



# City of Sunnyvale

## Notice and Agenda - Final Sustainability Commission

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Monday, October 19, 2020

7:00 PM

Telepresence Meeting: City Webstream

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### TELECONFERENCE NOTICE

*Because of the COVID-19 emergency and the “shelter in place” orders issued by Santa Clara County and the State of California, the meeting of the Sustainability Commission on October 19, 2020 will take place by teleconference, as allowed by Governor Gavin Newsom’s Executive Order N-29-20.*

- *Watch the Sustainability Commission meeting at:  
<http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Sustainability Commission up to 4 hours prior to the meeting to [sustainabilitycommission@sunnyvale.ca.gov](mailto:sustainabilitycommission@sunnyvale.ca.gov) or by mail to City Clerk, 603 All America Way, Sunnyvale, CA 94086.*
- *Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online or by telephone. Use the Raise Hand feature to request to speak (\*9 on a telephone):*

*Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/95835903911>*

*Meeting call-in telephone number: 833-548-0282 | Meeting ID: 958 3590 3911*

*Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment, contact the City at least 2 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. For other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Madeline Willett may be reached at 408-730-7798 or [mwillett@sunnyvale.ca.gov](mailto:mwillett@sunnyvale.ca.gov) (28 CFR 35.160 (b) (1)).*

### **CALL TO ORDER**

**ROLL CALL****PRESENTATION**

**20-0888**                      PRESENTATION - Draft Climate Action Scoreboard

**ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the Sustainability Commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Sustainability Commission to take action on an item not listed on the agenda. If you wish to address the Sustainability Commission, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.*

**CONSENT CALENDAR**

**20-0908**                      Approve the Sustainability Commission Meeting Minutes of September 21, 2020

**Recommendation:** Approve the Sustainability Commission Meeting Minutes of September 21, 2020 as submitted.

**PUBLIC HEARINGS/GENERAL BUSINESS**

*If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes.*

[20-0836](#)                      Draft 2021 Master Work Plan

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES****NON-AGENDA ITEMS & COMMENTS**

-Commissioner Comments

-Staff Comments

**INFORMATION ONLY REPORTS/ITEMS**

[20-0835](#)

2020 Annual Work Plan

**ADJOURNMENT***Notice to the Public:*

*Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the evening of the Sustainability Commission Meeting, pursuant to Government Code §54957.5.*

*Agenda information is available by contacting Madeline Willett at 408-730-7798 or [mwillett@sunnyvale.ca.gov](mailto:mwillett@sunnyvale.ca.gov). Agendas and associated reports are also available on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) or at the One-Stop Desk, City Hall, 456 W. Olive Ave., Sunnyvale, CA, 72 hours before the Meeting.*



# City of Sunnyvale

## Agenda Item

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**20-0888**

**Agenda Date:** 10/19/2020

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PRESENTATION - Draft Climate Action Scoreboard



Sunnyvale

# Climate Action Playbook Scoreboard

*Presentation to Sustainability Commission*

October 19, 2020

Madeline Willett and Nupur Hiremath  
Environmental Services Department

Consultant: Kim Lundgren Associates (KLA)



