



# City of Sunnyvale

## Notice and Agenda

### Parks and Recreation Commission

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Wednesday, January 13, 2021

7:00 PM

Telepresence Meeting: City Web Stream

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#### **TELECONFERENCE NOTICE**

*Because of the COVID-19 emergency and the “shelter in place” orders issued by Santa Clara County and the State of California, the meeting of the Parks and Recreation Commission on January 13, 2021, will take place by teleconference, as allowed by Governor Gavin Newsom’s Executive Order N-29-20.*

- *Watch the Parks and Recreation Commission meeting at:  
<http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Parks and Recreation Commission up to 4 hours prior to the meeting to [parksandrecreationcommission@sunnyvale.ca.gov](mailto:parksandrecreationcommission@sunnyvale.ca.gov) or by mail to City Clerk, 603 All America Way, Sunnyvale, CA 94086.*
- *Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online or by telephone. Use the Raise Hand feature to request to speak (\*9 on a telephone):*

*Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>*

*Meeting call-in telephone number: 833-548-0276 | Meeting ID: 948 1999 7080*

*Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment, contact the City at least 2 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. For other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Tracey Gott may be reached at 408-730-7599 or [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) (28 CFR 35.160 (b) (1)).*

#### **CALL TO ORDER**

*Call to Order via teleconference.*

## **ROLL CALL**

## **PRESENTATION**

A     [21-0089](#)             Park Dedication Fund Review

## **ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the Parks and Recreation Commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Parks and Recreation Commission to take action on an item not listed on the agenda. If you wish to address the Parks and Recreation Commission, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.*

## **CONSENT CALENDAR**

*All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.*

1A     [21-0055](#)             Approve the Parks and Recreation Commission Meeting Minutes of October 14, 2020

**Recommendation:** Approve the Parks and Recreation Commission Minutes of October 14, 2020 as submitted.

1B     [21-0088](#)             Approve the Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of November 18, 2020

**Recommendation:** Approve the Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of November 18, 2020 as submitted.

## **PUBLIC HEARINGS/GENERAL BUSINESS**

*If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of*

*three minutes.*

2      [21-0054](#)              Rank 2021 Study Issues

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

3      [21-0056](#)              Parks and Recreation Commission Proposed Study Issues,  
Calendar Year: 2022

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

**-Staff Comments**

**ADJOURNMENT**

*Notice to the Public:*

*Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the evening of the Arts Commission Meeting, pursuant to Government Code §54957.5.*

*Agenda information is available by contacting Ricky Le at 408-730-7336 or [rle@sunnyvale.ca.gov](mailto:rle@sunnyvale.ca.gov). Agendas and associated reports are also available on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) or at the One-Stop Desk, City Hall, 456 W. Olive Ave., Sunnyvale, CA, 72 hours before the Meeting.*



# City of Sunnyvale

## Agenda Item

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**21-0089**

**Agenda Date: 1/13/2021**

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Park Dedication Fund Review



# City of Sunnyvale

## Agenda Item

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21-0055

Agenda Date: 1/13/2021

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### **SUBJECT**

Approve the Parks and Recreation Commission Meeting Minutes of October 14, 2020

### **RECOMMENDATION**

Approve the Parks and Recreation Commission Minutes of October 14, 2020 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft Parks and Recreation Commission

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Wednesday, October 14, 2020

7:00 PM

Telepresence Meeting: City Web Stream

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### TELECONFERENCE NOTICE

#### CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Kenton called the meeting to order at 7:01 p.m. via teleconference.

#### ROLL CALL

**Present:** 4 - Chair Ralph Kenton  
Vice Chair Prakash Giri  
Commissioner Daniel Bremond  
Commissioner Gregory Dibb  
**Absent:** 1 - Commissioner Mike Michitaka

Council Liaison Fong (absent)

#### PRESENTATION

##### [20-0752](#) PRESENTATION - State of the City Review

Recreation Services Coordinator, Michele-Bridget Ragsdale gave a presentation on the State of the City Address and Community Awards Presentation. Highlights included: original plans, COVID-19 pivot, film production and virtual viewership outcomes.

Commissioners inquired and staff responded:  
Are the virtual viewership numbers unique views? Yes.

##### [20-0753](#) PRESENTATION - Fee Waiver Report

Recreation Services Coordinator, Dustyn Bindel gave a presentation on the Fee Waiver Program. Highlights included: history of program, current fee waiver

program details, income eligibility criteria, number of youth served, providing 30 Chromebooks to fee waiver families to support distance learning and program restructure proposals.

