



# City of Sunnyvale

## Notice and Agenda

### Parks and Recreation Commission

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Wednesday, November 13, 2019

7:00 PM

Neighborhood Room - Recreation Center,  
Sunnyvale Community Center, 550 E.  
Remington Dr., Sunnyvale, CA 94087

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#### **CALL TO ORDER**

#### **SALUTE TO THE FLAG**

#### **ROLL CALL**

#### **PRESENTATION**

[19-0893](#)

PRESENTATION - State of the City Review

#### **ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow commissioners to take action on an item not listed on the agenda. If you wish to address the commission, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.*

#### **CONSENT CALENDAR**

[19-0084](#)

Approve the Parks and Recreation Commission Meeting  
Minutes of October 9, 2019

**Recommendation:** Approve the Parks and Recreation Commission Minutes of  
October 9, 2019 as submitted.

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

- [19-0894](#) Review and Approve Parks and Recreation Commission 2020 Master Work Plan

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

- [19-1150](#) Review Draft Study Issue Paper: Evaluate Feasibility of Sunnyvale LCS Hosting Pet Parade Event Annually
- [19-1151](#) Review Draft Study Issue Paper: Evaluate Feasibility of Dog Off-Leash Hours at Select Sunnyvale Park(s)
- [19-1152](#) Review Draft Study Issue Paper: Assessment of Needs for Additional/Expanded Outdoor Racket Sports Programs and Facilities
- [19-1087](#) Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2020

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

**-Staff Comments**

**ADJOURNMENT***Notice to the Public:*

*Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board or commission meeting, pursuant to Government Code §54957.5.*

*Agenda information is available by contacting Community Services Administration at (408) 730-7336. Agendas and associated reports are also available on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Community Services Administration at (408) 730-7336. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))*





# City of Sunnyvale

## Agenda Item

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**19-0893**

**Agenda Date:** 11/13/2019

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PRESENTATION - State of the City Review





# City of Sunnyvale

## Agenda Item

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**19-0084**

**Agenda Date:** 11/13/2019

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**SUBJECT**

Approve the Parks and Recreation Commission Meeting Minutes of October 9, 2019

**RECOMMENDATION**

Approve the Parks and Recreation Commission Minutes of October 9, 2019 as submitted.







# City of Sunnyvale

## Meeting Minutes - Draft Parks and Recreation Commission

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Wednesday, October 9, 2019

7:00 PM

Neighborhood Room - Recreation Center,  
Sunnyvale Community Center, 550 E.  
Remington Dr., Sunnyvale, CA 94087

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### **CALL TO ORDER**

Chair Kenton called the meeting to order at 7:02 p.m. in the Neighborhood Room at the Community Center, Recreation Building.

### **SALUTE TO THE FLAG**

Chair Kenton led the salute to the flag.

### **ROLL CALL**

**Present:** 3 - Chair Ralph Kenton  
Vice Chair Prakash Giri  
Commissioner Henry Alexander III

Council Liaison Melton (present)

### **ORAL COMMUNICATIONS**

None

### **CONSENT CALENDAR**

- 1      [19-0806](#)      Approve the Parks and Recreation Commission Meeting Minutes of September 11, 2019

Vice Chair Giri moved and Commissioner Alexander III seconded, the motion to approve the Parks and Recreation Commission Revised Minutes of September 11, 2019 as submitted. The motion carried by the following vote:

**Yes:** 3 - Chair Kenton  
Vice Chair Giri  
Commissioner Alexander III

**No:** 0

Chair Kenton noted that under Commissioner Comments, it stated Tennis Center, when should be Tennis Club. Staff will correct.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**      [19-0907](#)      Review and Provide Feedback to the City Manager to Approve the Age Friendly Action Plan

Superintendent of Community Services, Damon Sparacino informed the commission that the recommendation should be: Provide feedback to the City Manager prior to approval of the Age Friendly Action Plan.

Community Services Manager, Tracy Gott, gave a presentation on Sunnyvale's Age Friendly Action Plan. Highlights included: What is an Age Friendly City, Age Friendly Sunnyvale, Purpose, Assessments Used in Action Plan Development, Goals and Objectives and What's Next. The commission was informed that this would be going to Council on November 12 as an Information Only item.

