



# City of Sunnyvale

## Notice and Agenda

### Board of Library Trustees

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Monday, August 5, 2019

7:00 PM

Library Program Room, Sunnyvale Public  
Library, 665 W. Olive Ave., Sunnyvale, CA  
94086

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#### **CALL TO ORDER**

#### **PRESENTATION**

[19-0779](#) Technology in the Library

[19-0780](#) Literacy Programs

#### **ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow board members to take action on an item not listed on the agenda. If you wish to address the board, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.*

#### **CONSENT CALENDAR**

- 1     [19-0782](#)     Approve the Board of Library Trustees Meeting Minutes of July 1, 2019

**Recommendation:** Approve the Board of Library Trustees Meeting Minutes of July 1, 2019 as submitted.

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2     [19-0838](#)     Approve Absence of Chair Lai for the September 9 and the October 7 Board of Library Trustees Meetings

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

#### **NON-AGENDA ITEMS & COMMENTS**

**-Board Member Comments****-Staff Comments****ADJOURNMENT***Notice to the Public:*

*Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the Sunnyvale Public Library located at 665 W. Olive Avenue, Sunnyvale, California during normal business hours and in the Library Program Room on the evening of the Board of Library Trustees meeting, pursuant to Government Code §54957.5.*

*Agenda information is available by contacting Library Administration at [erich@sunnyvale.ca.gov](mailto:erich@sunnyvale.ca.gov) or (408) 730-7314. Agendas and associated reports are also available on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Library Administration at (408) 730-7314. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))*



# City of Sunnyvale

## Agenda Item

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**19-0779**

**Agenda Date:** 8/5/2019

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Technology in the Library



# City of Sunnyvale

## Agenda Item

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**19-0780**

**Agenda Date:** 8/5/2019

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Literacy Programs



# City of Sunnyvale

## Agenda Item

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**19-0782**

**Agenda Date:** 8/5/2019

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**SUBJECT**

Approve the Board of Library Trustees Meeting Minutes of July 1, 2019

**RECOMMENDATION**

Approve the Board of Library Trustees Meeting Minutes of July 1, 2019 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft

### Board of Library Trustees

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Monday, July 1, 2019

7:00 PM

Library Program Room, Sunnyvale Public  
Library, 665 W. Olive Ave., Sunnyvale, CA  
94086

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#### **CALL TO ORDER**

Chair Lai called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

**Present:** 5 - Chair Carey Wingyin Lai  
Vice Chair Daniel Bremond  
Board Member Tina Hwang  
Board Member Mark Isaak  
Board Member Sharlene Wang

Council Liaison Hendricks (absent)  
Board Member Hwang arrived at 7:45 p.m.

#### **PRESENTATION**

##### [19-0673](#) PRESENTATION - Children's and Teen Services Overview

Children's Librarian, Nancy Andrus provided an overview of the Children and Teen services in the Library. The Programs developed for babies, kids and teens are highly attended. The Children/Teen outreach programs include: City events, home day care visits, Columbia Neighborhood Center special programs, school partnerships, Bilingual storytime and training, and pop-ups/drop-ins.

Board Members inquired about the types of questions asked of Children's Librarians, how staff keeps teens engaged in Library services, volunteer programs for teens with special needs, and the digital divide in Sunnyvale's youth population.

##### [19-0674](#) PRESENTATION - Board/Commission Study Issue Sponsorship Process

Lupita Alamos, Senior Management Analyst, reviewed the Study Issue Sponsorship process with the Board. In their advisory capacity to Council, boards and

commissions generate potential study issues for City Council's consideration.

### **ORAL COMMUNICATIONS**

None.

### **CONSENT CALENDAR**

- 1      [19-0671](#)      Approve the Board of Library Trustees Meeting Minutes of June 3, 2019

Vice Chair Bremond moved and Board Member Hwang seconded, approval of the Board of Library Trustees minutes of June 3, 2019. The motion carried by the following vote:

**Yes:** 5 -    Chair Lai  
                 Vice Chair Bremond  
                 Board Member Hwang  
                 Board Member Isaak  
                 Board Member Wang

**No:** 0

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2      [19-0657](#)      Selection of Chair and Vice Chair

Nominations were opened for Chair to the Board of Library Trustees. Board Member Isaak nominated Chair Lai who accepted the nomination. No further nominations were presented.

Vote on nomination for Chair Lai for Chair:

**Yes:** 5 -    Chair Lai  
                 Vice Chair Bremond  
                 Board Member Hwang  
                 Board Member Isaak  
                 Board Member Wang

**No:** 0

Nominations were opened for Vice Chair to the Board of Library Trustees. Board

Member Isaak nominated Board Member Wang who accepted the nomination. Chair Lai nominated Vice Chair Bremond who declined the nomination. No further nominations were presented.

Vote on nomination of Board Member Wang for Vice Chair:

**Yes: 5 -** Chair Lai  
Vice Chair Bremond  
Board Member Hwang  
Board Member Isaak  
Board Member Wang

**No: 0**

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

#### **NON-AGENDA ITEMS & COMMENTS**

##### **-Board Member Comments**

Board members inquired if it were possible to receive emailed receipts when items are returned to the Library.

Staff responded that emailed receipts are not an option with the current vendor.

##### **-Staff Comments**

Superintendent of Libraries, Steve Sloan informed the Board of the following:  
The second annual Sunnyvale Library Outdoor Expo on Saturday, June 22 on the library plaza had more than 400 participants. The children's area at the Library now has four new AWE Early Literacy touchscreen computers. The Fines Amnesty study issue has been scheduled to be brought to the Board in September and Council in October

#### **ADJOURNMENT**

Chair Lai adjourned the meeting at 8:30 p.m.





# City of Sunnyvale

## Agenda Item

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**19-0838**

**Agenda Date:** 8/5/2019

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Approve Absence of Chair Lai for the September 9 and the October 7 Board of Library Trustees Meetings