[20-0562](#) PRESENTATION - Capital Improvements Update

Superintendent of Parks and Golf, Jim Stark provided an update on Capital Improvements. Highlights included: updates on Fair Oaks Park, Plaza del Sol, Washington Swim Center, AMD Place, Ortega Park and Murphy Park.

Commissioners inquired and staff responded:

What are the plans for the turf field's usage and how would it be managed? The turf field would be managed just like any of our other fields. Groups would have the opportunity to reserve it and the public would be able to use it when not reserved.

What is the difference in maintenance cost between artificial and real grass? Artificial grass would save money on water and mowing cost, but would need occasional maintenance to upkeep the turf - it is a tradeoff.

[20-0754](#) PRESENTATION - Study Issues Update (Citywide)

Superintendent of Parks and Golf, Jim Stark provided an update on Study Issues. Highlights included: providing a status update on: DPW 17-05 Orchard Heritage Park and Heritage Museum Analysis and Long-Term Operations, DPW 18-11 Analysis of Sunnyvale Golf Program and Property Options, DPW 19-07 Ascertain Suitable Location(s) for the Installation of Youth Cricket Batting Cages and Potential Funding Sources, DPW 20-11 Evaluate Dog Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks, DPW 20-03 Waste Reduction Initiative in Sunnyvale Parks, and LRS 20-03 Assessment of Needs for Additional Outdoor Sports Programs and Facilities

[20-0884](#) PRESENTATION - Joint Meeting of City Council with Board and Commission Chairs and Vice Chairs to Review and Improve Overall Effectiveness for Study Session Scheduled on 11/17/2020.

Parks and Recreation Commission Chair, Ralph Kenton gave a presentation on a Joint Meeting of City Council with Board and Commission Chairs and Vice Chairs to Review and Improve Overall Effectiveness for Study Session Scheduled on 11/17/2020. Highlights included: background of meeting, results, City Clerk's August 2020 survey and recommendations for all Chairs and Vice Chairs to participate.

Chair Kenton inquired and the Commission responded:  
Did all Commission Members receive the City Clerk August 2020 survey? Yes.

Staff inquired and Chair Kenton responded:  
Would Chair Kenton like input prior to the November 18, 2020 meeting? Yes, I will resend the form to Commissioners for input.

Staff requested Commissioners send suggestions to answer point, Ricky Le. After review, Ricky will forward suggestions to Chair Kenton.

**ORAL COMMUNICATIONS**

Chair Kenton opened oral communications and there being no public testimony, closed oral communications.

**CONSENT CALENDAR**

Commissioner Bremond moved and Commissioner Giri seconded the motion to approve of the consent calendar as presented.

The motion carried with the following vote:

**Yes:** 4 - Chair Kenton  
Vice Chair Giri  
Commissioner Bremond  
Commissioner Dibb

**No:** 0

**Absent:** 1 - Commissioner Michitaka

- 1      [20-0563](#)      Approve the Parks and Recreation Commission Meeting Minutes of September 9, 2020

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 2      [20-0755](#)      Review and Approve 2021 Master Work Plan

Superintendent of Recreation Services, Damon Sparacino presented the draft 2021 Master Work Plan.

Commissioners inquired and staff responded:

Will we be able to work with staff to add items to the agenda? Yes, the 2021 Master



Work Plan will only serve as a baseline for upcoming agendas.

Can we add a presentation on park usage? Yes, our proposed 2021 Master Work Plan has a February date listed for a Picnic Usage and Field Rental agenda item.

Chair Kenton opened the public hearing, and there being no public testimony, closed the public hearing.

Commissioner Dibb moved and Commissioner Bremond seconded the motion to Review and Approve the 2021 Master Work Plan.

The motion carried by the following vote:

**Yes:** 4 - Chair Kenton  
Vice Chair Giri  
Commissioner Bremond  
Commissioner Dibb

**No:** 0

**Absent:** 1 - Commissioner Michitaka

**3**      [20-0756](#)      Annual Review and Acceptance - Code of Ethics

Superintendent of Recreation Services, Damon Sparacino presented the 2021 Code of Ethics to the Commissioners.

Commissioners inquired and staff responded:

Were there any changes from last years Code of Ethics? No, the adopted RTC 20-0021 noted that there were no changes from the 2020 Code of Ethics.

