 4: Flow Monitoring																			
4.1 Prepare Flow Monitoring Plan			2	4	8	8	24			46	\$9,652				\$0	\$0	\$0	\$9,652	
4.2 Conduct Flow Monitoring (6)			2	2	4		40			48	\$8,668			\$159,588	\$159,588	\$175,547	\$0	\$184,215	
4.3 Review and Summarize Flow Monitoring Data				2	2					4	\$1,066				\$0	\$0	\$0	\$1,066	
Subtotal Task 4:		0	4	8	14	8	64	0	0	0	98	\$19,386	\$0	\$0	\$159,588	\$159,588	\$175,547	\$0	\$194,933
Task 5: Hydraulic Model Expansion																			
5.1 Expand and Update Model Network				32	60		100			192	\$40,284		\$1,880		\$1,880	\$2,068	\$0	\$42,352	
5.2 Develop Existing Model Loads			2	24	32		40			98	\$21,900				\$0	\$0	\$0	\$21,900	
5.3 Develop Future Model Loads			2	16	24		32			74	\$16,830				\$0	\$0	\$0	\$16,830	
5.4 Calibrate Model			2	24	24	40	120			210	\$44,179				\$0	\$0	\$0	\$44,179	
5.5 Prepare Model Development TM			4	16	24	8	24			76	\$18,202				\$0	\$0	\$0	\$18,202	
Subtotal Task 5:		0	10	112	164	48	316	0	0	0	650	\$141,395	\$0	\$1,880	\$0	\$1,880	\$2,068	\$0	\$143,463
Task 6: Capacity Analysis																			
6.1 Develop Design Flow & Hydraulic Criteria and Prepare TM			4	16	8					28	\$7,993				\$0	\$0	\$0	\$7,993	
6.2 Evaluate Impact of Borregas Stormwater Flow Diversion			2	4		12				18	\$4,903		\$9,080		\$9,080	\$9,988	\$0	\$14,891	
6.3 Conduct Model Simulations & Identify Capacity Deficiencies			2	8	16		32			58	\$12,438				\$0	\$0	\$0	\$12,438	
6.4 Develop and Model Preliminary Solutions			2	8	24		24	8		66	\$15,726				\$0	\$0	\$0	\$15,726	
6.5 Evaluate Potential Capacity Improvement Projects			4	8	24		40	24		100	\$24,143				\$0	\$0	\$300	\$24,443	
6.6 Evaluate Arques Lift Station			2	4		8				14	\$3,869		\$9,710		\$9,710	\$10,681	\$0	\$14,550	
6.7 Develop Capacity Improvement Plan			4	16	16		24	24		84	\$21,729				\$0	\$0	\$0	\$21,729	
6.8 Prepare Model Expansion and Capacity Analysis Report			4	40	40	8	40		12	144	\$33,339				\$0	\$0	\$2,000	\$35,339	
Subtotal Task 6:		0	24	104	128	28	160	56	0	12	512	\$124,140	\$0	\$18,790	\$0	\$18,790	\$20,669	\$2,300	\$147,109
TOTAL		4	58	338	444	100	710	64	116	36	1870	\$412,111	\$69,000	\$22,510	\$159,588	\$252,938	\$276,208	\$2,500	\$690,819

1. The individual hourly rates include salary, overhead and profit based on Woodard & Curran's standard billing rates at the time the work is performed. Woodard & Curran reserves the right to adjust its hourly rate structure at the beginning of the calendar year for all ongoing contracts. This estimate assumes a 3% increase in billing rates for work performed in 2020.

2. Subconsultants will be billed at actual cost plus 10%.

3. Other direct costs (ODCs) such as reproduction, delivery, mileage (rates will be those allowed by current IRS guidelines), and travel expenses, will be billed at actual cost.

4. Based on surveying of 200 manholes.

5. Based on GIS update for 200 manholes surveyed for this project, plus approx. 100 previously surveyed manholes on Lawrence Interceptor and approx. 200 previously surveyed manholes in the downtown area.

6. Based on 33 meters and 4 rain gauges installed for two months during the 2019/20 wet weather season.

INSURANCE REQUIREMENTS FOR CONSULTANTS

Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work by the Consultant, his agents, representatives, or employees.

Minimum Scope and Limits of Insurance. Consultant shall maintain limits no less than:

1. **Commercial General Liability:** \$2,000,000 per occurrence and \$4,000,000 aggregate for bodily injury, personal injury and property damage. ISO Occurrence Form CG 0001 or equivalent is required.
2. **Automobile Liability:** \$1,000,000 per accident for bodily injury and property damage. ISO Form CA 0001 or equivalent is required.
3. **Workers' Compensation** Statutory Limits and **Employer's Liability:** \$1,000,000 per accident for bodily injury or disease.

Industry Specific Coverages. If checked below, the following insurance is also required:

- ☒ Professional Liability Insurance / Errors and Omissions Liability in the minimum amount of \$1,000,000 per occurrence.
- ☐ If working directly with children, the Certificate of Insurance must include coverage for molestation and sexual abuse in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate. In the event that Abuse & Molestation Liability coverage is provided via a Claims Made Policy, the coverage shall include a minimum of a five year extended reporting clause.
- ☐ Pollution Liability Insurance in the minimum amount of \$1,000,000 per occurrence
- ☐ MCS-90 Endorsement to Business Automobile insurance for transportation of hazardous materials and pollutants
- ☐ Builder's Risk / Course of Construction Insurance in the minimum amount of \$_____.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared and approved by the City of Sunnyvale. The consultant shall guarantee payment of any losses and related investigations, claim administration and defense expenses within the deductible or self-insured retention.

Other Insurance Provisions

The **general liability** and automobile liability policies (and if applicable, pollution liability, sexual abuse and molestation, and builder's risk policies) shall contain, or be endorsed to contain, the following provisions:

1. The City of Sunnyvale, its officials, employees, agents and volunteers are to be covered as additional insureds with respects to liability arising out of activities performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City of Sunnyvale, its officers, employees, agents or volunteers.
2. For any claims related to this project, the Consultant's insurance shall be primary. Any insurance or self-insurance maintained by the City of Sunnyvale, its officers, officials, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not contribute with it.
3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Sunnyvale, its officers, officials, employees, agents or volunteers.
4. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City of Sunnyvale.
6. The policy limits of coverage shall be made available to the full limits of the policy. The minimum limits stated above shall not serve to reduce the CONSULTANT'S policy limits of coverage. Therefore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured, whichever is greater.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of not less than A:VII, unless otherwise acceptable to the City of Sunnyvale.

Verification of Coverage

Consultant shall furnish the City of Sunnyvale with original a Certificate of Insurance effecting the coverage required. The certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates are to be received and approved by the City of Sunnyvale prior to commencement of work.

Subcontractors

CONSULTANT shall require all subcontractors to procure and maintain insurance policies subject to these requirements. Failure of CONSULTANT to verify existence of sub-contractor's insurance shall not relieve CONSULTANT from any claim arising from sub-contractors work on behalf of CONSULTANT.



City of Sunnyvale

Agenda Item

19-0361

Agenda Date: 3/19/2019

REPORT TO COUNCIL

SUBJECT

Adoption of Resolution Amending Resolution No. 907-18 (Declaring the City of Sunnyvale's Intent to Transition from At-Large to District-Based City Council Elections, Outlining Specific Steps to be Undertaken to Facilitate the Transition, and Estimating a Time Frame for Action Pursuant to Elections Code Section 10100) to State the City's Intent to Place a Measure on the March 2020 Ballot Proposing to Amend City of Sunnyvale Charter Section 601 and Provide Direction to Staff Regarding Scientific Polling.

BACKGROUND

On September 5, 2018, the City Council held a public hearing regarding changing from the City's current at-large with numbered seats system for electing City Council members to a district-based form of elections (RTC No. 18-0776). Council directed staff to scope a public outreach and education plan for receiving public input on transitioning to district-based elections, with the goal of placing a measure on the November 2020 ballot for voters to decide whether to amend the City Charter to change from at-large with numbered seats to district-based elections.

On October 9, 2018, the City received a certified letter from attorney Laura Ho of the law firm Goldstein, Borgen, Dardarian & Ho, alleging on behalf of potential plaintiff Samir Kalra that the City's current electoral system violates the California Voting Rights Act ("CVRA") because it "dilutes the voting power of Asian American voters."

On November 20, 2018, the City Council adopted a resolution of intent to change to district-based elections pursuant to Elections Code section 10010, triggering a 90-day "safe harbor" period during which the City could not be sued (Attachment 1). That resolution restated the Council's prior direction to change to district based elections and identified possible election dates of March 2020 or November 2020 for amending the City Charter to allow for by-district elections. The Council did not make a final determination about the timing and substance of such a ballot measure, indicating a desire to first consider input from public outreach and engagement.

On December 11, 2018, the City Council adopted the community outreach plan and directed staff to return in February 2019 with an update on initial outreach. On January 18, 2019, the City received a second letter from Ms. Ho notifying the City that her firm now represents three additional potential plaintiffs who joined the CVRA challenge and are Sunnyvale residents, Galen Kim Davis, Kathy Higuchi, and Bowman Ching.

On February 26, 2019, the Council held a public hearing to discuss the results of initial public outreach as well as legal issues and risks associated with determining the election date for a Charter amendment. The Council voted 7-0 to direct staff to return before March 29, 2019 with an amendment to the Resolution of Intent reflecting an intended election date of March 2020 for a

charter measure proposing to change to by-district elections.

DISCUSSION

1. Amendment to Resolution of Intent

As discussed in prior reports to Council, potential plaintiffs have made clear that they are committed to a process that results in the first district elections in Sunnyvale occurring in November 2020. They recently agreed to extend the safe harbor period through March 29, 2019, and have been actively cooperating with the City on community outreach efforts, but have also consistently made clear that they are not willing to compromise on their goal of implementing by-district elections in November 2020. The March 2020 election is the earliest election available to place a charter amendment on the ballot, and would put the City on track for the first district elections in November 2020.

The attached draft amendment to Resolution No. 907-18 (Attachment 2) is consistent with the Council's direction on February 26, stating the City's intent to place a charter measure on the March 2020 ballot to change to a by-district City Council election system.