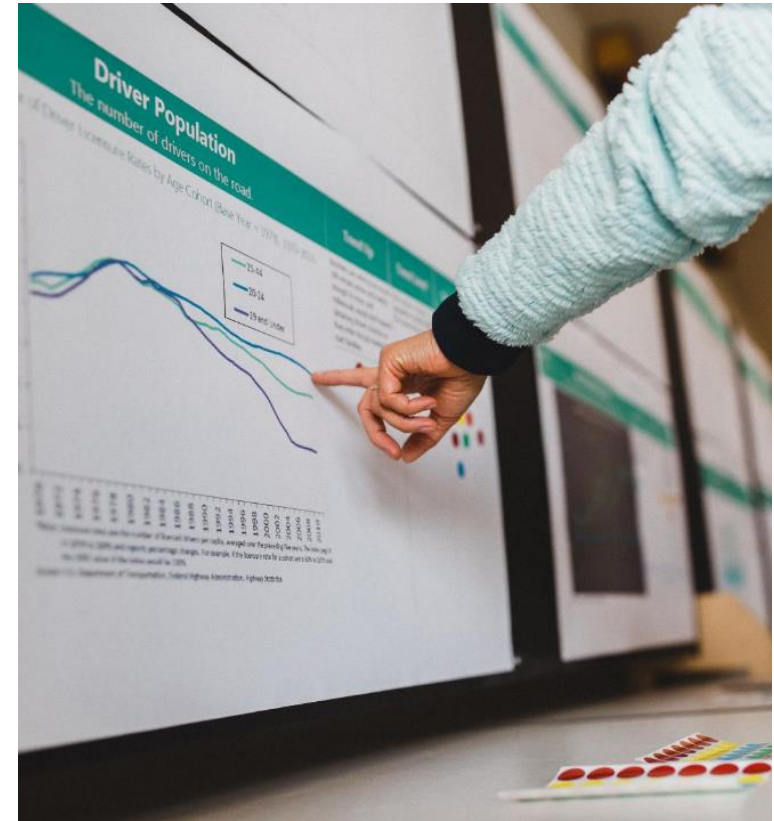
# Overview

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- Goal of Scoreboard
- Structure of Scoreboard
- Scoreboard page
- Playbook page
  - ◆ Deep Dive: Strategy 3
- S. Commission Feedback

# Goal of Scoreboard

- CAP Move 5.G: Implement improvements for climate action data performance tracking and reporting progress to the public (e.g., community dashboard).
- Goals:
  - ◆ Track implementation progress
  - ◆ Improve transparency
  - ◆ Increase availability and accessibility of climate data for the public
- Target audience:
  - ◆ Community members
  - ◆ Boards/Commissions
  - ◆ Councilmembers
  - ◆ Other cities
- Scoreboard vs. Scorecard



# Structure of Scoreboard

## Scoreboard

- Snapshot of Strategies, Plays, and Moves
- Status of Move progress
- GHG emissions reductions

## Playboook

- Storyboard of Playbook
- Deep dive into Plays
- Highlights key metrics
- Includes call to action





# Scoreboard Page -- DRAFT

*The following slides show screenshots of the Scoreboard that will be reviewed as a live demo at the October 19, 2020 meeting.*



# Sunnyvale's Climate Action Playbook

Created by and for the Community

The Climate Action Playbook is a plan for how our community can reduce greenhouse gas (GHG) emissions and address climate change. Just as a sports playbook identifies a team's winning strategies for achieving success on the field, the Climate Action Playbook contains winning strategies to meet California's new targets for deeper emissions reductions. We are aiming to reduce emissions by:

- **56% below 1990 levels by 2030** (exceeding the State's 2030 target), and
- **80% below 1990 levels by 2050.**

The Playbook lays out the following path to achieving these targets:

- **Six key Strategies** that outline the overarching approach for bold climate action
- **Eighteen Plays** within the Strategies that identify areas for action and measurable targets to define progress
- **Game Plan 2022**, which contains 46 "**Next Moves**" (specific actions) that the City and community and collectively take to address climate change.

**As of 2019, Sunnyvale's community-wide emissions are 25% below 1990 levels.** We are making great progress but must keep playing to stay in the game to reach our 2030 target.



GHG Reduction Potential



Local Environmental Quality



Health and Livability



Community Savings



Partnerships

# Game Plan 2022

The Climate Action Playbook defines our "Next Moves" between now and 2022. These are not intended to achieve the 2030 targets, but rather to help catapult action and progress towards those targets. The Moves will be updated in alignment with department work plans every five years thereafter, to ensure that climate action priorities are consistently and continually woven throughout City operations.

As we developed these actions, we rated them in terms of their carbon reduction potential as well as the other community goals each would help us achieve. The table below depicts these co-benefits of the each of the Next Moves as shown by the legend to the left. Carbon savings potential is shown on a scale of 1 to 4, where 1 cloud indicates **minimum potential** (e.g., informational or educational action with that supports other Moves) up to 4 clouds which indicates **maximum potential** (e.g., affecting emissions of an entire sector).

# Game Plan 2022: Next Moves Implementation Progress

## Game Plan 2022 At-a-Glance

The following table provides an at-a-glance view of the status of each one of our actions. Expand each Strategy and Play to find each of the Moves, it's status and the co-benefits it will provide the community as it is implemented.

