



City of Sunnyvale

Notice and Agenda

Parks and Recreation Commission

Wednesday, March 10, 2021

7:00 PM

Telepresence Meeting: City Web Stream

TELECONFERENCE NOTICE

Because of the COVID-19 emergency and the “shelter in place” orders issued by Santa Clara County and the State of California, the meeting of the Parks and Recreation Commission on March 10, 2021, will take place by teleconference, as allowed by Governor Gavin Newsom’s Executive Order N-29-20.

- *Watch the Parks and Recreation Commission meeting at:
<http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Parks and Recreation Commission up to 4 hours prior to the meeting to parksandrecreationcommission@sunnyvale.ca.gov or by mail to City Clerk, 603 All America Way, Sunnyvale, CA 94086.*
- *Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 948 1999 7080

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment, contact the City at least 2 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. For other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Tracey Gott may be reached at 408-730-7599 or ncs@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

CALL TO ORDER

Call to Order via teleconference.

ROLL CALL

PRESENTATION

- A [21-0374](#) Murphy Park Playground and Washington Community Swim Center Update
- B [21-0337](#) Recreation Update
- C [21-0338](#) Study Issues Update (Citywide)

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the Parks and Recreation Commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Parks and Recreation Commission to take action on an item not listed on the agenda. If you wish to address the Parks and Recreation Commission, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

- 1 [21-0339](#) Approve the Parks and Recreation Commission Meeting Minutes of February 10, 2021

Recommendation: Approve the Parks and Recreation Commission Minutes of February 10, 2021 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- 2 [21-0340](#) Parks and Recreation Commission Proposed Study Issues,
Calendar Year: 2022

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the evening of the Arts Commission Meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Ricky Le at 408-730-7336 or rle@sunnyvale.ca.gov. Agendas and associated reports are also available on the City's website at sunnyvale.ca.gov or at the One-Stop Desk, City Hall, 456 W. Olive Ave., Sunnyvale, CA, 72 hours before the Meeting



City of Sunnyvale

Agenda Item

21-0374

Agenda Date: 3/10/2021

Murphy Park Playground and Washington Community Swim Center Update



City of Sunnyvale

Agenda Item

21-0337

Agenda Date: 3/10/2021

Recreation Update



City of Sunnyvale

Agenda Item

21-0338

Agenda Date: 3/10/2021

Study Issues Update (Citywide)



City of Sunnyvale

Agenda Item

21-0339

Agenda Date: 3/10/2021

SUBJECT

Approve the Parks and Recreation Commission Meeting Minutes of February 10, 2021

RECOMMENDATION

Approve the Parks and Recreation Commission Minutes of February 10, 2021 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, February 10, 2021

7:00 PM

Telepresence Meeting: City Web Stream

TELECONFERENCE NOTICE

CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on February 10, 2020, the meeting was conducted telephonically.

Chair Kenton called the meeting to order at 7:00 p.m. via teleconference.

ROLL CALL

Present: 5 - Chair Ralph Kenton
Vice Chair Prakash Giri
Commissioner Daniel Bremond
Commissioner Gregory Dibb
Commissioner Mike Michitaka

Council Liaison Hendricks (Present)

PRESENTATION

A [21-0223](#) Park Facilities and Park Usage

Interim Recreation Services Manager, Veronica Torrez and Recreation Services Coordinator, Rick Cotter provided a presentation on Park Facilities and Park Usage. Highlights included: Facility reservations and rental overview, types of facilities available for rent, and fiscal year 2018-2019 facility usage hours.

Commissioners inquired and staff responded:

What was the usage difference between FY 2018-2019 and this year? There was a substantial reduction in usage, as COVID-19 allowed for minimal reservations.

Would the City be able to pull usage data for specific locations? Yes, our registration software can pull reports for individual locations.

Would there be an update on reservations during COVID-19? Currently indoor reservations are on hold, but outdoor reservation will begin soon.

Does the City have plans to allow field/facility reservations online? No, although the City has considered this option before, customers would need to answer questions regarding the nature of their reservation before being permitted.

B [21-0227](#) Study Issue Overview

Superintendent of Recreation Services, Damon Sparacino provided a Study Issue Overview presentation. Highlights included: Overview of study issue/budget issue, who can propose a study issue, annual timeline, sponsorship process, key dates, status of ongoing study issues, and proposed study issues for 2021 workshop.

Commissioners inquired and staff responded:

When is the deadline to submit a study issue each year? October.

What is City Council's main constraint when considering which study issues to approve? The budget, staff availability, council consideration and the City Manager's discretion would all play factors.

ORAL COMMUNICATIONS

Chair Kenton opened oral communications and there being no public testimony, closed oral communications.

CONSENT CALENDAR

Commissioner Bremond moved and Vice Chair Giri seconded the motion to approve the consent calendar as presented.

The motion carried by the following vote:

Yes: 5 - Chair Kenton
 Vice Chair Giri
 Commissioner Bremond
 Commissioner Dibb
 Commissioner Michitaka

No: 0

1 [21-0224](#) Approve the Parks and Recreation Commission Meeting

Minutes of January 13, 2021

Approve the Parks and Recreation Commission Minutes of January 13, 2021 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS**2** [21-0322](#) Rank 2021 Study Issues

Commissioners collectively discussed the study issues of DPW 20-03 Waste Reduction Initiative in Sunnyvale Parks, DPW 20-11 Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks, LRS 20-03 Assessment of Needs for Additional Outdoor Sports Programs and Facilities, and ESD 17-01 Eliminate the Use of Chemical Pesticides on City Owned or Leased Property.

Chair Kenton opened for public comment and there being no public testimony, closed public comment.

Staff conducted a random voice vote and informed the Commissioners of the ranking study issue results:

1. LRS 20-03 Assessment of Needs for Additional Outdoor Sports Programs and Facilities
2. DPW 20-11 Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks
3. DPW 20-03 Waste Reduction Initiative in Sunnyvale Parks
4. ESD 17-01 Eliminate the Use of Chemical Pesticides on City Owned or Leased Property

Commissioner Giri moved and Commissioner Michitaka seconded the motion to adopt the ranking as provided.

The motion carried by the following vote:

Yes: 5 - Chair Kenton
 Vice Chair Giri
 Commissioner Bremond
 Commissioner Dibb
 Commissioner Michitaka

No: 0

3 [21-0228](#) Discussion and Consideration of Potential Study Issue:
 Parkscore Implementation for Residents

Parks and Recreation Commissioner, Mike Michitaka presented a potential study issue on ParkScore. The purpose of the study is to get residents' direct input on each park's evaluation and invite more attention from residents to use parks within the City of Sunnyvale.

Commissioners stated that although they liked the idea of providing the public with a list of amenities at parks, they noted that ranking parks could be objective and prove difficult to substantiate.

Commissioners inquired and staff responded:

Does the City currently have a guide for park amenities? Yes, park amenities can be found in the recreation brochure.

Once discussion concluded, Commissioner Michitaka agreed to work with Commission Liaisons to narrow scope of proposed study issue. Revised study issue will be presented at a upcoming Parks and Recreation Commission meeting.

Chair Kenton added that the general public can send proposed study issues to rle@sunnyvale.ca.gov.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- 4 [21-0226](#) Parks and Recreation Commission Proposed Study Issues,
Calendar Year: 2022

Standing item. No study issues approved in previous meeting were proposed.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Chair Kenton informed the Commission of the City Council Board and Commission Subcommittee meeting scheduled for February 11, 2021 and Neighborhood Association meeting scheduled for May 10, 2021.

-Staff Comments

None.

ADJOURNMENT

Chair Kenton adjourned the meeting at 8:53 p.m.



City of Sunnyvale

Agenda Item

21-0340

Agenda Date: 3/10/2021

Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2022
Proposed Study Issues*

Date	Working Title	Summary of Scope	Staff Comments

*The study issues have been proposed for future sponsorship

Toward the end of the calendar year, no later than October, boards and commissions will review the list of proposed study issues and officially vote on sponsorship for each individually listed study issue. Official sponsorship means that the study issue is approved for ranking with a majority vote of the board or commission. Staff will then prepare the sponsored study issue papers, including fiscal impact **but not** the staff recommendation.