2. Next Steps for March 2020 Ballot Measure

If the Council approves this amendment, the next steps for placing a charter amendment on the March 2020 ballot are:

- (a) Council direction on the content of the proposed charter amendment, particularly whether the Council desires seven districts or six districts with an at-large mayor. Staff is specifically seeking input on this question and related issues at the community outreach meetings scheduled for March through April 2019. A report on the results of this outreach will be presented to the City Council in June, and the Council will be asked to provide staff direction on the content of the measure at that time to inform the next phase of outreach focused on developing district boundaries;
- (b) Council may want to consider directing staff to conduct scientific polling on the preferences of likely voters as it relates to the number of districts and method for selecting the City's mayor to help inform Council's decision on the substance of the ballot measure. The estimated cost of such a poll would be approximately \$20,000-\$25,000;
- (c) Based on the Council's direction in June, the City Attorney's Office will draft the proposed Charter amendment;
- (d) One or more public meetings will be held, likely between September and October 2019 for the Council to review, discuss, receive public comment on, and approve the content of the proposed Charter amendment;
- (e) A resolution placing the measure on the ballot must be adopted no later than 88 days before the election. However, the City Clerk's preferred date for this action is the November 12, 2019 Council meeting or earlier.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines sections 15320, 15378 and 15061 (b)(3) as it is an organizational structure change and does not have the potential to result in either a direct or reasonable foreseeable indirect physical change in the environment.

FISCAL IMPACT

No new fiscal impacts are anticipated at this time from the issues discussed in this report.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

ALTERNATIVES

1. Adopt Resolution Amending Resolution No. 907-18 (Declaring the City of Sunnyvale's Intent to Transition from At-Large to District-Based City Council Elections, Outlining Specific Steps to be Undertaken to Facilitate the Transition, and Estimating a Time Frame for Action Pursuant to Elections Code Section 10100) to State the City's Intent to Place a Measure on the March 2020 Ballot Proposing to Amend City of Sunnyvale Charter Section 601 and provide direction to staff regarding scientific polling.
2. Adopt Resolution Amending Resolution No. 907-18 with modifications and provide direction to staff regarding scientific polling.
3. Take no action.

RECOMMENDATION

Alternative 1: Adopt Resolution Amending Resolution No. 907-18 (Declaring the City of Sunnyvale's Intent to Transition from At-Large to District-Based City Council Elections, Outlining Specific Steps to be Undertaken to Facilitate the Transition, and Estimating a Time Frame for Action Pursuant to Elections Code Section 10100) to State the City's Intent to Place a Measure on the March 2020 Ballot Proposing to Amend City of Sunnyvale Charter Section 601 and provide direction to staff regarding scientific polling.

Prepared by: Melissa C. Tronquet, Assistant City Attorney
Jacqueline Guzman, Deputy City Manager

Reviewed by: John Nagel, City Attorney

Reviewed by: Teri Silva, Assistant City Manager

Reviewed and Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Resolution No. 907-18
2. Draft Amendment to Resolution No. 907-18

RESOLUTION NO. 907-18

**A RESOLUTION OF THE CITY OF SUNNYVALE CITY
COUNCIL, PURSUANT TO CALIFORNIA ELECTIONS
CODE SECTION 10010(E)(3)(A)**

WHEREAS, the City of Sunnyvale is a Charter City pursuant to the Constitution of the State of California, article XI, section 3; and

WHEREAS, in accordance with article XI, section 5 of the Constitution of the State of California, section 601 of the Charter of the City of Sunnyvale provides for a system of elections for City Council members, which reads, in relevant part:

Each member of the City Council shall be elected from the City at large at the General Municipal Election for a term of four years. The term shall commence at the first regular meeting in January, at which the City Council shall certify the election results, and shall continue until a successor is elected and qualified.

The office of each member of the Council is a separate elective office to be separately filled at any election.

The person receiving the highest number of all the votes cast for a particular elective office at any election shall be deemed and declared elected to that office.

Each Council seat shall be designated by a number from 1 through 7 and shall be known as "Councilmember Seat Number ____." The designation given to each elective office shall be used in all elections, nomination papers, certificates of election, and all other papers pertaining to such office, and to designate the incumbent of such office.

WHEREAS, the voters of the City approved this electoral system, which the City has used since 1968; and

WHEREAS, the voters of the City of Sunnyvale have elected many Asian and Latino candidates to represent them on the many elective boards and legislative bodies overlapping the City of Sunnyvale, including the City Council; and

WHEREAS, the provisions of section 601 of the Sunnyvale Charter can be changed by a vote of the people (Cal. Const., article XI, section 3); and

WHEREAS, the California Elections Code allows the City hold an election for a ballot measure on the Charter Amendment in either March 2020, or November 2020 (Cal. Elections Code section 1415); and

WHEREAS, on September 5, 2018, the City Council held a special meeting for the purpose of providing direction to staff regarding “Public Outreach and Submitting a Charter Amendment to Voters Regarding Changing At-large with Numbered Seats to District-Based Elections (“Charter Amendment”, herein); and

WHEREAS, at the September 5, 2018 special meeting, staff proposed that the City Council consider the following specific steps for submitting such a Charter Amendment to Sunnyvale voters:

Phase 1: Public Outreach and Education on District Elections.

- Timeline: Winter- Spring 2019.
- Scope: Public engagement and education regarding the issue of changing to district-based elections. Details of outreach plan to be determined/approved by City Council in Fall 2018.

Phase 2: Decision on 2020 Ballot Measure for District Elections.

- Timeline: Summer 2019
- Scope: (a) Council consideration of public outreach and decision on whether to submit question of changing to district based elections to voters in 2020.

Phase 3: Election regarding Charter Change to District Elections.

- Timeline: November 2020 general election
- Scope: Voter consideration of proposed change to City Charter to eliminate city council at-large, numbered-seat elections, and implement district-based elections.

Phase 4: District Implementation (assuming voter approval of charter amendment)

- Timeline: Public process establishing districts in Winter- Summer 2021 based on 2020 Census results, with first district elections beginning 2022 when existing seats 1-3 would be up for election; remaining district seats to be filled in 2024 when existing seats 4-7 would be up for election.
- Scope: Generally, when implementing district-based elections, the terms of sitting Councilmembers are not to be cut short, so cities that make the change to district-based elections generally implement them as terms of existing incumbents end. Thus, council seats based on districts would not be fully implemented until the 2024 elections. Additionally, the City Council would be required to update district boundaries based on 2020 census data.

WHEREAS, at the September 5, 2018, the City Council provided the following direction to staff:

Scope a public outreach and education plan for receiving public input on whether the Council should place a measure on the November 2020 ballot for voters to decide whether to amend the City Charter to change from at large with numbered seats to district based elections or other approaches that are tailored as pertain to the California Voting Rights Act, and

Return to Council by November 2018 for approval of the outreach plan which includes outreach in multiple languages and resources necessary to implement that plan; and creation of a citizens' advisory committee where staff can consider the appropriate groups to be included in it.

WHEREAS, in accordance with instruction from the City Council, staff retained a community engagement consultant, Placeworks, Inc., and has commenced developing a program of public engagement and education regarding the issue of changing to district-based elections, including preliminary stakeholder meetings to assist in identifying interest groups to ensure that the proposed plan includes provisions for engaging the full community; and

WHEREAS, the City received a certified letter on October 9, 2018, from the law firm of Goldstein, Borgen, Dardarian, & Ho ("GBDH") notifying the City of GBDH's belief that the City's electoral system violates the California Voting Rights Act ("CVRA") and threatening litigation if the City declines to change voluntarily to a district-based election system for electing council members; and

WHEREAS, the City has no record of notice from any party asserting that the City's electoral system may violate the CVRA prior to receipt of the certified letter from GBDH; and

WHEREAS, the City immediately reached out to GBDH and the City Attorney met with the law firm on October 9, 2018, and expressed a desire to work cooperatively toward submitting a Charter Amendment to the voters of Sunnyvale; and

WHEREAS, the California Legislature, in amendments to Elections Code section 10010, has specified the minimum requirements of a process whereby a jurisdiction can change to a by-district election system and, for certain periods of time, be protected from litigation under the CVRA; and

WHEREAS, Elections Code section 10010(e)(3)(A) permits a political subdivision, within 45 days of receipt of a written notice by certified mail that its method of conducting elections may violate the California CVRA, to pass a resolution outlining its intention to transition from at-large to district-based elections, specific steps it will undertake to facilitate this transition, and an estimated time frame for doing so; and

WHEREAS, upon the adoption of a resolution of intention Elections Code section 10010(e)(3)(B) prohibits a prospective plaintiff from commencing an action to enforce

California Election Code sections 14027 and 14028 within 90 days of the resolution's passage; and

WHEREAS, the adoption of this resolution of intention will permit the Council to consider the comprehensive public outreach and engagement plan it directed staff to develop on this issue in September 2018, and additional public input regarding the transition from at-large to district-based elections prior to the date an action may be filed to enforce California Election Code sections 14027 and 14028; and

WHEREAS, the City Council's instruction to staff on September 5, 2018 met all the requirements of a resolution pursuant to Elections Code section 10010(e)(3)(A); and

WHEREAS, the City Council now wishes to memorialize those instructions to staff in a resolution in accordance with Elections Code section 10010(e)(3)(A).

NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF SUNNYVALE, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

1. The foregoing recitals are true and correct.
2. The City Council shall consider an ordinance to place on the ballot a Charter Amendment or Charter Amendments amending section 601 of the Charter to eliminate at-large elections with numbered seats and to establish a district-based election system for City Council elections.
3. Following the community engagement process, the City Council shall consider adopting a resolution in a timely manner calling a municipal election for the purpose of submitting to City voters a ballot measure to place such Charter Amendment or Charter Amendments on the ballot as early as March 2020, but recognizing November 2020, as an alternative election date.
4. To facilitate the process, the City Council directs staff to retain a qualified demographer and such other consultants as may be necessary to educate the public regarding the issue of changing to district-based elections.
5. To facilitate the process, the City Council directs staff to bring back to the Council at a December 11, 2018 special meeting, a proposed program of public engagement and education regarding the issue of changing to district-based elections, which program shall include public input on whether a Charter Amendment should be placed on the March 2020 ballot, or on the November 2020 ballot, and public input on various options for district-based and other electoral systems for City Council elections.
6. Upon the City Council's approval of the program of public engagement and education, this resolution shall be amended to include additional specific steps to facilitate the process as approved by the City Council.

