



# City of Sunnyvale

## Meeting Minutes - Draft

### Council Subcommittee on Boards and Commissions

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Tuesday, August 2, 2022

2:30 PM

Telepresence Meeting: City Web Stream

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#### Special Meeting - 2:30 PM

#### **CALL TO ORDER**

Pursuant to Government Code Subdivision 54953(e), the meeting was conducted telephonically; pursuant to state law, the City Council made the necessary findings by adopting Resolution No. 1089-21, reaffirmed on July 12, 2022.

Chair Klein called the meeting to order at 2:33 p.m. via teleconference.

#### **ROLL CALL**

**Present:** 3 - Chair Larry Klein  
Member Russ Melton  
Member Omar Din

Chair Klein and all Subcommittee Members attended via teleconference.

#### **PUBLIC COMMENT**

Public Comment opened at 2:34 p.m.

No speakers.

Public Comment closed at 2:34 p.m.

#### **CONSENT CALENDAR**

- 1.A**     [22-0767](#)     Approve the Council Subcommittee on Boards and Commissions Meeting Minutes of June 15, 2022

Approve the Council Subcommittee on Boards and Commissions Minutes of June 15, 2022 as submitted.

**Yes:** 3 - Chair Klein  
Member Melton  
Member Din

**No: 0**

**GENERAL BUSINESS**

**2**      [22-0774](#)      Discuss Options for the Board of Building Code Appeals

Community Development Director Trudi Ryan and City Attorney John Nagel provided the staff report.

Public Hearing opened at 2:57 p.m.

No speakers.

Public Hearing closed at 2:57 p.m.

The Subcommittee discussed or suggested recommendations regarding the Board of Building Code Appeals (Board):

- Shared concerns regarding the qualifications or requirements needed by members to serve on the Board.
- Suggestion that the role/function of the Board be incorporated into another commission or Council.
- Support for continuing to appoint members to the board or commission as opposed to elected seats.
- Support for disbanding the Board and transitioning the duties to Council.
- Suggestion that staff research appeal processes from other agencies.

MOTION: Subcommittee Member Melton moved and Subcommittee Member Din seconded the motion to:

- Recommend to City Council disbanding the Board of Building Code Appeals pursuant to California State Law and have City Council take on the role of hearing appeals of the Building Code; and
- Direct staff to consider having Green Building Regulation appeals heard by the Planning Commission.

The motion carried with the following vote:

**Yes: 3 -**    Chair Klein  
                 Member Melton  
                 Member Din

**No: 0**

**3**      [22-0768](#)      Discussion and Possible Recommendation to the City Council

Regarding Updates to Council Policy 7.2.19 (Boards and Commissions) Including: Timing of Appointments for Incumbent Members; Bicycle and Pedestrian Advisory Commission Categories; and Sustainability Commission Category Two Description

City Clerk David Carnahan provided the staff report.

The Subcommittee discussed or suggested recommendations regarding Council Policy 7.2.19:

- Suggestion to replace gendered language with gendered neutral language.

Public Hearing opened at 3:21 p.m.

No speakers.

Public Hearing closed at 3:21 p.m.

MOTION: Subcommittee Member Melton moved and Subcommittee Member Din seconded the motion to recommend to the City Council updates to Council Policy 7.2.19 (Boards and Commissions) including: timing of appointments for incumbent members; Bicycle and Pedestrian Advisory Commission Categories; and Sustainability Commission Category Two Description.

The motion carried with the following vote:

**Yes:** 3 - Chair Klein  
Member Melton  
Member Din

**No:** 0

### **ADJOURNMENT**

Chair Klein adjourned the meeting at 3:28 p.m.