Commissioners added:

The Model of Excellence Member Statement form (signature page) does not have the year listed on the document.

Chair Kenton opened the public hearing, and there being no public testimony, closed the public hearing.

Commissioner Bremond moved and Commissioner Dibb seconded the motion to approve the Annual Review and Acceptance - Code of Ethics.

The motion carried by the following vote:

**Yes:** 4 - Chair Kenton  
Vice Chair Giri  
Commissioner Bremond  
Commissioner Dibb

**No:** 0

**Absent:** 1 - Commissioner Michitaka

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

4      [20-0564](#)      Parks and Recreation Commission Proposed Study Issues,  
Calendar Year: 2021

Chair Kenton encouraged Commissioners to be creative and suggest study issue ideas.

Commissioners inquired and staff responded:

Is the October deadline for submitting study issues today or at the end of the month? Today is the deadline for 2020. Potential study issues would be agendized for future meetings.

Could there be an extension to the deadline as meetings were canceled due to COVID? Unfortunately no; however, last year's study issues will be brought back for reconsideration. Also, study issues can still be sent in to be agendized for future meetings and considered for next year.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

None.

**-Staff Comments**

Superintendent of Parks and Golf, Jim Stark announced that the City is reopening all Sunnyvale playgrounds to the public. Although equipment will be cleaned on a regular basis, equipment would not be sanitized.

Superintendent Stark added that the basketball courts would remain closed.

**ADJOURNMENT**

Chair Kenton adjourned the meeting at 8:35 p.m.



# City of Sunnyvale

## Agenda Item

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21-0088

Agenda Date: 1/13/2021

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### SUBJECT

Approve the Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of November 18, 2020

### RECOMMENDATION

Approve the Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of November 18, 2020 as submitted.



# City of Sunnyvale

## Meeting Minutes - Draft Parks and Recreation Commission

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Wednesday, November 18, 2020

6:00 PM

Telepresence Meeting: City Web Stream

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### Special Joint Meeting with Board of Library Trustees

#### **TELECONFERENCE NOTICE**

#### **CALL TO ORDER**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Kenton called the meeting to order at 6:01 p.m.

#### **ROLL CALL**

- Present:** 4 - Chair Ralph Kenton  
Vice Chair Prakash Giri  
Commissioner Daniel Bremond  
Commissioner Mike Michitaka
- Absent:** 1 - Commissioner Gregory Dibb

Council Liaison Fong (absent)

Board of Library Trustees:

- Present:** 5 - Chair Carey Wingyin Lai  
Vice Chair Sharlene Wang  
Commissioner Mark Isaak  
Commissioner Rahul Jain
- Absent:** 1 - Commissioner Alysa Cisneros

Board Member Jain (arrived at 6:02 p.m.)

Council Liaison Goldman (absent)

#### **ORAL COMMUNICATIONS**

None.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 1        [20-0845](#)        Recommend that City Council Approve the Preferred Concept for the Lakewood Branch Library and Learning Center Project as shown on Attachment 5 of the Report

Assistant City Engineer, Nathan Scribner, provided an overview of the Preferred Concept for the Lakewood Branch Library and Learning Center Project. Highlights included: LEED Gold Equivalency is being sought, key partnerships, all-electric building, electric vehicle charging stations, preferred design concept, 20,125 sq. ft building size, 100 parking spaces, and grand opening in spring 2024.

Board Members and Commissioners asked, and staff answered:

Is the total project cost accurate? The costs have, and will continue, to be tracked to stay on budget.

Is City staff time included in the total project cost? No, City staff's time is budgeted differently.

Could our partner (school districts) be required to pay more for the branch library? It is made clear in the memorandum of understanding how our partners are required to contribute.

How will operational costs be handled? The City, Library and Recreation Services department, will establish costs.

Will the library be open to the public during school hours? The library will be open to the public during all service hours.

What will traffic and parking look like while both the library and school are open? Staff will do their best to avoid conflicts at the time of the school's drop off and pick up. The Institute of Transportation has estimated that at peak times, the new 48 spots, in conjunction with the existing 52 spots would be more than enough.

Was there any thought to use the same architect, or make the branch library look like the main library? Yes, although we are not using the same architect, we will be using the same wood tones and plaster.

Will the library be used after hours? It's possible, but either City or partner staff would be on site.

Will there be artwork installed? Yes, this project does qualify for Art in Public Places. Once the concept is approved, an artist will be commissioned.