-  **1. PROMOTING CLEAN ENERGY** 
-  **2. DECARBONIZING BUILDINGS** 
-  **3. DECARBONIZING TRANSPORT & SUSTAINABLE LAND USE** 
-  **4. MANAGING RESOURCES SUSTAINABLY** 
-  **5. EMPOWERING OUR COMMUNITY** 
-  **6. ADAPTING TO A CHANGING CLIMATE** 

# Game Plan 2022: Next Moves Implementation Progress -- Detail



## 3: DECARBONIZING TRANSPORT & SUSTAINABLE LAND USE



### Play 3.1

Increase opportunities for and encourage development of mixed-use sites to reduce vehicle miles per person



### Play 3.2

Increase transportation options and support shared mobility - [Check the Playbook to see current metrics](#)



*Click through to Playbook page*

Move	Description	Timeline	Status	Co-Benefits
3.C	Enhance City Transportation Demand Management (TDM) program implementation and monitoring to facilitate further reductions in single-occupant automobile trips, citywide.	FY20 - FY22	Delayed due to COVID 	
3.D	Advocate that regional service providers implement high quality transit service and a robust set of first-and last-mile strategies in over two-thirds of the cross-city corridors.	FY20	On Track 	



## Progress Towards Targets

### GHG Emissions

Sunnyvale has demonstrated excellent progress since we began our commitment to do our part in eliminating greenhouse gases. When it became clear that we were moving quickly to exceed the State Level 2030 targets, we increased our ambition and set our sights on deeper cuts in the short term. Reducing emissions sooner will not only be more beneficial to a stable climate, but it will position Sunnyvale to make deeper cuts over the 2030 - 2050 time horizon.

So far we've achieved a 25% reduction from 1990 levels, but 2019 has broken our winning streak. By regularly keeping track of our progress we know it's time to huddle up and refocus our efforts.

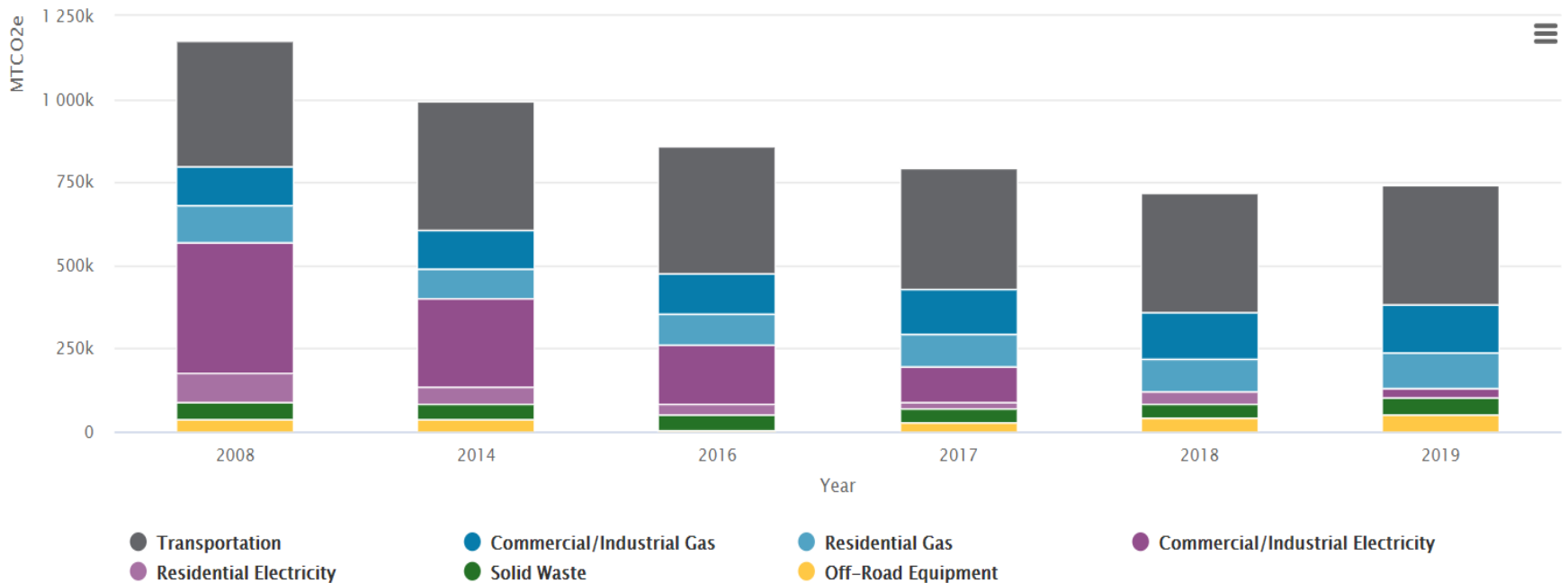


# Communitywide GHG Emissions: Trends by Sector and Year

## Trends in Total GHGs

Sunnyvale's GHG emissions have been on a downward trend since our first inventory in 2008 and steadily through the past several years of regular inventories.

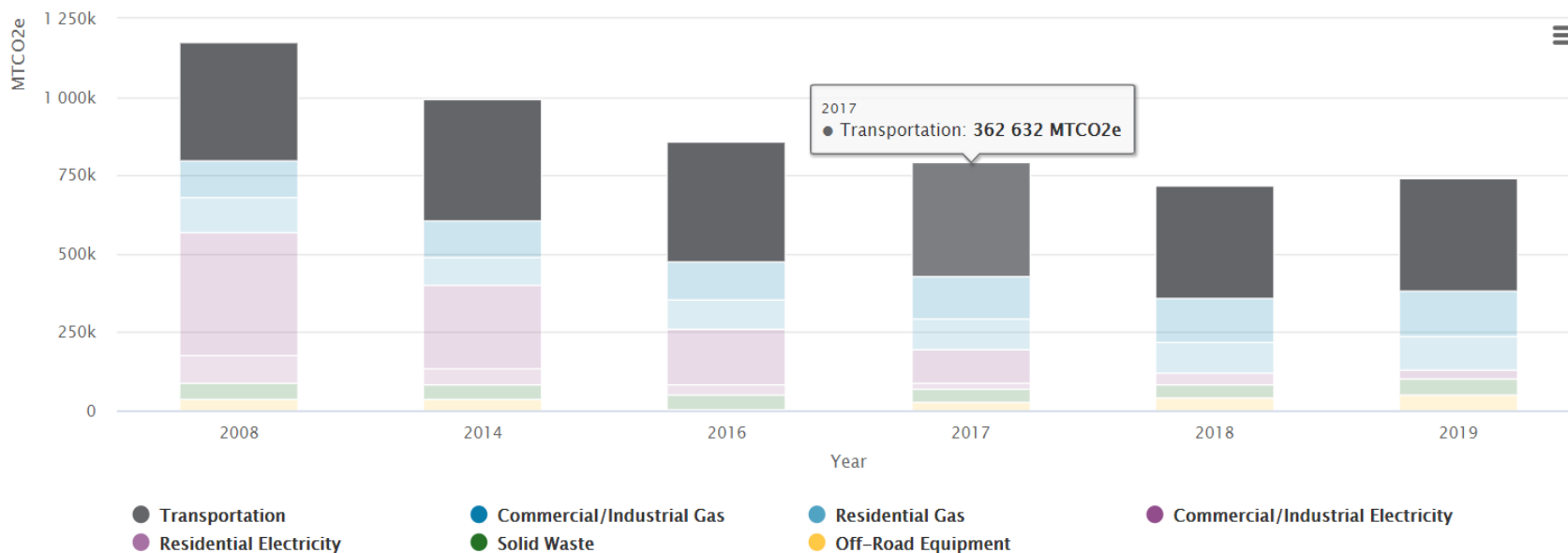
As visible in the chart below, the most dramatic changes have been in emissions associated with the consumption of electricity as we have shifted to greater share of clean energy supply. In 2019, total emissions have increased slightly, the first time since we've been keeping track.



# Communitywide GHG Emissions: Trends by Sector and Year -- Detail

## Inventory Trends Trends in Total GHGs

Sunnyvale's GHG emissions have been on a downward trend since our first inventory in 2008 and steadily through the past several years of regular inventories. As visible in the chart below, the most dramatic changes have been in emissions associated with the consumption of electricity as we have shifted to greater share of clean energy supply. In 2019, total emissions have increased slightly, the first time since we've been keeping track.







# Playbook Page -- DRAFT

*The following slides show screenshots of the Scoreboard that will be reviewed as a live demo at the October 19, 2020 meeting.*

# Playbook



## Promoting Clean Electricity →

Every year we add enough new local solar to power 245 homes! Is your's next?

**What is clean energy? →**

**GHG emissions from electricity →**

**Promote 100% clean electricity →**

**Increase local solar photovoltaics (PV) →**



## Decarbonizing Buildings →

The energy required to power our buildings make up 38% of our GHG emissions. To reach our goals, they must be powered carbon-free.

**What is building decarbonization? →**

**Reduce energy use in existing buildings →**

**Electrification of existing buildings →**



## Decarbonizing Transportation & Sustainable Land Use →

Driving is up, but emissions are going down! Mobility is changing rapidly, lets make sure it's for the good.