Commissioners inquired:

- Where do we currently stand for each goal?
- How are you evaluating the success of the plan?
- Do you have anything included for Veterans?
- Do you plan on doing a more detailed plan with real metrics?
- Do you plan on tracking what you do and how things change?

Ms. Gott responded:

- Once the plan is approved, we will be able to see where we are and use actions in the back of the plan to move us forward.
- The back of the plan has an implementation strategy that shows how we will measure our success.
- We could, we also have a fairly robust Care Management Program at the Senior Center. I will take note to show how we could include Veterans.
- Right now, no, we are not planning to show a more detailed plan. If one of the committees wants to take an item and do additional metrics for it, we could further expand.
- Yes, we plan on tracking our actions.

Community member, Fabio Rupp commented:

- It would be great to see older adults as resource and have them volunteer to assist others.

Ms Gott responded:

- That is a great point. We do plan on working on intergenerational programs.

After all questions were addressed, Chair Kenton called for a motion. Commissioner Alexander III moved and Commissioner Giri seconded the motion to Recommend the City Manager approve the Friendly Action Plan. The motion carried by the following vote:

**Yes: 3 -** Chair Kenton  
Vice Chair Giri  
Commissioner Alexander III

**No: 0**

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Chair Kenton invited the public to speak on 19-1003 as many were in attendance. Eight members of the public spoke regarding dogs in parks:

- Cynthia Hayes Rupp
- Stan Huang
- Caren Rickhoff
- Karen Platt
- Erin Wessel
- Kevin Merritt
- Terry Sturtevant
- Carol Stanek

All wish to have an off leash area in park(s) during certain times of the day. An additional 11 community members were in attendance in support of off leash areas in parks.

#### **[19-1001](#)**

Discussion and Consideration of Potential Study Issue: Revisit RTC 13-111 and Update Feasibility of a Recreational Park at Sunnyvale Landfill

Vice Chair Giri spoke on his potential study issue: Evaluate Feasibility of a Recreational Park at the Sunnyvale Landfill.

Commissioners inquired:

- Would you consider adjusting to including this in City's parks plan?
- Based upon the last report which was very detailed, is it feasible to do a park with no structures?
- Did you think about getting a partner to assist with cost?

Vice Chair Giri or Staff responded:

- There were some concerns to adding this location as a park, including the loss of it as a natural resource and cost (Superintendent Stark)
- We could look at getting assistance and keep as is, just grade top area.

After all questions were answered, Chair Kenton asked for a motion.

Commissioner Giri moved to move forth with his potential study issue. The motion failed due to lack of a second.

[19-1002](#)

Discussion and Consideration of Potential Study Issue: Evaluate Feasibility of Sunnyvale LCS Hosting Pet Parade Event Annually

Vice Chair Giri spoke on his potential study issue: Evaluate Feasibility of Sunnyvale LCS Hosting Pet Parade Event Annually.

Commissioner Alexander III and Chair Kenton both expressed their support.

Chair Kenton asked for a motion.

Vice Chair Giri moved and Commissioner Alexander III seconded the motion to move forth with the Evaluate Feasibility of Sunnyvale LCS Hosting Pet Parade Event Annually study issue. The motion carried by the following vote:

**Yes:** 3 - Chair Kenton  
Vice Chair Giri  
Commissioner Alexander III

**No:** 0

[19-1003](#)

Discussion and Consideration of Potential Study Issue: Evaluate Feasibility of Dog Off-Leash Hours in Select Sunnyvale Park(s)

Vice Chair Giri spoke on his potential study issue: Evaluate Feasibility of Dog Off-Leash Hours in Select Sunnyvale Park(s).

Commissioners inquired:

- Is there a certificate or license program that people could apply for related to this?

- Are infractions part of the plan?
- If it is based on self-accountability, how would violations be enforced? Is the City responsible for law suits?
- Have we spoke to Cupertino regarding any legal issues?
- When did Cupertino start their trial?
- Do you (Cupertino) have requirements posted?
- If we move forward, will these items be addressed?