Adopted by the City Council at a special meeting held on November 20, 2018, by the following vote:

AYES: HENDRICKS, KLEIN, LARSSON, GRIFFITH, MELTON, SMITH
NOES: GOLDMAN
ABSTAIN: NONE
ABSENT: NONE
RECUSAL: NONE

ATTEST:


KATHLEEN FRANCO SIMMONS
City Clerk
(SEAL)

APPROVED:


GLENN HENDRICKS
Mayor

APPROVED AS TO FORM:


MELISSA C. TRONQUET
Assistant City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SUNNYVALE AMENDING RESOLUTION NO. 907-18 TO
STATE THE CITY'S INTENT TO PLACE A MEASURE ON
THE MARCH 2020 BALLOT PROPOSING TO AMEND CITY
OF SUNNYVALE CHARTER SECTION 601**

WHEREAS, on November 20, 2018, the City Council adopted Resolution No. 907-18 to address a challenge to the City's election system under the California Voting Rights Act ("CVRA"); and

WHEREAS, Resolution No. 907-18 declared the City's intention to consider an ordinance to place on the March or November 2020 ballot a Charter Amendment(s) amending section 601 of the City of Sunnyvale Charter to eliminate at-large elections with numbered seats and establish a district-based election system (the "Charter Amendment"); and

WHEREAS, in December 2018, the City Council adopted a public outreach and education plan regarding the CVRA and changing the City's election system to a district-based system; and

WHEREAS, feedback at initial community meetings held in February 2019 indicated community support for a Charter Amendment ballot measure in March 2020; and

WHEREAS, at the City Council meeting on February 26, 2019, the City Council directed staff to return with an amendment to Resolution No. 907-18 reflecting the Council's intent to place a measure on the March 2020 ballot to change to district-based City Council elections; and

WHEREAS, Section 6 of Resolution No. 907-18 provides that it shall be amended to include additional specific steps to facilitate the process to change to a district-based election system; and

WHEREAS, the City Council wishes to amend Resolution No. 907-18 to reflect its intent to place the Charter Amendment on the March 2020 ballot.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYVALE THAT:

1. Section 3 of Resolution No. 907-18 is hereby amended to read as follows:
 3. Following the community engagement process, the City Council shall consider adopting a resolution in a timely manner calling a municipal election for the purpose of submitting to City voters a ballot measure to place such Charter Amendment or Charter Amendments on the ballot ~~as early as in~~ March 2020, ~~but recognizing November 2020, as an alternative election date.~~

2. Section 7 is hereby added to Resolution 907-18 as follows:

7. Consistent with the public outreach plan approved by the City Council on December 11, 2018, the Council directs staff to bring back a report on the results of public outreach at a public meeting in June 2019. The Council will consider those results and provide direction to staff regarding the content of a Charter Amendment. The Office of the City Attorney shall prepare a draft of such amendment and return to Council in sufficient time to allow for discussion, approval, and adoption of all documents necessary to place the Council's desired measure on the March 2020 ballot.

3. All other provisions of Resolution No. 907-18 shall remain in full force and effect.

Adopted by the City Council at a regular meeting held on _____, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
RECUSAL:

ATTEST:

APPROVED:

City Clerk
(SEAL)

Mayor

APPROVED AS TO FORM:

City Attorney



City of Sunnyvale

Agenda Item

19-0293

Agenda Date: 3/19/2019

REPORT TO COUNCIL

SUBJECT

Approve Updates to Council Policy 7.1.1 in Council Policy Manual Chapter 7, Section 1 - Fiscal Policies and Long Range Goals

BACKGROUND

Council Policy 7.1.1 was established to guide Council's decision making regarding the City's fiscal operations. The Policy is broad and wide ranging, governing all areas of fiscal management for the City. The last significant revision was in August of 2011 when the policy regarding reserves was modified during the great recession. The policy is currently outdated and in need of update. For example, the City no longer has a Community Recreation Enterprise Fund and has recently established a Pension Trust Fund.

EXISTING POLICY

Council Policy 7.1.1, *Fiscal - Long Range Goals and Financial Policies*

ENVIRONMENTAL REVIEW

The action being considered is not a "project" that requires environmental review under the California Environmental Quality Act (CEQA) because it is a fiscal activity that does not involve a commitment to any specific project that may result in a potentially significant physical impact on the environment. (CEQA Guidelines, Section 15378(b)(4))

DISCUSSION

Attachment 1 provides a redline version of all the proposed changes. Some of the changes are material and others are just clean up language. They are summarized as follows:

Long Range Goals

Removal of language referring to "products" and "product costs." Tracking of workload statistics has moved to the Workload Indicators section of the budget for each department.

Addition of a new Section V to call out making investments to stabilize service levels over time and reduce pension and other post-employment benefit liabilities (OPEB).

Financial Policies

Section 7.1A - Budget Policies A.1: Development of the Budget and Resource Allocation Plan: Clean up edits to modernize the policy language and be consistent with the City's current budget terminology.

Section 7.1A - Budget Policies A.4: Budget Monitoring and Modification: Changes to section A.4.3 to place appropriation control at the department level instead of program level, within the same fund. This aligns the policy with the changes made to the FY 2018/19 Budget, where the budget was rolled up a level to provide more transparency of services.

Section 7.1B - Revenue Policies B.1. Revenue Base: Minor clean up and clarifying edits.

Section 7.1B - Revenue Policies B.3 Revenue Collection: Clarifying language added to section B.3.1 to ensure staff does not seek to collect Federal and State Reimbursements for mandates where it costs more to obtain the reimbursement than the benefit received.

Section 7.1B - Revenue Policies B.4. Grants and Intergovernmental Assistance: Deleted, replaced with Council Policy 7.1.5 - Grants, Donations, Contributions, and Sponsorships which was established in 2007 and last amended in 2015.

Section 7.1B - Revenue Policies B.5. User Fees: Language added to section B.5.4 to allow for subsidized user fees when approved by Council. Increased the City Manager's authority to waive fees or fines up to \$50 for the first offense (penalty waiver authority). Recreation Fee policies were moved from *Section 7.1I - Enterprise Fund Policies I.2. Community Recreation Fund Policies*. Additional clean up provided to footnote of section.

Section 7.1C - Capital Improvement Policies C.1. Capital Improvement Plan: Clean up edits to modernize the policy language and be consistent with the City's current budget terminology. Specifically removed a reference to the "City's Long Range Infrastructure Plan." The City's long range plans, which used to be maintained separately, are contained within the budget.

Section 7.1C - Capital Improvement Policies C.3. Design and Evaluation: Addition of a new section to ensure the City is properly growing anticipated construction costs to fully capture the cost for projects.

Section 7.1E - Reserve Policies E.1. General Fund Reserves: Clean up edits to modernize the policy language and be consistent with the City's current budget terminology.

Section 7.1E - Reserve Policies New Section E.4. Pension and Other Post Employment Benefit Funding: Sets standards for managing the City's pension and OPEB liabilities.

Section 7.1G - Accounting Policies G.2. Internal Controls: Amended language on scheduling performance audits to give authority to the City Manager to operate the performance audit program.

Section 7.1I - Enterprise Fund Policies I.2. Community Recreation Fund Policies: Amended language to reflect the shift from the Community Recreation Fund to the Golf and Tennis Operations Fund. Removed language that is no longer relevant or will be replaced eventually by the Analysis of Sunnyvale Golf Program and Property Options Study Issue. Recreation Fee policies were moved to *Section 7.1B - Revenue Policies B.5. User Fees*. Removed language regarding Co-op Sports Reserve, which is no longer in use.

FISCAL IMPACT

While there is no direct fiscal impact, prudent and complete fiscal policies are a best practice to maintain fiscal sustainability through economic cycles and ensure the long term financial health of the City.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

ALTERNATIVES

1. Approve revisions to Council Policy 7.1.1 Fiscal - Long Range Goals and Fiscal Policies as presented in Attachment 1 to this report.
2. Approve revisions to Council Policy 7.1.1 Fiscal - Long Range Goals and Fiscal Policies with amendments.
3. Do not Approve revisions to Council Policy 7.1.1 Fiscal - Long Range Goals and Fiscal Policies.

STAFF RECOMMENDATION

Alternative 1: Approve revisions to Council Policy 7.1.1 Fiscal - Long Range Goals and Fiscal Policies as presented in Attachment 1 of the report.

Prepared by: Timothy J. Kirby, Director of Finance

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Redline of Council Policy 7.1.1 Fiscal - Long Range Goals and Fiscal Policies

COUNCIL POLICY MANUAL

Policy 7.1.1 Fiscal — Long Range Goals and Financial Policies

LONG RANGE GOALS

- I. To make financial decisions over a 20-year planning horizon to allow decision-makers to consider the long-range implications of short-range budgeting decisions.
- II. To operate a performance based budget system which provides Council and management with data on accurate workload measures of key successes of service, ~~products and product costs~~, and motivation to continuously improve overall productivity, cost effectiveness, and quality of service.
- III. To design and maintain capital improvements to assure cost efficiency, accomplish City goals and policies, and focus on prevention so as to minimize or reduce future operating costs.
- IV. To maintain sufficient reserves so as to maintain service levels during periods of economic downturn.
- V. To make investments to stabilize service levels over time and reduce pension and other post-employment benefit liabilities (OPEB).
- VI. To fund only those programs and projects which are consistent with the General Plan and which are anticipated to most cost-effectively implement the Plan.
- VII. To undertake full cost accounting for all City services to facilitate accurate resource allocation decisions and fee recovery.
- VIII. To ensure accuracy and policy consistency in City processes and reporting through regular financial and performance audits of programs.
- ~~VIII~~X. To facilitate the smooth and timely purchase of needed goods and services while maintaining sufficient competitive ~~bidding~~ purchasing processes to deliver the lowest prices.
- ~~IX.~~ To ensure proper and diverse investments of the City's idle funds based upon the principles, in priority order, of safety, liquidity and return on investment.
- XI. To prudently utilize the issuance of debt to minimize costs, maximize cash flow, and or ensure that future users are responsible for costs as appropriate.
- XII. To maintain a diversified and stable revenue base that generates the resources necessary to sustain essential City services over the Long Term Financial Plan.

FINANCIAL POLICIES

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7.1A BUDGET POLICIES**A.1: Development of the Budget and Resource Allocation Plan**

- A.1.1 The public will be encouraged to participate fully in the budget process.
- A.1.2 A ~~Fiscal Study/Budget~~ Issues Workshop will be held each year prior to preparation of the City Manager's Recommended Budget to consider budget issues for the upcoming ~~Recommended Budget.Resource Allocation Plan~~.
- A.1.3 A balanced Twenty-Year Resource Allocation Plan shall be presented to the City Council annually.
- A.1.4 The Twenty-Year Resource Allocation Plan shall be prepared on a two-year Operating Budget cycle.
- A.1.5 The Operating Budget shall be approved annually with the second year approved in concept.
- A.1.6 A proposed budget shall be recommended to the City Council by the City Manager no less than thirty-five days before the beginning of the fiscal year, in accordance with the City Charter.
- A.1.7 At least one public hearing shall be held after the City Manager's Recommended Budget is presented to the Council in order to solicit public input before adoption.
- A.1.8 Boards and Commissions should review the annual budget as appropriate to their area of interest and make recommendations to the City Council.
- A.1.9 The City Council shall adopt the City Manager's Recommended Budget, with any changes desired, by resolution before June 30th of each year.
- A.1.10 Resources will be allocated in direct relation to General Plan goals.
- A.1.11 The Resource Allocation Plan shall be prepared by General Plan element to link city resources with the accomplishment of General Plan goals.
- A.1.12 New or expanded services should support the priorities reflected in the General Plan.
- A.1.13 All competing requests for City resources should be weighed within the formal annual budget process.
- A.1.14 Final actions on study ~~items-issues~~ with significant financial impacts should be withheld until they can be made in the full context of the annual budget process.

A.2: Long Term Financial Planning

- A.2.1 The City shall maintain a long term fiscal perspective by annually preparing a Twenty-Year Long Term Financial Plan for each fund ~~except for Fiduciary and Debt Services Funds~~. Those funds which account for intergovernmental grants will only include known entitlements.
- A.2.2 Major financial decisions should be made in the context of the Twenty-Year Long Term Financial Plan.
- A.2.3 Long term financial planning should enable the current service level provided to be sustained over time through the strategic use of reserves.

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- A.2.4 The Long Term Financial Plans should be used to communicate the fiscal impact of City decisions to all stakeholders whenever possible.

A.3: Performance-Based Budget System

- A.3.1 The operating budget will be prepared and managed on a program basis.
- A.3.2 All costs attributable to a budgeted program will be fully reflected in program budgets (with the exception of capital costs of general-use public buildings and facilities).
- A.3.3 An emphasis should be placed on achieving maximum work productivity to ensure an optimal allocation of human and fiscal resources for Council approved services and programs.
- A.3.4 All operating programs must identify the service provided, the service level, and the resources necessary to accomplish the specific service level.
- A.3.5 A performance measurement system will be maintained and used to evaluate quality of service and to report results.

A.4: Budget Monitoring and Modification

- A.4.1 Expenditures for each department are legally limited to the amount authorized by the City Council in the Budget Resolution, plus subsequent changes ~~individually~~ approved by the City Council through Budget Modifications.
- A.4.2 The City's annual budget may be modified at any Council meeting by a majority vote of the City Council.
- A.4.3 The City's budget appropriation control shall be by ~~program~~ department within the same fund for ~~operating programs~~ departments in the General Fund and Special Revenue Funds. For the Proprietary and Internal Service Funds, expenditures cannot exceed actual revenues plus the planned use of reserves.
- A.4.4 Appropriations for capital and special projects shall be limited to the amounts contained on the Budget Resolution for each project. All modifications to project budgets require Council approval.
- A.4.5 Budget reappropriations among programs within a Department and Fund may be authorized by the City Manager if service levels as approved by City Council are maintained.
- A.4.6 Any unexpended appropriations shall expire at fiscal year-end unless specifically reappropriated by the City Council for expenditure during the new fiscal year.

7.1B REVENUE POLICIES**B.1: Revenue Base**

- B.1.1 The City will maintain a diversified and stable revenue base, not overly dependent on any land use or external funding source.

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- B.1.2 Taxes levied by the City will be used for the purpose of financing services performed for the common benefit.
- B.1.3 Taxes should be held at their lowest possible level, while maintaining Council-approved service levels.
- B.1.4 When considering a new tax or revenue source or an increase in an existing tax or revenue source, the following criteria should be considered:
- Community/voter acceptance
 - Competitiveness with surrounding communities
 - Efficiency of revenue collection and enforcement
 - Effectiveness in generating sufficient revenues in the short and long-term to justify its establishment
 - Enhancement of revenue diversity to promote stability and provide protection from downturns in business cycles
 - Equity/Fairness in distribution of the revenue burden on various segments of the community
- B.1.5 Reliance on any restricted ~~and/or inelastic static?~~ sources of revenue will be avoided.
- B.1.6 One-time revenues should not be used for ongoing expenditures.
- B.1.7 Revenue should not be targeted for a specific program, unless a revenue source has been established for the sole purpose of financing a particular expenditure.
- B.1.8 Potential new revenue sources will be investigated periodically to ensure that the City's revenue base is stable and diversified.
- B.1.9 Donations, contributions, and sponsorships may be accepted if they are in accordance with City policy and General Plan priorities.

B.2: Revenue Forecasting and Monitoring

- B.2.1 All revenue estimates must be conservative, objective and reasonable.
- B.2.2 Revenue forecasts should be based on detailed information regarding historical performance and economic conditions whenever possible.
- B.2.3 At least ten years data for all tax revenue sources will be maintained.
- B.2.4 Revenues will be estimated for the budget year and for each planning year in the Twenty-Year Resource Allocation Plan.
- B.2.5 Methods to maximize the accuracy of revenue forecasts will be established.
- B.2.6 Estimated revenues from grant sources will be projected only to the specific date on which the entitlement will end.
- B.2.7 Estimated intergovernmental revenues for which the City is eligible (but which are not guaranteed) will be forecast to assure that local matching funds will be available if the revenues are realized.

B.3: Revenue Collection

- B.3.1 The City will seek all possible Federal and State reimbursement for ~~mandated-eligible~~ projects and/or programs unless the cost of seeking the reimbursement exceeds the benefit received.

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- B.3.2 An aggressive collection system for all accounts receivable, including utility receivables, will be utilized to assure that monies due to the City are received in a timely fashion.
- B.3.3 ~~Monthly-Periodic~~ reviews and ~~periodic~~ audits of Transient Occupancy Tax returns will be conducted.
- B.3.4 ~~Monthly-Periodic~~ reviews and ~~periodic~~ audits of all major locally administered revenue sources will be conducted.
- B.3.5 Periodic point-of-sale audits for Sales Tax will be conducted.

B.4: Grants and Intergovernmental Assistance

- ~~B.4.1 Consistent with Council Policy 7.1.5 (Grants, Donations, Contributions and Sponsorships) the use of intergovernmental grant assistance for routine programs will be discouraged. Intergovernmental grants may be used for special projects which strengthen a program, have a definable starting and ending date, and do not expand a service in such a way as to require the substitution of local funds to continue part or all of the service once intergovernmental assistance ends.~~
- ~~B.4.2 Intergovernmental assistance may only be used to establish or expand a program when the Twenty Year Resource Allocation Plan meets the following conditions:~~
- ~~• The program is eliminated at the end of the intergovernmental funding period, or~~
 - ~~• The program continues with the requisite local funding in the Twenty Year Resource Allocation Plan upon completion of intergovernmental funding~~
- ~~_____ The city manager may accept and appropriate grant funds up to \$100,000 that do not require a local match or obligate the City to any ongoing expenses, through an administrative budget modification~~
- ~~B.4.3 City Council will A uniform grants application process must be utilized to assure that the City Council has the information necessary to make a decision regarding a potential intergovernmental grants over \$100,000, grants requiring a local match, and grants that obligate ongoing expenses. Before any funds can be expended by staff, a budget modification. Staff should presen_tshall be presented to Council a Notice of Intent regarding a possible grant source which shall and include at least the following information:~~
- ~~• The grant being pursued and the use to which it would be placed~~
 - ~~• The objectives or goals of the City which will be achieved through use of the grant~~
 - ~~• The local match required, if any, plus the source of the local match~~
 - ~~• The increased cost to be locally funded upon termination of the grant, including any ongoing maintenance costs.~~
 - ~~• The ability of the City to administer the grant~~

B.4 Grants and Intergovernmental Assistance

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DELETED
See Council Policy 7.1.5
Grants, Donations, Contributions, and Sponsorships

B.5: User Fees

- B.5.1 User fees should be used to recover the cost of services that benefit specific segments of the community.
- B.5.2 User fees should be reviewed and adjusted at least annually to avoid ~~sharp~~ dramatic changes.
- B.5.3 User fees and charges should not exceed the City's full cost of providing the service.
- B.5.4 User fees should be established at a level which reflects the full cost of providing those services unless the City Council determines a subsidy is appropriate.
- B.5.5 The City Council may determine for any service whether a subsidy from the ~~General Fund~~ City is in the public interest.
- B.5.6 User fees shall only be used when the cost of providing the service can be readily calculated and administered.
- B.5.7 User fees should be adopted by Council resolution and included in the Annual Fee Schedule.
- B.5.8 For fees and other charges not subject to administrative hearings, the City Manager or the City Manager's designees have the authority to waive fees, fines, interest, and/or penalties under the following circumstances:
- The fee or fine is for the first offense and the amount waived is ~~\$520~~ or less, or
 - The balance due is less than \$10 and sending it to collections is not cost effective, or
 - City staff has determined waiving a portion of fees, fines, penalties, and/or interest maximizes the amount of revenue the City will collect and has received approval from the department director.
- B.5.2 A Fee Waiver system should be provided to allow persons who are economically disadvantaged to participate in and utilize programs, facilities, and services provided by the ~~Community Recreation Fund~~ City. The criteria for eligibility in this system shall be established by Council policy.
- B.5.3 User fees for library and recreation services shall be set administratively by the Director Library and Community Services in accordance with a documented methodology that depicts a relationship to cost recovery, market forces, and adjustments based on such factors as:
- Perceived benefit to the community
 - Pricing which favors Sunnyvale residents over non-residents
 - Target populations

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- ~~- Promotional and marketing considerations~~
- B.5.4 The fees established administratively by the Director of Library and Community Services shall be published at least twice a year.

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*Note: For additional user fee policies ~~specific to the Utility Funds or the Community Recreation Golf and Tennis Fund~~, please see ~~those sections under~~ Enterprise Fund policies.