**Addressing transportation GHGs →**

**Reduce vehicle miles per person →**

**Increase shared mobility options →**

## Decarbonizing Transportation & Sustainable Land Use

Reducing transportation emissions means creating more convenient destinations and investing in a range of safe and healthy ways to get to them.

Addressing Transportation  
GHGs



Increase Shared Mobility  
Options



GHG Emissions from  
Transportation:



Increase Zero-Emission  
Vehicles



Reduce Vehicle Miles per  
Person



Be Part of the Solution



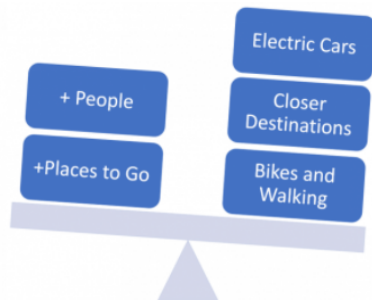


Addressing transportation GHGs

## Why is it important to sustainably address the transportation sector?

Transportation makes up 50% of Sunnyvale's total emissions. Sunnyvale's current development, while serviced by existing public transit, still largely reflects a car dependent lifestyle. Dramatic changes to driving habits and accelerated adoption of alternative fuel vehicles will need to work in tandem to achieve steep reductions in transportation emissions.





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Targets:

## GHG Emissions associated with Transportation:

Each year our transportation GHGs are determined by how many people there are in the city, how much driving each of them needs to do, and how clean the vehicle they are driving is. We expect that population will continue to rise and the climate action plan is designed to address the other factors by reducing transportation demand, expanding options for new modes of travel, and expanding the use of zero emissions vehicles for the remainder of the on-road travel.

## Target



**2030:** 20% reduction in vehicle miles per person  
**2050:** 25% reduction in vehicle miles per person



Play 3.1: Reduce vehicle miles per person

## Reduction Targets

Vehicle miles per person per day gives a good overview of how much driving is required to live and work in Sunnyvale. This metric has been very stable over recent years and in order to meet our GHG reduction goals, we will need to create living spaces that are more conducive to car-free living while supporting a range of new mobility options.

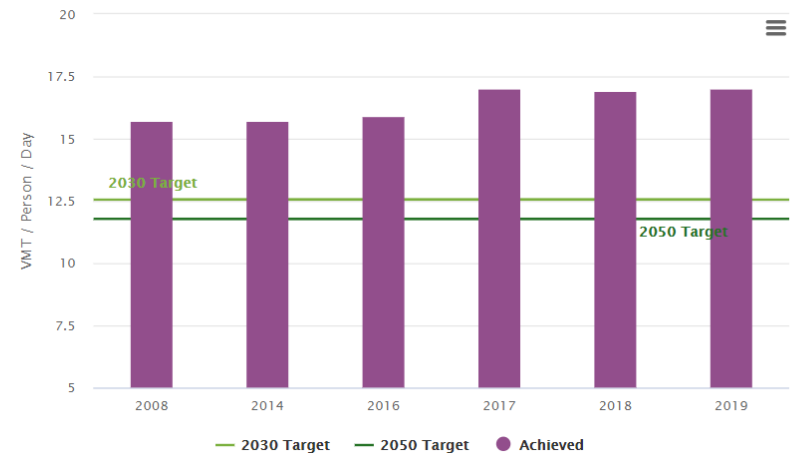


## Reduce Vehicle Miles per Person

### VMT Per Capita - Our Performance

The average amount of driving each Sunnyvale resident does is a significant factor in how quickly we can bring down transportation GHGs. This metric has not changed much year over year and only between 2016 and 2017 did we see any decrease. [As you can see on the Scoreboard](#), that was also the same period that we saw the biggest overall drop in emissions from the sector, illustrating how important this metric is to meeting our overall GHG reduction targets.

Ultimately the best way to reduce the demand for driving is through better design of our community where fewer trips require a car to accomplish them. Sunnyvale is making plans across the city to accomplish that goal.







## Be Part of the Solution



**Driving electric saves money! Take charge and lead the way to kick fossil fuels for good!**

Take charge and kick fossil fuels for good!



**EV Assistant can help you browse and compare cars, discover electric vehicle incentives and savings, and find charging options for home and on the road.**

Learn more



**Stay up to date on new opportunities for electric driving and more by signing up at the bottom of the page**

Sign up



**Bike to your desination**

Plan your journey with this map of bike routes in Sunnyvale



# S. Commission Feedback

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## **Usability/Accessibility and Flow:**

- Is the language easy to follow? Is there too much jargon?
- Is it easy to navigate through the Scoreboard Site?\*

## **Content:**

- Are there big content pieces or stories that are missing?
- Is there an adequate balance between qualitative and quantitative information? \*
- Is the call to action clear and appropriate?

