



City of Sunnyvale

Notice and Agenda - Revised Parks and Recreation Commission

Wednesday, February 10, 2021

7:00 PM

Telepresence Meeting: City Web Stream

CALL TO ORDER

Because of the COVID-19 emergency and the “shelter in place” orders issued by Santa Clara County and the State of California, the meeting of the Parks and Recreation Commission on February 10, 2021, will take place by teleconference, as allowed by Governor Gavin Newsom’s Executive Order N-29-20.

- *Watch the Parks and Recreation Commission meeting at:
<http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Parks and Recreation Commission up to 4 hours prior to the meeting to parksandrecreationcommission@sunnyvale.ca.gov or by mail to City Clerk, 603 All America Way, Sunnyvale, CA 94086.*
- *Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 948 1999 7080

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment, contact the City at least 2 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. For other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Tracey Gott may be reached at 408-730-7599 or ncs@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

ROLL CALL

Call to Order via teleconference.

PRESENTATION

- A [21-0223](#) Park Facilities and Park Usage
- B [21-0227](#) Study Issue Overview

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the Parks and Recreation Commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Parks and Recreation Commission to take action on an item not listed on the agenda. If you wish to address the Parks and Recreation Commission, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

- 1 [21-0224](#) Approve the Parks and Recreation Commission Meeting Minutes of January 13, 2021

Recommendation: Approve the Parks and Recreation Commission Minutes of January 13, 2021 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes.

- 2 [21-0322](#) Rank 2021 Study Issues
- 3 [21-0228](#) Discussion and Consideration of Potential Study Issue:
Parkscore Implementation for Residents

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- 4 [21-0226](#) Parks and Recreation Commission Proposed Study Issues,
Calendar Year: 2022

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the evening of the Arts Commission Meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Ricky Le at 408-730-7336 or rle@sunnyvale.ca.gov. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the One-Stop Desk, City Hall, 456 W. Olive Ave., Sunnyvale, CA, 72 hours before the Meeting.



City of Sunnyvale

Agenda Item

21-0223

Agenda Date: 2/10/2021

Park Facilities and Park Usage



City of Sunnyvale

Agenda Item

21-0227

Agenda Date: 2/10/2021

Study Issue Overview



Sunnyvale

Study Issues/ Budget Issues Overview



Study Issues/Budget Issues – What are they?

What is a Study Issue?

A study issue is a topic of concern that may result in new or revised city policy.

What is a Budget Issue?

A budget issue is a proposal to add a new service, eliminate a service or change the level of an existing City service.

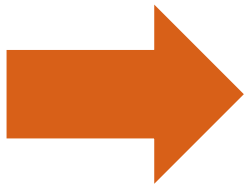
Who Can Propose a Study or Budget Issue?

Members of
the Public

Boards and
Commissions

City Staff

City Council



- Both require sponsorship by at least two Councilmembers to move forward in the review process.
- While both can be proposed year-round, Council reviews proposed issues once a year during the annual Study Issues/Budget Issues Workshop in February.

Study Issue / Budget Issue Process



- Provides a method for identifying, prioritizing and analyzing policy issues important to the community.
- Allows staff to balance the work required to thoroughly study an issue with the work required to deliver ongoing City services.

Study Issue Sponsorship Process

- Submit and Agendize - Study Issue Form submitted to liaison
 - Liaison has 30 days to write a summary scope and comments.
 - Item placed on the next agenda
- Propose - Once properly noticed, commission members discuss merit and scope of study issue and vote to add to the Proposed Study Issue list
- Sponsor - no later than October, commission members vote on sponsors study issues from the Proposed Study Issue list
 - Staff will then prepare the sponsorship study issue papers

Key Dates for Study Issues Cycle

Item	Date
Boards and Commission Rank Study Issues	Through the Month of January
Public Hearing Discussion of Proposed Study Issues and Budget Issues	Tuesday, January 12, 2021
Last Day for Council Sponsorship	Tuesday, February 2, 2021
Study Issues/Budget Issues Workshop	Thursday, February 25, 2021
List of Approved Study Issues Presentation Dates to Council	Tuesday, March 16, 2021
Budget Workshop	Thursday, May 20, 2021