Chair Kenton opened the public hearing, and there being no public testimony, closed the public hearing.

Commissioner Bremond moved and Chair Lai seconded, approval of Preferred Concept for the Lakewood Branch Library and Learning Center Project as presented.

The motion carried by the following vote:

**Yes: 4 -** Chair Kenton  
Vice Chair Giri  
Commissioner Bremond  
Commissioner Michitaka

**No: 0**

**Absent: 1 -** Commissioner Dibb

Yes: 4 - Chair Lai  
Vice Chair Wang  
Commissioner Isaak  
Commissioner Jain

No: 0

Absent: 1 - Commissioner Cisneros

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Chair Kenton commented on the November 17 joint meeting with City Council and Board and Commission Chairs and Vice Chairs to Review and Improve Overall Effectiveness of Commission Meetings. Chair Kenton noted three important items: A possible policy revision, study issue process improvements, and more effective communication between Boards/Commissions.

**-Staff Comments**

None.

**ADJOURNMENT**

Chair Kenton adjourned the meeting at 7:31 p.m.





# City of Sunnyvale

## Agenda Item

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21-0054

Agenda Date: 1/13/2021

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Rank 2021 Study Issues



# City of Sunnyvale

## Agenda Item

21-0028

Agenda Date: 2/25/2021

### 2021 COUNCIL STUDY ISSUE

**NUMBER**

DPW 20-03

**TITLE** Waste Reduction Initiative in Sunnyvale Parks

**BACKGROUND**

**Lead Department:** Department of Public Works

**Support Departments:** Environmental Services Department  
Office of the City Manager

**Sponsor(s):** Parks and Recreation Commission

**History:** 1 year ago: Ranked, Below the Line  
2 years ago: N/A

**SCOPE OF THE STUDY**

**What precipitated this Study?**

By creating opportunities to recycle in public spaces, municipalities can capture more materials for recycling, create and support a culture of recycling, and demonstrate the value of recycling materials. As a City, Sunnyvale has an opportunity to lead efforts to reduce garbage going to the landfill. Recreation Services and Parks staff regularly receive requests from residents and parks users to add recycling capabilities in Sunnyvale parks.

**What are the key elements of the study?**

This Study will consider the impact of separating waste (i.e., plastic, aluminum cans, food scraps, etc.) in Sunnyvale’s public parks. The Study will analyze the fiscal impacts both operationally and in capital outlay required to separate waste at the park site rather than downstream at the Sunnyvale Materials Recovery and Transfer Station. The Study will also analyze the potential positive benefits, economic and social, of separating park waste on-site rather than further down the stream.

**Estimated years to complete study:** 1 year

**FISCAL IMPACT**

**Cost to Conduct Study**

Level of staff effort required (opportunity cost): Moderate

Funding Required for Non-Budgeted Costs: \$50,000

Funding Source: Will seek budget supplement

The cost associated with the Study is to hire a waste management consultant to evaluate current practices regarding waste generated in parks and to provide cost estimates to separate recyclables at park sites. The consultant will also be expected to provide feedback on potential benefits of

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**21-0028**

**Agenda Date: 2/25/2021**

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separating waste at parks. The level of effort is considered moderate as staff and management will be meeting with the consultant to advise on current practices, use of current infrastructure and other various challenges at each park site in the City.

**Cost to Implement Study Results**

Unknown. Study would include assessment of potential costs, including capital and operating, as well as revenue/savings.

**EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION**

Council-Approved Work Plan: No

Council Study Session: Yes

Reviewed by Boards/Commissions: Parks and Recreation Commission

**STAFF RECOMMENDATION**

Support. This policy issue merits discussion at the 2021 Study Issues Workshop.

Staff supports this Study Issue as it directly relates to the City's Policies and Goals:

Policy 3.2.1 Solid Waste Management - Goals and Policies

Goal 3.2E. Minimize potential future City liability for wastes generated in the City.

Goal 3.2F. Maintain sound financial strategies and practices that will enable the City to provide comprehensive solid waste management services to the community while keeping refuse rates at or below countywide averages for cities using cost of service pricing.

