

RESPONSE TO COUNCIL QUESTIONS RE: 9/29/2020 CITY COUNCIL AGENDA

Agenda Item #: 1.A

Title: Approve City Council Meeting Minutes of September 15, 2020

Council Question: Can staff please clarify whether the proposed "ombudsman" study issue was co-sponsored or not? As drafted, the minutes seem to indicate there was not a required co-sponsor but the Information / Action Items indicate it has been added as a potential Study Issue.

Staff Response: Staff reviewed the recording of the September 15, 2020 City Council meeting and confirmed the draft Meeting Minutes are correct; there was no co-sponsor for the ombudsman Study Issue proposed by Councilmember Goldman. Find an updated [Information Only Item 20-0798](#) Information/Action Items attached that does not include this Study Issue that did not receive a second. This [updated attachment](#) is also available online.

Agenda Item #: 1.B

Title: Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

Council Question: Landfill fees for Kirby Canyon are up this month to \$1.7 million. Please elaborate.

Staff Response: The payment was inadvertently recorded twice, corrected, but the list of bills report didn't pick up the correction. The actual check issued (same payment number ending 327642) is for \$856,358.76.

Agenda Item #: 1.H

Title: Authorize the issuance of a Purchase Order to Golden State Fire Apparatus for Two (2) Triple Combination Fire Pumpers (F21-041)

Council Question: Are the pumpers going to be manufactured by Pierce Manufacturing (Appleton, WI)?

Staff Response: Yes.

Council Question: Are these two pumpers going to be substantially identical to the four fire trucks purchased two years ago?

Staff Response: Yes.

Council Question: The receipt of the four fire trucks ordered two years ago had significant delays. Please describe the issues that arose (for things under our control) and what are we going to do this time to make sure things stay on schedule

Staff Response: The delays, which are not uncommon on the acquisition of complex equipment like this, were caused by two reasons, and enumerated in the staff report taken to Council in February 2020 (RTC 20-0238)

Frist it was assumed that certain components from the existing trucks could be salvaged and re-used on the new trucks. During the build process, changes were made related to additions and modifications identified after the original specification was approved. As these are complex pieces of equipment, multiple conversations and reviews were completed during the build process. Staff worked in close coordination with the manufacturer Pierce as well as representatives from Golden State Fire Apparatus to develop the adjustments. Unfortunately, some of the equipment that the City anticipated to re-use was not compatible. Other modifications were also made which included important system enhancements which were necessary to provide greater service delivery, safety, and reduced maintenance costs over the life of the fire apparatus. These changes delayed the build.

The second reason was that the modifications made were greater than the contingency amount approved and resulted in the cost exceeding the original purchase order, requiring a return trip to Council and the delay in full payment (the City made a substantial partial payment to no avail) which delayed warranty work on several items.

Based on this experience, staff ensured that the specifications were updated for this purchase, and structured the development of the specification and order more like a capital project, assigning a primary project manager. It is anticipated that this build will go more smoothly, but it is important to note that it does take a full year to construct and configure a Fire Apparatus so there is still some time until the units are delivered. Once delivered, City staff has to inspect and install the small equipment required to have the vehicles ready for service.

Agenda Item #: 1.I

Title: Award of a Two-year Contract to HetNet Wireless LLC for Radio System Review and Inspection Services (F20-156)

Council Question: What is an ERRCS?

Staff Response: ERRCS is the acronym for Emergency Responder Radio Communication System. It is the system within a building that boosts radio signal for first responders working within a building in an emergency to ensure adequate communications.

Information/Action Items - Council Directions to Staff

Date Requested	Directive/Action Required	Dept	Due Date	Completed
2/7/19	Produce quarterly report on staff vacancies and include, actual staff total numbers for each department, including part-time positions.	HRD	Oct 2020	
3/31/20	Provide updates on staffing as the City Manager makes modifications on staffing or recruitment efforts in the next few months based on the state of the economy	OCM	Oct 2020	
5/21/20	Provide a quarterly status report of vacant positions that were frozen	OCM	Oct 2020	
5/21/20	Review the First Quarter Budget Update	FIN	Oct 2020	
7/28/20	Conduct a review and analysis of the Neighborhood Preservation Program, to include the fee schedule	DPS	Oct 2020	
8/25/20	Prepare RTC for consideration by Council to approve a 3-month pilot program to stream Council meetings through Facebook Live	OCM	Dec 2020	

New Study/Budget Issues Sponsored by Council

Date Requested	Study/Budget Issue Topic	Requested By	Dept	Approved by City Manager
8/25/20	Rules that can be put into place on drones flying over personal property	Hendricks , Melton, Klein	DPS	
9/15/20	Understanding and improving community engagement between the public and Council; and improve communication between the parties	Hendricks , Melton, Klein, Smith, Fong	OCM	

Initial Sponsor in **Bold**.

Following approval by the City Manager, study issues papers are posted to:

<https://sunnyvale.ca.gov/government/council/study/studyissues.htm>