Staff, Carol Stanek (from Cupertino) or other public responded:

- Yes, the Department of Public Safety is looking at licensing and training options as well as ordinance changes. (Superintendent Stark)
- I am not aware of any infractions. (Superintendent Stark)
- In the past, the City Attorney recommend not moving forward on a similar study due to potential liabilities (Superintendent Stark)
- Cupertino has changed some of their laws (Carol Stanek)
- The trial started on October 1 (Carol Stanek)
- We (Cupertino) do have posted signs (Carol Stanek)
- We watch out for one another and inform others if their dog did something (Debbie Merritt)
- Yes, these items will be addressed (Superintendent Stark)

After all questions were answered, Chair Kenton asked for a motion.

Vice Chair Giri moved and Commissioner Alexander III seconded the motion to move forth with the Evaluate Feasibility of Dog Off-Leash Hours in Select Sunnyvale Park(s) study issue. The motion carried by the following vote:

**Yes:** 3 - Chair Kenton  
Vice Chair Giri  
Commissioner Alexander III

**No:** 0

[19-1004](#)

Discussion and Consideration of Potential Study Issue: Assessment of Needs for Additional/Expanded Outdoor Racket Sports Programs and Facilities

Chair Kenton spoke on his potential study issue: Assessment of Needs for Additional/Expanded Outdoor Racket Sports Programs and Facilities.

Commissioners inquired:

- Is cricket included in the racket sports?
- Are things growing with racket sports?
- Are the local Pickleball courts in use at the Tennis Center and any other places?
- How will this interfere with the Tennis community?
- Do we have the usage numbers from the courts at parks?

Chair Kenton or Staff responded:

- Yes, cricket is included and thinks it should include all racket sports.
- Yes it a growing sport, there are 1000+ people in a local Pickleball Association.
- Yes, the Pickleball courts are full at the Tennis Center. Ms. Gott, noted that the indoor courts on Monday are full as well.
- We have had a lot of discussion on this topic and will need to look into it. Right now, things are working.
- Superintendent Stark replied that we do not keep metrics, however, will reach out to Lifetime to see if they have any metrics.

After all questions were answered, Chair Kenton asked for a motion.

Vice Chair Giri moved and Commissioner Alexander III seconded the motion to move forth with the Assessment of Needs for Additional/Expanded Outdoor Racket Sports Programs and Facilities study issue. The motion carried by the following vote:

**Yes:** 3 - Chair Kenton  
Vice Chair Giri  
Commissioner Alexander III

**No:** 0

[19-0697](#)

Review Draft Study Issue Paper: Sunnyvale Parks Waste Initiative

Commissioner Alexander II spoke briefly on the paper and study issue. There were no questions of the commissioners.

Chair Kenton asked if there was a motion.

Commissioner Alexander III moved and Chair Kenton seconded the motion to accept and move forward the Sunnyvale Parks Waste Initiative study issue paper. The motion carried by the following vote:

**Yes:** 3 - Chair Kenton  
Vice Chair Giri  
Commissioner Alexander III

**No:** 0

[19-0997](#) Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2020

Staff informed the commissioners that any items voted to move forward today would be added to this document.

[19-0996](#) Rank Parks and Recreation Commission Proposed 2020 Study Issues

Superintendent of Community Services, Damon Sparacino, informed the commissioners that we would be ranking in January.

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Chair Kenton informed the commissioners that City Council voted last night and that the Parks and Recreation commission will have two new commissioners: Lauren DeCarlo and Mike Michitaka.

#### **-Staff Comments**

Superintendent of Community Services, Damon Sparacino, passed out the Superintendent's Report and briefly covered the items in the report.

Superintendent of Parks and Golf, Jim Stark shared that the following:

- Council entered into an agreement with the City of Santa Clara. Santa Clara is closing their golf course and Sunnyvale will be an exclusive partner. They will be referring their teams over to us and we will give Santa Clara residents the Sunnyvale resident rate. It is a 5-year agreement.
- The cricket study issue is moving forward and should be in Purchasing within the next week to hire a consultant.
- We are coming into working on the Plaza del Sol Phase 2 capital project. We will be looking at what amenities we can put at the plaza. Staff will be providing outreach with the first one being at the plaza. He will make sure that the Parks and

Recreation commissioners are aware of the meetings.

- Parks will be removing the large eucalyptus tree near the Arts Center (across from the Theatre) as it is in decline and does pose a hazard. Another tree will be planted in its place.

- Ornamental ponds, except the Community Center's will be drained the first week in November. The plan is to refill them next summer.

### **ADJOURNMENT**

Chair Kenton adjourned the meeting at 8:35 p.m.





# City of Sunnyvale

## Agenda Item

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**19-0894**

**Agenda Date:** 11/13/2019

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Review and Approve Parks and Recreation Commission 2020 Master Work Plan

# 2020 Master Work Plan

## Parks and Recreation Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 8	<ul style="list-style-type: none"> <li>Rank Study Issues by January 31</li> </ul>
February 12	<ul style="list-style-type: none"> <li>Study Issues Overview</li> <li>Update – Study Issues</li> </ul>
March 11	<ul style="list-style-type: none"> <li>Community Services Annual Events Calendar</li> <li>Capital Improvement Projects Update</li> </ul>
April 8	<ul style="list-style-type: none"> <li>Animal Assisted Happiness Update</li> </ul>
May 20 Special Meeting	<ul style="list-style-type: none"> <li>Review Recommended Budget (Joint Meeting with Arts Commission)</li> </ul>
June 10	<ul style="list-style-type: none"> <li>Recognition of Service</li> <li>Update – Study Issues</li> </ul>
July 8	<ul style="list-style-type: none"> <li>Parks &amp; Recreation Month Report</li> <li>Selection of Chair and Vice Chair</li> </ul>
August 12	<ul style="list-style-type: none"> <li>Urban Forest Management Plan</li> </ul>
September 9	<ul style="list-style-type: none"> <li>Capital Improvement Projects Update</li> </ul>
October 9	<ul style="list-style-type: none"> <li>State of the City Review</li> <li>Fee Waiver Report</li> <li>Update – Study Issues</li> <li>PRC Study Issue Sponsorship</li> </ul>
November 11	<ul style="list-style-type: none"> <li>Review and Approve 2021 Master Work Plan</li> <li>Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>
December 9	<ul style="list-style-type: none"> <li>Final month to Approve 2021 Master Work Plan</li> </ul>



# City of Sunnyvale

## Agenda Item

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**19-1150**

**Agenda Date:** 11/13/2019

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Review Draft Study Issue Paper: Evaluate Feasibility of Sunnyvale LCS Hosting Pet Parade Event Annually



## 2020 COUNCIL STUDY ISSUE

### **NUMBER**

..Title

LCS 20-02

**TITLE** Evaluate the feasibility of Sunnyvale Library and Community Services hosting an annual Halloween Pet Parade

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### **BACKGROUND**

**Lead Department:** Library and Community Services Department

**Support Departments:** Office of the City Manager  
Office of the City Attorney

**Sponsor(s):** Parks and Recreation Commission, Prakash Giri (Vice Chair)

**History:** 1 year ago: N/A  
2 years ago: N/A

### **SCOPE OF THE STUDY**

#### **What precipitated this study?**

Pet Parade is a positive family and pet focused event within our community. Participants and public who attended the event have felt that it represented their interests and is an acceptable and inclusive way to promote work-life balance regardless of culture, income, gender or health. The event is aligned with the City's General Plan Goal CC-10 and commitment to high-quality recreation programming.

The Duo Duo Project (a nonprofit organization), is currently facilitating the Halloween Pet Parade in Downtown Sunnyvale; with the City acting as a significant co-sponsor through: waiving all associated service fees, awarding neighborhood/event grants, and supporting marketing efforts.

Considering the event has relied primarily on City sponsorship, including budget and grant assistance, the Parks and Recreation Commission requests that City staff study the feasibility of having the Library and Community Services Department assume responsibility for the Sunnyvale Halloween Pet Parade as part of an existing (potentially larger) annual event already offered by the Library and Community Services Department. The scope also identifies maintaining staff/volunteer support from the Duo Duo Project.

#### **What are the key elements of the study?**

This study will consider the fiscal and operational impacts associated with the City (Library and Community Services Department as the lead) facilitating or co-facilitating the annual Halloween Pet Parade, either as a stand-alone event or as part of an existing event. Additionally, the study will analyze the potential impacts of combining/growing the event on the Sunnyvale Downtown Association and community on a whole.