## **Aesthetics:**

- Are the graphical and visual displays helpful in understanding the data? Do some styles work better than others?
- Is all text legible? (Colors and contrast, font size, etc.)

*\*Note: Some changes are limited by the dashboard template.*



# City of Sunnyvale

## Agenda Item

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**20-0908**

**Agenda Date:** 10/19/2020

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**SUBJECT**

Approve the Sustainability Commission Meeting Minutes of September 21, 2020

**RECOMMENDATION**

Approve the Sustainability Commission Meeting Minutes of September 21, 2020 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft

### Sustainability Commission

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Monday, September 21, 2020

7:00 PM

Telepresence Meeting: City Web Stream

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#### **CALL TO ORDER**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Wickham called the meeting to order at 7 p.m. via teleconference.

#### **ROLL CALL**

**Present:** 7 - Chair Kristel Wickham  
Vice Chair Douglas Kunz  
Commissioner Stephen Joesten  
Commissioner Shana Padgett  
Commissioner Bruce Paton  
Commissioner Murali Srinivasan  
Commissioner Tonya Veitch

Council Liaison – Mayor Larry Klein (present)

Chair Wickham, Vice Chair Kunz, Councilmember Klein, and all Commissioners attended via teleconference.

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

[20-0837](#) Approve the Sustainability Commission Meeting Minutes of August 17, 2020

Commissioner Paton pulled the draft minutes of the August 17, 2020 meeting from the consent calendar to request that the roll call and voting records be updated to correctly reflect the roles of Chair Wickham, Vice Chair Kunz, and Commissioner Paton.

Vice Chair Kunz moved, and Commissioner Paton seconded, a motion to approve the consent calendar, as amended. The motion carried by the following vote:

**Yes:** 5 - Chair Wickham  
Vice Chair Kunz  
Commissioner Padgett  
Commissioner Paton  
Commissioner Srinivasan

**No:** 0

**Abstain:** 2 - Commissioner Joesten  
Commissioner Veitch

### **PUBLIC HEARINGS/GENERAL BUSINESS**

#### [20-0836](#) Draft 2021 Master Work Plan

The Commission discussed and added various items to the Draft 2021 Work Plan, with the intention of continuing to make edits at the October meeting and finalizing the Draft Work Plan no later than at the November meeting. Staff will coordinate with other departments to determine if any additional items need to be added to the Work Plan. Staff will coordinate with the Chair and Vice Chair prior to the October meeting to go over the draft.

Chair Wickham opened the public hearing.

No public comments were made.

Chair Wickham closed the public hearing.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

No new Study Issues were submitted for 2021. The Commission will rank Study Issues in January 2021, which will include three Study Issues returning from previous years.

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Vice Chair Kunz congratulated Chair Wickham on receiving the City's Environmental Achievement award for 2020. He noted that the City's General Plan Air Quality and Noise chapters are being updated and an Environmental Justice chapter is being

added. He also shared that he is working on installing solar plus storage at his house and is enrolled in Leadership Sunnyvale's Class of 2021.

Commissioner Paton shared that he attended the Circularity 20 Conference and is participating in a Climate Literacy training course through the University of Nottingham.

Commissioner Veitch shared that Santa Clara County Board of Supervisors is hearing a report from County staff regarding pre- and post-COVID commute impacts. The County Board of Supervisors will also be considering a resolution to "Cut the Commute" regarding teleworking policy to reduce commute-related emissions.

Commissioner Joesten shared that Silicon Valley Leadership Group is analyzing commute impacts due to changing telework policies. Some companies are looking at maintaining 25-30% of their workforce as teleworkers. He encouraged everyone to vote and read about various propositions related to transportation.

Chair Wickham shared that the City's Housing Strategy will be presented to Council on October 13, 2020 and encouraged the Commissioners to review the Strategy for overlap with the Climate Action Playbook. She also shared that the Reach Codes will be presented to Council at a public hearing on October 27, 2020. She encouraged Commissioners to read the Caltrain Measure RR on the November 3, 2020 ballot.

#### **-Staff Comments**

Melody Tovar, Regulatory Programs Division Manager, shared that the "Cut the Commute" pledge will be reviewed by Council in October. She also recommended attending the Green Streets Symposium (virtual) focused on urban greening, stormwater, and transportation improvements in the South Bay and Peninsula.

