



City of Sunnyvale

Notice and Agenda - Final Personnel Board

Wednesday, February 12, 2020

5:30 PM

Council Chambers, 456 W. Olive Avenue,
Sunnyvale, CA 94086

Special Meeting

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow board members to take action on an item not listed on the agenda. If you wish to address the board, please complete a speaker card and give it to the Recording Secretary. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

[20-0315](#)

Approve the Personnel Board Meeting Minutes of February 6, 2020

Recommendation: Approve the Personnel Board Meeting Minutes of February 6, 2020 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

-Staff Comments

INFORMATION ONLY REPORTS/ITEMS**ADJOURNMENT TO CLOSED SESSION****CLOSED SESSION**

The public may provide comments regarding the Closed Session item(s) just prior to the Personnel Board beginning the Closed Session. Closed Sessions are not open to the public.

1 Call to order in the Council Chambers**2 Roll Call****3 Public Comment****4 Convene to Closed Session**

[20-0316](#)

Closed Session held pursuant to California Government Code
Section 54957:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

5 Adjourn Special Meeting

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, Sunnyvale, CA. during normal business hours and at the meeting location on the evening of the board meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Monica Gutierrez at (408) 730-3002. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting.

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Monica Gutierrez at (408) 730-3002. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements

to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))



City of Sunnyvale

Agenda Item

20-0315

Agenda Date: 2/12/2020

SUBJECT

Approve the Personnel Board Meeting Minutes of February 6, 2020

RECOMMENDATION

Approve the Personnel Board Meeting Minutes of February 6, 2020 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Personnel Board

Thursday, February 6, 2020

5:30 PM

Council Chambers, 456 W. Olive Avenue,
Sunnyvale, CA 94086

Special Meeting

CALL TO ORDER

Chair Patti Selan called the meeting to order at 5:34 p.m.

SALUTE TO THE FLAG

Chair Selan led the Salute to the Flag.

ROLL CALL

Present: 5 - Board Member Marc Ketzel
Board Member Deepali Lugani
Board Member Victor Marsh
Board Member Barbara Schmidt
Board Member Patti Selan

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1.A [20-0280](#) Approve the Personnel Board Meeting Minutes of February 28, 2019

MOTION: Board Member Schmidt moved and Board Member Lugani seconded the motion to approve the Personnel Board Meeting Minutes of February 28, 2019 as presented.

The motion carried by the following vote:

Yes: 5 - Board Member Ketzel
Board Member Lugani
Board Member Marsh
Board Member Schmidt
Board Member Selan

No: 0

PUBLIC HEARINGS/GENERAL BUSINESS**2. [20-0281](#) Selection of Chair and Vice Chair**

Nominations were opened for Chair to the Personnel Board.

MOTION: Board Member Lugani nominated Chair Selan as Chair. Board Member Schmidt seconded the nomination. No further nominations were presented.

Chair Selan accepted the nomination as Chair.

Vote on nomination for Chair:

Yes: 5 - Board Member Ketzel
 Board Member Lugani
 Board Member Marsh
 Board Member Schmidt
 Board Member Selan

No: 0

Nominations were opened for Vice Chair to the Personnel Board.

MOTION: Board Member Lugani nominated Board Member Schmidt as Vice Chair. Chair Selan seconded the motion. No further nominations were presented.

Board Member Schmidt accepted the nomination for Vice Chair.

Vote on nominations for Vice Chair:

Yes: 5 - Board Member Ketzel
 Board Member Lugani
 Board Member Marsh
 Board Member Schmidt
 Board Member Selan

No: 0

3. [20-0283](#) Discuss and Finalize Proposed 2020 Personnel Board Meeting Dates

The board reviewed and discussed the proposed meeting dates. Board Member Ketzal inquired on additional March dates currently being held but not listed. Director of Human Resources, Tina Murphy, replied that the additional March dates were put as placeholders for possible special meeting dates and would most likely be released.

Board Member Schmidt is available for all dates with the exception of October 19, 2020.

MOTION: Personnel Board Member Marsh moved and Personnel Board Member Ketzal seconded the motion to amend and delete October 19, 2020 and approve the proposed dates as submitted.

Yes: 5 - Board Member Ketzal
Board Member Lugani
Board Member Marsh
Board Member Schmidt
Board Member Selan

No: 0

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

None.

-Staff Comments

Director of Human Resources, Tina Murphy, provided the board with Key City Services resource cards. The cards can be distributed by board members to any community member who may need City resources.

INFORMATION ONLY REPORTS/ITEMS

None.

ADJOURNMENT TO CLOSED SESSION

Chair Selan adjourned the meeting to closed session at 5:40 p.m.

CLOSED SESSION

1 Call to order in the Council Chambers

2 Roll Call

3 Public Comment

4 Convene to Closed Session

[20-0282](#)

Closed Session held pursuant to California Government Code Section
54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

5 Adjourn Special Meeting



City of Sunnyvale

Agenda Item

20-0316

Agenda Date: 2/12/2020

Closed Session held pursuant to California Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE