



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, May 14, 2014

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

Joint Meeting of the Parks and Recreation Commission and Arts Commission

CALL TO ORDER

Chair Alexander called the meeting to order at 7:06 p.m. in the West Conference Room, City Hall.

SALUTE TO THE FLAG

ROLL CALL

Present: 3 - Chair Henry Alexander III
Commissioner Ralph Kenton
Vice Chair Craig Pasqua
Absent: 2 - Commissioner Robert Harms
Commissioner Robert Pochowski

Commissioner Harms's absence is excused
Commissioner Pochowski's absence is unexcused
Council Liaison Hendricks (absent)

Chair Alexander announced the Arts Commission did not have quorum, and invited those Arts Commissioners present to stay for the review of the budget. He explained there would be no action taken by the Arts Commission.

Arts Commissioners present: Vice Chair Santos and Commissioner Karun.

PRESENTATION

14-0522 Recognition of Service

Vice Mayor Davis presented Commissioner Harms's certificate of recognition and thanked him for his years of service on the Parks and Recreation Commission. Steven Harms accepted the certificate on his father's behalf.

Vice Mayor Davis presented Arts Commissioner Karun with a certificate of

recognition and thanked her for her service on the Arts Commission.

Director Rosenblum thanked Commissioners on behalf of the Department of Library and Community Services and the Director of Public Works, Kent Steffens.

Superintendent Wax thanked Commissioner Karun on behalf of Chair Park, who was unable to attend.

PUBLIC ANNOUNCEMENTS

None

PUBLIC COMMENTS

None

PUBLIC HEARINGS/GENERAL BUSINESS

- 14-0523** Review the FY 2014/2015 Recommended Budget and Resource Allocation Plan

Superintendent Wax provided a report on the Community Services Division budget. He highlighted the increased revenue and the high value of volunteer contributions. He identified the total occupancy hours, individuals served and grants received. He answered commissioners questions regarding the FY14/15 budget, which is .2% less than FY13/14. Director Rosenblum identified the decrease as an adjustment of staff hours.

Superintendent Morton provided a report on the Parks Division budget which includes Street Tree Services, Parks, and Tennis & Golf. Parks increased their budget to include a new Parks Worker I to serve the two new parks, Seven Seas and Swegles Park. He highlighted challenges with Golf revenues and the cost savings from reorganizing management staff. Superintendent Morton discussed the effects of the drought on the parks. Commissioners provided suggestions for increased revenues and cost savings. He answered questions regarding the current restaurant vendor and the impact of local golf course closures on the Sunnyvale golf course. Chair Alexander asked how the capacity of each park is measured. Superintendent Morton explained that renovation takes capacity into consideration and the Study Issue on Park Usage and Fees which will also address capacity at parks.

Commissioners asked about Recreation Program attendance and about jurisdiction over the local garden programs.

Chair Alexander opened the Public Hearing at 8:00 pm. Seeing no public, he closed the Public Hearing.

Vice Chair Pasqua motioned, and Commissioner Kenton seconded to approve the budget as presented. The motion carried by the following vote:

Yes: 3 - Chair Alexander III
Commissioner Kenton
Vice Chair Pasqua

No: 0

Absent: 2 - Commissioner Harms
Commissioner Pochowski

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Kenton suggested Parks refurbish tennis courts, as there are many courts needing repair. Vice Chair Pasqua suggested a tennis complex north of Highway 101.

Both Commissioners encouraged Parks to reach out to younger children and encourage participation in tennis. Superintendent Morton committed to follow up with Commissioners after an upcoming meeting with the Tennis and Golf Managers. He also explained a three tier plan to refurbish tennis courts in six parks.

Superintendent Wax announced that a grant to purchase tennis equipment was awarded to the Columbia Neighborhood Center for a youth tennis program.

-Staff Comments

Superintendent Wax identified that the Special Order of the Day, "July is Parks and Recreation Month" will be presented at the Council meeting on June 24. He requested representation from the Parks and Recreation Commission.

Superintendent Morton announced the Seven Seas Park grand opening is in July. The art component approved by the Arts Commission will be installed.

INFORMATION ONLY REPORTS/ITEMS

Superintendent Wax reminded the Commissioners of Hands on the Arts, May 17th.

ADJOURNMENT

Chair Alexander adjourned the meeting at 8:17 p.m.



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, May 19, 2014

7:00 PM

Sunnyvale Public Library, 665 W. Olive
Ave., Sunnyvale, CA 94086

Special Meeting

CALL TO ORDER

The meeting was called to order at 7:01 p.m.

ROLL CALL

Present: 5 - Chair Jill Shanmugasundaram
Vice Chair Anne Davis-East
Board Member Daniel Bremond
Board Member Narendra Pathak
Board Member Su "Ray" Zhan

PRESENTATION

14-0505 PRESENTATION - Recognition of Service

Councilmember Whittum presented Boardmember Pathak with a certificate of appreciation for his service while on the Board. Boardmember Pathak thanked the City Council for allowing him to serve on the Board of Library Trustees. He also thanked Library Staff and Boardmembers for providing a great service to the community.

PUBLIC ANNOUNCEMENTS

None.

CONSENT CALENDAR

1 14-0506 Approval of Draft Minutes of 4/7/14

Boardmember Pathak moved, Boardmember Su seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 5 - Chair Shanmugasundaram
Vice Chair Davis-East
Board Member Bremond
Board Member Pathak
Board Member Zhan

No: 0

PUBLIC COMMENTS

None.

PUBLIC HEARINGS/GENERAL BUSINESS

2 14-0507 Review of Fiscal Year 2014/2015 Recommended Budget

Administrative Librarian Steve Sloan provided the Board with an overview of the FY 2014/15 Library recommended budget and Fee Schedule. The recommended budget includes a 2.3 percent increase to the Library operating budget. The increase will allow Library staff to work on special projects such as a branch library, provide reference services on Thursday evenings, augment the digital collections and replace some furniture. The budget also recommends the elimination of the torn, damaged or missing page fee and the lost, torn or damaged book cover/media case fee. Boardmember Bremond commended staff for doing a great job in selecting appropriate library materials with only 7.9% of the library budget allocated to the acquisition of library materials. Chair Shanmugasundaram commended staff for meeting customers demands despite a 26% staffing level decrease over the last ten years.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies, closed the public hearing.

Boardmember Bremond moved, Boardmember Davis-East seconded, to recommend to Council the approval of the FY 2014/15 budget as presented. The motion carried by the following vote:

Yes: 5 - Chair Shanmugasundaram
Vice Chair Davis-East
Board Member Bremond
Board Member Pathak
Board Member Zhan

No: 0

3 14-0508 Branch Library

Director Rosenblum provided the Board with a status update on the sale of the Raynor Facility. The lawsuit is still pending.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies closed the public hearing.

NON-AGENDA ITEMS & COMMENTS**-Board Member Comments**

Boardmember Bremond provided the Board with an overview of the National Library Week events he attended.

Boardmember Pathak announced that Gujarat Day Celebration is scheduled for June 8 at 10 a.m. at the India Community Center in Milpitas. He also announced that library supporter Naranjibhai V. Patel passed away on April 23.

Vice-Chair Davis-East mentioned she has been promoting the Library's Foundation Center and the upcoming June Program.

Chair Shanmugasundaram provided the Board with an overview of the Author's Gala she attended on May 10 at the College of San Mateo.

-Staff Comments

Director Rosenblum noted the following:

Patrick Sweeney has been appointed to the position of Administrative Librarian and is scheduled to begin on May 27. Patrick comes to Sunnyvale from San Mateo County Library and currently serves as a Branch Manager for Millbrae.

The Library is partnering with Silicon Valley Energy Watch to provide Do-It-Yourself (DIY) Home Energy Saving Toolkits that are stocked with supplies and measuring devices designed to help community members track energy and water usage. The toolkits can be reserved by going to the Library's website and typing the word "toolkit" in the catalog search box.

In May, the Library brought story times and programs to North Sunnyvale. Approximately 100 children and parents have enjoyed the stories and songs that the Children's Librarians have shared.

On April 26, 350 children and adults attended the 25th Annual Sunnyvale Library Storytelling Festival. The day featured a folk music concert, a craft program and an

afternoon storytelling concert.

An Overdrive Media Station has been installed in the library lobby. The media station is a touch screen kiosk from which patrons can browse Overdrive ebooks, audiobooks and music.

INFORMATION ONLY ITEMS

ADJOURNMENT

The meeting was adjourned at 8:01 p.m.

Chair Manitakos commented that even if Strava does not catch all the bicyclists, hopefully it gives a relative proportion you can see of where the bicycle traffic is heaviest.

PUBLIC HEARINGS/GENERAL BUSINESS

2 14-0529 Review the FY 2014/2015 Recommended Budget and Resource Allocation Plan

Chair Manitakos opened the Public Hearing. He noted that he read through the recommended budget and found it very interesting and did not have any comments.

Commissioner Kolber stated that he noticed that there were three items where BPAC was involved.

Vice Chair Jackson noted that the projects were Mary Avenue, Duane Avenue and the School Traffic study.

Chair Manitakos added that it is nice that the City is backing up the BPAC with financial resources.

3 14-0527 Homestead Road - Traffic Control

Assistant Director Pineda stated that he was aware that Vice Chair Jackson had requested to review the Temporary Traffic Control (TTC) Guidelines and that he was also requested to bring the Homestead Road Traffic Control Plans as well as the LinkedIn Project TTC plans to the meeting. He added that he was not clear on the intent of the item but would open it up to questions and provide the plans as requested.

Chair Manitakos stated that they are seeing an uptick in construction activity and the construction has the potential to affect all traffic but probably pedestrians and bicyclists even more. He added that there are pretty good guidelines on what to do in terms of TTC but he sometimes wonders how well they are implemented.

Vice Chair Jackson voiced his concerns regarding the Homestead project and stated that even though years ago they thought they had a good set of procedures in place, as far as signage and proper way of closing bicycle lanes, it was clear that the Homestead project did not meet those guidelines at all. He noted that part of the problem might have been that they have part-time bike lanes although the construction hours were during the time when it was supposed to be a bike lane not



City of Sunnyvale

Meeting Minutes - Draft

Housing and Human Services Commission

Wednesday, May 28, 2014

7:00 PM

Community Room, Sunnyvale
Community Center, 550 East Remington
Dr., Sunnyvale, CA 94087

CALL TO ORDER

Chair Chiu called the meeting to order at 7:08 p.m.

SALUTE TO THE FLAG

ROLL CALL

Present: 7 - Chair Dennis Chiu
Vice Chair Diana Gilbert
Commissioner Patti Evans
Commissioner Younil Jeong
Commissioner Chrichelle McCloud
Commissioner Barbara Schmidt
Commissioner Navpreet (Ruby) Sidhu

Council Liaison Gustav Larsson - present

PRESENTATION

14-0452 Recognition of Service

Mayor Jim Griffith expressed gratitude on behalf of the entire City Council for the service of incumbent and returning Chair Dennis Chiu, and for the continuing service of all the other commissioners. Chair Chiu received a certificate of appreciation and light refreshments were provided.

PUBLIC ANNOUNCEMENTS

None.

CONSENT CALENDAR

Chair Chiu asked if anyone wanted to pull an item from the consent calendar for discussion. No one did. He then asked for a motion to approve the consent calendar.

**1.A 14-0487 Draft Minutes of the Housing and Human Services
Commission Meeting of April 23, 2014**

Commissioner Evans moved and Vice Chair Gilbert seconded the motion to approve the consent calendar which consisted of the draft minutes for the meeting of April 23, 2014. The motion carried by the following vote:

Yes: 6 - Chair Chiu
 Vice Chair Gilbert
 Commissioner Evans
 Commissioner McCloud
 Commissioner Schmidt
 Commissioner Sidhu

No: 0

Abstain: 1 - Commissioner Jeong

PUBLIC COMMENTS

None - Chair Chiu opened and closed the public comments period at 7:15 p.m.

PUBLIC HEARINGS/GENERAL BUSINESS**2 14-0262 Make Recommendation to Council on the Draft 2015-2023
Housing Element**

Housing Officer Suzanne Isé gave a short presentation that included a review of the Housing Element Update process, its requirements, and the progress made since the process started in early 2012. She also noted that the Draft Housing Element summarizes the initial public input received, and that there will be additional opportunities for the public and other interested parties to provide input in the next few months before a final draft is submitted to the Department of Housing and Community Development for approval in late August 2014.

She encouraged the more than 20 members of the public present to take this opportunity to share their ideas or concerns.

Chair Chiu opened the public hearing at 7:40 p.m.

Non-Profit Housing Association of Northern California Regional Policy Manager Pilar F. Lorenzana-Campo asked if density was the only metric being used to identify sites, or are there any other land use or zoning mechanisms that are included in the Housing Element, such as affordable housing overlay zones. She also asked what financing mechanisms is the City considering, e.g. the use of

boomerang funds or housing/commercial impact fees. Lastly she spoke in favor of mobile home park preservation efforts.

Pat Sausedo, representative of the Building Industry Association, provided a letter addressed to all Bay Area jurisdictions that includes a number of comments and issues that should be addressed in the Housing Elements.

Mark Sabin, a Sunnyvale resident, spoke about the burden that high rents are creating for many working people in Sunnyvale. If Sunnyvale is to remain a sustainable community, he suggested creating a mechanism where those who choose to buy and develop housing above the median affordable price pay a fee to offset the cost and provide incentives and subsidize funding for those who buy properties to develop housing below the median price to provide affordable housing, not low-income housing. Director of Community Development Hanson Hom noted that a similar proposal, a rental housing impact fee, is scheduled to be considered by Council later this year.