7.1C CAPITAL IMPROVEMENT POLICIES

C.1: Capital Improvement Plan

- C.1.1 An updated Twenty-Year Capital Improvement Plan shall be prepared on a two-year budget cycle.
- C.1.2 The City shall fund only those Capital Improvement Projects that are consistent with the adopted Capital Improvement Plan, City priorities, and General Plan goals.
- C.1.3 High priority should be given to replacing capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purposes.
- C.1.4 New or expanded capital improvements should maximize value and avoid duplication whenever possible by partnering with other entities to pool resources or share facilities.
- C.1.5 Priority will be given to the repair and replacement of existing infrastructure as compared to the provision of new or expanded facilities.
- C.1.6 The decision on whether to repair or to replace an existing capital asset will be based on which alternative is most cost-effective or provides the best value to the City over time.
- C.1.7 The operating impact of proposed capital projects, including ongoing operating expenditures, capital outlay, debt service, and infrastructure replacement will be identified in the Capital Budget and considered in the selection of projects for funding.
- C.1.8 Staff will identify the estimated costs, potential funding sources, return on investment, project schedule and relationship to the General Plan for each capital project proposal before it is submitted to the Council for approval.
- C.1.9 Capital improvements should be maintained to the level required to adequately protect the City's capital investment and to minimize future maintenance and replacement costs.
- C.1.10 A Capital Projects Fund shall be used to account for major capital acquisition or construction projects associated with the General Fund and other governmental funds. The capital projects of the Utility Enterprise Funds shall be accounted for within the respective fund.

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- C.1.11 The Infrastructure Renovation and Replacement Fund shall be used to account for projects related to ~~the City's Long Range Infrastructure Plan for~~ the renovation and replacement of existing general City assets. Infrastructure projects related to the City's utilities shall be accounted for in the respective utility fund.

C.2: Funding

- C.2.1 Governmental capital improvements should be funded on a “pay-as-you-go” basis in most cases. Alternate financing strategies may be considered in light of the specific project and the consequences of each financing strategy.
- C.2.2 Development-related improvements such as sidewalks, curbs and gutters, street lights, and water and sewer lines should be funded by those directly benefiting from the improvements.
- C.2.3 The City will seek out and use intergovernmental funding sources for capital improvements, as is consistent with City priorities and General Plan goals.
- C.2.4 Funds for the replacement of City assets originally paid for by a developer should be included in the Capital Improvement Plan of the appropriate City fund.

C.3: Design and Evaluation

- C.3.1 The planning and design of capital improvements should be based on standards that minimize construction costs, while assuring acceptable useful life and reducing maintenance requirements. Value engineering processes will be utilized when necessary and appropriate.

C.3.2 Budgeting for capital projects must reflect when the expenditures are scheduled to occur, using multi-year planning to ensure a reasonable time frame for projecting costs.

C.3.3 Budgeting for capital projects over time should reflect the current industry standards for the growth of construction costs.

C.3.2C.3.4 Improvements should be designed with the following goals: to maximize energy efficiency, require minimal maintenance, create an efficient physical relationship for those working in the facility, provide adequate capacity for the projected useful life, and to have the ability to accommodate expected future expansion with minimum remodeling costs.

7.1D LAND POLICIES**DELETED****See Council Policy 1.2.7****Acquisition, Leasing, and Disposition of City-Owned Real Property**

7.1E RESERVE POLICIES

E.1: General Fund Reserves

- E.1.1 The General Fund Contingency Reserve will be maintained at 15% of operations costs in year one of the long-term plan, with annual increases based on projected increases in the Consumer Price Index. This reserve will only be utilized for non-fiscal emergencies or disasters as determined by Council.
- E.1.2 The sale of surplus property owned by the General Fund and any other one-time revenues shall be placed into a Reserve for Capital Improvement Projects to be used for capital improvement or expansion.
- E.1.3 The ~~Twenty-Year Resource Allocation Plan (RAP) Reserve~~Budget Stabilization Fund shall be used to ~~levelize-absorb~~ economic cycles and maintain stable service levels over the long term.
- E.1.4 The Budget Stabilization Fund will be a minimum of 15% of projected revenues for the first two years of the 20-year planning period. Beyond year two, the Budget Stabilization Fund will always have a balance of at least zero.
- E.1.5 The Service Level Set-Aside will be used to provide ongoing funds to increase service levels or add new services. Once used, this Set-Aside may be replenished according to economic conditions.

Any other reserves may be established to segregate funds which are legally restricted to specific purposes.

E.2: Internal Service Fund Reserves

- E.3.1 The City will establish and maintain an Equipment Replacement Reserve to provide for timely replacement of the City's fleet, furniture and fixtures, technology and communication equipment.
- E.3.2 Reserve levels for each type of equipment will be established based on the lifecycle of existing assets accounted for in the appropriate Sub-Fund of the General Services Fund.
- E.3.3 Equipment replacement expenses should be amortized through the use of rental rate charges to be fully funded by users.
- E.3.4 The Workers' Compensation Reserve shall be maintained at a level deemed adequate to meet projected liabilities as determined by an actuarial evaluation.
- E.3.5 The Liability and Property Reserves will be maintained at a level which, together with purchased insurance policies, will adequately indemnify the

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City's property and liability risk. A qualified actuarial firm shall be retained in order to recommend appropriate funding levels.

- E.3.6 An Actuarial Retiree Medical Reserve will be maintained at a level that is deemed adequate to meet projected liabilities as determined by an actuarial evaluation. This Reserve should meet the Governmental Accounting Standards Board (GASB) reporting requirements for these future costs.

- E.3.7 Rate Uncertainty Reserves will be funded for those employee benefits expenditures exhibiting high volatility or significant increases. The reserves will ensure adequate funding while minimizing the effect on the funding of other City operations.

E.4. Pension and Other Post Employment Benefit Funding (OPEB)

- E.4.1 The City shall utilize the services of an independent professional actuary ("actuary") not less than every other year to advise the City on its progress in paying down pension liabilities.

E.4.2 The City shall keep track of the City's pension and OPEB liabilities for Enterprise Funds separately from General or Special Revenue funded employees, since the former have a dedicated source of funding. Prudent actuarial assumptions shall govern how the liabilities of Enterprise Fund employees will be calculated. Enterprise Funds shall build the cost of paying down these liabilities into their rate or fee plans for both actives and retirees.

- E.3.7 E.4.3. In years where there are one-time savings in the General Fund operating budget, a portion of those savings shall be prioritized to pay for unfunded Pension and OPEB Liabilities except where replenishing the Budget Stabilization Fund to maintain fiscal sustainability is needed

7.1F DEBT MANAGEMENT POLICY

DELETED
See Council Policy 1.1.8
Fiscal – Debt Management Policy

7.1G ACCOUNTING POLICIES

G.1: Accounting Principles

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- G.1.1 A Comprehensive Annual Financial Report (CAFR) will be prepared each year within six months of the close of the previous fiscal year.
- G.1.2 The CAFR shall be prepared in accordance with generally accepted accounting principles (GAAP) applicable to local governments, and shall pursue for ~~receive~~ an ~~unqualified-unmodified~~ opinion by the City's independent auditor each year.
- G.1.3 The Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting should be pursued annually.
- G.1.4 The accounting system shall provide a mechanism to fund accrued benefits liabilities.
- G.1.5 Pension obligations will be fully funded annually and current pension contributions will not be deferred to balance current expenditures.
- G.1.6 An integrated accounting and budgeting system will be maintained so that production and cost for each activity can be calculated and evaluated.
- G.1.7 The City Council shall be provided with periodic summary financial reports, by fund, comparing actual revenues and expenditures to budgeted amounts.
- G.1.8 The City shall maintain a full cost accounting system.
- G.1.9 A city-wide Cost Allocation Plan shall be developed to identify the cost of administrative support for all City departments and special funds.
- G.1.10 The "modified approach" to account for streets infrastructure capital assets, as defined by GASB No. 34, shall be utilized for the City's street network. The City Council will establish a range of acceptable condition levels for the street network on a biennial basis and the City Manager will set the actual target condition level(s) each year.
- G.1.11 The City shall establish such separate funds as required by law to account for grant funding and other revenues limited to specific use.
- G.1.12 Internal Service Funds shall be used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City.
- G.1.13 Internal Service Funds shall be used to equitably distribute facility, vehicle and equipment replacement and maintenance costs among City user departments and to assure that adequate funding is on hand to replace/maintain assets and pay liabilities.
- G.1.14 Internal Service Funds shall be maintained to account for employee benefits and to provide a mechanism to fully fund accrued benefit liabilities.

G.2: Internal Controls

- G.2.1 A system of effective internal controls shall be maintained that assures only properly authorized expenditures, recordings of financial transactions, and accounting entries are executed and provides for the physical security of City funds and assets.

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- G.2.2 The City's Internal Audit function should conduct its work in accordance with generally accepted government auditing standards to ensure the independence of its findings.
- G.2.3 Periodic financial reviews will be conducted to assure that adequate internal controls exist, at a reasonable cost, and that fiscal practices are in compliance with Federal, State and City rules and regulations.
- G.2.4 Operational audits will be conducted to evaluate the efficiency and effectiveness of City functions.
- G.2.5 Performance audits will be conducted regularly on a schedule set by ~~on a schedule set by Council the City Manager to~~ Manager to verify that the performance data reported by each Department is complete, valid and accurate.
- G.2.6 The City's cash handling practices shall be reviewed at least quarterly, as required by the City Charter, in order to safeguard the City's cash assets.

7.1H PURCHASING POLICIES**H.1: Centralized Purchasing System**

- H.1.1 Whenever possible, purchases will be made through a competitive bid or proposal process.
- H.1.2 Purchasing policies and procedures will be as fair and open as possible so that everyone involved will understand the elements of the process, including procedures, timelines, expectations, requirements, and criteria for supplier selection.
- H.1.3 A preference of 1% shall be given to local businesses in the evaluation of bids and proposals in the procurement of goods. Contracts exempt from this preference are:
- Emergency procurement
 - Sole source contracts
 - Contracts funded from grants, donations, or gifts with special conditions that specify otherwise
- H.1.4 Purchases of goods and services will be made from locally owned businesses whenever possible, in accordance with purchasing regulations.
- H.1.5 The City will actively seek opportunities to participate with other public agencies in the development of competitive bids that combine purchasing power to achieve volume pricing.
- H.1.6 City staff shall not use their position for personal gain in any procurement.
- H.1.7 Environmentally responsible procurement policies will be used where possible, to encourage recycling, reduce waste, conserve energy and natural resources and protect environmental quality.
- H.1.8 Technological advances that present more efficient and effective ways to purchase goods and services will be encouraged.
- H.1.9 An efficient and effective system of inventory management for City-stocked items and for sale or disposal or surplus items will be maintained.