Council liaison Mayor Larry Klein welcomed Commissioner Veitch and described his role as Council liaison at the Commission meetings. He congratulated Chair Wickham for receiving the Environmental Achievement award and applauded the Commissioners for their work in the community. He shared that he has been working on the "Cut the Commute" pledge with members from various organizations around the County. He also shared there is a Sunnyvale Unity event happening on Thursday, September 24 focused on public safety and transparency, and following that, a discussion of the Mary Avenue Over Crossing Project and Environmental

Impact Report.

Nupur Hiremath, Environmental Programs Manager, shared that Environmental Services Department staff is working with the Sustainability Speaker Series (SSS) Subcommittee to implement the FY 20/21 Series. She also shared that staff is developing a dashboard to display progress on Climate Action Playbook implementation and the City's 2019 Greenhouse Gas inventory.

**INFORMATION ONLY REPORTS/ITEMS**

[20-0835](#) 2020 Annual Master Work Plan

**ADJOURNMENT**

The meeting was adjourned at 8:26 p.m.



# City of Sunnyvale

## Agenda Item

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**20-0836**

**Agenda Date:** 10/19/2020

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Draft 2021 Master Work Plan

## 2021 Master Work Plan – **Working Draft**

### Sustainability Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 19	<ul style="list-style-type: none"> <li>SVCE Decarbonization Joint Action Plan [SVCE staff]</li> <li>Rank 2021 Study Issues</li> </ul>
February 16	<ul style="list-style-type: none"> <li>El Camino Real Precise Plan Update [staff presentation/public hearing]</li> <li>Urban Forest Management Plan [staff presentation]</li> </ul>
March 15	<ul style="list-style-type: none"> <li>Climate Action Playbook Quarterly Update [staff presentation]</li> <li>Urban Water Management Plan update [staff presentation]</li> </ul>
April 19	<ul style="list-style-type: none"> <li>Study Issue: Single Use Plastics [staff presentation]</li> <li>Zero Waste Program Update [staff presentation]</li> <li>Moffett Park Specific Plan [staff presentation/public hearing]</li> </ul>
May 17	<ul style="list-style-type: none"> <li>Review Recommended Budget</li> </ul>
June 21	<ul style="list-style-type: none"> <li>Recognition of Service</li> <li>Climate Action Playbook Quarterly Update [staff presentation]</li> </ul>
July 19	<ul style="list-style-type: none"> <li>Selection of Chair and Vice Chair</li> </ul>
August 16	<ul style="list-style-type: none"> <li>Review Study Issue Process and Timelines</li> <li>Clean Water Program update [staff presentation]</li> </ul>
September 20	<ul style="list-style-type: none"> <li>Discuss Proposed Study Issues</li> <li>Climate Action Playbook Quarterly Update [staff presentation]</li> </ul>
October 18	<ul style="list-style-type: none"> <li>Final month to Propose Study Issues</li> </ul>
November 15	<ul style="list-style-type: none"> <li>Approve 2022 Master Work Plan</li> <li>FY 22-23 Sustainability Speaker Series Proposal [Subcommittee]</li> </ul>
December 20	<ul style="list-style-type: none"> <li>Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> <li>Climate Action Playbook Quarterly Update [staff presentation]</li> </ul>

**Additional items yet to be scheduled:**

- Study Issues may be proposed at any meeting throughout the year
- Study Issues presentation dates will be added following approval by Council
- Reach Codes Phase II (depending Council decision during adoption in October 2020)
- Sustainable Purchasing Policy



**Commissioner Presentation topics:**

- Equitable and Sustainable COVID Recovery [Veitch]
- City Approaches to Resilience [Paton]
- Best Practices in Transportation Demand Management [Paton]
- Superfund Sites in Sunnyvale [Wickham]
- Circular Economy and Relationship to Sustainable Purchasing [Wickham]
- Sustainability and Wildfires with consideration of air quality [Padgett]
- Resilience Hubs for Emergency Response [Veitch]
- Green Streets Initiative [Kunz]
- Carbon Sequestration and Getting to 100% Carbon Reductions [Wickham]
- Best Practices on Engaging the Public [Unassigned]
- Sea Level Rise impacts [Cm or external presenter; Unassigned]
- Updates from Neighborhood Associations, Teen Advisory Committee, and Youth Groups [Cm or external presenter; Unassigned]