**Estimated years to complete study:** 3 – 6 months

### **FISCAL IMPACT**

#### **Cost to Conduct Study**

Level of staff effort required (opportunity cost): High  
Funding Required for Non-Budgeted Costs: \$50,000 – \$75,000  
Funding Source: Will seek budget supplement

The fiscal impact of this study are estimates based on average event management direct costs associated with the Library and Community Services Department facilitating the annual State of the City and Hands on the Arts events. The level of staff effort is considered high as the City will be facilitating and managing an additional city-wide special event in Downtown Sunnyvale within 60 days of the State of the City.

#### **Cost to Implement Study Results**

\$50,000 - \$75,000 annual event implementation costs.

### **EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION**

Council-Approved Work Plan: No  
Council Study Session: Yes  
Reviewed by Boards/Commissions: Parks and Recreation Commission

### **STAFF RECOMMENDATION**

Prepared by: Damon Sparacino, Superintendent of Community Services  
Reviewed by: Cherise Brandell, Director, Library and Community Services Department  
Reviewed by: Teri Silva, Assistant City Manager  
Approved by: Kent Steffens, City Manager



# City of Sunnyvale

## Agenda Item

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**19-1151**

**Agenda Date:** 11/13/2019

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Review Draft Study Issue Paper: Evaluate Feasibility of Dog Off-Leash Hours at Select Sunnyvale Park(s)





## 2020 COUNCIL STUDY ISSUE

### **NUMBER**

..  
DPW 20-

### **TITLE**

.. Evaluate feasibility of dog off-leash hours in select Sunnyvale park(s)

### **BACKGROUND**

<b>Lead Department:</b>	Department of Public Works
<b>Support Departments:</b>	Office of the City Manager Office of the City Attorney Library and Community Services
<b>Sponsor(s):</b>	Parks and Recreation Department
<b>History:</b>	1 year ago: N/A 2 years ago: N/A

### **SCOPE OF THE STUDY**

#### **What precipitated this study?**

A group of residents attended both City Council and Park and Recreation Commission meetings requesting off-leash dog hours at one or more City Parks. Residents made the case for a number of reasons that City Parks should have specified hours during the day where the public can let their dogs run off-leash in select areas of City Parks. Some of the benefits of off leash dog parks mentioned during public comment include; promoting good canine physical health and socialization, a positive way to meet your neighbors and build community and not having to drive to a dog park.

Completion of this Study will provide data to help assist in evaluating the feasibility of allowing off-leash dog hours in Sunnyvale parks.

#### **What are the key elements of the study?**

This study will consider the impact of allowing dogs to be off leash during specified hours in City parks. In addition to analyzing the positive benefits of allowing dogs to be off-leash, the study will analyze the potential effect on other park users, user groups such as soccer and little league baseball, effect on park maintenance and exposure to potential legal liabilities for both the City and residents. The study will also provide suggestions related to best practices for allowing off-leash dog areas in City parks (i.e. rules, location, hours, etc.).

**Estimated years to complete study:** 1 year

### **FISCAL IMPACT**

#### **Cost to Conduct Study**

Level of staff effort required (opportunity cost):	Moderate
Funding Required for Non-Budgeted Costs:	\$75,000
Funding Source:	Will seek budget supplement

The cost associated with the study is to hire a consultant to conduct the feasibility study. The level of effort is considered moderate as staff and management will be facilitating public outreach, meeting with the consultant to advise on current and past practices, reviewing park locations and history and consider any necessary changes to the Municipal Code. The study would also include assessment of potential costs including operating and capital.

**Cost to Implement Study Results**

Unknown. Study would assess potential costs.

**EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION**

Council-Approved Work Plan: No

Council Study Session: Yes

Reviewed by Boards/Commissions: Parks and Recreation Commission

Prepared by: Jim Stark, Superintendent of Parks

Reviewed by: Damon Sparacino, Superintendent of Community Services

Reviewed by: Chip Taylor, Director, Department of Public Works

Reviewed by: Cherise Brandell, Director, Library and Community Services

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager



# City of Sunnyvale

## Agenda Item

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**19-1152**

**Agenda Date:** 11/13/2019

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Review Draft Study Issue Paper: Assessment of Needs for Additional/Expanded Outdoor Racket Sports Programs and Facilities