Status of Continuing Study Issues

2020 Study Issues Review	Qty	Study Issue Year	# of Study Issues In Progress
Total Study Issues in 2020 – New and Continuing	24	2014	2
Study Issues Complete	7	2017	1
Study Issues to be Carried Over in 2021	17	2018	2
		2019	8
		2020	4

Proposed Study Issues for 2021 Workshop

Proposed Study Issues as of January 5	Qty
Total Proposed Study Issues	25
Study Issue Papers Published Online	24
Study Issue Papers in Review	1
Study Issues with Support Recommendation	9
Study Issues with Defer Recommendation	3
Study Issues with Drop Recommendation	11
Study Issues with No Recommendation	1
Budget Issues	0



Thank You

Questions?



City of Sunnyvale

Agenda Item

21-0224

Agenda Date: 2/10/2021

SUBJECT

Approve the Parks and Recreation Commission Meeting Minutes of January 13, 2021

RECOMMENDATION

Approve the Parks and Recreation Commission Minutes of January 13, 2021 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, January 13, 2021

7:00 PM

Telepresence Meeting: City Web Stream

TELECONFERENCE NOTICE

CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Kenton called the meeting to order at 7:01 p.m. via teleconference.

ROLL CALL

Present: 5 - Chair Ralph Kenton
Vice Chair Prakash Giri
Commissioner Daniel Bremond
Commissioner Gregory Dibb
Commissioner Mike Michitaka

Council Liaison Hendricks (Present)

PRESENTATION

A [21-0089](#) Park Dedication Fund Review

Superintendent of Parks and Golf, Jim Stark provided an update on the Park Dedication Fund. Highlights included: background of fund's purpose, current budget, and update on current renovations at Community Center, Washington Swim Complex and Lakewood Park.

Commissioners inquired and staff responded:

How are the fund's usage decided? The funds are managed by our Finance Department and projects are guided by the 20-year plan.

ORAL COMMUNICATIONS

Chair Kenton opened oral communications and there being no public testimony, closed oral communications.

CONSENT CALENDAR

Commissioner Bremond moved and Vice Chair Giri seconded the motion to approve the consent calendar as presented.

The motion carried by the following vote:

Yes: 5 - Chair Kenton
Vice Chair Giri
Commissioner Bremond
Commissioner Dibb
Commissioner Michitaka

No: 0

- 1A** [21-0055](#) Approve the Parks and Recreation Commission Meeting Minutes of October 14, 2020

Approve the Parks and Recreation Commission Minutes of October 14, 2020 as submitted.

- 1B** [21-0088](#) Approve the Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of November 18, 2020

Approve the Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of November 18, 2020 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2** [21-0054](#) Rank 2021 Study Issues

Commissioners collectively discussed the study issues of DPW 20-03 Waste Reduction Initiative in Sunnyvale Parks, DPW 20-11 Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks, and LRS 20-03 Assessment of Needs for Additional Outdoor Sports Programs and Facilities.

Chair Kenton thanked the public for their emails regarding their support for the DPW 20-11 Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks study issue.

Chair Kenton opened for public comment.

Sunnyvale resident, Carol S., affirmed her support for DPW 20-11 Evaluate

Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks study issue. She noted that the study issue was ranked #1 at the PRC meeting in January 2020. Carol stated that residents with pets would work within the confines of the pilot, but currently there is no program to work with.

Sunnyvale resident, Kathleen P., voiced her support for DPW 20-11 Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks study issue. She noted that currently the Seven Seas Park has a designated dog park; however, the fenced area is limited, terrain is rocky and the ground does not absorb the smell of urine very well. She is supportive of exploring alternative spaces for dogs.

Chair Kenton closed public comment.

Staff conducted a random voice vote and informed the Commissioners of the ranking study issue results:

1. LRS 20-03 Assessment of Needs for Additional Outdoor Sports Programs and Facilities
2. DPW 20-11 Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks
3. DPW 20-03 Waste Reduction Initiative in Sunnyvale Parks

Commissioner Bremond moved and Commissioner Giri seconded the motion to adopt the ranking as provided.

The motion carried by the following vote:

Yes: 5 - Chair Kenton
Vice Chair Giri
Commissioner Bremond
Commissioner Dibb
Commissioner Michitaka

No: 0

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- 3 [21-0056](#) Parks and Recreation Commission Proposed Study Issues,
Calendar Year: 2022

Standing item. No study issues approved in previous meeting were posted.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Giri asked and staff responded.

