



City of Sunnyvale

Notice and Agenda - Final Personnel Board

Friday, November 20, 2020

5:00 PM

Telepresence Meeting: City Web Stream

Special Meeting

TELECONFERENCE NOTICE

Because of the COVID-19 emergency and the “shelter in place” orders issued by Santa Clara County and the State of California, the meeting of the Personnel Board on November 20, 2020, will take place by teleconference, as allowed by Governor Gavin Newsom’s Executive Order N-29-20.

- *Watch the Personnel Board meeting at: <http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Personnel Board up to 4 hours prior to the meeting to humanresources@sunnyvale.ca.gov or by mail to City Clerk, 603 All America Way, Sunnyvale, CA 94086.*
- *Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/96146822398>

Meeting call-in telephone number: 833-548-0282 | Meeting ID: 961 4682 2398

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment, contact the City at least 2 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. For other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Monica Gutierrez may be reached at 408-730-3002 or mgutierrez@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

CALL TO ORDER

Call to Order via teleconference.

ROLL CALL**ORAL COMMUNICATIONS**

This category provides an opportunity for members of the public to address the Personnel Board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Personnel Board to take action on an item not listed on the agenda. If you wish to address the Personnel Board, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

- 1.A 20-0947** Approve the Personnel Board Meeting Minutes of February 12, 2020

Recommendation: Approve the Personnel Board Minutes of February 12, 2020 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes.

- 2. 20-0990** Selection of Chair and Vice Chair

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

-Staff Comments

CLOSED SESSION

The public may provide comments regarding the Closed Session item(s) just prior to the Personnel Board beginning the Closed Session. Closed Sessions are not open to the public.

CONVENE TO CLOSED SESSION**20-0991**

Closed Session held pursuant to California Government Code
Section 54957:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

INFORMATION ONLY REPORTS/ITEMS**ADJOURN SPECIAL MEETING**

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the evening of the Personnel Board Meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Monica Gutierrez at 408-730-3002 or mgutierrez@sunnyvale.ca.gov. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the One-Stop Desk, City Hall, 456 W. Olive Ave., Sunnyvale, CA, 24 hours before the Meeting.



City of Sunnyvale

Agenda Item

20-0947

Agenda Date: 11/20/2020

SUBJECT

Approve the Personnel Board Meeting Minutes of February 12, 2020

RECOMMENDATION

Approve the Personnel Board Minutes of February 12, 2020 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Personnel Board

Wednesday, February 12, 2020

5:30 PM

Council Chambers, 456 W. Olive Avenue,
Sunnyvale, CA 94086

Special Meeting

CALL TO ORDER

Chair Selan called the meeting to order at 5:35 p.m.

SALUTE TO THE FLAG

Chair Selan led the salute to the flag.

ROLL CALL

Present: 4 - Chair Patti Selan
Vice Chair Barbara Schmidt
Board Member Marc Ketzel
Board Member Deepali Lugani
Absent: 1 - Board Member Victor Marsh

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

[20-0315](#) Approve the Personnel Board Meeting Minutes of February 6, 2020

MOTION: Vice Chair Schmidt moved and Board Member Ketzel seconded the motion to approve the Personnel Board Meeting Minutes of February 6 with a friendly amendment to Page 3 indicating the correct spelling of exception.

The motion carried by the following vote:

Yes: 4 - Board Member Ketzel
Board Member Lugani
Vice Chair Schmidt
Chair Selan

No: 0

Absent: 1 - Board Member Marsh

PUBLIC HEARINGS/GENERAL BUSINESS

None.

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

None.

-Staff Comments

Director of Human Resources, Tina Murphy, mentioned to all board members that additional Key City Services resources cards were available if needed.

INFORMATION ONLY REPORTS/ITEMS

None.

ADJOURNMENT TO CLOSED SESSION

Chair Selan adjourned the meeting to closed session at 5:39 p.m.

CLOSED SESSION

1 Call to order in the Council Chambers

2 Roll Call

3 Public Comment

4 Convene to Closed Session

[20-0316](#)

Closed Session held pursuant to California Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

5 Adjourn Special Meeting

Chair Selan adjourned the closed session at 10:27 p.m.



City of Sunnyvale

Agenda Item

20-0990

Agenda Date: 11/20/2020

Selection of Chair and Vice Chair



City of Sunnyvale

Agenda Item

20-0991

Agenda Date: 11/20/2020

Closed Session held pursuant to California Government Code Section 54957:
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