



Memorandum

Date: 2/19/2021
To: Honorable Mayor and Members of the City Council
From: Kent Steffens, City Manager *KS*
Subject: Study Issues Supplemental Packet for February 25, 2021 Study/Budget Issues Workshop

Overview

In this packet, you will find supplemental materials for the February 25 Study Issues/Budget Issues Workshop. Staff recommends that these materials be incorporated into your Proposed 2021 Study and Budget Issues Binder. As some materials replace what is currently in your binder, please look carefully at the list below to guide you in which should be replaced or removed. Included in this packet are the following:

Boards/Commissions (B/C) Rankings

- Rankings Sheet – **replace** current (DPW 21-01 and DPW 21-02 moved to *List of Study Issues Deferred by B/Cs* section)

Public Works

- Ranking Sheet by Department - **replace** current
- Summary Worksheet: Study Issues Proposed for Council Consideration – **replace** current
- DPW 21-01: Bike Lanes on Hollenbeck Avenue between El Camino Real and Homestead Road – **remove** current (Note: Since BPAC sponsored and deferred in the same year, this study issue will not be forwarded to Council for consideration)
- DPW 21-02: Community Driven Active Transportation Plan Amendment Process - **remove** current (Note: Since BPAC sponsored and deferred in the same year, this study issue will not be forwarded to Council for consideration)

With the change in the materials above, the Council will have 28 proposed study issues for consideration – in addition to the 17 issues that remain underway from previous years. The newly proposed and continuing Study Issues are across nine departments as noted in the following tables.

Summary Tables

Citywide Study Issues	
Continuing Study Issues	17
New Study Issues	28
Support	14
Defer	5
Drop	8
None/No Rec.	1
Total	45

	OCM	CDD	ESD	FIN	HRD	ITD	LCS	DPS	DPW
Continuing Study Issues	2	4	1	0	1	0	1	0	8
New Study Issues	4	7	1	1	0	1	3	1	10
Support	3	4	1	1	0	1	1	0	3
Defer	0	2	0	0	0	0	0	0	3
Drop	0	1	0	0	0	0	2	1	4
None/No Rec.	1	0	0	0	0	0	0	0	0
Total	6	11	2	1	1	1	4	1	18

2021 Study Issues Workshop Boards and Commissions Rankings

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Board/Commission (Abbreviation)	Meeting Date to Rank Sis	Count of Sis to Rank
Arts Commission (AC)	1/20/2021	2
Bicycle and Pedestrian Advisory Commission (BPAC)	1/21/2021	5
Board of Library Trustees (BLT)		0
Heritage Preservation Commission (HPC)	1/6/2021	3
Housing and Human Services Commission (HHSC)		0
Parks and Recreation Commission (PRC)	1/13/2021	4
Planning Commission (PC)	1/25/2021	3
Sustainability Commission (SC)	1/19/2021	3

List of Study Issues with Rankings by B/Cs

*Direction to Boards/Commissions Only: Study Issues with an asterisk can not dropped/deferred (2020 Deferred or Below the Line items).

Number	Title		Sponsor	AC	BPAC	BLT	HPC	HHSC	PRC	PC	SC
CDD 18-02	Update and Review of the Heritage Resource Inventory	*	HPC				2				
CDD 19-04	Update to the Historical Context Statement to Include Historical Contributions Made by Asian Americans and Other Minority Groups	*	HPC				1				
CDD 19-06	Programs to Encourage Visitation to Heritage and Landmark Resources	*	HPC				Defer				
CDD 19-07	Develop Citywide Guidelines or Criteria for Allowing Reduced Parking for Development Projects and for Future Conversions of Parking to Other Uses	*	BPAC, PC		Defer					Defer	
CDD 20-02	Develop Landscape Design Standards for Development Projects	*	PC							Defer	
CDD 21-01	Consider Allowing Expansions/Modifications for Existing Legal Non-Conforming Single-Family Uses in Non-Residential Zoning Districts		PC							1	
DPW 20-01	Reducing the City of Sunnyvale's Fossil Fuel Infrastructure and Equipment	*	SC								2
DPW 20-03	Waste Reduction Initiative in Sunnyvale Parks	*	PRC						3		
DPW 20-05	Evelyn Avenue Multi-Use Trail and Bikeway Study	*	BPAC		2						

2021 Study Issues Workshop Boards and Commissions Rankings

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List of Study Issues with Rankings by B/Cs

*Direction to Boards/Commissions Only: Study Issues with an asterisk can not dropped/deferred (2020 Deferred or Below the Line items).

