



City of Sunnyvale

Notice and Agenda Board of Library Trustees

Monday, April 1, 2019

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

ROLL CALL

PRESENTATION

[19-0382](#) 2019 National Library Week Activities

[19-0383](#) Overview of Recent Library Program and Facilities
Improvements

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow board members to take action on an item not listed on the agenda. If you wish to address the board, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

1 [19-0211](#) Approve the Board of Library Trustees Meeting Minutes of March 4, 2019.

Recommendation: Approve the Board of Library Trustees Meeting Minutes of March 4, 2019 as submitted.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

-Staff Comments**ADJOURNMENT***Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the Sunnyvale Public Library located at 665 W. Olive Avenue, Sunnyvale, California during normal business hours and in the Library Program Room on the evening of the Board of Library Trustees meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Library Administration at sbarajas@sunnyvale.ca.gov or (408) 730-7314. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Library Administration at (408) 730-7314. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))



Sunnyvale

City of Sunnyvale

Agenda Item

19-0382

Agenda Date: 4/1/2019

2019 National Library Week Activities



Sunnyvale

City of Sunnyvale

Agenda Item

19-0383

Agenda Date: 4/1/2019

Overview of Recent Library Program and Facilities Improvements



Sunnyvale

City of Sunnyvale

Agenda Item

19-0211

Agenda Date: 4/1/2019

SUBJECT

Approve the Board of Library Trustees Meeting Minutes of March 4, 2019.

RECOMMENDATION

Approve the Board of Library Trustees Meeting Minutes of March 4, 2019 as submitted.



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, March 4, 2019

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

- Present:** 4 - Chair Carey Wingyin Lai
Vice Chair Daniel Bremond
Board Member Mark Isaak
Board Member Sharlene Wang
- Absent:** 1 - Board Member Tina Hwang

Board Member Hwang (excused)
Council Liaison Fong (absent)

Chair Lai welcomed newly appointed Board Member Sharlene Wang to the Board of Library Trustees. Board Member Wang provided the Board with a brief overview of her background.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

- 1 [19-0241](#) Approve the Board of Library Trustees Meeting Minutes of February 4, 2019

Vice Chair Bremond moved, and Board Member Isaak seconded, approval of the Board of Library Trustees minutes of February 4, 2019 as submitted. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Bremond
Board Member Isaak
Board Member Wang

No: 0

Absent: 1 - Board Member Hwang

PUBLIC HEARINGS/GENERAL BUSINESS

2 [18-0859](#) Review and Approval of FY 2019/20 Library Fee Schedule

Director Bojorquez provided the Board with an overview of the FY 2019/20 Library Fee Schedule. She indicated that revisions to the fee schedule are not being proposed by staff at this time. Director Bojorquez reminded the Board that a Study Issue regarding an amnesty program for overdue library materials will be presented to Council for their consideration at their Study Issues and Budget Issues Workshop on March 7.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

Board Member Isaak moved, and Vice Chair Bremond seconded, to approve the FY 2019/20 Library Fee Schedule as submitted. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Bremond
Board Member Isaak
Board Member Wang

No: 0

Absent: 1 - Board Member Hwang

3 [18-0860](#) Consider Board of Library Trustees Participation at 2019
Hands on the Arts Festival

Director Bojorquez introduced Community Services Coordinator Michele-Bridget Ragsdale. Ms. Ragsdale provided the Board with an overview of the Hands on the Arts Festival. The festival is scheduled for Saturday, May 18 from 10 a.m. to 4 p.m. at the Community Center. The festival is a multicultural event for ages 2+ that showcases entertainment and workshops in the fields of music, dance, art, STEAM

and STEM. Ms. Ragsdale invited the Board Members to co-host a table with Library staff and/or oversee an art activity/project at the festival. Ms. Ragsdale presented three activities for their consideration:

- Decoupage Piggy Banks
- Library Card Holders
- Playing Card Books

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

Vice Chair Bremond moved, and Board Member Wang seconded, to have the Board participate at the Hands on the Arts Festival. The motion carried by the following vote:

Yes: 3 - Chair Lai
Vice Chair Bremond
Board Member Wang

No: 0

Absent: 1 - Board Member Hwang

Abstain: 1 - Board Member Isaak

4 [19-0242](#) Overview of Library Partnerships and Collaborations

Director Bojorquez provided the Board with an overview of the various partnerships and collaborations the Library has established with other City departments and external organizations. These partnerships have allowed staff to offer services outside of the Library, such as:

- Technology assistance programs at the Sunnyvale Senior Center
- Virtual library cards for students enrolled at San Miguel Elementary School
- Tax preparation assistance for low to moderate income taxpayers

Director Bojorquez also highlighted strategic outcomes related to partnerships established with Working Scholars, the Pacific Library Partnership, the California State Library and the Friends of the Sunnyvale Public Library. Vice Chair Bremond requested that the partnership with Repair Cafe also be recognized.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

5 [19-0243](#) Overview of Day in the District

Director Bojorquez introduced Administrative Analyst Jennifer Acuña. Analyst Acuña provided the Board with an overview of the annual "Day in the District" which encourages library supporters to schedule meetings with local officials to advocate on issues important to libraries. For 2019, the California Library Association is encouraging support for:

- Funding of efficient access to resources (Zip Books)
- Funding of "Lunch in the Libraries" programs
- ACA-1 - A proposed amendment to the California constitution related to local financing for affordable housing and public infrastructure.

Analyst Acuña provided the Board with tentative appointment dates and times to meet with Senator Jerry Hill and Assembly Member Marc Berman. Board Members interested in attending were asked to notify Library Administration.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

Vice Chair Bremond moved, and Board Member Isaak seconded, to have staff organize the Board's participation in the annual "Day in the District". The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Bremond
Board Member Isaak
Board Member Wang

No: 0

Absent: 1 - Board Member Hwang

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS**-Board Member Comments**

Vice Chair Bremond reminded the Board of the Study and Budget Issues Workshop on Thursday, March 7 and noted pages of the workshop packet specific to the

Library and Community Services Study Issues.

Chai Lai mentioned that the Library recently started providing access to New York Times online from the Library webpage.

-Staff Comments

Director Bojorquez informed the Board of the following:

- The Friends of the Sunnyvale Public Library submitted a request to Google for funding in the amount of \$83,000 to support digital literacy initiatives for vulnerable populations in Sunnyvale. The project proposal will enhance digital literacy skills of low-income, vulnerable Sunnyvale residents by providing up to 12 hours of basic digital literacy training on topics such as email, online map services, online banking, Google Docs and an introduction to online resources available through the Sunnyvale Public Library.

- Library patrons may now access the New York Times from the Library's online database page. This feature provides direct access to the nytimes.com from 1851 to present, including all regular newspaper content (articles, editorials, etc.), all multimedia, Spanish and Chinese versions of nytimes.com, and personalized access including email newsletters, mobile apps, customizable news feeds and article recommendations.

- The complete set of Gale's Archives Unbound online collections are now available to all California public libraries on an ongoing basis, through the support of the California State Library. This resource offers online access to primary source materials covering a vast array of topics of importance to U.S. and California history.

- The farmer's market on wheels, Freshest Cargo, is back at the Library on Thursdays between 12:30 p.m. and 1:30 p.m. Look for them in the Library parking lot near the Plaza throughout the summer.

- The Library will be highlighting the Silicon Valley Reads Program with three events during the month of March: 1) DNA Evidence and Law Enforcement Program with Sunnyvale Public Safety Captain Jim Choi on Monday, March 11 at 7 p.m.; 2) A documentary film screening of "Finding Samuel Lowe" by Paula Williams Madison on Tuesday, March 12 at 7 p.m. and 3) An author event with Paula Williams Madison, on Sunday, March 17 from 1 to 2 p.m.

ADJOURNMENT

Chair Lai adjourned the meeting at 8:14 p.m.