## 2020 COUNCIL STUDY ISSUE

### **NUMBER**

..Title

LCS 20-03

**TITLE** Assessment of needs for additional / expanded Outdoor Racket Sports Programs and Facilities

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### **BACKGROUND**

**Lead Department:** Library and Community Services Department

**Support Departments:** Department of Public Works  
Office of the City Manager  
Office of the City Attorney

**Sponsor(s):** Parks and Recreation Commission, Ralph Kenton (Chair)

**History:** 1 year ago: N/A  
2 years ago: N/A

### **SCOPE OF THE STUDY**

#### **What precipitated this study?**

Recent and dramatic shifts in Sunnyvale's resident demographics and diversity relative to youth, older adults and national origin. These shifts have led to an increased demand for certain outdoor racket sports; especially pickleball, tennis and cricket. These sports/activities provide residents the opportunity to take advantage of our favorable year-round weather, while providing excellent exercise through social and competitive play.

Northern California continues to be a hotbed of activity of Tennis in the U.S., Pickleball is growing rapidly in many neighboring South Bay cities, and Cricket is gaining in popularity.

Completion of this Study will assure that Sunnyvale is meeting current and future resident recreation needs, while properly planning for future growth required in these recreational areas of interest. A competitive analysis, including other South Bay cities, will ensure that Sunnyvale is on the right track in serving the community relative to these areas of interest.

#### **What are the key elements of the study?**

The purpose of this study is to consider current recreation trends and community needs relative to certain outdoor racket sports, especially Pickleball, Tennis and Cricket. The study would look at what neighboring cities offer in terms of programs and facilities; as well as engage the Sunnyvale community through surveys and needs assessments relative to the activities outlined above. The study should also include current facility use and demand, the long-range park capital projects plan and consider future opportunities

and partnerships relative to land use and service delivery for the identified recreation needs.

**Estimated years to complete study:** 1 year

### **FISCAL IMPACT**

#### **Cost to Conduct Study**

Level of staff effort required (opportunity cost): Moderate

Funding Required for Non-Budgeted Costs: \$65,000

Funding Source: Will seek budget supplement

The cost associated with the study is to hire a consultant to evaluate current and future opportunities and facilities available for tennis, pickleball and cricket relative to neighboring cities and community interests/needs. The level of effort is considered moderate as staff and management will be facilitating public outreach and meeting with the consultant to advise on current practices, current infrastructure and capital plan, as well as various opportunities and challenges parks within the City present.

#### **Cost to Implement Study Results**

Unknown. Study would include assessment of potential costs, including capital and operating, as well as revenue/savings.

### **EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION**

Council-Approved Work Plan: No

Council Study Session: Yes

Reviewed by Boards/Commissions: Parks and Recreation Commission

### **STAFF RECOMMENDATION**

Prepared by: Damon Sparacino, Superintendent of Community Services

Reviewed by: Cherise Brandell, Director, Library and Community Services Department

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager



# City of Sunnyvale

## Agenda Item

19-1087

Agenda Date: 11/13/2019

Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2020  
Proposed Study Issues\*

Date	Working Title	Summary of Scope	Staff Comments
6/12/19	Sunnyvale Parks Waste Reduction Initiative	By creating opportunities to recycle in public spaces, municipalities can capture more materials for recycling, create and support a culture of recycling, and demonstrate the value of recycling materials. As a City, Sunnyvale has an opportunity to lead efforts to reduce garbage going to the landfill. The success of public space recycling programs involves community collaboration, infrastructure investments, and setting realistic goals that benefit residents, visitors, businesses and the environment. Success also comes from raising awareness about waste reduction, and the environmental and economic benefits resulting from recycling. Public space recycling can help communities move toward zero-waste programs and community-wide composting efforts. Public space recycling highlights a	The purpose of this study is to consider options for better managing garbage at City Parks to reduce waste. The Study will look at various options including, but not limited to recycling, food scraps and composting in City Parks. It's possible that by separating waste sooner in the collection stream at City parks that Sunnyvale may be able to significantly reduce waste produced at the parks going into landfills. The Study would identify best practices for minimizing refuse going to the landfill and analyze associated costs for the various options. Cost analysis would include such things labor, additional refuse retainers and infrastructure upgrades.