Prepared by: Jim Stark, Superintendent of Parks and Golf

Reviewed by: Cherise Brandell, Director, Library and Recreation Services

Reviewed by: Chip Taylor, Director, Department of Public Works

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager



# City of Sunnyvale

## Agenda Item

21-0032

Agenda Date: 2/25/2021

### 2021 COUNCIL STUDY ISSUE

NUMBER

DPW 20-11

TITLE Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Park(s)

BACKGROUND

Lead Department:	Department of Public Works
Support Departments:	Office of the City Manager Office of the City Attorney Library and Recreation Services
Sponsor(s):	Parks and Recreation Commission
History:	1 year ago: Ranked, Below the Line 2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this Study?

A group of residents attended City Council (February 27, 2020) and Park and Recreation Commission (October 9, 2019; November 13; 2019, January 8, 2020; and February 11, 2019) meetings, requesting off-leash dog hours at one or more City parks. Residents suggested that City parks should have specified hours during the day where the public can let their dogs run off-leash in selected areas. Some of the benefits of increasing accessibility of off-leash dog parks included: promoting good canine health and socialization; building community and decreasing travel to remote dog parks.

Nearby cities, such as Mountain View and Foster City, currently provide off leash dog hours in selected City Parks. Cupertino is currently doing a 10-month off-leash dog area trial at Jollyman Park which was scheduled to end on July 31, 2020. Due to the COVID-19 pandemic and Shelter-In-Place orders, the trial was ceased from March 24 to June 4, 2020. The City of Cupertino decided to extend the trial to June 30, 2021 to acquire sufficient data and extended the hours of the park to an hour before sunrise and an hour after sunset. Residents highlighted these examples during public comment at both Park and Recreation Commission and City Council meetings.

What are the key elements of the Study?

This Study will consider the impact of allowing off-leash dogs during specified hours in City parks. In addition to analyzing the positive benefits of allowing dogs to be off-leash, the Study will analyze the potential effect on other park users, such as soccer and little league baseball, the effect on park maintenance and exposure to potential legal liabilities for both the City and residents. The Study will also provide recommendations related to best practices for allowing off-leash dog areas in City parks

21-0032

Agenda Date: 2/25/2021

(i.e., rules, park location, hours, etc.) including a possible pilot project.

Completion of this Study will provide data to assist in evaluating the feasibility of allowing off-leash dog hours in Sunnyvale parks.

Estimated years to complete study: 1 year

#### FISCAL IMPACT

##### Cost to Conduct Study

Level of staff effort required (opportunity cost):	Moderate
Funding Required for Non-Budgeted Costs:	\$75,000
Funding Source:	Will seek budget supplement

The cost associated with the Study is to hire a consultant to conduct the feasibility study. The level of effort is considered moderate as staff will be facilitating public outreach, meeting with the consultant to advise on current and past practices, reviewing park locations and history and making any necessary changes to the Sunnyvale Municipal Code. The Study would also include an assessment of potential costs including operating and capital.

##### Cost to Implement Study Results

Unknown. Study would assess potential costs.

#### EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: Yes

Reviewed by Boards/Commissions: Parks and Recreation Commission

#### STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2021 Study Issues Workshop.

Currently, the only public areas in the City where dogs are allowed off-leash are the fenced in dog parks at Las Palmas Park and Seven Seas Park. The Study will give City staff and City Council the necessary information to determine if they want to move forward with allowing dogs to be off leash during certain hours at select City parks.

Previously in 2013, the feasibility of off-leash alternatives was looked at as part of *Study Issue DPW 13-14 Feasibility of Establishing Additional Dog Parks and Alternatives in Sunnyvale's Park System*. On July 23, 2013 City Council considered this item in RTC No. 13-178 *Discussion and Possible Action Regarding Feasibility of Establishing Additional Dog Parks and Off-Leash Alternatives in Sunnyvale's Park System and Budget Modification No. 2*. City Council voted in favor of Alternative 1 - Approve Budget Modification No. 2 to appropriate \$100,000 from the Park Dedication Fund in FY 2013/14 for the purpose of making improvements to Las Palmas Dog Park, including the addition of natural grass and a separate area for small dogs. Council also approved Alternative 2 - Approve inclusion of new dog parks at Lakewood and Fair Oaks Parks as part of the scope of work for the approved major renovation capital projects at each site in the Park Dedication Fund 20-year plan. However, Council did not approve Alternative 3 which would have directed staff to amend the Sunnyvale Municipal Code to allow dogs off-leash at designated locations and times in Sunnyvale's

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21-0032

Agenda Date: 2/25/2021

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Park system and establish rules for such under the authority of the Director of Public Works. At that time, there were concerns from a risk management and liability perspective that unfenced, off-leash options posed a substantial risk due to the unpredictability of dog behavior. Many residents that frequently use parks also opposed having off-leash areas, based on negative experiences with off-leash dogs.