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7.1I ENTERPRISE FUND POLICIES**I.1: Utility Fund Policies****I.1a: Accounting and Fund Management**

- I.1a.1 The financial activities of each utility should be accounted for in a separate fund.
- I.1a.2 The City will assure that all direct and indirect costs of each utility are fully cost-accounted.
- I.1a.3 Expenses which are incurred to support more than one utility should be allocated to each utility in a manner that reasonably reflects the benefit received.
- I.1a.4 Each utility fund shall reimburse the General Fund, and/or other applicable funds, for the full cost of general government support services provided to that utility.
- I.1a.5 The user fees established for each utility will be reviewed annually and set at a level that will support the total costs of the utility, including direct and indirect costs and contributions to reserves set by Council policy.
- I.1a.6 In the event that any utility requires one-time resources from other City funds to support its operations, or that the utility provides resources to an unrelated program, the use of these funds should be accounted for as an inter-fund loan.
- I.1a.7 Debt service coverage should be maintained for each bond issue as required by the bond covenants.
- I.1a.8 No utility resources shall be used to fund unrelated General Fund services.

I.1b: Capital Program

- I.1b.1 Capital improvements associated with the existing infrastructure of a utility should be primarily funded from two sources: rate revenue and debt financing.
- I.1b.2 New improvements or expanded capacity in any utility should be funded by those benefiting through specific charges, such as connection fees, impact fees, or mitigation fees.
- I.1b.3 Local, state, and federal funding sources, such as grants and contributions, should be pursued for utility-related capital improvement projects consistent with City priorities.
- I.1b.4 Water and wastewater improvements should be designed and constructed to the size required to serve the City's capacity needs when fully developed plus any required redundancy to assure reliable operation and provision of service.
- I.1b.5 Bonded debt financing should be used for capital improvements as appropriate to:
 - Make cost recovery of an asset more consistent with its useful life

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- Equitably assign cost over multiple generations of customers who use the assets
 - Smooth near-term rate impacts of the project
- I.1b.6 Total bonded debt should equal no more than 30% of the utility's fixed assets.
- I.1b.7 Resources for the capital requirements of each utility such as bond proceeds or connection fees should be dedicated only for capital projects and not be used for ongoing maintenance and operations.
- I.1b.8 The annual depreciation expense of the assets of each utility should be set aside into a Rehabilitation and Replacement Reserve as a minimum funding level for system replacement.

I.1c: Reserves

- I.1c.1 A Contingency Reserve of 25% of operating expenses shall be maintained in the Water and Wastewater Funds to allow approximately 90 days of working capital in case of emergency.
- I.1c.2 A Contingency Reserve of 10% of operating expenses shall be maintained in the Solid Waste Fund. This lower reserve is appropriate because the asset value of the Solid Waste Fund is substantially smaller than the other city utilities, and because operations are performed by contract, with insurance and bonding requirements as part of the contract assuring the continued operation in the case of an emergency.
- I.1c.3 In the event that the Contingency Reserve of any utility fund is used it shall be replenished by the end of the following fiscal year or as soon as practical thereafter considering the circumstances that prompted the need to use the reserve.
- I.1c.4 A Capital Replacement Reserve shall be maintained in the SMaRT Station Replacement Fund to account for contributions from the three participating cities for the replacement of City-owned SMaRT Station equipment.
- I.1c.5 A Rate Stabilization Fund shall be maintained in each utility fund to levelize the rates and annual rate increases in light of fluctuations in financial requirements from year-to-year.
- I.1c.6 A Capital Rehabilitation and Replacement Reserve for each utility should be established to provide resources for the infrastructure replacement needs of the respective utility system. This reserve should act as a sinking fund for annual depreciation expense of the utility assets.
- I.1c.7 Debt service reserves should be maintained for each bond issue as required by the bond covenants.

I.2: Golf and Tennis Operations Community Recreation Fund Policies**I.2a: Fund Management**

- ~~I.2a.1 The General Fund subsidy received by the Community Recreation Fund shall be fixed at the FY 2006/2007 level as the base year and increased~~

COUNCIL POLICY MANUAL

~~annually by the inflation factor included in the recommended budget for the upcoming year.~~

~~I.2a.2 Any increase in service levels by City Council not covered by an increase in revenues will result in a corresponding increase to the General Fund subsidy.~~

~~I.2a.3 Any action by City Council to decrease revenues of the Community Recreation Fund not covered by a decrease in operating costs will result in a corresponding increase to the General Fund subsidy.~~

~~I.2a.4 The infrastructure rehabilitation and replacement of all facilities on park land, including the golf courses and tennis center, will be funded first through the Park Dedication Fund if funds are available.~~

~~I.2a.5 I.2a.1 A Fee Waiver system should be provided to allow persons who are economically disadvantaged to participate in and utilize programs, facilities, and services provided by the Community Recreation Fund. The criteria for eligibility in this system shall be established by Council policy.~~

I.2b: User Fees

I.2b.1 Golf fees shall be set annually by the Director of Public Works utilizing market-based comparisons and included in the City's Annual Fee Schedule adopted by Council resolution.

~~I.2b.2 User fees for Golf and Tennis recreation services shall be set administratively by the Director of Parks and Recreation Library and Community Services in accordance with a documented methodology that depicts a relationship to cost recovery, market forces, and adjustments based on such factors as:~~

- ~~• Perceived benefit to the community~~
- ~~• Pricing which favors Sunnyvale residents over non-residents~~
- ~~• Target populations~~
- ~~• Promotional and marketing considerations~~

~~I.2b.3 The fees established administratively by the Director of Parks and Recreation Library and Community Services shall be published at least twice a year.~~

I.2c: Reserves

I.2c.1 The ~~Community Recreation~~ Golf and Tennis Operations Fund shall maintain a Twenty-Year Resource Allocation Plan Reserve to stabilize economic cycles and maintain service levels over the long term.

I.2c.2 Any fund balance remaining in the ~~Community Recreation~~ Golf and Tennis Operations ~~Golf and Tennis?~~ Fund shall remain in the Fund for use in subsequent years.

~~I.2c.3 The Community Recreation Golf and Tennis General Fund will maintain a Co-op Sports Reserve to administer the after-school intra-mural sports league programs at Sunnyvale Middle School and Columbia Middle School as required by agreement with the Sunnyvale School District.~~

COUNCIL POLICY MANUAL

(Adopted by Resolution 119-88; RTC 88-114 (3/15/88); Amended: RTC 06-353 (11/28/06); Amended: RTC 11-167 (8/9/11); Amended: RTC 12-196 (8/28/12); Amended: RTC 14-0205 (4/29/14); Amended: RTC 17-0245 (4/11/17))

Lead Department: Department of Finance



City of Sunnyvale

Agenda Item

19-0267

Agenda Date: 3/19/2019

SUBJECT

Introduce an Ordinance Adding Chapter 1.07 (Administrative Subpoena) to the Sunnyvale Municipal Code Authorizing City Staff to Issue Administrative Subpoenas in Connection with Code Enforcement Investigations

DISCUSSION

Subpoenas are a legally enforceable order that can be used to compel a person to appear and testify at a legal proceeding and/or produce documents or records. There are three types of subpoenas: judicial, legislative, and administrative.

- Judicial subpoenas are issued by judges or attorneys in connection with a matter that is before the court.
- Legislative subpoenas are issued by a legislative body. For example, Section 613 of the Sunnyvale City Charter empowers the City Council to subpoena witnesses to appear at public hearings.
- Administrative subpoenas are issued by the staff of government agencies to assist in the performance of the agency's duties. Federal, state, and local agencies commonly use administrative subpoenas in order to gather information needed for regulatory enforcement. Although public employees do not have inherent authority to issue subpoenas, the authority can be granted by statute, local ordinance or charter provision.

Administrative subpoenas are different than search warrants and inspection warrants, which can only be issued by a judge. A subpoena legally compels a person to produce documents for inspection, but it does not allow Public Safety or other City staff to enter, search, or seize any private property. A subpoena can also compel a witness to testify at a code enforcement or other administrative hearing. The City would need to take additional legal steps to enforce the subpoena, such as citing the person for violation of the Sunnyvale Municipal Code (SMC). This provides judicial oversight of the reasonableness and legality of the subpoena.

In March 2018, the First District Court of Appeal upheld the City and County of San Francisco's use of an administrative subpoena to obtain documentation from Homeaway.com, Inc. The subpoena and enforcement action were initiated as part of San Francisco's effort to curb illegal short term rentals. Since that time, the Office of the City Attorney, along with Neighborhood Preservation, have researched drafting an administrative subpoena ordinance in order to support code enforcement efforts in the City for Council's consideration.

Currently, the SMC provides that administrative subpoenas may be issued in certain limited circumstances, including compliance with utility users tax (SMC section 3.12.220) and minimum wage (SMC section 3.80.080). The San Francisco case involved an administrative subpoena that was issued to the short-term rental platform to verify compliance with San Francisco's short-term

rental ordinance. Neighborhood Preservation anticipates that the authority to subpoena records and books in pending matters may be a useful tool in enforcement efforts involving companies that are suspected to be operating in violation of the SMC.

The recent San Francisco case emphasizes the utility of administrative subpoenas by local government as a tool for code compliance, not just with respect to short-term rentals but with other regulatory investigations such as unlawful waste hauling, revocation of use permits, payment of transient occupancy taxes and business license taxes, and massage establishment permits.

EXISTING POLICY

Sunnyvale General Plan

Chapter 4, Community Character, Policy CC-1.6 Maintain City neighborhoods as safe, healthy places to live.

Chapter 5, Housing. Goal HE-2.1 Encourage property owners to maintain rental and ownership units in sound condition through the neighborhood preservation and rehabilitation programs.

City Charter section 613 (Proceedings). The City Council shall establish rules for the conduct of its proceedings and may sanction members or other persons for disorderly or improper conduct at any meeting. It shall have the power and authority to compel the attendance of witnesses, to examine them under oath, and to compel the production of evidence before it. Subpoenas may be issued in the name of the City and be attested by the City Clerk. Disobedience of such subpoenas, or the refusal to testify (upon other than constitutional grounds), shall constitute a misdemeanor.