Sandra Murillo of the Housing Trust Silicon Valley thanked the City of Sunnyvale for its continued partnership and funding to provide services to the residents of Sunnyvale.

Chair Chiu closed the public hearing at 7:55 p.m.

After a short discussion and some questions of staff, Chair Chiu asked for a motion.

Vice Chair Gilbert moved and Commissioner Schmidt seconded the motion to approve Alternative 1: Recommend that Council approve the draft Housing Element as presented in Attachment 2 for submittal to HCD for review. The motion carried unanimously by the following vote:

Yes: 7 - Chair Chiu
Vice Chair Gilbert
Commissioner Evans
Commissioner Jeong
Commissioner McCloud
Commissioner Schmidt
Commissioner Sidhu

No: 0

3 14-0556 Review of Fiscal Year 2014/15 Recommended Budget

Ms. Isé briefly explained the portions of the budget that were provided to the Commissioners for input.

Chair Chiu opened the public hearing at 8:06 p.m. and closed it at 8:07 p.m.

After a short discussion and some questions, the commissioners agreed that they had no additional input and opted not to make a formal motion on this item.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

Housing Officer Suzanne Isé reminded the commissioners that there will not be a meeting in June. The next meeting is on July 23, 2014.

ADJOURNMENT

Chair Chiu adjourned the meeting at 8:13 p.m.

4 14-0524 Review Planning Program Budget and Fees

Trudi Ryan, Planning Officer, described the budget review process and discussed the budget documents.

Comm. Harrison noted that the proposed costs of the 2014-2015 fiscal year are less than the spending budget for the current fiscal year, and said that in some cases, the costs are less than the actual budget for the fiscal year prior. Ms. Ryan explained that, although hours have been added and the number of staff will not change, the total number of hours is less because some hours are currently budgeted in the Planning program that will be budgeted in a Leave program in the future. Ms. Ryan said that in terms of the actual budget, hours have been shifted around where activity levels are high. Comm. Harrison said that in this building environment she does not think there will be fewer applications, with which Ms. Ryan agreed and said that it is one of the values of the enterprise fund for development services. Ms. Ryan said because the funds are isolated and can only be used for development services, should the Building or Planning Divisions become very busy, staff levels may increase or decrease if approved by the City Council. Comm. Harrison commented on the recommended performance indicators being more indicative of things that can be controlled and measured than the current indicators.

Vice Chair Olevson confirmed with Ms. Ryan that the structure of management in the Planning Division is not being proposed to change in the recommended budget. Vice Chair Olevson said he is concerned that sufficient staff is not being budgeted for the orderly preparation and dissemination of the materials presented to the Planning Commission. He noted that increased staffing may occur if there is a high volume of work, and suggested adding one or two more staff members to allow the Planning Commission adequate time to understand the projects being proposed.

Chair Melton said he appreciates the effort from the Finance Department and Planning Division, and said he prefers to relay the Planning Commission's comments to the City Council rather than give individual comments.

Comm. Klein moved to forward these comments to the City Council for their consideration. Vice Chair Olevson seconded. The motion carried by the following vote:

Yes: 6 - Chair Melton
Vice Chair Olevson
Commissioner Durham
Commissioner Harrison
Commissioner Klein
Commissioner Rheume

No: 0

Absent: 1 - Commissioner Simons

5 14-0538 Standing Item: Potential Study Issues for 2015

Comm. Harrison suggested a study issue to evaluate the application of the Below Market Rate fee to all residential development projects regardless of the number of units and to home additions over a certain square footage.

NON-AGENDA ITEMS AND COMMENTS

COMMISSIONER ORAL COMMENTS

Chair Melton thanked staff for the recent joint study sessions with the Housing and Human Services Commission and the City Council. He congratulated Comms. Rheume and Harrison on their reappointment to the Planning Commission.

STAFF ORAL COMMENTS

Ms. Ryan congratulated Comms. Rheume and Harrison on their reappointment to the Planning Commission. Following-up on comments from the Commissioners at a previous meeting, Ms. Ryan said that speed studies on Fair Oaks Avenue have already been conducted and the City will reduce the speed limit to 40 miles-per-hour which can be revisited in the future. Ms. Ryan also discussed Planning-related items recently heard by the City Council.

INFORMATION ONLY ITEMS

None.

ADJOURNMENT

With no further business, Chair Melton adjourned the Planning Commission meeting at 10:28 p.m.



City of Sunnyvale

Meeting Minutes - Draft

Sustainability Commission

Monday, May 19, 2014

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

The meeting was called to order at 7:10 p.m. in the West Conference Room.

Commissioner Glaser moved and Commissioner Hafeman seconded a motion to appoint Commissioner Fukumoto Chair pro tempore. The vote was unanimous.

Yes: 4 - Commissioner Fukumoto
Commissioner Glaser
Commissioner Hafeman
Commissioner Kisyova

No: 0

Absent: 2 - Commissioner Paton
Chair Srivastava

SALUTE TO THE FLAG

ROLL CALL

Present: 5 - Commissioner Barbara Fukumoto
Commissioner Gerald Glaser
Commissioner Dan Hafeman
Commissioner Petya Kisyova
Chair Amit Srivastava

Absent: 1 - Commissioner Bruce Paton

Council Liaison Griffith (absent)
Chair Srivastava arrived at 7:30 p.m.

PUBLIC ANNOUNCEMENTS

Chair pro tempore Fukumoto opened the meeting to public announcements.

There were no public announcements.

Chair pro tempore Fukumoto closed the public hearing.

CONSENT CALENDAR

- 1** Draft Minutes of the Sustainability Commission Meeting of April 21, 2014.

Commissioner Hafeman moved and Commissioner Glaser seconded the motion to approve the consent calendar. The motion carried by the following vote:

Yes: 4 - Commissioner Fukumoto
Commissioner Glaser
Commissioner Hafeman
Commissioner Kisyova

No: 0

Absent: 2 - Commissioner Paton
Chair Srivastava

PUBLIC COMMENTS

Chair pro tempore Fukumoto opened the meeting to public comments.

There were no public comments.

Chair pro tempore Fukumoto closed the public hearing.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2** Annual Review of the City Manager's Proposed Budget

Commissioner Hafeman moved and Commissioner Glaser seconded a motion to recommend to Council that golf course budget shortages be handled in other ways than using park dedication fees.

Commissioner Hafeman commented that open space is a big sustainability issue. Commissioner Hafeman commented that the golf course is designated as park land, but access to it is limited, especially to children. Commissioner Hafeman commented that golf course maintenance is inherently less environmentally sustainable. Commissioner Hafeman commented that if the golf course were to rely on the general fund for support it may create a community dialog about whether the City should be in the golf course business.

The motion carried by the following vote:

Yes: 4 - Commissioner Glaser
Commissioner Hafeman
Commissioner Kisyova
Chair Srivastava

No: 0

Absent: 1 - Commissioner Paton

Abstain: 1 - Commissioner Fukumoto

Chair Srivastava moved and Commissioner Glaser seconded a motion to recommend Council support the staff recommendation to fund study issue ESD 14-02: Community Choice Aggregation.

Commissioner Fukumoto that she was pleased to see the budget supplement for \$30,000 to support study issue ESD 14-02: Community Choice Aggregation included in the budget. Commissioner Fukumoto commented that in her view Community Choice Aggregation is the biggest issue in the budget.

The motion carried by unanimous vote.

Yes: 5 - Commissioner Fukumoto
Commissioner Glaser
Commissioner Hafeman
Commissioner Kisyova
Chair Srivastava

No: 0

Absent: 1 - Commissioner Paton

3 Proposal of Study Issues

Chair Srivastava moved and Commissioner Glaser seconded a motion to recommend Council limit the sale of single use plastic water bottles to containers greater than 36 ounces or other certain size at public events and property.

After discussion on the topic and by consensus, Commissioner Glaser made a motion and Commissioner Kisyova seconded to table the motion until the next meeting. The motion to table carried by unanimous vote.

Yes: 5 - Commissioner Fukumoto
Commissioner Glaser
Commissioner Hafeman
Commissioner Kisyova
Chair Srivastava

No: 0

Absent: 1 - Commissioner Paton

4 Selection of Sustainability Commission Vice Chair

Commissioner Glaser made a motion to appoint Commissioner Paton as Vice Chair. The motion to appoint carried by unanimous vote.

Yes: 5 - Commissioner Fukumoto
Commissioner Glaser
Commissioner Hafeman
Commissioner Kisyova
Chair Srivastava

No: 0

Absent: 1 - Commissioner Paton

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Fukumoto reported attending a meeting with Carbon Free Mountain View and discussing Community Choice Aggregation.

Commissioner Kisyova reported attending a tour of a first of its kind zero net energy office building here in Sunnyvale.

Commissioner Glaser reported that the Precourt Energy Efficiency Center is holding their annual Silicon Valley Energy Summit at Stanford University June 19, and will be attending.

ADJOURNMENT

The meeting adjourned at 8:58 p.m.