Are there any volunteer opportunities associated with parks? Yes, the public can either call the Parks division for volunteer opportunities or participate in the adopt a park program.

Chair Kenton added that the City website has many newsletters that patrons can subscribe to for relevant information throughout the City.

-Staff Comments

None.

ADJOURNMENT

Chair Kenton adjourned the meeting at 8:41pm.



City of Sunnyvale

Agenda Item

21-0322

Agenda Date: 2/10/2021

Rank 2021 Study Issues



City of Sunnyvale

Agenda Item

21-0028

Agenda Date: 2/25/2021

2021 COUNCIL STUDY ISSUE

NUMBER

DPW 20-03

TITLE Waste Reduction Initiative in Sunnyvale Parks

BACKGROUND

Lead Department: Department of Public Works
Support Departments: Environmental Services Department
Office of the City Manager
Sponsor(s): Parks and Recreation Commission
History: 1 year ago: Ranked, Below the Line
2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this Study?

By creating opportunities to recycle in public spaces, municipalities can capture more materials for recycling, create and support a culture of recycling, and demonstrate the value of recycling materials. As a City, Sunnyvale has an opportunity to lead efforts to reduce garbage going to the landfill. Recreation Services and Parks staff regularly receive requests from residents and parks users to add recycling capabilities in Sunnyvale parks.

What are the key elements of the study?

This Study will consider the impact of separating waste (i.e., plastic, aluminum cans, food scraps, etc.) in Sunnyvale's public parks. The Study will analyze the fiscal impacts both operationally and in capital outlay required to separate waste at the park site rather than downstream at the Sunnyvale Materials Recovery and Transfer Station. The Study will also analyze the potential positive benefits, economic and social, of separating park waste on-site rather than further down the stream.

Estimated years to complete study: 1 year

FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required (opportunity cost): Moderate
Funding Required for Non-Budgeted Costs: \$50,000
Funding Source: Will seek budget supplement

The cost associated with the Study is to hire a waste management consultant to evaluate current practices regarding waste generated in parks and to provide cost estimates to separate recyclables at park sites. The consultant will also be expected to provide feedback on potential benefits of

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separating waste at parks. The level of effort is considered moderate as staff and management will be meeting with the consultant to advise on current practices, use of current infrastructure and other various challenges at each park site in the City.

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs, including capital and operating, as well as revenue/savings.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: Yes

Reviewed by Boards/Commissions: Parks and Recreation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2021 Study Issues Workshop.

Staff supports this Study Issue as it directly relates to the City's Policies and Goals:

Policy 3.2.1 Solid Waste Management - Goals and Policies

Goal 3.2E. Minimize potential future City liability for wastes generated in the City.

Goal 3.2F. Maintain sound financial strategies and practices that will enable the City to provide comprehensive solid waste management services to the community while keeping refuse rates at or below countywide averages for cities using cost of service pricing.

Prepared by: Jim Stark, Superintendent of Parks and Golf

Reviewed by: Cherise Brandell, Director, Library and Recreation Services

Reviewed by: Chip Taylor, Director, Department of Public Works

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

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2021 COUNCIL STUDY ISSUE

NUMBER

DPW 20-11

TITLE Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Park(s)

BACKGROUND

Lead Department: Department of Public Works

Support Departments: Office of the City Manager
Office of the City Attorney
Library and Recreation Services

Sponsor(s): Parks and Recreation Commission

History: 1 year ago: Ranked, Below the Line
2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this Study?

A group of residents attended City Council (February 27, 2020) and Park and Recreation Commission (October 9, 2019; November 13, 2019; January 8, 2020; and February 11, 2019) meetings, requesting off-leash dog hours at one or more City parks. Residents suggested that City parks should have specified hours during the day where the public can let their dogs run off-leash in selected areas. Some of the benefits of increasing accessibility of off-leash dog parks included: promoting good canine health and socialization; building community and decreasing travel to remote dog parks.

Nearby cities, such as Mountain View and Foster City, currently provide off leash dog hours in selected City Parks. Cupertino is currently doing a 10-month off-leash dog area trial at Jollyman Park which was scheduled to end on July 31, 2020. Due to the COVID-19 pandemic and Shelter-In-Place orders, the trial was ceased from March 24 to June 4, 2020. The City of Cupertino decided to extend the trial to June 30, 2021 to acquire sufficient data and extended the hours of the park to an hour before sunrise and an hour after sunset. Residents highlighted these examples during public comment at both Park and Recreation Commission and City Council meetings.

What are the key elements of the Study?

This Study will consider the impact of allowing off-leash dogs during specified hours in City parks. In addition to analyzing the positive benefits of allowing dogs to be off-leash, the Study will analyze the potential effect on other park users, such as soccer and little league baseball, the effect on park maintenance and exposure to potential legal liabilities for both the City and residents. The Study will also provide recommendations related to best practices for allowing off-leash dog areas in City parks

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(i.e., rules, park location, hours, etc.) including a possible pilot project.

Completion of this Study will provide data to assist in evaluating the feasibility of allowing off-leash dog hours in Sunnyvale parks.

Estimated years to complete study: 1 year

FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required (opportunity cost): Moderate

Funding Required for Non-Budgeted Costs: \$75,000

Funding Source: Will seek budget supplement

The cost associated with the Study is to hire a consultant to conduct the feasibility study. The level of effort is considered moderate as staff will be facilitating public outreach, meeting with the consultant to advise on current and past practices, reviewing park locations and history and making any necessary changes to the Sunnyvale Municipal Code. The Study would also include an assessment of potential costs including operating and capital.

Cost to Implement Study Results

Unknown. Study would assess potential costs.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: Yes

Reviewed by Boards/Commissions: Parks and Recreation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2021 Study Issues Workshop.

Currently, the only public areas in the City where dogs are allowed off-leash are the fenced in dog parks at Las Palmas Park and Seven Seas Park. The Study will give City staff and City Council the necessary information to determine if they want to move forward with allowing dogs to be off leash during certain hours at select City parks.

Previously in 2013, the feasibility of off-leash alternatives was looked at as part of *Study Issue DPW 13-14 Feasibility of Establishing Additional Dog Parks and Alternatives in Sunnyvale's Park System*. On July 23, 2013 City Council considered this item in RTC No. 13-178 *Discussion and Possible Action Regarding Feasibility of Establishing Additional Dog Parks and Off-Leash Alternatives in Sunnyvale's Park System and Budget Modification No. 2*. City Council voted in favor of Alternative 1 - Approve Budget Modification No. 2 to appropriate \$100,000 from the Park Dedication Fund in FY 2013/14 for the purpose of making improvements to Las Palmas Dog Park, including the addition of natural grass and a separate area for small dogs. Council also approved Alternative 2 - Approve inclusion of new dog parks at Lakewood and Fair Oaks Parks as part of the scope of work for the approved major renovation capital projects at each site in the Park Dedication Fund 20-year plan. However, Council did not approve Alternative 3 which would have directed staff to amend the Sunnyvale Municipal Code to allow dogs off-leash at designated locations and times in Sunnyvale's

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Park system and establish rules for such under the authority of the Director of Public Works. At that time, there were concerns from a risk management and liability perspective that unfenced, off-leash options posed a substantial risk due to the unpredictability of dog behavior. Many residents that frequently use parks also opposed having off-leash areas, based on negative experiences with off-leash dogs.

Since there are new pilot and trial studies in nearby cities, the data from those studies would help provide additional information for this analysis that may be different from the previous analysis in 2013.

Prepared by: Jim Stark, Superintendent of Parks

Reviewed by: Damon Sparacino, Superintendent of Recreation Services

Reviewed by: Cherise Brandell, Director, Library and Recreation Services

Reviewed by: Chip Taylor, Director, Public Works Department

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

21-0031

Agenda Date: 2/25/2021

2021 COUNCIL STUDY ISSUE

NUMBER

LRS 20-03

TITLE Assessment of Needs for Additional Outdoor Sports Programs and Facilities

BACKGROUND

Lead Department: Library and Recreation Services Department

Support Departments: Office of the City Manager

Office of the City Attorney

Department of Public Works

Sponsor(s): Parks and Recreation Commission

History: 1 year ago: Ranked, Budget Supplement Not Approved

2 years ago: N/A

SCOPE OF THE STUDY

What precipitated this Study?

