



# City of Sunnyvale

## Notice and Agenda - Final Personnel Board

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Thursday, February 6, 2020

5:30 PM

Council Chambers, 456 W. Olive Avenue,  
Sunnyvale, CA 94086

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### Special Meeting

#### **CALL TO ORDER**

#### **SALUTE TO THE FLAG**

#### **ROLL CALL**

#### **ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow board members to take action on an item not listed on the agenda. If you wish to address the board, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.*

#### **CONSENT CALENDAR**

- 1.A    [20-0280](#)    Approve the Personnel Board Meeting Minutes of February 28, 2019

**Recommendation:** Approve the Personnel Board Meeting Minutes of February 28, 2019 as submitted.

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

2.    [20-0281](#)    Selection of Chair and Vice Chair
3.    [20-0283](#)    Discuss and Finalize Proposed 2020 Personnel Board Meeting Dates

#### **NON-AGENDA ITEMS & COMMENTS**

**-Board Member Comments****-Staff Comments****INFORMATION ONLY REPORTS/ITEMS****ADJOURNMENT TO CLOSED SESSION****CLOSED SESSION**

*The public may provide comments regarding the Closed Session item(s) just prior to the Personnel Board beginning the Closed Session. Closed Sessions are not open to the public.*

**1 Call to order in the Council Chambers****2 Roll Call****3 Public Comment****4 Convene to Closed Session**

[20-0282](#)

Closed Session held pursuant to California Government Code  
Section 54957:  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**5 Adjourn Special Meeting**

*Notice to the Public:*

*Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board meeting, pursuant to Government Code §54957.5.*

*Agenda information is available by contacting Monica Gutierrez at (408) 730-3002. Agendas and associated reports are also available on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Monica Gutierrez at (408) 730-3002. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))*



# City of Sunnyvale

## Agenda Item

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**20-0280**

**Agenda Date:** 2/6/2020

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**SUBJECT**

Approve the Personnel Board Meeting Minutes of February 28, 2019

**RECOMMENDATION**

Approve the Personnel Board Meeting Minutes of February 28, 2019 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft Personnel Board

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Thursday, February 28, 2019

5:30 PM

Council Chambers, 456 W. Olive Avenue,  
Sunnyvale, CA 94086

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### Special Meeting

#### **CALL TO ORDER**

Chair Brown called the meeting to order at 5:43 p.m. Gary Baum, Attorney to the Personnel Board determined a quorum with four Personnel Board members and proceeded with the meeting.

#### **SALUTE TO THE FLAG**

#### **ROLL CALL**

**Present:** 4 - Board Member Justin Brown  
Board Member Ericka Reguerin  
Board Member Barbara Schmidt  
Board Member Patti Selan  
**Absent:** 1 - Board Member Deepali Lugani

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

**1.A**     [19-0321](#)     Approve the Personnel Board Meeting Minutes of January 30, 2019

MOTION: Chair Brown moved and Vice Chair Selan seconded the motion to approve the Personnel Board Meeting Minutes of January 30, 2019 as presented.

The motion carried by the following vote:

**Yes:** 4 - Board Member Brown  
Board Member Reguerin  
Board Member Schmidt  
Board Member Selan

**No:** 0

**Absent:** 1 - Board Member Lugani

**1.B**      [19-0322](#)      Approve the Personnel Board Meeting Minutes of February 4, 2019

MOTION: Chair Brown moved and Vice Chair Selan seconded the motion to approve the Personnel Board Meeting Minutes of February 4, 2019 as presented.

The motion carried by the following vote:

**Yes:** 4 -    Board Member Brown  
                 Board Member Reguerin  
                 Board Member Schmidt  
                 Board Member Selan

**No:** 0

**Absent:** 1 -    Board Member Lugani

**PUBLIC HEARING****2.**      [19-0323](#)      Appeal of Disciplinary Action by City of Sunnyvale Employee

The open appeal hearing was presented before the Personnel Board.

**ADJOURNMENT TO CLOSED SESSION**

Chair Brown adjourned the meeting into closed session at 8:05 p.m. and reconvened the meeting to open session at 9:55 p.m. to read findings into record.

**CLOSED SESSION REPORT**

Gary Baum, Attorney for the Personnel Board, reported that the Personnel Board met in closed session pursuant to Government Code Section 54957 - Appeal of Disciplinary Action by City of Sunnyvale Employee and action was taken.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Board Member Comments**

**-Staff Comments**

**INFORMATION ONLY REPORTS/ITEMS**

None.

**ADJOURNMENT**

Chair Brown adjourned the meeting at 10:01 p.m.



# City of Sunnyvale

## Agenda Item

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**20-0281**

**Agenda Date:** 2/6/2020

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Selection of Chair and Vice Chair





# City of Sunnyvale

## Agenda Item

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**20-0283**

**Agenda Date:** 2/6/2020

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Discuss and Finalize Proposed 2020 Personnel Board Meeting Dates

## **Proposed 2020 Personnel Board Meetings**

Thursday, February 6  
Wednesday, February 12  
Tuesday, February 18

Wednesday, March 4

Monday, April 20

Monday, May 18

Monday, June 15

Monday, July 20

Monday, August 17

Monday, September 21

Monday, October 19

Monday, November 16

Monday, December 21

*3<sup>rd</sup> Monday of the Month excluding holidays or when Special Meetings are scheduled  
5:30 p.m., City Hall Council Chambers, 456 W. Olive Avenue, Sunnyvale*



# City of Sunnyvale

## Agenda Item

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**20-0282**

**Agenda Date:** 2/6/2020

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Closed Session held pursuant to California Government Code Section 54957:  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE