



City of Sunnyvale

Notice and Agenda Parks and Recreation Commission

Wednesday, September 9, 2020

7:00 PM

Telepresence Meeting: City Web Stream

TELECONFERENCE NOTICE

Because of the COVID-19 emergency and the “shelter in place” orders issued by Santa Clara County and the State of California, the meeting of the Parks and Recreation Commission on September 9, 2020, will take place by teleconference, as allowed by Governor Gavin Newsom’s Executive Order N-29-20.

- *Watch the Parks and Recreation Commission meeting at:
<http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Parks and Recreation Commission up to 4 hours prior to the meeting to parksandrecreationcommission@sunnyvale.ca.gov or by mail to City Clerk, 603 All America Way, Sunnyvale, CA 94086.*
- *Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 948 1999 7080

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment, contact the City at least 2 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. For other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Tracey Gott may be reached at 408-730-7599 or ncs@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

CALL TO ORDER**ROLL CALL**

Call to Order via teleconference.

PRESENTATION

- [20-0454](#) PRESENTATION - Branch Library Update
- [20-0559](#) PRESENTATION - Urban Forest Management Plan
- [20-0748](#) PRESENTATION - Aquatics Report
- [20-0749](#) PRESENTATION - Camp Sunnyvale Report
- [20-0750](#) PRESENTATION - Senior Center EOC Report

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the Parks and Recreation Commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Parks and Recreation Commission to take action on an item not listed on the agenda. If you wish to address the Parks and Recreation Commission, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

- 1 [20-0560](#) Approve the Parks and Recreation Commission Meeting Minutes of July 8, 2020

Recommendation: Approve the Parks and Recreation Commission Minutes of July 8, 2020 as submitted.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES[20-0561](#)

Parks and Recreation Commission Proposed Study Issues,
Calendar Year: 2021

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the evening of the Arts Commission Meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Jackie Davison at 408-730-7336 or jdavison@sunnyvale.ca.gov. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the One-Stop Desk, City Hall, 456 W. Olive Ave., Sunnyvale, CA, 72 hours before the Meeting



City of Sunnyvale

Agenda Item

20-0454

Agenda Date: 9/9/2020

PRESENTATION - Branch Library Update



City of Sunnyvale

Agenda Item

20-0559

Agenda Date: 9/9/2020

PRESENTATION - Urban Forest Management Plan



City of Sunnyvale

Agenda Item

20-0748

Agenda Date: 9/9/2020

PRESENTATION - Aquatics Report



City of Sunnyvale

Agenda Item

20-0749

Agenda Date: 9/9/2020

PRESENTATION - Camp Sunnyvale Report



City of Sunnyvale

Agenda Item

20-0750

Agenda Date: 9/9/2020

PRESENTATION - Senior Center EOC Report



City of Sunnyvale

Agenda Item

20-0560

Agenda Date: 9/9/2020

SUBJECT

Approve the Parks and Recreation Commission Meeting Minutes of July 8, 2020

RECOMMENDATION

Approve the Parks and Recreation Commission Minutes of July 8, 2020 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, July 8, 2020

7:00 PM

Telepresence Meeting: City Web Stream

SPECIAL TELECONFERENCE NOTICE

CALL TO ORDER

Chair Kenton called the meeting to order at 7 p.m. via teleconference.

ROLL CALL

Present: 5 - Chair Ralph Kenton
Vice Chair Prakash Giri
Commissioner Daniel Bremond
Commissioner Gregory Dibb
Commissioner Mike Michitaka

Council Liaison Fong absent

PRESENTATION

[20-0485](#) PRESENTATION - Parks and Recreation Month

Youth and Family Resources Manager, Angela Chan gave a presentation on Parks and Recreation Month. Highlights included: 2020 theme, Council proclamation, year in review, Camp Sunnyvale and social media campaign.

Commissioners inquired and Ms. Chan or City staff responded:

- Is staff proceeding with some programs or awaiting guidance from Santa Clara County? We are following all County guidelines. At this time, we are not doing outdoor activities. All indoor activities are canceled through July. Once we receive updated guidelines, we will revise as needed.

Chair Kenton asked if there were any additional questions from the commission or public. Being none, moved to next item.

[20-0486](#) PRESENTATION - Study Issues Update (Citywide)

Superintendent of Parks and Golf, Jim Stark presented on Citywide Study Issues related to Parks. Highlights included: Where to find study issues on City webpage, overview of what a study issue is and timeline. The study issues discussed were: Orchard Heritage Park and Heritage Park Museum, Golf Program and Property Options, Youth Cricket Batting Cages, Feasibility of Establishing Cricket Stadium at Baylands Park and Eliminate Use of Chemical Pesticides on City Properties.

Commissioners inquired and Superintendent Stark or City staff responded:

-What is criteria for how much city should subsidize golf? Currently we get back approximately 86%. There are many ways to look at it, percentage standpoint and others. The contractor will benchmark what other city's are doing and provide a report. At this time, I do not know what the target is.

- Will finding a replacement for the restaurant that pulled out be part of the plan? Yes, we like to see what options could be considered in that area (restaurant and pro shop).

- Can you explain the difference of General verses Enterprise Fund? Superintendent Stark explained the differences in the two funds.

- Is there documentation on each of the study issues? Yes, that information can be found on the City's website.

- The Golf Enterprise Fund includes tennis, correct? Yes, that is correct. The 86% percent includes both golf and tennis.

- Why is the batting cage issue taking so long? Superintendent Stark explained the process and informed the commissioner that we would look at where we are in the process.

- When looking at the Golf Program and Property Options, have you looked at them as whole (golf and tennis) or broken down each? We have looked at it as a whole, individually and as various groups.

-Are you looking at Capital Improvements at the golf courses? Yes, we looking to see what items could be added and to see what can be done.

- Can general public submit a Study Issue? Yes, they can work with a council member or a commission.

Chair Kenton asked if there were any additional questions from the commission or public. Being none, moved to next item.

ORAL COMMUNICATIONS

Chair Kenton asked if there were any members of the public wishing to speak under Oral Communications. Being none, moved to next item.

CONSENT CALENDAR

Chair Kenton asked if there were any members of the public wishing to speak on the minutes. There were none. Chair Kenton asked if commissioners had any questions or discussion. There was none.

Chair Kenton asked for a motion.

Commissioner Michitaka moved and Commissioner Dibb seconded the motion to approve the Parks and Recreation Commission Meeting Minutes of March 11, 2020 as submitted. City staff conducted a random order voice vote. The motion carried by the following vote:

Yes: 4 - Chair Kenton
Vice Chair Giri
Commissioner Dibb
Commissioner Michitaka

No: 0

Abstain: 1 - Commissioner Bremond

- 1 [20-0455](#) Approve the Parks and Recreation Commission Meeting Minutes March 11, 2020

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [20-0406](#) Recommendation on Conceptual Park Design for the Plaza del Sol Phase II Project

Assistant City Engineer, Nathan Scribner, presented on the conceptual park design for Plaza del Sol, phase II project. Highlights included: Project background and vicinity, existing conditions and opportunities, project process, summaries from community meetings and survey, concepts, preferred concept and next steps.

Commissioners inquired and Mr. Scribner or staff responded:

- What design criteria did you have in mind? Outreach was conducted to those that lived in the area and we did the online survey. Posted signs in the area asking people that with either live nearby, shop or use the train station to respond. We took their responses in mind for the concept.
- Have you considered hand washing stations? No, we have not.
- Are there any plans to incorporate technology in the design? Nothing is in the current plan. We could look into sensor based misters.
- Will signs be installed? We had not considered that. We considered opening landscape around the perimeter to show it was an open area. We could consider installing signs to show them what is nearby and direct to Murphy Street.
- Is there a walking path nearby? There is one that goes around the perimeter.
- Could we add distance markers for the public to use when walking for exercise? That's a good suggestion.

Chair Kenton asked if there were any members of the public wishing to speak on this item, Being none, Chair Kenton asked for any further discussion or for a motion.

Vice Chair Giri moved and Commissioner Mitchitaka seconded the motion to approve Alternative 1: Recommend that City Council Approve the Preferred Concept as shown on Attachment 6 of the report.

Chair Kenton asked city staff to conduct a random order voice vote.

The motion carried by the following vote:

Yes: 5 - Chair Kenton
Vice Chair Giri
Commissioner Bremond
Commissioner Dibb
Commissioner Michitaka

No: 0

3 [20-0487](#) Selection of Chair and Vice Chair

Chair Kenton went over the nomination process.

Chair Kenton asked for nominations for Chair.

Commissioner Bremond nominated Chair Kenton. Chair Kenton accepted the nomination.

Commissioner Michitaka nominated Vice Chair Giri. Vice Chair Giri declined he nomination.

Staff conducted a random order voice vote. The motion carried, 5-0. Chair Kenton will remain as Chair.

Chair Kenton asked for nominations for Vice Chair.

Vice Chair Giri nominated himself.

Staff conducted a random order voice vote. The motion carried, 5-0. Vice Chair Giri will remain as Vice Chair.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

[20-0488](#)

Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2021

Standing item. No new study issues proposed.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioners inquired and staff responded:

- Is Plaza del Sol considered a new park? It is already considered a park. What was voted on today are enhancements.

- Any updates on Fair Oaks Park? It will be going back to Council as over budget. We hope to still break ground this year.

- Has there been discussion with the County on the Baylands study issue? It is currently at the City Manager level. Staff is considering the best way to engage the County.

-Staff Comments

Superintendent Stark ran through what is currently opened and what is closed based upon the current County order and noted that there is more to come once further direction is released on the new order that is starting July 13.

Superintendent Stark updated the commissioners on the Washington Swim Center and invited them to see the progress for themselves.

Commissioners inquired/commented and Superintendent Stark or staff responded:

-Are the parks being cleaned as they were? We are generally back to our normal schedule. You will see a difference on the turf as we have been directed to reduce the water usage by 20%.

-Commissioner Bremond gave an updated on swimming at Fremont High School starting next week.

- Are neighborhood grants moving forward and was National Night Out cancelled? Interested in planting saplings, can we do this? Yes, the grants are moving forward. They will be discussed next Wednesday. National Night Out has been tentatively rescheduled to October. Yes, we can talk about saplings, please contact me directly (Superintendent Stark).

Youth and Resources Manager, Angela Chan informed the commissioners that the Senior Center has been hosting virtual classes and talks and gave an update on the contract and pool at Fremont High School.

ADJOURNMENT

Chair Kenton adjourned the meeting at 8:46 p.m.



City of Sunnyvale

Agenda Item

20-0561

Agenda Date: 9/9/2020

Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2021
Proposed Study Issues*

Date	Working Title	Summary of Scope	Staff Comments

*The study issues have been proposed for future sponsorship

Toward the end of the calendar year, no later than October, boards and commissions will review the list of proposed study issues and officially vote on sponsorship for each individually listed study issue. Official sponsorship means that the study issue is approved for ranking with a majority vote of the board or commission. Staff will then prepare the sponsored study issue papers, including fiscal impact **but not** the staff recommendation.