Number	Title		Sponsor	AC	BPAC	BLT	HPC	HHSC	PRC	PC	SC
DPW 20-11	Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks	*	PRC						2		
DPW 21-03	Pedestrian and Bicycle Facility Installation on Tasman Drive from Fair Oaks Avenue to Lawrence Expressway		BPAC		1						
ESD 17-01	Eliminate the Use of Chemical Pesticides on City Owned or Leased Property	*	SC, PRC						4		1
LRS 20-03	Assessment of Needs for Additional /Expanded Outdoor Sports Programs and Facilities	*	PRC						1		
LRS 21-01	Establish an Artist in Residence Program		AC	1							
LRS 21-02	Art in Private Development - Recycle, Reuse, Repurpose		AC	2							

List of Study Issues Proposed by City Council After Scheduled B/C Rankings

Number	Title
CDD 21-02	Review and Potentially Update Commercial Housing Mitigation Fees
DPW 21-04	Bicycle and Pedestrian Improvements on Poplar Ave
DPW 21-05	Pedestrian Improvements on Marion Way
FIN 21-01	Explore a 2022 General Election Ballot Measure to Modify Real Property Tax
OCM 21-02	Creation of a Human Relations Commission
OCM 21-03	Consider the Creation of a Formal Process for City Council Colleague Memorandums
OCM 21-04	Establishing Local Rules for City Council Campaign Contributions That Would Differ from the Requirements of AB 571

2021 Study Issues Workshop Boards and Commissions Rankings

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List of Study Issues Deferred by B/Cs

Number	Title	AC	BPAC	BLT	HPC	HHSC	PRC	PC	SC
CDD 20-04	Encourage Decarbonization Readiness During Electrical Upgrades								Defer
DPW 21-01	Bike Lanes on Hollenbeck Avenue between El Camino Real and Homestead Road		Defer						
DPW 21-02	Community Driven Active Transportation Plan Amendment Process		Defer						

List of Study Issues Dropped by B/Cs

Number	Title								
	n/a								

Drop	Defer	Combine with Number	Rank	Number	Title	Dept. Rank
				DPW 19-11	Exterior Lighting Dark Sky Ordinance and Standards	Drop
				DPW 20-01	Reducing the City of Sunnyvale's Fossil Fuel Infrastructure and Equipment	Defer
				DPW 20-03	Waste Reduction Initiative in Sunnyvale Parks	3
				DPW 20-05	Evelyn Avenue Multi-Use Trail and Bikeway Study	Drop
				DPW 20-11	Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks	2
				DPW 20-12	Roadway Safety at El Camino Real and Poplar Ave	Drop
				DPW 20-13	Lighting of Current and Future City Owned Dog Parks	1
				DPW 21-03	Pedestrian and Bicycle Facility Installation on Tasman Drive from Fair Oaks Avenue to Lawrence Expressway	Drop
				DPW 21-04	Complete Missing Gaps of Sidewalk on East Side of Poplar Avenue between El Camino Real and Peterson Middle School	Defer
				DPW 21-05	Pedestrian Improvements on Marion Way between Norman Drive and Oriole Avenue	Defer

2021 Study/Budget Issues Workshop
Summary Worksheet: Study Issues Proposed for Council Consideration

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#	Title	Required Staff Effort	Cost of Study	Cost to Implement*	B/C Rank	Dept. Rank
DPW 19-11	Exterior Lighting Dark Sky Ordinance and Standards	Moderate	\$ 150,000	Minimal or no cost	N/A	Drop
DPW 20-01	Reducing the City of Sunnyvale's Fossil Fuel Infrastructure and Equipment	Moderate	\$ 500,000	Unknown	SC-2	Defer
DPW 20-03	Waste Reduction Initiative in Sunnyvale Parks	Moderate	\$ 50,000	Unknown	PRC-3	3
DPW 20-05	Evelyn Avenue Multi-Use Trail and Bikeway Study	Major	\$ 350,000	Unknown	BPAC-2	Drop
DPW 20-11	Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks	Moderate	\$ 75,000	Unknown	PRC-2	2
DPW 20-12	Roadway Safety at El Camino Real and Poplar Ave	Moderate	\$ 125,000	Unknown	N/A	Drop
DPW 20-13	Lighting of Current and Future City Owned Dog Parks	Moderate	\$ 50,000	Unknown	N/A	1
DPW 21-03	Pedestrian and Bicycle Facility Installation on Tasman Drive from Fair Oaks Avenue to Lawrence Expressway	Major	\$ 200,000	Unknown	BPAC-1	Drop
DPW 21-04	Complete Missing Gaps of Sidewalk on East Side of Poplar Avenue between El Camino Real and Peterson Middle School	Moderate	\$ 75,000	Unknown	N/A	Defer
DPW 21-05	Pedestrian Improvements on Marion Way between Norman Drive and Oriole Avenue	Moderate	\$ 60,000	Unknown	N/A	Defer

*Indicates whether there will be a 1-time capital cost and/or ongoing annuals costs upon implementation.
See Study Issue Paper for detail.