Shifts in Sunnyvale's resident demographics and diversity relative to youth, older adults and national origin have led to an increased demand for certain outdoor sports, especially pickleball, tennis and cricket. These activities provide residents the opportunity to take advantage of our favorable year-round weather while providing exercise through social and competitive play. Northern California continues to be a hotbed of activity for tennis. Pickleball is growing rapidly in many neighboring South Bay cities, and cricket is gaining in popularity.

Completion of this Study will assure that Sunnyvale is meeting current and future resident recreation needs while properly planning for future growth in these recreational areas. A competitive analysis, including other South Bay cities, will ensure that Sunnyvale is on the right track in serving the community.

What are the key elements of the Study?

The purpose of this Study is to consider current recreation trends and community needs relative to certain outdoor sports, especially pickleball, tennis and cricket. The Study would look at programs and facilities in neighboring cities and engage the Sunnyvale community through surveys and needs assessments, including community outreach meetings, relative to the activities. The Study shall also include current facility use and demand, long-range park capital projects and consider future opportunities and partnerships with the potential to impact land use and service delivery for these emerging recreation needs.

Estimated years to complete study: 1 year

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FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required (opportunity cost):	Moderate
Funding Required for Non-Budgeted Costs:	\$65,000
Funding Source:	Will seek budget supplement

The cost associated with the Study is to hire a consultant to evaluate current and future opportunities and facilities available for tennis, pickleball and cricket relative to community interests/needs and compare to neighboring cities. The level of effort is considered moderate as staff and management will be facilitating public outreach and meeting with the consultant to advise on current practices, current infrastructure and capital plans, as well as various opportunities and challenges at current park resources within the City.

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs, including capital and operating, as well as revenue opportunities.

EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: Yes

Reviewed by Boards/Commissions: Parks and Recreation Commission

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2021 Study Issues Workshop.

There are currently no public facilities dedicated to pickleball or cricket within the City of Sunnyvale. While Ortega Park has a public cricket pitch, the fields are predominantly used by youth softball, baseball and soccer, leaving very little availability for cricket play. Additionally, the new synthetic turf field coming as part of the Fair Oaks Park Renovation will be striped with multi-functional field lines, including cricket; however, the overall design and shape of the field is not conducive to regulation cricket play and does not provide for a dedicated pitch.

Prepared by: Damon Sparacino, Superintendent of Recreation Services

Reviewed by: Cherise Brandell, Director, Library and Recreation Services Department

Reviewed by: Chip Taylor, Public Works Director

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

21-0084

Agenda Date: 2/25/2021

2021 COUNCIL STUDY ISSUE

NUMBER

ESD 17-01

TITLE Eliminate the Use of Chemical Pesticides on City Owned or Leased Property

BACKGROUND

Lead Department: Environmental Services

Support Departments: Office of the City Manager

Office of the City Attorney

Public Works

Library and Community Services

Sponsor(s): Sustainability Commission

History: 1 year ago: Ranked, Budget Supplement Not Approved

2 years ago: Deferred by Council

SCOPE OF THE STUDY

What precipitated this Study?

The Sustainability Commission raised concerns that using chemicals to control weeds and pests may contaminate water and soil leading to negative long-term impacts to human health and non-targeted species (e.g., bees, aquatic life, birds, pets, and beneficial insects).

What are the key elements of the Study?

The purpose of this Study is to evaluate the effectiveness of the City's current Integrated Pest Management (IPM) Policy (Administrative Policy Manual, Chapter 6, Article 12), levels of pesticide use on City property, assess community support for eliminating pesticide use on City property and identify the potential impact on City operations. Additionally, the Study will also consider opportunities for educating residents about chemical pesticide alternatives.

Key Study elements include:

- Identify current costs to the City for purchasing and applying pesticides (i.e., insecticides, herbicides, fungicides and rodenticides) that are covered in the IPM Plan. Separately identify costs of "Pesticides of Concern" and other chemical pesticides (for example glyphosate) used that are not on the 'concern' list. Identify expected net costs of further reducing and eliminating all pesticide use on City property (e.g., increased cost of mechanical weed removal, physical barriers, etc. as prescribed in the IPM plan minus savings from not purchasing pesticides, using mulch etc.).
- Identify benefits to community and environment. These will not be monetized since it is beyond the scope of this Study to assess the value of environmental benefits.
- Identify cost of a pilot study in selected parks or City properties to measure costs/savings in a

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real application.