SMC section 3.12.220(b) The tax administrator may issue an administrative subpoena to compel a person to deliver, to the tax administrator, copies of all records deemed necessary by the tax administrator to establish compliance with this chapter, including the delivery of records in a common electronic format on readily available media if such records are kept electronically by the person in the usual and ordinary course of business.

SMC section 3.80.080(c) Investigation. The city shall be responsible for investigating any possible violations of this chapter by an employer or other person. The city shall have the authority to inspect workplaces, interview persons and request the city attorney to subpoena books, papers, records, or other items relevant to the enforcement of this chapter.

ENVIRONMENTAL REVIEW

The adoption of this ordinance does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) because it can be seen with certainty that there is no possibility that it may have an impact on the environment. (CEQA Guidelines Section 15061(b)(3))

FISCAL IMPACT

The primary fiscal impact to implement the ordinance can be absorbed with current staff resources.

PUBLIC CONTACT

Public Contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk, and on the City's website.

ALTERNATIVES

1. Introduce an Ordinance Adding Chapter 1.07 (Administrative Subpoena) to the Sunnyvale Municipal Code and find that the action is exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3).
2. Introduce an Ordinance Adding Chapter 1.07 (Administrative Subpoena) to the Sunnyvale Municipal Code with modifications and find that the action is exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3).
3. Do not introduce the Ordinance and provide alternative direction to staff.

RECOMMENDATION

Alternative 1: Introduce an Ordinance Adding Chapter 1.07 (Administrative Subpoena) to the Sunnyvale Municipal Code and find that the action is exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3).

Staff

Prepared by: Anais Martinez Aquino, Assistant City Attorney

Reviewed by: Christy Gunvalsen, Neighborhood Preservation Manager

Reviewed by: Jim Choi, Captain, Department of Public Safety

Reviewed by: Carl Rushmeyer, Deputy Chief, Department of Public Safety

Reviewed by: Phan Ngo, Director, Department of Public Safety

Reviewed by: John Nagel, City Attorney

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENT

1. Ordinance



ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF SUNNYVALE TO ADD CHAPTER 1.07
(ADMINISTRATIVE SUBPOENAS) OF TITLE 1
(GENERAL PROVISIONS) OF THE SUNNYVALE
MUNICIPAL CODE RELATING TO ADMINISTRATIVE
SUBPOENAS**

WHEREAS, the City of Sunnyvale desires to amend Title 1 (General Provisions) of the Sunnyvale Municipal Code to add a new chapter relating to compelling the production of records pertinent to any matter under investigation pursuant to the Sunnyvale Municipal Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUNNYVALE DOES ORDAIN AS FOLLOWS:

SECTION 1. CHAPTER 1.07 ADDED. Chapter 1.07 (Administrative Subpoenas) of Title 1 (General Provisions) of the Sunnyvale Municipal Code is hereby added to read as follows:

Chapter 1.07

ADMINISTRATIVE SUBPOENAS

1.07.010. Administrative Subpoena

1.07.010. Administrative Subpoena.

The city manager, or his or her designee, shall have the authority to request the city attorney to subpoena witnesses to compel their attendance and testimony at hearings and to require the production of books, papers, records or other relevant items. Any administrative subpoena pursuant to this section shall be submitted in writing by the city attesting that the city has reasonable belief of a violation of this code and must be related to a specific investigation by the city alleging specific violations of this code. The response must be received within 21 days, or a longer period upon mutual agreement of the parties.

SECTION 2. CEQA - EXEMPTION. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378(b)(5), that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

SECTION 3. CONSTITUTIONALITY; SEVERABILITY. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision or decisions shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause and phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect thirty (30) days from and after the date of its adoption.

SECTION 5. POSTING AND PUBLICATION. The City Clerk is directed to cause copies of this ordinance to be posted in three (3) prominent places in the City of Sunnyvale and to cause publication once in The Sun, the official publication of legal notices of the City of Sunnyvale, of a notice setting forth the date of adoption, the title of this ordinance, and a list of places where copies of this ordinance are posted, within fifteen (15) days after adoption of this ordinance.

Introduced at a regular meeting of the City Council held on _____, and adopted as an ordinance of the City of Sunnyvale at a regular meeting of the City Council held on _____, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
RECUSAL:

ATTEST:

APPROVED:

City Clerk
Date of Attestation: _____

Mayor

(SEAL)

APPROVED AS TO FORM:

City Attorney



City of Sunnyvale

Agenda Item

19-0307

Agenda Date: 3/19/2019

Tentative Council Meeting Agenda Calendar



City of Sunnyvale

Tentative Council Meeting Agenda Calendar

Tuesday, March 26, 2019 - City Council

Study Session

19-0262 5:30 P.M. SPECIAL MEETING (Study Session)
Climate Action Plan 2.0
Location: Council Chambers

Public Hearings/General Business

19-0364 Approve Study Issue Presentation Dates for Recommended Studies in 2019

19-0206 Award of Bid No. PW19-11 to Anderson Pacific Engineering Construction, Inc. for Storm Pump Station No. 1 Rehabilitation Re-Bid, Waiver of Minor Bid Irregularity, Finding of California Environmental Quality Act (CEQA) Categorical Exemption, and Approval of Budget Modification No. 21 in the amount of \$1,016,000, and Approve the Third Amendment to Consultant Services Agreement with Infrastructure Engineering Corporation (F14-049)

19-0290 SPECIAL MEETING (Redevelopment Successor Agency)
Approve the Third Amendment to Outside Counsel Agreement with Goldfarb Lipman for Town Center Development Matters and Approve Budget Modification No. 4 to appropriate \$75,000 to the Project Management for Town Center Development Agreement Project

19-0292 SPECIAL MEETING (Joint City Council and Redevelopment Successor Agency)
Approve the Fifth Amendment to Outside Counsel Agreement with Goldfarb Lipman for Litigation Services Pertaining to the Three Lawsuits Related to the Dissolution of the Redevelopment Agency

Tuesday, April 9, 2019 - City Council

Closed Session

19-0269 6:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Tina Murphy, Director of Human Resources; Kent Steffens, City Manager
Employee organization: Sunnyvale Managers Association (SMA) and Sunnyvale Employees Association (SEA)

Study Session

19-0373 5:00 P.M. SPECIAL COUNCIL MEETING ONLY (Study Session)
Personnel Board Interview

Special Order of the Day

19-0223 SPECIAL ORDER OF THE DAY - Fair Housing Month

19-0289 SPECIAL ORDER OF THE DAY - National Library Week

Public Hearings/General Business

19-0375 Moffett Park Specific Plan Update Work Plan and Guiding Principles
Project Planner:
Michelle King, 408-730-7463, mking@sunnyvale.ca.gov

Tuesday, April 23, 2019 - City Council

Closed Session

19-0270 6:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Tina Murphy, Director of Human Resources; Kent Steffens, City Manager
Employee organization: Sunnyvale Managers Association (SMA) and Sunnyvale Employees Association (SEA)

Special Order of the Day

19-0371 SPECIAL ORDER OF THE DAY - Certificate of Recognition to City Clerk
Upon Her Retirement

Public Hearings/General Business

19-0200 Proposed Project: Related applications on a 34.7-acre site:
REZONE: Introduction of an Ordinance to rezone the site from Industrial Service/Industrial-to-Residential Medium Density Zoning District (MS/ITRR3) to Industrial Serve/Industrial-to-Residential High Density Zoning District (MS/ITRR4) Zoning District and to Public Facility (PF)
SPECIAL DEVELOPMENT PERMIT: for site and architectural review for a 34.7-acre site to develop 1,051 residential units including 944 apartment units with 6 percent of the units to be reserved for very low-income households (45 units), development of up to 107 three-story, townhome-style dwellings with 12.5 percent affordable units in accordance with the City's Below Market Rate Program (13.38 units), and dedication of a 6.5-acre public park, extension of Indian Wells Avenue to the east to connect with the Duane Avenue/Stewart

Drive Intersection and including requests to deviate providing a community room for the townhomes, reductions in private usable open space requirements by reducing or eliminating required balconies, and from front yard setbacks on Indian Wells Avenue and Stewart Drive.

VESTING TENTATIVE MAP: To subdivide two lots into six lots with a condominium map to allow 107 townhomes lots with a common lot.

Location: 1 AMD Place (APNs: 205-22-024, 205-22-025), 975 Stewart Drive (205-22-028)

File #: 2016-8035

Zoning: Industrial Service/Industrial-to-Residential Medium Density Zoning District (MS/ITRR3) and Industrial Serve/Industrial-to-Residential High Density Zoning District (MS/ITRR4) Zoning District

Applicant / Owner: Irvine Company (applicant /owner)

Environmental Review: Environmental Impact Report (EIR)

Project Planner: Gerri Caruso, (408) 730-7591, gcaruso@sunnyvale.ca.gov

19-0208

CONTINUED FROM JANUARY 29, 2019.

Proposed Project: Appeal by the Applicant of a decision by the Planning Commission to deny:

PEERY PARK SPECIFIC PLAN CONDITIONAL USE PERMIT: to consider a high school for 400 students (Summit School). The project includes interior and exterior improvements of an existing industrial building for an educational use, the installation of a tri-level mechanical lift parking structure in the rear serving 22 parking spaces, and a request for adjustment to the minimum parking requirements.

Location: 824 San Aleso Avenue (APN: 204-02-006)

File #: 2017-7986

Zoning: PPSP-NT - Peery Park Specific Plan - Neighborhood Transition

Applicant / Owner: Artik Art & Architecture (applicant) / 824 San Aleso, LLC (owner)

Environmental Review: The project is exempt from additional CEQA review per CEQA Guidelines section 15168(c)(2) and (4) and Public Resources Code Section 21094(c). The project is within the scope of the Peery Park Specific Plan Program EIR as no new environmental impacts are anticipated and no new mitigation measures are required.