Since there are new pilot and trial studies in nearby cities, the data from those studies would help provide additional information for this analysis that may be different from the previous analysis in 2013.

Prepared by: Jim Stark, Superintendent of Parks

Reviewed by: Damon Sparacino, Superintendent of Recreation Services

Reviewed by: Cherise Brandell, Director, Library and Recreation Services

Reviewed by: Chip Taylor, Director, Public Works Department

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager



# City of Sunnyvale

## Agenda Item

21-0031

Agenda Date: 2/25/2021

### 2021 COUNCIL STUDY ISSUE

NUMBER  
LRS 20-03

TITLE Assessment of Needs for Additional Outdoor Sports Programs and Facilities

BACKGROUND

Lead Department:	Library and Recreation Services Department
Support Departments:	Office of the City Manager Office of the City Attorney Department of Public Works
Sponsor(s):	Parks and Recreation Commission
History:	1 year ago: Ranked, Budget Supplement Not Approved 2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this Study?  
Shifts in Sunnyvale’s resident demographics and diversity relative to youth, older adults and national origin have led to an increased demand for certain outdoor sports, especially pickleball, tennis and cricket. These activities provide residents the opportunity to take advantage of our favorable year-round weather while providing exercise through social and competitive play. Northern California continues to be a hotbed of activity for tennis. Pickleball is growing rapidly in many neighboring South Bay cities, and cricket is gaining in popularity.

Completion of this Study will assure that Sunnyvale is meeting current and future resident recreation needs while properly planning for future growth in these recreational areas. A competitive analysis, including other South Bay cities, will ensure that Sunnyvale is on the right track in serving the community.

What are the key elements of the Study?  
The purpose of this Study is to consider current recreation trends and community needs relative to certain outdoor sports, especially pickleball, tennis and cricket. The Study would look at programs and facilities in neighboring cities and engage the Sunnyvale community through surveys and needs assessments, including community outreach meetings, relative to the activities. The Study shall also include current facility use and demand, long-range park capital projects and consider future opportunities and partnerships with the potential to impact land use and service delivery for these emerging recreation needs.

Estimated years to complete study: 1 year

21-0031

Agenda Date: 2/25/2021

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FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required (opportunity cost):	Moderate
Funding Required for Non-Budgeted Costs:	\$65,000
Funding Source:	Will seek budget supplement

The cost associated with the Study is to hire a consultant to evaluate current and future opportunities and facilities available for tennis, pickleball and cricket relative to community interests/needs and compare to neighboring cities. The level of effort is considered moderate as staff and management will be facilitating public outreach and meeting with the consultant to advise on current practices, current infrastructure and capital plans, as well as various opportunities and challenges at current park resources within the City.

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs, including capital and operating, as well as revenue opportunities.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No  
Council Study Session: Yes  
Reviewed by Boards/Commissions: Parks and Recreation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2021 Study Issues Workshop.

There are currently no public facilities dedicated to pickleball or cricket within the City of Sunnyvale. While Ortega Park has a public cricket pitch, the fields are predominantly used by youth softball, baseball and soccer, leaving very little availability for cricket play. Additionally, the new synthetic turf field coming as part of the Fair Oaks Park Renovation will be striped with multi-functional field lines, including cricket; however, the overall design and shape of the field is not conducive to regulation cricket play and does not provide for a dedicated pitch.

Prepared by: Damon Sparacino, Superintendent of Recreation Services  
Reviewed by: Cherise Brandell, Director, Library and Recreation Services Department  
Reviewed by: Chip Taylor, Public Works Director  
Reviewed by: Teri Silva, Assistant City Manager  
Approved by: Kent Steffens, City Manager





# City of Sunnyvale

## Agenda Item

21-0056

Agenda Date: 1/13/2021

Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2022  
Proposed Study Issues\*

Date	Working Title	Summary of Scope	Staff Comments

\*The study issues have been proposed for future sponsorship

Toward the end of the calendar year, no later than October, boards and commissions will review the list of proposed study issues and officially vote on sponsorship for each individually listed study issue. Official sponsorship means that the study issue is approved for ranking with a majority vote of the board or commission. Staff will then prepare the sponsored study issue papers, including fiscal impact **but not** the staff recommendation.