- Study cost of implementing a public outreach program to encourage pesticide elimination at homes, schools and businesses and provide information on alternative control means.
- Through a survey of residents and businesses, identify level of awareness and concern by the public on this topic and the desire for the City to devote attention to further pesticide reduction and eventual elimination.
- Benchmark and monitor progress of other cities in the region who have undertaken similar actions.
- Review the City's IPM Policy (effective June 1, 2010) and consider cost/benefit to:
 1. Provide public notification prior to the application of pesticides in public areas;
 2. Add reporting measures to allow the public to be informed on the quantities of each chemical pesticide used by the City (or associated contractors) on an annual basis;
 3. Eliminate use of specific synthetic pesticides that have significant known human toxicity and ecotoxicity impacts; and
 4. Eliminate use of synthetic pesticides within a certain distance of playgrounds and creeks/channels where they may pose a threat to human health and water quality.

Estimated years to complete Study: 1 year

FISCAL IMPACT

Cost to Conduct Study

Level of staff effort required (opportunity cost):	Major
Funding Required for Non-Budgeted Costs:	\$100,000
Funding Source:	Would seek budget supplement

The Study would be completed with a mix of staff time and additional consultant services as follows:

- DPW is responsible for landscape management including the application of pesticides and herbicides on City property.
- ESD, with support from DPW, will take the lead in evaluating the public outreach aspects of the study and complete a survey of residents and businesses.
- The consultant, with management from ESD and support from DPW staff, will survey and monitor what other cities in the area have undertaken for similar projects, complete a cost analysis for current practices and possible changes, and identify options for a pilot project and costs associated with it.

The cost does not anticipate a time-in-motion study to estimate potential cost impacts of chemical alternatives, such as mechanical weed removal. The determination of the net cost impact of chemical alternatives, as identified in the study scope, would be estimated based on research of cost impacts experienced by the benchmarked communities. Additional funding beyond the \$100,000 may be needed to conduct time-in-motion studies and such costs will be included in the development of the potential pilot project to measure costs/savings in a real application as identified in this Study Issue.

Cost to Implement Study Results

Unknown. Study would include assessment of potential costs, including capital and operating, as well as revenue/savings.

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EXPECTED CITY COUNCIL, BOARD OR COMMISSION PARTICIPATION

Council-Approved Work Plan: No

Council Study Session: No

Reviewed by Boards/Commissions: Sustainability, Parks and Recreation

STAFF RECOMMENDATION

Support. This policy issue merits discussion at the 2021 Study Issues Workshop.

The City's current IPM policy has been in place since 2010. City DPW staff receives annual training on the IPM policy, and pest control contractors are required to also comply with the policy when working on City property. In accordance with the IPM policy, pesticides are used only after other controls have been considered and applied and data on pesticide usage are reported to ESD on a monthly basis. Additionally, the City provides education on IPM at environmental outreach events and participates in regional educational campaigns and hosts sustainable landscaping classes in partnership with the Bay Area Water Supply and Conservation Agency (BAWSCA) in the spring and fall.

Other cities in the region are implementing variations of limited pesticide use programs. Some examples are:

The City of Menlo Park eliminated the use of pesticides in all city parks in 2018 (Menlo Park action, February 2018, www.menlopark.org/DocumentCenter/View/16607/12---Herbicide-Free-Parks?bidId=<http://www.menlopark.org/DocumentCenter/View/16607/12---Herbicide-Free-Parks?bidId=>). Additional costs for FY 20/21 are estimated at approximately \$400,000 (Contract award to pest control contractor, July 2020, www.menlopark.org/Archive/ViewFile/Item/11429).