**Additional Presentations/Updates from Staff requested by Commission:**

*To be completed if staff time and resources permit:*

- Mary Avenue Overcrossing
- Policy Opportunities for Improving Air Quality in Sunnyvale [BAAQMD staff]



# City of Sunnyvale

## Agenda Item

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**20-0835**

**Agenda Date:** 10/19/2020

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2020 Annual Work Plan

## 2020 Master Work Plan

### Sustainability Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 21	<ul style="list-style-type: none"> <li>SVCE Programs Update [SVCE]</li> <li>FoodCycle and Solid Waste Programs Update [Staff presentation]</li> <li>Rank 2020 Study Issues</li> </ul>
February 18	<ul style="list-style-type: none"> <li>Climate Action Playbook Quarterly Update</li> </ul>
March 16	<ul style="list-style-type: none"> <li>Meeting Canceled due to COVID-19 Shelter in Place Order</li> </ul>
April 20	<ul style="list-style-type: none"> <li>Meeting Canceled due to COVID-19 Shelter in Place Order</li> </ul>
May 18	<ul style="list-style-type: none"> <li>Review Recommended Budget</li> <li>Review Community Condition Indicators (rescheduled from February)</li> </ul>
June 15	<ul style="list-style-type: none"> <li>Recognition of Service</li> <li>Water Pollution Control Plant and Clean Water Program Update [Staff presentation] (rescheduled from March)</li> <li>Update on Water Supply and Conservation [Staff presentation] (rescheduled from April)</li> </ul>
July 20	<ul style="list-style-type: none"> <li>Selection of Chair and Vice Chair</li> <li>Climate Action Playbook Quarterly Update (rescheduled from May)</li> <li>Review of the Active Transportation Plan Final Draft</li> <li>Consideration of addition to SSS subcommittee</li> </ul>
August 17	<ul style="list-style-type: none"> <li>Sunnyvale Reach Codes Proposal [Staff presentation/public hearing]</li> <li>Best Practices in Mobility or Transportation Planning [Commissioner Presentation: Paton]</li> <li>Review and Discuss Draft Study Issues</li> </ul>
September 21	<ul style="list-style-type: none"> <li>Draft 2021 Master Work Plan</li> </ul>
October 19	<ul style="list-style-type: none"> <li>Final month to Propose Study Issues</li> <li>Draft 2021 Master Work Plan</li> <li>Draft Climate Action Scorecard</li> </ul>
November 16	<ul style="list-style-type: none"> <li>Approve 2021 Annual Master Work Plan</li> <li>Draft Proposal for FY 2021-2022 Sustainability Speaker Series [Commission Subcommittee presentation] (rescheduled from August)</li> <li>Best Practices for Pesticide Management [Commissioner presentation: Wickham]</li> <li>General Plan Update – Air Quality, Noise and Environmental Justice (staff presentation)</li> <li>Lawrence Station Area Plan [staff presentation]</li> </ul>

	<ul style="list-style-type: none"> <li>Climate Action Playbook Quarterly Update (rescheduled from August)<sup>1</sup></li> </ul>
December 21	<ul style="list-style-type: none"> <li>Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>

**Additional items to be scheduled:**

- Study Issues ranking date to be determined based on 2020 Study Issues Workshop date
- Sustainable Purchasing Policy [Staff presentation/public hearing]
- El Camino Real Corridor Plan [Staff presentation/public hearing]
- Moffett Park Specific Plan [Staff presentation/public hearing]
- Topic TBD [Commissioner Presentation]
- Study Issue: Single-Use Plastics Strategy [Staff presentation]<sup>2</sup>
- Civic Center Update (removed from September meeting)<sup>3</sup>

**Additional Presentations/Updates from Staff requested by Commission:**

*To be completed if staff time and resources permit*

- Resilience Practices in Sunnyvale [Staff presentation]
- Sunnyvale Transportation Demand Management Program [Staff presentation]
- Update on Air Quality in Sunnyvale [Staff presentation/presentation by BAAQMD staff]
- Update on Peery Park Rides Shuttle Program [may be provided via email]

<sup>1</sup> There were only 3 quarterly updates this year due to the impacts of the COVID-19 pandemic Shelter in Place order.

<sup>2</sup> Due to impacts from the COVID-19 pandemic on both staff time and resources as well as the local business community, this item will be delayed until 2021.

<sup>3</sup> No significant updates have been made to the Civic Center design since the last update. The design has been adopted by Council and will not come back to the Sustainability Commission for review.