



City of Sunnyvale

Notice and Agenda

Board of Library Trustees

Monday, February 3, 2020

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

ROLL CALL

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow board members to take action on an item not listed on the agenda. If you wish to address the board, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

- 1 [20-0105](#) Approve the Board of Library Trustees Meeting Minutes of January 6, 2020

Recommendation: Approve the Board of Library Trustees Minutes of January 6, 2020 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [20-0024](#) Collection Development Policy

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

-Staff Comments

ADJOURNMENT*Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the Sunnyvale Public Library located at 665 W. Olive Avenue, Sunnyvale, California during normal business hours and in the Library Program Room on the evening of the Board of Library Trustees meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Library Administration at erich@sunnyvale.ca.gov or (408) 730-7314. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Library Administration at (408) 730-7314. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))



City of Sunnyvale

Agenda Item

20-0105

Agenda Date: 2/3/2020

SUBJECT

Approve the Board of Library Trustees Meeting Minutes of January 6, 2020

RECOMMENDATION

Approve the Board of Library Trustees Minutes of January 6, 2020 as submitted.



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, January 6, 2020

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

Chair Lai called the meeting to order at 7:02 p.m.

ROLL CALL

Present: 5 - Chair Carey Wingyin Lai
Vice Chair Sharlene Wang
Board Member Daniel Bremond
Board Member Tina Hwang
Board Member Mark Isaak

Council Liaison Larsson (present)
Board Member Hwang (arrived at 7:11 p.m.)

PRESENTATION

[20-0088](#) PRESENTATION - Library Services for Seniors

Adult Services Librarian, Mira Geffner gave a presentation on Library services for seniors.

Seniors that the Sunnyvale Public Library serve including those with: difficulty hearing, seeing signs, reading print, digital literacy, strength or mobility challenges, cross-cultural and cross-generational communication.

Programs that the Sunnyvale Public Library provides include: Homebound Delivery, Senior Center Returns, Lunchtime Librarian, Get Connected, Appy Hour, Google Application Basics, Digital Learning Lab, Tax Help, PAMF Lectures, Medicare Basics, Mandarin-English Health Fair, Spanish-English Women's Health Fair, Pedestrian Safety, Large Print, CD Audiobooks and Newspapers.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

- 1.A** [20-0087](#) Approve the Board of Library Trustees Meeting Minutes of November 18, 2019

Board Member Bremond moved, and Board Member Isaak seconded, approval of the Board of Library Trustees minutes of November 18, 2019 as submitted. The motion carried by the following vote:

Yes: 4 - Chair Lai
 Vice Chair Wang
 Board Member Bremond
 Board Member Isaak

No: 0

Abstain: 1 - Board Member Hwang

PUBLIC HEARINGS/GENERAL BUSINESS

- 2** [20-0148](#) Recommend the City Council Approve an Agreement Between the City of Sunnyvale, the Sunnyvale School District, and Fremont Union High School District for the Development and Operation of the Lakewood Branch Library and Learning Center at Lakewood Elementary School

Superintendent of Libraries, Steve Sloan gave a presentation on the Agreement between the City of Sunnyvale, Sunnyvale School District and the Fremont Union High School District on the Lakewood Branch Library and Learning Center.

Board Members inquired about the Branch Library's operating hours, operating costs and next steps.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

Board Member Isaak moved and Board Member Bremond seconded the motion to recommend that the City Council approve the Agreement with the Sunnyvale School District and Fremont Union High School District for a Joint Use Lakewood Branch Library and Learning Center at Lakewood Elementary School. The motion carried by the following vote:

Yes: 5 - Chair Lai
Vice Chair Wang
Board Member Bremond
Board Member Hwang
Board Member Isaak

No: 0

3 [20-0108](#) Discussion of Options and Benefits of Establishing a Library Foundation

Board Member Mark Isaak recused himself.

Board Member Isaak currently sits on the Board for the Friends of the Sunnyvale Public Library and recused himself due to the conflict of interest.

Superintendent Steve Sloan spoke about the options and benefits of establishing a Library Foundation.

Trustees inquired: What Foundation proceeds will be spent on and advantages/disadvantages of establishing a Foundation.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

Board Member Bremond moved and Board Member Hwang seconded the motion to recommend that the City Council postpone this item until a new main library or major renovation of the main library is approved. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Wang
Board Member Bremond
Board Member Hwang

No: 0

Recused: 1 - Board Member Isaak

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

None.

-Staff Comments

Superintendent Steve Sloan spoke about: Discover and Go usage, Friends of the Library book sale on January 18 and 19, and the Library and Community Services Strategic Plan process.

ADJOURNMENT

Chair Lai adjourned the meeting at 8:37 p.m.



City of Sunnyvale

Agenda Item

20-0024

Agenda Date: 2/3/2020

Collection Development Policy