City of Los Altos eliminated the use of synthetic pesticides in city-owned parks and open spaces, relying instead on certified organic pesticide products and IPM techniques (Revised IPM Policy, August 2020, www.losaltosca.gov/sites/default/files/fileattachments/environmental_commission/meeting/48898/item_3_work_plan.pdf [<http://www.losaltosca.gov/sites/default/files/fileattachments/environmental_commission/meeting/48898/item_3_work_plan.pdf>](http://www.losaltosca.gov/sites/default/files/fileattachments/environmental_commission/meeting/48898/item_3_work_plan.pdf) - see Attachment B on page 5)

City of Palo Alto limited the use of specific pesticides (e.g. glyphosate), designated pesticide-free locations, and eliminated use of pesticides within 100 feet of playgrounds and creeks (Revised IPM Policy, July 2020, www.cityofpaloalto.org/civicax/filebank/blobdload.aspx?t=71323.71&BlobID=79014 [<http://www.cityofpaloalto.org/civicax/filebank/blobdload.aspx?t=71323.71&BlobID=79014>](http://www.cityofpaloalto.org/civicax/filebank/blobdload.aspx?t=71323.71&BlobID=79014)). While staff believes that the City's IPM Policy has been effective and overall use of pesticides of concern is minimal, staff supports Council consideration of the Study and an evaluation of the program to further protect human and environmental health.

Prepared by: Nupur Hiremath, Environmental Programs Manager
Reviewed by: Ramana Chinnakotla, Director, Environmental Services
Reviewed by: Chip Taylor, Director, Public Works
Reviewed by: Teri Silva, Assistant City Manager
Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

21-0228

Agenda Date: 2/10/2021

Discussion and Consideration of Potential Study Issue: Parkscore Implementation for Residents

Study Issue Form



Sunnyvale

The Study Issues process is designed to assist City Council with setting priorities for the coming calendar year. Board and commission members have two roles in this process:

1. To advise Council regarding the identification of policy issues to study, within their relevant area of authority;
2. To advise Council on those issues Council has decided to study.

The study issues process should focus on considering a new or revised ordinance, new or expanded service delivery program, changes to existing Council Policy, or amendments to the General Plan. The Study Issues Form is designed to focus board and commissioner members' ideas on potential policy study issues, and provide the opportunity for staff feedback and guidance in a transparent process. *Board members or commissioners may only fill out a form for study issue ideas within their purview.*

Date Submitted to Staff Liaison: 01/12/2021

Board/ Commission: Parks and Recreation Commission

Workplan Year: 2022

Submitted by: Mike Michitaka

Study Issue Working Title: ParkScore Implementation for Residents

1. What are the key elements of the issue? What precipitated this study?

We are proud of our many excellent city parks; however, I am not sure that the average Sunnyvale resident makes the best use of nearby parks and is aware of each park's budget.

The purpose of the study is to get residents' direct input on each park's evaluation. Evaluation of each park should be scored on the following criteria: a clear expression of purpose, ongoing planning and community involvement process, sufficient assets in land, staffing, and equipment to meet system's goals, equitable access, user satisfaction, safety from crime and physical hazards, and benefits for the city beyond the boundaries of the park.

Completion of this study issue will invite more attention from residents to use parks within the City.

The ParkScore system would substantiate the City's investment in building more parks and good maintenance budgeting.



2. Staff Summary of Scope and/or Comments: [Staff Use Only]

See next page.

2. Staff Summary of Scope and/or Comments: [Staff Use Only]

For the 100 largest cities in the US, the Trust for Public Land developed the ParkScore® index. The ParkScore index provides in-depth data to guide local park improvement efforts. This study would evaluate the City's public park system based on a number of different criteria established by Parkscore. Cities are awarded points based on an analysis of four important characteristics of an effective park system: acreage, investment, amenities, and access. The study would also provide up to 5 optimized locations where new parks could make a biggest impact based on Parkscore's analysis. The Study would also look at population density, density of children age 19 and younger, density of households with income less than 75% of the regional median household income.



City of Sunnyvale

Agenda Item

21-0226

Agenda Date: 2/10/2021

Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2022
Proposed Study Issues*

Date	Working Title	Summary of Scope	Staff Comments

*The study issues have been proposed for future sponsorship

Toward the end of the calendar year, no later than October, boards and commissions will review the list of proposed study issues and officially vote on sponsorship for each individually listed study issue. Official sponsorship means that the study issue is approved for ranking with a majority vote of the board or commission. Staff will then prepare the sponsored study issue papers, including fiscal impact **but not** the staff recommendation.