Project Planner: Momoko Ishijima, (408) 730-7532, mishijima@sunnyvale.ca.gov

19-0374

Appoint Applicant to the Personnel Board

Tuesday, May 7, 2019 - City Council

Closed Session

19-0272

5:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)

Closed Session held pursuant to California Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Tina Murphy, Director of Human Resources; Kent Steffens, City Manager
Employee organization: Sunnyvale Managers Association (SMA) and Sunnyvale Employees Association (SEA)

Special Order of the Day

- 19-0198** 6 P.M. SPECIAL COUNCIL MEETING
SPECIAL ORDER OF THE DAY - 2019 Earth Day Video and Poster Contest
Winners
Location: Council Chambers
- 19-0199** SPECIAL ORDER OF THE DAY - Recognition of Green Businesses
- 19-0312** SPECIAL ORDER OF THE DAY - Teen Awareness Month
- 19-0313** SPECIAL ORDER OF THE DAY - Older Americans Month

Public Hearings/General Business

- 19-0172** Green Building Program Update
- 19-0220** Public Hearing and Adoption of Resolution to Confirm the Annual Report and Levy and Collect an Annual Assessment for the Downtown Sunnyvale Business Improvement District (BID) for Fiscal Year 2019/2020
- 19-0224** Consider Draft 2019 Housing and Urban Development (HUD) Action Plan

Tuesday, May 14, 2019 - City Council

Study Session

- 19-0101** 6 P.M. SPECIAL COUNCIL MEETING ONLY (Study Session)
Board and Commission Interviews

Wednesday, May 15, 2019 - City Council

Study Session

- 19-0102** 6 P.M. SPECIAL COUNCIL MEETING ONLY (Study Session)
Board and Commission Interviews

Tuesday, May 21, 2019 - City Council

Closed Session

- 19-0279** 4:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section 54957:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager and City Attorney

Special Order of the Day

19-0093 6 P.M. SPECIAL COUNCIL MEETING
SPECIAL ORDER OF THE DAY - Department of Public Safety Special
Awards
Location: Council Chambers

19-0294 SPECIAL ORDER OF THE DAY - National Public Works Week

19-0314 SPECIAL ORDER OF THE DAY - Municipal Clerks Week

Public Hearings/General Business

19-0095 Agenda Items Pending - to be scheduled

Thursday, May 23, 2019 - City Council

Public Hearings/General Business

19-0103 8:30 A.M. SPECIAL COUNCIL MEETING
Budget Workshop

Tuesday, June 11, 2019 - City Council

Closed Session

19-0271 6:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section
54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Tina Murphy, Director of Human
Resources; Kent Steffens, City Manager
Employee organization: Sunnyvale Managers Association (SMA) and
Sunnyvale Employees Association (SEA)

Public Hearings/General Business

19-0039 Appoint Applicants to Boards and Commissions

19-0356 Annual City Council Public Hearing on FY 2019/20 Budget and Resource
Allocation Plan and Establishment of Appropriations Limit and Sunnyvale
Financing Authority Public Hearing on FY 2019/20 Budget

19-0357 Annual Review of Proposed Fees and Charges for Fiscal Year 2019/20

19-0376 Proposed Utility Rate Increases for FY 2018/19 Rates for Water, Wastewater,

and Solid Waste Utilities for Services Provided to Customers Within and Outside City Boundaries; Finding of CEQA Exemption Pursuant to Public Resource Code Section 21080(b)(8) and CEQA Guidelines Section 15273

Tuesday, June 18, 2019 - City Council

Closed Session

- 19-0273** 6:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Tina Murphy, Director of Human Resources; Kent Steffens, City Manager
Employee organization: Sunnyvale Managers Association (SMA) and Sunnyvale Employees Association (SEA)

Special Order of the Day

- 19-0075** SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Board and Commission Members

Public Hearings/General Business

- 19-0362** Report on California Voting Rights Act Community Education and Outreach Phase I and Potential Direction on Substance of a March 2020 Ballot Measure to Amend the City Charter to Implement City Council By-District Elections

Tuesday, June 25, 2019 - City Council

Closed Session

- 19-0324** 5:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section 54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Attorney

- 19-0274** 6:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Tina Murphy, Director of Human Resources; Kent Steffens, City Manager
Employee organization: Sunnyvale Managers Association (SMA) and Sunnyvale Employees Association (SEA)

Public Hearings/General Business

-
- 18-0289** Updates to the Murphy Station Heritage Landmark District Design Guidelines
- 19-0319** FY 2019/20 General Fund Human Services Grant Funding Allocations
- 19-0327** Adopt a Resolution to Approve the Final Engineer's Report, Confirm the Assessment, and Levy and Collect an Annual Assessment for The Downtown Parking Maintenance District for Fiscal Year 2019/20
- 19-0358** City Council Adoption of the FY 2019/20 Budget, Fee Schedule, and Appropriations Limit and Sunnyvale Financing Authority Adoption of the FY 2019/20 Budget

Tuesday, July 16, 2019 - City Council

Special Order of the Day

- 19-0315** SPECIAL ORDER OF THE DAY - Parks and Recreation Month

Tuesday, July 30, 2019 - City Council

Public Hearings/General Business

- 19-0108** Agenda Items Pending - to be scheduled

Tuesday, August 13, 2019 - City Council

Study Session

- 19-0110** 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Public Hearings/General Business

- 19-0126** 2019 2nd Quarterly Consideration of General Plan Amendment Initiation Requests

Tuesday, August 27, 2019 - City Council

Public Hearings/General Business

- 19-0230** Appoint Applicants to Boards and Commissions (as needed)

Tuesday, September 10, 2019 - City Council

Special Order of the Day

- 19-0232** SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Board and Commission Members (as needed)
- 19-0316** SPECIAL ORDER OF THE DAY - Senior Initiative - Active Aging Week

Public Hearings/General Business

19-0096 Agenda Items Pending - to be scheduled

Tuesday, September 24, 2019 - City Council

Public Hearings/General Business

19-0112 Agenda Items Pending - to be scheduled

Tuesday, October 8, 2019 - City Council

Special Order of the Day

19-0317 SPECIAL ORDER OF THE DAY - Arts and Humanities Month

Public Hearings/General Business

19-0113 Agenda Items Pending - to be scheduled

Tuesday, October 29, 2019 - City Council

Closed Session

19-0325 6:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section
54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager

Public Hearings/General Business

19-0114 Agenda Items Pending - to be scheduled

Tuesday, November 5, 2019 - City Council

Study Session

19-0228 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, November 12, 2019 - City Council

Closed Session

19-0278 6:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section
54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager and City Attorney

Public Hearings/General Business

19-0127 2019 3rd Quarterly Consideration of General Plan Amendment Initiation Requests

Tuesday, December 3, 2019 - City Council

Closed Session

19-0276 6:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section 54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager

Public Hearings/General Business

19-0231 Appoint Applicants to Boards and Commissions (as needed)

Tuesday, December 10, 2019 - City Council

Closed Session

19-0326 5:00 P.M. SPECIAL COUNCIL MEETING (Closed Session)
Closed Session held pursuant to California Government Code Section 54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager and City Attorney

Study Session

19-0234 6:45 P.M. SPECIAL COUNCIL MEETING (Study Session)
Discussion of Upcoming Selection of Vice Mayor for 2020

Special Order of the Day

19-0233 SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Board and Commission Members (as needed)

Public Hearings/General Business

19-0247 Adopt a Resolution Approving the City Council Regular Meeting Calendar for 2020 through February 2021

Tuesday, January 7, 2020 - City Council

Public Hearings/General Business

19-0119 Agenda Items Pending - to be scheduled

Tuesday, January 14, 2020 - City Council

Public Hearings/General Business

19-0120 Agenda Items Pending - to be scheduled

Thursday, January 30, 2020 - City Council

Public Hearings/General Business

19-0123 8:30 A.M. SPECIAL COUNCIL MEETING
Strategic Session - Policy Prioritization Workshop
Location: TBD

Tuesday, February 4, 2020 - City Council

Study Session

19-0229 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Public Hearings/General Business

19-0128 2019 4th Quarterly Consideration of General Plan Amendment Initiation
Requests

Tuesday, February 25, 2020 - City Council

Public Hearings/General Business

19-0122 Agenda Items Pending - to be scheduled

Thursday, February 27, 2020 - City Council

Public Hearings/General Business

19-0124 8:30 A.M. SPECIAL COUNCIL MEETING
Study/Budget Issues Workshop

Date to be Determined - City Council

Public Hearings/General Business

18-0416 Eco-district Feasibility and Incentives (Study Issue ESD 13-05C)

18-0653 Approve the Bernardo Avenue Undercrossing Design Options and Selection
of a Preferred Design Alternative



City of Sunnyvale

Agenda Item

19-0308

Agenda Date: 3/19/2019

Information/Action Items

Information/Action Items - Council Directions to Staff

Date	Directive/Action Required	Dept	Due Date	Completed
5/8/18	Provide information report to Council on the findings when the speed survey for Caribbean is complete.	DPW	Mar 2019	
5/8/18	Update Council Policy 7.1.1 – Fiscal – Long Range Goals and Financial Policies and bring back for Council adoption.	FIN	3/19/19	
5/25/18	Bring back the sales tax chart by City when the Council considers the El Camino Real Precise Plan update	CDD	Fall 2019	
7/17/18	Staff to work with the Chamber of Commerce in gathering information or making a recommendation on what options may be available to the hotels to encourage occupancy on the weekend.	OCM	Apr 2019	
8/28/18	Staff to provide quarterly updates to Council on ERP implementation progress	OCM	Apr 2019	
12/18/18	Conduct a special audit of the Capital Improvement Project reserves and bring findings back	FIN	May 2019	
2/7/19	Produce quarterly report on staff vacancies and include, actual staff total numbers for each department, including part-time positions.	HRD	Apr 2019	
2/7/19	More data on employee commuting information, can staff provide a map based on employee home addresses.	HRD	Apr 2019	
2/7/19	Once more data is available, would be helpful for Council to receive periodically the Hiring Manager Satisfaction Survey results mentioned on slide 24.	HRD	Jul 2019	
2/7/19	Council to receive annual report on new and closed business	OCM	Mar 2019	
3/5/19	Provide any documentation, that the City already has developed, on the criteria used for green paint for bike lanes.	DPW	Apr 2019	
3/5/19	Provide any data the City has in place on traffic flow on Mary Avenue to identify traffic and bicycle usage both before and after the addition of the bike lanes.	DPW	Apr 2019	

New Study/Budget Issues Sponsored by Council

Date Requested	Study/Budget Issue Topic	Requested By	Dept	Approved by City Manager
N/A	No Items Proposed			