	community's commitment to the environment and sustainability, while increasing livability.	
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9/17/19	Evaluate Feasibility of Sunnyvale LCS Hosting Pet Parade Event Annually	<p>The DuoDuo Project (a nonprofit organization), has been hosting Halloween Pet Parade in Sunnyvale Downtown and Sunnyvale City has been a significant co-sponsor for the event providing fee waivers, grant, marketing support, DPS officers, permit waivers etc. Pet Parade is a positive family venture focused towards the youth of our community. Participants and public who attended the event have felt that it represented their interests and is acceptable and inclusive way to promote work-life balance regardless of culture, income, gender or health. The event fits well with the City's commitment to encourage family and children related events. Considering that since 2008 the DuoDuo project has relied primarily on city sponsorship for the event and has come back to the council/PRC for budget on multiple occasions, request staff to study the feasibility of city LCS hosting this event annually as part of one of the larger community event already hosted by LCS with support from DuoDuo volunteers.</p>	<p>The scope requests that city staff study the feasibility of having the Library and Community Services Department assume host/organization responsibilities for the Sunnyvale Halloween Pet Parade as part of an existing (potentially larger) annual event already offered by the Library and Community Services Department. The scope also identifies maintaining staff/volunteer support from the Duo Duo Project.</p>
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9/17/19	Evaluate Feasibility of Dog Off-Leash Hours in Select Sunnyvale Park(s)	<p>There has been an increased community interest in establishing off-leash hours in a designated areas of public parks conveniently located within city limits so that residents and their well-behaved canine companions can exercise &amp; play in a clean, safe environment. Creating a pet-friendly, well-maintained space would allow all dog lovers a place to bring their four-legged friends (who would be willing to uphold the rules and restrictions of the area, such as picking up after their dogs and maintaining up-to-date vaccinations) during hours when parks are not being used for other activities. Request staff to study the feasibility of off-leash dogs hour in select areas of select park(s) and potential impacts on other recreation uses, health, safety, environment, funding and maintenance. If necessary, create an off-leash pilot program in a select neighborhood park to understand the impacts in detail and also look into the study results from trials in neighboring cities.</p>	<p>The purpose of the Feasibility Study (Study) is to provide the City a guide for establishing off leash dog hours at City Parks. The Study will determine the options and opportunities for creating off leash dog park areas at select areas of select park(s) and specified times during the day. It will also consider the potential impacts on other recreational uses. Consideration will also be given to concerns such as public health and safety, the environment, capital costs as well as any increase in maintenance costs. The study should also consider creating a pilot program in a select City park to better understand the impacts in detail. In addition, similar study issues that may be available from other similar Cities should be reviewed.</p>
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9/23/19	Assessment of Needs for Additional/Expanded Outdoor Racket Sports Programs and Facilities	Recent and dramatic shifts in Sunnyvale's resident demographics, especially when considering youth, population aging and countries of origin, have been increasing the demand for certain outdoor racket sports, especially Pickleball, Tennis and Cricket. These take advantage of our favorable year-round weather while providing excellent exercise in either social or competitive play. Northern California continues to be a hot-spot of activity for Tennis in the U.S., Pickleball play is growing rapidly in many neighboring South Bay cities, and Cricket is now gaining popularity. Completion of this Study will assure that Sunnyvale is meeting current and new Resident's recreational needs and is properly planning for future growth requirements in these important recreational areas. A competitive analysis including other South Bay cities will assure that we are on the right track.	The purpose of this study is to consider current recreation trends and community needs relative to certain outdoor racket sports, especially Pickleball, Tennis and Cricket. The study would look at what neighboring cities offer in terms of programs and facilities; as well as engage the Sunnyvale community through surveys and needs assessments relative to the activities outlined above. The study should also include current facility use and demand, the long-range park capital projects plan and consider future opportunities and partnerships relative to land use and service delivery for the identified recreation needs.

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\*The study issues have been proposed for future sponsorship

Toward the end of the calendar year, no later than October, boards and commissions will review the list of proposed study issues and officially vote on sponsorship for each individually listed study issue. Official sponsorship means that the study issue is approved for ranking with a majority vote of the board or commission. Staff will then prepare the sponsored study issue papers, including fiscal impact **but not** the staff recommendation.