



City of Sunnyvale

Action Summary Housing and Human Services Commission

Wednesday, January 24, 2024

7:00 PM

Online and Bay Conference Room, City
Hall, 456 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

Chair Duncan called the meeting to order at 7:01 p.m.

SALUTE TO THE FLAG

Chair Duncan led the salute to the flag.

ROLL CALL

Commissioner Elinor Stetson (excused absence)
Council Liaison Russ Melton (present)

ORAL COMMUNICATIONS

Sunnyvale Community Services Executive Director Marie Bernard provided a short report on the Tenant Based Rental Assistance (TBRA) program. Ms. Bernard noted that there are 38 households currently enrolled to receive up to 24 months of rental assistance. Clients are carefully selected and case managed with the goal that they will be able to be self-sufficient when the TBRA assistance ends. Six families are being assessed and 12 families are in the waiting list. She highlighted that last month there were 36 families in the program and only six of them are still living in Sunnyvale, the rest of the families tend to end up in places with rent stabilization, such as San Jose.

CONSENT CALENDAR

- 1.A** Approve the Housing and Human Services Commission Meeting
Minutes of November 29, 2023

Chair Duncan asked if anyone wished to discuss the item on the Consent Calendar.

No members of the public wished to speak.

Chair Duncan asked for a motion or any additional discussion on the Consent

Calendar.

MOTION: Commissioner Davis moved and Commissioner Weiss seconded the motion to approve the Consent Calendar as submitted.

The motion carried by the following vote:

PUBLIC HEARINGS/GENERAL BUSINESS

2 Review and Rank 2024 Study Issues

Housing Officer Jenny Carloni gave an overview the Study Issues Ranking Process and noted that there were two study issues to be considered by the Commission.

- CDD 24-03 Establishment of a Sanctioned Encampment for Unhoused Individuals in Sunnyvale
- CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

After a short review of each of the study issues and some clarifying questions of staff, Chair Duncan opened the public hearing at 7:42 p.m.

Sunnyvale Community Services Executive Director Marie Bernard spoke in support of study issue CDD 24-03 Establishment of a Sanctioned Encampment for Unhoused Individuals in Sunnyvale.

Chair Duncan closed the public hearing at 7:46 p.m.

After additional discussion Chair Duncan asked if there were any issues to be dropped or deferred.

MOTION: Commissioner Davis moved and Commissioner Weiss seconded the motion to drop study issue CDD 24-04: Peery Park Specific Plan Amendment (area east of Mathilda Avenue)

The motion carried by the following vote:

Since there was no further motion to drop or defer, and with only one study issue left to rank, Chair Duncan noted that individual ranking was not necessary and asked for a motion to accept the remaining study issue as ranked number 1

MOTION: Commissioner Hiremath moved and Commissioner Davis seconded the motion to accept study issue CDD 24-03: Establishment of a Sanctioned Encampment for Unhoused Individuals in Sunnyvale as ranked number 1

The motion carried by the following vote:

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

Housing Officer Carloni made the following announcements:

- The strategic workshop is tomorrow, 1/25, it starts at 8:30 a.m. and one can join in person or watch via Zoom.
- The Housing Division welcomed Amanda Sztoltz as their new Homeless Services Manager. Ms. Sztoltz will be present at the March Housing and Human Services Commission meeting.
- The February meeting is cancelled. Next meeting is scheduled for 3/27.
- Council Liaison Russ Melton noted that he always appreciates the thoughtful discussions that the commissioners have and is looking forward to being the liaison for the next few months.

INFORMATION ONLY REPORTS/ITEMS

Housing and Human Services Commission Proposed Study Issues,
Calendar Year: 2025

ADJOURNMENT

Chair Duncan adjourned the meeting at 8:22 p.m.